



Agenda Item D.2
PUBLIC HEARING
Meeting Date: August 19, 2008

TO: Mayor and Councilmembers

FROM: Steve Wagner, Community Services Director

CONTACT: Marti Schultz, Principal Civil Engineer

SUBJECT: Installation of New Stop Signs and Restricted Parking Areas Adjacent to Dos Pueblos High School

RECOMMENDATION:

- A. Adopt Resolution No. 08 - ____ entitled "A Resolution of the City Council of the City of Goleta, California, Authorizing the Installation of One-Way STOP Signs on Bassano and Padova Drives at Alameda Avenue."
- B. Adopt Resolution No. 08 - ____ entitled "A Resolution of the City Council of the City of Goleta, California, Rescinding Resolution No. 70-061.2, and Resolution No. 79-639, No Parking Zones, and Establishing a Passenger and a Metropolitan Transit District School Booster Bus Loading/Unloading Zones and Red Curbing on Alameda Avenue Between Bassano and Padova Drives."

BACKGROUND:

Installation of Stop Signs

To address circulation and safety issues on and around DPHS, volunteers consisting of parents, students, school administrators, traffic officers, a representative from MTD and a representative from the City of Goleta formed the Dos Pueblos High School Traffic Committee (DPTC). In June 2008, Staff received a request from the DPTC to install stop signs and crosswalks in the Dos Pueblos High School area (Attachment 1). The requested stop sign locations are on Bassano Drive at Alameda Avenue, and on Padova Drive at Alameda Avenue (Attachment 2). Stop signs are regulatory devices used to assign the right of way of traffic, improve efficiency, and to improve overall safety at intersections. After conducting site visits, reviewing the site conditions for vehicle speed, traffic volume and visibility and applying standard traffic engineering practices, it was determined that these intersections would benefit from stop sign installations on the minor approach streets (Bassano Drive and Padova Drive) to the higher volume through street, Alameda Avenue.

Although Staff supports the installation of the new stop signs, Staff is not supportive of the request for crosswalks at this time. The installation of crosswalks at unsignalized intersections can give pedestrians a false sense of safety when crossing assuming that vehicles will stop. Staff will continue to work with the DPTC to evaluate traffic concerns associated with the high school.

Establish Restricted Parking Zones

Staff also received an email request from Metropolitan Transit District (MTD) to relocate the School Booster Bus loading/unloading zones so as not to be in conflict with passenger vehicles loading/unloading on Alameda Avenue, fronting Dos Pueblos High School (DPHS) (Attachment 3). The requested parking restriction locations are shown in Attachment 2.

Section 21351 of the California Vehicle Code, and Chapter 23, of the adopted Municipal Code, authorizes the City to place traffic control devices and restricted parking zones, as necessary, through resolution of the City Council.

DISCUSSION:

Installation of a Stop Sign at Two Locations

DPHS is located at 7266 Alameda Avenue with a student body of approximately 2,400. Student transportation to the school comes in many modes, including MTD buses, private cars, foot traffic and bicycles. With all the modes of transportation arriving and leaving the school at approximately the same time, traffic circulation in this area is greatly impacted.

DPTC has submitted a request to the City for the installation of stop signs on Bassano and Padova Drives at Alameda Avenue. Bassano Drive and Padova Drive, are two main streets that carry all modes of transportation to and from DPHS. These streets are currently controlled through yield controls at the approaches entering Alameda Avenue. In response to the request from DPTC, the City's consultant traffic engineer reviewed these intersections as outlined in the STOP Sign Applications Guidance in the California Manual on Uniform Traffic Control Devices (CMUTCD). The CMUTCD indicates that the installation of stop signs is warranted if "engineering judgment indicates that one or more of the following conditions exist:

- A. Intersection of a lower volume road with a main road where application of the normal right-of-way rule would not be expected to provide reasonable compliance with the law;
- B. Street entering a through highway or street;
- C. Unsignalized intersection in a signalized area; and/or

- D. High speeds, restricted view, or crash records indicate a need for control by the STOP sign.”

After conducting evaluations of these intersections it was determined that the installation of STOP signs on the side street approaches at these locations is appropriate as it satisfies the criteria of Item B, above.

