

TWO-YEAR BUDGET PLAN FY 2019/20 & 2020/21



130 Cremona Dr., Suite B
Goleta, CA 93117
805-961-7500
www.cityofgoleta.org

Questions and Answers

How to Read the City of Goleta's Two-Year Budget Plan

Q. This document is very large. Where should I start?

A. Start with the City Manager's budget message on page 9. This section outlines the priorities for the year and identifies major issues facing the City.

Q. What are the City's goals? What did the City accomplish last year?

A. The City Council identifies and updates goals every two years and these are provided in the City's Strategic Plan for FY 2019/20 and FY 2020/21 and can be found starting on page 433. They are also summarized in the City Manager's budget message, which begins on page 9. Accomplishments are listed for each division within each department section, beginning on page 92.

Q. Where do I find where the City gets its money?

A. A summary of City revenues begins on page 62. This summary displays each of the different revenue sources over the course of five years.

Q. How does the City spend its money?

A. A table listing general fund appropriations by department is on page 69, followed by a chart that graphically summarizes this information. A summary of appropriations for all funds by category is on page 76. Beginning on page 92 is a breakdown by department and program of each of the City's services. A comprehensive list of these services is found in the Table of Contents. Each of the services (programs) is detailed by how much each one costs and how many people it takes to provide the service.

Q. What about capital projects, like streets and parks?

A. A summary of capital improvement projects begins on page 284. Capital Improvement Project (CIP) funds are listed beginning on page 298. Current CIP projects are shown individually with a detailed project sheet beginning on page 307.

See the User Guide and Budget Process section starting on page 1 for more detailed information.



Two-Year Budget Plan Fiscal Years 2019/20 and 2020/21

Directory of Elected Officials and Executive Staff

Elected Officials - City Council

Mayor	Paula Perotte
Mayor Pro Tempore	Kyle Richards
Councilmember	Roger Aceves
Councilmember	Stuart Kasdin
Councilmember	James Kyriaco

Executive Management

City Manager	Michelle Greene
City Attorney	Michael Jenkins
Assistant City Manager	Kristine Schmidt
City Clerk	Deborah Lopez
Finance Director	Luke Rioux
Planning & Environment Review Director	Peter Imhof
Public Works Director	Charles Ebeling
Neighborhood Services Director	Vyto Adomaitis



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Budget User Guide and Process

Introduction

The following guide provides a general overview on the components of the budget plan document and describes the process the City of Goleta follows, to prepare and adopt the two-year budget plan that includes the annual adoption operating and capital improvement budget. The Operating and Capital Improvement Program Budget is one of the most important documents prepared by the City, because it identifies where the City's tax dollars and other revenues are being spent. The goal of this guide is to enhance the users experience and understanding of this document and process. The Finance Department and staff are committed to providing transparency regarding the City's finances and processes. This section is a part of our ongoing communications effort to fulfill that commitment.

Budget User Guide

Components of the City's Budget

The published Two-Year Budget Plan is designed to present summary and detail information about the financial plans for the year in a user-friendly format. The budget plan is organized by department, then by program (operating divisions within the departments). Expenditures are displayed in detail and summarized by subtotal type: *Salaries & Benefits, Supplies & Services, and Capital Expenditures*. Goleta uses a combined program and line item budget format. This is designed to provide for a comprehensive management control and fiscal planning system. The format is aimed at achieving goals and objectives at the operational levels that are consistent with the City Council's policies and Strategic Plan.

The user's guide is designed to assist readers in understanding the information and elements provided in the budget, as well as how the document is organized. The budget plan includes six major sections including an appendices. The following explanations provide additional details for each of the major sections.

Cover Page and Introduction

The back of the cover page contains "Questions and Answers" that provide quick information to common questions and references location of where to find the information in the document. The Budget User Guide and Process provides an overview of the elements of the budget document and describes the budget development process. The introduction section also includes the citywide organization chart, key contacts throughout the City (including elected and appointed officials).

City Manager's Budget Message

The City Manager's Budget Message summarizes the City's current and long-term financial positions, and highlights new programs and organizational changes. It includes a summary of economic issues, fiscal principles, strategic goals, budget overview, operations highlights, and overview of the Capital Improvement Program (CIP).

Goleta Community Profile

This section provides quick facts on Goleta, describes Goleta's history, the economic and city profiles, community statistics, and general information.

Budget User Guide and Process

Budget-in-Brief

The Budget-in-Brief document is a condensed version of the adopted budget as originally presented in the Two-Year Budget Plan. It consists of summarized data that can be used as a quick reference guide.

Organizational Chart - Personnel and Staffing

Summary of funded personnel and staffing changes over five fiscal years, as well as a list of full-time personnel by classification.

Summary Schedules

The summary schedules section is the nuts and bolts of the Budget and is, perhaps, the most difficult to navigate. It provides the following information:

- Summary Schedule Introduction, outlining the classification of funds and description of each fund type
- Summary of Sources and Uses outlines “Where the money comes from and where it goes”
- Summary of Revenues, includes estimated revenues and actuals over five years for General Fund and all Special Funds
- Summary of Appropriations, includes programmed expenditures and actuals. This section presents a five year expenditure summary, which covers two prior years, the current year, and two budget years. It is important to note that in some cases, total expenditures exceed revenues. With very few exceptions, this discrepancy is due to the timing of capital expenditures and special projects, which are funded from prior year revenues, and is not indicative of a structural operating deficit.
- Summary of General Fund Reserves and Other Fund Reserves, includes a description of the reserve balances and their fund balance projections for the next two years.
- Summary of Funded Positions, includes five year data on City of Goleta’s adopted positions for each department and program.
- Summary of Elected and Appointed Officials, includes information on number of positions for each elected and appointed body (commissions and boards) along with compensation and benefits associated.

Departmental Operating Budgets and Summaries

This section details historical and proposed expenditures by operating department and program. The City is organized into seven key operating functions, including General Government, Library, Finance, Planning and Environmental Review (PER), Public Works, Neighborhood Services and Public Safety, and Non-Departmental.

Each department includes a summarized narrative, list of prior year accomplishments, and an organizational chart. Within each department are the divisions/programs that make up the department. The division/program narratives contain program descriptions, operational objectives, strategic objectives (linked to the Strategic Plan), performance measures and workload indicators, summary of staffing levels, and expenditure details of five years (two years prior actual, previous year amended budget and two years proposed).

Budget User Guide and Process

Unit Goals, Objectives, and Performance Measures

Performance measures have been updated to include proposed target levels and enhanced to include workload indicators and timeframes that provide further detail into the departments and individual programs' operations. Any performance measures with "N/A" (Not Applicable) signifies that data was not available or it was not being tracked at that time.

Five-Year Forecast

The Five-Year Forecast provides five-year General Fund projections beyond the budget year's projected revenues and expenditures. This forecast considers key revenue and expenditure projection factors such as increases to the consumer price index, removal of temporary positions, adjustments to the CalPERS employer rates and removal of one-time programmed projects. The Five-Year Forecast is updated annually to account for new information that becomes available.

Capital Improvement Program

This section contains an overview of the City's CIP and includes historical actuals and projected revenues and expenditures for the next five years. This section also includes a project sheet page for each project, detailing its description, location, benefit/core value, purpose and need, and project status. Also included is a project visual and five-year CIP projection by funding sources, by project and by fund.

Appendices

The Appendices section contains other important information and documents that supplements the Two-Year Budget Plan, such as the updated FY 2019-21 Strategic Plan and adopted annual work programs, from which informed the budget. Also included is information on the budget calendar and budget cycle, basis of budgeting, financial policies, explanation of major revenue sources, appropriations limit, debt financing summary, and a glossary and listing of acronyms and terms used throughout the budget document. The City's Chart of Accounts can also be found here.

Budget Process

What is a Budget?

The City's budget is more than a spending plan or an accounting document. It is a statement of priorities and a roadmap for the current fiscal year and beyond. It is a consolidation of ideas, thoughts, perspectives, and opinions, balanced against fiscal realities and constraints. This budget reflects the collaboration between the Council and staff members. It serves as the foundation for the City's financial planning and control. Every city is required by law to balance its budget each year. The budget is constantly monitored throughout the year and reviewed quarterly at City Council meetings. Recommended adjustments are made to ensure that expenditures are not outpacing anticipated revenues. The City then makes adjustments to its spending in order to ensure that at the end of the year the budget is in balance. Each year, a city must forecast the expenditures and revenues it will incur in the upcoming year. The resulting formalized document is known as the Budget.

Budget User Guide and Process

Every two years, the City Manager and staff work together to develop a Two-Year Budget Plan. It is then revisited again after the first year of the two-year plan, to allow staff and City Council to have the opportunity to make adjustments and respond to a constantly evolving environment in reaching its goals in alignment with the Strategic Plan. This is known as the Mid-Cycle Review. Because the City is limited by the amount of resources available, the two-year budget aids staff and elected officials in determining which objectives have the highest priority and will produce the greatest positive impact in the community.

The Process

The City Council adopts, by formal resolution, a Two-Year Budget Plan at the beginning of each two-year cycle and adopts an annual operating and capital budget prior to July 1st of each year. As such, the adopted two-year plan includes the operating and capital budget for the first year of the two-year plan. The adopted and operating capital budget for the second year is adopted the following year as part of the mid-cycle budget review and is referred to as the Mid-Cycle Budget. Before adoption, the budget goes through a rigorous process with the City Manager, Department Directors and staff as outlined below.

The budget process starts off every year in February with the City Manager and Finance Director producing a budget calendar, setting key dates and assignments. Since this is a new two-year cycle, an updated Two-Year Strategic Plan is also prepared in conjunction with the budget. Departments also prepare their annual work programs for adoption. A budget kick-off meeting is held in March with Department Directors and staff members. The Finance Department, in conjunction with the City Manager's Office, prepares and presents an annual budget preparation packet that includes instructions, a budget calendar, department and program narratives, performance measures, line-item operational budget worksheets, current year-to-date expenditure reports, budget request forms, and a copy of the City's Strategic Plan. During the kick-off meeting, the City Manager and Finance Director discuss the packet, key dates, priorities, updates to the Strategic Plan, and processes.

The budgeting process is generally an incremental one which starts with a historical status quo base budget. Requests for changes in appropriations are made at the departmental level and are initially compiled and reviewed by the Department Director. The City Manager then reviews all of the requests and ensures that all budget decisions are in full accordance with stated City Council policies, work programs and all applicable federal, state, and local laws and regulations. From March through May, the Finance Director and the City Manager carefully review and evaluate each department's budget submissions for new and additional services, positions, equipment, and capital improvement projects. Finance staff also begin preparing projections and forecast of revenues by analyzing trends and historical information and work with the City's sales and property tax consultants. The overall picture of estimated revenues and proposed appropriations is carefully studied. Finance staff also works closely with Public Works, Neighborhood Services, and Planning and Environmental Review in updating the Capital Improvement Program project sheets and related revenue projections and forecasts.

After all budget worksheets and requests have been compiled, the City Manager and Finance Director then meet with each department to review their proposed budgets, from which results the development of a preliminary operating and capital improvement budget that meets existing levels of service based on staffing and funding resources. It also addresses policy direction as provided in the City's updated Strategic Plan.

Budget User Guide and Process

The Preliminary Operating Budget for the two-year budget plan is then presented to City Council in April at its first budget workshop. Staff provides an overview of the various department objectives identified in the updated Strategic Plan, annual work programs, the department line item budget detail and The General Fund's Five-Year Forecast. A series of workshops are then held in May to review the Special Revenue Funds, Capital Improvement Program (CIP), and review of the Library Budget. The City will also hold supplementary workshops if necessary, to discuss any additional items the City Council may wish to review. The main purpose of these workshops is to provide City Council the opportunity to review the CIP budgets and related projects within the five-year program. The final budget is then updated and revised per City Council direction and taken to the Council meeting in June where it is recommended for adoption and put into place on July 1.

Highlights for this Year's Budget Process

Continuing in this year's budget process are updated objectives that are specifically linked to the goals outlined in the Strategic Plan. Performance measures were also updated to include workload indicators. Performance Measures assist in tracking and reporting the achievement or status of the department's objectives. The City has historically adopted a two-year budget for capital projects, based on available funding. In this year's budget cycle, staff will continue to present a five-year CIP forecast, which includes revenue projections for various development impact fees and special revenues. Revenue projections for CIP are estimates based on timing of development projects already approved or pending approval from City Council. They are revised each year as new information becomes available. Utilizing a Five-Year CIP Forecast has been a great tool for staff to plan out the long-term CIP projects.

Continuing for this year's budget process includes Finance staff enhancing the comprehensive two-year budget plan that meets Government Finance Officers Association (GFOA) best practices and standards. City staff is committed to meet the highest principles of governmental budgeting, in developing a policy document, financial plan, operations guide and communications device. The Capital Improvement Program project sheets have also been updated to include visuals that enhance the information provided. Finance staff has also developed a Budget-in-Brief document that summarizes the entire document. The Budget-in-Brief is a user-friendly, manageable document for the public and other interested persons to read and to be used as a quick reference guide. New for this year's budget document includes copies of department's adopted annual work programs.

Budget Amendments

The City reviews its budget on a quarterly basis and reviews the second year of the two-year budget plan at mid-cycle (by June 30th after 1st year of operations). At these times, when deemed necessary, budget amendments may be made. Budget amendments that will bring about a change in the total appropriation require City Council approval in the form of a motion or a resolution. Amendments that do not affect the bottom line for the City may be recommended by Department Directors for approval by the City Manager, who has authority to transfer amounts between programs and sections within a City department and between appropriation units (e.g., salaries and benefits, services and supplies, and capital outlay). The Finance Director may also make budget adjustments in cases involving offsetting revenues and expenditures for a specific purpose such as grant-related allocations.

Budget User Guide and Process

Budget Calendar

Development of the City's budget calendar occurs on an annual basis, whether it's for the two-year budget plan or Mid-Cycle Review. The City Manager and Finance Director publish annually a budget preparation calendar. Below is a timeline of the budget process and milestones, which begin and end by adopting a balanced budget in June.

Budget Timeline

Budget Process and Milestone

February

- Budget overview process

March

- Strategic plan review and update
- Budget kickoff meeting and distribution of operating budget packets
- Revenue projections and salary information review
- Department narratives and objectives review
- Compilation of budget requests
- City Manager review of budget requests and organizational charts
- Performance measures review
- Project sheets and CIP project sheets

April

- Annual workprogram workshops
- Strategic planning session
- Budget requests review with departments
- Strategic planning workshop
- Prepare updated budget and 5 year forecast
- City Manager reviews preliminary budget
- Final changes to preliminary budget

May

- Finance committee review
- Operating budget workshops
- Planning commission meeting – CIP
- CIP budget workshops
- Proposed budget forwarded to City Council
- Budget presentation prepared

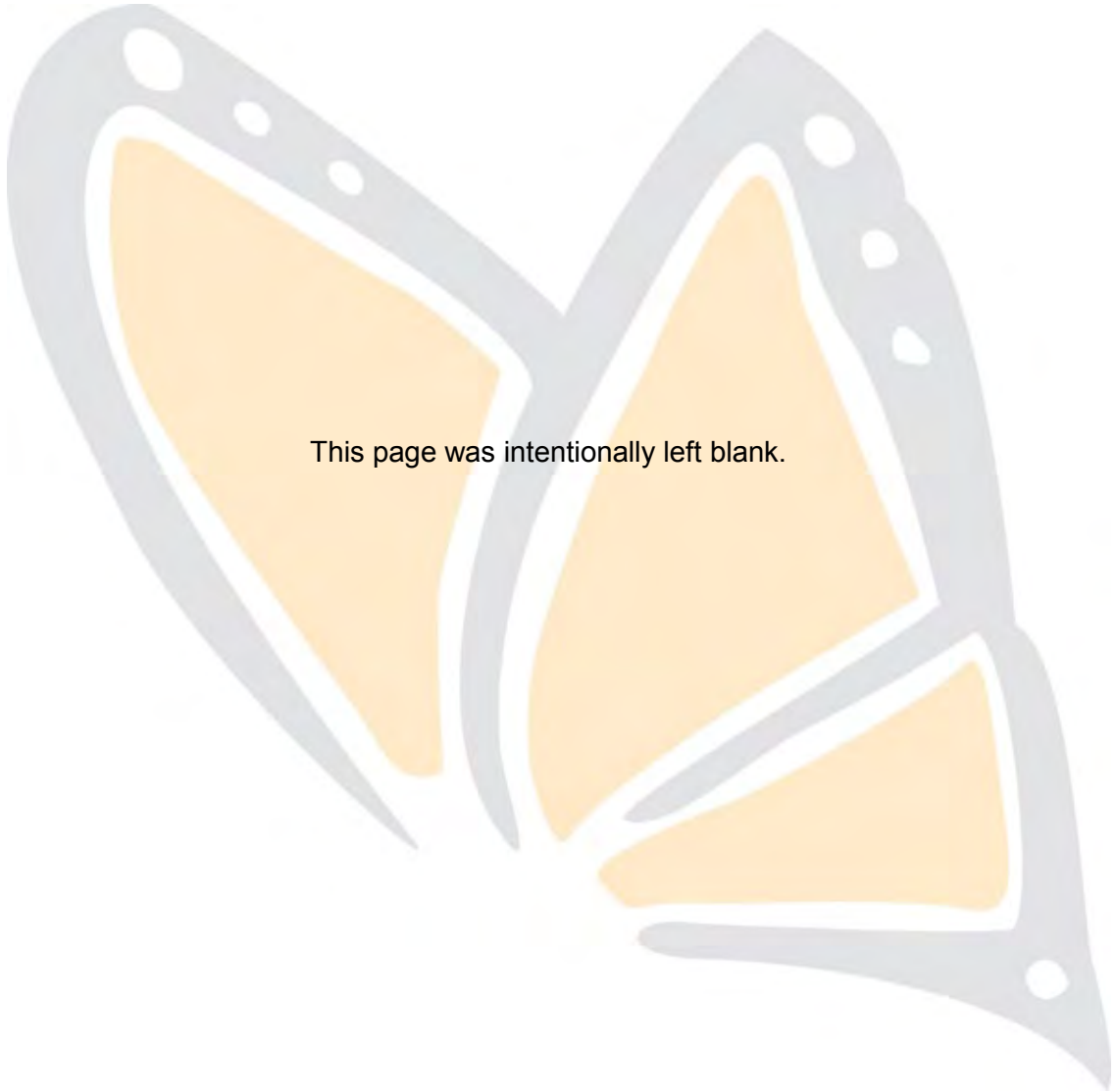
June

- Budget adoption by City Council

Budget User Guide and Process

Budget Cycle





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June 30, 2019

Honorable Mayor and City Council
City of Goleta, California

CITY COUNCIL

Paula Perotte
Mayor

Kyle Richards
Mayor Pro Tempore

Roger S. Aceves
Councilmember

Stuart Kasdin
Councilmember

James Kyriaco
Councilmember

CITY MANAGER
Michelle Greene

INTRODUCTION:

Overview

We are pleased to present the Two-Year Budget Plan for Fiscal Years (FY) 2019/20 and 2020/21, which includes the Adopted Operating and Capital Improvement Program (CIP) Budget for FY 2019/20. The second year of the Budget Plan, FY 2020/21, represents only proposed amounts, as these projections will serve as a starting point next year for development of that fiscal year's budget. This second year review is known as the Mid-Cycle Financial Review (Mid-Cycle), and gives staff and City Council the opportunity to make adjustments in alignment with the updated its goals, objectives and priorities. The Mid-Cycle produces a much less detailed budget document. Because the City is limited by the amount of resources available, the two-year budget process aids staff and elected officials in determining which objectives have the highest priority and will produce the greatest positive impact in the community.

This budget message will provide the reader with an overview of the City's financial plan for the next two years, including major priorities and issues that helped shape this budget.

Goals, Objectives and Priorities

The Two-Year Budget Plan is a comprehensive document. It serves as a policy document, financial planning tool, and operations guide. Among the primary tools utilized in developing the two-year budget, were the City Council adopted FY 2019-21 Strategic Plan and Annual Work Programs for the departments. As a result, the Budget Plan establishes how the City will allocate its funding resources to meet the goals set forth in the Strategic Plan and prioritize objectives for the upcoming fiscal year as approved in the departments' annual work programs. As a financial planning tool, the Plan projects the inflow and outflow of revenues and expenditures, and estimates funding available to meet both anticipated and unanticipated needs, and includes a five-year forecast for the General Fund and CIP. As an operations guide, as it provides the City's organizational chart, staffing level information, it presents budgetary information on a departmental and program level basis, which includes objectives, performance measures, and workload indicators.

FY 2019-21 Strategic Plan

The Strategic Plan is a guiding policy resource that identifies the priorities and

goals of the organization and serves as a roadmap to future decision making including the City's budget allocations. The Strategic Plan is driven by the City's Vision Statement which describes the community, key attributes, and values. It covers a two-year period that runs concurrently with the City's two-year budget plan. This ensures the document continues to be dynamic and reflective of both the long-term goals and current priorities of the City Council and the Goleta community.

Vision Statement: Goleta is a beautiful, safe, and diverse community of residents with family-friendly neighborhoods that values the environment, agriculture, and open space while encouraging housing, recreation and business opportunities.

The FY 2019-21 Strategic Plan incorporates the following eight overarching citywide strategies that guide the City towards achieving its vision:

- Support environmental vitality
- Support community vitality and enhanced recreational opportunities
- Ensure financial stability
- Support economic vitality
- Strengthen infrastructure
- Return Old Town to a vital center of the city
- Maintain a safe community
- Enhance the efficiency and transparency of City operations

These strategies serve as an umbrella for a set of goals and objectives which detail how these strategies are incorporated into City operations on a day-to-day and long-term basis. The FY 2019-21 Strategic Plan is provided in the Appendices section of this document and can be found on the City's website at www.cityofgoleta.org.

Annual Work Programs

Departments annually prepare and present to City Council at multiple public workshops an Annual Work Programs that define work priorities, communicate progress on existing work commitments, balance work and available staffing resources, and establish a link to the Strategic Plan. These workshops allow staff to share and discuss their Annual Work Program with City Council and the public. The Annual Work Program is a mechanism that informs the City Council of workloads and staffing levels and enables the Council to set priorities concerning future work efforts. Once adopted, the tasks identified in the work programs are programmed and allocated in the budget accordingly. The Annual Work Program also contains detailed information on the staffing levels and structure of the departments, including ongoing responsibilities, roles of each division, and key accomplishments. The following is a brief list of some of the priority projects and initiatives that will be carried forward into FY 2019/20: Goleta Train Depot Project, Monarch Butterfly Habitat Management Plan Implementation, New Zoning Ordinance, City Hall Acquisition and Improvements at 130 Cremona Drive, Southern California Edison Light Pole Acquisition and LED conversion, completion of User Fee Study and Full-Cost Allocation Plan, and new software systems, which include upgrades to the financial system and a new permit tracking system.

The following is a brief list of some of the new and upcoming major projects and initiatives that will start in FY 2019/20: Old Town Visioning Process, Old Town Sidewalks Improvement Project, Community Center Management Assessment, Homelessness Initiatives, Update of the 2009 Economic Development Strategic Plan, Refunding of the 2011 Tax Allocation Bonds related to the Former Redevelopment Agency now Successor Agency, Climate Action Plan Update, General Plan Updates, Creeks Watershed Master Plan, U.S. Census Outreach, and the Pavement Rehabilitation Program. Additionally, ten new CIP projects are programmed in the

Five-Year CIP, which includes various traffic/circulation related projects, park and facility projects. Details on the new and ongoing CIP projects are found beginning on page 284.

The complete Annual Work Programs for each department, which contain the entire list of all continued and upcoming major projects and initiatives, are found in the Appendices section of this document, beginning on page 457 and on the City's website, www.cityofgoleta.org.

ECONOMIC OUTLOOK:

The City's economy continues to remain strong. The housing market is comprised of single-family homes, condominiums and apartments, while the business sector provides a diverse tax base for the City. The City's business sector contains a mixture of retail, light industrial, manufacturing, and hospitality and service businesses. The City provides a significant share of the South Coast and County of Santa Barbara's basic economic activity in the form of educational services, intellectual services, visitor services, retail and manufacturing. Leading economic indicators attest to the City's economic development success.

Economic Indicators

The four core economic indicators that the City regularly tracks are unemployment, commercial real estate, hotel occupancy and pricing, and sales tax. Overall, these indicators continue to look positive across the board.

In terms of unemployment, Goleta's rate was at 2.1% by the end of FY 18/19, and is at its lowest level since before the Great Recession. Its annual unemployment rate for 2018 was 2.40%, down from 3.1% in 2017. Five percent unemployment is considered full employment. After the Great Recession, Goleta returned to full employment in 2012.

Commercial real estate in the first quarter of 2019 experienced an office vacancy rate of 6.8% (the lowest in more than 10 years), a retail vacancy rate of 1.9%, and an industrial vacancy rate of 5.3%. These rates were all lower than the fourth quarter 2018 rates of 8.5%, 2.25%, and 5.85% respectively.

Hotel occupancy for 2018 was slightly down from the historic highs of 2015 and 2016 but remained strong at 77%. The average daily rates for hotel rooms in Goleta are largely flat with some modest decreases in Revenues per Available Room. Overall, the hotel sector in Goleta continues to remain strong as experienced with overall transient occupancy tax (TOT) receipts at the end of FY 18/19. There are 10 hotels operating in the City since the addition of two new hotels at the end of 2017.

Sales tax through the fourth quarter of 2018 was approximately 1.9% higher year-over-year compared to the fourth quarter of 2017. While the City experienced the loss of a few major retailers in FY 18/19, they were replaced with similar business that will contribute to the sales tax base in the upcoming fiscal year. Staff meets quarterly with tax consultants and continues to monitor sales tax activity throughout the year.

Looking Ahead

As we look toward the future, Goleta continues to see overall economic stability. The next two fiscal years continue to benefit from a period of economic growth, which resulted in increased revenues among major funds. While we remain somewhat guarded about the economy in coming years, this two-year budget plan reflects the current positive economic indicators with conservative revenue estimates.

Revenue projections in the budget are based on economic data and detailed internal analyses. The City's top three General Fund revenue sources are fueled by property tax, sales tax and TOT, which comprise of 87% of the City's General Fund operating revenues. Property tax revenues are expected to grow by more than 6% in FY 19/20 and 3% in FY 20/21 as the assessed valuation of parcels within the City grows. Sales tax is projected to remain flat in the next two fiscal years. Slower growth is anticipated due to many factors and uncertainties, including U.S. tariff and trade policies and continued growth in online sales. Additionally, with an economy based on intellectual technology rather than goods, and consumer priorities shifting to non-taxable services and experiences, sales tax no longer reflects 21st century spending. Each year therefore, the portion of the economy that is taxed, is expected to shrink. TOT is projected to increase by 6% in FY 19/20 and remain flat at 1% in FY 20/21. Of the top three revenue sources, TOT and sales tax are heavily dependent upon visitor and consumer behavior and considered the most volatile. Staff continues to budget conservatively, as these revenues may vary from year to year.

Additionally, the City has a potential new funding source due to the recent passing of a Cannabis Business Tax (Measure Z2018) that voters approved in the November 2018 election. This measure established a tax on cannabis business operations within city limits. The measure subjects cannabis businesses to a maximum tax rate of ten percent on gross receipts of cannabis sales based on classifications and is a general tax. Due to considerable variations, including the number and types of issued licenses, pricing, and productivity of operators, staff did not program or include any forecasted amount of cannabis business tax revenues during this year's budget cycle. At the time of preparing the two-year budget plan, there were no taxable cannabis businesses operating. Based on industry trends, the amount of revenue that can be generated ranged from approximately \$334,000 to \$1.4 million. Once information is known and the City can anticipate revenues being available, staff will begin to include estimates conservatively in the budget process.

PRIORITIES AND CHALLENGES:

Overview

Like all government agencies throughout California, the City is faced with increased ongoing annual operating costs and rising retirement related liabilities. For Goleta, some of these challenges include increased funding needs for pavement maintenance, facility and park maintenance, new programs and departments, additional personnel, retiree health care costs, and rising pension costs due to new funding policies adopted by the California Public Employees Retirement System (CalPERS). While the City has been successful over the years in balancing these issues with its strategic use of contract staffing and services, the City will continue to experience rising costs. Additionally, with the anticipation of revenues flattening overtime, coupled with ongoing growth in expenditures over the next five years, the City will be challenged. The likelihood of a recession in the near future also adds another layer of uncertainty to the General Fund's finances. Below are some of the City's major challenges.

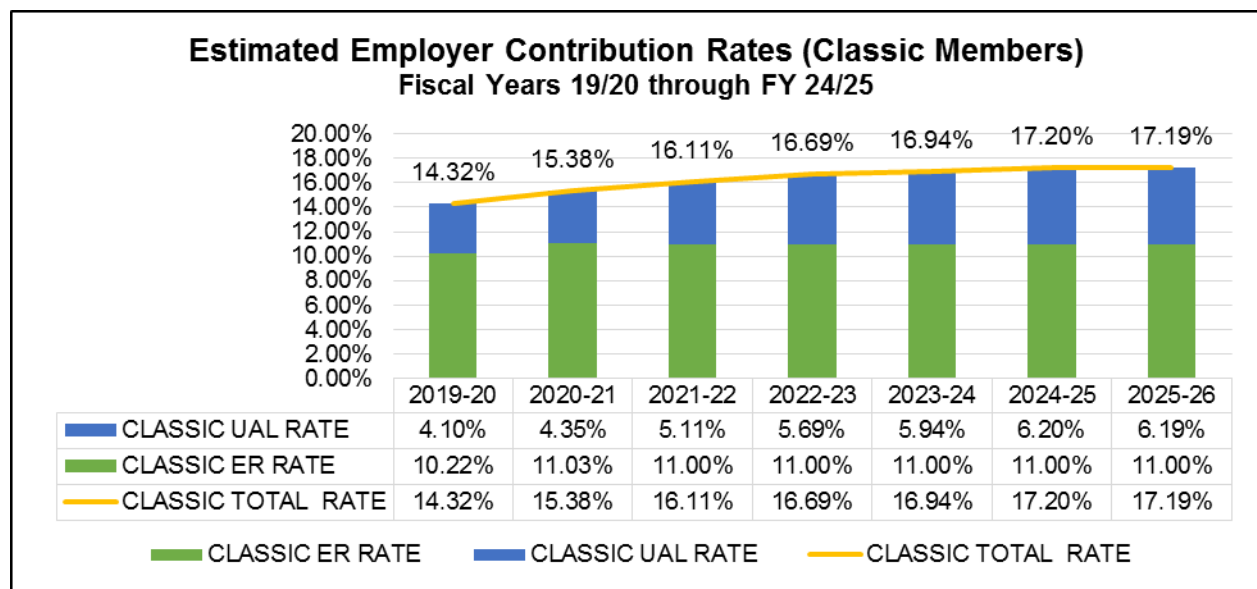
Revenue Neutrality Agreement

As part of the City's incorporation process in 2002, the City of Goleta and the County of Santa Barbara (County) entered into a Revenue Neutrality Agreement (RNA). This agreement included shared tax revenues over the first ten full fiscal years, known as the mitigation period, and tax revenue sharing in perpetuity. Over the mitigation period, the City shared an additional 20% (totaling 50%) of the 1% retail sales tax revenues normally allocable to cities, 40% of the transient occupancy tax ("TOT") on properties that in existence at the time and shared equally (50%) of property tax generated in the City. The mitigation period concluded June 30, 2012 and in perpetuity, the City continues to allocate 50% of the City's portion of property tax and 30% of the City's portion of the 1% retail sales tax to the County. The RNA payment to the County is

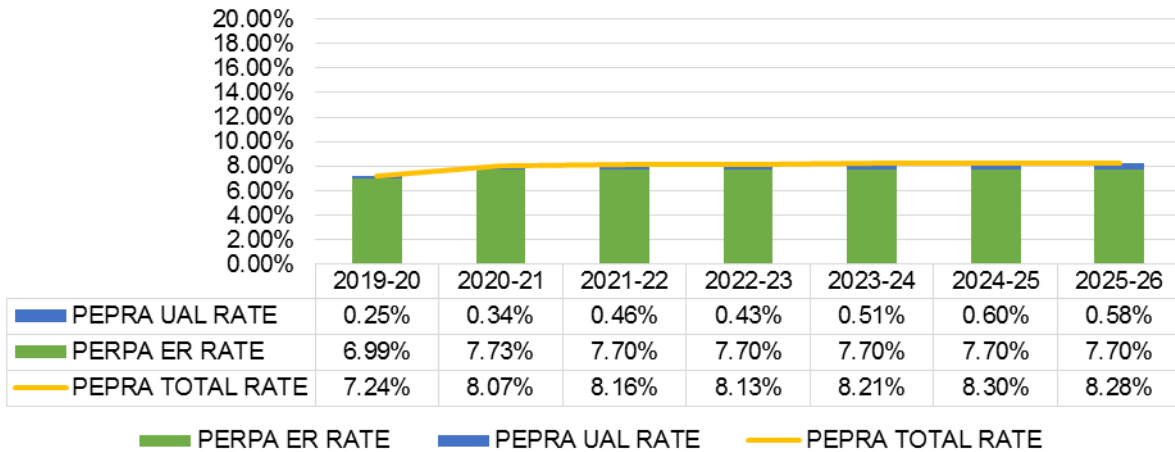
projected at \$6.37 million in FY 2019/20 and \$6.55 million in FY 2020/21. The total contribution since City incorporation will be approximately \$128.5 million. While the City has successfully adopted a balanced budget over the years and maintain prudent reserves with the RNA in place, the City's net operating revenues will continue to be restricted and will face an ongoing challenge as costs continue to rise, and new services or programs are considered.

CalPERS Pension Costs and Liabilities

Rising pension costs have been one of the substantial increases the City has faced. Over the last several years, CalPERS implemented changes to its funding policies and mortality data, which address unfunded pensions that were mostly created by investment losses during the Great Recession. These policy changes will result in substantial increases to rates over the next six years. To address the unfunded pension obligations, also known the unfunded accrued liability (UAL), CalPERS changed the annual payment calculation to include an annual unfunded liability payment and lower the discount rate from 7.5% to 7% in three phases. The discount rate is the return on investments CalPERS assumes it will earn on average per year. Because the earnings on investments make up the majority of the overall funding requirements (versus employer and employee contributions), the reduction in the discount rate will result in higher employer rates through the phase in period ending fiscal year 2025. For the City of Goleta, the current and estimated total employer contribution rates through 2025 are projected to increase from 14.32% to 17.20% for classic members and from 7.24% to 8.30% for PEPRA members (based on an assumed 2.5% increase to salaries each year) are illustrated in the charts below.



**Estimated Employer Contribution Rates (PEPRA Members)
Fiscal Years 19/20 through FY 24/25**



The employer contribution rates are applied to salaries, so that for every \$1.00 in salary paid to an employee today, \$0.14 is the amount the City pays to CalPERS to fund that employee’s retirement. In fiscal year 2025, the retirement cost increases to \$0.17 for every \$1.00. It should be noted, that the City does take advantage of the annual lump-sum prepayment option for the UAL portion, resulting in annual savings of approximately \$6,000. Unlike other cities, Goleta, experiences lower overall costs due to a number of factors, including the age of the City, the benefit formula offered, and contracting out public safety services with the County of Santa Barbara Sheriff’s Office, which is subject to its own retirement benefit plans through Santa Barbara County Employees Retirement System (SBCERS). Impacts to their retirement costs would be reflected in the overall annual cost of the City’s police services contract. For FY 2019/20 the police services contract will experience an approximate 2% decrease at \$7.6 million in comparison to prior year, but the City is anticipating a 3% increase in FY 2020/21 at \$7.8 million.

The City’s FY 2019/20 total share of retirement costs for all employees is approximately \$700,000. Annual costs are estimated to reach \$1.1 million by FY 2025/26. Based on the five-year forecast, the City is able to absorb these costs under our conservative financial projections, though they will impact net operating revenue. The City’s pension plan is funded at 80.70% for Classic members and 92.70% for California Public Employee’s Pension Reform Act (PEPRA) members, based on reported information from the latest CalPERS actuarial report as of June 30, 2018. The UAL totals approximately \$3.22 million for the Classic member plan and \$30,000 for PEPRA. City staff is evaluating efforts to minimize fiscal impacts, which may include shortening the UAL amortization schedule, making additional one-time payments to CalPERS, which will result in savings in the long-term. Additionally, the City will explore utilizing a Section 115 Trust as a pension rate stabilization tool.

Other Post Employment Benefit (OPEB) Retiree Health Care Costs

The City provides OPEB retiree health care benefits to eligible employees. through the CalPERS cost-sharing multiple employer health care program (PEMHCA) The City pays the greater of \$133 per month or the PEMHCA minimum (adjusted for annual inflation) for the corresponding fiscal year. The PEMHCA minimum for 2019 is \$136 and will be increased to \$139 in 2020. To be eligible for postretirement health benefits, employees must complete at least 5 years of continuous service and be a minimum of 55 years of age. The retiree medical benefits are currently funded on a “pay as you go basis” which means as the retiree population grows, the cost of retiree benefit also grows proportionately. The City currently has 10 retirees.

The City's recent OPEB actuarial valuation report as of June 30, 2018, reported total OPEB liabilities at approximately \$1.8 million. Liabilities will continue to increase as the City experiences more retirees eligible for OPEB. The City's annual retiree health care cost for FY 19/20 is \$21,300 is expected to increase to \$22,000 in FY 20/21. The City will be establishing a Section 115 Trust for OPEB, along with a funding policy this upcoming fiscal year. Once the OPEB Section 115 Trust is established, contributions into the trust will then be considered assets that offset the unfunded liability amounts. The OPEB assets then become accessible for OPEB expenses at any time during the year.

Successor Agency of the Redevelopment Agency – Settlement Agreement

The City entered into a settlement agreement with the Successor Agency of the Redevelopment Agency (RDA), California Department of Finance (DOF), and County of Santa Barbara in FY 2018/19, related to resolving litigation involving former RDA bond proceeds used for the first phase of the San Jose Creek Channel Capacity and Fish Passage Improvements Project. The settlement agreement totaled \$6.4 million, with a repayment schedule over seven years, resulting in an annual payment of approximately \$776,000 through June 30, 2025. This will temporarily affect the City's net operating revenue annually through fiscal year 2025. The City does have the option to pay off this balance early and may do so without penalty. Staff will be evaluating early payment strategies and options this upcoming fiscal year.

Pavement Rehabilitation Program

The City continues to commit funds to its Pavement Rehabilitation Program in an effort to maintain the pavement condition in its roadway system as it degrades over time. The overall pavement budget is supported by multiple funds, including the General Fund, Gas Tax, SB 1 (RMRA) Funds, Measure A, and Local State Transportation Program (LSTP) funds. The FY 19/20 total budget for pavement is approximately \$2.54 million. Staff has recently estimated potential carryovers earmarked for pavement, and is anticipating approximately \$600,000 of additional funding, resulting in an approximate total of \$3.14 million. Approximately \$2.5 million for pavement is projected in FY 20/21. Upcoming this fiscal year, the City will be both constructing a Pavement Rehabilitation Project and designing the project for the following year. In addition, the City will seek a new complete evaluation of the City's roadway network, which was last done over four years ago. This new evaluation will assist with producing reports on the current and projected pavement condition of the City's roadway network, along with receiving recommended treatments and strategies for pavement maintenance. The City's goal is to maintain the system-wide average pavement condition index (PCI) level of 68.

Library Management Services

On July 1, 2018, the City assumed direct management of the Goleta Library which was previously operated and managed by the City of Santa Barbara on behalf of the County of Santa Barbara within what is referred to as Zone 1. When Goleta took responsibility for its own library, it created a new Zone 4. On December 18, 2018, the City Council directed staff to assume management and operations of the Buellton and Solvang Libraries starting on July 1, 2019. Starting in FY 19/20, the Solvang and Buellton libraries will move from Zone 1 to Zone 4, shifting the administrative responsibilities from the City of Santa Barbara to the City of Goleta, resulting in additional full-time positions and part-time personnel to the City. Library services will continue to operate at status-quo levels, subject to the funding provided by the respective cities. The City's fiscal impacts for management of an additional two library branches will be offset by funding provided by the respective cities, including an administrative service fee calculated based upon a time and material survey model, to recover support staff costs. This amount is estimated at \$35,382 for each library branch, for a total of \$70,764. The management fees in future years are subject to annual adjustments due to increases in labor and benefit rates or time and materials costs.

BUDGET HIGHLIGHTS:

The City provides a limited spectrum of governmental services to its residents, which are accounted for in a variety of funds. The City's primary and largest fund is the General Fund, which accounts for essential City services such as administration, police services, street maintenance, libraries, parks, and open space management. Most of the General Fund is comprised of general tax revenues, such as property tax, sales tax, and transient occupancy tax. The City also accounts for restricted funds in what are called Special Revenue Funds. The revenues are restricted either by state law, grant agreements, or local ordinances for specific uses. The City has over thirty special revenue funds and relies on these sources to offset impacts to the General Fund, whether it is one-time or ongoing for operations, like special taxes.

Citywide Budget Summary

The total budget for all City funds for FY 19/20 is \$40.5 million and for FY 20/21 it is \$53.58 million as shown in the table below.

All City Funds	FY 2019/20 Adopted	FY 2020/21 Adopted
General Fund	\$ 27,437,167	\$ 28,359,706
Special Revenue Funds	\$ 13,060,850	\$ 25,257,619
Total	\$ 40,498,017	\$ 53,617,325

Note: Special Revenue Funds large increases are due to additional Capital Projects programmed in FY 20/21

The General Fund budget totals \$27.4 million in FY 2019/20 and \$28.3 million in FY 2020/21. The Special Revenue Funds totals \$13.06 million in FY 2019/20 and \$25.26 million in FY 2020/21.

General Fund Budget Summary

The following table summarizes the City's General Fund budget and changes to fund balance.

