



Agenda Item A.4
CONSENT CALENDAR
Meeting Date: November 4, 2008

TO: Mayor and Councilmembers

FROM: Daniel Singer, City Manager

CONTACT: Michelle Greene, Administrative Services Director

SUBJECT: Amendment to the Consultant Services Agreement for Computer and Network Maintenance Services

RECOMMENDATION:

- A. Approve an extension of the term of the Agreement for Consultant Services between the City of Goleta and Synergy Computing, Inc. for computer and network maintenance services for one year;
- B. Approve an amendment of the contract scope to incorporate the maintenance and service of new devices not included in the original scope for an additional \$12,840 annually; and
- C. Authorize the City Manager to execute Amendment No. 1 to the Agreement for Consultant Services between the City of Goleta and Synergy Computing, Inc. for computer and network maintenance services.

BACKGROUND:

On November 5, 2007, the City Council authorized the execution of an agreement for consultant services between the City of Goleta and Synergy Computing, Inc. in an amount not to exceed \$50,640. The Agreement specified an initial term of one (1) year ending November 5, 2008, with the option to extend the term of the agreement for up to two (2) one-year extensions.

DISCUSSION:

Synergy has been responsive to the City's service requests including after hours and emergency calls to address network interruptions, and was especially helpful during the recent Gap Fire in bringing the City's communication systems back online. Synergy also participated in Phase III of the City's computer replacement program by assisting in the acquisition and installation of the new desktop units. Synergy is familiar with the City's hardware and software systems and recently conducted an upgrade of our computer network and document servers at the City's request. Staff desires to retain the services of Synergy and recommends that Council authorize an amendment modifying the contract in the following two respects.

As stated above, the existing agreement specifies a one year term with up to two (2) one year extensions. Staff is appreciative of the quality of services provided by Synergy

therefore recommends approval of the contract term extension one (1) additional year so that no interruption of computer and networking maintenance service is experienced.

Furthermore, staff recommends that Council amend the scope of the contract to include the maintenance and service of the new devices that were put into service during the past year and that were not included in the original scope of the contract. These devices include:

- Nine (9) new workstations;
- Two (2) new document servers – one for general use and one for financial records only;
- A new network to coordinate the operation of the new servers.

The addition of these devices to the contract scope would increase the contract cost by \$12,840 and would bring the total not to exceed amount of the contract to \$63,480.

ALTERNATIVES:

Council may wish to direct staff to explore other sources of computer and network maintenance services.

FISCAL IMPACTS:

The FY 2008-09 Budget includes \$83,000 in funding for computer maintenance services. It is not anticipated that a budget amendment will be needed to cover the \$12,840 increase in computer maintenance services should the City Council elect to amend the contract with Synergy Computing, Inc.

Submitted By:

Approved By:

Michelle A. Greene
Administrative Services Director

Daniel Singer
City Manager

ATTACHMENT:

1. First Amendment to the Professional Services Agreement between the City of Goleta and Synergy Computing, Inc.

ATTACHMENT 1

First Amendment to the Professional Services Agreement between the City
of Goleta and Synergy Computing, Inc.

**FIRST AMENDMENT
TO PROFESSIONAL SERVICES AGREEMENT
BETWEEN
THE CITY OF GOLETA AND
SYNERGY COMPUTING, INC.**

This First Amendment to Professional Services Agreement between the City of Goleta (City) and Synergy Computing, Inc. (Consultant) dated November 5, 2007 (Agreement) is made this 5th day of November, 2008.

WHEREAS, the Agreement between City and Consultant currently provides a one year term in a not to exceed amount of \$50,640; and,

WHEREAS, the parties desire to amend the Agreement so as to extend the agreement for one year, as well as to provide maintenance services for nine (9) new workstations, two (2) new document servers and one (1) new network for an additional \$12,840, bringing the total not to exceed amount of the contract to \$63,480.

NOW, THEREFORE, City and Consultant agree that the Agreement be, and hereby is, amended as follows:

1. SECTION 1. TERM OF AGREEMENT is amended to read in its entirety as follows:

“Subject to the provisions of SECTION 19 "TERMINATION OF AGREEMENT" herein, the term of this AGREEMENT shall be from November 5, 2008 to November 5, 2009. Such term may be lengthened for up to one (1) additional year upon written agreement of both parties to this AGREEMENT.”

2. SECTION 4. COMPENSATION AND METHOD OF PAYMENT of the Agreement is amended as follows:

“A. Subject to any limitations set forth in this AGREEMENT, CITY agrees to pay CONSULTANT the amounts specified in EXHIBIT "B1" "COMPENSATION" and made a part of this AGREEMENT. The total compensation, including reimbursement for actual expenses, shall not exceed \$63,480, unless additional compensation is approved in writing by the City Council or City Manager.”

3. Except as otherwise specifically provided herein, all other provisions of the Agreement shall remain in full force and effect.

IN WITNESS WHEREOF, this first Amendment has been executed by the parties effective on the date and year first written above.

CITY OF GOLETA

CONSULTANT:

By _____
Daniel Singer, City Manager

By _____
Scott M. Phillips, President

ATTEST:

Deborah Constantino, City Clerk

APPROVED AS TO FORM:

Tim W. Giles, City Attorney

**EXHIBIT B1
COMPENSATION**

	Qty	Total
Platinum Support for Servers - \$330 per month. Server Management - Add users and any other management remotely, manage backup, antivirus, patches, etc.	5	\$ 1,650.00
Platinum Support for Workstations - \$60 per month. Patch management, remote assistance, spyware, and disk management. **must be combined with Support for Servers.	59	\$ 3,540.00
Platinum Support for Networks - \$50 per month.	2	\$ 100.00
TOTAL MONTHLY COSTS (1 year contract)		\$ 5,290.00

ANNUAL COMMITMENT	\$ 63,480.00
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Our initial analysis will show additional items you will need to purchase including warranties, software licenses, and TeraStations to store the disk images on.

No hourly billing charges under this plan.