Staff is recommending that one-way STOP signs be placed at the east travel direction at these T-intersections. Vehicles traveling east on Bassano and Padova Drives would be required to stop at the intersection which intersects with Alameda Avenue. The east travel direction is recommended for the STOP signs due to the lower volume of traffic traveling that direction. Additionally, staff has recommended to DPHS that it place a STOP sign on the private exit from the student parking lot onto Alameda Avenue due to the configuration of the T-intersection and the driveway approach creating an off-set four-way intersection.

Staff received one phone message from an unidentified male resident in the area that opposes the installation of the STOP sign at both recommended intersections. He stated there are three driving family members at his house and that they all oppose the STOP signs. He contends that it will add to congestions and is poorly thought out. He also stated that the signals at Cathedral Oaks/Alameda Avenue and Cathedral Oaks/Glen Annie Road should be retimed instead.

As required by the City-adopted Municipal Code Chapter 23, a resolution is required for the installation of a new STOP sign at an intersection. A resolution authorizing the installation of the new STOP signs has been prepared and is presented for adoption herein (Attachment 4).

Establishing Restricted Parking Zones

MTD operates School Booster Buses that have designated school routes to drop off and pick up students at local schools, including DPHS. The Booster Buses typically arrive at the school within the same timeframe as parents dropping off and picking up their children. The east curbside on Alameda Avenue is the most direct drop-off/pick-up area for the DPHS students. Currently there is a limited amount of designated Bus Loading/Unloading curb restriction and designated Passenger Loading/Unloading curb restriction. Parking conflicts between private vehicles and the Booster Buses have occurred during the morning drop off time and the afternoon pick up time.

MTD has requested additional Bus Loading/Unloading zones for the Booster Buses. Staff in conjunction with MTD and the DPTC have identified an area that is currently underused by private passenger cars for loading/unloading and recommends establishing a MTD Booster Bus Loading/Unloading zone in that location. In conjunction with these new restricted parking zones, minor modifications will be made to the existing red curb at driveway approaches to accommodate the new Unloading/Loading zones. This will establish areas for buses and private vehicles to Load/Unload without conflict.

Staff recommends these parking restrictions are only in effect between the hours of 7:15 a.m. – 8:15 a.m., and 2:30 p.m. – 3:30 p.m., Monday through Friday. The proposed time and day restrictions would coincide with the high volume traffic times and Booster Buses' arrival/departure times. Currently the parking restrictions are in effect 24 hours a day, seven days a week. This revision in time and day restrictions will make curbside parking available most of the weekdays and on weekends.

To meet the new proposed parking restrictions along the eastside curb of Alameda Avenue fronting DPHS, it is necessary to rescind existing resolutions that established certain red zones, bus zones, parking zones and time restrictions, and adopt a new resolution to accommodate the new parking restrictions along this area.

As required by the City-adopted Municipal Code Chapter 23, a resolution is required for establishing restricted parking zones. A resolution authorizing establishing restricted parking zones has been prepared and is presented for adoption herein (Attachment 5).

Public noticing for the August 19, 2008, public hearing occurred in the forms of site posting, letters to adjacent property owners and occupants, and a notice in the Valley Voice (Attachment 6), as specified in the Parking Restrictions Protocol (Attachment 7).

ALTERNATIVES:

Installation of Stop Sign at Two Locations

Council may elect not to adopt a resolution for the installation of the STOP signs at one or both of the two locations, and direct staff to leave conditions as-is.

Establishing Restricted Parking Zones

Council may elect not to adopt a resolution for establishing restricted parking along the east curb of Alameda Avenue, fronting DPHS, and direct staff to leave the condition as-is.

FISCAL IMPACTS:

Installation of Stop Sign at Two Locations

The fiscal impacts associated with the installation of one additional stop sign at two locations are as follows:

1. Approximately \$500 for the installation of one new stop sign on Bassano Drive.
2. Approximately \$500 for the installation of one new stop sign on Padova Drive.

The total installation cost of approximately \$1,000 will be funded through the existing street maintenance budget and there will be minimal annual maintenance necessary to maintain the stop signs.