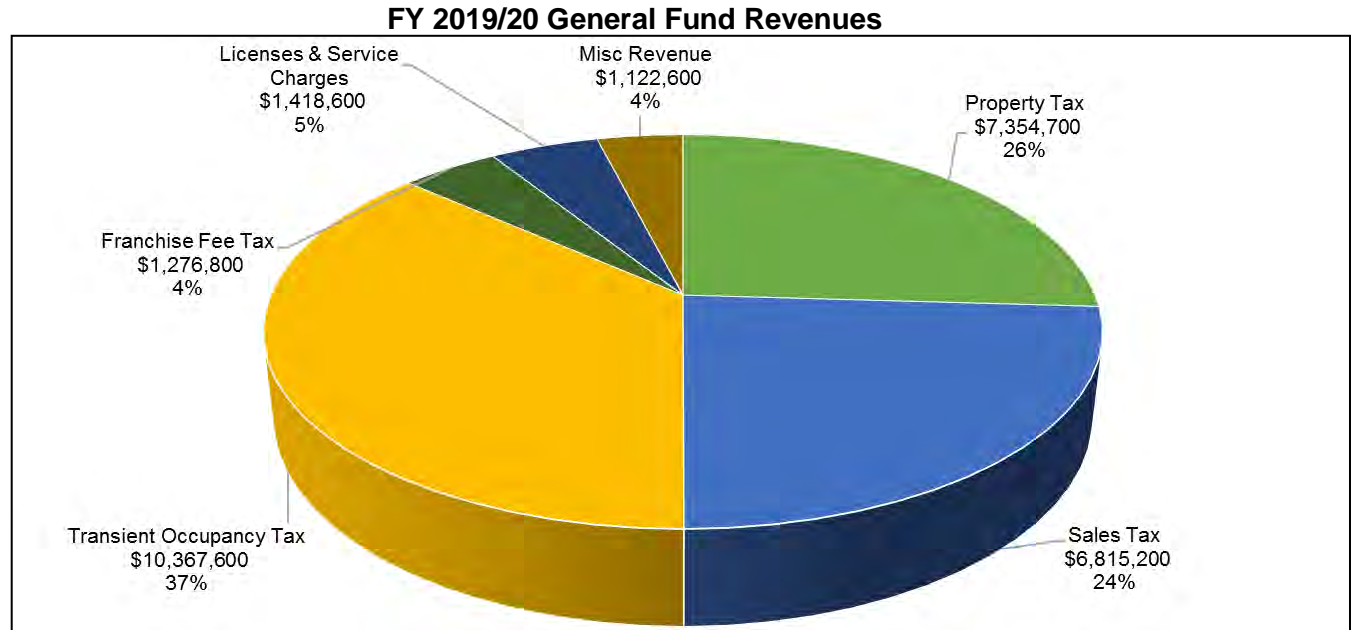
General Fund	FY 2019/20 Adopted	FY 2020/21 Adopted
Operating Revenues	\$ 28,355,500	\$ 28,800,738
Operating Expenditures	\$ 27,407,167	\$ 27,959,706
Capital Expenditures	\$ 30,000	\$ 400,000
Total Expenditures	\$ 27,437,167	\$ 28,359,706
Net Operating Revenues	\$ 918,333	\$ 441,032
Beginning Fund Balance	\$ 14,021,377	\$ 14,939,710
<i>Net Change to Fund Balance</i>	<i>\$ 918,333</i>	<i>\$ 441,032</i>
Ending Fund Balance	\$ 14,939,710	\$ 15,380,742

The General Fund's operating budget reflects revenues over expenditures of approximately \$918,333 in FY 2019/20 and \$441,032 in FY 2020/21. The operating budget continues to meet the reserve policies established by the City Council and City Manager. The total ending fund balance is projected to be \$14.94 million in FY 2019/20 and \$15.38 million in FY 2020/21. After adjusting for reserve policy designations, the projected ending unassigned fund balance for FY 2019/20 is approximately \$3.61 million and \$3.87 million in FY 2020/21.

General Fund Revenue Summary (Source of Funds)

The General Fund's major operating revenue sources includes property tax, transient occupancy tax (TOT), and sales tax. Together, these items comprise 87 percent of total General Fund revenues at \$24.54 million in FY 19/20. They are expected to continue with this trend in FY 20/21.

The chart below shows all major revenue categories for the General Fund for FY 19/20.



In total, General Fund revenues for FY 2019/20 are projected to be \$28.53 million, or 4% above the estimated actual for FY 2018/19. Revenues for FY 2020/21 are projected at \$28.8 million, a 2% increase from FY 2019/20.

A summary of General Fund operating revenues by category is provided in the table below.

General Fund Revenues	FY 2017/18 Actual	FY 2018/19 Current Budget	FY 2019/20 Proposed Budget	% Change	FY 2020/21 Proposed Budget	% Change
Property Tax	\$ 6,931,399	\$ 6,915,120	\$ 7,354,700	6%	\$ 7,587,300	3%
Sales Tax	6,424,757	6,644,300	6,815,200	3%	6,907,500	1%
Transient Occupancy Tax	10,117,460	9,812,000	10,367,600	6%	10,471,300	1%
Franchise Fees	1,252,771	1,228,500	1,276,800	4%	1,292,438	1%
License & Service Charges	1,630,946	1,483,718	1,418,600	-4%	1,415,600	0%
Fines and Penalties	157,573	216,150	182,900	-15%	182,900	0%
Investment Income	264,565	415,340	440,100	6%	440,100	0%
Reimbursements	430,963	284,320	401,600	41%	405,600	1%
Other Revenues	279,357	129,456	67,000	-48%	67,000	0%
Transfers In	19,919	22,972	31,000	35%	31,000	0%
TOTAL	\$27,509,710	\$ 27,151,876	\$ 28,355,500	4%	\$ 28,800,738	2%

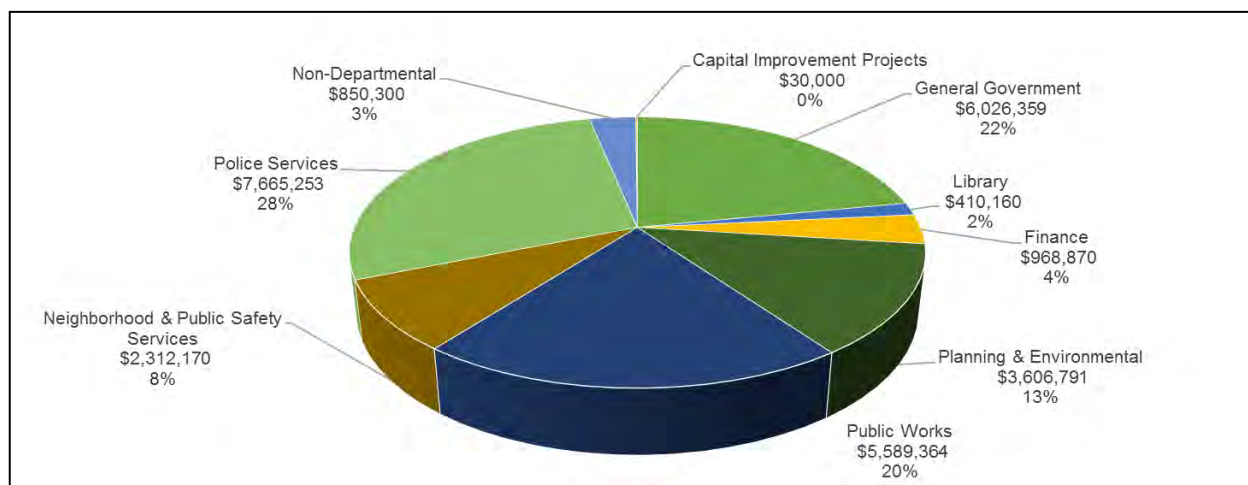
Revised revenue projections are based on staff's analysis of local conditions, trends, activity, rate adjustments and reflect information from a variety of sources including the City's sales and property tax consultants.

General Fund Expenditure Summary (Use of Funds)

General Fund expenditures for FY 2019/20 are projected to be \$27.44 million, a 15.9% decrease from FY 2018/19. The 15.9% decrease in FY 19/20 is related to carryover budget due to unfinished projects and one-time appropriations made throughout the fiscal year. Expenditures for FY 2020/21 are projected at \$28.36 million, a 3.4% increase from FY 2020/21.

The chart below shows the operating and capital expenditures by department for the General Fund for FY 2019/20.

FY 2019/20 General Fund Expenditures



Police Services costs for the City's represent 28% of General Fund expenditures, totaling \$7.67 million for FY 2019/20, which will be the second year of utilizing a new time model implemented by the Sheriff's Office. Due to timing of receiving year-end results, budget adoption and contract negotiations, the actual possible "true-up" adjustments, based on the time model, will not be factored in the amount until next fiscal year's contract, as the year-end data cannot be analyzed until after the close of that fiscal year. For FY 2020/21, staff has estimated an assumed increase of 3% at \$7.89 million.

The following table summarizes the General Fund expenditure projections by department:

Department	FY 2017/18 Actual	FY 2018/19 Current Budget	FY 2019/20 Proposed Budget	% Change	FY 2020/21 Proposed Budget	% Change
General Government	\$ 5,427,918	\$ 6,271,547	\$ 6,026,359	-3.9%	\$ 6,177,639	2.5%
Library	288,046	399,004	410,160	2.8%	466,060	13.6%
Finance	693,907	892,911	968,870	8.5%	1,030,820	6.4%
Planning & Env. Review	3,151,195	4,771,696	3,606,791	-24.4%	3,247,480	-10.0%
Public works	7,443,320	5,991,148	5,567,264	-7.1%	5,986,764	7.5%
Neighborhood Services	1,279,672	1,568,730	2,312,170	47.4%	2,305,270	-0.3%
Public Safety	8,315,526	7,872,650	7,665,253	-2.6%	7,894,673	3.0%
Non-Departmental	59,761	1,329,000	850,300	-36.0%	851,000	0.1%
Capital Improvement Programs	2,786,574	3,536,289	30,000	-99.2%	400,000	1233.3%
TOTAL	\$29,445,919	\$ 32,632,974	\$ 27,437,167	-15.9%	\$ 28,359,706	3.4%

Revised expenditure projections reflect updates to City personnel in various departments, including additions, reclassifications of positions and other changes to address workload and service level needs. It includes updates to retirement benefit costs and cost of living adjustments. Total salaries and benefits represent approximately 35% of the General Fund.

The budget also reflects reprogramming of “support to other agencies” expenditures into the Neighborhood Services department, which has historically been accounted for in General Government, within the City Council’s program budget. Other updates include expenditure adjustments that reflect the adopted Annual Work Programs of the departments, objectives outlined in the Strategic Plan, and updated contract amounts, such as the police services contract with the County of Santa Barbara Sheriff’s Office.

Personnel Updates

The City is positioned to continue offering exemplary service to its residents and strategically plan for its future investment needs. Starting in FY 2019/20 personnel changes include an additional 9.5 full time equivalent positions (FTEs), 2 FTEs reclassifications, and other classification changes, resulting a net total of 84.43 FTEs. Other changes are transitioning a temporary FTE to permanent status, reclassifying one FTE to be exempt from overtime, and reallocating a position’s budget to be shared equally with the General Fund. In FY 2020/21, an additional 1.0 FTE for a total of 85.43 FTEs is recommended.

New Positions

The additional FTEs are primarily related to the City of Goleta providing library management services to the City of Solvang and the City of Buellton. Managing these libraries resulted in a need for approximately 6.75 additional FTEs for the Library department. Other additional positions include 3.5 FTEs to address workload capacity in various departments. These departments include Planning and Environmental Review, Public Works, and Neighborhood Services and Public Safety. The following table summarizes the additional FTEs by program.

Program		Position	Change	FY 2019/20	FY 2020/21
Library (Goleta)	Library Page	Library Page	Addition*	0.38	0.38
Library (Goleta)	Management Assistant	Management Assistant	Addition	1.00	1.00
Library - Buellton	Senior Library Technician	Senior Library Technician	Addition	1.00	1.00
Library - Buellton	Library Technician	Library Technician	Addition	0.75	0.75
Library - Buellton	Library Assistant I	Library Assistant I	Addition	0.75	0.75
Library - Solvang	Senior Library Technician	Senior Library Technician	Addition	1.00	1.00
Library - Solvang	Library Technician	Library Technician	Addition	1.50	1.50
Library - Solvang	Library Page	Library Page	Addition*	0.38	0.38
Current Planning	Office Specialist	Office Specialist	Addition	0.50	0.50
Facilities Maintenance	Facilities Maintenance Technician	Facilities Maintenance Technician	Addition	-	1.00
Capital Improvement Program	Assistant Engineer	Assistant Engineer	Addition	1.00	1.00
Parks & Open Space	Parks & Open Space Manager	Parks & Open Space Manager	Addition	1.00	1.00
Neighborhood Services	Management Assistant	Management Assistant	Addition	1.00	1.00
Net Positions				10.25	11.25
Changes Included in the Authorized Schedule of Positions				9.50	10.50

*Position is not included in the Authorized Schedule of Positions

Of the new FTEs, the Parks & Open Space Manager and Assistant Engineer are programmed to start in January 2020, and the Facilities Maintenance Technician is programmed to start in FY 2020/21.

Reclassifications of Existing Positions

Reclassifications are a result of evaluating current duties and responsibilities to ensure that the employee is working at the proper job category and not out of classification. The fiscal impact of these reclassifications results in an approximate annual savings of (\$12,147). The following table outlines the personnel reclassifications in the following programs.

Program	Current Position	New Position
City Manager	City Hall Receptionist	Office Specialist
City Attorney	Senior Legal Analyst	Management Assistant

Other Personnel Changes

Other personnel changes are the result of evaluating the positions, job duties and responsibilities and workload of the departments. The fiscal impact is approximately \$188,900. There is no budgetary impact anticipated with changes to the overtime classification for the Executive Assistant position, except minor savings from overtime costs. The following table outlines the other personnel changes in the following programs.

Program	Position	Description of Change
City Manager	Executive Assistant	Non-exempt to Exempt
Current Planning	Associate Planner	Limited Term is now Permanent
Solid Waste	Assistant Engineer	50% is distributed to General Fund - Capital Improvement Program

Overall Personnel Costs

The City Council has continued its commitment to its employees by maintaining competitive salaries targeted at the seventy-fifth percentile of the tri-county and extended areas and by providing health benefit allowances. In FY 17/18, a three-year Memorandum of Understanding (MOU) was adopted with the Service Employee International Union (SEIU), Local 620, that included an across the board salary increase of 3% effective January 4, 2020. FY 19/20 will only experience a 1.5% increase due to the timing of the adjustment, with FY 20/21 experiencing the full 3% increase. When factoring all personnel changes, salary and benefit increases, overall salaries and benefit costs to the General Fund will increase by approximately 10% in FY 19/20 for a total of \$9.6 million and increase by 7.7% in FY 20/21 at \$10.3 million.

Further information on how the City's departments and programs are structured, the City's organizational chart can be found on page 41. For detailed information on the City's personnel, and its position allocation, please see the Schedule of Authorized Positions on page 87.

Five Year General Fund Forecast

The following table provides an overview of the City's General Fund revenue, expenditures, and fund balance levels over the next five years.

General Fund	FY 2019/20	FY 2020/21	FY 2021/22	FY 2022/23	FY 2023/24
Operating Revenues	\$ 28,355,500	\$ 28,800,738	\$ 29,154,042	\$ 29,516,131	\$ 29,887,255
Operating Expenditures	\$ 27,407,167	\$ 27,959,706	\$ 28,263,594	\$ 28,828,866	\$ 29,405,443
Capital Expenditures	\$ 30,000	\$ 400,000	\$ -	\$ -	\$ -
Total Expenditures	\$ 27,437,167	\$ 28,359,706	\$ 28,263,594	\$ 28,828,866	\$ 29,405,443
Net Operating Revenues	\$ 918,333	\$ 441,032	\$ 890,448	\$ 687,265	\$ 481,812
Beginning Fund Balance	\$ 14,021,377	\$ 14,939,710	\$ 15,380,742	\$ 16,271,190	\$ 16,958,455
<i>Net Change to Fund Balance</i>	<i>\$ 918,333</i>	<i>\$ 441,032</i>	<i>\$ 890,448</i>	<i>\$ 687,265</i>	<i>\$ 481,812</i>
Ending Fund Balance	\$ 14,939,710	\$ 15,380,742	\$ 16,271,190	\$ 16,958,455	\$ 17,440,267

The updated five-year forecast indicates that the City's General Fund operating budget will be structurally balanced, with moderate excess revenues over expenditures (net operating revenue), and declines beginning in year four, as expenditures slowly outpace anticipated revenues. In FY 2020/21, the City will experience the full impacts of personnel cost increases related to new FTE's and the 3% cost of living adjustments applied citywide. Future year budgets assume no new programs, services, or projects. It is important to note that the City's net operating revenues will be restricted by approximately \$776,000 annually, through FY 2025/26, due to the settlement agreement with the City, Goleta RDA Successor Agency, California Department of Finance and the Santa Barbara County Auditor-Controller. Once the settlement agreement has fully been repaid, an additional \$776,000 may be available, assuming

no other cost increases starting in FY 2026/27. The net operating revenue's significance is that it demonstrates the City's ability and capacity to support new ongoing personnel, programs and projects, retirement benefit cost, long-term revenue shortfalls, and increased maintenance costs as CIP projects are completed and put into use. It also serves as a measurement of the City's ability to fund capital projects if needed, provide liquidity support, make future debt service payments, and its credit rating.

Five Year General Fund Forecast Assumptions:

Property tax estimates were developed in conjunction with the City's property tax consultants utilizing internal data, and project a 3% average growth over the next five years. These assumptions reflect increased assessed valuations and a consumer price index (CPI) increase of 2%. City sales tax estimates were provided by City's sales tax consultant and include an assumption of 1% growth over the next five years. Transient occupancy tax assumes 6% growth in FY 19/20 but is anticipated to remain flat starting in FY 2020/21. No new revenue sources were programmed in the forecast, such as possible future cannabis business tax, since at the time of preparing the budget document no taxable cannabis business had yet been licensed.

Operating expenditures were programmed at status quo levels and with estimates adjusted to align with departments' annual work programs. One-time costs have been identified and removed in the future years, and an inflation rate of 2% was added to ongoing expenditures. Increased maintenance costs were considered for newly completed capital improvement projects and are programmed in future years. The police services contract received a 3% increase in FY 2020/21 and then a 2% increase in future years to account for inflation. Salary and benefit projections include a 3% cost of living increase factor starting in January 2020, and fully experienced in FY 2020/21. Additionally, future personnel cost estimates include 2% growth, and projected merit increases. City pension costs were adjusted accordingly based on a recent actuarial valuation report made available by CalPERS. No new FTE's were assumed past FY 2020/21.

General Fund Balance and Reserves

The City has established General Fund Reserve Policies for the following categories: contingency reserve, capital equipment, compensated leave, risk management, CalPERS/Other Post Employee Benefits (OPEB), public facilities, CIP project funding, street maintenance, and litigation defense. The City continues to maintain strong reserves and set aside funds based on Council policy and operational capacity. Each year, a contingency reserve of 33% of operating expenditures is set aside and is projected in FY 2019/20 to have ending balance of \$8.54 million. The City annually reviews its reserve policy and implements changes if necessary, to ensure best practices and to respond to the changing economic environment.

The table below summarizes the City's General Fund Reserves by classification, and projections for FY 2019/20 and 2020/21.

Classification	FY 18/19 Ending Balance	Increases or (Decreases)	FY 19/20 Projected Ending Balance	Increases or (Decreases)	FY 20/21 Projected Ending Balance
Contingency	8,083,918	455,580	8,539,498	175,045	8,714,543
Public Facilities	830,108	-	830,108	-	830,108
Capital Equipment	452,122	-	452,122	-	452,122
Compensated Leave	206,995	-	206,995	-	206,995
Risk Management	195,000	5,000	200,000	-	200,000
OPEB UAL	333,500	-	333,500	-	333,500
CalPERS UAL	170,000	-	170,000	-	170,000
CIP Project Funding	-	-	-	-	-
Encumbrances	-	-	-	-	-
Litigation Defense Fund	300,000	-	300,000	-	300,000
Sustainability	-	300,000	300,000	-	300,000
Prepays and Deposit	-	-	-	-	-
Unassigned Fund Balance	3,449,734	135,652	3,585,386	265,988	3,851,374
TOTAL	\$ 14,021,377	\$ 896,233	\$ 14,917,610	\$ 441,032	\$ 15,358,642

The total projected “budgetary” Fund Balance at June 30, 2020, stands at \$14.92 million and \$15.36 million at June 30, 2021. The Unassigned Fund Balance is a moving number and changes by actual revenue and expenditure activity. Additional information on the City’s reserve amounts and policies is found beginning on page 84.

Special Revenue Fund Summary

Special revenue funds are used to account for the proceeds of specific revenue sources that are restricted or committed to expenditures for specific purposes other than debt service or capital projects. The City maintains over thirty special revenue funds. Some of the major special revenue funds that the City receives include the Gas Tax Fund, Road Maintenance and Rehabilitation Account (RMRA) SB 1 Funds, Measure A Fund, Solid Waste Fund, and Library Special Tax which are summarized below:

Gas Tax Fund

The Department of Finance recently released their latest Gas Tax revenue projections of \$821,500 for FY 2019/20, which reflect an increase from this year’s revenues of approximately \$157,471. All Gas Tax is programmed to support the Street Maintenance Program. In FY 2019/20, the budget includes \$150,000 recommended for capital equipment for the purchase of an asphalt pothole patching equipment. In FY 2020/21, staff has estimated no change to revenues but will monitor this revenue source as updates are provided by the State.

RMRA – SB 1 Fund

The Road Repair and Accountability Act of 2017 has been in effect since November 1, 2017. FY 2019/20 will be the second full fiscal year the City will experience this new revenue sources. The RMRA receives funds from new allocated taxes imposed from SB 1 and follows the population-based apportionment formula used for the current Gas Tax revenues reported above. Approximately \$528,000 is projected per year for FY 2019/20 and 2020/21.

Measure A Fund

The Measure A Fund is used to fund City capital projects, street maintenance and repairs, and traffic signal maintenance and replacement. These funds, excluding interest, are projected at \$1.5 million in both FY 2019/20 and 2020/21. Operating expenditures are budgeted at \$1.27

million in FY 2019/20 and \$1.25 million in FY 2020/21. The balance of the available funds in each year will be programmed to CIP projects.

Solid Waste Fund

The Solid Waste Fund is comprised of program fees collected in accordance with the City's solid waste franchise agreement, and support the Solid Waste and Environmental Services Division which manages the City's solid waste, recycling and storm-water management programs. The Solid Waste operating budget is programmed at \$882,356 for FY 2019/20 and \$982,056 in FY 2020/21.

Library Special Tax

FY 2019/20 will be the second full fiscal year that Goleta has directly operated and managed its library. The Goleta Library is supported by multiple funding sources, including the General Fund, Measure L – Library Special Tax, County per Capita funding from the County of Santa Barbara, and Library Development Impact Fees (when available). The total library operating budget is approximately \$1.78 million in FY 2019/20 and \$1.71 million in FY 2020/21.

In an effort to ensure financial stability with Goleta Library, staff and City Council established library fund balance reserve categories, and set aside funding for the various uses. These categories include Library Strategic Plan Implementation, Capital Equipment, and Library Reserves. The following table summarizes the estimated fund balance amounts:

Classification	FY 2018/19 Projected Ending Fund Balance	Increase (Decrease)	FY 2019/20 Projected Ending Fund Balance	Increase (Decrease)	FY 2020/21 Projected Ending Fund Balance
Library Strategic Plan Implementation	200,000	-	200,000	-	200,000
Capital Equipment	43,700	(43,700)	-	-	-
Library Reserves	399,735	-	399,735	-	399,735
Total	\$ 643,435	\$ (43,700)	\$ 599,735	\$ -	\$ 599,735

The Library Reserves will provide a margin of safety and stability to protect the library from exposure to economic impacts and uncertainties and provide flexibility when needed for unanticipated one-time costs. The Library Strategic Plan Implementation is to address underserved areas within Zone 4. The Capital Equipment Reserve is funding set aside for equipment replacement and will be utilized in FY 19/20 for three new self-check machines.

Additional information and details of all special revenue funds is found beginning on page 45.

Capital Improvement Program Summary

The Capital Improvement Program (CIP) budget for FY 2019/20 and 2020/21 has been updated, along with its five-year projections and is provided in detail as a separate section of the budget document. Each CIP project has an individual project sheet, which contains a project description, project status, benefit/core value, project purpose and need, and a five-year forecast outlining the timing of the project phases and sources of funds. Staff has included department names and visuals related to the project to enhance the presentation of information. The CIP Budget can be found beginning on page 292.

In summary, there are 62 projects included in the Five-Year CIP Budget. Available CIP revenue sources total approximately \$96.56 million over the next five years. The funding sources range from the General Fund to various special revenue funds such as Measure A, Development Impact Fee (DIF) revenues and various grants. Since DIF revenues are estimates based on the timing of development, it is important to note that these revenues are revised on an annual basis as more current information regarding the timing of development projects becomes

available. By forecasting revenues that specifically fund capital projects, staff has the ability to program and plan for projects on a five-year basis.

Of the 62 projects, an estimated total of \$151.87 million is needed to complete these projects. The CIP includes traffic improvement projects, park projects and facility projects. City staff has updated project sheets for previously approved capital projects and included ten new projects. Staff has revised estimated project costs and eligible funding sources for each of the projects. Since this is the first year of the new two-year cycle, staff anticipates that the projects will be further refined during the Mid-Cycle Financial Review.

There are a significant amount of traffic/circulation related improvement projects, which include school zone signage and striping evaluation, traffic signal evaluation, Storke Road corridor study, Ward Drive Sidewalk Infill Project, Hollister Class 1 Bike Path Lighting, Old Town Sidewalks Improvement and continuing work efforts with Ekwill Street and Fowler Road Extensions Project, Hollister Avenue Bridge Replacement Project. There are also new park related projects being recommended, which include Winchester II Park Improvements and the splash pad at Jonny D. Wallis Neighborhood Park as part of Phase 2 of this park project.

CONCLUSION:

The budget document is the result of an extraordinary effort from staff in every City department. Additional information has been included to provide a clear picture of the City's vision, priorities, strategies and goals. The FY 2019/20 and FY 2020/21 Operating and Capital Improvement Program Budget is a balanced and fiscally responsible spending plan that sets the City's course for the next two fiscal years and beyond.

Respectfully submitted,



Michelle Greene
City Manager

RESOLUTION NO. 19-36

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GOLETA, CALIFORNIA ADOPTING THE TWO-YEAR BUDGET PLAN FOR FISCAL YEARS 2019/20 AND 2020/21

WHEREAS, the City Council conducted public meetings for the purpose of reviewing the two-year budget plan on May 23 and June 3, 2019; and

WHEREAS, the City Council has reviewed the proposed final Budget Plan for Fiscal Year 2019/20 and Fiscal Year 2020/21; and

WHEREAS, the Budget Plan is based upon appropriate estimates and financial planning for the City's operations, services, and capital improvements; and

WHEREAS, all procedural requirements for adopting the City's Budget Plan have been fulfilled and the City Council has been fully informed regarding the City's current finances, projected revenue, and financial obligations; and

WHEREAS, it is in the public interest for the City Council to adopt the Budget Plan and Capital Improvement Program for fiscal years 2019/20 and 2020/21 as proposed by the City Manager.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GOLETA AS FOLLOWS:

SECTION 1: FINDINGS

The City Council finds and declares that the foregoing recitals are true and correct.

SECTION 2: ADOPTION

The Budget Plan Exhibits A-D to this resolution, and incorporated by reference, is approved.

SECTION 3: REAPPROPRIATION/CONTINUED ALLOCATIONS

The City Manager, or designee, is authorized to re-appropriate/continue any unused appropriations for capital projects, special projects, and grant programs at the close of fiscal years 2019/20 and 2020/21.

SECTION 4: CASH FLOW RESERVE FUND

The City Manager, or designee, may appropriate any remaining revenues at the close of fiscal years 2019/20 and 2020/21 into the applicable Unassigned Reserve fund on June 30 of each year.

SECTION 5: BUDGET ADJUSTMENTS

The Budget Plan may be subsequently adjusted as follows:

- A. By majority vote of the City Council;
- B. By the City Manager, or designee, for all appropriation transfers of approved allocations between programs and sections within a City department and between appropriation units (e.g., salaries and benefits, services and supplies, and capital outlay) within programs, excluding special designation or project appropriations;
- C. By Department Directors for appropriation transfers of approved allocations within appropriation units (e.g., salaries and benefits, services and supplies, and capital outlay) within the same programs;
- D. Line item expenditures within appropriation units in a program are not restricted so long as funding is available in the appropriation unit as a whole;
- E. By the Finance Director in cases involving offsetting revenues and expenditures for a specific purpose such as grant related allocations.

SECTION 6: CERTIFICATION

The City Clerk shall certify to the passage and adoption of this Resolution and enter it into the book of original resolutions.

PASSED, APPROVED AND ADOPTED this 18th day of June, 2019.



PAULA PEROTTE
MAYOR

ATTEST:



DEBORAH S. LOPEZ
CITY CLERK

APPROVED AS TO FORM:



MICHAEL JENKINS
INTERIM CITY ATTORNEY

Budget Resolution



STATE OF CALIFORNIA)
COUNTY OF SANTA BARBARA) ss.
CITY OF GOLETA)

I, DEBORAH S. LOPEZ, City Clerk of the City of Goleta, California, DO HEREBY CERTIFY that the foregoing Resolution No. 19-36 was duly adopted by the City Council of the City of Goleta at a regular meeting held on the 18th day of June, 2019, by the following vote of the Council:

AYES:

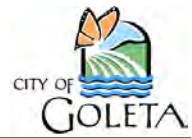
NOES:

ABSENT:

(SEAL)

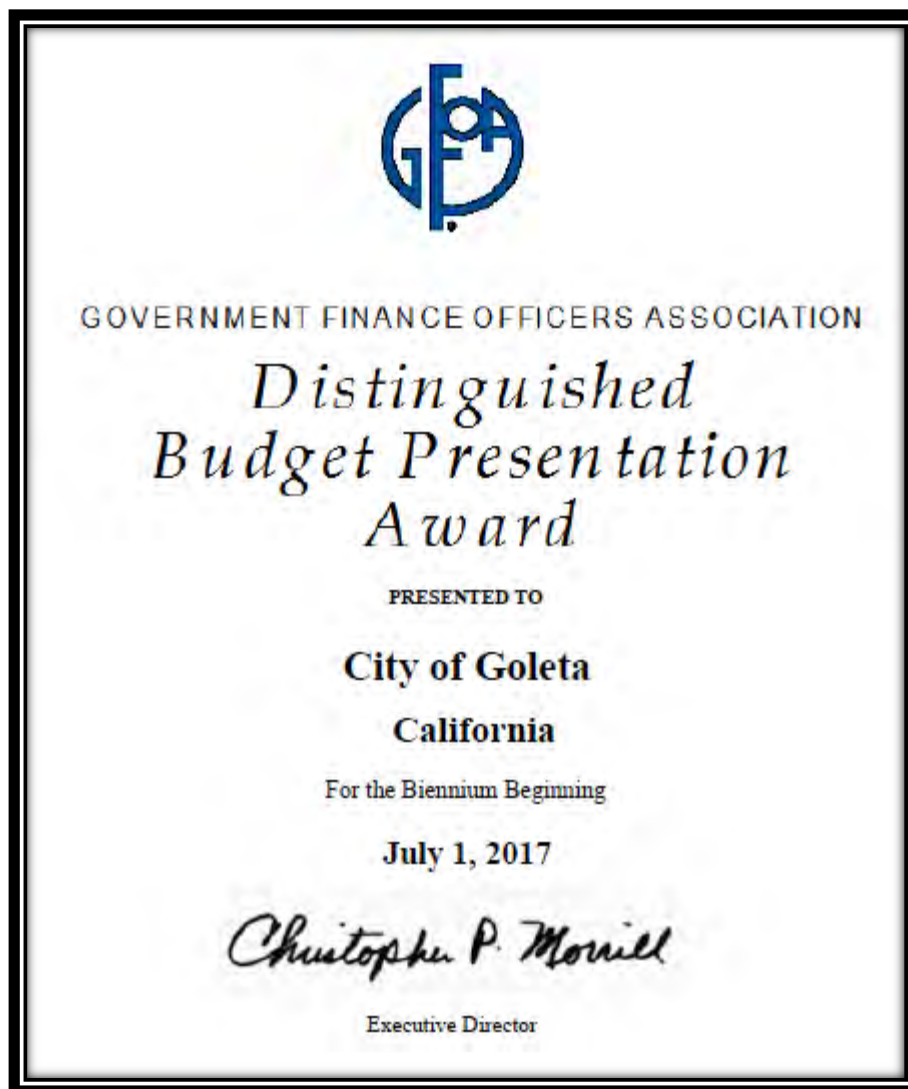

DEBORAH S. LOPEZ
CITY CLERK

Government Finance Officers Association Award



Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to **City of Goleta, California** for its Biennial Budget for the biennium beginning July 1, 2017. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as a financial plan, as an operations guide, and as a communications device.

This award is valid for a period of two years only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.





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Community Profile

City of Goleta, California – Quick Facts

Date of Incorporation	February 1, 2002
Population ^[1]	32,413
Form of Government	General Law, Council-Manager
Employees (FTE's 19/20)	84.43
Employees (FTE's 20/21)	85.43
Area	8 square miles
Miles of Streets	174 lane miles
Public Safety: Police ^[2] Fire ^[3]	Contract with Santa Barbara County Sheriff Santa Barbara County Fire Services
Recreation & Culture:	
Parks & Open Spaces	30
Park Acreage	171
Open Space Acreage	311
Community Center	1
Library	1
Historic Stow House	1
Education:	
Elementary Schools (K-6)	5
Middle Schools (6-8)	1
High Schools (9-12)	1
Private Schools	4



Goleta, CA Weather Facts:

- On average, the warmest month is August.
- The highest recorded temperature was 109°F in 1985.
- December is the average coolest month.
- The lowest recorded temperature was 20°F in 1990.
- February is the average wettest month.

Sources:

[1] ESRI Full Demographic Report City of Goleta

[2] City contracts with County of Santa Barbara Sheriff's Office for Police Services – 34.08 FTEs

[3] Fire Department related services are provided by the County Fire Department and do not contract with City

Goleta Area Map



Location

The City of Goleta, California, located in southern California on the south coast of Santa Barbara County, approximately 90 miles northwest of Los Angeles and ten miles west of the City of Santa Barbara. The City stretches approximately 8 square miles along the beautiful south coast, within a narrow coastal plain of exceptional natural beauty between the Santa Ynez Mountains and the Pacific Ocean.



City Government

The City of Goleta incorporated on February 1, 2002 as a General Law City under the laws of the State of California. The City of Goleta encompasses approximately 8 square miles in southern Santa Barbara County and has a population of approximately 32,413. The City is adjacent to the City of Santa Barbara and is approximately 90 miles from Los Angeles.

The City operates under the Council-Manager form of government. The City Council is comprised of five members elected at large, with four City Council members elected at large for staggered four year terms of office and the Mayor separately elected for two



(Left to right: Councilmember Stuart Kasdin, Councilmember Roger Aceves, Councilmember James Kyriaco, Mayor Paula Perotte, Mayor Pro Tempore Kyle Richards)

year terms, starting in 2018 . The City Council serves as the legislative and policy-making body of the City, enacting all laws and directing such actions as are required to provide for the general welfare of the community. The City provides municipal services through contracts for such things as street, park, and landscape maintenance. The City of Goleta also contracts with the Santa Barbara County Sheriff's Department for law enforcement services. Fire protection services are provided by Santa Barbara County Fire Department. There are 482 acres of parks and open space within City limits. The City assumed direct management and operation of the Goleta Library starting in FY 2018/19, and created a new Library Zone 4 on behalf of the County of Santa Barbara, and will also assume management responsibilities for the Buellton and Solvang Libraries as of July 1, 2019.

The City Manager, appointed by the City Council, serves as the Chief Executive Officer and is responsible to the City Council for administration of all City affairs and the implementation of all policies established by the City Council. The City Attorney serves under contract and is appointed by the City Council. All other staff are appointed by the City Manager.

History



The Stow House, Goleta, CA

Until the early 1700s, the Goleta Valley area was populated by the native Chumash people. In the late 1700s, two Spanish expeditions came to the area and founded the Santa Barbara Mission and the Presidio. To support army operations, dense oak forests were cut down in the Goleta Valley to support cattle grazing and farming. In the 19th and early 20th centuries, former Presidio soldiers who were granted land by the Mexican government turned the Goleta Valley area into a prominent lemon-growing region. In addition, several areas, especially the Ellwood Mesa, were developed for oil and natural gas extraction.

With the construction of U.S. Highway 101 in 1947, Cachuma Dam in 1950, and University of California, Santa Barbara moving to the area in 1954, the Goleta Valley saw a great deal of growth and transitioned from a rural-agricultural community to a suburban area of ranch-style tract homes and defense-related research and aerospace firms.

Community

The City of Goleta is home to approximately 30,000 residents and a progressive, entrepreneurial business community. Goleta is a safe and active community that prides itself on the high quality of life available to its residents. In fact, in 2008, CNN Money listed Goleta as one of the “Best Places to Live.” Goleta is the employment hub for Santa Barbara County with a variety of high-tech and manufacturing companies. The close proximity to the University of California, Santa Barbara, gives Goleta continuous access to a talented workforce. The Goleta community exemplifies diversity and balance in areas such as: single-family homes and multi-family apartments; new start-ups and long-established and thriving businesses; quiet neighborhood streets and smoothly flowing freeways; tree canopies and wide open spaces; organic farms and high technology manufacturing; a busy Old Town commercial district, shopping centers, and lively local farmers’ markets; diverse scenic views that include ocean and island vistas as well as the backdrop of the Santa Ynez Mountains and foothills; and a range of opportunities for passive recreation and active sports.

Education

The City of Goleta is served by the Goleta Union School District for elementary education K-6. Of the nine schools in Goleta Union School District, four are in the City of Goleta, which includes Brandon, Ellwood, Kellogg, and La Patera. Santa Barbara Charter School, located on the campus of Goleta Valley Junior High, is a public school within the Santa Barbara Elementary School District. The Santa Barbara School District oversees Goleta Valley Junior High (7-8), and Dos Pueblos High School (9-12) which serve Goleta children. There are also a number of private elementary and secondary schools located in the City of Goleta. The University of

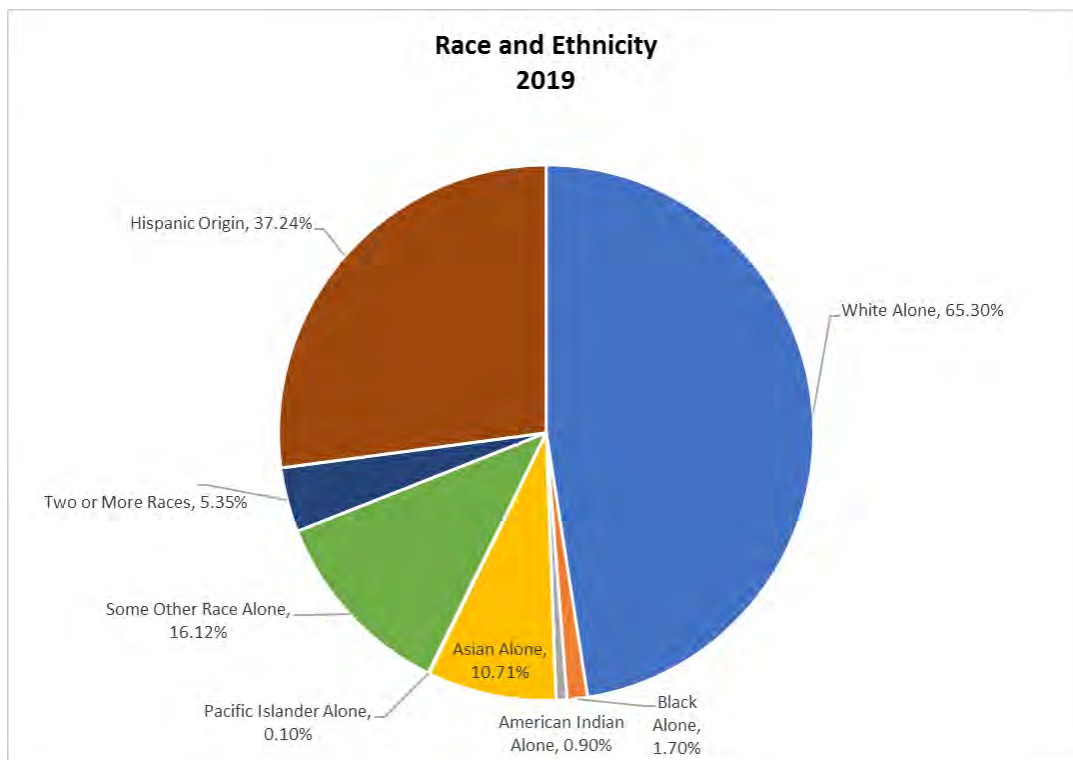
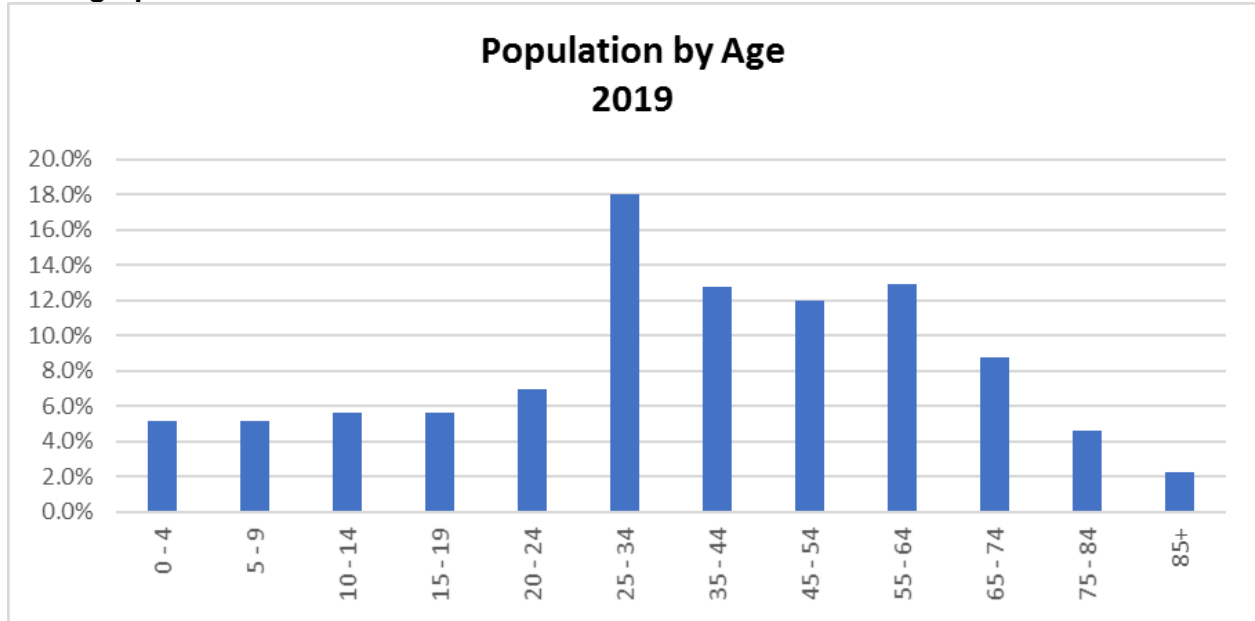


*Goleta Community Center
(Originally Goleta Union School from 1927 – 1975)*

Community Profile

California, Santa Barbara, home to six Nobel Prize winners, is located in the Goleta Valley. Goleta benefits from its close proximity to the University in many ways.

