



**TO:** Mayor and Councilmembers

**FROM:** Steve Wagner, Community Services Director

**CONTACT:** Kimberly Nilsson, Project Manager

**SUBJECT:** Public Works Mutual Aid Agreement

**RECOMMENDATION:**

- A. Adopt a Resolution No. 08-\_\_ entitled "A Resolution of the City Council of the City of Goleta, California approving the Public Works Mutual Aid Agreement; and
- B. Authorize the City Manager to execute duplicate copies of the Public Works Mutual Aid Agreement No. 62170 and forward to the Disaster Services Coordinator at Los Angeles County, Department of Public Works.

**BACKGROUND:**

In 1941 with World War II approaching, the legislature enacted the War Powers Act, which provided governors with wartime authority over all civilian protection resources. In 1945, the War Powers Act was superseded by the California Disaster Act, which created the California State Disaster Council to combat state or local emergencies. In 1950, the California Disaster and Civil Defense Master Mutual Aid agreement was established between the State of California, all 58 counties, and nearly all city governments to voluntarily aid and assist each other to prevent and combat the efforts of disaster.

In 1970, the California Emergency Services Act superseded the California Disaster Act. The California Disaster office was renamed the California Office of Emergency Service (OES). In 2000, the Disaster Mitigation Act of 2000 established National Incident Management System (NIMS) to provide improved coordination and communication resources during disaster events.

**DISCUSSION:**

For the purpose of coordination, the State, through the Governors Office of Emergency Services, is divided into six (6) mutual aid regions. The City of Goleta is in Southern

California Region 1, coordinated out of Los Angeles. In order to implement the existing mutual aid agreement, the City must adopt a resolution approving the Public Works Mutual Aid Agreement.

This Agreement allows the City to use the resources of all agencies in the event of a disaster/emergency event. This allows the City of Goleta to assist other local agencies/cities if they require assistance and also the City to request assistance from other participating agencies if all of our existing resources are expended. Having this document in place is critical to the City's being prepared for any disaster.

The following agencies in Santa Barbara County have already executed similar agreements to be parties to the Public Works Mutual Aid Agreement: Buellton, Lompoc, Santa Maria, Santa Barbara, County of Santa Barbara.

**FISCAL IMPACTS:**

There is no current fiscal impact to the adoption of the resolution.

Submitted By:

Approved By:

---

Steve Wagner  
Community Services Director

---

Daniel Singer  
City Manager

**Attachment:**

1. Resolution of the City Council of the City of Goleta, California approving the Public Works Mutual Aid Agreement
2. Public Works Mutual Aid Agreement No. 62170
3. Public Works Mutual Aid Agreement Signature Page

**ATTACHMENT 1**

**Resolution of the City Council Approving the Public Works Mutual Aid  
Agreement**

**RESOLUTION NO. 08-\_\_\_\_**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GOLETA,  
APPROVING THE PUBLIC WORKS MUTUAL AID AGREEMENT**

**WHEREAS**, on November 15, 1950, Earl Warren, Governor of the State of California executed the California Disaster and Civil Defense Master Mutual Aid agreement on behalf of the State of California and all its Departments and Agencies; and

**WHEREAS**, on October 31, 1989 the Los Angeles County Board of Supervisors first adopted the Public Works Mutual Aid Agreement No. 62170; and

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF GOLETA DOES RESOLVE, DETERMINE, AND ORDER AS FOLLOWS:**

**SECTION 1**

The Public Works Mutual Aid Agreement No. 62170 (attached hereto and incorporated herein by this reference) is approved and the City of Goleta is now party to, which establishes a public works mutual aid system for participating agencies.

**SECTION 2**

The City Clerk shall certify to the adoption of this Resolution.

**PASSED, APPROVED AND ADOPTED** this 15<sup>th</sup> day of July, 2008.

\_\_\_\_\_  
MICHAEL BENNETT, MAYOR

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
DEBORAH CONSTANTINO  
CITY CLERK

\_\_\_\_\_  
JULIE HAYWARD BIGGS  
CITY ATTORNEY

STATE OF CALIFORNIA            )  
COUNTY OF SANTA BARBARA )       ss.  
CITY OF GOLETA                 )

I, Deborah Constantino, City Clerk of the City of Goleta, California, DO HEREBY CERTIFY that the foregoing Resolution No. 08-\_\_\_ was duly adopted by the City Council of the City of Goleta at a regular meeting held on the 15<sup>th</sup> day of July, 2008, by the following vote of the Council:

AYES:                    COUNCILMEMBERS

NOES:                   COUNCILMEMBERS

ABSENT:                 COUNCILMEMBERS

(SEAL)

\_\_\_\_\_  
DEBORAH CONSTANTINO  
CITY CLERK

**Public Works Mutual Aid Agreement No. 62170**

**Additional Parties to Agreement:      CITY OF GOLETA**

BY \_\_\_\_\_  
MICHAEL BENNETT, MAYOR

\_\_\_\_\_  
DATE

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
DEBORAH CONSTANTINO  
CITY CLERK

\_\_\_\_\_  
JULIE HAYWARD BIGGS  
CITY ATTORNEY

**ATTACHMENT 2**

**Public Works Mutual Aid Agreement No. 62170**

PUBLIC WORKS MUTUAL AID AGREEMENT

This Mutual Aid Agreement ("Agreement") is made and entered into by those parties who have adopted and signed this Agreement.