Establishing Restricted Parking Zones

The fiscal impact associated with the establishment of the proposed restricted parking is approximately \$2,500 for the installation of white curbing and sign posting on Alameda Avenue and \$150 per year per site in annual maintenance. Sufficient funding is available in the Public Works Maintenance budget to provide for installation and maintenance of the proposed white curb.

Submitted By:

Reviewed By:

Approved By:

Steve Wagner
Community Services Director

Michelle Greene
Administrative
Services Director

Daniel Singer
City Manager

ATTACHMENT:

1. Request from Dos Pueblos High School Traffic Committee
2. Proposed STOP Signs and Restricted Parking Zones Site Map
3. Request from MTD for Restricted Parking Zones
4. A Resolution of the City Council of the City of Goleta Authorizing the Installation of One-Way "STOP" Signs on Bassano and Padova Drives at Alameda Avenue
5. A Resolution of the City Council of the City of Goleta, California, Rescinding Resolution No. 70-061.2, and Resolution No. 79-639, No Parking Zones, and Establishing a Passenger and a Metropolitan Transit District School Booster Bus Loading/Unloading Zones and Red Curbing on Alameda Avenue between Bassano and Padova Drives.
6. Public Hearing Notices
7. Parking Restrictions Protocol

ATTACHMENT 1

Request from Dos Pueblos High School Traffic Committee



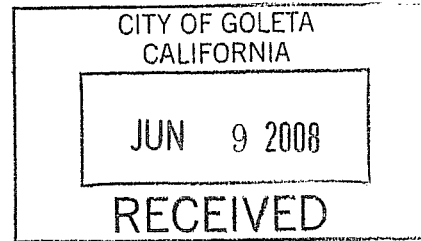
DOS PUEBLOS HIGH SCHOOL

SANTA BARBARA HIGH SCHOOL DISTRICT
7266 ALAMEDA AVENUE, GOLETA, CALIFORNIA 93117
(805) 968-2541 • FAX: (805) 968-2891 • WWW.DPHS.ORG

NATIONAL BLUE RIBBON SCHOOL • CALIFORNIA DISTINGUISHED SCHOOL

Steve Wagner, Director Community Services
City of Goleta
130 Cremona Drive, Suite B
Goleta, California 93117

June 6, 2008



RE: DPHS Traffic Safety – Request of Stop Signs and Crosswalk

Dear Mr. Wagner,

The Dos Pueblos High School Traffic Committee would like to request two stop signs and one crosswalk to improve traffic flow and prevent student injury during the peak school commuting hours. The intersections of Bassano Drive onto Alameda Avenue and Padova Street onto Alameda Avenue both need stop signs because these safe routes to school have a high volume of pedestrians mixed with a dense flow of cars dropping off pedestrians. The Bassano and Alameda intersection is of increased concern because the vehicles can turn left, turn right or continue straight without stopping. In addition, the high school students do not have a safe option for crossing Alameda at the Bassano intersection and a crosswalk, similar to the crosswalk at the Padova intersection, would provide the necessary safety.

These requests come after observation, discussion and with consultation of experienced experts. The DPHS Traffic Committee consists of school administrators, parents, students, a MTD representative, a City of Goleta parent, traffic officers and a traffic engineer. The committee was met for three years and has made several traffic flow changes on campus, sent information to parents and provided student education. We are asking for your help in providing safe school routes for our unique combination of 2,400 students arriving in the same time window with parent drivers, student drivers, pedestrians and bicyclists in a residential area.

It is our earnest request that these safe routes traffic control solutions be implemented before the start of school on August 25, 2008:

1. Stop sign on Bassano Drive entering Alameda Avenue
2. Stop sign at Padova Street entering Alameda Avenue
3. Crosswalk across Alameda Avenue at the Bassano/Alameda intersection

Thank you for your consideration.







