



**Design Review Board  
Street Tree Subcommittee  
Minutes - Unapproved**

Planning and Environmental Services  
130 Cremona Drive, Suite B, Goleta CA 93117  
(805) 961-7500

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**MINUTES - UNAPPROVED**

**STREET TREE SUBCOMMITTEE**

December 8, 2009  
2:00 p.m.  
Goleta City Hall  
130 Cremona Drive, Suite B  
Goleta, California

**Members:**

Chris Messner, Chair  
Simon Herrera

Bob Wignot

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**CALL TO ORDER**

The meeting was called to order by Chair Chris Messner at 2:04 p.m., at the City Hall, 130 Cremona Drive, Suite B, Goleta.

**ROLL CALL**

Members present: Chris Messner, Chair; Simon Herrera, and Bob Wignot.

Members absent: None.

Staff present: Linda Gregory, Recording Clerk.

Chair Messner stated that Bill Millar, Parks and Open Space Manager (City Arborist) is not present today because he is ill.

**PUBLIC COMMENT:**

Randy Baldwin, San Marcos Growers, stated that he is attending today's meeting with regard to the Continued Item #A, Discussion regarding review of the "Diversity of California's Urban Forest" list; and the process for adding more tree species to the Recommended Street Tree List. He noted that he attended the meeting for interested residents to serve in an advisory capacity on the development of an Urban Forest Management Plan, which was held on November 18, 2009, where he expressed an interest in participating, along with others.

**APPROVAL OF MINUTES:**

Street Tree Subcommittee Meeting Minutes for November 10, 2009.

**MOTION: Messner moved, seconded by Herrera, and carried by a 2 to 0 vote (Abstain: Wignot) to approve the Street Tree Subcommittee meeting minutes for November 10, 2009, as amended.**

**NEW ITEMS:**

None.

**CONTINUED ITEMS:**

- A. Discussion regarding review of the "Diversity of California's Urban Forest" list, and the process for adding more tree species to the Recommended Street Tree List. (continued from November 10, 2009).

Chair Messner stated that Bill Millar, City Arborist, is in the process of placing information from the list prepared by R.M. Muller and C. Bornstein into a spreadsheet with columns for descriptions and comments from the City Arborist and the Subcommittee. He stated that the spreadsheet has not yet been reviewed by the Street Tree Subcommittee. He said that consideration will need to be given with regard to determining what species are appropriate for the City's right-of-ways, as well as the maintenance costs, and what will be best for the City. A sample of the format is included as an attachment to the agenda.

Member Wignot explained that the Subcommittee requested that the City Arborist place the information from the list prepared by R.M. Muller and C. Bornstein into a spreadsheet which will be used for review by the Subcommittee to consider, item by item, if there are any trees that could be included in the City's Recommended Street Tree Planting List. He stated that the spreadsheet format should be updated so it identifies the source of the comments.

Speaker:

Randy Baldwin, San Marcos Growers, stated that he has been referring mostly to the "City of Goleta City Arborist and Design Review Board Recommended Street Tree Planting List Revised February 11, 2009" which is on the City's website. He said there are trees on the list that he does not believe are suitable for the City's climate. There are also some spelling errors that he would like to correct. He has inquiries regarding some of the comments and choices of species on the list. His concerns come from the nursery standpoint where the plants are grown and also regarding the diversity of the plants that he believes should be in the Goleta Valley. He stated that he will

contact Bill Millar regarding the list and that he plans to attend the next Street Tree Subcommittee meeting when Bill Millar is present.

## **OLD ITEMS:**

For consideration, Updating the Street Tree Subcommittee Recommended Outline Revised 2/11/2009.

Documents: Street Tree Subcommittee Recommendations Outline Revised 2/11/2009.

Member Wignot presented for consideration the document entitled, "Street Tree Subcommittee Recommendations Outline Revised ~~2/11/2009~~ 12/8/2009" that includes a red-line version of recommended changes to the Outline reviewed by the DRB on February 11, 2009. Member Wignot stated that he believes that the recommended changes will update the items that were somewhat vague or not explained very well in the document.

The Subcommittee considered the recommended changes to the Outline, and made the following additions and amendments to the recommended changes proposed on the outline, as follows:

### **B. Recommended Nursery Plant Standards:**

Footnote 1 Compiled from the following references.

Chair Messner recommended that the title be amended for clarification to read: "Compiled from the following industry standards."