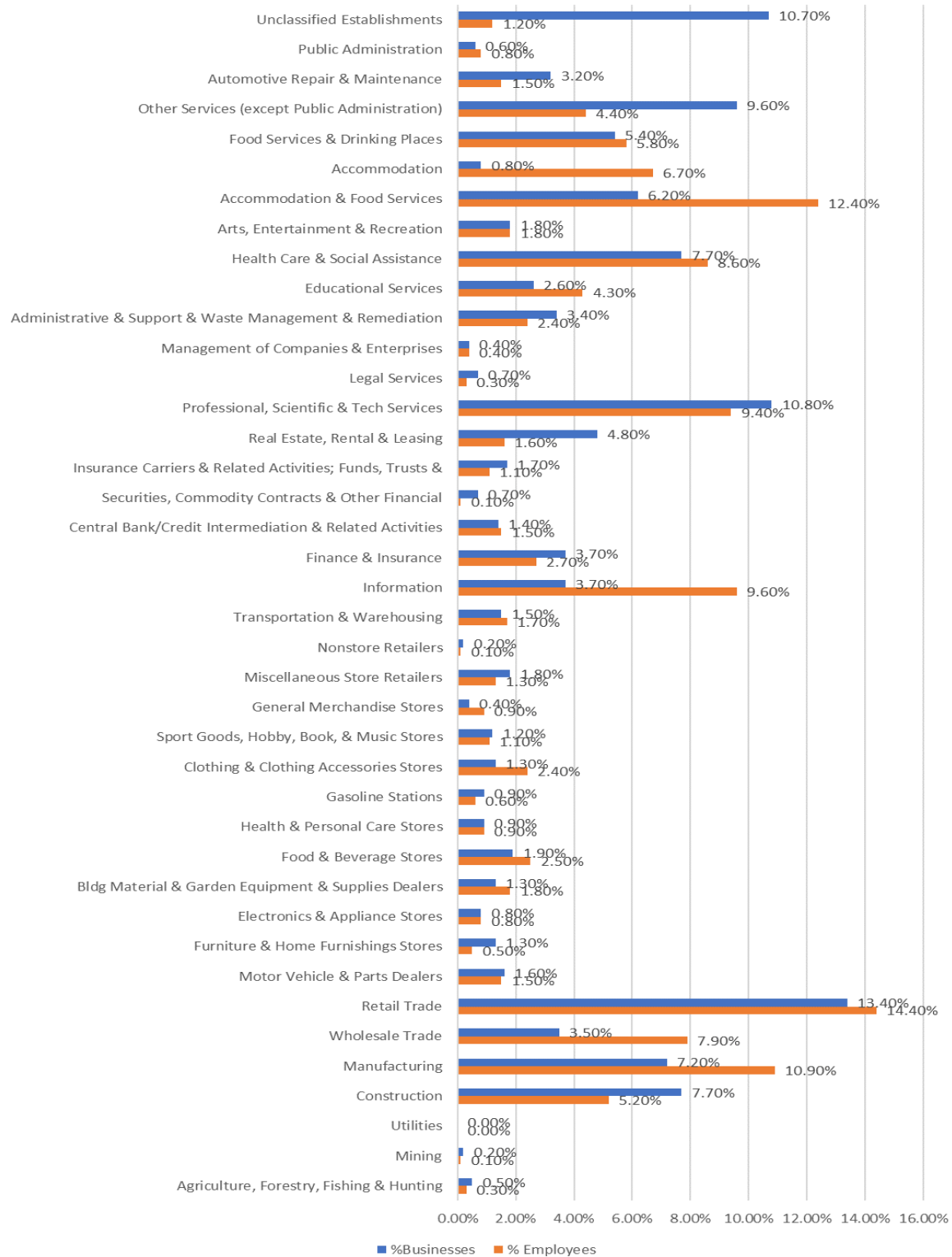
Demographics^[1]



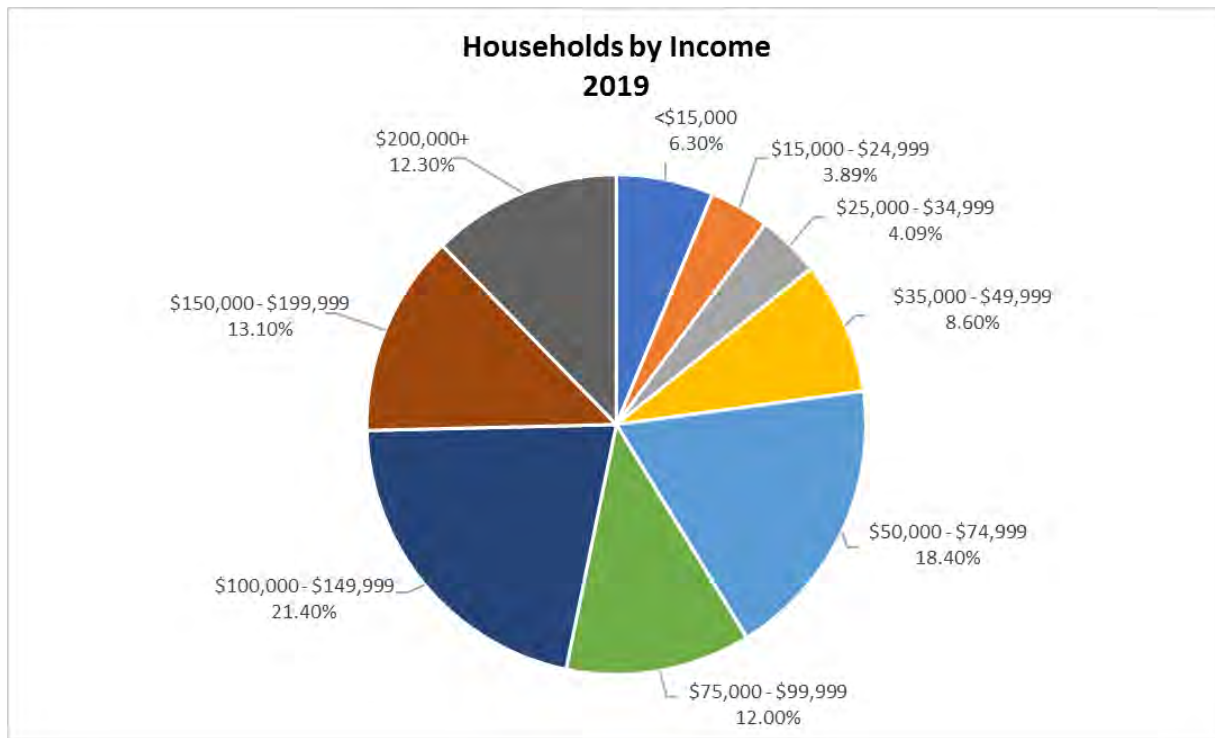
Sources:

[1] JESRI Full Demographic Report City of Goleta

Percentage of Business Type and Employees Per Industry



Sources: ESRI Full Demographic Report City of Goleta; Business data by Infogroup, Omaha NE Copyright 2019



Sources: [1] ESRI Full Demographic Report City of Goleta;
U.S. Census Bureau, Census 2010 Data. Esri forecasts for 2019

Economy



The City of Goleta is comprised of single-family homes, condominiums and apartments with a mixture of retail, light industrial, manufacturing, and service entities providing a tax base for the City. Property, Sales, Transient Occupancy and Franchise fees comprise 90% of the City's General Fund revenues

The City of Goleta and its surrounding cities are key factors in the overall economic activity of the entire South Coast. The City and its immediate vicinity provide a significant share of the South Coast and County's basic economic

activity in the form of educational services, intellectual services, tourism, and manufacturing. Additionally, the large scale regional retail outlets have increased the City's presence as a retail trade center.

Contributing to the City's diverse and strong economic base is the City's proximity to the University of California, Santa Barbara (UCSB). The University continues to stimulate intellectual activity in the area and serves as an economic engine due to its revolving student base, strong focus on research and the hard sciences, and the fact that it is the largest employer in the County. In

Community Profile

addition, the overall appeal of the region and the presence of the airport, in particular, continue to stimulate tourism and business activity in the area.

Citywide Totals

- 32,413 Residents^[1]
- 2,422 Active Goleta Business Licenses^[2]
- 10 Hotels^[2]
- 95.9% Employment^[1]
- 4.1% Unemployment Rate^[1]

Top 10 Employers in City of Goleta ^[2]

- | | |
|---|----------------------------|
| 1. Sansum Clinic (1183) | 6. Tecolote Research (570) |
| 2. Raytheon (1150) | 7. AppFolio (550) |
| 3. Goleta Unified School District (700) | 8. Jordano's (546) |
| 4. Bacara Resort (670) | 9. Deckers Outdoor (544) |
| 5. Yardi Systems (639) | 10. Log Me In (500) |

Top 25 Sales Tax Producers^[3]

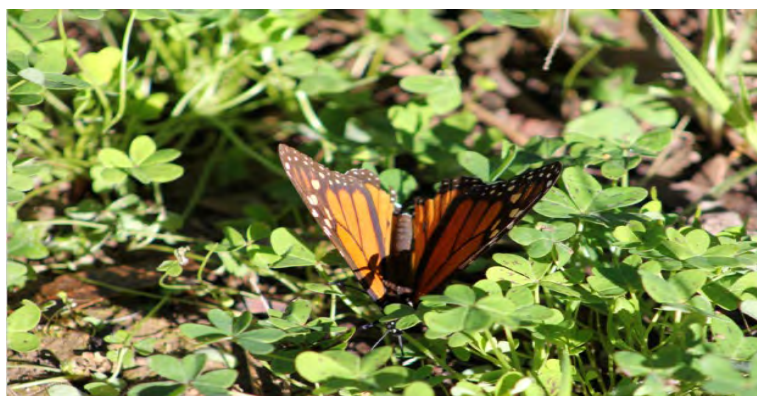
- | | |
|-------------------|---------------------------------|
| 7 Eleven | Lynch Ready Mix Concrete |
| ABC Supply Co | McCormix |
| Albertsons | Michael's Arts & Crafts |
| Anderson Plumbing | Network Hardware Resale |
| Bed Bath & Beyond | Raytheon |
| Best Buy | Ritz Carlton Hotel |
| Costco | Ross |
| Exxon | Santa Barbara Honda/Hughes Auto |
| Graybar Electric | Body |
| Home Depot | Santa Barbara Nissan |
| Homegoods | Toyota of Santa Barbara |
| Jordano's | University Chevron |
| Kmart | Winchester 76 & Market |

Notes and Data Sources:

[1] ESRI Full Demographic Report City of Goleta; U.S. Census Bureau, Census 2010 Data. ESRI forecasts for 2019

[2] City of Goleta, Finance Department (2018); Survey of businesses completed on voluntary basis

[3] Hinderliter, de Llamas & Associates, State Board of Equalization – Firms listed alphabetically, Oct-Dec 2018



FY 2019/20 and FY 2020/21 Budget in Brief

City of Goleta

Mayor and City Council

Mayor	Paula Perotte
Mayor Pro Tempore	Kyle Richards
Councilmember	Roger S. Aceves
Councilmember	James Kyriaco
Councilmember	Stuart Kasdin

City Manager

Michelle Greene

Complete budget document is available at the City of Goleta Website:

www.cityofgoleta.org

About City of Goleta

The City of Goleta incorporated on February 1, 2002 as a General Law City under the laws of the State of California and operates under the Council-Manager form of government. The City of Goleta encompasses approximately 8 square miles in southern Santa Barbara County and has a population of approximately 32,413. The City is adjacent to the City of Santa Barbara and is approximately 90 miles from Los Angeles. The City has 84.43 FTEs in FY 2019/20 and 85.43 FTEs in FY 2020/21. The City contracts with the County of Santa Barbara Sheriff's Office for Police Services for 34.08 FTEs.

Citywide Budget Overview

The adopted FY 2019/20 budget for all City funds presents a spending plan that anticipates \$39.92 million in total citywide revenues and \$40.49 million in total expenditures. In FY 2020/21, the City anticipates approximately \$51.75 in citywide revenues and \$53.57 million in expenditures. The City has incorporated a two-year budget that serves as a planning tool and prioritizes the City's goals and strategies for the upcoming years. The City maintains over 30 Special Revenues Funds and its primary operating fund, the General Fund. Special Revenue Funds are used to account for the proceeds of specific revenue sources that are restricted or committed for specific purposes. There are currently 62 ongoing Capital Improvement Program (CIP) projects, which includes 34 traffic improvement projects, 17 park projects and 11 facility/other projects. The City also initiated Annual Work Programs to provide a regular, structured mechanism to allow the Council to review and discuss each department's work commitments and staffing resources.

General Fund Budget Overview

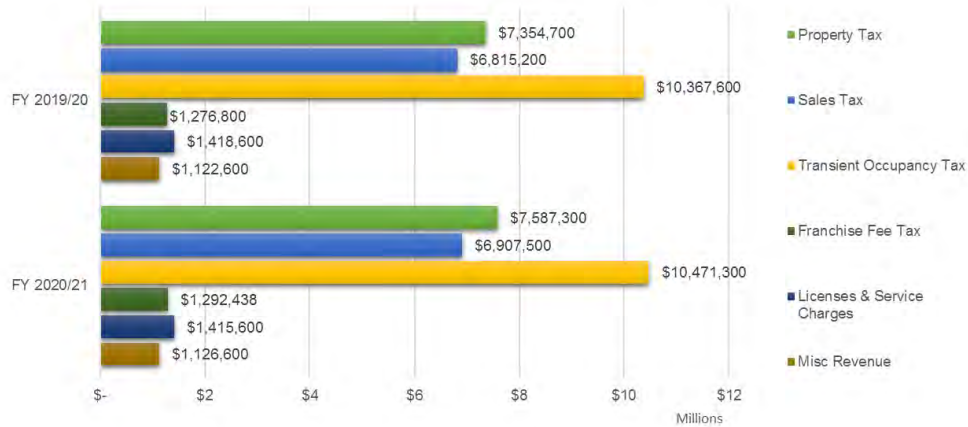
The General Fund is the City's primary operating fund. It encompasses core services traditionally associated with governments, such as the legislative and administrative functions, neighborhood services, public safety, public works, planning and environmental services. General Fund funding in the amount of \$30,000 in FY 2019/20 and \$400,000 in FY 2020/21 has been programmed for CIP projects. The City has established General Fund Reserves for the following: contingency reserves, capital equipment, compensated leave, risk management, CalPERS Unfunded Accrued Liability, Other Post Employee Benefits, public facilities, CIP projects, street maintenance, and litigation defense. Each year, a contingency reserve of 33% of operating expenditures is set aside. The total projected "budgetary" Fund Balance at June 30, 2020 stands at \$14.94 million and \$14.52 million at June 30, 2021.

Budget in Brief

General Fund Revenue Summary

General Fund Revenues are projected at \$28.35 million in FY 2019/20. Revenues for FY 2020/21 are projected at \$28.80 million which represents an overall 1.6% increase. The City's largest revenue source is the Transient Occupancy Tax, which represents 37% of total general fund revenues. The chart below summarizes the General Fund's projected revenues:

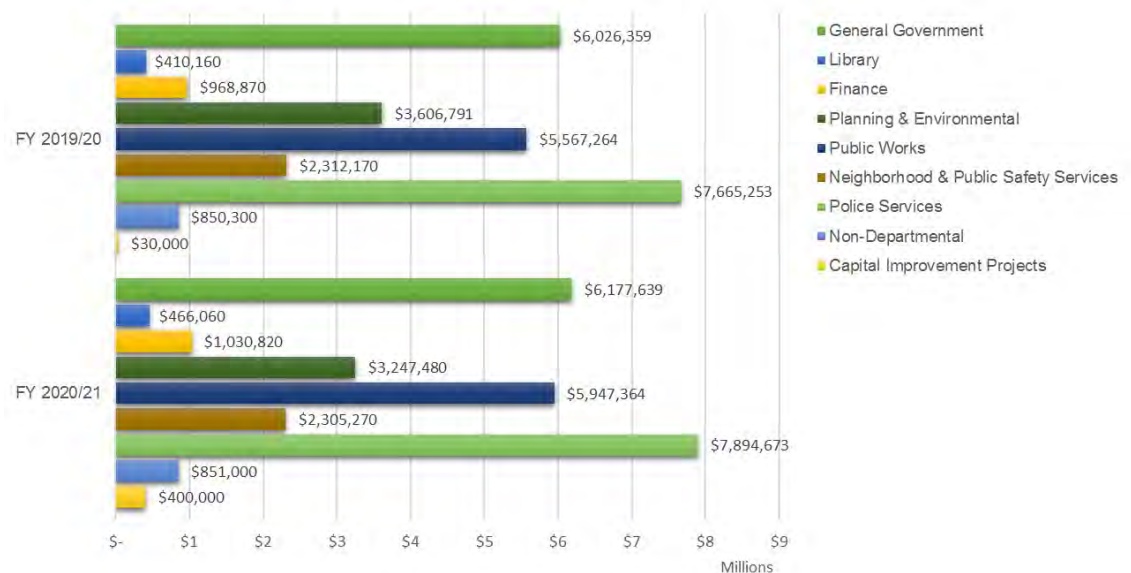
General Fund Revenue Projection FY 19/20 and FY 20/21



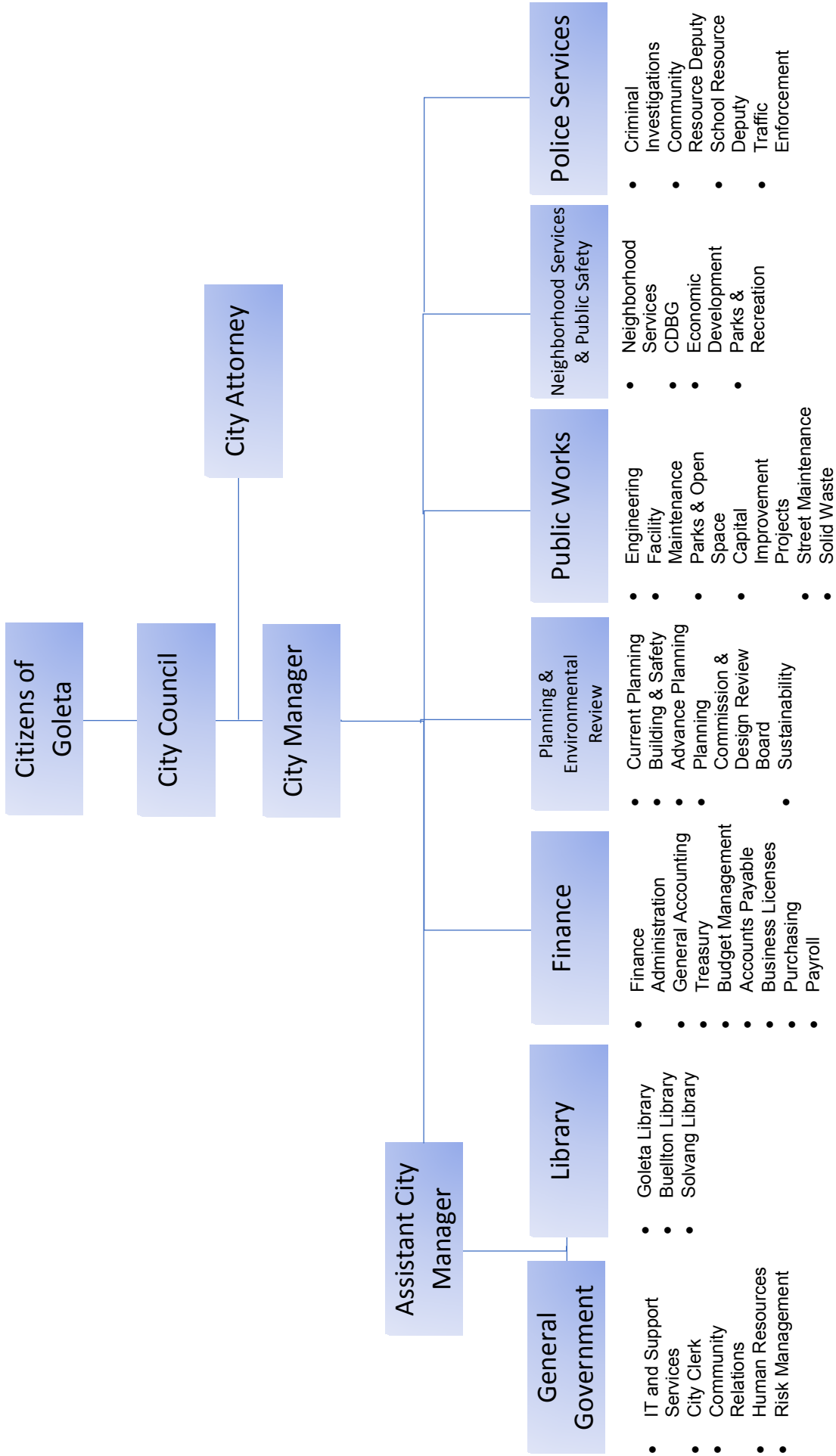
General Fund Expenditure Summary

General Fund expenditures are at \$24.9 million for FY 2017/18, and \$25.7 million for FY 2018/19, which is an increase of 3.1%. The majority of General Fund expenditures support services provided by Public Safety (police services), General Government, Public Works, and Planning and Environmental Review as illustrated in the chart below:

General Fund Expenditure Adoption FY 19/20 and FY 20/21



Organizational Chart By Function

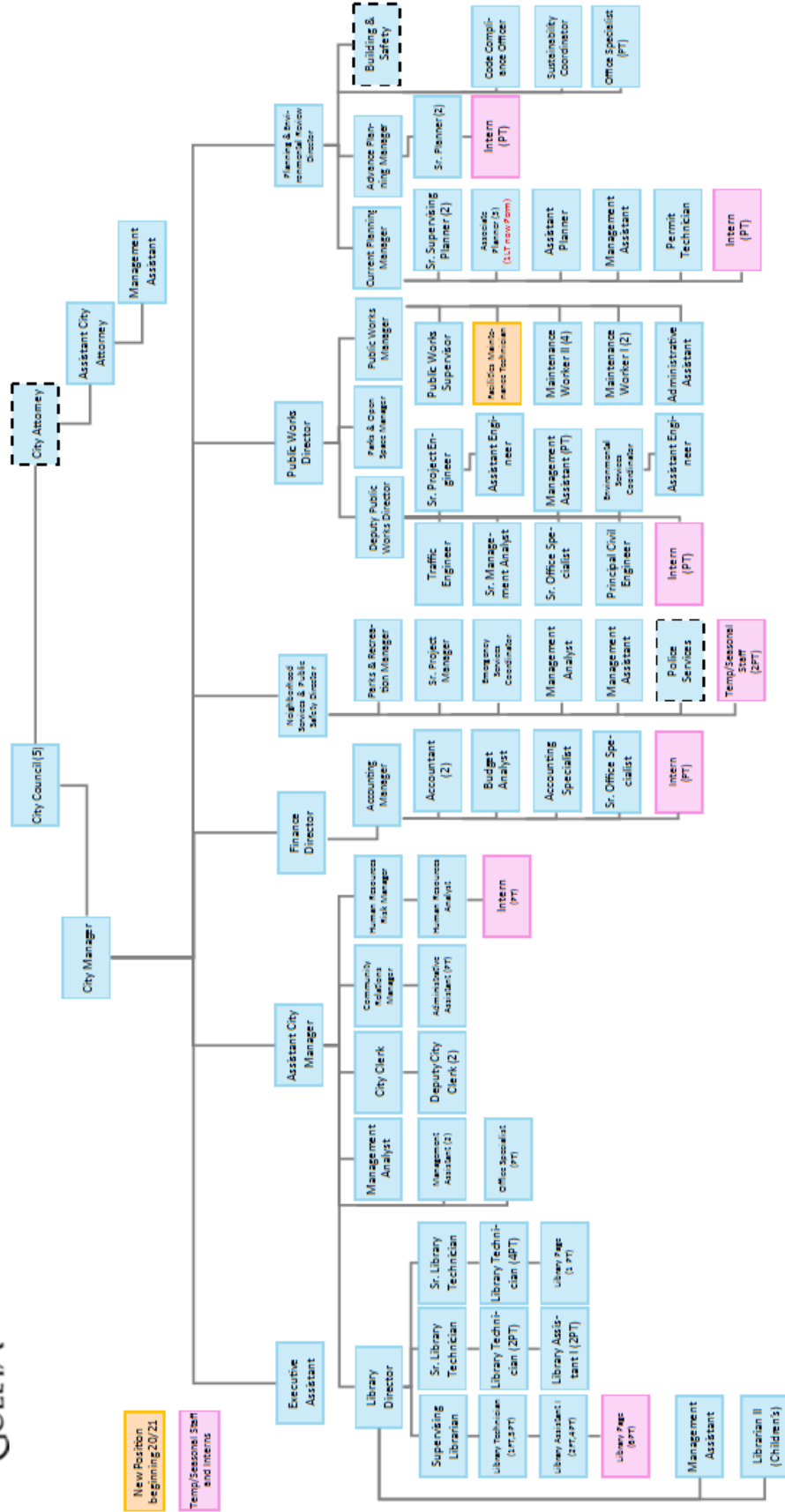




Organizational Chart by Position

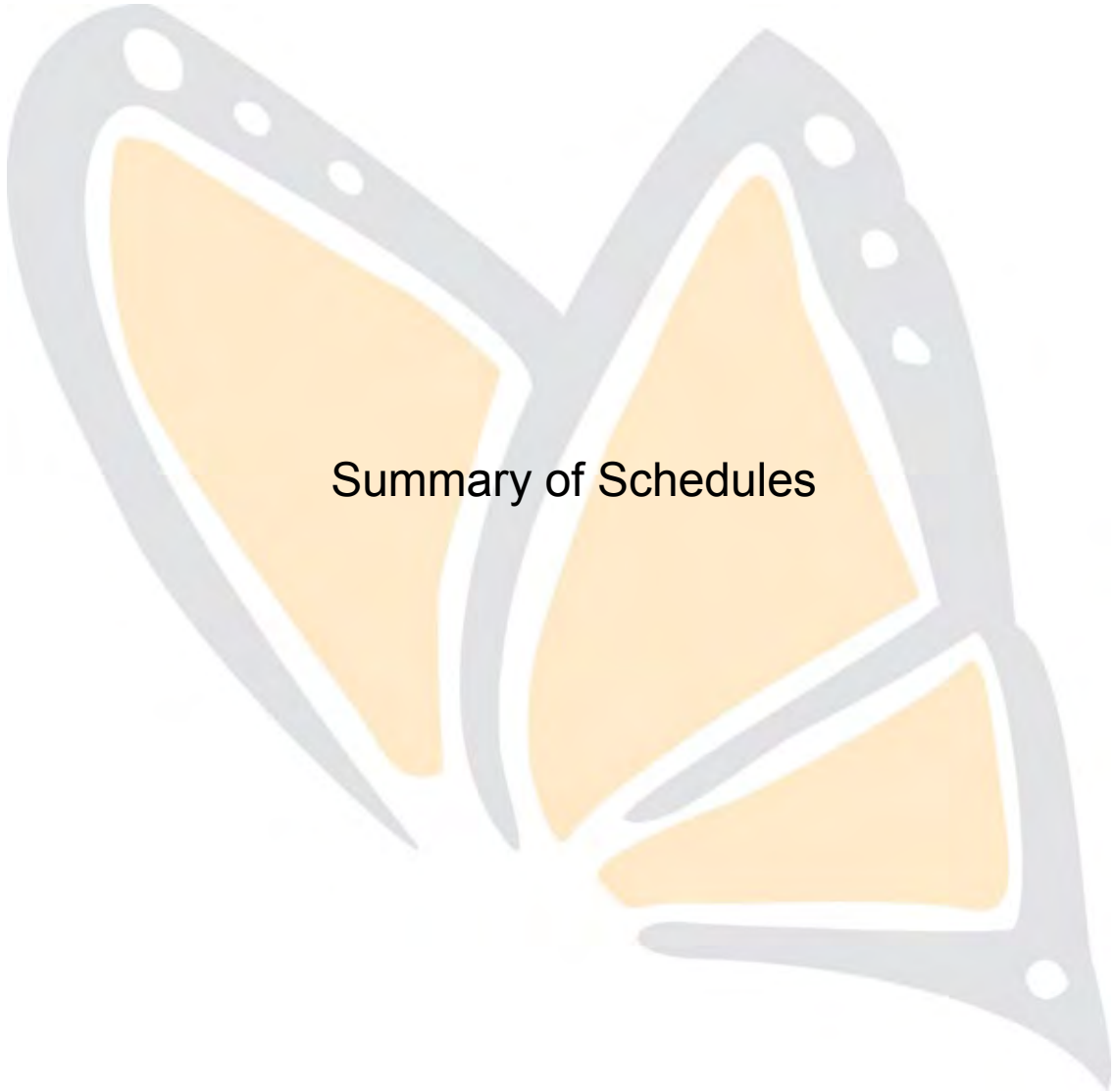


FISCAL YEAR 2019/20 and 2020/21 PROPOSED ORGANIZATIONAL CHART By Position



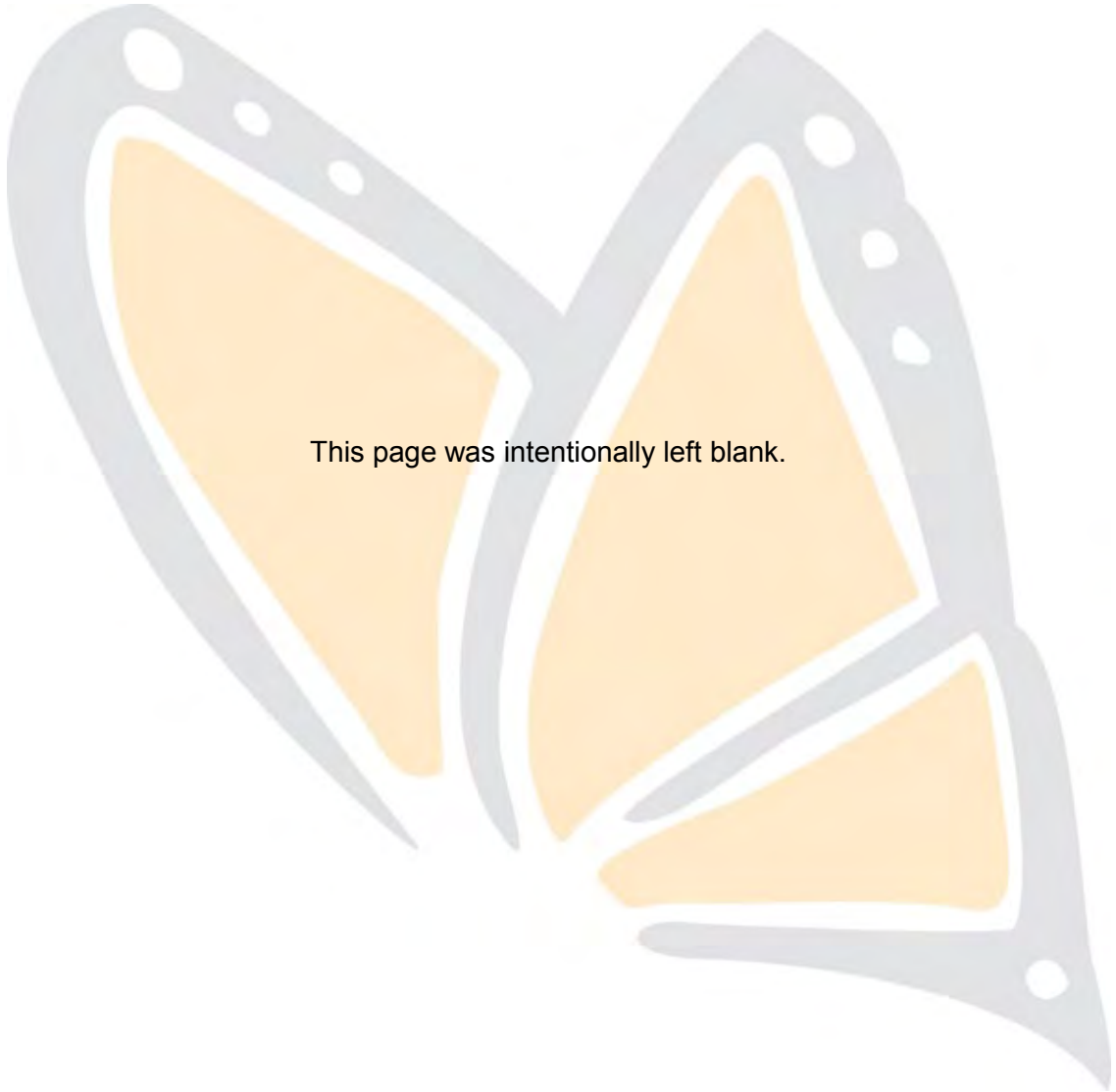
New Position beginning 20/21

Temp/Seasonal Staff and Interns



Summary of Schedules





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Summary Schedule Introduction



Classification of Funds

The financial operations of the City are organized into funds for which budgets are prepared. A “Fund” is traditionally defined as a fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources together with all related liabilities and residual equities or balances, and changes therein, which are segregated for carrying on specific activities or attaining objectives in accordance with special regulations, restrictions, or limitations. These funds are usually grouped into three major categories: Governmental Funds, Proprietary Funds, and Fiduciary Funds. Within each of these funds are different types as shown in the table below:

Major Category	Fund Classifications
Governmental Funds	General Fund, Special Revenue Fund, Debt Service Fund, Capital Projects Fund, Permanent Fund
Proprietary Funds	Enterprise Fund, Internal Service Fund
Fiduciary Funds	Agency Fund, Pension Trust Fund, Investment Trust Fund, Private Purpose Trust Fund

City of Goleta currently has its funds classified as either the *General Fund*, *Special Revenue*, *Private Purpose Trust Fund*, or *Agency Fund*. The Acronym Index can be found in the Appendix. All funds listed are consistent with what is reported in the City’s audited financial statements.

Special Revenue Funds

Special Revenue Funds are used to account for the proceeds of specific revenue sources that are restricted or committed to expenditure for specific purposes other than debt service and capital projects.

201 – Gas Tax: This fund is used to account for the City’s share of the motor vehicle gas tax imposed under the provisions of the Street and Highway Code of the State of California under Sections 2105, 2106, 2107 and 2107.5, which are legally restricted for the acquisition, construction, improvement, and maintenance of public streets.

202 – Transportation: This fund is used to account for public transportation funding derived from a portion of the retail sales tax collected statewide.

205 – Measure A: This fund is used to account for funds received from a one-half cent sales tax levied by the Santa Barbara County Association of Governments. The proceeds are restricted to transportation uses. Measure A was approved by the voters of Santa Barbara County by an election held on November 4, 2008.

206 – Measure A Grants: This fund is used to account for grant funds awarded to the City by the Santa Barbara County Association of Governments. These funds are derived from Measure A funding and are awarded for specific transportation related projects.

207 – Measure A SBCAG Light Rail: Measure A funds from Santa Barbara County Association of Government for use on the Goleta (Amtrak) Train Depot.

Summary Schedule Introduction

208 – County Per Capita Goleta Library: Funds given from the County based on a rate x population to support Library operations. The estimated service area population for the Goleta Library is 92,666.

209 – County Per Capita Buellton Library: Funds given from the County based on a rate x population to support Library operations.

210 – County Per Capita Solvang Library: Funds given from the County based on a rate x population to support Library operations.

211 – Solid Waste Program: This fund is used to account for receipts and expenditures relating to the City's solid waste program.

212 – Public Safety Donations: This fund is used to account for revenue received for public safety at the Market Place Shopping Center.

213 – Buellton Library: Funding directly from City of Buellton for Buellton Library.

214 – Solvang Library: Funding directly from City of Solvang for Solvang Library.

222 – Public Administration Facilities DIF: This fund is used to account for public administration facilities development impact fees (DIF), related to new development.

223 – Library Facilities DIF: This fund is used to account for library facilities development impact fees (DIF), related to new development.

224 – Sheriff Facilities DIF: This fund is used to account for public safety facilities development impact fees (DIF), related to new development.

225 – Housing In-Lieu: This fund is used to account for receipts and expenditures of the City's affordable housing programs.

226 – Environmental Programs: This fund is used to account for receipts and expenditures relating to the City's environmental mitigation programs.

229 – Fire Facilities DIF: This fund is used to account for fire facilities development impact fees (DIF), related to new development.

230 – Long Range Development Plan: This fund is used to account for traffic infrastructure funding from University of California, Santa Barbara.

231 – Developer Agreement: This fund is used to account for developer agreement funds for use in agreed upon projects with the City and developer.

232 – County Fire DIF: This funds helps construct Fire Station 10

233 – OBF – SCE: On-Bill Finance from Southern California Edison lets the City finance energy efficient projects interest free.

Summary Schedule Introduction

234 – Storm Drain DIF: The new storm drain fee will be a fee imposed upon development that increases the need for more or added capacity to the City’s storm drain system.

235 – Bicycle & Pedestrian DIF: A new bicycle and pedestrian facilities impact fee has been developed to contribute to standalone bike and pedestrian projects.

301 – State Park Grant: Accounts for various Park Grants

302 – Public Safety: This fund is used to account for state funds under the Citizen Options for Public Safety (COPS) grant program.

304 – Solid Waste Recycling: This fund is used to account for receipts and expenditures relating to the City’s solid waste recycling program.

305 – RSTP State Grant: The Regional Surface Transportation Program (RSTP) fund is used to account for state and federal grant funds to local governments

306 – LSTP – State Grant: Local Surface Transportation Program (LSTP) for use in transit and highway projects, including street and road projects.

311 – Miscellaneous Grants: This fund is used to account for state grant funds to local governments for use in various City projects.

313 – IRWMP Grant: The Integrated Regional Water Management Plan (IRWMP) fund is used to account for San Jose Creek Capacity CIP improvements. IRWMP Grant: This fund is used to account for San Jose Creek Capacity CIP improvements.

317 – SSARP Grant: Systemic Safety Analysis Report Program (SSARP) is used to assist cities in performing a collision analysis and identifying safety roadway issues.

318 – ATP – State: Active Transportation Program (ATP) fund is to increase the use of active modes of transportation.

319 – Housing & Community Development State Fund: Housing & Community Development State Fund. This is grant funding from the Housing-Related Parks Program to assist with new residential housing to lower-income households.

402 – CDBG: The Community Development Block Grant (CDBG) fund is used to account for revenues and expenditures related to the Community Development Block Grant program. These funds are received from the Federal Department of Housing and Urban Development and must be expended exclusively on programs for low and moderate income individuals/families.

417 – HSIP: The Highway Safety Improvement Program (HSIP) fund is used to account for improvements for Hollister and Goleta Valley Center Community Center Crosswalk.

420 – FHWA – FEMA Reimb: Grant Funds Federal Highway Administration Emergency Relief Funds. This fund is for the repair or construction of Federal-aid highways on Federal lands which have suffered serious damage as a result of natural disasters.

Summary Schedule Introduction

421 – HMGP – Hazard Mitigation Grant Program: This fund is used to account for seismic retrofit to meet ADA standards

501 – Library Services: This fund is used to account for proceeds of Measure L, which authorized a special tax to fund services at the Goleta Library.

502 –Street Lighting: This fund is used to account for proceeds from a special benefit assessment to fund street lighting.

503 – PEG: Public, Educational, and Government (PEG) Fee - Funds received as local franchising fees for capital costs for public, education or governmental access facilities.

608 – IBank: California Infrastructure and Economic Development Bank (IBank) Infrastructure State Revolving Fund (ISRF) Loan Program for the purpose of purchase of the City Hall building at 130 Cremona Dr.

Private Purpose Trust Funds

This type of fund accounts for contributions received under a trust agreement in which the investment income of an endowment is intended to benefit an external individual, organization, or government. They account for the resources that are being held for the benefit of private persons or organizations or other governments.

605 – Successor Agency to the RDA: This fund accounts for the activities of the Successor Agency to the Goleta Redevelopment Agency (RDA). The fund's primary purpose is to expedite the dissolution of the former Agency's net position in accordance with ABx1, 26, AB 1484, and SB 107. The Private-Purpose Trust Fund is omitted from the government-wide financial statements.

701 – Plover Endowment: The Comstock Plover Endowment fund is used to account for development related funds for use in environmental mitigation programs.

Agency Funds

This type of fund serves as a clearing account that holds assets in a trustee capacity. They account for collected amounts that must be transferred to other funds or third parties. All assets held belong to others, so assets always equal liabilities. There is no fund balance, therefore there are no expenditures to budget.

801 – Developer Deposits: The City established the Developer Deposits Fund as a fund to account for deposits advanced to the City to fund development-related services provided by the City's Planning and Environmental Review Department. Since monies in this fund are considered liabilities until expended, the Agency Fund is omitted from the government-wide financial statements.

Summary Schedule Introduction

Major Funds

A major fund is a fund whose revenues or expenditures, excluding other financing sources and uses, constitute more than 10% of the revenues or expenditures of the appropriated budget. For the City of Goleta, the only major fund is the General Fund, based on the budgeted expenditures appropriations. All other funds are considered nonmajor funds.

General Fund Overview

The General Fund is used to account for all financial resources necessary to carry out basic governmental activities of the City that are not accounted for in another fund. The General Fund supports essential City services such as administration, police services, street maintenance, libraries, parks, and open space management. Most of the General Fund is financed from tax revenues, which include the four major taxes of Property Tax, Sales Tax, Transient Occupancy Tax, and Franchise Fees.

Overall, the Preliminary Operating Budget reflects revenues over expenditures of \$918,333 for FY 2019/20 and \$441,032 for FY 2020/21. When removing one-time expenditures to match ongoing revenues with ongoing expenditures, such as the Department of Finance (DOF) settlement payment, actual excess revenues over expenditures results in approximately \$1.69 million in FY 2019/20 and \$1.22 million in FY 2020/21. Funding in the amount of \$30,000 in FY 2019/20 and \$400,000 in FY 2020/21 has been programmed for CIP projects.

General Fund Revenue Summary:

Overall, General Fund Revenues are projected at \$28,355,500 in FY 2019/20, an increase of 4% when compared to FY 2018/19. Revenues for FY 2020/21 are projected at \$28,800,738, which represents an overall 2% increase, as shown on the table below.

General Fund Revenues	FY 2017/18 Actual	FY 2018/19 Current Budget	FY 2019/20 Proposed Budget	% Change	FY 2020/21 Proposed Budget	% Change
Property Tax	\$ 6,931,399	\$ 6,915,120	\$ 7,354,700	6%	\$ 7,587,300	3%
Sales Tax	6,424,757	6,644,300	6,815,200	3%	6,907,500	1%
Transient Occupancy Tax	10,117,460	9,812,000	10,367,600	6%	10,471,300	1%
Franchise Fees	1,252,771	1,228,500	1,276,800	4%	1,292,438	1%
License & Service Charges	1,630,946	1,483,718	1,418,600	-4%	1,415,600	0%
Fines and Penalties	157,573	216,150	182,900	-15%	182,900	0%
Investment Income	264,565	415,340	440,100	6%	440,100	0%
Reimbursements	430,963	284,320	401,600	41%	405,600	1%
Other Revenues	279,357	129,456	67,000	-48%	67,000	0%
Transfers In	19,919	22,972	31,000	35%	31,000	0%
TOTAL	\$27,509,710	\$ 27,151,876	\$ 28,355,500	4%	\$ 28,800,738	2%

Property Taxes continue to remain strong as revenues reflect an overall 6% increase in FY 2019/20 and a 3% increase in FY 2020/21. The increase is based on rising assessed valuations and additional properties appearing on the property tax rolls, including the assessors applied CPI factor of 2.0%. Property taxes are split 50/50 with the County of Santa Barbara per the Revenue Neutrality Agreement (RNA).

Summary Schedule Introduction

Sales Tax revenues generated are projected to remain flat with a small increase of 3% in FY 2019/20, and an increase of 1% in FY 2020/21. Staff meets quarterly with tax consultants and will continue to monitor Sales Tax activity throughout the year. The City receives 70% of the 1% sales tax revenue, with 30% going to the County of Santa Barbara per the RNA.

Transient Occupancy Tax (TOT) revenues continue to be the City's largest revenue source and are projected to increase by 6% in FY 2019/20 based on room rates and occupancy levels, and are projected to remain flat at 1% in FY 2020/21. Staff will continue to monitor these revenues as conservative growth rates were estimated in the FY2019/20 and 2020/21 budgets.