Paula Perotte
Chair, Traffic Safety Committee
pperotte@co.santa-barbara.ca.us

Mark Swanitz
Principal, Dos Pueblos High School
mwanitz@dphs.org

ATTACHMENT 2

Proposed STOP Signs and Restricted Zones Site Map



	Red Curb – No Parking
	Red Curb – MTD regular route stop
	MTD School Booster Bus
	Passenger Loading/MTD School Booster combined use
	Passenger Loading
	Proposed New Stop Signs

ATTACHMENT 3

Request from MTD for Restricted Parking Zones

From: Cynthia Boche
Sent: Tuesday, May 13, 2008 08:22 AM
To: Jim Haggerty
Cc: David Damiano
Subject: DPHS request

The DPHS Traffic Safety Committee wants us to write a letter requesting that the City of Goleta install signs in the white loading zones in front of the school where the bus stops are that say something like, "Buses only 7:30 – 8:00am and 2:30 – 3:00pm." Apparently there are similar signs posted at GVJHS. The idea is to minimize the number of parent cars parked in the bus-loading area. The committee would also like for the buses to use the curb in front of the staff parking lot as much as possible. (This is the Alameda & Bassano bus stop.) The only buses that NEED to use the Alameda & Padova stop (so they can turn onto Padova) are the Winchester-bound 23 and possibly the afternoon booster #2740 (I don't know where it picks up). All others could use Alameda & Bassano – just as close to the school, but less used by parents.

The problem I see with this is that since the buses go by A&P, they have to stop there if somebody wants them to. ¿Could that stop be moved around the corner to Padova?

Since this is a bus-stop issue, is it something that you could take the lead on Jim?

