



City of Goleta Cannabis Business License General Information (In City Limits)

The purpose of this information is to inform the applicant of certain requirements, licensing related information, and process and procedures of pursuing a cannabis business license. None of the information provided is intended to exempt, replace, repeal, and/or omit, any of the requirements in the adopted regulations.

BEFORE YOU APPLY

1. Please contact the Planning & Environmental Review (PER) Department at (805) 961-7543 to obtain a Zoning Conformity Determination Letter. A Zoning Conformity Determination must first be made by PER and a letter must be submitted with cannabis business license application. Additional information can be found here: <https://www.cityofgoleta.org/city-hall/planning-and-environmental-review/planning-permits-and-regulations/application-forms>

Please note, any required permits, including land use related or building permits, must be finalized, prior to a cannabis business license is approved and issued.

2. Applicant must obtain fire clearance letter from the Santa Barbara County Fire Department prior to application submittal. This is a required submittal document for application intake.
3. Applicant must obtain Live Scans and retain receipts for required submittal of application. The proof of Live Scan must be dated within 30 days of submission of application. Live Scans are required for all owners, officers, employees or agents. More information on the Live Scan can be found here: <https://www.cityofgoleta.org/city-hall/finance/business-license-program/cannabis-business-license>.
4. Any applicant for indoor cultivation must provide proof of consultation with Southern California Edison (SCE) prior to application submittal, including a copy of a completed and submitted SCE Customer/Project Information Sheet.
5. Please determine if you wish to begin the business license process now, or after applicable City permits have been finalized. Delays may occur with approval and issuance of cannabis business license until all final inspections are completed, approved, and finalized by all City departments and outside agencies. Final approval and issued licensed will require a copy of State annual license. Refunds are not issued after the business license application review process has begun, even if the permit or business license application is rejected.
6. Review all information in this document to learn about the application process and which documents you will need, including all local regulations governing cannabis business, which include, Cannabis Land Use Ordinance No. 19-11, Cannabis Business License Ordinance, GMC Chapter 5.09, and Cannabis Business Tax, GMC Chapter 3.08.
7. Review all information in the Application Submittal and Review Process document and Application Checklist and Review Criteria document. These informational documents have been prepared to assist and guide applicants through the City's cannabis licensing process.



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8. If business is located outside city limits, and will be delivering inside city limits, a Non-Store Front Retail (Delivery) Cannabis Business License is required. See [Cannabis Business License Application \(Outside City Limits\)](#) for additional information.
9. Review the application in its entirety to ensure that it is complete and accurate. Utilize checklist and review criteria information to confirm all required attachments and information needed are provided. Please note there are pre-submittal requirements prior to submitting a cannabis business license application package.
10. To submit an application package, an appointment must be schedule at least three (3) days in advance with Finance staff. Appointments may be schedule with Finance staff by email at financegroup@cityofgoleta.org . Cannabis business license applications and fee will not be accepted without an appointment.
11. During scheduled appointment for application submittal with Finance staff, application will be reviewed for completeness only and applicable fee. If any missing required document or incorrect fee amount, application will not be accepted, and applicant will be required to schedule another appointment. See [Application Submittal and Review](#) document for additional information.
12. The City accepts all major forms of payment, including cash but prefers certified checks, cashier's checks, money orders, personal checks, and credit cards to expedite the process. Fees are non-refundable.
13. If you have specific questions regarding the cannabis business license application process, we recommend that you provide us questions in writing so that city staff can respond to your inquiry. This will enable us to give you the best advise and will protect you from tax, penalties and interest in case we give you erroneous information. Requests for written advice can be emailed to financegroup@cityofgoleta.org.