Franchise Fees are projected to increase by 4% in FY 2019/20 and remain flat in FY 2020/21 in comparison to current year budget. The projected increase is based on trends of actual revenues in previous years and new development in the City. The City receives franchise fees from four main service provider sources (Cable, Electric, Gas, and Solid Waste). Due to the recent adjustments in solid waste rates, revenue will increase by approximately 15% beginning in FY 2019/20. Staff will continue to monitor franchise fees as more information becomes available.

License & Service Charges reflects a total estimated decrease of 4% in FY 2019/20 and is expected to remain relatively flat in FY 2020/21. Decreases are primarily due to anticipated reduction in development activity. Revenues related to building activity have been adjusted downward. As has done in the past, staff will review this revenue category again at mid-year and make recommended adjustments if necessary for building activity. Business license fees are expected to remain steady for general business licenses through the next two fiscal years, but revenue has been projected to increase 15% in FY 19/20 due to the processing of cannabis business license applications.

Fines and Penalties are projected to decrease 15% in FY 2019/20 and are expected to remain flat in the next year. Adjustments have been made to reflect recent activity levels related to parking and traffic fines.

Investment Income includes rental income from property owned by the City, as well as investment earnings. Investment income is projected to increase by 6% in FY 2019/20. Investment earnings are expected to increase slightly, as the City enhances its investment portfolio. The City currently receives investment earnings related to the money market account and Local Agency Investment Funds (LAIF). The City is exploring opportunities to diversify its investments, while still maintaining safety and liquidity. Staff has recently discussed implementing a CD laddering strategy with the Finance Committee, which will be provided to City Council in a separate staff report.

Reimbursement revenues are made up of multiple staff time reimbursements related to the CIP and Redevelopment Successor Agency administrative costs. Reimbursement revenues are expected to increase based on prior year actuals by approximately 41% in FY 2019/20 and remain relatively flat in FY 2020/21. CIP reimbursement revenue is the anticipated cost recovery for staff time from various funding sources such as grants related to CIP projects. Due to vacancies in key staff positions in Public Works, the department is utilizing contract engineer services to address its workload. Contract engineering services are paid directly from the individual CIP project budgets, and therefore do not require payments from the General Fund. Since the actual costs are absorbed in the CIP projects themselves, reimbursement of General Fund expenditures is not required. Administrative fees collected from the Successor Agency are expected to remain at \$120,000 as approved by the Department of Finance. The management services fee for the

Summary Schedule Introduction

Buellton and Solvang libraries will bring in an estimated \$35,400 per library for a total of \$70,800. Future budget reviews will include updates as the City gains more accurate information in regard to staff time utilized in managing the libraries.

Other Revenues consist of Motor Vehicle License (MVL) late fees and other miscellaneous revenues, which includes Library donations. MVL late fees and Library donations are the only consistent revenue source in this category as miscellaneous revenues vary throughout the year. Miscellaneous revenues consist of donations, rebates, and other one-time revenues the City might receive. The projected budgets only reflect MVL late fee revenues of \$14,000 per year and donations from the Friends of the Goleta Valley Library.

Transfers In are revenue sources provided by other funds to offset costs in the General Fund. The amounts vary over the fiscal years depending on one-time transfers. The only consistent revenue source is the Community Development Block Grant (CDBG) staff time reimbursement. The increase of 35% in comparison to the prior year is primarily related to a reallocation of how CDBG funds are spent on administering the program.

General Fund Expenditure Summary:

Overall, General Fund expenditures are currently proposed to be \$27,437,167 for FY 2019/20, which represents a 15.9% decrease from FY 2018/19, and \$28,359,706 for FY 2020/21, which is an increase of 3.3%. The 15.9% decrease in budgeted expenditures in the first year is primarily related to carryovers into FY 2018/19 and additional appropriations made throughout the fiscal year. The current estimated available unassigned budgetary fund balance is approximately \$3.61 million in FY 2019/20 and \$3.87 million FY 2020/21. Depending on the finalized amount of carryovers and actual revenue and expenditure activity from FY 2018/19 into the new fiscal year, the projected budgeted fund balance amounts may change. Additional information will be known on actual fund balances in September 2019, when staff provides the 4th Quarter Financial Review for FY 18/19 (unaudited).

The table below provides a summary of expenditures by department. The proposed budgets reflect the recommended changes in personnel allocations and new positions, which are further discussed below in the Personnel Changes section. Additionally, the proposed budgets include the reprogramming of budgets established for support to other agencies from City Council's budget to appropriate departments and adjustments to expenditures to reflect the departments' annual work programs.

Department	FY 2017/18 Actual	FY 2018/19 Current Budget	FY 2019/20 Proposed Budget	% Change	FY 2020/21 Proposed Budget	% Change
General Government	\$ 5,427,918	\$ 6,271,547	\$ 6,026,359	-3.9%	\$ 6,177,639	2.5%
Library	288,046	399,004	410,160	2.8%	466,060	13.6%
Finance	693,907	892,911	968,870	8.5%	1,030,820	6.4%
Planning & Env. Review	3,151,195	4,771,696	3,606,791	-24.4%	3,247,480	-10.0%
Public works	7,443,320	5,991,148	5,567,264	-7.1%	5,986,764	7.5%
Neighborhood Services	1,279,672	1,568,730	2,312,170	47.4%	2,305,270	-0.3%
Public Safety	8,315,526	7,872,650	7,665,253	-2.6%	7,894,673	3.0%
Non-Departmental	59,761	1,329,000	850,300	-36.0%	851,000	0.1%
Capital Improvement Programs	2,786,574	3,536,289	30,000	-99.2%	400,000	1233.3%
TOTAL	\$ 29,445,919	\$ 32,632,974	\$ 27,437,167	-15.9%	\$ 28,359,706	3.4%

Summary Schedule Introduction

General Government

City Council (1100): Includes the full fiscal year impact for salary and benefits for City Council, which began in FY 2018/19, effective January 2019. Annual adjustments to salaries will be made in the first pay period of December of each year, beginning in December, 2020, in FY 2020/21. The majority of budget line items remain status quo, except for Support to Other Agencies allocations, which have been re-programmed to the various programs in Neighborhood Services and Public Safety Department and Public Works, utilizing status quo amounts. Support to Other Agencies remains on the worksheet in the line item detail merely for informational purposes. Additionally, the City Grants contribution amount has also been increased to a fixed amount of \$100,000 in both years and budget of \$3,600 has been included to accommodate meals during evening City Council sessions. The overall budget for FY 2019/20 is proposed at \$424,700 and \$426,600 in FY 2020/21.

City Manager (1200): Increases are due to true-up salary and benefit positions operating at full capacity. In addition, the City Hall Receptionist is being recommended to be reclassified to an Office Specialist, due to the responsibility of duties, and needs of the department. The supplies and services budget has increased by 47% primarily due to professional services in the amount of \$184,000 for ballot measure services, assessment of the Finance Department, a space needs analysis, and other special studies and professional services as needed. Overall budget for FY 19/20 is proposed at \$1,619,100 and \$1,671,100 in FY 20/21.

City Clerk (1300): Election related costs have been adjusted and removed in FY 19/20 and programmed in FY 20/21 for approximately \$25,000. District election services of \$60,000 have also been programmed in FY 20/21. The budgets also include re-programming of media services (commission meetings) that were previously supported in other departments, to allow efficient contract and budget management in the City Clerk's office. The media service related meetings include Design Review Board, Planning Commission, City Council, Parks & Tree Advisory Commission, Parks & Recreation Commission, Community Engagement Commission, Library Advisory Commission, and the State of the City, for a total of \$41,000. The departments and program that previously supported these budgets have been adjusted accordingly. Overall budget for FY 19/20 is proposed at \$505,100 and \$598,300 in FY 20/21.

City Attorney (1400): Salaries and benefit costs have been adjusted to reflect the usage of a contract Interim City Attorney, and the reclassification of a Senior Legal Analyst position to a Management Assistant, an approximate savings of \$20,340. Contract City Attorney services have been adjusted for an increase of monthly average hours to be provided in FY 2019/20 and reflects a Consumer Price Index (CPI) increase in FY 2020/21. The City keeps a litigation reserve fund balance of \$300,000 to assist with potential legal costs. Overall budget for FY 19/20 is proposed at \$903,160 and \$930,940 in FY 20/21.

Community Relations (1500): An overall decrease in FY 2019/20 compared to prior year is due to actual activity levels in prior years. Professional Services are programmed for graphic design services and Spanish translation services. Overall budget for FY 19/20 is proposed at \$302,100 and \$315,300.

Support Services (1600): The overall 6% increase in this program budget is due to increases in general liability and workers compensation insurance premiums, current City Hall lease, and computer-related software licensing, maintenance and IT services. The budget also includes one-time requests of \$85,000 for new workstations, tablets, laptops, and computers based on the

Summary Schedule Introduction

replacement schedule, which will be supported by funds previously set aside for IT system implementation. The majority of the computer technology requests occur in FY 2019/20, but additional computers are scheduled to be replaced in FY 2020/21. The budget for City Hall lease may be amended once financing for the building purchase is complete. At this time staff is projecting no changes in the budgeted amount, as the loan repayments and maintenance will be approximately similar to the amount of the current lease payment, resulting in a wash. Overall budget for FY 19/20 is proposed at \$2,272,199 and \$2,235,399 in FY 20/21.

Library

Library (1700): General Fund funding for the library is approximately \$410,160 in FY 19/20 and \$466,060 in FY 20/21 to support library operations. Increases from General Fund includes an additional Library Page position to assist with the sorting of books, as the result of Buellton and Solvang libraries. Costs are shared and are fully recovered by the library management service fee charged to the corresponding cities. The majority of the Library Department is supported by Special Revenue Funds, which include Measure L – Library Special Tax and County Per Capita funding from the County of Santa Barbara. In total the Library's total operating budget is proposed to be \$1,760,378 in FY 19/20 and \$1,750,078 in FY 20/21.

In Fiscal Year 18/19 the City received its reserve and Measure L transfer from the City of Santa Barbara for a total amount of \$643,434. Please see Summary of Other Fund Reserves for additional information.

Finance

Finance (3100): The overall increase of 9% in FY 19/20 is due to truing up the salary and benefits positions at full staffing levels and additional equipment and professional services needed for cannabis business license processing, review and compliance. Actual cannabis related expenditures is dependent upon cannabis business license activity, which is recovered through the cannabis user fee and charges paid by the applicants and operators. In FY 20/21, approximately \$5,000 is included for Other Post Employment Benefit (OPEB) Actuarial Valuation Services, which is required every other year to meet the Government Accounting Standards Board Statement No. 75 requirement. Overall budget for FY 19/20 is proposed at \$968,870 and \$1,030,820 in FY 20/21.

Planning and Environmental Review

Current Planning (4100): Includes the recommended personnel changes of the permanent Associate Planner position that was previously limited-term, and a part-time Office Specialist position to assist the Code Enforcement Officer with administrative tasks. This part-time position will be further evaluated and may be recommend for a full-time allocation to assist with other administration efforts in the department. Additionally, \$30,000 of one-time expenditures are programmed in FY 19/20 for professional services related to creation of Vehicle Miles Traveled (VMT) thresholds. Overall budget for FY 19/20 is proposed at \$1,560,491 and \$1,579,980 in FY 20/21

Building and Safety (4200): No significant changes are projected in the next two fiscal years for this program budget. Contract services are utilized for this program and are dependent upon building and permit activity. Staff will re-evaluate at mid-year and recommend adjustments if necessary. Overall budget for FY 19/20 is proposed at \$512,400 and \$510,200.

Summary Schedule Introduction

Advanced Planning (4300): The majority of the budgeted expenditures are programmed within the various professional services accounts. Professional services in the amount of \$210,000 are recommended for Oil/Gas/Electricity facility staff support services, beach hazard removal, geographic information systems services, environmental monitoring services, California Environmental Quality Act (CEQA) services, and the Creek and Watershed Management Plan. In FY 19/20, other professional services budget is programmed one-time directly to specific line item accounts, which include the General Plan of \$165,000, Local Coastal Program of \$150,000, Zoning of \$20,000 and \$50,000 for Elwood related special projects. Overall budget for FY 19/20 is proposed at \$1,273,900 and \$893,500 in FY 20/21.

Planning Commission and Design Review Board (4400): No significant changes are proposed for this program budget. Costs in professional services associated with having a Clerk attending Design Review Board and Planning Commission meetings has been historically included within the City Clerks budget. Overall budget for FY 19/20 is proposed at \$66,700 and \$65,700 in FY 20/21.

Sustainability Program (4500): The salaries and benefits budget for this program includes continuing support for a CivicSpark Fellow at approximately \$26,000. Additionally, staff is recommending that an assigned fund balance reserve account of \$300,000 be established for the City's future sustainability efforts. Overall budget for FY 19/20 is proposed at \$193,300 and \$198,100 in FY 20/21.

Public Works

Administration (5100): There are no significant changes in this program budget. The minimal increases include additional funding for training, as well as reprogramming of \$6,000 for COAST that was previously supported by City Council's program budget. Adjustments reflect an overall increase of 7%. Overall budget for FY 19/20 is proposed at \$360,804 and \$384,404 in FY 20/21.

Engineering Services (5200): The overall increase in this program's operating budget is due to staffing level adjustments, and increases to professional services of \$173,000 for engineering support, traffic engineering support and land development review support needed. In FY 19/20, traffic engineering assistance has an additional one-time increase of \$50,000 due to the vacancy of the Traffic Engineer position. Overall budget for FY 19/20 is proposed at \$1,327,960 and \$1,372,460 in FY 20/21.

Facilities Maintenance (5300): The overall decrease of 48% in this program's operating budget for FY 19/20 is due to a budget reduction in contract services for one-time expenditures in prior year. A Facilities Maintenance Technician is recommended for FY 20/21 to assist with maintenance and support to City Hall property and other City owned properties. This position will have an ongoing impact of approximately \$72,200 starting in FY 20/21. Additionally, professional services of \$25,000 is programmed for public facilities maintenance related to community center and other city-owned facilities. Overall budget for FY 19/20 is proposed at \$122,900 and \$198,100 in FY 20/21.

Parks and Open Space Maintenance (5400): Overall, there is a 1% increase in FY 19/20 and an 11% increase in FY 20/21. FY 19/20 includes the addition of a Parks & Open Space Manager, starting in January 2020, with full impacts experienced in FY 20/21. Additional budget of \$25,000 is requested for Open Space Maintenance, and one-time \$2,500 programmed for equipment

Summary Schedule Introduction

(industrial grapple rake) needed, that will be split with Street Maintenance. Overall budget for FY 19/20 is proposed at \$1,147,492 and \$1,270,192 in FY 20/21.

Capital Improvement Program (5500): Salary and benefits reflect an increase due to the addition of a new Assistant Engineer position start in January 2020. The Assistant Engineer that currently exists in the Solid Waste Program has also been reprogrammed to be funded 50% in the Capital Improvement Program from Solid Waste, due to responsibility of duties. The professional services budget for this program includes \$50,000 for project management support, \$50,000 grant preparation support, \$25,000 for GIS mapping support, \$10,000 for engineering support, and \$10,000 environmental and arborist support. Overall total budget for FY 19/20 is proposed at \$989,300 and \$1,092,900 in FY 20/21.

Street Lighting (5600): No significant changes are anticipated for this program. Program budget is supported by its own special assessment for street lighting, Fund 502. Overall total budget for FY 19/20 and FY 20/21 is proposed at \$285,500.

Street Improvements (5800): The Maintenance Works I's and Maintenance Worker II's program allocations have been reconciled by Public Works, but this did not change the overall budget. An additional increase of \$31,000 for a total of \$100,000 is programmed in the maintenance-streets account for retro reflectivity testing and replacement of street signs for both years. Concrete maintenance has increased to \$160,800 to support the Americans with Disabilities Act (ADA) Transition Plan. The one-time equipment (industrial grapple rake) shared with Parks an Open Space remaining costs of \$2,500 is also programmed in FY 19/20. The pavement rehabilitation program budget (maintenance-pavement rehab account) has been reset to the required maintenance of effort level as established by SB 1 at \$710,000. The overall pavement budget is supported by multiple funds, including the General Fund, Gas Tax, SB 1 (RMRA) Funds, Measure A, and LSTP. In total the FY 19/20 proposed budget for pavement is approximately \$2.54 million. Staff has recently estimated potential carryovers earmarked for pavement, and is anticipating approximately \$600,000 of additional funding, resulting in an approximate total of \$3.14 million that may be available in FY 19/20. Additional information will be provided after the close of FY 18/19 from Public Works when it provides the pavement program update. Approximately \$2.5 million in total for pavement is proposed in FY 20/21. The overall General Fund budget for FY 19/20 is \$1,618,808 and \$1,668,708 in FY 20/21.

Solid Waste (5900): The Solid Waste program is supported by its own special revenue fund, Fund 211. As mentioned above, the Assistant Engineer position 50% reallocation to Capital Improvement Program (5500), is recommended due to a shift in duties and responsibilities. Overall total budget for FY 19/20 is proposed at \$881,356 and 981,056 in FY 20/21.

Neighborhood Services and Public Safety

Neighborhood Services (6100): Overall, an increase of 21% in FY 2019/20 is proposed for this program due to the reprogramming of budget previously under City Council. A portion of the Support to Other Agencies funding is reprogrammed to Neighborhood Service, which accounts for \$70,410 that was originally in the City Council program. Programming of \$30,000 in each year is also being recommended for an economic development study update. Salaries and benefits also experience an increase of \$222,800 in FY 2019/20 due to the addition of a Management Assistant and temporary staff (two fiscal years) needed to address increased workload and responsibilities. These positions are to help support administrative tasks which include help with Request for Proposals, business licenses, City Assist system, as well as Homelessness efforts

Summary Schedule Introduction

and other support projects. Per Council direction, the Management Assistant position will not be filled until after the department assessment currently underway for Neighborhood Services is completed. Overall budget for FY 19/20 is proposed at \$1,301,000 and \$1,342,400 in FY 20/21.

Community Development Block Grant (6300): This program is supported by CDBG federal funding awarded to the City, and is part of the City's Grant Program. Budget is programmed accordingly and adjusted based on actual CDBG funding received. The overall operating budget for FY 19/20 and FY 20/21 is proposed at \$77,955.

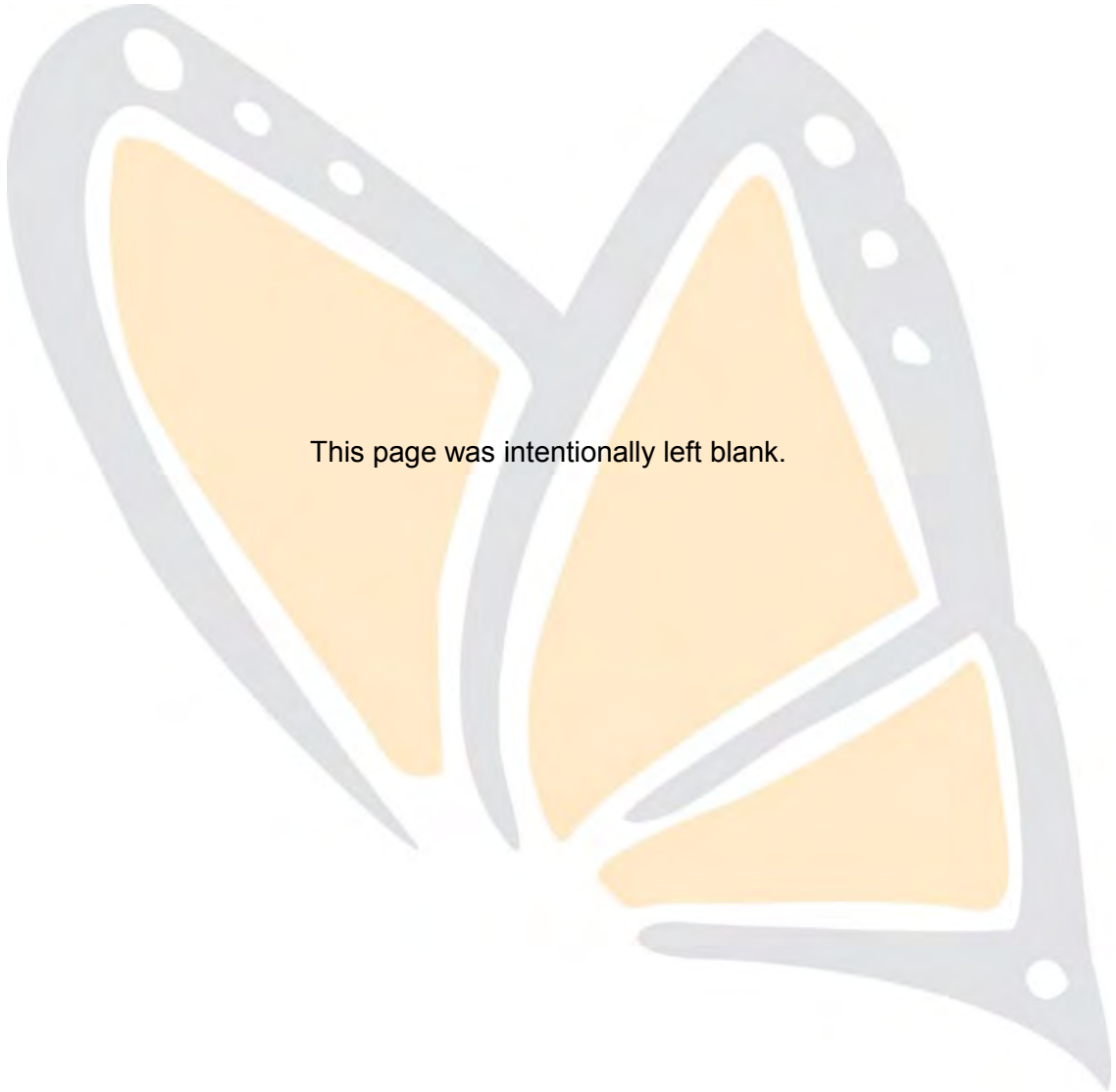
Economic Development (6400): Overall, an increase of 58% in FY 19/20 is due to the reallocation of budget for Support to Other Agencies from the City Council program. This represents \$166,500 for the economic development/marketing & promotion services. Additionally, \$25,000 is programmed in both years for Old Town visioning process implementation. Overall budget for FY 19/20 is proposed at \$466,470 and \$407,070 in FY 20/21.

Parks & Recreation (6500): The overall increase in FY 19/20 is due to reprogramming parks and recreation related Support to Other Agencies budget of \$320,000 from City Council to Parks and Recreation. Overall budget for FY 19/20 is proposed at \$544,700 and \$555,800 in FY 20/21.

Police (7100): The Police Services program will experience a net decrease of 3%, primarily due to the annual contract amount reconciled to \$175,000 less than current year. FY 19/20 will be the second year of utilizing the new time model implemented by the County of Santa Barbara Sheriff's Office. Due to timing, the actual possible adjustments will not be reflected until next year's contract, as the data cannot be analyzed until after the close of the current fiscal year, June 30, 2019. For FY 20/21 staff estimated an assumed increase of 3.5%. The Police Services budget also includes annual software maintenance cost of \$12,000 from the General Fund to support the AutoChalk Software for the Parking Enforcement electric vehicle. Overall budget for FY 19/20 is proposed at \$7,665,253 and \$7,894,673.

Non-Departmental

Non-Departmental (8100): The non-departmental program budget accounts for OPEB health premiums, county administration fees for property tax collection and administration, and other charges that are not directly related to specific departments. This program budget also accounts for the DOF settlement payments of \$776,000. Per the settlement agreement, \$776,000 will be budgeted each year until the end of FY 2024/25, and paid before June 30 of each fiscal year to the Auditor-Controller's office, which is then redistributed to the affected taxing agencies. The City receives approximately 5%, which results in approximately \$38.8K in revenue back to the City.



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Summary of Sources and Uses



FY 2019/20

Fund No.	Fund Name	Estimated Beginning Balance July 1, 2019	Revenues	Transfers In	Total Sources
GENERAL FUND					
101	General	14,021,377	28,324,500	31,000	42,376,877
SPECIAL FUNDS					
201	Gas Tax	-	840,500	-	840,500
202	Transportation	62,152	28,537	-	90,689
203	RMRA	75	537,800	-	537,875
205	Measure A	430,999	1,589,514	-	2,020,513
206	Measure A- Other (GRANT)	0	252,885	-	252,885
208	County Per Capita - Goleta Library	-	742,570	-	742,570
209	County Per Capita - Buellton Library	-	82,430	-	82,430
210	County Per Capita - Solvang Library	-	119,887	-	119,887
211	Solid Waste	186,333	714,000	-	900,333
212	Public Safety Donations	20,873	5,000	-	25,873
213	Buellton Library	-	206,337	-	206,337
214	Solvang Library	-	215,283	-	215,283
220	Transportation Facilities DIF	6,957,016	700,360	-	7,657,376
221	Parks & Recreation Facilities DIF	4,702,826	223,200	-	4,926,026
222	Public Administration Development Fees	(130,954)	177,300	-	46,346
223	Library Facilities Development Fees	165,062	59,600	-	224,662
224	Sheriff Facilities Development Fees	63,967	23,800	-	87,767
225	Housing-in-Lieu	327,870	349,500	-	677,370
226	Environmental Programs	155,326	4,000	-	159,326
229	Fire Development Fees	1,226,373	144,030	-	1,370,403
230	Long Range Development Plan	-	190,136	-	190,136
231	Developer Agreement	226,723	46,200	-	272,923
232	County Fire DIF (GRANT)	-	-	-	-
233	OBF - SCE (GRANT)	-	-	-	-
234	Storm Drain DIF	-	14,200	-	14,200
235	Bicycle & Pedestrian DIF	-	12,200	-	12,200
301	State Park (GRANT)	-	-	-	-
302	COPS - Public Safety (GRANT)	351	125,000	-	125,351
304	Solid Waste - Recycling (GRANT)	29,688	8,000	-	37,688
305	RSTP - State (GRANT)	132,732	2,400	-	135,132
306	LSTP - State (GRANT)	65	116,500	-	116,565
308	STIP/STIP-TE - State (GRANT)	10,306	100	-	10,406
311	Misc. (GRANT)	105	-	-	105
313	IRWMP (GRANT)	-	-	-	-
314	SCG (GRANT)	-	-	-	-
317	SSARP (GRANT)	-	-	-	-
318	ATP - State (GRANT)	-	-	-	-
319	Housing & Community Development State Fund	-	-	-	-
320	Cal OES	14,231	-	-	14,231
321	TIRCP (GRANT)	-	680,000	-	680,000
401	HBP Federal (GRANT)	0	-	-	0
402	Community Development Block (GRANT)	-	211,556	-	211,556
417	Highway Safety Improvement Program (GRANT)	5,636	-	-	5,636
419	TIGER (GRANT)	-	-	-	-
420	FHWA - FEMA Reimb (GRANT)	58,107	-	-	58,107
421	Hazard Mitigation Grant Program (HMGP)	-	-	-	-
501	Library Services	154,374	496,700	-	651,074
502	Street Lighting	22,229	288,000	-	310,229
503	PEG	172,322	79,000	-	251,322
504	CASp Cert and Training	11	1,000	-	1,011
605	RDA Successor - Non Housing	2,282,861	1,831,217	-	4,114,078
608	IBank	-	-	-	-
701	Plover Endowment	-	4,000	-	4,000
TOTAL		31,299,037	39,447,242	31,000	70,777,279

Summary of Sources and Uses



Operating Expenditures	Transfers Out	Capital Improvement Projects	Total Uses	Estimated Ending Balance June 30, 2020	Fund No.	Fund Name
GENERAL FUND						
27,407,167	-	30,000	27,437,167	14,939,710	101	General
SPECIAL FUNDS						
840,500	-	-	840,500	-	201	Gas Tax
-	-	-	-	90,689	202	Transportation
528,000	-	-	528,000	9,875	203	RMRA
1,270,000	-	572,575	1,842,575	177,938	205	Measure A
-	-	252,885	252,885	-	206	Measure A- Other (GRANT)
742,570	-	-	742,570	-	208	County Per Capita - Goleta Library
82,430	-	-	82,430	(0)	209	County Per Capita - Buellton Library
119,887	-	-	119,887	(0)	210	County Per Capita - Solvang Library
881,356	-	-	881,356	18,977	211	Solid Waste
-	-	-	-	25,873	212	Public Safety Donations
206,337	-	-	206,337	0	213	Buellton Library
215,283	-	-	215,283	0	214	Solvang Library
110,000	-	2,506,191	2,616,191	5,041,185	220	Transportation Facilities DIF
-	-	640,000	640,000	4,286,026	221	Parks & Recreation Facilities DIF
-	-	-	-	46,346	222	Public Administration Development Fees
90,000	-	-	90,000	134,662	223	Library Facilities Development Fees
-	-	-	-	87,767	224	Sheriff Facilities Development Fees
25,000	-	-	25,000	652,370	225	Housing-in-Lieu
9,400	-	-	9,400	149,926	226	Environmental Programs
-	-	-	-	1,370,403	229	Fire Development Fees
-	-	190,136	190,136	-	230	Long Range Development Plan
-	-	-	-	272,923	231	Developer Agreement
-	-	-	-	-	232	County Fire DIF (GRANT)
-	-	-	-	-	233	OBF - SCE (GRANT)
-	-	-	-	14,200	234	Storm Drain DIF
-	-	-	-	12,200	235	Bicycle & Pedestrian DIF
-	-	-	-	-	301	State Park (GRANT)
125,000	-	-	125,000	351	302	COPS - Public Safety (GRANT)
8,000	-	-	8,000	29,688	304	Solid Waste - Recycling (GRANT)
-	-	-	-	135,132	305	RSTP - State (GRANT)
116,500	-	-	116,500	65	306	LSTP - State (GRANT)
-	-	-	-	10,406	308	STIP/STIP-TE - State (GRANT)
-	-	-	-	105	311	Misc. (GRANT)
-	-	-	-	-	313	IRWMP (GRANT)
-	-	-	-	-	314	SCG (GRANT)
-	-	-	-	-	317	SSARP (GRANT)
-	-	-	-	-	318	ATP - State (GRANT)
-	-	-	-	-	319	Housing & Community Development State Fund (GRANT)
-	-	-	-	14,231	320	Cal OES
-	-	680,000	680,000	-	321	TIRCP (GRANT)
-	-	-	-	0	401	HBP Federal (GRANT)
45,709	32,246	133,601	211,556	-	402	Community Development Block (GRANT)
-	-	-	-	5,636	417	Highway Safety Improvement Program (GRANT)
-	-	-	-	-	419	TIGER (GRANT)
-	-	-	-	58,107	420	FHWA - FEMA Reimb (GRANT)
-	-	-	-	-	421	Hazard Mitigation Grant Program (HMGP)
537,648	-	-	537,648	113,426	501	Library Services
285,500	-	-	285,500	24,729	502	Street Lighting
-	-	-	-	251,322	503	PEG
-	-	-	-	1,011	504	CASp Cert and Training
1,812,596	-	-	1,812,596	2,301,482	605	RDA Successor - Non Housing
-	-	-	-	-	608	IBank
1,500	-	-	1,500	2,500	701	Plover Endowment
35,460,383	32,246	5,005,388	40,498,017	30,279,262	TOTAL	



Summary of Sources and Uses

FY 2020/21

Fund No.	Fund Name	Estimated Beginning Balance July 1, 2020	Revenues	Transfers In	Total Sources
GENERAL FUND					
101	General	14,939,710	28,769,738	31,000	43,740,448
SPECIAL FUNDS					
201	Gas Tax	-	840,500	-	840,500
202	Transportation	90,689	29,333	-	120,022
203	RMRA	9,875	537,800	-	547,675
205	Measure A	177,938	1,577,669	-	1,755,607
206	Measure A- Other (GRANT)	-	789,410	-	789,410
208	County Per Capita - Goleta Library	-	742,570	-	742,570
209	County Per Capita - Buellton Library	(0)	82,430	-	82,430
210	County Per Capita - Solvang Library	(0)	119,887	-	119,887
211	Solid Waste	18,977	714,000	-	732,977
212	Public Safety Donations	25,873	5,000	-	30,873
213	Buellton Library	0	206,337	-	206,337
214	Solvang Library	0	215,283	-	215,283
220	Transportation Facilities DIF	5,041,185	2,204,110	-	7,245,295
221	Parks & Recreation Facilities DIF	4,286,026	1,049,400	-	5,335,426
222	Public Administration Development Fees	46,346	609,100	-	655,446
223	Library Facilities Development Fees	134,662	194,200	-	328,862
224	Sheriff Facilities Development Fees	87,767	20,000	-	107,767
225	Housing-in-Lieu	652,370	384,000	-	1,036,370
226	Environmental Programs	149,926	4,000	-	153,926
229	Fire Development Fees	1,370,403	466,330	-	1,836,733
230	Long Range Development Plan	-	2,039,600	-	2,039,600
231	Developer Agreement	272,923	46,100	-	319,023
232	County Fire DIF (GRANT)	-	-	-	-
233	OBF - SCE (GRANT)	-	-	-	-
234	Storm Drain DIF	14,200	14,200	-	28,400
235	Bicycle & Pedestrian DIF	12,200	12,200	-	24,400
301	State Park (GRANT)	-	-	-	-
302	COPS - Public Safety (GRANT)	351	125,000	-	125,351
304	Solid Waste - Recycling (GRANT)	29,688	8,000	-	37,688
305	RSTP - State (GRANT)	135,132	2,400	-	137,532
306	LSTP - State (GRANT)	65	116,500	-	116,565
308	STIP/STIP-TE - State (GRANT)	10,406	1,710,100	-	1,720,506
311	Misc. (GRANT)	105	-	-	105
313	IRWMP (GRANT)	-	-	-	-
314	SCG (GRANT)	-	-	-	-
317	SSARP (GRANT)	-	-	-	-
318	ATP - State (GRANT)	-	2,669,000	-	2,669,000
319	Housing & Community Development State Fund	-	-	-	-
320	Cal OES	14,231	-	-	14,231
321	TIRCP (GRANT)	-	571,000	-	571,000
401	HBP Federal (GRANT)	0	2,570,469	-	2,570,469
402	Community Development Block (GRANT)	-	207,955	-	207,955
417	Highway Safety Improvement Program (GRANT)	5,636	-	-	5,636
419	TIGER (GRANT)	-	-	-	-
420	FHWA - FEMA Reimb (GRANT)	58,107	-	-	58,107
421	Hazard Mitigation Grant Program (HMGP)	-	-	-	-
501	Library Services	113,426	496,700	-	610,126
502	Street Lighting	24,729	288,000	-	312,729
503	PEG	251,322	79,000	-	330,322
504	CASp Cert and Training	1,011	1,000	-	2,011
605	RDA Successor - Non Housing	2,301,482	1,837,791	-	4,139,273
608	IBank	-	-	-	-
701	Plover Endowment	2,500	4,000	-	6,500
TOTAL		30,279,262	52,360,112	31,000	82,670,374

Summary of Sources and Uses



Operating Expenditures	Transfers Out	Capital Improvement Projects	Total Uses	Estimated Ending Balance June 30, 2021	Fund No.	Fund Name
GENERAL FUND						
27,920,306	-	400,000	28,320,306	15,420,142	101	General
SPECIAL FUNDS						
785,000	-	-	785,000	55,500	201	Gas Tax
-	-	-	-	120,022	202	Transportation
528,000	-	-	528,000	19,675	203	RMRA
1,250,000	-	185,740	1,435,740	319,867	205	Measure A
-	-	789,410	789,410	-	206	Measure A- Other (GRANT)
742,570	-	-	742,570	-	208	County Per Capita - Goleta Library
82,430	-	-	82,430	(1)	209	County Per Capita - Buellton Library
119,887	-	-	119,887	(1)	210	County Per Capita - Solvang Library
981,056	-	-	981,056	(248,079)	211	Solid Waste
-	-	-	-	30,873	212	Public Safety Donations
209,837	-	-	209,837	(3,499)	213	Buellton Library
219,683	-	-	219,683	(4,399)	214	Solvang Library
110,000	-	2,490,811	2,600,811	4,644,484	220	Transportation Facilities DIF
-	-	1,767,600	1,767,600	3,567,826	221	Parks & Recreation Facilities DIF
-	-	808,718	808,718	(153,272)	222	Public Administration Development Fees
-	-	-	-	328,862	223	Library Facilities Development Fees
-	-	-	-	107,767	224	Sheriff Facilities Development Fees
25,000	-	-	25,000	1,011,370	225	Housing-in-Lieu
9,400	-	-	9,400	144,526	226	Environmental Programs
-	-	1,532,791	1,532,791	303,942	229	Fire Development Fees
-	-	2,039,600	2,039,600	-	230	Long Range Development Plan
-	-	-	-	319,023	231	Developer Agreement
-	-	-	-	-	232	County Fire DIF (GRANT)
-	-	-	-	-	233	OBF - SCE (GRANT)
-	-	-	-	28,400	234	Storm Drain DIF
-	-	-	-	24,400	235	Bicycle & Pedestrian DIF
-	-	-	-	-	301	State Park (GRANT)
125,000	-	-	125,000	351	302	COPS - Public Safety (GRANT)
8,000	-	-	8,000	29,688	304	Solid Waste - Recycling (GRANT)
-	-	-	-	137,532	305	RSTP - State (GRANT)
116,500	-	-	116,500	65	306	LSTP - State (GRANT)
-	-	1,710,000	1,710,000	10,506	308	STIP/STIP-TE - State (GRANT)
-	-	-	-	105	311	Misc. (GRANT)
-	-	-	-	-	313	IRWMP (GRANT)
-	-	-	-	-	314	SCG (GRANT)
-	-	-	-	-	317	SSARP (GRANT)
-	-	2,669,000	2,669,000	-	318	ATP - State (GRANT)
-	-	-	-	-	319	Housing & Community Development State Fund (GRANT)
-	-	-	-	14,231	320	Cal OES
-	-	571,000	571,000	-	321	TIRCP (GRANT)
-	-	2,570,469	2,570,469	0	401	HBP Federal (GRANT)
45,709	32,246	130,000	207,955	-	402	Community Development Block (GRANT)
-	-	-	-	5,636	417	Highway Safety Improvement Program (GRANT)
-	-	-	-	-	419	TIGER (GRANT)
-	-	-	-	58,107	420	FHWA - FEMA Reimb (GRANT)
-	-	-	-	-	421	Hazard Mitigation Grant Program (HMGP)
498,748	-	-	498,748	111,378	501	Library Services
285,500	-	-	285,500	27,229	502	Street Lighting
-	-	-	-	330,322	503	PEG
-	-	-	-	2,011	504	CASp Cert and Training
1,816,414	-	-	1,816,414	2,322,859	605	RDA Successor - Non Housing
-	-	-	-	-	608	iBank
1,500	-	-	1,500	5,000	701	Plover Endowment
35,880,539	32,246	17,665,139	53,577,924	29,092,449	TOTAL	

Summary of Revenues



	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Amended	FY2019/20 Preliminary	FY2020/21 Preliminary
GENERAL FUND					
Taxes					
Property Tax	\$ 6,284,688	\$ 6,931,399	\$ 6,915,120	\$ 7,354,700	\$ 7,587,300
Sales Tax	6,491,121	6,424,757	6,644,300	6,815,200	6,907,500
Transient Occupancy Tax	8,615,207	10,117,460	9,812,000	10,367,600	10,471,300
Franchise Fee Tax	1,166,340	1,252,771	1,228,500	1,276,800	1,292,438
Total	\$ 22,557,356	\$ 24,726,387	\$ 24,599,920	\$ 25,814,300	\$ 26,258,538
Licenses & Service Charges					
Legal Deposits Earned	\$ 7,964	\$ (1,825)	\$ 1,000	\$ 1,000	\$ 1,000
Planning Fees	141,542	109,502	137,300	135,000	135,000
Planning Deposits Earned	289,484	223,785	142,000	120,000	110,000
Building Permits	1,021,415	696,673	510,000	500,000	500,000
Public Works Deposits Earned	71,029	61,729	69,700	55,000	58,000
PW/Engineering Fees	74,436	80,323	61,200	62,300	65,300
Solid Waste Roll Off Fees	38,181	39,715	33,293	34,000	35,000
Business License	262,023	260,217	265,000	307,000	307,000
Plan Check Fees	367,497	160,279	260,000	200,000	200,000
Other Licenses & Charges	535	549	4,225	4,300	4,300
Total	\$ 2,274,107	\$ 1,630,946	\$ 1,483,718	\$ 1,418,600	\$ 1,415,600
Fines and Penalties					
Fines & Penalties	\$ 129,051	\$ 157,573	\$ 216,150	\$ 182,900	\$ 182,900
Total	\$ 129,051	\$ 157,573	\$ 216,150	\$ 182,900	\$ 182,900
Investment Income					
Interest & Rent Income	\$ 172,532	\$ 264,565	\$ 415,340	\$ 440,100	\$ 440,100
Total	\$ 172,532	\$ 264,565	\$ 415,340	\$ 440,100	\$ 440,100
Reimbursements					
Reimbursements	\$ 466,893	\$ 430,963	\$ 284,320	\$ 401,600	\$ 405,600
Total	\$ 466,893	\$ 430,963	\$ 284,320	\$ 401,600	\$ 405,600
Other Revenues					
Other Revenue	\$ 328,209	\$ 279,357	\$ 129,456	\$ 67,000	\$ 67,000
Total	\$ 328,209	\$ 279,357	\$ 129,456	\$ 67,000	\$ 67,000
Transfers In					
Transfers In Other Funds	\$ 67,038	\$ 19,919	\$ 22,972	\$ 31,000	\$ 31,000
Total	\$ 67,038	\$ 19,919	\$ 22,972	\$ 31,000	\$ 31,000
TOTAL GENERAL FUND	\$ 25,995,187	\$ 27,509,710	\$ 27,151,876	\$ 28,355,500	\$ 28,800,738