Thanks,

Cynthia

~~~~~

Cynthia Boche  
Assistant Planning Manager  
Santa Barbara Metropolitan Transit District  
550 Olive Street, Santa Barbara, CA 93101  
(805)963-3364 x218

## **ATTACHMENT 4**

**A Resolution of the City Council of the City of  
Goleta, California, Authorizing the Installation of  
One-Way STOP Signs on Bassano and Padova  
Drives at Alameda Avenue**

**RESOLUTION NO. 08-**

**A RESOLUTION OF THE CITY COUNCIL OF THE  
CITY OF GOLETA, CALIFORNIA, AUTHORIZING  
THE INSTALLATION OF ONE-WAY "STOP" SIGNS  
ON BASSANO AND PADOVA DRIVES AT  
ALAMEDA AVENUE**

**WHEREAS**, the City Council of the City of Goleta desires to install one-way STOP signs at the Bassano Drive/Alameda Avenue and Padova Drive/Alameda Avenue intersections; and

**WHEREAS**, Section 21351 of the California Vehicle Code authorizes the City to place and maintain or cause to be placed and maintained, such appropriate signs, signals, or other traffic control devices as may be necessary properly to indicate and carry out the provisions of the Vehicle Code or local traffic ordinances, or to warn or guide traffic; and

**WHEREAS**, an engineering evaluation has been conducted demonstrating the need for the proposed stop signs; and

**WHEREAS**, Chapter 23, Section 1 (b) of the Municipal Code of the City of Goleta requires Council to adopt a Resolution for the installation of a one-way stop.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE  
CITY OF GOLETA AS FOLLOWS:

**SECTION 1.**

The City Council does hereby authorize and direct that "STOP" signs shall be placed and maintained on the east approaches at the Bassano Drive/Alameda Drive and Padova Drive/Alameda Drive intersections, requiring traffic to stop on Bassano Drive and on Padova Drive before entering the intersections.

**SECTION 2.**

The City Council does hereby authorize and direct the City Manager to provide for the installation and maintenance of the appropriate signs and markings for the location identified above.

**SECTION 3.** The City Clerk shall certify to the adoption of this Resolution.

**PASSED, APPROVED AND ADOPTED** by the City Council of Goleta,  
California, this 19<sup>th</sup> day of August, 2008.

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MICHAEL T. BENNETT, MAYOR

ATTEST:

APPROVED AS TO FORM:

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DEBORAH CONSTANTINO  
CITY CLERK

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BRIAN A. PIERIK  
CITY ATTORNEY

STATE OF CALIFORNIA            )  
COUNTY OF SANTA BARBARA    )     ss.  
CITY OF GOLETA                 )

I, DEBORAH CONSTANTINO, City Clerk of the City of Goleta, California,  
DO HEREBY CERTIFY that the foregoing Resolution No. 08-\_\_ was duly  
adopted by the City Council of the City of Goleta at a regular meeting held on the  
19<sup>th</sup> day of August, 2008, by the following vote of the Council:

AYES:

NOES:

ABSENT:

(SEAL)

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DEBORAH CONSTANTINO  
CITY CLERK

## **ATTACHMENT 5**

**A Resolution of the City Council of the City of Goleta, California, Rescinding Resolution No. 70-061.2, and Resolution No. 79-639, No Parking Zones, and Establishing a Passenger and a Metropolitan Transit District School Booster Bus Loading/Unloading Zones and Red Curbing on Alameda Avenue between Bassano and Padova Drives.**



**RESOLUTION NO. 08-\_\_**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GOLETA, CALIFORNIA, RESCINDING RESOLUTION NO. 70-061.2, AND RESOLUTION NO. 79-639, NO PARKING ZONES, AND ESTABLISHING A PASSENGER AND A METROPOLITAN TRANSIT DISTRICT SCHOOL BOOSTER BUS LOADING/UNLOADING ZONES AND RED CURBING ON ALAMEDA AVENUE BETWEEN BASSANO AND PADOVA DRIVES.**

**WHEREAS**, the City Municipal Code Chapter 23 requires a resolution for establishing parking restriction zones; and

**WHEREAS**, there are existing resolutions that are in conflict with the proposed new parking restriction zones that need to be rescinded; and

**WHEREAS**, an engineering analysis has been conducted concerning the establishment of a parking restriction zones on Alameda Avenue between Bassano and Padova Drives.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GOLETA AS FOLLOWS:**

**SECTION 1.**

Rescind Resolution Nos. 70-016.2 and 79-639.