### **C.1 Proper Identification (for Nursery Plants)**

Add the language "where appropriate" at the end of Item C.1 Proper Identification (for Nursery Plants).

**C.3** Change the language in C.3 to read: "The City Arborist shall reject any container grown tree that is not properly identified or that does not meet the specifications set forth in these standards listed in part B above."

### **D. Recommended Tree Planting Guidelines**

D.1 Change the language from "Root barriers to be installed..." to "Root barriers shall be installed..."

### **E. Recommendations for Tree Contractors**

Change the title for Item E to read: "Recommendations for Tree Contractors (For Profit and Non-Profit)"

E.1 Add Item E.1.d: "Encroachment permit for work in the public right-of-way must be obtained a minimum of two (2) weeks in advance of the scheduled work date."

E.4 Change "Traffic Control Requirements" to "Traffic Control and Safety Requirements"

Recommended amendments to language in E.4.a; E.4.b, and E.4.c were considered; and the following recommended items were added for consideration: E.4.d; E.4.e; E.4.f, as shown in Recommended Outline document, that pertain to traffic control and safety requirements.

E.5 Work Periods.

Add Item E.5 Work Periods, and sub-items E.5.a, E.5.b and E.5.c as shown on the Recommended Outline document.

**MOTION: Messner moved, seconded by Herrera, and carried by a 3 to 0 vote to accept the recommended changes shown in red-line in the document entitled, "Street Tree Subcommittee Recommendations Outline Revised ~~2/11/2009~~ 12/8/2009", with the following amendment made at the Subcommittee meeting on December 8, 2009: 1) Change the title for Footnote 1 to read, "Compiled from the following references"; and to forward the Street Tree Subcommittee Recommendations Outline Revised ~~2/11/2009~~ 12/8/2009" to City staff, Bill Millar (City Arborist), City Arborist, the City Attorney, Director of Community Services, City Building Inspector, and Councilmembers.**

Dan McLaughlin, City Building Inspector, clarified that the City's administrative policy with regard to work periods allows activities from 8:00 a.m. to 5:00 p.m., Monday through Friday, in residential areas, and from 7:00 a.m. to 4:00 p.m., Monday through Friday, in commercial areas. He stated that the administrative policy is effective as a condition of approval.

**AMENDED MOTION: Messner moved, seconded by Herrera, and carried by a 3 to 0 vote, to accept the recommended changes shown in red-line in the document entitled, "Street Tree Subcommittee Recommendations Outline Revised ~~2/11/2009~~ 12/8/2009", with the following amendments made at the Subcommittee meeting on December 8, 2009: 1) Change the title for Footnote 1 to read, "Compiled from the following references:"; and 2) Add the following language to Item E.5.a Recommendations for Tree Contractors (For Profit and Non-Profit) to allow activities limited between the hours of 8:00 a.m. to 5:00 p.m., Monday through Friday, in residential areas, and from 7:00 a.m. to 4:00 p.m., Monday through Friday, in commercial areas, which is currently the City's administrative policy; and also to forward the Street Tree Subcommittee Recommendations Outline Revised ~~2/11/2009~~ Revised 12/8/2009 " to City staff,**

**Bill Millar (City Arborist), the City Attorney, Director of Community Services, City Building Inspector, and City Council members.**

Member Wignot stated that he will prepare a final format of the updated "Street Tree Subcommittee Recommendations Outline Revised ~~2/11/2009~~ 12/8/2009 Recommendations Outline" with the amendments made at the Subcommittee meeting on December 8, 2009, in both a red-line format, and a final version, which will be forwarded to Bill Millar, Parks and Open Space Manager.

**INFORMATION ITEMS:**

- A. Urban Forestry Management Plan.

Bill Millar, Parks and Open Space Manager, was not present to provide an update.

**FUTURE AGENDA ITEMS:**

Chair Messner stated that the following items will be on the next agenda: 1) Continuation of Item A Discussion regarding review of the "Diversity of California's Urban Forest" and the process for adding more tree species to the Recommended Street Tree List' and 2) An Information Item regarding the Urban Forest Management Plan.

There being no objections, Chair Messner requested a New Item on the Subcommittee agenda for discussion regarding penalties for shoddy contract work.

Chair Messner stated that the next Street Tree Subcommittee meeting will be on January 26, 2010, at 2:00 p.m.

**ADJOURNMENT: 2:40 P.M.**