Summary of Revenues

	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Amended	FY 2019/20 Preliminary	FY 2020/21 Preliminary
SPECIAL FUNDS					
201 Gas Tax					
Intergovernmental	\$ 580,498	\$ 656,622	\$ 664,029	\$ 821,500	\$ 821,500
Use of Property & Interest Earnings	5,210	9,428	4,000	19,000	19,000
Total	\$ 585,708	\$ 666,050	\$ 668,029	\$ 840,500	\$ 840,500
202 TDA					
Intergovernmental	\$ 24,525	\$ 24,718	\$ 25,439	\$ 26,537	\$ 27,333
Use of Property & Interest Earnings	1,281	1,775	1,300	2,000	2,000
Total	\$ 25,806	\$ 26,493	\$ 26,739	\$ 28,537	\$ 29,333
203 Road Maintenance and Repair Account					
Intergovernmental	\$ -	\$ 186,100	506,408	\$ 528,800	\$ 528,800
Use of Property & Interest Earnings	-	448	-	9,000	9,000
Total	\$ -	\$ 186,548	\$ 506,408	\$ 537,800	\$ 537,800
205 Measure A					
Other Taxes	\$ 1,406,218	\$ 1,551,715	\$ 1,561,389	\$ 1,553,114	\$ 1,541,269
Use of Property & Interest Earnings	29,434	35,118	25,500	36,400	36,400
Other Revenue	46,757	54,625	-	-	-
Total	\$ 1,482,409	\$ 1,641,458	\$ 1,586,889	\$ 1,589,514	\$ 1,577,669
206 Measure A- Other					
Intergovernmental	\$ 65,970	\$ 280,501	\$ 675,153	\$ 252,885	\$ 789,410
Total	\$ 65,970	\$ 280,501	\$ 675,153	\$ 252,885	\$ 789,410
207 Measure A - SBCAG Light Rail					
Intergovernmental	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -
208 County Per Capita					
Intergovernmental	\$ -	\$ -	\$ 737,380	\$ 742,570	\$ 742,570
Total	\$ -	\$ -	\$ 737,380	\$ 742,570	\$ 742,570
209 County Per Capita - Buellton					
Intergovernmental	\$ -	\$ -	\$ -	\$ 82,430	\$ 82,430
Total	\$ -	\$ -	\$ -	\$ 82,430	\$ 82,430
210 County Per Capita - Solvang					
Intergovernmental	\$ -	\$ -	\$ -	\$ 119,887	\$ 119,887
Total	\$ -	\$ -	\$ -	\$ 119,887	\$ 119,887
211 Solid Waste					
License & Service Charges	\$ 566,911	\$ 636,230	\$ 588,400	\$ 700,000	\$ 700,000
Use of Property & Interest Earnings	7,042	13,346	6,500	14,000	14,000
Total	\$ 573,953	\$ 649,576	\$ 594,900	\$ 714,000	\$ 714,000
212 Public Safety Donations					
Other Revenue	\$ 125,000	\$ 125,000	\$ -	\$ -	\$ -
Use of Property & Interest Earnings	1,788	4,238	-	5,000	5,000
Total	\$ 126,788	\$ 129,238	\$ -	\$ 5,000	\$ 5,000
213 Buellton Library					
Intergovernmental	\$ -	\$ -	\$ -	\$ 193,837	\$ 193,837
Fines & Penalties	-	-	-	6,150	6,150
Other Revenue	-	-	-	6,350	6,350
Total	\$ -	\$ -	\$ -	\$ 206,337	\$ 206,337
214 Solvang Library					
Intergovernmental	\$ -	\$ -	\$ -	\$ 178,983	\$ 178,983
Fines & Penalties	-	-	-	7,300	7,300
Other Revenue	-	-	-	29,000	29,000
Total	\$ -	\$ -	\$ -	\$ 215,283	\$ 215,283
220 Transportation Facilities DIF					
Impact Fees	\$ 3,801,992	\$ 3,046,529	\$ 986,901	\$ 387,360	\$ 1,891,110
Use of Property & Interest Earnings	78,616	178,968	61,200	313,000	313,000
Transfers In	-	-	-	-	-
Total	\$ 3,880,609	\$ 3,225,497	\$ 1,048,101	\$ 700,360	\$ 2,204,110

Summary of Revenues

	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Amended	FY2019/20 Preliminary	FY2020/21 Preliminary
SPECIAL FUNDS Continued					
221 Parks & Recreation Facilities DIF					
Impact Fees	\$ 5,290,053	\$ 1,352,585	\$ 7,765	\$ 40,200	\$ 866,400
Use of Property & Interest Earnings	63,779	138,103	40,800	183,000	183,000
Total	\$ 5,353,832	\$ 1,490,688	\$ 48,565	\$ 223,200	\$ 1,049,400
222 PAF DIF					
Impact Fees	\$ 255,872	\$ 578,855	\$ 561,855	\$ 177,300	\$ 609,100
Other Revenue	-	190	-	-	-
Use of Property & Interest Earnings	6,476	7,259	5,100	-	-
Total	\$ 262,348	\$ 586,305	\$ 566,955	\$ 177,300	\$ 609,100
223 Library Facilities Development Fees					
Impact Fees	\$ 57,983	\$ 130,502	\$ 127,271	\$ 54,600	\$ 189,200
Use of Property & Interest Earnings	1,508	2,067	1,326	5,000	5,000
Total	\$ 59,491	\$ 132,569	\$ 128,597	\$ 59,600	\$ 194,200
224 Sheriff DIF					
Impact Fees	\$ 65,968	\$ 172,924	\$ 145,031	\$ 3,800	\$ -
Use of Property & Interest Earnings	5,611	11,602	4,080	20,000	20,000
Total	\$ 71,579	\$ 184,526	\$ 149,111	\$ 23,800	\$ 20,000
225 Housing In-Lieu DIF					
Impact Fees	\$ -	\$ 341,690	\$ -	\$ 335,500	\$ 370,000
Use of Property & Interest Earnings	3,633	3,476	4,080	14,000	14,000
Total	\$ 3,633	\$ 345,166	\$ 4,080	\$ 349,500	\$ 384,000
226 Environmental Programs					
Other Revenue	\$ -	\$ -	\$ -	\$ -	\$ -
Use of Property & Interest Earnings	1,470	2,056	1,326	4,000	4,000
Total	\$ 1,470	\$ 2,056	\$ 1,326	\$ 4,000	\$ 4,000
229 Fire DIF					
Impact Fees	\$ 170,246	\$ 375,887	\$ 366,729	\$ 87,030	\$ 409,330
Use of Property & Interest Earnings	15,588	31,647	13,260	57,000	57,000
Total	\$ 185,834	\$ 407,534	\$ 379,989	\$ 144,030	\$ 466,330
230 Long Range Development Plan					
Other Revenue	\$ 1,235,537	\$ -	\$ 699,163	\$ 190,136	\$ 2,039,600
Use of Property & Interest Earnings	6,890	10,147	6,120	-	-
Transfers In	-	-	-	-	-
Total	\$ 1,242,427	\$ 10,147	\$ 705,283	\$ 190,136	\$ 2,039,600
231 Developer Agreements					
Other Revenue	\$ 1,000,000	\$ 270,000	\$ -	\$ 36,200	\$ 36,100
Use of Property & Interest Earnings	9,421	25,449	8,160	10,000	10,000
Total	\$ 1,009,421	\$ 295,449	\$ 8,160	\$ 46,200	\$ 46,100
232 County Fire DIF					
Intergovernmental	\$ 215,856	\$ 191,248	\$ 1,063,897	\$ -	\$ -
Total	\$ 215,856	\$ 191,248	\$ 1,063,897	\$ -	\$ -
233 OBF - SCE					
Intergovernmental	\$ -	\$ -	\$ 700,000	\$ -	\$ -
Total	\$ -	\$ -	\$ 700,000	\$ -	\$ -
234 Storm Drain DIF					
Use of Property & Interest Earnings	\$ -	\$ -	\$ -	\$ -	\$ -
Impact Fees	-	-	-	14,200	14,200
Total	\$ -	\$ -	\$ -	\$ 14,200	\$ 14,200
235 Bicycle & Pedestrian DIF					
Use of Property & Interest Earnings	\$ -	\$ -	\$ -	\$ -	\$ -
Impact Fees	-	-	-	12,200	12,200
Total	\$ -	\$ -	\$ -	\$ 12,200	\$ 12,200

Summary of Revenues

<i>SPECIAL FUNDS Continued</i>	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Amended	FY 2019/20 Preliminary	FY 2020/21 Preliminary
301 State Park Grants					
Intergovernmental	\$ -	\$ -	\$ 910,000	\$ -	\$ -
Total	\$ -	\$ -	\$ 910,000	\$ -	\$ -
302 COPS - Public Safety					
Intergovernmental	\$ 129,324	\$ 139,535	\$ 148,747	\$ 125,000	\$ 125,000
Use of Property & Interest Earnings	114	154	80	-	-
Total	\$ 129,437	\$ 139,688	\$ 148,827	\$ 125,000	\$ 125,000
304 Recycling Grant					
Intergovernmental	\$ 16,203	\$ 8,183	\$ 8,000	\$ 8,000	\$ 8,000
Use of Property & Interest Earnings	171	357	170	-	-
Total	\$ 16,374	\$ 8,540	\$ 8,170	\$ 8,000	\$ 8,000
305 RSTP Grant					
Intergovernmental	\$ 10,777	\$ 113,353	\$ 565,315	\$ -	\$ -
Use of Property & Interest Earnings	934	1,528	816	2,400	2,400
Total	\$ 11,710	\$ 114,882	\$ 566,131	\$ 2,400	\$ 2,400
306 LSTP Grant					
Intergovernmental	\$ -	\$ 580,788	\$ 116,710	\$ 116,500	\$ 116,500
Use of Property & Interest Earnings	-	65	-	-	-
Total	\$ -	\$ 580,853	\$ 116,710	\$ 116,500	\$ 116,500
308 STIP					
Intergovernmental	\$ -	\$ -	\$ 6,622,648	\$ -	\$ 1,710,000
Use of Property & Interest Earnings	47	-	60	100	100
Total	\$ 47	\$ -	\$ 6,622,708	\$ 100	\$ 1,710,100
311 Misc Grants					
Intergovernmental	\$ 48,505	\$ 104,002	\$ -	\$ -	\$ -
Use of Property & Interest Earnings	51	129	-	-	-
Total	\$ 48,556	\$ 104,131	\$ -	\$ -	\$ -
312 State and Local Partnership Program					
Intergovernmental	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -
313 IRWMP Grant					
Intergovernmental	\$ 60,820	\$ -	\$ -	\$ -	\$ -
Use of Property & Interest Earnings	40	-	-	-	-
Total	\$ 60,860	\$ -	\$ -	\$ -	\$ -
314 SCG					
Intergovernmental	\$ 56,461	\$ 22,955	\$ 118,733	\$ -	\$ -
Total	\$ 56,461	\$ 22,955	\$ 118,733	\$ -	\$ -
317 SSARTP Grant					
Intergovernmental	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -
318 ATP - State					
Intergovernmental	\$ -	\$ 194,299	\$ 3,673,701	\$ -	\$ 2,669,000
Total	\$ -	\$ 194,299	\$ 3,673,701	\$ -	\$ 2,669,000
319 Housing & Community Development					
Intergovernmental	\$ -	\$ -	\$ 269,234	\$ -	\$ -
Total	\$ -	\$ -	\$ 269,234	\$ -	\$ -
320 Cal OES					
Intergovernmental	\$ -	\$ 14,231	\$ -	\$ -	\$ -
Total	\$ -	\$ 14,231	\$ -	\$ -	\$ -
321 TIRCP					
Intergovernmental	\$ -	\$ -	\$ 400,000	\$ 680,000	\$ 571,000
Total	\$ -	\$ -	\$ 400,000	\$ 680,000	\$ 571,000

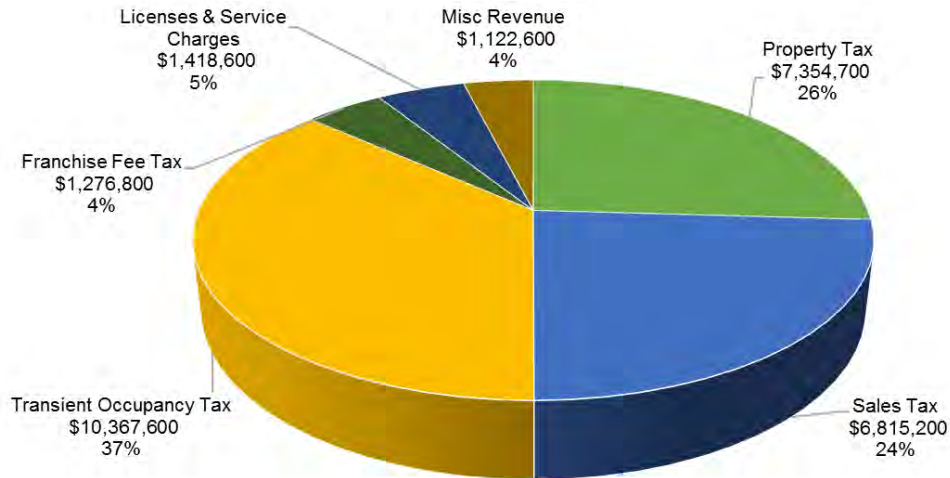
Summary of Revenues

<i>SPECIAL FUNDS Continued</i>	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Amended	FY2019/20 Preliminary	FY2020/21 Preliminary
401 HBP - Highway Bridge Replacement Program					
Intergovernmental	\$ 831,251	\$ 170,083	\$ 6,776,881	\$ -	\$ 2,570,469
Total	\$ 831,251	\$ 170,083	\$ 6,776,881	\$ -	\$ 2,570,469
402 Community Development Block Grant					
Intergovernmental	\$ 213,500	\$ 270,049	\$ 269,368	\$ 211,556	\$ 207,955
Total	\$ 213,500	\$ 270,049	\$ 269,368	\$ 211,556	\$ 207,955
416 BPMP - Bridge Prev. Maint					
Intergovernmental	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -
417 Highway Safety Improvement Prog.					
Intergovernmental	\$ 58,246	\$ 105,853	\$ 235,369	\$ -	\$ -
Total	\$ 58,246	\$ 105,853	\$ 235,369	\$ -	\$ -
418 ATP - Federal					
Intergovernmental	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -
419 TIGER					
Intergovernmental	\$ 78,962	\$ -	\$ 157,038	\$ -	\$ -
Total	\$ 78,962	\$ -	\$ 157,038	\$ -	\$ -
420 FHWA - FEMA Reimbursement					
Intergovernmental	\$ -	\$ 58,107	\$ 343,308	\$ -	\$ -
Total	\$ -	\$ 58,107	\$ 343,308	\$ -	\$ -
421 Hazard Mitigation Grant Program					
Intergovernmental	\$ -	\$ -	\$ 70,970	\$ -	\$ -
Total	\$ -	\$ -	\$ 70,970	\$ -	\$ -
501 Library Services					
Other Taxes	\$ 267,418	\$ 267,666	\$ 472,390	\$ 492,700	\$ 492,700
Use of Property & Interest Earnings	850	1,232	149,192	4,000	4,000
Total	\$ 268,268	\$ 268,898	\$ 621,582	\$ 496,700	\$ 496,700
502 Street Lighting					
Other Taxes	\$ 285,845	\$ 281,855	\$ 276,888	\$ 283,000	\$ 283,000
Use of Property & Interest Earnings	546	1,543	330	5,000	5,000
Total	\$ 286,392	\$ 283,398	\$ 277,218	\$ 288,000	\$ 288,000
503 PEG					
Other Taxes	\$ 35,821	\$ 72,466	\$ 76,000	\$ 76,000	\$ 76,000
Use of Property & Interest Earnings	24	803	2,280	3,000	3,000
Total	\$ 35,844	\$ 73,270	\$ 78,280	\$ 79,000	\$ 79,000
504 CASp Cert & Training					
Use of Property & Interest Earnings	\$ -	\$ 11	\$ -	\$ 1,000	\$ 1,000
Total	\$ -	\$ 11	\$ -	\$ 1,000	\$ 1,000
605 RDA Successor – Non Housing					
Intergovernmental	\$ 1,864,095	\$ 1,907,026	\$ 1,902,058	\$ 1,806,217	\$ 1,812,791
Use of Property & Interest Earnings	11,942	26,693	5,100	25,000	25,000
Total	\$ 1,876,037	\$ 1,933,719	\$ 1,907,158	\$ 1,831,217	\$ 1,837,791
701 Plover Endowment					
Use of Property & Interest Earnings	\$ 1,069	\$ 1,888	\$ 1,100	\$ 4,000	\$ 4,000
Total	\$ 1,069	\$ 1,888	\$ 1,100	\$ 4,000	\$ 4,000
TOTAL SPECIAL FUNDS	\$ 19,120,145	\$ 14,795,902	\$ 33,172,048	\$ 11,122,742	\$ 23,590,374
CITYWIDE REVENUES	\$ 45,115,333	42,305,611.79	\$ 60,323,924	\$ 39,478,242	\$ 52,391,112

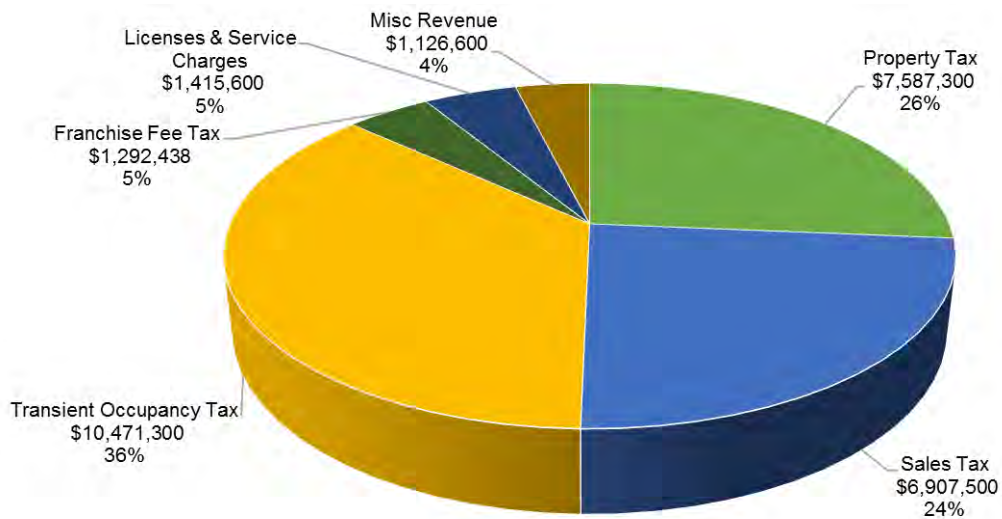
Summary of Revenues



General Fund Revenues FY 2019/20

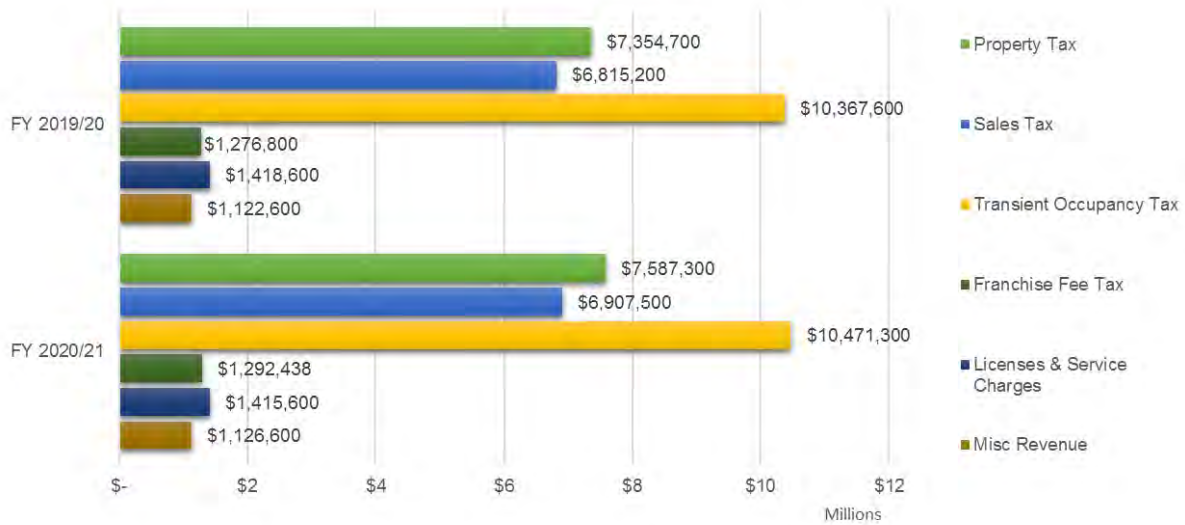


General Funds Revenues FY 2020/21



General Fund Revenues Two Year Trend by Category

General Fund Revenue Projection FY 19/20 and FY 20/21



Summary of Appropriations



	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Amended	FY 2019/20 Adopted	FY 2020/21 Adopted
GENERAL FUND					
General Government					
City Council	\$ 702,605	\$ 758,903	\$ 896,496	\$ 424,700	\$ 426,600
City Manager	1,191,516	1,348,792	1,468,560	1,619,100	1,671,100
City Clerk	470,928	429,370	504,788	505,100	598,300
City Attorney	1,578,202	719,262	913,750	903,160	930,940
Community Outreach	218,671	223,222	338,438	302,100	315,300
Support Services	1,854,192	1,948,369	2,149,515	2,272,199	2,235,399
Total	\$ 6,016,115	\$ 5,427,918	\$ 6,271,547	\$ 6,026,359	\$ 6,177,639
Library Services					
	13,366	288,046	399,004	410,160	466,060
Total	\$ 13,366	\$ 288,046	\$ 399,004	\$ 410,160	\$ 466,060
Finance					
Total	\$ 611,817	\$ 693,907	\$ 892,911	\$ 968,870	\$ 1,030,820
Planning & Environmental					
Current Planning	\$ 1,213,342	\$ 1,279,527	\$ 1,567,912	\$ 1,560,491	\$ 1,579,980
Building & Safety	985,687	613,304	518,600	512,400	510,200
Advance Planning	618,614	1,029,617	2,402,444	1,273,900	893,500
Planning Commission & Design Review Board	53,056	48,418	66,200	66,700	65,700
Sustainability Program	166,059	180,328	216,540	193,300	198,100
Total	\$ 3,036,757	\$ 3,151,195	\$ 4,771,696	\$ 3,606,791	\$ 3,247,480
Public Works					
Administration	\$ 303,919	\$ 327,147	\$ 337,640	\$ 360,804	\$ 384,404
Engineering Services	554,026	611,454	1,104,112	1,327,960	1,333,060
Facilities Maintenance	124,009	121,588	237,137	122,900	198,100
Parks & Open Spaces	860,837	931,597	1,133,643	1,147,492	1,270,192
CIP	739,432	1,477,904	881,996	989,300	1,092,900
Street Lighting	-	-	-	-	-
Street Maintenance	1,088,832	3,973,630	2,296,621	1,618,808	1,668,708
Total	\$ 3,671,055	\$ 7,443,320	\$ 5,991,148	\$ 5,567,264	\$ 5,947,364
Neighborhood & Public Safety Services					
Neighborhood & Public Safety Services	\$ 999,415	\$ 875,160	\$ 1,078,955	\$ 1,301,000	\$ 1,342,400
Economic Development	121,979	232,876	294,750	466,470	407,070
Parks and Recreation Commission	29,262	171,636	195,025	544,700	555,800
Total	\$ 1,150,656	\$ 1,279,672	\$ 1,568,730	\$ 2,312,170	\$ 2,305,270
Police Services					
Total	\$ 7,556,350	\$ 8,315,526	\$ 7,872,650	\$ 7,665,253	\$ 7,894,673
Non-Departmental					
Debt Service	\$ -	\$ -	\$ -	\$ -	\$ -
Non Departmental	61,765	59,761	1,329,000	850,300	851,000
Total	\$ 61,765	\$ 59,761	\$ 1,329,000	\$ 850,300	\$ 851,000
Capital Improvement Projects					
Total	\$ 243,550	\$ 2,786,574	\$ 3,536,289	\$ 30,000	\$ 400,000
TOTAL GENERAL FUND	\$ 22,361,430	\$ 29,445,919	\$ 32,632,974	\$ 27,437,167	\$ 28,320,306

Summary of Appropriations

	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Amended	FY 2019/20 Adopted	FY 2020/21 Adopted
SPECIAL FUNDS					
201 Gas Tax					
Operating Expenditures (Public Works - Street Maintenance)	\$ 278,436	\$ 957,139	\$ 1,205,487	\$ 840,500	\$ 785,000
Capital Improvement Projects		-	-	-	-
Total	\$ 278,436	\$ 957,139	\$ 1,205,487	\$ 840,500	\$ 785,000
202 TDA					
Capital Improvement Projects					
Total	\$ 27,184	\$ 111,457	\$ 61,398	\$ -	\$ -
203 RMRA					
Operating Expenditures (Public Works - Street Maintenance)					
Total	\$ -	\$ -	\$ 692,881	\$ 528,000	\$ 528,000
205 Measure A					
Operating Expenditures (Public Works - Street Maintenance)	\$ 711,735	\$ 1,978,071	\$ 1,326,272	\$ 1,270,000	\$ 1,250,000
Capital Improvement Projects	1,030,002	1,119,382	1,089,004	572,575	185,740
Total	\$ 1,741,737	\$ 3,097,453	\$ 2,415,275	\$ 1,842,575	\$ 1,435,740
206 Measure A- Other					
Capital Improvement Projects					
Total	\$ 323,027	\$ 33,647	\$ 664,950	\$ 252,885	\$ 789,410
208 County Per Capita - Goleta Library					
Operating Expenditures (Goleta Library)	\$ -	\$ -	\$ 721,080	\$ 742,570	\$ 742,570
Capital Improvement Projects	\$ -	\$ -	\$ 15,614	\$ -	\$ -
Total	\$ -	\$ -	\$ 736,694	\$ 742,570	\$ 742,570
209 County Per Capita - Buellton Library					
Operating Expenditures (Buellton Library)					
Total	\$ -	\$ -	\$ -	\$ 82,430	\$ 82,430
210 County Per Capita - Solvang Library					
Operating Expenditures (Solvang Library)					
Total	\$ -	\$ -	\$ -	\$ 119,887	\$ 119,887
211 Solid Waste					
Operating Expenditures (Public Works - Solid Waste & Environmental)	\$ 674,721	\$ 749,472	\$ 1,060,125	\$ 881,356	\$ 981,056
Capital Improvement Projects	-	-	-	-	-
Total	\$ 674,721	\$ 749,472	\$ 1,060,125	\$ 881,356	\$ 981,056
212 Public Safety Donations					
Operating Expenditures (Police Services)	\$ 32,447	\$ 69,344	\$ 324,099	\$ -	\$ -
Operating Expenditures (Public Works - Street Maintenance)	10,328	15,240	-	-	-
Total	\$ 42,775	\$ 84,584	\$ 324,099	\$ -	\$ -
213 Buellton Library					
Operating Expenditures (Buellton Library)					
Total	\$ -	\$ -	\$ -	\$ 206,337	\$ 209,837
214 Solvang Library					
Operating Expenditures (Solvang Library)					
Total	\$ -	\$ -	\$ -	\$ 215,283	\$ 219,683
220 Transportation Facilities DIF					
Operating Expenditures (Capital Improvement Program)	\$ 117,525	\$ 219,396	\$ 113,288	\$ 110,000	\$ 110,000
Transfers Out (Non-Departmental)	8,291	29,796	28,457	-	-
Capital Improvement Projects	619,135	598,542	9,016,062	2,506,191	2,490,811
Total	\$ 744,951	\$ 847,733	\$ 9,157,806	\$ 2,616,191	\$ 2,600,811

Summary of Appropriations

	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Amended	FY 2019/20 Adopted	FY 2020/21 Adopted
SPECIAL FUNDS Continued					
221 Parks & Recreation Facilities DIF					
Operating Expenditures (General Government - City Council)	\$ -	\$ -	\$ -	\$ -	\$ -
Operating Expenditures (Non-Departmental)	3,718	13,217	12,318	-	-
Capital Improvement Projects	35,637	1,358,481	6,162,848	640,000	1,767,600
Total	\$ 39,354	\$ 1,371,698	\$ 6,175,166	\$ 640,000	\$ 1,767,600
222 PAF DIF					
Operating Expenditures (Neighborhood & Public Safety)	\$ 8,598	\$ -	\$ -	\$ -	\$ -
Operating Expenditures (Non-Departmental)	1,174	3,052	-	-	-
Capital Improvement Projects	48,473	2,388,765	12,762	-	808,718
Total	\$ 58,246	\$ 2,391,817	\$ 12,762	\$ -	\$ 808,718
223 Library Facilities Development Fees					
Operating Expenditures (General Government - Library)	\$ 102,000	\$ 102,000	\$ 158,006	\$ 90,000	\$ -
Operating Expenditures (Non-Departmental)	342	1,017	-	-	-
Capital Improvement Projects	-	-	-	-	-
Total	\$ 102,342	\$ 103,017	\$ 158,006	\$ 90,000	\$ -
224 Sheriff DIF					
Operating Expenditures (Police Services)	\$ -	\$ 111,743	\$ -	\$ -	\$ -
Operating Expenditures (Non-Departmental)	1,003	3,363	3,461	-	-
Capital Improvement Projects	-	-	-	-	-
Total	\$ 1,003	\$ 115,105	\$ 3,461	\$ -	\$ -
225 Housing In-Lieu DIF					
Operating Expenditures (Neighborhood & Public Safety)	\$ 1,925,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000
Operating Expenditures (Non-Departmental)	1,174	3,988	4,064	-	-
Total	\$ 1,926,174	\$ 28,988	\$ 29,064	\$ 25,000	\$ 25,000
226 Environmental Programs					
Operating Expenditures (Advance Planning)	\$ -	\$ -	\$ 9,400	\$ -	\$ -
Operating Expenditures (Parks and Open Space)	45,655	8,349	-	-	-
Operating Expenditures (Parks and Rec)	-	-	-	9,400	9,400
Capital Improvement Projects	-	-	-	-	-
Total	\$ 45,655	\$ 8,349	\$ 9,400	\$ 9,400	\$ 9,400
229 Fire DIF					
Operating Expenditures (Non-Departmental)	\$ 1,174	\$ 3,052	\$ -	\$ -	\$ -
Capital Improvement Projects	7,195	5,042	1,862,213	-	1,532,791
Total	\$ 8,369	\$ 8,094	\$ 1,862,213	\$ -	\$ 1,532,791
230 Long Range Development Plan					
Capital Improvement Projects	\$ 745,228	\$ 1,164,458	\$ 1,418,961	\$ 190,136	\$ 2,039,600
Transfers Out (Non-Departmental)	-	-	-	-	-
Total	\$ 745,228	\$ 1,164,458	\$ 1,418,961	\$ 190,136	\$ 2,039,600
231 Developer Agreements					
Capital Improvement Projects	\$ 35,941	\$ 2,031,178	\$ 270,000	\$ -	\$ -
Total	\$ 35,941	\$ 2,031,178	\$ 270,000	\$ -	\$ -
232 County Fire DIF					
Capital Improvement Projects	\$ 188,314	\$ 191,248	\$ 1,063,897	\$ -	\$ -
Total	\$ 188,314	\$ 191,248	\$ 1,063,897	\$ -	\$ -
233 OBF - SCE					
Capital Improvement Projects	\$ -	\$ -	\$ 700,000	\$ -	\$ -
Total	\$ -	\$ -	\$ 700,000	\$ -	\$ -

Summary of Appropriations

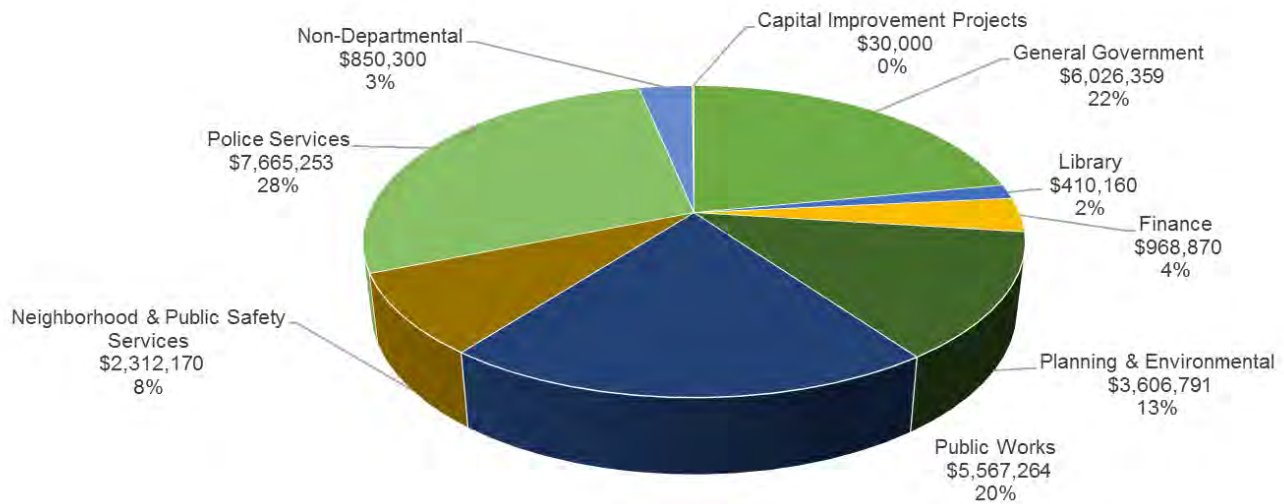
	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Amended	FY 2019/20 Adopted	FY 2020/21 Adopted
SPECIAL FUNDS Continued					
301 State Park Grants					
Capital Improvement Projects					
Total	\$ -	\$ 546,324	\$ 363,676	\$ -	\$ -
302 COPS - Public Safety					
Operating Expenditures (Police Services)					
Total	\$ 129,435	\$ 139,420	\$ 148,747	\$ 125,000	\$ 125,000
304 Recycling Grant					
Operating Expenditures (Solid Waste & Environmental)					
Total	\$ 8,000	\$ 218	\$ 16,000	\$ 8,000	\$ 8,000
305 RSTP Grant					
Capital Improvement Projects					
Total	\$ 10,777	\$ 117,654	\$ 565,315	\$ -	\$ -
306 LSTP Grant					
Operating Expenditures (Street Maintenance)					
Total	\$ -	\$ 580,788	\$ 116,710	\$ 116,500	\$ 116,500
308 STIP					
Capital Improvement Projects					
Total	\$ 164,079	\$ 75,195	\$ 6,383,375	\$ -	\$ 1,710,000
311 Misc Grants					
Capital Improvement Projects					
Total	\$ 48,505	\$ 104,619	\$ 9,925	\$ -	\$ -
313 IRWMP Grant					
Capital Improvement Projects	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers Out (Non-Departmental)	37,419	-	-	-	-
Total	\$ 37,419	\$ -	\$ -	\$ -	\$ -
314 SCG					
Capital Improvement Projects					
Total	\$ 74,557	\$ 104,764	\$ 18,828	\$ -	\$ -
317 SSARP Grant					
Capital Improvement Projects					
Total	\$ -	\$ -	\$ 225,000	\$ -	\$ -
318 ATP Grant - State					
Capital Improvement Projects					
Total	\$ 386,588	\$ 1,472,723	\$ 2,008,689	\$ -	\$ 2,669,000
319 Housing & Community Development					
Capital Improvement Projects					
Total	\$ -	\$ 3,610	\$ 265,624	\$ -	\$ -
320 Cal OES					
Total	\$ -	\$ -	\$ -	\$ -	\$ -
321 TIRCP					
Capital Improvement Projects					
Total	\$ -	\$ -	\$ 400,000	\$ 680,000	\$ 571,000

Summary of Appropriations

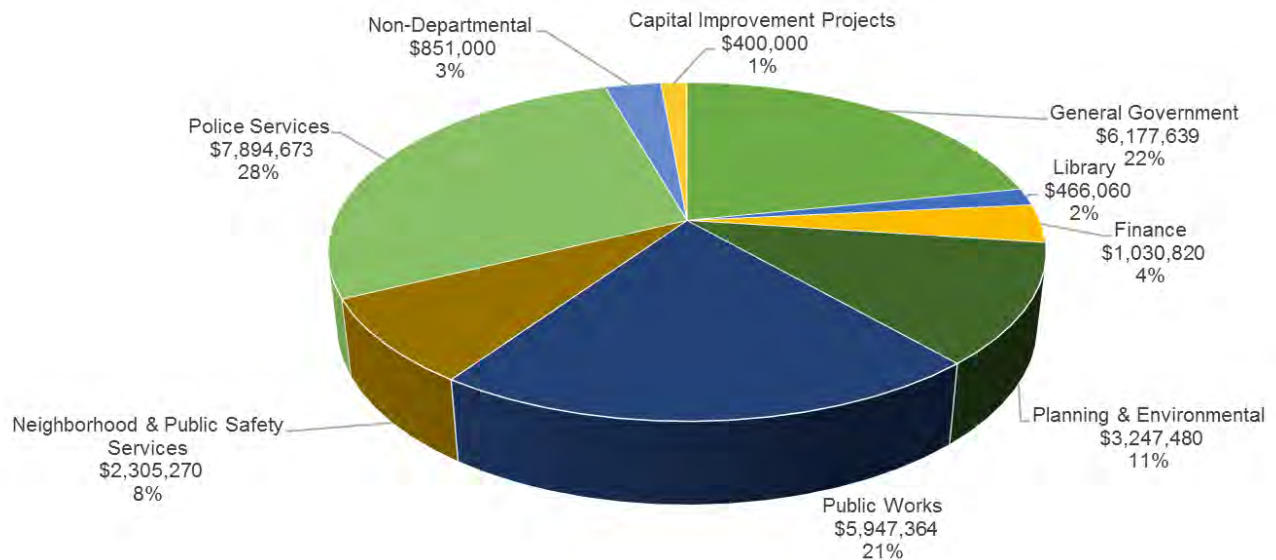
	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Amended	FY 2019/20 Adopted	FY 2020/21 Adopted
SPECIAL FUNDS Continued					
401 HBP - Highway Bridge Replacement Program					
Capital Improvement Projects					
Total	\$ 298,011	\$ 197,335	\$ 6,576,387	\$ -	\$ 2,570,469
402 Community Development Block Grant					
Operating Expenditures (Neighborhood Services & Public Safety - CDBG)	\$ 25,136	\$ 100,496	\$ 52,754	\$ 45,709	\$ 45,709
Transfers (CDBG)	29,619	19,919	16,730	32,246	32,246
Capital Improvement Projects	160,231	149,633	199,884	133,601	130,000
Total	\$ 214,986	\$ 270,049	\$ 269,368	\$ 211,556	\$ 207,955
417 Highway Safety Improvement Prog.					
Capital Improvement Projects					
Total	\$ 156,157	\$ 33,223	\$ 204,452	\$ -	\$ -
418 ATP - Federal					
Capital Improvement Projects					
Total	\$ -	\$ -	\$ -	\$ -	\$ -
419 TIGER					
Capital Improvement Projects					
Total	\$ 74,207	\$ 109,655	\$ 52,138	\$ -	\$ -
420 FHWA - FEMA Reimb					
Capital Improvement Projects					
Total	\$ -	\$ -	\$ 343,308	\$ -	\$ -
421 FEMA HMGP Grant					
Capital Improvement Projects					
Total	\$ -	\$ -	\$ 70,970	\$ -	\$ -
501 Library Services					
Operating Expenditures (Library Services)					
Total	\$ 268,242	\$ 263,029	\$ 482,590	\$ 537,648	\$ 498,748
502 Street Lighting					
Operating Expenditures (Street Lighting)					
Total	\$ 254,883	\$ 227,655	\$ 260,400	\$ 285,500	\$ 285,500
503 PEG					
Operating Expenditures (City Clerk)					
Total	\$ -	\$ 573	\$ 14,500	\$ -	\$ -
504 CASp Cert and Training					
Total					
605 RDA Successor – Non Housing					
Operating Expenditures (Neighborhood Services & Public Safety)					
Total	\$ 1,895,361	\$ 1,893,459	\$ 1,907,795	\$ 1,812,596	\$ 1,816,414
608 Ibank					
Operating Expenditures					
Total	\$ -	\$ -	\$ -	\$ -	\$ -
701 Plover Endowment					
Operating Expenditures (Advance Planning)					
Total	\$ 1,069	\$ 1,888	\$ 1,100	\$ 1,500	\$ 1,500
TOTAL SPECIAL FUNDS	\$ 11,005,733	\$ 19,437,619	\$ 48,726,539	\$ 13,060,850	\$ 25,257,619
CITYWIDE APPROPRIATIONS	\$ 33,367,163	\$ 48,883,538	\$ 81,359,514	\$ 40,498,017	\$ 53,577,924

Summary of Appropriations

General Fund Appropriations FY 2019/20

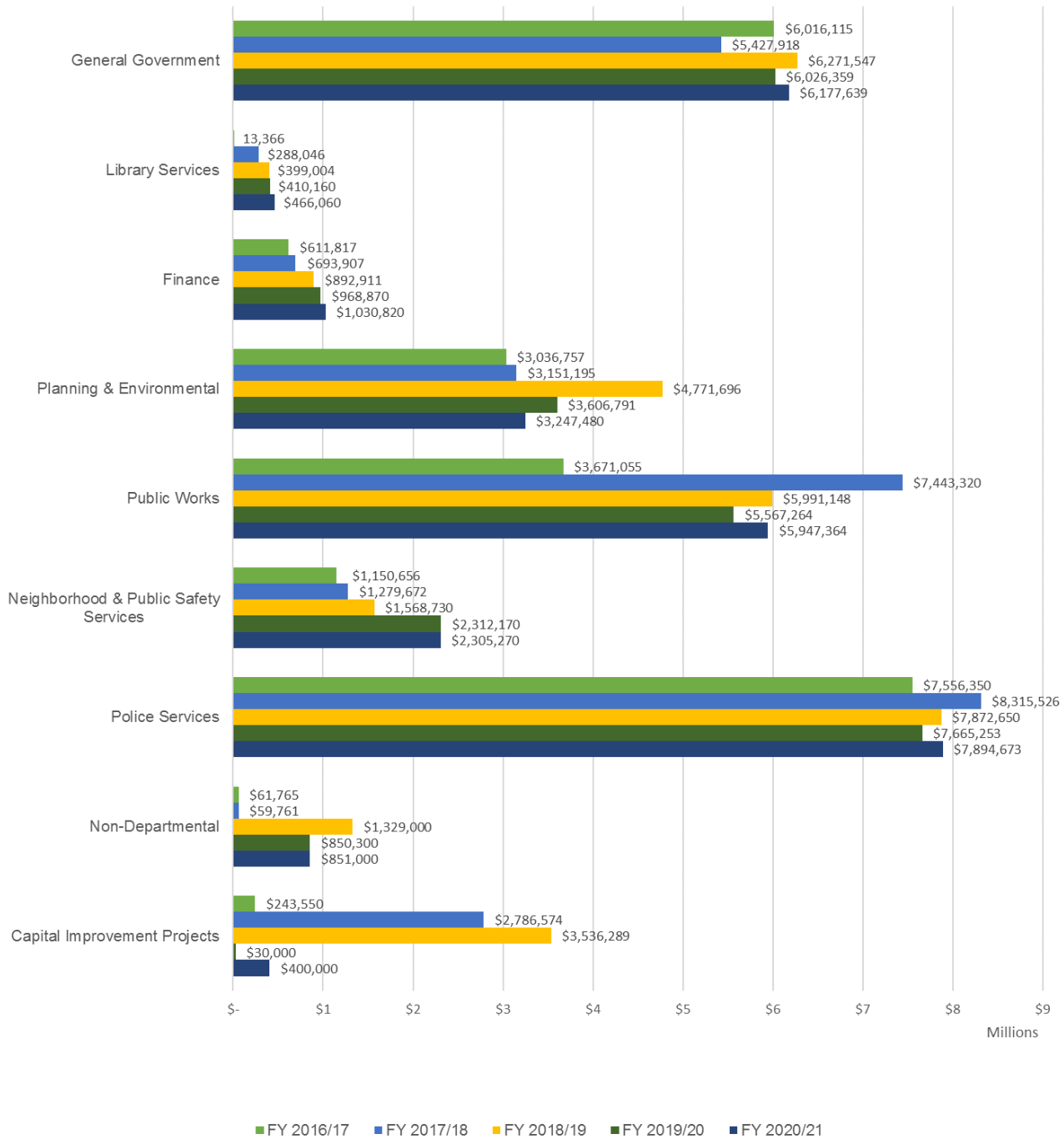


General Funds Appropriations FY 2020/21



Summary of Appropriations

General Fund Appropriations Five Year Trend





Summary of Appropriations by Category

FY 2019/20	Salaries & Benefits	Services & Supplies	Capital Outlay & Debt Service	Transfers	Capital Improvement Projects	Total
GENERAL FUND						
General Government						
City Council	\$ 276,900	\$ 147,800	\$ -	\$ -	\$ -	\$ 424,700
City Manager	1,382,900	236,200	-	-	-	1,619,100
City Clerk	420,800	84,300	-	-	-	505,100
City Attorney	310,560	592,600	-	-	-	903,160
Community Outreach	220,600	81,500	-	-	-	302,100
Support Services	23,800	2,162,899	85,500	-	-	2,272,199
Total	\$ 2,635,560	\$ 3,305,299	\$ 85,500	\$ -	\$ -	\$ 6,026,359
Library Services						
	\$ 10,160	\$ 400,000	\$ -	\$ -	\$ -	\$ 410,160
Total	\$ 10,160	\$ 400,000	\$ -	\$ -	\$ -	\$ 410,160
Finance						
Total	\$ 839,920	\$ 128,950	\$ -	\$ -	\$ -	\$ 968,870
Planning & Environmental						
Current Planning	1,449,691	110,800	\$ -	\$ -	\$ -	\$ 1,560,491
Building & Safety	15,500	496,900	-	-	-	512,400
Advance Planning	646,600	627,300	-	-	-	1,273,900
Planning Commission & Design Review Board	35,900	30,800	-	-	-	66,700
Sustainability Program	157,500	35,800	-	-	-	193,300
Total	\$ 2,305,191	\$ 1,301,600	\$ -	\$ -	\$ -	\$ 3,606,791
Public Works						
Administration	\$ 341,504	\$ 19,300	\$ -	\$ -	\$ -	\$ 360,804
Engineering Services	583,260	744,700	-	-	-	1,327,960
Facilities Maintenance	-	122,900	-	-	-	122,900
Parks & Open Space Maintenance	481,692	663,300	2,500	-	-	1,147,492
CIP	801,100	188,200	-	-	\$ -	989,300
Street Lighting	-	-	-	-	-	-
Street Maintenance	515,808	1,100,500	2,500	-	-	1,618,808
Total	\$ 2,723,364	\$ 2,838,900	\$ 5,000	\$ -	\$ -	\$ 5,567,264
Neighborhood & Public Safety Services						
Neighborhood & Public Safety Services	\$ 730,690	\$ 570,310	\$ -	\$ -	\$ -	\$ 1,301,000
Economic Development	138,470	328,000	-	-	-	466,470
Parks & Recreation	199,700	345,000	-	-	-	544,700
Total	\$ 1,068,860	\$ 1,243,310	\$ -	\$ -	\$ -	\$ 2,312,170
Police Services						
Total	\$ -	\$ 7,665,253	\$ -	\$ -	\$ -	\$ 7,665,253
Non Departmental						
Total	\$ 21,300	\$ 829,000	\$ -	\$ -	\$ -	\$ 850,300
Capital Improvement Projects						
Total	\$ -	\$ -	\$ -	\$ -	\$ 30,000	\$ 30,000
TOTAL GENERAL FUND	\$ 9,604,355	\$ 17,712,312	\$ 90,500	\$ -	\$ 30,000	\$ 27,437,167

