



SUBMITTAL CHECKLIST FOR

Vesting Tentative Maps (VTM)

Planning and Environmental Review
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All plans, reports, and submittal materials must be prepared by qualified, licensed professionals in their respective fields and submitted to the City in electronic scalable format. All required stamps and signatures must be provided on all documents. Please contact Planning staff at the above phone number or email address for directions on how to submit the below listed application materials electronically.

Items REQUIRED of ALL Applications:

1. A completed Planning Permit Application with all required signatures in all Parts.
2. An electronic set of plans. Plans must use the NAVD 1988 datum, have the words, "VESTING TENTATIVE MAP" conspicuously denoted, and provide the information listed in Goleta Municipal Code §§ 16.020.010, 16.020.020, and 16.020.050.
3. An electronic set of preliminary landscape plans that provides sufficient information and has been designed to comply with the adopted Water Efficiency Landscape Ordinance for common areas and public ROW areas.
4. A Preliminary Grading Plan.
5. A Preliminary Title Report prepared within the past 90 days for all parcels.
6. A Preliminary Hydrology Report for the site (include Flood Plain Map as applicable).
7. A Preliminary Soils/Geotechnical Report for the site.
8. A Preliminary Storm Water Control and Water Quality Plan.
9. A Preliminary Water Service Determination Letter (or equivalent) from the Goleta Water District, and either Goleta Sanitary District or Goleta West Sanitary District.
10. The Environmental Questionnaire.
11. A Hazards assessment prepared in accordance with Chapter 17.32 of the Goleta Municipal Code.

12. A Traffic Impact and Parking Demand Study. The Traffic Study needs to include both Vehicle Miles Traveled and LOS analysis for the project.
13. An Archaeological Assessment. Please refer to Chapter 17.43 of the GMC to determine what level of assessment will need to be provided (i.e., Preliminary Architectural Assessment, Phase 1, or Extended Phase 1). (This will not be required if no ground disturbance is proposed.)
14. A Biological Survey/Study (this will not be required if the area of development is located more than 300' away from an Environmental Sensitive Habitat Area measured to the edge of riparian canopy or is needed based on the context of the site).
15. Written Justification Statement from the applicant detailing how the proposal meets the applicable findings for Tentative Maps found in Goleta Municipal Code Sections 16.020.020 (C) and (D) and California Government Code Sections 66573.1 and 66474.
16. Applicable City Development Review fees.
17. Applicable Santa Barbara County Fire Department review fee (separate check made payable to SBCFD)

ADDITIONAL SUBMITTAL ITEMS IF NEEDED

Additional information or special studies may be required with your application. The need for additional information will be determined by your case planner after review of your request. Additional copies of some documents may be requested during processing. Typical items include but are limited to:

- A Geotechnical Report
- A contour map.
- Recorded documents associated with the affected parcels as identified in the associated Title Report
- Line-of-sight drawings.
- A Paleontological Report.
- A Noise Study.
- An Arborist Report for the site.
- A Fiscal Impact Analysis Report.
- Any other study/report determined to be necessary