



Agenda Item A.2
CONSENT CALENDAR
Meeting Date: June 2, 2009

TO: Mayor and Councilmembers

FROM: Deborah Constantino, City Clerk

SUBJECT: Amendment No. 3 to the Agreement with the City of Santa Barbara for Videotaping Services

RECOMMENDATION:

Authorize the City Manager to execute Amendment No. 3 to the agreement with the City of Santa Barbara for videotaping services.

BACKGROUND:

On July 5, 2005, the City Council authorized an agreement with the City of Santa Barbara for videotaping services. Since that time, the City of Santa Barbara has continued to videotape City Council and Planning Commission meetings under amendments to the original agreement.

DISCUSSION:

Until the City is able to hire its own video production staff, the City will continue to need to contract for videotaping services. For that reason, staff recommends that the contract with the City of Santa Barbara be extended for one additional year.

The scope of services in the Agreement for Videotaping Services includes the following:

- Videotaping meetings of the Goleta City Council and the Planning Commission gavel to gavel;
- Assigning one camera person to record and direct production of the meetings;
- Producing a meeting DVD following the completion of every meeting;
- Basing charges on actual time spent providing service (including travel time and production time); and
- Providing either party with an opportunity to cancel the contract with a 90 day advance notice.

In addition, the City of Santa Barbara staff will help produce and broadcast public information programming to be aired between the coverage of Goleta meetings.

The proposed hourly rate charged for video production services will be below Santa Barbara's current cost recovery rate. The proposal is for the hourly rate to remain at \$91.50, which was the City of Santa Barbara's cost recovery rate for prior years.

The contract amount is based on a schedule of two City Council meetings and two Planning Commission meeting per month. Additional services will be charged at the contract hourly rate.

Staff is appreciative of the quality of services provided by the City of Santa Barbara and recommends approval of the contract term extension.

GOLETA STRATEGIC PLAN:

The videotaping of Government meetings is consistent with the Goal in the Goleta Strategic Plan entitled, "Develop and Improve Communication to Community", and moves the City closer toward realizing its vision as defined within the City's Strategic Plan.

FISCAL IMPACTS:

The FY 2009-10 budget includes \$20,960 for videotaping City meetings. Staff believes this amount to be sufficient to cover the cost for all videotaping services.

ALTERNATIVES:

Council could choose to request staff to issue an RFP for services, however, doing so could most likely result in higher costs.

Legal Review By:

Reviewed By:

Approved By:

Tim W. Giles
City Attorney

Michelle Greene
Administrative Services
Director

Daniel Singer
City Manager

ATTACHMENTS:

1. Amendment No. 3 to the Agreement for Videotaping Services

**AMENDMENT NO.3
AGREEMENT FOR VIDEOTAPING SERVICES
BETWEEN
THE CITY OF GOLETA
AND
THE CITY OF SANTA BARBARA**

This Amendment No.3 to Professional Services Agreement (AGREEMENT) between the City of Goleta (GOLETA) a municipal corporation and the City of Santa Barbara (SANTA BARBARA) dated July 5, 2005 is made on this 2nd day of June, 2009.

WHEREAS, the AGREEMENT between GOLETA and SANTA BARBARA currently provides in Section 2 subject to Section 12 "Termination of Agreement" for termination of the agreement on June 30, 2009; and

WHEREAS, Section 13 (c) of said Agreement provides for amendment of AGREEMENT by an instrument in writing signed by the parties; and

WHEREAS, the AGREEMENT between the GOLETA and SANTA BARBARA currently does not specify the total compensation for the agreement; and

WHEREAS, the City Manager was delegated authority to sign this amendment by the Goleta City Council on this 2nd day of June, 2009; and

WHEREAS, the parties desire to continue the contractual relationship for an additional year.

NOW, THEREFORE, In consideration of the mutual covenants and conditions set forth herein, the parties agree as follows:

SECTION 1:

Section 2 of the Agreement is amended in its entirety to read as follows:

Term of Agreement. Subject to Section 12 "Termination of AGREEMENT" of this AGREEMENT, the term of this AGREEMENT shall commence as of date of execution of this Agreement and shall terminate on June 30, 2010, unless terminated sooner in accordance with section 12.

SECTION 2:

Section 4 of the AGREEMENT is amended in its entirety to read as follows:

The total compensation payable to SANTA BARBARA by GOLETA for the services under this AGREEMENT DURING THE PERIOD FROM JULY 1, 2009 TO JUNE 30, 2010 SHALL NOT EXCEED the sum of (\$20,960) Twenty Thousand Nine Hundred and Sixty Dollars (herein "not to exceed amount"), and shall be earned as the work progresses on the following basis:

Hourly at the hourly rates of (\$91.50) Ninety-One Dollars and Fifty Cents per hour. The rates shall be binding upon SANTA BARBARA until June 30, 2010, after which any change in said rates and expenses must be approved in writing by Goleta's Project Manager

SECTION 3:

Except as all otherwise specifically provided herein, all other provisions of the AGREEMENT shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have caused this Amendment to be executed the day and year first above written.

CITY OF GOLETA

CITY OF SANTA BARBARA:

By _____
Daniel Singer
City Manager

By _____
Jim Armstrong
City Administrator

ATTEST:

By _____
Deborah Constantino
City Clerk

By _____
Tony Ruggieri
City TV Production Supervisor

APPROVED AS TO FORM:

ATTEST:

By _____
Tim W. Giles
City Attorney

By _____
Cynthia M. Rodriguez
City Clerk Services Manager

APPROVED AS TO FORM:

By _____
Stephen Wiley
City Attorney