WHEREAS, the California Office of Emergency Services, the League of California Cities, the County Supervisors Association of California, and the American Public Works Association have expressed a mutual interest in the establishment of a plan to facilitate and encourage public works mutual aid agreements between political subdivisions throughout California; and

WHEREAS, the parties hereto have determined that it would be in their best interests to enter into an agreement that implements that plan and sets forth procedures and the responsibilities of the parties whenever emergency personnel, equipment and facility assistance is provided from one party's Public Works Department to the other; and

WHEREAS, no party should be in a position of depleting unreasonably its own resources, facilities, or services providing such mutual aid; and

WHEREAS, such an agreement is in accord with the California Emergency Services Act set forth in Title 2, Division 1, Chapter 7 (Section 8550 et seq.) of the Government Code and specifically with Article 14 (Section 8630 et seq.) of the Act.

NOW, THEREFORE, IN CONSIDERATION OF THE CONDITIONS AND COVENANTS CONTAINED HEREIN, THE PARTIES AGREE AS FOLLOWS:

1. For this Agreement, the following terms shall be ascribed the following meanings:
  - a. "Coordinator" shall mean the person designated by each party to act on behalf of that party on all matters relative to mutual aid, to include but not be limited to requests, responses, and reimbursement.
  - b. "Local Emergency" shall mean the actual or threatened existence of conditions of disaster or extreme peril to the safety of persons or property within the territorial limits of one of the parties caused by human or natural conditions such as air pollution, fire, flood, storm, wind, earthquake, explosion, transportation accident, hazardous material problem, tsunami, sudden or severe energy shortage, epidemic, riot or other occurrences, other than conditions resulting from a labor controversy, which occurrences, or the immediate threat thereof, are likely to be beyond the control of the personnel, equipment, or facilities of that party to this Agreement and which personnel, equipment or facilities of the other party are therefore desired to combat.
  - c. An "Operational Area" for the coordination of public works mutual aid shall normally be a County and all the jurisdictions within the County that are parties to this Agreement. A different public works operational area may be established by the parties in some unique cases.
2. Coordinators designated by each party shall be designated by Title, Name, Address and Phone Number, and if said Coordinator changes, the other parties of the Agreement shall be notified in writing as soon as practical after the appointment has been made through the Agreement Coordinator designated in Paragraph 18 hereinafter.

62170  
9



3. When a Local Emergency has been proclaimed by party's governing body or authorized official, the Coordinator may request assistance.
4. When request for assistance is received, the assisting Coordinator shall promptly advise of the extent of response, provide whatever personnel, equipment, and/or facilities as can be provided without jeopardizing the safety of persons or property within their jurisdiction. No party receiving a request for assistance shall be under any obligation to provide assistance or incur any liability for not complying with the request.
5. When the assisting Coordinator's personnel, equipment, and/or facilities are no longer required or when assisting Coordinator advises that the resources are required within their own jurisdiction, the requesting Coordinator shall immediately arrange for the return of those resources.
6. Requesting party shall be responsible for the safekeeping of the resources provided by the assisting party. Requesting Coordinator shall remain in charge of the incident or occurrence and shall provide control and direction to the resources provided by the assisting party. The request may include for providing supervisory personnel to take direct charge of the resources under the general direction of the requesting Coordinator. Requesting Coordinator shall make arrangements for housing and feeding, assisting personnel, fueling, servicing, and repair of equipment if such support is requested by assisting Coordinator. Assisting party's personnel shall not be deemed employees of requesting party and vice versa.
7. The requesting party agrees to pay all direct, indirect, administrative and contracted costs of assisting party incurred as a result of providing assistance pursuant to this Agreement, based upon standard rates applicable to assisting party's internal operations. Payment shall be made within sixty (60) days after receipt of a detailed invoice. Requesting party shall not assume any liability for the direct payment of any salary or wages to any officer or employee of assisting party.
8. Requesting party shall hold harmless, indemnify, and defend the assisting party, its officers, agents, and employees against all liability, claims, losses, demands or actions for injury to, or death of, a person or persons, or damages to property arising out of, or alleged to arise out of or in consequence of, this Agreement provided such liability, claims, losses, demands, or actions are claimed to be due to the acts or omissions of the requesting party, its officers, agents, or employees, or employees of the assisting party working under the direction and control of the requesting party when the act or omission of such assisting party employee occurs or is alleged to occur within the scope of employment under the direction and control of the requesting party.
9. When mutual aid is provided, the requesting and assisting agencies, will keep account records of the personnel, equipment, and materials provided as required by Federal and State (NDAA) and FEMA guidelines to maximize the possibility of Federal and State disaster reimbursement. Each party shall have access to other party's records for this purpose.

