#### Is my business within City limits?

Please reference this <u>map</u> to type in your address (must accept Terms of Use). Please note that even if your store front is outside City of Goleta, you still must have a City of Goleta License to conduct any business within the City Limits.

## Is my license transferable?

You cannot transfer your license if you sell your business.

### How long does it take to get my business license?

As long as the application is complete and payment is made if full, approximately 30-60 business days.

#### What are the fees for a business license?

Fees vary based on the type of business of the license.

# I have a non-profit organization. Do I still need a business license?

Yes, but only as a form of registration. You must fill out a general business application and attach a copy your 501(c)3 in order to be exempt from the fees listed in box 14. Non-profit organizations do not receive a business license certificate. Renewal update information is every 5 years.

## Will the City notify me when to renew my license?

Yes. However, it is your responsibility to stay current whether or not a renewal notice is received. Penalties are assessed for delinquent accounts, regardless of whether you receive a renewal notice or not. If you do NOT receive a notice by the expiration date of your Business License, contact the Business License immediately.

#### Do I need a D.B.A. or Fictitious Business Name?

Yes. If your business name is anything other than your surname or has more than one owner. Contact the County of Santa Barbara Hall of Records.

#### I lost my license. How can I get another copy?

You can print a copy from the Self Service portal. You will need to log into you account..

### I conduct business in several cities. Can I get just one license to do business in ALL of them?

Unfortunately, no. Each city has its own business license tax requirements and you must have a business license from the jurisdiction business is being conducted in.

#### I have a change to my mailing or business address. What should I do?

Send an email to businesslicense@cityofgoleta.org for a change of address.

# I already have a Business License and want to open an additional business location do I need to apply for another Business License?

Yes, for each property location you are required to have a separate Business License.

#### How do I know if I'm in the correct zoning area?

Please contact the Planning & Environmental Review Department at 805-961-7543

#### What documents are required?

Please click on each application, the required documents are listed at the top of each. The general business application requires no other documents besides the application itself.

#### Can a business license application be expedited?

No, we cannot expedite a business license application or renewal since we have a process and procedures.