**SECTION 2.**

That a red No Parking zone be established on the east side of Alameda Avenue, beginning approximately 60-feet south of the centerline of Padova Drive to approximately 20-feet north of the centerline of Padova Drive.

**SECTION 3.**

That a white Passenger Loading/Unloading restricted parking zone be established on the east side of Alameda Avenue, beginning approximately 20-feet north of the centerline of Padova Drive to approximately 260-feet north of the centerline of Padova Drive and post for the hours of 7:15 a.m. – 8:15 a.m., and 2:30 p.m. – 3:30 p.m., Monday through Friday.

**SECTION 4.**

That a white Bus Loading/Unloading restricted parking zone be established on the east side of Alameda Avenue, beginning approximately 260-feet north of the centerline of Padova Drive to approximately 310-feet north of the centerline of Padova Drive and post for the hours of 7:15 a.m. – 8:15 a.m., and 2:30 p.m. – 3:30 p.m., Monday through Friday.

**SECTION 5.**

That a red No Parking zone be established on the east side of Alameda Avenue, beginning approximately 310-feet north of the centerline of Padova Drive to approximately 360-feet north of the centerline of Padova Drive.

**SECTION 6.**

That a red No Parking zone be established on the east side of Alameda Avenue, beginning approximately 190-feet south of the centerline of Bassano Drive to approximately 235-feet south of the centerline of Bassano Drive.

**SECTION 7.**

That a white Bus Loading/Unloading restricted parking zone be established on the east side of Alameda Avenue, beginning approximately 235-feet south of the centerline of Bassano Drive to approximately 385-feet south of the centerline of Bassano Drive and post for the hours of 7:15 a.m. – 8:15 a.m., and 2:30 p.m. – 3:30 p.m., Monday through Friday.

**SECTION 8.**

That a red No Parking zone be established on the east side of Alameda Avenue, beginning approximately 385-feet south of the centerline of Bassano Drive to approximately 430-feet south of the centerline of Bassano Drive.

**SECTION 9.**

That the City Manager is hereby directed to provide for the installation and maintenance of appropriate signs and markings for the locations hereinabove identified.

**SECTION 10.**

The City Clerk shall certify to the adoption of this Resolution.

**PASSED, APPROVED AND ADOPTED** this 19<sup>th</sup> day of August, 2008.

\_\_\_\_\_  
MICHAEL T. BENNETT, MAYOR

APPROVED AS TO FORM:

ATTEST:

\_\_\_\_\_  
DEBORAH CONSTANTINO  
CITY CLERK

\_\_\_\_\_  
BRIAN PEIRIK  
CITY ATTORNEY

STATE OF CALIFORNIA )  
COUNTY OF SANTA BARBARA ) ss.  
CITY OF GOLETA )

I, DEBORAH CONSTANTINO, City Clerk of the City of Goleta, California, DO HEREBY CERTIFY that the foregoing Resolution No. 08-\_\_\_ was duly adopted by the City Council of the City of Goleta at a regular meeting held on the 19<sup>TH</sup> day of August, 2008, by the following vote of the Council:

AYES: COUNCILMEMBERS

NOES: COUNCILMEMBERS

ABSENT: COUNCILMEMBERS

(SEAL)

---

DEBORAH CONSTANTINO  
CITY CLERK

**ATTACHMENT 6**  
**Public Hearing Notices**

**NOTICE OF PUBLIC HEARING**  
**Tuesday, August 19, 2008**



**CITY OF GOLETA**  
**130 CREMONA DRIVE, SUITE B**  
**GOLETA, CALIFORNIA 93117**  
**(805) 961-7500**

Notice is hereby given that a public hearing will be held before a regular meeting of the Goleta City Council at 6:00 p.m., or as soon thereafter as may be heard, on Tuesday, August 19, 2008, at City of Goleta, City Hall, 130 Cremona Drive, Suite B, Goleta, California, on the following matter:

**Consider adoption of resolutions establishing new restricted parking areas on Alameda Avenue and new Stop Signs at Bassano Drive at Alameda Avenue and Padova Drive at Alameda Avenue.**

**Establish the following restricted parking zones on the eastside of Alameda Avenue:**

- 1 A 50-foot restricted parking zone south of the main entrance to Dos Pueblos High School for MTD School Booster Bus Loading/Unloading only.**
