



Community Development Block Grant (CDBG) Program

PURPOSE

The City of Goleta receives annual Federal grant funding from the U.S. Department of Housing and Urban Development (HUD) for its Community Development Block Grant (CDBG) Program. CDBG funds are administered by HUD and the City manages the use of these funds by carrying out programs and activities that meet the overall goals of the grant, as defined by HUD. To carry out the goals of the CDBG Program, the City relies on nonprofit organizations and in doing so, offers grants on a competitive basis each year to organizations that provide needed services in support of low and moderate-income persons in Goleta.

Subject to funding availability, the City may award CDBG grants to organizations at a minimum of \$10,000 per grant.

ELIGIBLE SERVICES AND PROJECTS

1. All services and activities must benefit Goleta residents.
2. Services and activities must meet one of the three national objectives of the CDBG program:
 - 1) benefit low and moderate-income persons;
 - 2) eliminate slum and urban blight; and
 - 3) meet community needs in the event of an emergency.

*The City focuses its CDBG program on awarding funds to organizations that help meet the first national objective listed above, and will prioritize applications accordingly.

APPLICATION REQUIREMENTS

Applications for a grant must be made electronically through the ZoomGrants program and include the following basic elements:

- Name and general purpose of the nonprofit or governmental agency sponsoring the proposed service or activity
- Contact name and information for the grant application
- Description of the project
- Number of Goleta residents who would be served by the proposed service or activity
- Proof of non-profit status.
- Two references who may be contacted regarding the proposed service or activity

Paper application submissions will not be accepted.

PROCESS AND GUIDELINES

- Grant applications may be submitted only during the open application period designated annually through release of a Notice of Funding Availability (NOFA). The NOFA application period will be open for a minimum of four weeks. No late applications will be accepted.
- Grant applications will be reviewed by the City Council's Grant Funding Review Committee comprised of the Mayor and Mayor Pro Tempore and two City of Goleta residents serving as advisory members. Recommendations of the Committee will be forwarded to the City Council for final approval of funding awards.
- The City Council will take final action on award of all grants.

RESTRICTIONS AND LIMITATIONS

Grant funds may not be used towards political activities, endorsing campaigns, and for religious activities. Agencies that may represent their members' interests in these areas, will not be restricted from applying and receiving grants, but agencies will have to demonstrate that all city funds were used for a non-political and non-religious service to the community.

COMPLIANCE

All grant recipients are required to sign a grant agreement. Per the agreement terms, grant recipients are expected to provide an end-of-year report demonstrating how the funds benefited the Goleta community. The recipient may be requested to make a presentation before a Committee or at a City Council meeting or workshop. If funds are not expended in accordance with the approved purposes, the organization will be required to refund the amount of funds. Failure to provide proper documentation may jeopardize any future funding. City of Goleta reserves the right to conduct an audit and/or require additional back-up information to substantiate how funds received from the City were expended.

Questions regarding the Goleta City Grant Program may be directed to Shanna Dawson, Management Analyst, at sdawson@cityofgoleta.org or by phone at (805) 690-5126.