Summary of Appropriations by Category

<i>SPECIAL FUNDS</i>	Salaries & Benefits	Services & Supplies	Capital Outlay & Debt Service	Transfers	Capital Improvement Projects	Total
201 Gas Tax	\$ -	\$ 690,500	\$ 150,000.00	\$ -	\$ -	\$ 840,500
202 TDA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
203 RMRA	\$ -	\$ 528,000	\$ -	\$ -	\$ -	\$ 528,000
205 Measure A	\$ -	\$ 1,270,000	\$ -	\$ -	\$ 572,575	\$ 1,842,575
206 Measure A - Other	\$ -	\$ -	\$ -	\$ -	\$ 252,885	\$ 252,885
207 Measure A – SBCAG Light Rail	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
208 County Per Capita - Goleta Library	\$ 641,172	\$ 101,398	\$ -	\$ -	\$ -	\$ 742,570
209 County Per Capita - Buellton Library	\$ -	\$ 82,430	\$ -	\$ -	\$ -	\$ 82,430
210 County Per Capita - Solvang Library	\$ -	\$ 119,887	\$ -	\$ -	\$ -	\$ 119,887
211 Solid Waste	\$ 199,256	\$ 682,100	\$ -	\$ -	\$ -	\$ 881,356
212 Public Safety Donations	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
213 Buellton Library	\$ 145,800	\$ 60,537	\$ -	\$ -	\$ -	\$ 206,337
214 Solvang Library	\$ 179,200	\$ 36,083	\$ -	\$ -	\$ -	\$ 215,283
220 Transportation Facilities DIF	\$ -	\$ 110,000	\$ -	\$ -	\$ 2,506,191	\$ 2,616,191
221 Parks & Recreation Facilities DIF	\$ -	\$ -	\$ -	\$ -	\$ 640,000	\$ 640,000
222 Public Admin Facilities	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
223 Library Facilities DIF	\$ -	\$ 90,000	\$ -	\$ -	\$ -	\$ 90,000
224 Sheriff DIF	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
225 Housing In-Lieu	\$ -	\$ 25,000	\$ -	\$ -	\$ -	\$ 25,000
226 Environmental Programs	\$ -	\$ 9,400	\$ -	\$ -	\$ -	\$ 9,400
229 Fire DIF	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
230 Long Range Development Plan	\$ -	\$ -	\$ -	\$ -	\$ 190,136	\$ 190,136
231 Developer Agreements	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
232 County Fire DIF	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
233 OBF - SCE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
301 State Park Grant	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
302 COPS - Public Safety	\$ -	\$ 125,000	\$ -	\$ -	\$ -	\$ 125,000
304 Recycling Grant	\$ -	\$ 8,000	\$ -	\$ -	\$ -	\$ 8,000
305 RSTP Grant	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
306 LSTP Grant	\$ -	\$ 116,500	\$ -	\$ -	\$ -	\$ 116,500
308 STIP	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
311 Misc Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
313 Prop 84 - IRWMP	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
314 SCG	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
317 SSARTP Grant	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
318 ATP Grant - State	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
319 Housing & Community Development	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
321 TIRCP	\$ -	\$ -	\$ -	\$ -	\$ 680,000	\$ 680,000

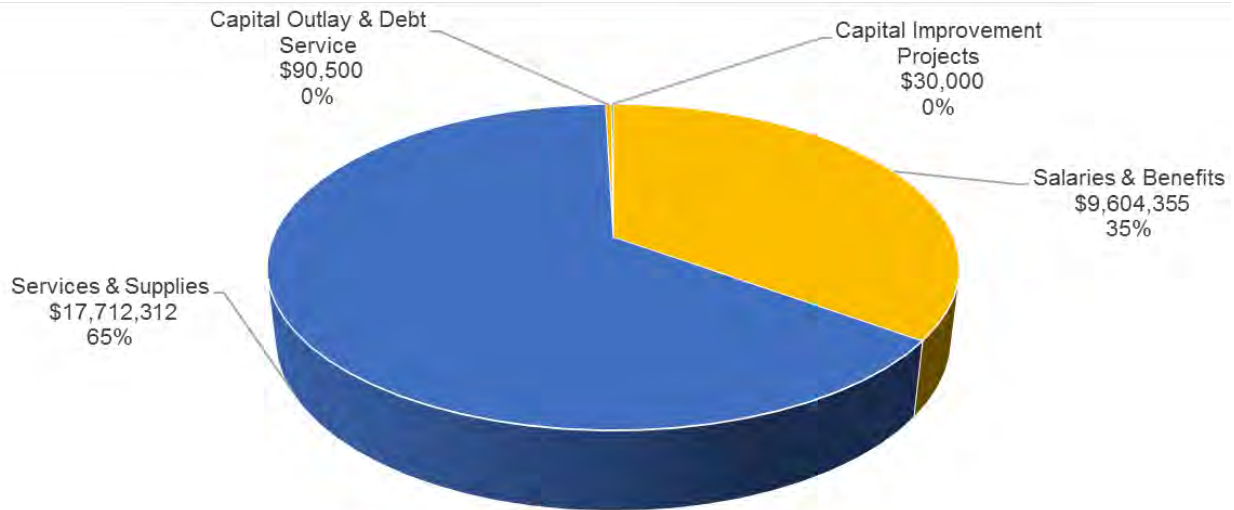


Summary of Appropriations by Category

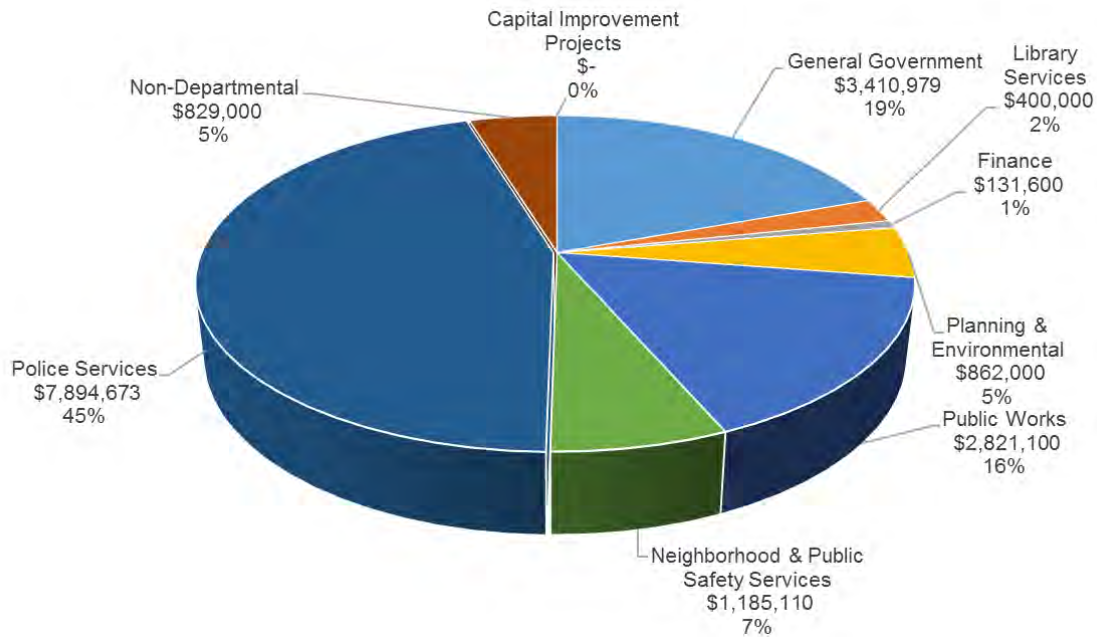
<i>SPECIAL FUNDS Continued</i>	Salaries & Benefits	Services & Supplies	Capital Outlay & Debt Service	Transfers	Capital Improvement Projects	Total
401 HBP - Highway Bridge Replac. Prog.	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
402 Community Development Block Grant		\$ 45,709	\$ -	\$ 32,246	\$ 133,601	\$ 211,556
417 Highway Safety Improvement Prog.	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
418 ATP - Federal	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
419 TIGER	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
420 FHWA - FEMA Reimbursement	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
421 FEMA HMGP Grant	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
501 Library Services	\$ 429,048	\$ 108,600	\$ -	\$ -	\$ -	\$ 537,648
502 Street Lighting	\$ -	\$ 285,500	\$ -	\$ -	\$ -	\$ 285,500
503 PEG	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
605 RDA Successor – Non Housing	\$ -	\$ 1,812,596	\$ -	\$ -	\$ -	\$ 1,812,596
701 Plover Endowment	\$ -	\$ 1,500	\$ -	\$ -	\$ -	\$ 1,500
TOTAL SPECIAL FUNDS	\$ 1,594,476	\$ 6,308,740	\$ 150,000	\$ 32,246	\$ 5,035,388	\$ 13,060,850
CITYWIDE APPROPRIATIONS	\$ 11,198,831	\$ 24,021,052	\$ 240,500	\$ 32,246	\$ 5,065,388	\$ 40,498,017

Summary of Appropriations by Category

General Fund Appropriations FY 2019/20 Breakdown



General Funds Appropriations FY 2019/20 Services & Supplies Breakdown with CIP





Summary of Appropriations by Category

FY 2020/21	Salaries & Benefits	Services & Supplies	Capital Outlay & Debt Service	Transfers	Capital Improvement Projects	Total
GENERAL FUND						
General Government						
City Council	\$ 277,800	\$ 148,800	\$ -	\$ -	\$ -	\$ 426,600
City Manager	1,434,900	236,200	-	-	-	1,671,100
City Clerk	437,000	161,300	-	-	-	598,300
City Attorney	333,660	597,280	-	-	-	930,940
Community Outreach	233,800	81,500	-	-	-	315,300
Support Services	23,800	2,185,899	25,700	-	-	2,235,399
Total	\$ 2,740,960	\$ 3,410,979	\$ 25,700	\$ -	\$ -	\$ 6,177,639
Library Services						
	10,160	455,900	-	-	-	466,060
Total	\$ 10,160	\$ 455,900	\$ -	\$ -	\$ -	\$ 466,060
Finance						
Total	\$ 899,220	\$ 131,600	\$ -	\$ -	\$ -	\$ 1,030,820
Planning & Environmental						
Current Planning	1,499,180	80,800	\$ -	\$ -	\$ -	\$ 1,579,980
Building & Safety	16,000	494,200	-	-	-	510,200
Advance Planning	671,200	222,300	-	-	-	893,500
Planning Commission & Design Review Board	36,900	28,800	-	-	-	65,700
Sustainability Program	162,200	35,900	-	-	-	198,100
Total	\$ 2,385,480	\$ 862,000	\$ -	\$ -	\$ -	\$ 3,247,480
Public Works						
Administration	\$ 365,104	\$ 19,300	\$ -	\$ -	\$ -	\$ 384,404
Engineering Services	637,760	695,300	-	-	-	1,333,060
Facilities Maintenance	72,200	125,900	-	-	-	198,100
Parks & Open Space Maintenance	597,192	673,000	-	-	-	1,270,192
CIP	905,800	187,100	-	\$ -	-	1,092,900
Street Lighting	-	-	-	-	-	-
Street Maintenance	548,208	1,120,500	-	-	-	1,668,708
Total	\$ 3,126,264	\$ 2,821,100	\$ -	\$ -	\$ -	\$ 5,947,364
Neighborhood & Public Safety Services						
Neighborhood & Public Safety Services	\$ 758,190	\$ 584,210	\$ -	\$ -	\$ -	\$ 1,342,400
Economic Development	148,870	258,200	-	-	-	407,070
Parks & Recreation	213,100	342,700	-	-	-	555,800
Total	\$ 1,120,160	\$ 1,185,110	\$ -	\$ -	\$ -	\$ 2,305,270
Police Services						
Total	\$ -	\$ 7,894,673	\$ -	\$ -	\$ -	\$ 7,894,673
Non Departmental						
Total	\$ 22,000	\$ 829,000	\$ -	\$ -	\$ -	\$ 851,000
Capital Improvement Projects						
Total	\$ -	\$ -	\$ -	\$ -	\$ 400,000	\$ 400,000
TOTAL GENERAL FUND	\$ 10,304,244	\$ 17,590,362	\$ 25,700	\$ -	\$ 400,000	\$ 28,320,306

Summary of Appropriations by Category

<i>SPECIAL FUNDS</i>	Salaries & Benefits	Services & Supplies	Capital Outlay & Debt Service	Transfers	Capital Improvement Projects	Total
201 Gas Tax	\$ -	\$ 785,000	\$ -	\$ -	\$ -	\$ 785,000
202 TDA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
203 RMRA	\$ -	\$ 528,000	\$ -	\$ -	\$ -	\$ 528,000
205 Measure A	\$ -	\$ 1,250,000	\$ -	\$ -	\$ 185,740	\$ 1,435,740
206 Measure A - Other	\$ -	\$ -	\$ -	\$ -	\$ 789,410	\$ 789,410
207 Measure A – SBCAG Light Rail	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
208 County Per Capita - Library	\$ 678,172	\$ 64,398	\$ -	\$ -	\$ -	\$ 742,570
209 County Per Capita - Buellton Library	\$ -	\$ 82,430	\$ -	\$ -	\$ -	\$ 82,430
210 County Per Capita - Solvang Library	\$ -	\$ 119,887	\$ -	\$ -	\$ -	\$ 119,887
211 Solid Waste	\$ 287,756	\$ 693,300	\$ -	\$ -	\$ -	\$ 981,056
212 Public Safety Donations	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
213 Buellton Library	\$ 149,300	\$ 60,537	\$ -	\$ -	\$ -	\$ 209,837
214 Solvang Library	\$ 183,600	\$ 36,083	\$ -	\$ -	\$ -	\$ 219,683
220 Transportation Facilities DIF	\$ -	\$ 110,000	\$ -	\$ -	\$ 2,490,811	\$ 2,600,811
221 Parks & Recreation Facilities DIF	\$ -	\$ -	\$ -	\$ -	\$ 1,767,600	\$ 1,767,600
222 Public Admin Facilities	\$ -	\$ -	\$ -	\$ -	\$ 808,718	\$ 808,718
223 Library Facilities DIF	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
224 Sheriff DIF	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
225 Housing In-Lieu	\$ -	\$ 25,000	\$ -	\$ -	\$ -	\$ 25,000
226 Environmental Programs	\$ -	\$ 9,400	\$ -	\$ -	\$ -	\$ 9,400
229 Fire DIF	\$ -	\$ -	\$ -	\$ -	\$ 1,532,791	\$ 1,532,791
230 Long Range Development Plan	\$ -	\$ -	\$ -	\$ -	\$ 2,039,600	\$ 2,039,600
231 Developer Agreements	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
232 County Fire DIF	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
233 OBF - SCE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
301 State Park Grant	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
302 COPS - Public Safety	\$ -	\$ 125,000	\$ -	\$ -	\$ -	\$ 125,000
304 Recycling Grant	\$ -	\$ 8,000	\$ -	\$ -	\$ -	\$ 8,000
305 RSTP Grant	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
306 LSTP Grant	\$ -	\$ 116,500	\$ -	\$ -	\$ -	\$ 116,500
308 STIP	\$ -	\$ -	\$ -	\$ -	\$ 1,710,000	\$ 1,710,000
311 Misc Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
313 Prop 84 - IRWMP	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
314 SCG	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
317 SSARTP Grant	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
318 ATP Grant - State	\$ -	\$ -	\$ -	\$ -	\$ 2,669,000	\$ 2,669,000
319 Housing & Community Development	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
321 TIRCP	\$ -	\$ -	\$ -	\$ -	\$ 571,000	\$ 571,000



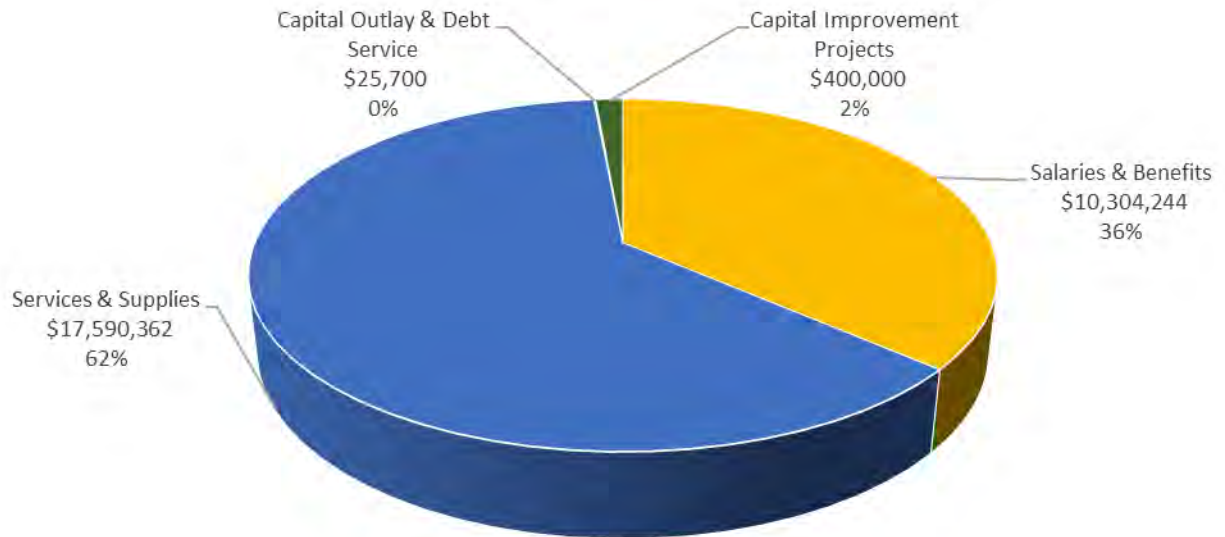
Summary of Appropriations by Category

	Salaries & Benefits	Services & Supplies	Capital Outlay & Debt Service	Transfers	Capital Improvement Projects	Total
<i>SPECIAL FUNDS Continued</i>						
401 HBP - Highway Bridge Replac. Prog.	\$ -	\$ -	\$ -	\$ -	\$ 2,570,469	\$ 2,570,469
402 Community Development Block Grant	\$ -	\$ 45,709	\$ -	\$ 32,246	\$ 130,000	\$ 207,955
417 Highway Safety Improvement Prog.	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
418 ATP - Federal	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
419 TIGER	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
420 FHWA - FEMA Reimbursement	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
421 FEMA HMGP Grant	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
501 Library Services	\$ 453,548	\$ 45,200	\$ -	\$ -	\$ -	\$ 498,748
502 Street Lighting	\$ -	\$ 285,500	\$ -	\$ -	\$ -	\$ 285,500
503 PEG	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
605 RDA Successor – Non Housing	\$ -	\$ 1,816,414	\$ -	\$ -	\$ -	\$ 1,816,414
701 Plover Endowment	\$ -	\$ 1,500	\$ -	\$ -	\$ -	\$ 1,500
TOTAL SPECIAL FUNDS	\$ 1,752,376	\$ 6,207,858	\$ -	\$ 32,246	\$ 17,265,139	\$ 25,257,619
CITYWIDE APPROPRIATIONS	\$ 12,056,620	\$ 23,798,220	\$ 25,700	\$ 32,246	\$ 17,665,139	\$ 53,577,924

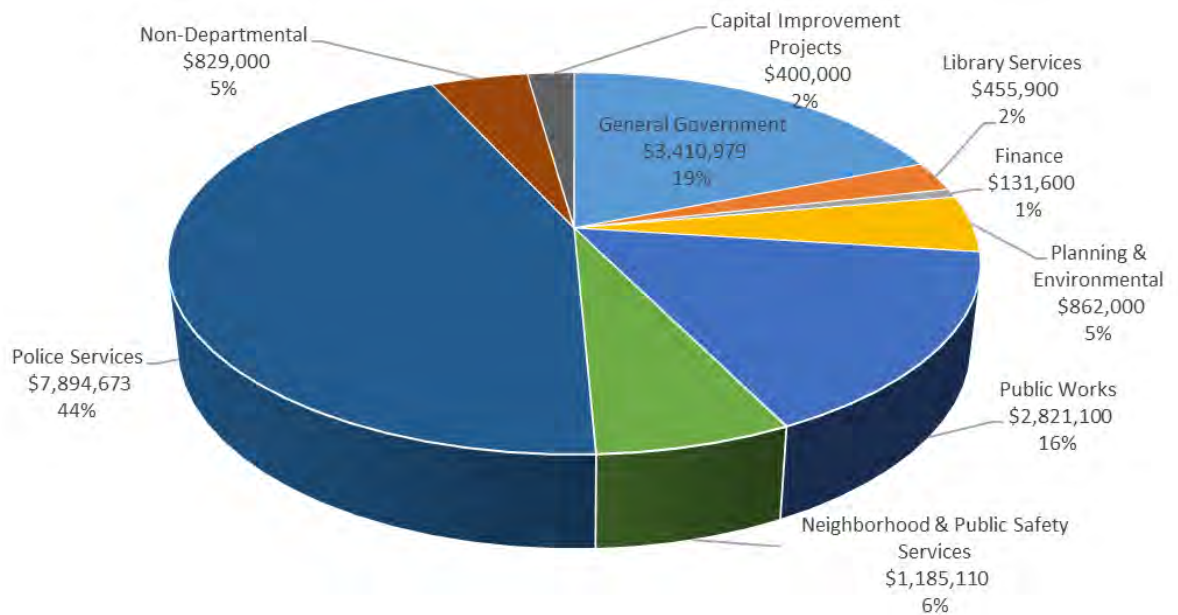
Summary of Appropriations by Category



General Fund Appropriations FY 2020/21 Breakdown



General Funds Appropriations FY 2020/21 Services & Supplies Breakdown with CIP



Summary of General Fund Reserves

General Fund Balance and Reserves

The City has adopted General Fund Reserve Policies and has established the following policy categories as seen in the classification column in the chart below:

Classification	FY 2018/19 Projected Ending Fund Balance	Increases or (Decreases)	FY 2019/20 Projected Ending Fund Balance	Increases or (Decreases)	FY 2020/21 Projected Ending Fund Balance
Contingency	8,083,918	448,287	8,532,205	182,338	8,714,543
Public Facilities	830,108	-	830,108	-	830,108
Capital Equipment	452,122	-	452,122	-	452,122
Compensated Leave	206,995	-	206,995	-	206,995
Risk Management	195,000	5,000	200,000	-	200,000
OPEB UAL	333,500	-	333,500	-	333,500
CalPERS UAL	170,000	-	170,000	-	170,000
CIP Project Funding	-	-	-	-	-
Encumbrances	-	-	-	-	-
Litigation Defense Fund	300,000	-	300,000	-	300,000
Sustainability	-	300,000	300,000	-	300,000
Prepays and Deposit	-	-	-	-	-
Unassigned Fund Balance	3,449,734	165,045	3,614,779	258,695	3,873,474
TOTAL	\$ 14,021,377	\$ 918,333	\$ 14,939,710	\$ 441,032	\$ 15,380,742

The total projected ending balance for FY 2019/20 is \$14.94 million and \$15.38 million in FY 2020/21.

The following are the policies set for each General Fund Reserve classification:

- Contingency is set at 33% of the operating expenditures.
- Public Facilities is based on management discretion.
- Capital Equipment is set at the accumulated depreciation levels from the city maintained fixed asset schedule.
- Compensated Leave is set at 50% of the accumulated leave at year-end.
- Building Maintenance is based on management discretion.
- Risk Management is set at \$200,000 of the operating expenses.
- OPEB UAL is based on management discretion which is ideally determined by the OPEB Actuarial Report.

Summary of General Fund Reserves

- CalPERS UAL was established by Council in Fiscal Year 2014/15.
- CIP Project Funding is determined by year-end CIP budget carryovers.
- Encumbrances are based on purchase orders and special project carryovers at year-end.
- Street Maintenance is based on management discretion.
- Prepaids and Deposits are set with the reported general ledger amount by year-end.
- Unassigned Fund Balance is a moving number that is dependent on actual revenues and expenditures, budgetary balance is shown.

Summary of Other Fund Reserves

Library Special Tax (Fund 501)

In Fiscal Year 18/19 the City received its reserve and Measure L transfer from the City of Santa Barbara for a total amount of \$643,435. To maintain consistency with City reserve policies staff has established fund balance reserve categories, which consists of a contingency reserve (33% or approximately four months of library operating ongoing expenditures), Library Strategic Plan implementation reserve, and a capital equipment reserve. The table below summarizes the recommended fund balance categories for the Library:

Classification	FY 2018/19 Projected Ending Fund Balance	Increase (Decrease)	FY 2019/20 Projected Ending Fund Balance	Increase (Decrease)	FY 2020/21 Projected Ending Fund Balance
Library Strategic Plan Implementation	200,000	-	200,000	-	200,000
Capital Equipment	43,700	(43,700)	-	-	-
Library Reserves	399,735	-	399,735	-	399,735
Total	\$ 643,435	\$ (43,700)	\$ 599,735	\$ -	\$ 599,735

The total projected ending fund balance is \$599,735 for both FY 2019/20 and FY 2020/21.

The following are the policies set for each Library Special Tax Fund Reserve classification:

- Library Strategic Plan Implementation is based on management discretion.
- Capital Equipment is based on management discretion.
- Library Reserves (Contingency) is set at minimum, 33% of the operating expenditures.

The Library Reserve will provide a margin of safety and stability to protect the Library from exposure to economic impacts and provide flexibility when needed. The Library Strategic Plan Implementation is to address underserved areas. The capital equipment reserve is funding set aside for replacement of three self-check machines in FY 19/20, and being recommended for appropriation this new budget cycle in FY 19/20. These projected balances will adjust based on actual activities of revenue and expenditures experienced in the fiscal year.

Summary of Funded Positions



<u>Position</u>	<u>FY 2016/17 Actual</u>	<u>FY 2017/18 Actual</u>	<u>FY 2018/19 Actual</u>	<u>FY 2019/20 Proposed</u>	<u>FY 2020/21 Proposed</u>
GENERAL GOVERNMENT					
City Manager					
City Manager	1.00	1.00	1.00	1.00	1.00
Executive Assistant	0.90	1.00	1.00	1.00	1.00
Deputy City Manager	1.00	1.00	1.00	1.00	1.00
Management Analyst	1.00	1.00	1.00	1.00	1.00
Human Resources Risk Manager	1.00	1.00	1.00	1.00	1.00
Human Resources Analyst	1.00	1.00	1.00	1.00	1.00
Management Assistant	1.00	2.00	2.00	2.00	2.00
City Hall Receptionist	0.90	0.90	0.90	-	-
Office Specialist	-	-	-	0.90	0.90
Total City Manager	7.80	8.90	8.90	8.90	8.90
City Clerk					
City Clerk	1.00	1.00	1.00	1.00	1.00
Deputy City Clerk	1.00	2.00	2.00	2.00	2.00
Records Technician/Recording Clerk	1.00	-	-	-	-
Total City Clerk	3.00	3.00	3.00	3.00	3.00
City Attorney					
City Attorney	1.00	1.00	-	-	-
Deputy City Attorney	1.00	1.00	-	-	-
Assistant City Attorney	-	-	1.00	1.00	1.00
Senior Legal Analyst	1.00	1.00	1.00	-	-
Management Assistant	1.00	-	-	1.00	1.00
Total City Attorney	4.00	3.00	2.00	2.00	2.00
Community Relations					
Community Relations Manager	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	0.50	0.50	0.75	0.75	0.75
Total Community Relations	1.50	1.50	1.75	1.75	1.75
TOTAL GENERAL GOVERNMENT	16.30	16.40	15.65	15.65	15.65
Library - Goleta					
Library Director	-	1.00	1.00	1.00	1.00
Library Assistant I (2 Full- Time, 4 Part-Time)	-	4.50	3.50	3.50	3.50
Library Technician (1 Full- Time, 5 Part-Time)	-	1.88	2.88	2.88	2.88
Librarian III/ Children's Librarian	-	1.00	1.00	1.00	1.00
Management Assistant	-	-	-	1.00	1.00
Supervising Librarian	-	1.00	1.00	1.00	1.00
Total Library - Goleta	-	9.38	9.38	10.38	10.38
Library - Buellton					
Senior Library Technician	-	-	-	1.00	1.00
Library Assistant I (2 Part-Time)	-	-	-	0.75	0.75
Library Technician (1 Part-Time)	-	-	-	0.75	0.75
Total Library - Buellton	-	-	-	2.50	2.50
Library - Solvang					
Senior Library Technician	-	-	-	1.00	1.00
Library Assistant I	-	-	-	-	-
Library Technician (1 Full- Time, 4 Part-Time)	-	-	-	1.50	1.50
Total Library - Solvang	-	-	-	2.50	2.50
TOTAL LIBRARY SERVICES	-	9.38	9.38	15.38	15.38

Summary of Funded Positions



<u>Position</u>	<u>FY 2016/17 Actual</u>	<u>FY 2017/18 Actual</u>	<u>FY 2018/19 Actual</u>	<u>FY 2019/20 Proposed</u>	<u>FY 2020/21 Proposed</u>
FINANCE					
Finance Administration					
Finance Director	1.00	1.00	1.00	1.00	1.00
Accounting Manager	1.00	1.00	1.00	1.00	1.00
Accountant	2.00	2.00	2.00	2.00	2.00
Budget Analyst	-	-	1.00	1.00	1.00
Accounting Specialist	1.00	1.00	1.00	1.00	1.00
Senior Office Specialist	1.00	1.00	1.00	1.00	1.00
TOTAL FINANCE	6.00	6.00	7.00	7.00	7.00
PLANNING & ENVIRONMENTAL REVIEW					
Current Planning					
Planning Director	1.00	1.00	1.00	1.00	1.00
Management Assistant	-	-	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	-	-	-
Permit Technician	0.80	1.00	1.00	1.00	1.00
Planning Manager	1.00	1.00	1.00	1.00	1.00
Supervising Senior Planner	2.00	2.00	2.00	2.00	2.00
Assistant Planner	1.00	1.00	1.00	1.00	1.00
Associate Planner	3.00	3.00	3.00	3.00	3.00
Code Compliance Officer	1.00	1.00	1.00	1.00	1.00
Office Specialist	-	-	-	0.50	0.50
Management Analyst	1.00	-	-	-	-
Total Current Planning	11.80	11.00	11.00	11.50	11.50
Advanced Planning					
Advance Planning Manager	1.00	1.00	1.00	1.00	1.00
Senior Planner	2.00	2.00	2.00	2.00	2.00
Total Advance Planning	3.00	3.00	3.00	3.00	3.00
Sustainability Program					
Sustainability Coordinator	1.00	1.00	1.00	1.00	1.00
Total Sustainability Program	1.00	1.00	1.00	1.00	1.00
TOTAL PLANNING & ENVIRONMENTAL REVIEW	15.80	15.00	15.00	15.50	15.50
PUBLIC WORKS					
Public Works Administration					
Public Works Director	1.00	1.00	1.00	1.00	1.00
Management Assistant	-	0.90	0.90	0.90	0.90
Administrative Assistant	0.90	-	-	-	-
Senior Office Specialist	1.00	1.00	1.00	1.00	1.00
Total Public Works Administration	2.90	2.90	2.90	2.90	2.90
Engineering					
Principal Civil Engineer	1.00	1.00	1.00	1.00	1.00
Assistant Engineer	1.00	1.00	1.00	1.00	1.00
Senior Engineering Technician	1.00	1.00	1.00	1.00	1.00
Public Works Inspector	1.00	1.00	1.00	1.00	1.00
Traffic Engineer	1.00	1.00	1.00	1.00	1.00
Total Engineering	5.00	5.00	5.00	5.00	5.00

Summary of Funded Positions



<u>Position</u>	<u>FY 2016/17 Actual</u>	<u>FY 2017/18 Actual</u>	<u>FY 2018/19 Actual</u>	<u>FY 2019/20 Proposed</u>	<u>FY 2020/21 Proposed</u>
Facilities Maintenance					
Facilities Maintenance Technician	-	-	-	-	1.00
Total Facilities	-	-	-	-	1.00
Parks and Open Spaces					
Lead Maintenance Worker	1.00	-	-	-	-
Maintenance Worker II	3.00	3.00	3.00	3.00	3.00
Maintenance Worker I	1.00	1.00	-	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Parks & Open Spaces Manager	-	-	-	1.00	1.00
Total Parks and Open Spaces	6.00	5.00	4.00	6.00	6.00
Capital Improvement					
Deputy Public Works Director	1.00	1.00	1.00	1.00	1.00
Senior Project Engineer	3.00	2.00	2.00	2.00	2.00
Senior Management Analyst	-	1.00	1.00	1.00	1.00
Management Analyst	1.00	-	-	-	-
Assistant Engineer	-	-	-	1.00	1.00
Total Capital Improvement	5.00	4.00	4.00	5.00	5.00
Street Maintenance					
Public Works Manager	1.00	1.00	1.00	1.00	1.00
Public Works Supervisor	-	1.00	1.00	1.00	1.00
Administrative Assistant	-	-	-	-	-
Lead Maintenance Worker	1.00	-	-	-	-
Maintenance Worker I	-	-	2.00	1.00	1.00
Maintenance Worker II	1.00	1.00	1.00	1.00	1.00
Total Street Maintenance	3.00	3.00	5.00	4.00	4.00
Solid Waste and Environmental Services					
Environmental Services Coordinator	1.00	1.00	1.00	1.00	1.00
Public Works Director	-	-	-	-	-
Deputy Public Works Director	-	-	-	-	-
Administrative Assistant	-	-	-	-	-
Management Assistant	-	-	-	-	-
Senior Office Specialist	-	-	-	-	-
Management Analyst	-	-	-	-	-
Senior Management Analyst	-	-	-	-	-
Assistant Engineer	-	1.00	1.00	1.00	1.00
Total Solid Waste and Environmental Services	1.00	2.00	2.00	2.00	2.00
TOTAL PUBLIC WORKS	22.90	21.90	22.90	24.90	25.90

Summary of Funded Positions



Position	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Proposed	FY 2020/21 Proposed
NEIGHBORHOOD SERVICES AND PUBLIC SAFETY					
Neighborhood Services					
Neighborhood Services & Public Safety Director	1.00	1.00	1.00	1.00	1.00
Senior Project Manager	1.00	1.00	1.00	-	-
Emergency Services Coordinator	-	-	1.00	1.00	1.00
Management Analyst	-	-	-	1.00	1.00
Code Enforcement Officer	-	-	-	-	-
Management Assistant	1.00	1.00	-	1.00	1.00
Total Neighborhood Services	3.00	3.00	3.00	4.00	4.00
Economic Development					
Economic Development Coordinator	1.00	1.00	-	-	-
Senior Project Manager	-	-	1.00	1.00	1.00
Total Economic Development	1.00	1.00	1.00	1.00	1.00
Parks & Recreation					
Parks and Recreation Manager	1.00	1.00	1.00	1.00	1.00
Management Assistant	-	-	-	-	-
Management Analyst	-	-	-	-	-
Total Parks & Recreation	1.00	1.00	1.00	1.00	1.00
TOTAL NEIGHBORHOOD SERVICES & PUBLIC SAFETY	5.00	5.00	5.00	6.00	6.00
GRAND TOTAL	66.00	73.68	74.93	84.43	85.43

Summary of Elected / Appointed Officials



Type	No. of Positions	Compensation	Benefits
City Council (Elected)			
Mayor	1	\$50,561 per year †	R/F
Mayor Pro Tempore	1	\$42,134 per year †	R/F
Council Members	3		R/F
<i>10% increase in FY 2018/19</i>			
Parks & Recreation Commission (Appointed)			
Total Commissioners:	7	\$50.00 per meeting	Non-Benefited
Design & Review Board (Appointed)			
Total Members:	7	\$50.00 per meeting	Non-Benefited
Library Advisory Commission			
Total Commissioners:	5	\$50.00 per meeting	Non-Benefited
Planning Commission (Appointed)			
Total Commissioners:	5	\$100.00 per meeting	Non-Benefited
Public Tree Advisory Commission (Appointed)			
Total Commissioners:	7	\$100.00 per meeting	Non-Benefited
Public Engagement Commission (Appointed)			
Total Commissioners:	7	\$50.00 per meeting	Non-Benefited
Retirement (R):	CalPERS Classic Members 2% @ 55 Pension Plan or CalPERS PEPRA Members 2% @ 62 Pension Plan		
Flex Benefit (F):	City-paid premiums for Health/Dental/Vision Insurance, limited to the annual health allowance amount		

† With the passage of the Measure W2018, the salary increased to \$42,134 for Council members and \$50,561 for the Mayor. This became effective in December 2018. The Mayor and Councilmembers are also eligible for health insurance benefits. If they opt in, then the City pays the premium. The salaries will be adjusted annually, beginning December 2020. The salary for the Mayor shall be 90% and each member of the City Council shall be 75% of the nonfamily household median income amounts for the City of Goleta as published annually by the United States Census Bureau.

Department Description:

General Government includes the City Council, City Manager, City Clerk, City Attorney, Community Relations, and Support Services. The City Council serves as the legislative body of the City and formulates policies in response to the needs, values and interests of the citizens. The City Manager is appointed by the City Council to serve as the Chief Executive Officer of the organization and is responsible for: implementing the policies and programs established by the City Council; preparing and implementing the annual budget; and hiring all City employees. The City Manager's office is also responsible for public outreach and education, human resources, information technologies, risk management, library services, and City Council policy implementation.

The General Government department also includes the City Clerk and City Attorney. The City Clerk is responsible for the management and maintenance of all official City records; preparation of City Council and other special meeting agendas and minutes; preparation and certification of all official City documents; administration of City elections and ballot measures related to City issues; receiving and responding to public records requests; and publishing notices and ordinances. The City Attorney is appointed by the City Council and works on all matters pertaining to litigation, legal advice, and the establishment of local policies, ordinances, and contracts.

Fiscal Years 2018/19 Accomplishments:

City Council

- ❖ Adopted a two-year budget plan for fiscal years 2019/20 and 2020/21
- ❖ Held 20 City Council meetings, 11 special meetings, and 4 workshops
- ❖ Appointed 3 members to the Planning Commission, 4 members to the Public Tree Advisory Commission, 1 member to the Parks and Recreation Commission, 1 member to the Design Review Board, and 5 members to the Library Advisory Commission
- ❖ Presented 181 recognition items to various community groups and individuals

City Manager

- ❖ Updated the City's Legislative Platform for the 2018 legislative session
- ❖ Sent 12 letters to legislators, adopted 2 resolutions and made numerous calls as part of the City's legislative advocacy program

Studied the feasibility of managing the Buellton and Solvang Libraries, developed a cost recovery model, and executed first-year agreements for library management services at these locations

General Government 1000

City Clerk

- ❖ Completed 98 public records requests on time
- ❖ Held 60 Commission meetings

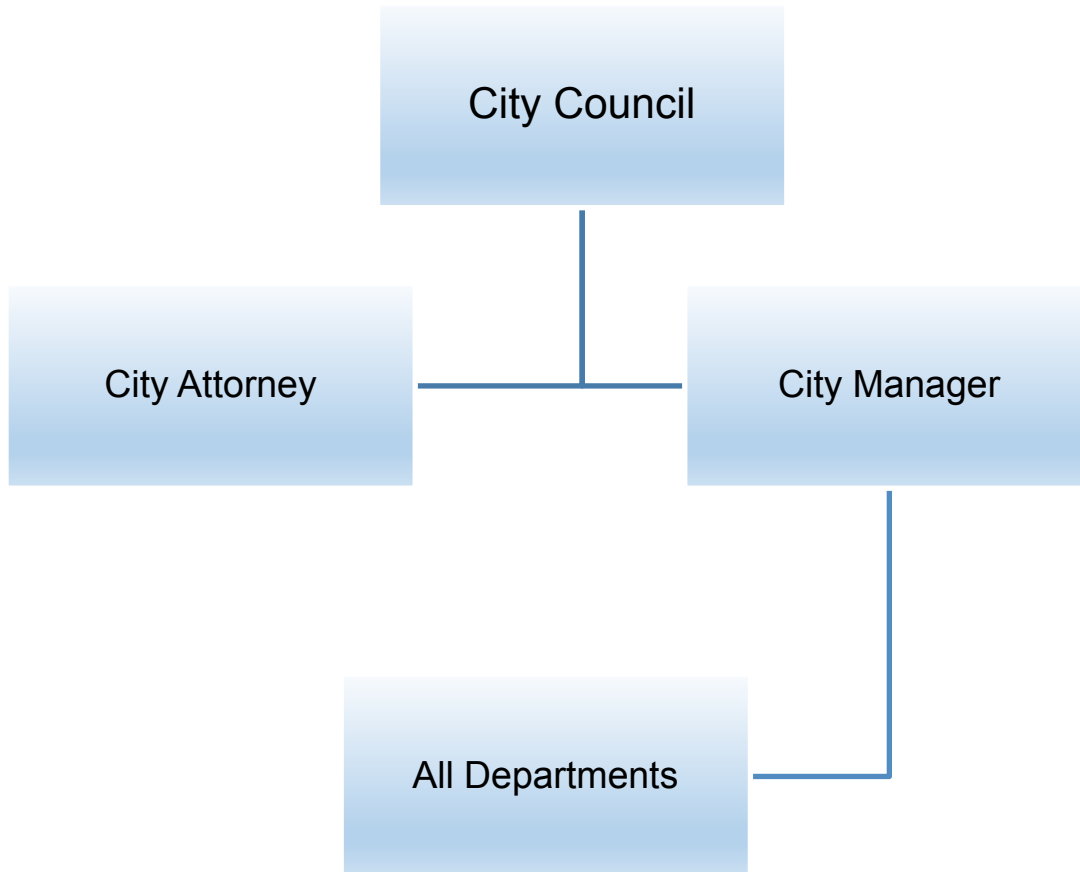
Community Relations

- ❖ Increased social media presence and interaction with Facebook, Twitter, YouTube, Pinterest, and Nextdoor
- ❖ Successfully completed two State of the City events, one Dam Dinner event, the Jonny D. Wallis Neighborhood Park Opening Celebration and numerous public outreach workshops and events
- ❖ Launched the inaugural LEAD Goleta (Learn Empower Advocate Discuss) community academy
- ❖ Spearheaded the Public Engagement Commission including recruitment of a Youth Commissioner
- ❖ Worked with True North Research, Inc, on a community survey (the first one since 2008)
- ❖ Developed a website specific to the Goleta Valley Library with styling aligned with the City of Goleta website
- ❖ Began a partnership with Isla Vista Youth Projects (IVYP) for Spanish Engagement services

Support Services

- ❖ Conducted 13 recruitments and completed 12 employee training sessions
- ❖ Completed approximately 1,000 IT service requests and replaced an estimated 12 workstations

GENERAL GOVERNMENT ORGANIZATION CHART



Program Description:

The City Council, as the policy making body of City government, is charged by law with meeting all the obligations and responsibilities of the City through the use of its general legislative powers. The Council also serves as the Public Financing Authority. The Councilmembers are elected to at-large seats and bear ultimate responsibility for the competent, responsive, fiscally sound functioning of the diverse offices, divisions, and departments, which form the City government.

