



SUBMITTAL CHECKLIST FOR Cannabis Zoning Conformity Determination

Planning and Environmental Review
130 Cremona Drive, Suite B, Goleta, CA 93117
Phone: (805) 961-7543 Fax: (805) 961-7551

All plans and reports submitted must be prepared by qualified, licensed professionals in their respective fields. All required stamps and signatures must be provided on all documents.

Items REQUIRED of ALL Applications:

1. One (1) copy of the Planning Permit Application with all required signatures including on the agreement to pay portion(s).
2. One (1) copy of a detailed project description of the intended use, including, but not limited to, hours of operation, number of employees, and nature of business/business operation, etc.
3. One (1) full size (24" X 36") set of plans to scale, including the following:
 - a) site plan (must show existing site drainage) (see *Guidelines for Preparation of Site Plans* handout); and
 - b) complete sets of floor plans for the business.

(Note: Use NAVD 1988 datum if new construction is proposed)
4. Two (2) copy of above exhibits reduced to 11" x 17".
5. One (1) electronic copy of all submittal materials (plans and all submitted reports) provided on a CD-ROM, flash drive, or emailed PDF.
6. Applicable fees. (Refer to the Fee Schedule.)