- 2 A 150-foot restricted parking zone north of the main entrance to Dos Pueblos High School for MTD School Booster Bus Loading/Unloading only.**
- 3 A 240-foot Passenger Loading/ Unloading restricted parking zone between the crosswalk at Padova Drive and the main entrance to Dos Pueblos High School.**

**The above restricted parking zones will be in effect between the hours of 7:15-8:15 a.m. and 2:30-3:30 p.m., Monday through Friday, at 7266 Alameda Avenue, fronting Dos Pueblos High School.**

**Install new Stop Signs at the following locations:**

- 1 On Bassano Drive at Alameda Avenue.**  
**On Padova Drive at Alameda Avenue.**

Files for the above referenced matters are available to public inspection at the City of Goleta, 130 Cremona Drive Suite B Goleta, California 93117, prior to the start of the meeting.

All interested persons are invited to attend, participate and be heard. Written comments should be sent to the City of Goleta, 130 Cremona Drive Suite B Goleta, California 93117, prior to the start of the public hearing.

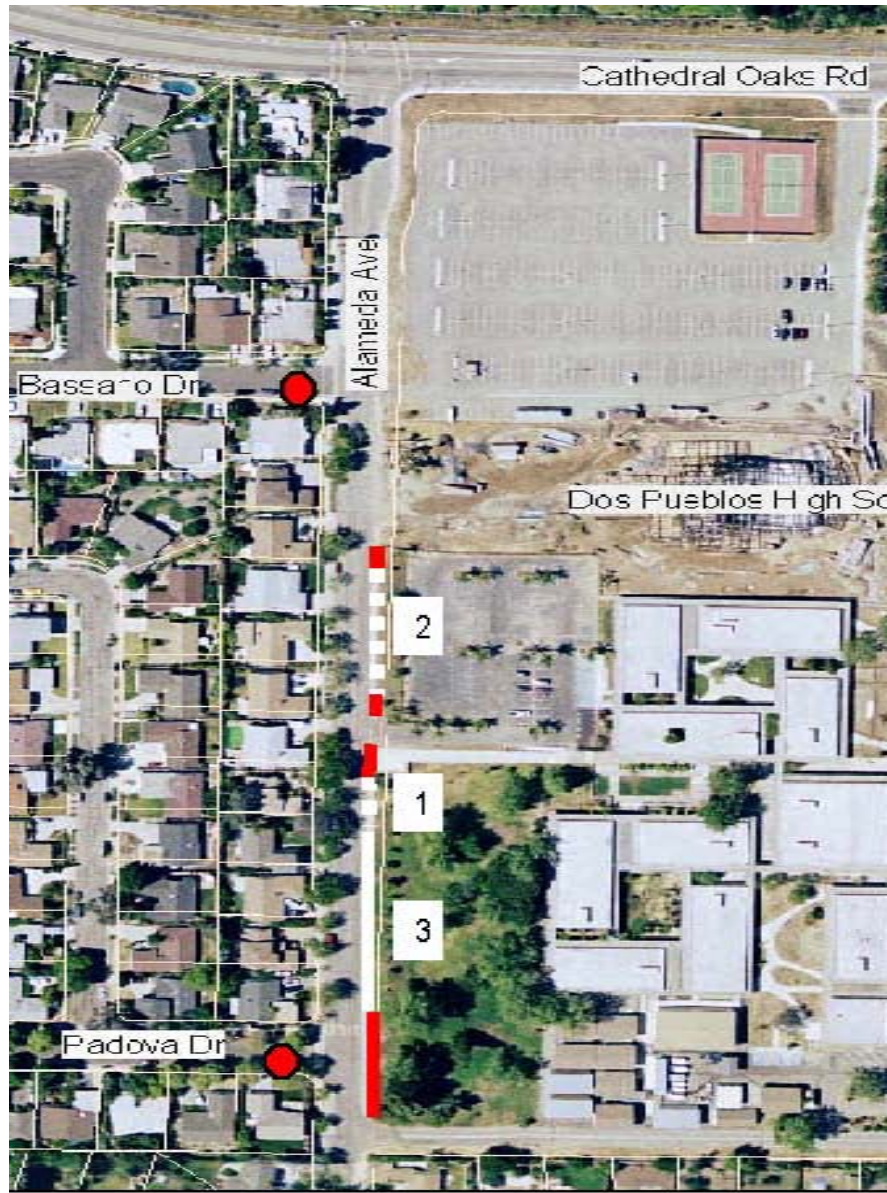
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Note: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City at (805) 961-7500 or through the California Relay Service. Notification 48 hours in advance of the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.



|                                                                                       |                                          |
|---------------------------------------------------------------------------------------|------------------------------------------|
|  | Existing Red Curb                        |
|  | MTD School Booster Bus Loading/Unloading |
|  | Proposed Passenger Loading/Unloading     |
|  | Proposed New Stop Signs                  |

City of Goleta  
Proposed New Parking Restrictions and  
New Stop Signs

Establish two MTD School Booster Bus Loading/Unloading restricted parking zones and one Passenger Loading/Unloading parking Zone on the eastside of Alameda Avenue:

- 1 A 50-foot restricted parking zone south of red curb, south of the main entrance to Dos Pueblos High School for the MTD School Booster Bus Loading/Unloading only.
- 2 A 150-foot restricted parking zone north of red curb, north of the main entrance to Dos Pueblos High School for the MTD School Booster Bus Loading/Unloading only.
- 3 A 240-foot Passenger Loading/Unloading only restricted parking zone beginning north of the crosswalk at Padova Drive and ending 240' to the north, toward the main entrance to Dos Pueblos High School.



NOTICE  
OF  
PUBLIC  
HEARING  
ON  
TUESDAY,  
AUGUST  
19,  
2008

The above restricted parking zones will be in effect between the hours of 7:15-8:15 a.m. and 2:30-3:30 p.m., Monday through Friday, at 7266 Alameda Avenue, fronting Dos Pueblos High School.

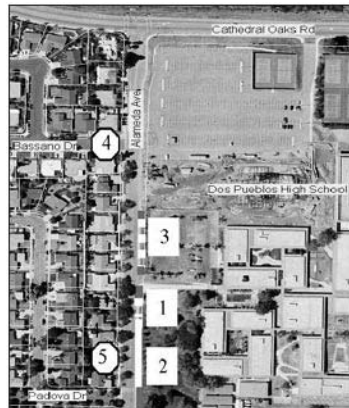
Install new Stop Signs at the following locations:

- 1 On Bassano Drive at Alameda Avenue.
- 2 On Padova Drive at Alameda Avenue.

There will be a public hearing for this proposed work at the City Council meeting on August 19, 2008 at City Hall, 130 Cremona Drive, Suite B, Goleta. If you have any questions or comments regarding the proposed parking restrictions or stop signs, you may address them to Marti Schultz, Principal Civil Engineer at the address above. You may also telephone Ms. Schultz at (805) 961-7562 or email her at [mmschultz@cityofgoleta.org](mailto:mmschultz@cityofgoleta.org).

CITY OF GOLETA  
130 CREMONA DRIVE, SUITE B  
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- 2 A 150-foot restricted parking zone north of the main entrance to Dos Pueblos High School for MTD School Booster Bus Loading/ Unloading only.

3           **A 240-foot Passenger Loading/Unloading restricted parking zone between the crosswalk at Padova Drive and the main entrance to Dos Pueblos High School.**