The Mayoral seat is directly elected by Goleta voters and serves a two-year term, whereas the other City Councilmembers serve for four-year terms.

The Council is directly responsible for the hiring and performance of the City Manager and the City Attorney.

Operational Objectives:

- ❖ Biennially update the City's Strategic Plan with the adoption of the City's two-year budget to reflect Council's priorities
- ❖ Protect the City's financial health with sound fiscal policies and adopt a balanced budget by June 30 of each year
- ❖ Hold semi-monthly Council meetings and special meetings and workshops as needed
- ❖ Appoint members to the City advisory boards and commissions
- ❖ Respond to constituent inquiries

Performance Measures and Workload Indicators:

Measure	FY 2016/17 Actuals	FY 2017/18 Actuals	FY 2018/19 Projected	FY 2019/20 Proposed	FY 2020/21 Proposed
Performance Measures:					
Strategic Plan updated within established timeframes	Biennial update completed by June 30, 2017	Biennial update completed by June 30, 2019	Biennial update completed by June 30, 2019	Biennial update completed by June 30, 2021	Biennial update completed by June 30, 2021
Annual budget adopted within established timeframes	Budget adopted on June 6, 2017	Budget adopted on June 5, 2018	Budget adopted on June 18, 2019	Budget adopted by June 30, 2020	Budget adopted by June 30, 2021
Workload Indicators:					
Number of City Council meetings held (regular and special)	41	28	31	28	32
Number of board and commission appointments made	11	13	13	14	14

Department Summary

Expenditures	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Amended	FY 2019/20 Adopted	FY 2020/21 Adopted
Salaries & Benefits	\$ 62,085	\$ 64,781	\$ 220,800	\$ 276,900	\$ 277,800
Supplies & Services	640,520	694,122	675,696	147,800	148,800
Capital Outlay	-	-	-	-	-
Total	\$ 702,605	\$ 758,903	\$ 896,496	\$ 424,700	\$ 426,600

City Council 1100



		FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Amended	FY 2019/20 Adopted	FY 2020/21 Adopted
GENERAL FUND - 101						
Council Compensation	101-5-1100-001	\$ 33,449	\$ 35,100	\$ 142,600	\$ 219,400	\$ 219,400
Retirement	101-5-1100-050	1,159	1,947	17,300	15,600	16,500
Social Security & Medicare	101-5-1100-051	608	425	2,500	9,200	9,200
Deferred Compensation	101-5-1100-052	-	-	-	-	-
Life Insurance	101-5-1100-056	-	-	400	1,000	1,000
Long Term Disability	101-5-1100-057	-	-	600	1,100	1,100
Benefit Plan Allowance	101-5-1100-058	26,868	27,309	57,400	30,600	30,600
Unemployment Insurance	101-5-1100-062	-	-	-	-	-
SALARIES & BENEFITS		\$ 62,085	\$ 64,781	\$ 220,800	\$ 276,900	\$ 277,800
Memberships & Dues	101-5-1100-101	\$ 11,700	\$ 11,800	\$ 12,350	\$ 12,500	\$ 12,900
Conferences, Meetings & Travel	101-5-1100-102	-	-	-	3,600	3,600
Conference & Travel - Aceves	101-5-1100-102.01	4,221	5,019	6,000	6,000	6,000
Conferences & Travel - Bennett	101-5-1100-102.02	5,895	4,068	271	-	-
Confer. & Travel - Perotte	101-5-1100-102.08	3,098	2,504	6,000	6,000	6,000
Conference & Travel-Farr	101-5-1100-102.09	191	-	-	-	-
Conferences & Travel - Vallejo	101-5-1100-102.10	291	-	-	-	-
Conferences & Travel - Kasdin	101-5-1100-102.11	2,901	1,321	6,000	6,000	6,000
Conferences & Travel -Richards	101-5-1100-102.12	3,159	2,213	6,000	6,000	6,000
Conference & Travel - Kyriaco	101-5-1100-102.13	-	-	5,729	6,000	6,000
Mileage Reimbursement	101-5-1100-104	487	212	1,000	800	800
Special Department Supplies	101-5-1100-111	545	264	500	400	400
Books & Subscriptions	101-5-1100-114	282	108	200	200	200
Printing & Copying	101-5-1100-115	-	-	100	-	-
Postage & Mailing	101-5-1100-116	-	-	100	-	-
Advertising	101-5-1100-117	-	-	100	-	-
Other Charges	101-5-1100-203	563	-	300	300	300
Community Projects	101-5-1100-220	76,535	74,500	68,546	100,000	100,000
Support to Other Agencies	101-5-1100-223	530,654	592,114	562,500	-	-
Professional Services	101-5-1100-500	-	-	-	-	600
Contract Svcs - Other	101-5-1100-550	-	-	-	-	-
SUPPLIES & SERVICES		\$ 640,520	\$ 694,122	\$ 675,696	\$ 147,800	\$ 148,800
Furnishings	101-5-1100-703	\$ -	\$ -	\$ -	\$ -	\$ -
CAPITAL OUTLAY		\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL EXPENDITURES - 101		\$ 702,605	\$ 758,903	\$ 896,496	\$ 424,700	\$ 426,600
PARK DEV. FEES - 221						
Support to Other Agencies	221-5-1100-223	\$ -	\$ -	\$ -	\$ -	\$ -
SUPPLIES & SERVICES		\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL EXPENDITURES - 221		\$ -	\$ -	\$ -	\$ -	\$ -
GRAND TOTAL EXPENDITURES		\$ 702,605	\$ 758,903	\$ 896,496	\$ 424,700	\$ 426,600

City Council 1100



LINE-ITEM DETAIL	GL Account	FY 2019/20 Adopted	FY 2020/21 Adopted
Memberships & Dues Beacon	101-5-1100-101	\$ 12,500 12,500	\$ 12,900 12,900
Conferences, Meetings & Travel Group Meals for Night Meetings	101-5-1100-102	\$ 3,600 3,600	\$ 3,600 3,600
Professional Services City Council Portait	101-5-1100-500	- -	\$ 600 600

Program Description:

The City Manager's office is responsible for the implementation of City Council policy by directing and coordinating the operations of the City and providing leadership and direction to all City departments in the administration of their operations. The City Manager is the Chief Executive Officer and is responsible for providing direct support to the City Council in developing and executing policy. The City Manager is responsible for managing the day-to-day operations of the City and ensuring sound fiscal and monetary practices and policies and is also responsible for public outreach and education, human resources, information technologies, risk management, and library services. The City Manager is supported by a Deputy City Manager.

Operational Objectives:

- ❖ Present Council with a Strategic Plan and a balanced budget
- ❖ Ensure the City Council is fully informed about City issues
- ❖ Provide clear and concise direction to the Executive Management Team
- ❖ Provide effective representation of the City's interest at regional, state, and federal levels
- ❖ Prepare a Legislative Platform for annual adoption by the City Council in December of each year

Strategic Objectives:

- ❖ Evaluate and refine the formalized process for providing support to other agencies by establishing specific program and service categories and a funding and management process specific to each category
- ❖ Provide timely feedback on responses to issues and resolutions to citizen complaints
- ❖ Provide initial response to calls and emails from City Council and the public within one business day
- ❖ Track requests made by the City Council and citizens to ensure all requests are answered in a timely manner
- ❖ Study the feasibility of pursuing state or historic registry listing for the Goleta Community Center
- ❖ Investigate future management options for the Goleta Valley Community Center and secure a long-term agreement for management of the facility and operations

Performance Measures and Workload Indicators:

Description	FY 2016/17 Actuals	FY 2017/18 Actuals	FY 2018/19 Projected	FY 2019/20 Proposed	FY 2020/21 Proposed
Performance Measures:					
Percentage of City departments' performance objectives achieved	80%	85%	95%		
Provide initial response to calls and emails from City Council and the public within one business day	N/A	100%	95%		
Present a balanced budget to Council each June	Budget adopted on June 6, 2017	Budget adopted by June 30, 2018	Budget adopted by June 30, 2019		
Legislative Platform adopted within established time frame	Platform adopted on December 20, 2016	Platform adopted in December 2017	Platform adopted by December 2018		
Percentage completion: Establish service categories for Support to Other Agencies funding and develop a budgeting and management process specific to each category	N/A	N/A	50%	100%	100%

Percentage implementation of changes associated with the organizational assessment of City Manager's Office and Neighborhood Services Department	N/A	N/A	0%	100%	100%
Percentage completion of the evaluation of employee parking needs in Old Town	N/A	N/A	0%	75%	100%
Workload Indicators:					
Number of City Council's Strategic Goals achieved	23	No data available	8	Pending	Pending
Number of weekly updates and briefing memos issued to the City Council	48	60	60	60	60
Number of new legislative bills supported or opposed through City Council action	15	8	5	10	10

Department Summary					
Positions	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Amended	FY 2019/20 Adopted	FY 2020/21 Adopted
City Manager	1.00	1.00	1.00	1.00	1.00
Executive Assistant	0.90	1.00	1.00	1.00	1.00
Deputy City Manager	1.00	1.00	1.00	1.00	1.00
Management Analyst	1.00	1.00	1.00	1.00	1.00
Human Resources Risk Manager	1.00	1.00	1.00	1.00	1.00
Human Resources Analyst	1.00	1.00	1.00	1.00	1.00
Management Assistant	1.00	2.00	2.00	2.00	2.00
City Hall Receptionist	0.90	0.90	-	-	-
Office Specialist	-	-	-	0.90	0.90
Total	7.80	8.90	8.00	8.90	8.90

Expenditures	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Amended	FY 2019/20 Adopted	FY 2020/21 Adopted
Salaries & Benefits	\$ 1,001,547	\$ 1,156,108	\$ 1,308,000	\$ 1,382,900	\$ 1,434,900
Supplies & Services	189,970	192,684	160,560	236,200	236,200
Capital Outlay	-	-	-	-	-
Total	\$ 1,191,516	\$ 1,348,792	\$ 1,468,560	\$ 1,619,100	\$ 1,671,100

City Manager 1200



		<u>FY 2016/17</u>	<u>FY 2017/18</u>	<u>FY 2018/19</u>	<u>FY 2019/20</u>	<u>FY 2020/21</u>
		<u>Actual</u>	<u>Actual</u>	<u>Amended</u>	<u>Adopted</u>	<u>Adopted</u>
GENERAL FUND - 101	GL Account					
Regular Salaries	101-5-1200-001	\$ 794,079	\$ 911,311	\$ 1,019,200	\$ 1,069,200	\$ 1,107,500
Part Time Salaries	101-5-1200-002	-	-	-	-	-
Overtime	101-5-1200-003	2,165	3,576	-	-	-
Retirement	101-5-1200-050	72,744	85,726	103,200	126,600	139,500
Social Security & Medicare	101-5-1200-051	12,347	13,764	17,600	18,300	18,800
Deferred Compensation	101-5-1200-052	8,000	7,846	8,000	8,000	8,000
Health Insurance	101-5-1200-053	-	-	-	-	-
Dental COBRA	101-5-1200-054	-	-	-	-	-
Vision COBRA	101-5-1200-055	-	-	-	-	-
Life Insurance	101-5-1200-056	1,833	2,129	2,800	3,100	3,300
Long-Term Disability	101-5-1200-057	2,134	2,484	4,700	5,000	5,100
Benefit Plan Allowance	101-5-1200-058	93,945	113,779	136,200	136,200	136,200
Relocation Expense	101-5-1200-059	-	-	-	-	-
Auto Allowance	101-5-1200-060	11,558	12,580	13,200	13,400	13,400
Phone Allowance	101-5-1200-061	2,741	2,912	3,100	3,100	3,100
SALARIES & BENEFITS		\$ 1,001,547	\$ 1,156,108	\$ 1,308,000	\$ 1,382,900	\$ 1,434,900
Memberships & Dues	101-5-1200-101	\$ 28,618	\$ 35,730	\$ 34,487	\$ 36,500	\$ 36,500
Conferences, Meetings & Travel	101-5-1200-102	7,046	14,543	14,000	14,000	14,000
Training	101-5-1200-103	25	450	500	500	500
Mileage Reimbursement	101-5-1200-104	118	-	200	100	100
Special Department Supplies	101-5-1200-111	926	830	243	1,000	1,000
Books & Subscriptions	101-5-1200-114	-	274	200	100	100
Printing & Copying	101-5-1200-115	-	-	300	-	-
Postage & Mailing	101-5-1200-116	30	-	200	-	-
Advertising	101-5-1200-117	-	-	-	-	-
Utilities - Telephone	101-5-1200-140	-	-	-	-	-
Other Charges	101-5-1200-203	-	-	200	-	-
Support to Other Agencies	101-5-1200-223	1,500	1,500	-	-	-
Maintenance - Vehicles	101-5-1200-410	-	-	-	-	-
Professional Services	101-5-1200-500	151,707	139,357	110,231	184,000	184,000
Prof Svcs - Temp Staff	101-5-1200-501	-	-	-	-	-
SUPPLIES & SERVICES		\$ 189,970	\$ 192,684	\$ 160,560	\$ 236,200	\$ 236,200
TOTAL EXPENDITURES - 101		\$ 1,191,516	\$ 1,348,792	\$ 1,468,560	\$ 1,619,100	\$ 1,671,100
GRAND TOTAL EXPENDITURES		\$ 1,191,516	\$ 1,348,792	\$ 1,468,560	\$ 1,619,100	\$ 1,671,100

City Manager 1200



LINE-ITEM DETAIL	<u>GL Account</u>	<u>FY 2019/20 Adopted</u>	<u>FY 2020/21 Adopted</u>
Memberships & Dues	101-5-1200-101	\$ 36,500	\$ 36,500
National League of Cities		1,900	1,900
League of California Cities		13,200	13,200
League of California Cities - Channel Counties Division		200	200
Employment Relations Consortium		4,900	4,900
California Coastal Trail Association		800	800
Coastal Housing Partnership		2,300	2,300
UCSB Economic Forecast Project		1,400	1,400
ICMA		1,400	1,400
LAFCO		9,500	9,500
MMASC - Municipal Mgmt Assoc of So CA		100	100
CCMF - California City Mgmt Foundation		800	800
Professional Services	101-5-1200-500	\$ 184,000	\$ 184,000
Management Audit Services		50,000	50,000
Ballot Measure Public Polling/Outreach		-	-
Special Services as Needed		50,000	50,000
Finance Dept. Management Audit		-	-
Helyne Meshar & Associates		24,000	24,000
Citygate Associates		-	-
Angela Antenore & Associates		10,000	10,000

Program Description:

The City Clerk's office maintains custody, control, filing, and storage of official City documents and records pertaining to the operation of City government, maintains the City seal, certifies and attests to official documents of the City, ensures timely publication and posting of legal notices in compliance with the Ralph M. Brown Act, responds to public record requests in a timely manner and administers the City's General Municipal Elections. The City Clerk coordinates Fair Political Practices Commission filings including the Statement of Economic Interests and Campaign Disclosures. The City Clerk's Office also works with the City Council, City Manager, Department Directors, and the public. The Clerk's Office is responsible for overseeing the preparation of the meeting agendas and minutes for the City Council, the Goleta RDA Successor Agency, the Parks and Recreation Commission and the Public Tree Advisory Commission, as well as, facilitating the Ordinance Review Committee in cooperation with the Office of the City Attorney. The City Clerk is responsible for the continuous updating of the Goleta Municipal Code. The department is also responsible for assisting in the recruitment of residents to serve on various City Council advisory boards, commissions, and committees. The City Clerk's office manages Goleta Channel 19 content and the televising of government meetings.

Operational Objectives:

- ❖ Administer the November 3, 2020 General Municipal Election to elect two councilmembers and one mayor
- ❖ Prepare Agendas and Minutes for all City Council meetings
- ❖ Process City Council approved ordinances, resolutions, agreements, contracts, and deeds and certifying administrative record of actions.
- ❖ Conduct annual board and commission recruitment, appointment, training and recognitions program
- ❖ Codification of the Zoning Ordinance in FY 2018/19
- ❖ Ensure receipt of compliance certificates for required ethics training for Mayor and Councilmembers and members, designated boards and commissions and staff.
- ❖ Maintain 100% timely filing rate for statement of economic interest
- ❖ Complete 100% of City Council meeting minutes accurately within five working days
- ❖ Oversee the Records Management program and prepare annual reports on each department's progress in meeting the program goals.
- ❖ Prepare Recognition items approved by the City's Recognition Committee

- ❖ Implement an online web portal to provide public access to Adopted City Ordinances and Resolutions
- ❖ Work with the City Attorney’s office to prepare for the 2022 District Elections

Strategic Objectives:

- ❖ Implement the change to evening-only Council meetings
- ❖ Create district maps for 2022 election

Performance Measures and Workload Indicators:

Description	FY 2016/17 Actuals	FY 2017/18 Actuals	FY 2018/19 Projected	FY 2019/20 Proposed	FY 2020/21 Proposed
Performance Measures:					
Complete the change to evening-only Council meetings	N/A	N/A	N/A	Complete	N/A
Percentage complete: Create district maps for 2022 election	N/A	N/A	N/A	0%	50%
Number of completed responses to Public Records Requests within two working days or the requested deadline	73	76	98	90	90
Percentage of maintaining a timely filing rate for statement of economic interest (Target 100%)	100%	100%	100%	100%	100%
Percentage of Council meeting minutes completed accurately within 5 working days (Target 100%)	95%	95%	95%	100%	100%
Number of Recognition Items Completed	120	95	181	130	130

Workload Indicators:					
Number of recruitments, appointments, orientations and trainings coordinated for the Boards, Commissions and Committees	11	13	22	11	10
Number of agenda items brought to City Council	New measure as of FY 2019/20	New measure as of FY 2019/20	273	280	250
Number of contracts/ agreements brought to City Council for approval	New measure as of FY 2019/20	New measure as of FY 2019/20	78	80	75
Number of City Council meetings held (regular and special)	New measure as of FY 2019/20	New measure as of FY 2019/20	31	28	32
Number of Commission meetings	New measure as of FY 2019/20	New measure as of FY 2019/20	60	55	55

Department Summary

Positions	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Amended	FY 2019/20 Adopted	FY 2020/21 Adopted
City Clerk	1.00	1.00	1.00	1.00	1.00
Deputy City Clerk	1.00	2.00	2.00	2.00	2.00
Records Technician/Recording Clerk	1.00	-	-	-	-
Total	3.00	3.00	3.00	3.00	3.00

Expenditures	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Amended	FY 2019/20 Adopted	FY 2020/21 Adopted
Salaries & Benefits	\$ 379,147	\$ 390,089	\$ 405,000	\$ 420,800	\$ 437,000
Supplies & Services	89,968	39,854	114,288	84,300	161,300
Capital Outlay	1,814	-	-	-	-
Total	\$ 470,928	\$ 429,942	\$ 519,288	\$ 505,100	\$ 598,300

		FY 2016/17	FY 2017/18	FY 2018/19	FY 2019/20	FY 2020/21
		Actual	Actual	Amended	Adopted	Adopted
GENERAL FUND - 101	GL Account					
Regular Salaries	101-5-1300-001	\$ 303,365	\$ 310,772	\$ 317,200	\$ 327,300	\$ 339,400
Overtime	101-5-1300-003	877	-	-	-	-
Retirement	101-5-1300-050	28,233	30,423	33,300	38,800	42,700
Medicare	101-5-1300-051	4,604	4,598	5,400	5,600	5,700
Deferred Compensation	101-5-1300-052	-	-	-	-	-
Life Insurance	101-5-1300-056	657	737	900	900	1,000
Long-Term Disability	101-5-1300-057	881	953	1,500	1,500	1,500
Benefit Plan Allowance	101-5-1300-058	39,810	41,885	45,900	45,900	45,900
Phone Allowance	101-5-1300-061	720	720	800	800	800
Unemployment Insurance	101-5-1300-062	-	-	-	-	-
SALARIES & BENEFITS		\$ 379,147	\$ 390,089	\$ 405,000	\$ 420,800	\$ 437,000
Memberships & Dues	101-5-1300-101	\$ 666	\$ 900	\$ 900	\$ 900	\$ 900
Conferences, Meetings & Travel	101-5-1300-102	2,313	116	6,400	5,600	5,600
Mileage Reimbursement	101-5-1300-104	156	-	1,100	1,100	1,100
Special Department Supplies	101-5-1300-111	1,848	4,625	6,035	1,900	1,900
Employee Recognition & Awards	101-5-1300-113	1,875	946	4,500	2,500	2,500
Books & Subscriptions	101-5-1300-114	1,240	1,271	1,488	1,500	1,500
Postage & Mailing	101-5-1300-116	-	-	-	-	-
Advertising	101-5-1300-117	1,133	1,061	2,000	3,500	3,500
Minor Equipment	101-5-1300-118	-	-	-	-	-
Election Costs	101-5-1300-120	61,570	1,012	33,065	-	25,000
Professional Services	101-5-1300-500	13,327	22,070	32,300	55,300	107,300
Prof Svcs - Temp Staff	101-5-1300-501	5,841	7,280	12,000	12,000	12,000
Contract Services	101-5-1300-550	-	-	-	-	-
SUPPLIES & SERVICES		\$ 89,968	\$ 39,281	\$ 99,788	\$ 84,300	\$ 161,300
Computer Technology	101-5-1300-707	\$ 1,814	\$ -	\$ -	\$ -	\$ -
CAPITAL OUTLAY		\$ 1,814	\$ -	\$ -	\$ -	\$ -
TOTAL EXPENDITURES - 101		\$ 470,928	\$ 429,370	\$ 504,788	\$ 505,100	\$ 598,300
PUBLIC, EDUCATION, GOVERNMENT FEES - 503						
Professional Services	503-5-1300-500	\$ -	\$ 573	\$ 14,500	\$ -	\$ -
SUPPLIES & SERVICES		\$ -	\$ 573	\$ 14,500	\$ -	\$ -
TOTAL EXPENDITURES - 503		\$ -	\$ 573	\$ 14,500	\$ -	\$ -
GRAND TOTAL EXPENDITURES		\$ 470,928	\$ 429,942	\$ 519,288	\$ 505,100	\$ 598,300

LINE-ITEM DETAIL	<u>GL Account</u>	<u>FY 2019/20 Adopted</u>	<u>FY 2020/21 Adopted</u>
Election Costs	101-5-1300-120	\$ -	\$ 25,000
General Municipal Election (Council/Mayor) (1T)		-	18,000
General Municipal Election (Proposed measure) (1T)		-	7,000
		-	-
Professional Services	101-5-1300-500	\$ 55,300	\$ 214,600
Zoning Ordinance Codification (1T)		8,000	-
Zoning Ordinance Codification (Ongoing)		4,000	4,000
Media Services (DRB, PC, CC)		30,000	30,000
Media Services - Public Works (5400) (PTAC)		2,000	2,000
Media Services - Neighborhood Services (6500) (Parks & Rec Commission)		2,000	2,000
Media Services - Community Relations (1500) (PEC)		2,500	2,500
Media Services - Library Services (1700) (LAC)		2,500	2,500
Video Services - State of the City		2,000	2,000
Records Retention (ongoing)		1,000	1,000
Media Archive		1,300	1,300
District Election Services		-	60,000

City Attorney 1400



Program Description:

The City Attorney’s office provides the City with comprehensive legal services. Services include, but are not limited to, the writing of City ordinances, contracts and agreements; review and advice on planning-related policies and development proposals and land-use issues; tracking of pertinent laws, statutes, and legislative issues effecting the City; and, assistance with personnel matters, code enforcement issues, and the establishment of Council policies and legal strategies.

Program Expenditures Summary:

Department Summary					
Positions	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Amended	FY 2019/20 Proposed	FY 2020/21 Proposed
City Attorney	1.00	1.00	-	-	-
Deputy City Attorney	1.00	1.00	-	-	-
Assistant City Attorney	-	-	1.00	1.00	1.00
Senior Legal Analyst	1.00	1.00	1.00	-	-
Management Assistant	1.00	-	-	1.00	1.00
Total	4.00	3.00	2.00	2.00	2.00
Expenditures	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Amended	FY 2019/20 Proposed	FY 2020/21 Proposed
Salaries & Benefits	\$ 755,096	\$ 305,945	\$ 331,900	\$ 310,560	\$ 333,660
Supplies & Services	821,293	413,318	581,850	592,600	597,280
Capital Outlay	1,814	-	-	-	-
Total	\$ 1,578,202	\$ 719,262	\$ 913,750	\$ 903,160	\$ 930,940

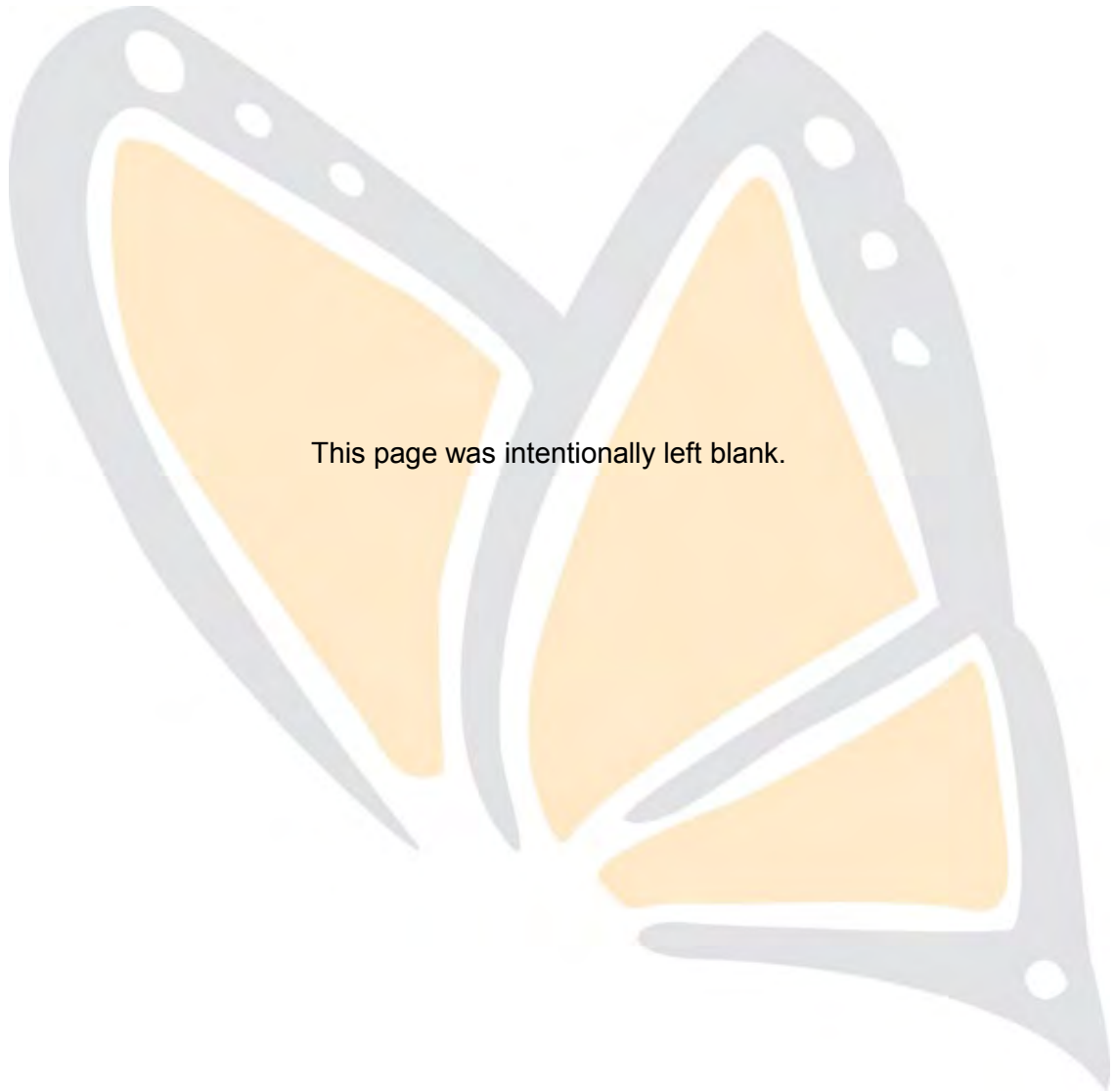
Department Summary					
Positions	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Amended	FY 2019/20 Adopted	FY 2020/21 Adopted
City Attorney	1.00	1.00	-	-	-
Deputy City Attorney	1.00	1.00	-	-	-
Assistant City Attorney	-	-	1.00	1.00	1.00
Senior Legal Analyst	1.00	1.00	1.00	-	-
Management Assistant	1.00	-	-	1.00	1.00
Total	4.00	3.00	2.00	2.00	2.00

Expenditures	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Amended	FY 2019/20 Adopted	FY 2020/21 Adopted
Salaries & Benefits	\$ 755,096	\$ 305,945	\$ 331,900	\$ 310,560	\$ 333,660
Supplies & Services	821,293	413,318	581,850	592,600	597,280
Capital Outlay	1,814	-	-	-	-
Total	\$ 1,578,202	\$ 719,262	\$ 913,750	\$ 903,160	\$ 930,940

City Attorney 1400



		FY 2016/17	FY 2017/18	FY 2018/19	FY 2019/20	FY 2020/21
		Actual	Actual	Amended	Adopted	Adopted
GENERAL FUND - 101	GL Account					
Regular Salaries	101-5-1400-001	\$ 617,596	\$ 246,236	\$ 258,200	\$ 235,400	\$ 253,400
Part Time Salaries	101-5-1400-002	16,876	-	-	-	-
Overtime	101-5-1400-003	-	-	-	-	-
Retirement	101-5-1400-050	45,263	26,591	29,800	31,600	36,200
Social Security & Medicare	101-5-1400-051	10,490	3,822	4,400	4,000	4,300
Deferred Compensation	101-5-1400-052	4,154	-	-	-	-
Health Insurance	101-5-1400-053	-	-	-	-	-
Life Insurance	101-5-1400-056	1,100	583	700	600	700
Long-Term Disability	101-5-1400-057	1,306	794	1,200	1,100	1,200
Benefit Plan Allowance	101-5-1400-058	47,785	26,959	30,600	30,600	30,600
Auto Allowance	101-5-1400-060	4,774	-	4,800	4,900	4,900
Phone Allowance	101-5-1400-061	1,983	960	1,300	800	800
Unemployment Insurance	101-5-1400-062	3,769	-	-	-	-
Bilingual Allowance	101-5-1400-064	-	-	900	1,560	1,560
SALARIES & BENEFITS		\$ 755,096	\$ 305,945	\$ 331,900	\$ 310,560	\$ 333,660
Memberships & Dues	101-5-1400-101	\$ 757	\$ 824	\$ 1,000	\$ 1,000	\$ 1,000
Conferences, Meetings & Travel	101-5-1400-102	3,286	3,787	7,000	6,000	6,000
Mileage Reimbursement	101-5-1400-104	-	-	250	300	300
Special Department Supplies	101-5-1400-111	99	207	1,000	1,000	1,000
Books & Subscriptions	101-5-1400-114	9,893	2,243	7,500	3,000	3,000
Printing & Copying	101-5-1400-115	-	-	492	-	-
Postage & Mailing	101-5-1400-116	-	-	200	-	-
Advertising	101-5-1400-117	-	-	108	-	-
Minor Equipment	101-5-1400-118	-	-	300	300	300
Utilities - Telephone	101-5-1400-140	-	-	-	-	-
Other Charges	101-5-1400-203	-	-	-	-	-
Professional Services	101-5-1400-500	97,482	370	-	25,000	25,000
Prof Svcs - Temp Staff	101-5-1400-501	-	-	2,095	-	-
Prof Svcs - Legal	101-5-1400-502	401,369	60,075	100,000	150,000	150,000
Prof Svcs - Special Legal	101-5-1400-503	272,406	201,812	317,905	250,000	250,000
Prof Svcs - Other	101-5-1400-550	36,000	144,000	144,000	156,000	160,680
SUPPLIES & SERVICES		\$ 821,293	\$ 413,318	\$ 581,850	\$ 592,600	\$ 597,280
Furnishings	101-5-1400-703	\$ -	\$ -	\$ -	\$ -	\$ -
Computer Technology	101-5-1400-707	1,814	-	-	-	-
CAPITAL OUTLAY		\$ 1,814	\$ -	\$ -	\$ -	\$ -
TOTAL EXPENDITURES - 101		\$ 1,578,202	\$ 719,262	\$ 913,750	\$ 903,160	\$ 930,940
GRAND TOTAL EXPENDITURES		\$ 1,578,202	\$ 719,262	\$ 913,750	\$ 903,160	\$ 930,940



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Program Description:

The purpose of the Community Relations Division within the General Government department is to provide accurate and timely information and education for the City of Goleta's many programs, projects and events to all internal and external stakeholders and the media. The division executes the City's messaging in various communication forms and seeks to use new technologies as available. The division is also responsible for supporting civic participation, providing emergency public information and creating content for all the City's information tools including the website and social media. The Community Relations Manager serves as the City's spokesperson and provides support to the Mayor and City Council with speeches, research, and community outreach activities.

Operational Objectives:

- ❖ Develop and maintain a robust and comprehensive communication plan and tools that promote the City's programs, services, events, and local economy to the community in a timely manner
- ❖ Increase participation in community events and government meetings, workshops and open houses

Strategic Objectives:

- ❖ Consider recommendations from the Public Engagement Commission to increase public participation
- ❖ Develop an outreach plan for Spanish speakers
- ❖ Develop capacity for implementing the Spanish outreach plan through a bilingual engagement services contract
- ❖ Develop a community conversation group as a pre-cursor to LEAD Goleta
- ❖ Consider implementing a policy to provide Spanish translation services at public hearings
- ❖ Create a robust public engagement plan for input on district mapping
- ❖ Consider additional opportunities for public engagement

Community Relations 1500



Performance Measures and Workload Indicators:

Description	FY 2016/17 Actuals	FY 2017/18 Actuals	FY 2018/19 Projected	FY 2019/20 Proposed	FY 2020/21 Proposed
Performance Measures:					
Percentage increase of citizens engaging with the City on average via Public Engagement Commission	N/A	5%	5%	5%	5%
Number of total subscribers across social media platforms (goal to increase by 3% annually)	9,442	9,725	10,000	To be determined	To be determined
Percentage completion of the Spanish outreach plan	N/A	N/A	N/A	50%	100%
Percentage completion of public engagement plan for district mapping	N/A	N/A	N/A	25%	100%
Percentage increase in subscriptions for Spanish-language notifications	N/A	N/A	N/A	5%	5%
Workload Indicators:					
Number of Monarch Press newsletters produced	10	10	10	10	10

Community Relations 1500



Number of outreach plans implemented for Capital Improvement Projects	2	2	2	2	2
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Community Relations 1500



Department Summary

Positions	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Amended	FY 2019/20 Adopted	FY 2020/21 Adopted
Community Relations Manager	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	0.50	0.50	0.75	0.75	0.75
Total	1.50	1.50	1.75	1.75	1.75

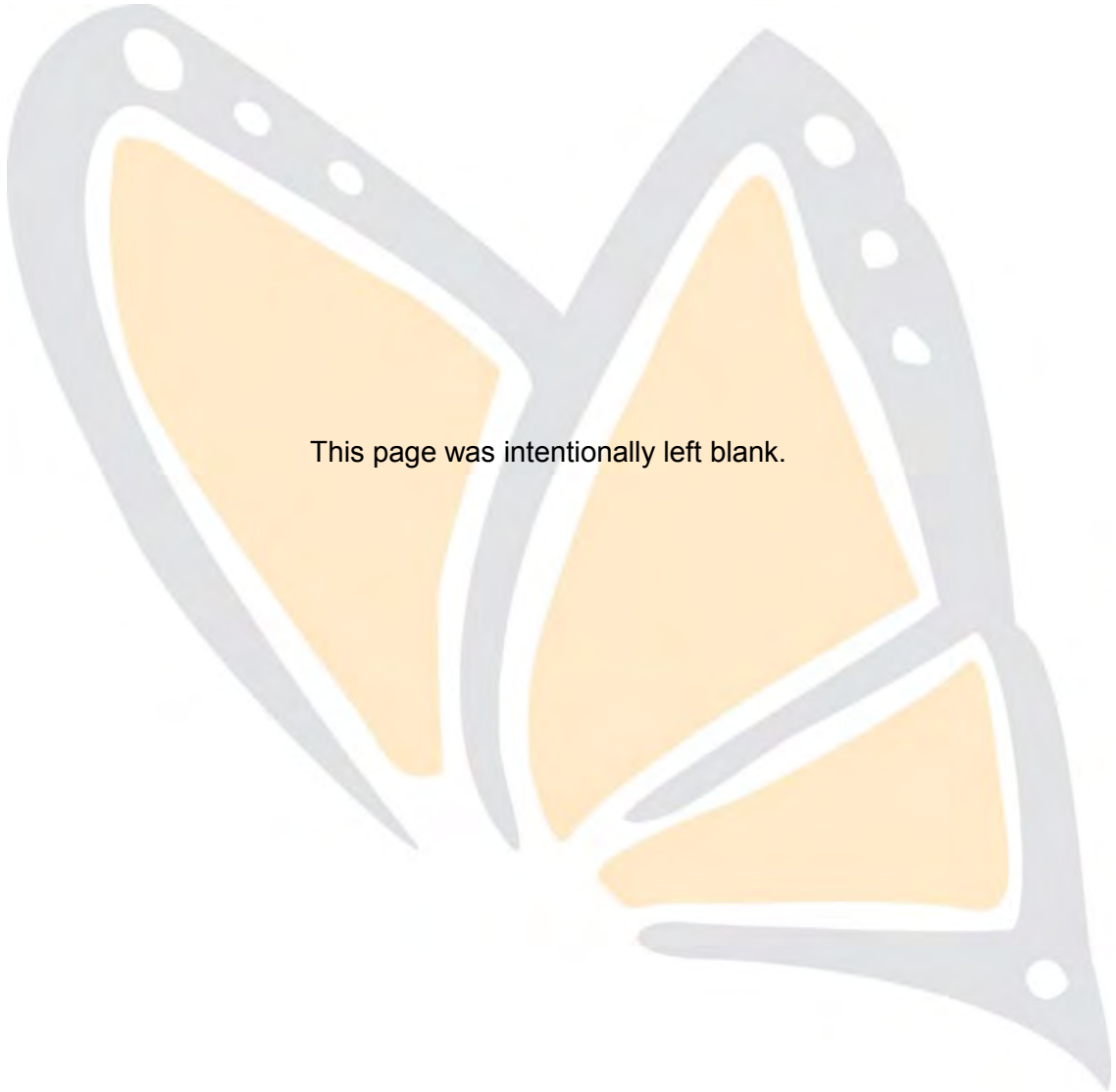
Expenditures	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Amended	FY 2019/20 Adopted	FY 2020/21 Adopted
Salaries & Benefits	\$ 169,454	\$ 195,985	\$ 235,000	\$ 220,600	\$ 233,800
Supplies & Services	47,403	27,237	103,438	81,500	81,500
Capital Outlay	1,814	-	-	-	-
Total	\$ 218,671	\$ 223,222	\$ 338,438	\$ 302,100	\$ 315,300

Community Relations 1500



		FY 2016/17	FY 2017/18	FY 2018/19	FY 2019/20	FY 2020/21
		Actual	Actual	Amended	Adopted	Adopted
GENERAL FUND - 101	GL Account					
Regular Salaries	101-5-1500-001	\$ 134,955	\$ 155,693	\$ 183,900	\$ 169,400	\$ 179,600
Part Time Salaries	101-5-1500-002	-	-	-	-	-
Overtime	101-5-1500-003	-	45	-	-	-
Retirement	101-5-1500-050	13,537	15,345	18,800	19,300	22,000
Medicare	101-5-1500-051	2,056	2,340	3,200	3,000	3,100
Life Insurance	101-5-1500-056	317	371	600	500	600
Long-Term Disability	101-5-1500-057	458	529	900	800	900
Benefit Plan Allowance	101-5-1500-058	17,411	20,943	26,800	26,800	26,800
Phone Allowance	101-5-1500-061	720	720	800	800	800
SALARIES & BENEFITS		\$ 169,454	\$ 195,985	\$ 235,000	\$ 220,600	\$ 233,800
Stipends for Meetings	101-5-1500-100	\$ -	\$ 1,750	\$ 2,000	\$ 2,000	\$ 2,000
Memberships & Dues	101-5-1500-101	225	1,006	900	1,700	1,700
Conferences, Meetings & Travel	101-5-1500-102	2,091	1,881	3,500	3,000	3,000
Mileage Reimbursement	101-5-1500-104	406	424	700	900	900
Special Department Supplies	101-5-1500-111	710	921	8,800	3,000	3,000
Employee Recognition & Awards	101-5-1500-113	6,677	3,985	8,500	8,000	8,000
Books & Subscriptions	101-5-1500-114	236	202	325	400	400
Printing & Copying	101-5-1500-115	1,550	2,689	2,500	3,000	3,000
Postage & Mailing	101-5-1500-116	2,250	3,269	9,000	7,000	7,000
Advertising	101-5-1500-117	997	1,514	1,000	1,500	1,500
Minor Equipment	101-5-1500-118	-	-	-	-	-
Support to Other Agencies	101-5-1500-223	-	-	2,000	1,500	1,500
Professional Services	101-5-1500-500	12,161	8,480	64,213	49,500	49,500
Prof Svcs - Temp Staff	101-5-1500-501	20,099	-	-	-	-
Contract Services	101-5-1500-550	-	1,116	-	-	-
SUPPLIES & SERVICES		\$ 47,403	\$ 27,237	\$ 103,438	\$ 81,500	\$ 81,500
Computer Technology	101-5-1500-707	\$ 1,814	\$ -	\$ -	\$ -	\$ -
CAPITAL OUTLAY		\$ 1,814	\$ -	\$ -	\$ -	\$ -
TOTAL EXPENDITURES - 101		\$ 218,671	\$ 223,222	\$ 338,438	\$ 302,100	\$ 315,300
GRAND TOTAL EXPENDITURES		\$ 218,671	\$ 223,222	\$ 338,438	\$ 302,100	\$ 315,300

LINE-ITEM DETAIL	GL Account	FY 2019/20	FY 2020/21
		Adopted	Adopted
Professional Services	101-5-1500-500	\$ 49,500	\$ 49,500
Graphic Design		7,500	7,500
Translation/Spanish Engagement (contract with IVYP)		42,000	42,000
Support to Other Agencies	101-5-1500-223	\$ 1,500	\$ 1,500
Dam Dinner		1,500	1,500



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Program Description:

The Support Services program provides operational support to all departments in the areas of human resources, information technology and communication systems, the purchasing of citywide supplies and services, and risk management. Human Resources maintains equitable systems of classification and compensation, conducts recruitments and employee selection, initiates training, monitors performance management, and maintains labor relations. Information technology includes the technical support of the City's website, communications, databases, workstations and applications. Risk management provides for the protection of the City's assets through risk identification, avoidance, resolution, and evaluation of public liability insurance, safety, and loss prevention activities and programs. Support Services also maintains the City's Personnel Rules, compensation plan and administrative guidelines, and manages the City's risk management, worker's compensation, general liability, property, and ADA compliance programs. These are essential functions to provide efficient government services.