10. Agreement shall take effect immediately upon its execution and shall remain in effect until terminated.
11. Any party may withdraw from agreement without cause upon delivery of sixty (60) days prior written notice to the Agreement Coordinator designated in Paragraph 18 hereinafter.
12. To the extent that they are inconsistent with this agreement all prior agreements for public works mutual aid between the parties hereto are hereby null and void.
13. Requests for mutual aid assistance under this Agreement when more than one County is impacted by a disaster, should be channeled through the appropriate Regional State Office of Emergency Services to ensure maximum effectiveness in allocating resources to the highest priority needs.
14. Requests for Public Works assistance from outside of an operational area should be channeled through the authorized emergency management organizations for the requesting and providing parties' operational areas.
15. Any controversy or claim arising out of or relating to this Agreement, or the breach thereof, shall be settled by arbitration in accordance with the Rules of the American Arbitration Association and judgment on the award rendered by the arbitrator(s) may be entered in any court having jurisdiction thereof.
16. This Agreement in no way acts to abrogate or waive any immunity available under the Tort Claims Act.
17. Initial signatories to this Agreement are:  
  
Los Angeles County  
Orange County
18. The County of Los Angeles shall act as the initial Agreement coordinator of this program for the purpose of:
  - a. Receipt of new members to the Agreement.
  - b. Maintaining a current list of signatory parties and representatives.
  - c. Circulating annually a list of all parties and Representatives to all signatory parties.
  - d. Arranging for amendments to agreement as may be necessary.

The party acting as Agreement Coordinator may transfer these responsibilities to another party with the consent of that party and upon notification of the other parties to the Agreement.

19. All signatory parties agree that any other qualified public agency or quasi public agency may become a party to this agreement by executing a duplicate copy of this agreement and sending same to the Agreement Coordinator, initially the County of Los Angeles, addressed as follows:

The Los Angeles County Department of Public Works  
900 South Fremont Avenue  
Alhambra, CA 91803-1331  
Attention: Disaster Services Coordinator

IN WITNESS THEREOF, the parties hereto have executed this Agreement by their duly authorized officers on the dates hereinafter indicated.

ATTEST

Larry J. Monteilh  
Executive Officer-Clerk of  
the Board of Supervisors



LOS ANGELES COUNTY

BY Lurma C. Walton  
DEPUTY

BY Leon D. Edman  
CHAIRMAN, BOARD OF SUPERVISORS

ATTEST

SIGNED AND CERTIFIED THAT A COPY OF  
THIS DOCUMENT HAS BEEN DELIVERED TO  
THE CHAIRMAN OF THE BOARD.

ORANGE COUNTY

BY Linda D. Ruth

LINDA D. RUTH JAN 9 1990  
CLERK OF THE BOARD OF SUPERVISORS  
OF ORANGE COUNTY, CALIFORNIA

BY Don A. Rosa  
CHAIRMAN, BOARD OF SUPERVISORS

APPROVED AS TO FORM  
DeWitt W. Clinton  
County Counsel

**ADOPTED**  
BOARD OF SUPERVISORS  
COUNTY OF LOS ANGELES

BY DeWitt W. Clinton  
PRINCIPAL DEPUTY

43

OCT 31 1985

APPROVED AS TO FORM:  
ADRIAN KUYPER, COUNTY COUNSEL  
ORANGE COUNTY, CALIFORNIA

Larry J. Monteilh  
LARRY J. MONTEILH  
EXECUTIVE OFFICER

By: Sara G. Parks  
Deputy

Nov 21, 1989

R-MCPW

**ATTACHMENT 3**

**Public Works Mutual Aid Agreement Signature Page**

Public Works Mutual Aid Agreement No. 62170

Additional Parties to Agreement: CITY OF GOLETA

BY \_\_\_\_\_  
MICHAEL BENNETT, MAYOR

\_\_\_\_\_  
DATE

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
DEBORAH CONSTANTINO  
CITY CLERK

\_\_\_\_\_  
JULIE HAYWARD BIGGS  
CITY ATTORNEY