



City of Goleta Cannabis Business License Application Checklist and Evaluation Criteria (Outside City Limits – Delivery Only)

APPLICATION CHECKLIST

- Completed Cannabis Business License Application for Outside Delivery
- Applicable Fees (See City's Master User Fee and Charges Schedule)

REQUIRED ATTACHMENTS/DOCUMENTS

1. List of all owners, officers, employees, or agents, that includes names, date of birth, and title.
2. Copy of DMV-issued driver's license or identification card or passport for each owner, officer, employee, or agent.
3. Cannabis Business Tax Registration Form.
4. Copy of State Issued Cannabis Permit.
5. Copy of City issued cannabis license (City operating form).
6. Copy of State's Sellers Permit issued by the California Department of Tax and Fee Administration (CDTFA) or obtain certification letter from the CDTFA stating that a seller's permit is not required.
7. List with names and driver's license numbers of all the business' delivery drivers, and evidence verifying criminal background checks have been conducted for all the business' drivers.
8. Proof of ownership of the vehicle or a valid lease for any all vehicles that will be used to deliver cannabis or cannabis products
9. List of any and all vehicles that will be used to deliver cannabis goods, including the year, make, model, license plate number and numerical Vehicle Identification Number (VIN).
10. Proof of insurance for any and all vehicles being used to deliver cannabis goods. All non-storefront retailer licensee shall provide proof of insurance in a minimum amount of \$1,000,000 for bodily injury liability and property injury for any and all vehicles being used to transport cannabis goods.
11. Proof of insurance as required by GMC Chapter 5.09. The cannabis business shall maintain comprehensive general liability combined single occurrence insurance policy issued by an "A" rated insurance carrier in an amount no less than \$2,000,000.00 and name the City of Goleta as an additional insured. Such insurance shall be primary and not contributing to any other insurance maintained by the City.