**The above restricted parking zones will be in effect between the hours of 7:15-8:15 A.M. and 2:30-3:30 P.M., Monday through Friday, at 7266 Alameda Avenue, fronting Dos Pueblos High School.**

**Install new Stop Signs at the following locations:**

- 1           **On Bassano Drive at Alameda Avenue.**
- 2           **On Padova Drive at Alameda Avenue.**

Files for the above referenced matters are available to public inspection at the City of Goleta, 130 Cremona Drive, Suite B, Goleta, California 93117, prior to the start of the meeting.

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**ATTACHMENT 7**

**Parking Restrictions Protocol**

## Parking Restrictions Protocol

1. A request for parking restriction is received from the public or City personnel and is logged in to the City's service request database.
2. The requesting party is contacted to clarify the request and obtain any background information. This step includes contacting the requesting person and determining the reason for the request. There are often underlying reasons for such requests that are not readily apparent, or disclosed when the original request is made. This step helps to identify those underlying issues.
3. The site visit is then conducted to:
  - ◆ Meet with the local resident or business owner about their request.
  - ◆ Conduct a field review to observe the situation firsthand.
  - ◆ Verify and collect relevant data, such as traffic counts, collision reports, speed data, available sight distance, street width, driveway locations, existing signing and striping, vehicle queuing, parking availability and demand, pedestrian and cyclist patterns, signal timing, etc.
  - ◆ Meet with other affected parties (such as adjacent properties, homeowner associations, business groups, Sheriffs Department personnel, etc.) to discuss concerns, as well as perceived causes and potential options.
  - ◆ Take digital pictures as necessary to document existing conditions.

Steps 2 and 3 could be repeated until sufficient information is obtained in order to complete the evaluation in Step 4.

4. The request is then evaluated based on the information gathered in Steps 2 and 3. Other factors considered in the evaluation include potential impacts if the restriction is or is not implemented, as well as any feasible and/or appropriate alternatives to the request that could resolve the issue. For example, an alternative to a "No Parking Anytime" request may be to restrict parking to certain hours, or to restrict parking of commercial vehicles only.
5. A recommendation to either approve or deny the request based upon the evaluation is made by the City Engineer. Depending on the outcome of the recommendation one of two things will happen:

### Request Recommended for Approval

If the recommendation is to approve the request for a parking restriction a notice is issued to the public for comment. The notice will include a City contact name, phone number, and email address so that interested persons from the public may submit their comments and any concerns. In general, noticing will include all properties within 500 feet of the parking restriction along the street that is impacted. Limits of noticing may vary with each request and may include more area as deemed necessary. All information, comments, and concerns are to be provided to Council as a part of the Agenda Report for review. (Continue to step 6.)

## Parking Restrictions Protocol

### Request is Denied:

If the recommendation is to deny the request, a letter is to be sent to the requesting party describing the reasons why the request is being denied with a contact name, phone number and email address for further discussion or clarification. A copy of the letter is provided to City Manager and Council for their information.

6. If recommended for approval, the request will be brought to the City Council for consideration. All information collected and any comment received as a result of the public notice will be provided as a part of the agenda report for review and consideration by Council.

7. The City Council approves or denies the request.