Operational Objectives:

- ❖ Conduct 7 recruitments per the annual budget plan; Decrease Average Time (days)-to-Hire rate for recruitments by 25%
- ❖ Promote and maintain a safe and healthy work environment by conducting 4 employee and wellness and ergonomics trainings annually
- ❖ Enhance retention efforts through implementation of a "stay interview" process
- ❖ Achieve 100% on-time performance evaluations for FY 2017/18
- ❖ Increase ability to track and monitor claims activity by implementing a claims tracking database
- ❖ Provide technical support, manage applications, and assess future technology needs to increase network capacity and system effectiveness
- ❖ Enhance/Promote Transportation Demand Management program and increase employee participation by 5%

Strategic Objectives:

- ❖ Based on results of the Information Technology (IT) assessment, invest in technologies that will improve the City's website and the efficiency of online services offered, social media platforms, direct email, text, and voice services, and the City's cable channel

Performance Measures and Workload Indicators:

Description	FY 2016/17 Actuals	FY 2017/18 Actuals	FY 2018/19 Projected	FY 2019/20 Proposed	FY 2020/21 Proposed
Performance Measures:					
Percentage of on-time performance reviews	65%	75%	100%	100%	100%
Percentage participation increase in Transportation Demand Management program	N/A	5%	5%	5%	5%
Annual Turnover Rate	24.5%	20.5%	18%	15%	14%
IT Service Satisfaction Score	N/A	95.7	96.2	97	97
Recruitment – Average Time-to-Fill Days	147	125	90	80	60
Adoption of Information Technology Strategic Plan	N/A	In Progress	Completed	N/A	N/A
Workload Indicators:					
Number of employee training sessions conducted	10	12	12	12	12
Number of employee wellness/ergonomic trainings	N/A	4	4	4	4

Support Services 1600



Number of recruitments conducted	7	13	8	8	8
Number of workstations replaced	20	10	10	30	30
Number of employee benefit meetings conducted	N/A	12	12	12	12
Number of safety meetings conducted	N/A	4	4	4	4

Support Services 1600



Department Summary

Expenditures	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Amended	FY 2019/20 Adopted	FY 2020/21 Adopted
Salaries & Benefits	\$ 11,785	\$ 14,191	\$ 14,800	\$ 23,800	\$ 23,800
Supplies & Services	1,785,502	1,903,625	2,057,765	2,162,899	2,185,899
Capital Outlay	56,905	30,553	76,950	85,500	25,700
Total	\$ 1,854,192	\$ 1,948,369	\$ 2,149,515	\$ 2,272,199	\$ 2,235,399

Support Services 1600



		FY 2016/17	FY 2017/18	FY 2018/19	FY 2019/20	FY 2020/21
		Actual	Actual	Amended	Adopted	Adopted
GENERAL FUND - 101	GL Account					
Regular Salaries	101-5-1600-001	\$ 690	\$ -	\$ -	\$ -	\$ -
Part Time Salaries	101-5-1600-002	1,200	-	-	9,100	9,100
Social Security & Medicare	101-5-1600-051	145	71	800	700	700
Relocation Expense	101-5-1600-059	-	4,867	-	-	-
Unemployment Insurance	101-5-1600-062	898	-	-	-	-
Commute Alternatives Allowance	101-5-1600-063	8,853	9,253	14,000	14,000	14,000
SALARIES & BENEFITS		\$ 11,785	\$ 14,191	\$ 14,800	\$ 23,800	\$ 23,800
Memberships & Dues	101-5-1600-101	\$ 612	\$ 527	\$ 1,150	\$ 1,000	\$ 1,000
Conferences, Meetings & Travel	101-5-1600-102	2,535	1,440	8,600	10,800	10,800
Mileage Reimbursement	101-5-1600-104	-	-	-	-	-
Office Supplies	101-5-1600-110	35,307	31,989	40,000	40,000	40,000
Special Department Supplies	101-5-1600-111	118	249	500	800	800
Employee Recognition & Awards	101-5-1600-113	-	-	-	-	-
Books & Subscriptions	101-5-1600-114	-	302	5,600	5,600	5,600
Printing & Copying	101-5-1600-115	19,192	23,888	24,000	24,000	24,000
Postage & Mailing	101-5-1600-116	10,052	12,178	11,000	12,000	12,000
Advertising	101-5-1600-117	6,703	495	4,650	4,700	4,700
Minor Equipment	101-5-1600-118	2,289	360	5,400	5,400	5,400
Workers Compensation	101-5-1600-132	121,050	159,948	186,360	164,700	181,300
Utilities - Telephone	101-5-1600-140	53,481	59,697	58,000	58,000	58,000
Utilities - Water	101-5-1600-141	-	-	3,900	3,900	3,900
Utilities - Electric	101-5-1600-142	46,760	44,798	61,900	61,900	61,900
Utilities - Gas	101-5-1600-143	1,032	1,289	2,841	1,500	1,500
Vehicles - Fuel	101-5-1600-144	2,270	2,274	2,000	2,500	2,500
Lease - City Hall	101-5-1600-145	726,173	756,314	760,278	760,300	760,300
Leasing/Rental - Equipment	101-5-1600-147	25,085	22,938	26,680	33,700	33,700
Insurance Premiums	101-5-1600-150	277,245	366,643	428,800	469,100	475,500
Other Charges	101-5-1600-203	11,219	11,615	11,225	12,700	12,700
Maintenance - Facilities	101-5-1600-402	35,146	28,436	36,168	34,370	34,370
Maintenance - Computers	101-5-1600-407	173,905	173,587	221,467	231,009	231,009
Maintenance - Office Equipment	101-5-1600-408	3,509	2,313	7,000	7,000	7,000
Maintenance - Vehicles	101-5-1600-410	1,404	2,738	3,500	3,500	3,500
Professional Services	101-5-1600-500	230,414	199,607	146,746	214,420	214,420
SUPPLIES & SERVICES		\$ 1,785,502	\$ 1,903,625	\$ 2,057,765	\$ 2,162,899	\$ 2,185,899
Machinery & Equipment	101-5-1600-702	\$ -	\$ -	\$ -	\$ -	\$ -
Furnishings	101-5-1600-703	23,514	10,359	6,000	500	500
Computer Technology	101-5-1600-707	33,391	20,194	70,950	85,000	25,200
CAPITAL OUTLAY		\$ 56,905	\$ 30,553	\$ 76,950	\$ 85,500	\$ 25,700
TOTAL EXPENDITURES - 101		\$ 1,854,192	\$ 1,948,369	\$ 2,149,515	\$ 2,272,199	\$ 2,235,399
GRAND TOTAL EXPENDITURES		\$ 1,854,192	\$ 1,948,369	\$ 2,149,515	\$ 2,272,199	\$ 2,235,399

Support Services 1600

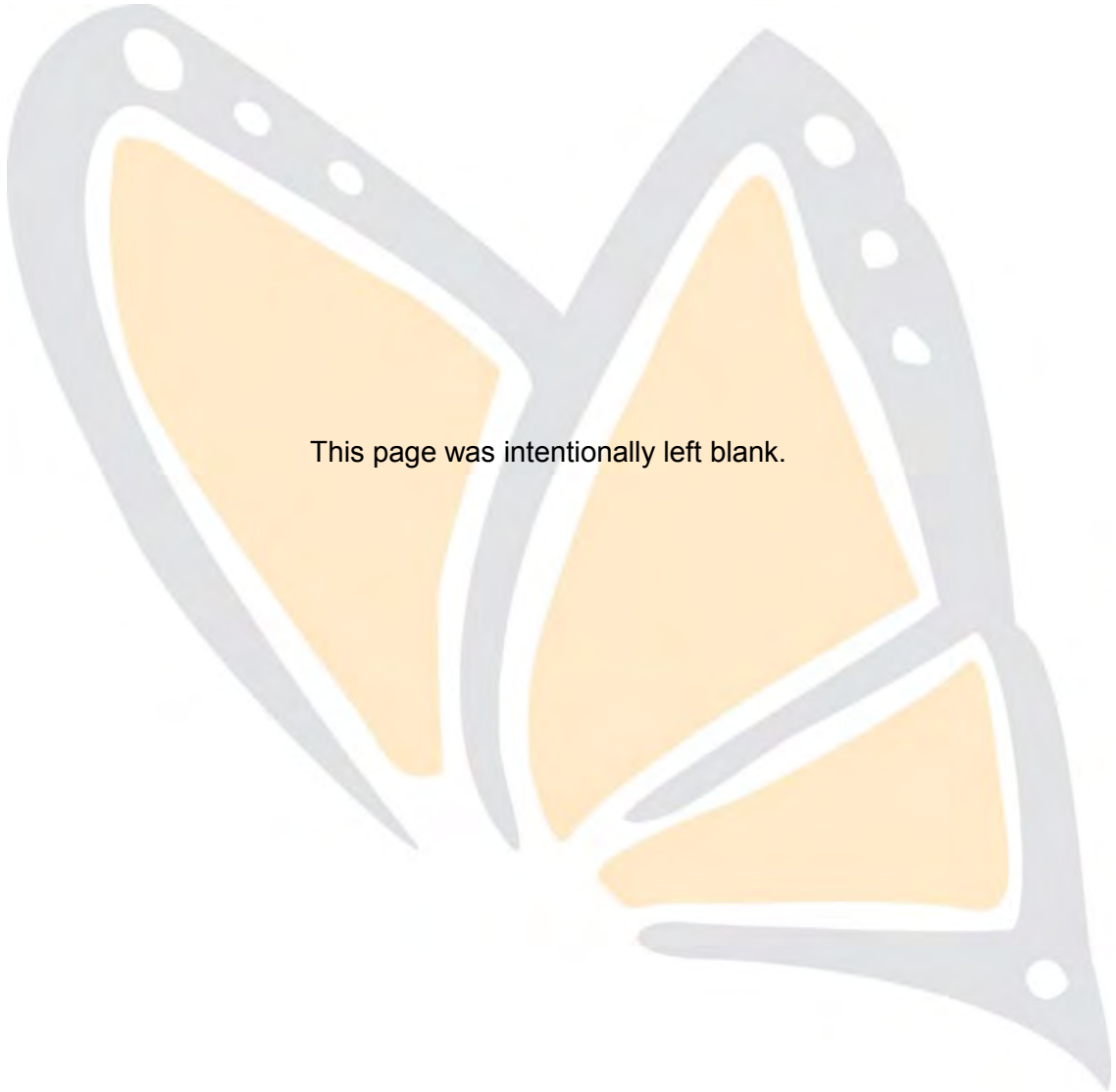


LINE-ITEM DETAIL	GL Account	FY 2019/20 Adopted	FY 2020/21 Adopted
Workers Compensation	101-5-1600-132	\$ 164,700	\$ 181,300
Annual Insurance Premium		173,300	189,900
Contribution		(8,600)	(8,600)
		-	-
Insurance Premiums	101-5-1600-150	\$ 469,100	\$ 475,500
General Liability Program Annual Contribution		463,700	470,100
General Liability Program Retrospective Deposit		(28,600)	(28,600)
Pollution Liability Program Premium		3,800	3,800
Property Insurance Premium		29,300	29,300
Crime Policy Premium		900	900
		-	-
Maintenance - Facilities	101-5-1600-402	\$ 34,370	\$ 34,370
Janitorial Services (City Hall)		20,400	20,400
Janitorial Services (Corp Yard)		2,400	2,400
Security (City Hall)		4,200	4,200
Security (Yard)		1,200	1,200
Fobs		170	170
Plumbing Services		5,000	5,000
Door Repairs		1,000	1,000
		-	-
Maintenance - Computers	101-5-1600-407	\$ 231,009	\$ 233,019
InCode Cloud Service		8,000	8,400
Tv/Internet - City Hall		6,000	6,000
Tv/Internet - Corp Yard		3,360	3,360
Tv/Internet - 27 S. La Patera		840	840
InCode License		26,300	26,300
Hosted Email Exchange		17,040	17,040
Email Archiving		5,112	5,112
Adobe Acrobat License		8,250	8,250
Licensing		8,400	8,400
MS Office 365 Licenses		8,208	8,208
Visio		540	540
Project Pro		1,200	1,200
AutoCad		814	814
Sonic Wall (Firewall)		2,035	2,035
Legistar - January thru June		5,400	5,400
Legistar - July thru June		28,000	28,000
Gov Delivery (Communications Cloud)		15,100	15,100
Gov Clarity		28,400	28,400
Arc GIS Desktop		4,700	4,700
NEOGOV - Insight / OHC / Onboard		5,800	5,800
NEOGOV - Performance Evaluations		4,800	4,800
OpenGov web application		2,800	2,800
Bill Tracking		-	-
SiteImprove		3,700	3,700
VisionLive		8,100	8,100
Vision Internet Hosting		-	-
City Assist Online		7,600	7,600
SurveyMonkey		300	300
Vision Traffic Software		1,080	1,080
StreetSaver Software		2,500	2,500
ZoomGrants Management software		7,000	7,000
MS Visio and GanttPro Software (Program 4300)		2,880	2,880
AutoCAD Software x 3 users (Program 5500)		3,220	4,830
Plotter Ink & Maintenance		3,530	3,530

Support Services 1600



LINE-ITEM DETAIL	GL Account	FY 2019/20		FY 2020/21	
		Adopted		Adopted	
Professional Services	101-5-1600-500	\$	214,420	\$	214,420
Employee Assistance Program			2,600		2,600
Union Negotiation Services			6,000		6,000
Ergonomic Assessments			3,000		3,000
HR Support Services			25,000		25,000
Recruiting Services			11,500		11,500
IT Management			128,820		128,820
IT Management (over 75 users)			37,500		37,500
			-		-
Computer Technology	101-5-1600-707	\$	85,000	\$	25,200
Tablets x 5 (Program 4100)			6,200		-
Tablets x 3 (Program 4200)			1,900		-
Laptop (Program 4300)			2,300		-
Tablets x 5 (Program 4400)			2,400		-
Computers and Monitors x 2			4,500		-
1/3 of computers (no monitors, etc) - YR 1 & YR2			25,200		25,200



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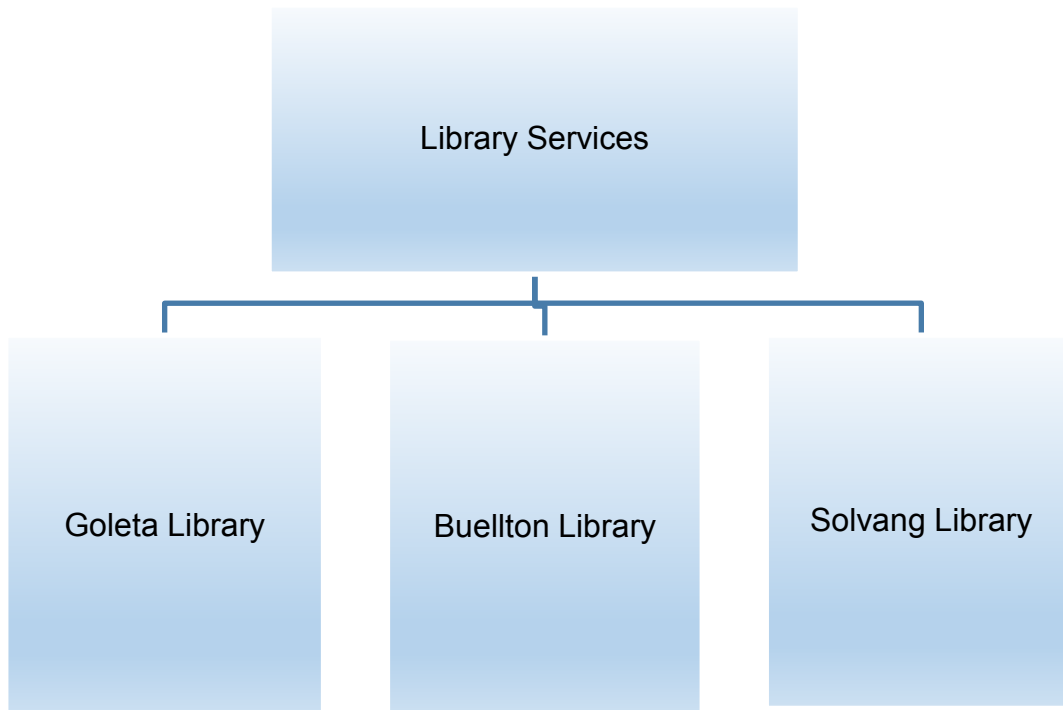
Department Description:

The Library Department provides services to the patrons of the Goleta Valley Library, as well as contracted services to the patrons of the Buellton Library, Solvang Library, Los Olivos Library, and Santa Ynez Library. The Department is led by a Library Director that serves as the administrator of the Zone 4 library service area, which includes the City of Goleta, Hope Ranch, Isla Vista, Community Services Area 3, and the Gaviota Area. It is anticipated that the Santa Ynez Valley areas will be incorporated into Zone 4 during the 2019/20 Fiscal Year.

Fiscal Year FY 2018/19 Accomplishments:

- ❖ Participated in the comprehensive fee study and analysis on management services for the Buellton and Solvang library branches
- ❖ Applied for and received seven grants for the Goleta Valley Library
- ❖ Completed the in-housing of several administrative library functions (these services formerly provided by City of Santa Barbara), including the acquisition of new vendors including book and audio/ visual materials vendors, and establishing new processes including the selection, ordering, and processing of materials
- ❖ Utilizing a training-based grant received from the Harwood Institute for Public Information, started gathering data from communities within the Zone 4 library service area to ascertain what the public's aspirations are for library services. Results from this study will inform the City of future budgeting priorities to improve library services to patrons
- ❖ Resulting from the Student Success Initiative grant, an estimated 1,150 students in Zone 4 have received a library card to-date

Library Organization Chart



Program Description:

The purpose of the Library Department is to provide services to patrons of the Goleta Valley Library, as well as provide library management services to the Cities of Solvang and Buellton. The Goleta Valley Library is located at 500 North Fairview Avenue and consists of 15,437 square feet of building, and 1.68 acres of adjacent parking lot and grounds. Goleta Valley Library services are provided to patrons covering a broad geographical service area including the City of Goleta, Hope Ranch, Isla Vista, Community Services Area 3, and the Gaviota Area. The library circulates approximately 650,000 in adult, children and teen materials. Annual visits to the library in FY 2017/18 included approximately 272,500 visitors. Goleta charges a fee to the Cities of Solvang and Buellton to operate the Solvang Library and Buellton Library. This fee enables Goleta to recover all costs associated with providing this service.

Operational Objectives:

- ❖ Monitor and analyze the Library operating budget
- ❖ Prepare agendas for, and facilitate meetings of the Library Advisory Commission, seeking the Commission's input on library service needs within Zone 4
- ❖ Meet with the City's Ad Hoc Library Advisory Committee and community stakeholders to assess current and future needs and sustainability of the Library
- ❖ Explore funding mechanisms to augment the existing revenue sources
- ❖ Ensure that the City's existing special tax rate structure objectively meets the needs of the City and its citizenry

Strategic Objectives:

- ❖ Collect data for evaluation of service needs within the Goleta Library service area
- ❖ Explore solutions to improve library services in the Isla Vista portion of the Goleta Library service area

Performance Measures and Workload Indicators:

Description	FY 2016/17 Actuals	FY 2017/18 Actuals	FY 2018/19 Projected	FY 2019/20 Proposed	FY 2020/21 Proposed
Performance Measures:					
Number of patron library visits (annual)	Data not available	272,500	230,448	240,000	250,000
Number of registered borrowers	Data not available	Data not available	11,537	16,000	18,000
Circulation for all library facilities (hard copy materials)	Data not available	648,697	599,980	605,000	610,000
Circulation for all library facilities (electronic materials)	Data not available	Data not available	71,618	78,000	85,000
Number of outreach meetings held with stakeholders in Isla Vista to improve library services to the area	N/A	N/A	7	10	N/A
Percentage completion of evaluation of services needs within Zone 4	N/A	N/A	20%	100%	100%

Percentage completion of exploring revenue enhancement options for the library	0%	0%	0%	50%	100%
Children's Participation in Programs at Library	Data not available	16,225	9,481	10,400	11,000
Adult Participation in Programs at Library	Data not available	9,969	10,998	11,500	12,000
Number of Computer Use Sessions at Library	Data not available	45,222	39,560	40,000	40,000
Number of attendees at outreach programs/meetings	N/A	N/A	344	800	1,000
Workload Indicators:					
Percentage of Library Director time spent on management of the Buellton and Solvang Libraries	N/A	N/A	N/A	17.5%	16%
Number of purchase orders generated (annual)	N/A	N/A	45	45	45

Goleta Library 1700



Number of offsite outreach programs/meetings	N/A	N/A	14	20	25
Number of reference questions answered	Data not available	Data not available	8,944	9,500	9,500

Department Summary

Positions	FY 2016/17	FY 2017/18	FY 2018/19	FY 2019/20	FY 2020/21
	Actual	Actual	Amended	Adopted	Adopted
Library Director	-	1.00	1.00	1.00	1.00
Library Assistant I (2 Full- Time, 4 Part-Time)	-	4.50	3.50	3.50	3.50
Library Technician (1 Full- Time, 5 Part-Time)	-	1.88	2.88	2.88	2.88
Librarian II/ Children's Librarian	-	1.00	1.00	1.00	1.00
Management Assistant	-	-	-	1.00	1.00
Supervising Librarian	-	1.00	1.00	1.00	1.00
Total	-	9.38	9.38	10.38	10.38

Expenditures	FY 2016/17	FY 2017/18	FY 2018/19	FY 2019/20	FY 2020/21
	Actual	Actual	Amended	Adopted	Adopted
Salaries & Benefits	\$ -	\$ 56,492	\$ 1,026,500	\$ 1,080,380	\$ 1,141,880
Supplies & Services	383,608	596,582	734,180	699,998	565,498
Capital Outlay	-	-	-	-	-
Total	\$ 383,608	\$ 653,075	\$ 1,760,680	\$ 1,780,378	\$ 1,707,378

Goleta Library 1700



		FY 2016/17	FY 2017/18	FY 2018/19	FY 2019/20	FY 2020/21
		Actual	Actual	Amended	Adopted	Adopted
GENERAL FUND - 101	GL Account					
Regular Salaries	101-5-1700-001	\$ -	\$ 45,766	\$ -	\$ -	\$ -
Part Time Salaries	101-5-1700-002	-	-	-	9,360	9,360
Retirement	101-5-1700-050	-	2,972	-	-	-
Social Security & Medicare	101-5-1700-051	-	1,262	-	800	800
Life Insurance	101-5-1700-056	-	132	-	-	-
Long-Term Disability	101-5-1700-057	-	164	-	-	-
Benefit Plan Allowance	101-5-1700-058	-	4,809	-	-	-
Auto Allowance	101-5-1700-060	-	1,208	-	-	-
Phone Allowance	101-5-1700-061	-	180	-	-	-
SALARIES & BENEFITS		\$ -	\$ 56,492	\$ -	\$ 10,160	\$ 10,160
Books & Subscriptions	101-5-1700-114	\$ -	\$ -	\$ 104,020	\$ 40,800	\$ 40,800
Minor Equipment	101-5-1700-118	-	1,577	-	-	-
Special Department Supplies	101-5-1700-111	-	-	-	-	36,600
Utilities - Electric	101-5-1700-142	-	-	34,000	38,000	38,000
County Administration Fees	101-5-1700-202	-	-	-	-	-
Maintenance - Facilities	101-5-1700-402	13,366	13,867	43,000	43,100	62,400
Maintenance - Computers	101-5-1700-407	-	-	23,500	35,800	35,800
Professional Services	101-5-1700-500	-	-	194,484	242,300	242,300
Contract Services - Other	101-5-1700-550	-	216,109	-	-	-
SUPPLIES & SERVICES		\$ 13,366	\$ 231,553	\$ 399,004	\$ 400,000	\$ 455,900
TOTAL EXPENDITURES - 101		\$ 13,366	\$ 288,046	\$ 399,004	\$ 410,160	\$ 466,060
COUNTY PER CAPITA GOLETA - 208						
Regular Salaries	208-5-1700-001	\$ -	\$ -	\$ 412,740	\$ 433,300	\$ 462,900
Part Time Salaries	208-5-1700-002	-	-	41,200	41,200	41,200
Overtime	208-5-1700-003	-	-	-	-	-
Retirement	208-5-1700-050	-	-	48,400	43,700	49,700
Social Security & Medicare	208-5-1700-051	-	-	11,200	17,200	18,500
Life Insurance	208-5-1700-056	-	-	1,900	2,000	2,000
Long-Term Disability	208-5-1700-057	-	-	2,400	2,600	2,700
Benefit Plan Allowance	208-5-1700-058	-	-	92,200	95,900	95,900
Auto Allowance	208-5-1700-060	-	-	2,900	2,900	2,900
Phone Allowance	208-5-1700-061	-	-	500	500	500
Bilingual Allowance	208-5-1700-064	-	-	1,260	1,872	1,872
SALARIES & BENEFITS		\$ -	\$ -	\$ 614,700	\$ 641,172	\$ 678,172
Memberships & Dues	208-5-1700-101	\$ -	\$ -	\$ 1,000	\$ 1,000	\$ 1,000
Special Department Supplies	208-5-1700-111	-	-	45,750	40,198	3,598
Utilities - Water	208-5-1700-141	-	-	4,200	4,800	4,800
Utilities - Electric	208-5-1700-142	-	-	4,000	4,000	4,000
Maintenance - Facilities	208-5-1700-402	-	-	-	34,800	34,400
Maintenance - Computers	208-5-1700-407	-	-	11,600	11,600	11,600
Professional Services	208-5-1700-500	-	-	5,000	5,000	5,000
Contract Services - Other	208-5-1700-550	-	-	34,830	-	-
SUPPLIES & SERVICES		\$ -	\$ -	\$ 106,380	\$ 101,398	\$ 64,398
TOTAL EXPENDITURES - 208		\$ -	\$ -	\$ 721,080	\$ 742,570	\$ 742,570

Goleta Library 1700



		FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Amended	FY 2019/20 Adopted	FY 2020/21 Adopted
LIBRARY FACILITIES DEVELOPMENT FEES - 223						
Books & Subscriptions	223-5-1700-114	\$ 102,000	\$ 102,000	\$ 158,006	90,000	-
SUPPLIES & SERVICES		\$ 102,000	\$ 102,000	\$ 158,006	\$ 90,000	\$ -
TOTAL EXPENDITURES - 223						
		\$ 102,000	\$ 102,000	\$ 158,006	\$ 90,000	\$ -
LIBRARY SERVICES - 501						
Regular Salaries	501-5-1700-001	\$ -	\$ -	\$ 275,560	\$ 288,900	\$ 308,500
Part Time Salaries	501-5-1700-002	-	-	27,500	27,500	27,500
Overtime	501-5-1700-003	-	-	-	-	-
Retirement	501-5-1700-050	-	-	32,500	29,400	33,300
Social Security & Medicare	501-5-1700-051	-	-	7,700	11,800	12,600
Life Insurance	501-5-1700-056	-	-	1,600	1,700	1,800
Long-Term Disability	501-5-1700-057	-	-	2,000	2,100	2,200
Benefit Plan Allowance	501-5-1700-058	-	-	61,900	64,100	64,100
Auto Allowance	501-5-1700-060	-	-	1,900	2,000	2,000
Phone Allowance	501-5-1700-061	-	-	300	300	300
Bilingual Allowance	501-5-1700-064	-	-	840	1,248	1,248
SALARIES & BENEFITS		\$ -	\$ -	\$ 411,800	\$ 429,048	\$ 453,548
Stipends for Meetings	501-5-1700-100	\$ -	\$ -	\$ 3,000	\$ 3,000	\$ 3,000
Conferences, Meetings & Travel	501-5-1700-102	-	-	7,227	7,000	7,000
Special Supplies	501-5-1700-111	-	15,373	5,780	-	-
Printing & Copying	501-5-1700-115	-	-	4,000	9,600	9,600
Postage & Mailing	501-5-1700-116	-	-	700	500	500
Advertising	501-5-1700-117	-	1,210	2,000	3,500	3,500
Permits & Fees	501-5-1700-119	-	-	3,160	3,200	3,200
Utilities - Telephone	501-5-1700-140	-	804	10,493	5,800	5,800
Utilities - Water	501-5-1700-141	-	3,351	-	-	-
Utilities - Electric	501-5-1700-142	-	29,942	-	-	-
County Administration Fees	501-5-1700-202	8,897	-	9,330	-	-
Maintenance - Facilities	501-5-1700-402	-	57,988	-	24,000	6,100
Maintenance - Computers	501-5-1700-407	-	-	-	-	-
Professional Services	501-5-1700-500	-	-	3,298	8,300	6,500
Contract Services	501-5-1700-550	259,345	154,361	21,802	-	-
Computer Technology	501-5-1700-707	-	-	-	43,700	-
SUPPLIES & SERVICES		\$ 268,242	\$ 263,029	\$ 70,790	\$ 108,600	\$ 45,200
TOTAL EXPENDITURES - 501						
		\$ 268,242	\$ 263,029	\$ 482,590	\$ 537,648	\$ 498,748
GRAND TOTAL EXPENDITURES						
		\$ 383,608	\$ 653,075	\$ 1,760,680	\$ 1,780,378	\$ 1,707,378

Goleta Library 1700



LINE-ITEM DETAIL	GL Account	FY 2019/20 Adopted	FY 2020/21 Adopted
General Operating	101-5-1700-142	\$ 38,000	\$ 38,000
Utilities - Electric		38,000	38,000
		-	-
Maintenance - Facilities	101-5-1700-402	\$ 43,100	\$ 62,400
Bay Alarm		4,400	4,400
Library Miscellaneous Maintenance		18,800	18,800
Custodial - Janicare		-	19,300
Tower Air		4,500	4,500
Western Exterminator		2,700	2,700
Lighting		2,900	2,900
Plumbing		4,000	4,000
Landscape		4,800	4,800
Roofing		1,000	1,000
		-	-
Maintenance - Computers	101-5-1700-407	\$ 35,800	\$ 35,800
Cox Internet (annual)		2,100	2,100
Canva software for brochures		200	200
Synergy		30,000	30,000
Synergy Host Exchange		3,000	3,000
Misc Licensing		500	500
		-	-
Professional Services	101-5-1700-500	\$ 242,300	\$ 242,300
Black Gold Qrtly Membership		161,300	161,300
Hoopla Qtly Dep		70,000	70,000
Unique - Library Spec Supplies		5,000	5,000
Midwest Tape Professional Fee		-	-
Baker and Taylor Prof Fee		-	-
Programming and Speaker Fees		5,000	5,000
Movie Licensing		1,000	1,000
		-	-
Utilities Water	208-5-1700-141	\$ 4,800	\$ 4,800
Goleta Water District		4,800	4,800
		-	-
Contract Services	208-5-1700-402	\$ 34,800	\$ 34,400
Custodial - Janicare		33,800	33,400
Tower Air		1,000	1,000
		-	-
Professional Services	501-5-1700-500	\$ 8,300	\$ 6,500
RFID (Bibliotheca)		6,400	-
Web Maintenance		-	6,100
PC Reservation System		1,500	-
Unique Fees		400	400
		-	-
Contract Services	501-5-1700-402	\$ 24,000	\$ 6,100
Custodial - Janicare		24,000	6,100
Computer Technology	501-5-1700-707	\$ 43,700	\$ -
Bibliotheca		43,700	-

Program Description:

Goleta provides library management services to the City of Buellton. The Buellton Library is located at 140 West Highway 246 in Buellton, CA 93427. The library circulates approximately 51,000 hard copy materials annually. The City's costs to manage the Buellton Library will be recouped using a full cost recovery approach based on a time and materials survey that tracks and incorporates the hourly labor and benefit rate of City staff providing support to the libraries.

Performance Measures and Workload Indicators:

Description	FY 2016/17 Actuals	FY 2017/18 Actuals	FY 2018/19 Projected	FY 2019/20 Proposed	FY 2020/21 Proposed
Performance Measures:					
Number of patron library visits (annual)	Data not available	Data not available	Data not available	To be determined	To be determined
Number of registered borrowers	Data not available	Data not available	Data not available	To be determined	To be determined
Circulation (hard copy materials)	Data not available	57,514	51,000	52,000	53,000
Circulation (electronic materials)	Data not available	Data not available	Data not available	To be determined	To be determined
Children's Participation in Programs at Library	Data not available	Data not available	Data not available	To be determined	To be determined
Adult Participation in Programs at Library	Data not available	Data not available	Data not available	To be determined	To be determined

Buellton Library 1710



Number of Computer Use Sessions at Library	Data not available	Data not available	Data not available	To be determined	To be determined
Workload Indicators:					
Percentage of Library Director time spent on management of the Buellton Library	N/A	N/A	N/A	8.75%	8%
Number of offsite outreach programs/meetings attended pertaining to the Buellton Library	N/A	N/A	2	6	6
Number of reference questions answered	N/A	N/A	N/A	To be determined	To be determined

Department Summary

Positions	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Amended	FY 2019/20 Adopted	FY 2020/21 Adopted
Senior Library Technician	-	-	-	1.00	1.00
Library Assistant I (2 Part-Time)	-	-	-	0.75	0.75
Library Technician (1 Part-Time)	-	-	-	0.75	0.75
Total	-	-	-	2.50	2.50

Expenditures	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Amended	FY 2019/20 Adopted	FY 2020/21 Adopted
Salaries & Benefits	\$ -	\$ -	\$ -	\$ 145,800	\$ 149,300
Supplies & Services	-	-	-	142,967	142,967
Capital Outlay	-	-	-	-	-
Total	\$ -	\$ -	\$ -	\$ 288,767	\$ 292,267

Buellton Library 1710



		FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Amended	FY 2019/20 Adopted	FY 2020/21 Adopted
BUELLTON LIBRARY - 213						
	GL Account					
Regular Salaries	213-5-1710-001	\$ -	\$ -	\$ -	\$ 52,000	\$ 53,300
Part Time Salaries	213-5-1710-002	-	-	-	67,800	69,400
Overtime	213-5-1710-003	-	-	-	-	-
Retirement	213-5-1710-050	-	-	-	3,800	4,200
Social Security & Medicare	213-5-1710-051	-	-	-	6,400	6,600
Life Insurance	213-5-1710-056	-	-	-	200	200
Long-Term Disability	213-5-1710-057	-	-	-	300	300
Benefit Plan Allowance	213-5-1710-058	-	-	-	15,300	15,300
Auto Allowance	213-5-1710-060	-	-	-	-	-
Phone Allowance	213-5-1710-061	-	-	-	-	-
Bilingual Allowance	213-5-1710-064	-	-	-	-	-
SALARIES & BENEFITS		\$ -	\$ -	\$ -	\$ 145,800	\$ 149,300
Books & Subscriptions	213-5-1710-114	-	-	-	25,155	25,155
Minor Equipment	213-5-1710-118	-	-	-	-	-
Utilities - Telephone	213-5-1710-140	-	-	-	-	-
Utilities - Electric	213-5-1710-142	-	-	-	-	-
County Administration Fees	213-5-1710-202	-	-	-	-	-
City Administrative Charges	213-5-1710-201	-	-	-	35,382	35,382
Maintenance - Facilities	213-5-1710-402	-	-	-	-	-
Maintenance - Computers	213-5-1710-407	-	-	-	-	-
Professional Services	213-5-1710-500	-	-	-	-	-
Contract Services - Other	213-5-1710-550	-	-	-	-	-
SUPPLIES & SERVICES		\$ -	\$ -	\$ -	\$ 60,537	\$ 60,537
TOTAL EXPENDITURES - 213		\$ -	\$ -	\$ -	\$ 206,337	\$ 209,837
COUNTY PER CAPITA BUELLTON - 209						
Regular Salaries	209-5-1710-001	\$ -	\$ -	\$ -	\$ -	\$ -
Part Time Salaries	209-5-1710-002	-	-	-	-	-
Overtime	209-5-1710-003	-	-	-	-	-
Retirement	209-5-1710-050	-	-	-	-	-
Social Security & Medicare	209-5-1710-051	-	-	-	-	-
Life Insurance	209-5-1710-056	-	-	-	-	-
Long-Term Disability	209-5-1710-057	-	-	-	-	-
Benefit Plan Allowance	209-5-1710-058	-	-	-	-	-
Auto Allowance	209-5-1710-060	-	-	-	-	-
Phone Allowance	209-5-1710-061	-	-	-	-	-
Bilingual Allowance	209-5-1710-064	-	-	-	-	-
SALARIES & BENEFITS		\$ -	\$ -	\$ -	\$ -	\$ -
Memberships & Dues	209-5-1710-101	\$ -	\$ -	\$ -	\$ -	\$ -
Conferences, Meetings & Travel	209-5-1710-102	-	-	-	-	-
Training	209-5-1710-103	-	-	-	-	-
Office Supplies	209-5-1710-110	-	-	-	2,665	2,665
Special Department Supplies	209-5-1710-111	-	-	-	4,115	4,115
Books & Subscriptions	209-5-1710-114	-	-	-	13,964	13,964
Printing & Copying	209-5-1710-115	-	-	-	150	150
Postage & Mailing	209-5-1710-116	-	-	-	2,900	2,900
Advertising	209-5-1710-117	-	-	-	200	200
Utilities - Telephone	209-5-1710-140	-	-	-	1,600	1,600
Utilities - Water	209-5-1710-141	-	-	-	-	-
Utilities - Electric	209-5-1710-142	-	-	-	-	-
Utilities - Gas	209-5-1710-143	-	-	-	-	-
Vehicles - Fuel	209-5-1710-144	-	-	-	65	65
Maintenance - Facilities	209-5-1710-402	-	-	-	7,000	7,000
Maintenance - Computers	209-5-1710-407	-	-	-	2,800	2,800
Maintenance - Vehicles	209-5-1710-410	-	-	-	200	200
Professional Services	209-5-1710-500	-	-	-	46,771	46,771
Contract Services - Other	209-5-1710-550	-	-	-	-	-
SUPPLIES & SERVICES		\$ -	\$ -	\$ -	\$ 82,430	\$ 82,430
TOTAL EXPENDITURES - 209		\$ -	\$ -	\$ -	\$ 82,430	\$ 82,430
GRAND TOTAL EXPENDITURES		\$ -	\$ -	\$ -	\$ 288,767	\$ 292,267
LINE-ITEM DETAIL	GL Account				FY 2019/20 Adopted	FY 2020/21 Adopted
Professional Services	209-5-1710-500				\$ 46,771	\$ 46,771
Black Gold Fee					19,163	19,163
IT Services					18,848	18,848
Courier Services					8,760	8,760

Program Description:

Goleta provides library management services to the City of Solvang. The Solvang Library is located at 1745 Mission Drive in Solvang, CA 93463, and also includes two small satellite locations: Santa Ynez Library and Los Olivos Library. The Solvang Library circulates approximately 80,000 in hard copy materials annually. Goleta's costs to manage the Solvang Library will be recouped using a full cost recovery approach based on a time and materials survey that tracks and incorporates the hourly labor and benefit rate of City staff providing support to the libraries.

Performance Measures and Workload Indicators:

Description	FY 2016/17 Actuals	FY 2017/18 Actuals	FY 2018/19 Projected	FY 2019/20 Proposed	FY 2020/21 Proposed
Performance Measures:					
Number of patron library visits (annual)	Data not available	Data not available	Data not available	To be determined	To be determined
Number of registered borrowers	Data not available	Data not available	Data not available	To be determined	To be determined
Circulation (hard copy materials)	Data not available	94,086	80,000	83,000	85,000
Circulation (electronic materials)	Data not available	Data not available	Data not available	To be determined	To be determined
Children's Participation in Programs at Library	Data not available	Data not available	Data not available	To be determined	To be determined

Solvang Library 1720



Adult Participation in Programs at Library	Data not available	Data not available	Data not available	To be determined	To be determined
Number of Computer Use Sessions at Library	Data not available	Data not available	Data not available	To be determined	To be determined
Workload Indicators:					
Percentage of Library Director time spent on management of the Solvang Library	N/A	N/A	N/A	8.75%	8%
Number of offsite outreach programs/meetings attended pertaining to the Solvang Library	N/A	N/A	3	6	6
Number of reference questions answered	NA	N/A	N/A	To be determined	To be determined

Solvang Library 1720



Department Summary

Positions	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Amended	FY 2019/20 Adopted	FY 2020/21 Adopted
Senior Library Technician	-	-	-	1.00	1.00
Library Assistant I	-	-	-	-	-
Library Technician (1 Full- Time, 4 Part-Time)	-	-	-	1.50	1.50
Total	-	-	-	2.50	2.50

Expenditures	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Amended	FY 2019/20 Adopted	FY 2020/21 Adopted
Salaries & Benefits	\$ -	\$ -	\$ -	\$ 179,200	\$ 183,600
Supplies & Services	-	-	-	155,970	155,970
Capital Outlay	-	-	-	-	-
Total	\$ -	\$ -	\$ -	\$ 335,170	\$ 339,570

Solvang Library 1720



		FY 2016/17	FY 2017/18	FY 2018/19	FY 2019/20	FY 2020/21
		Actual	Actual	Amended	Adopted	Adopted
SOLVANG LIBRARY - 214						
GL Account						
Regular Salaries	214-5-1720-001	\$ -	\$ -	\$ -	\$ 63,200	\$ 64,800
Part Time Salaries	214-5-1720-002	-	-	-	84,100	85,700
Overtime	214-5-1720-003	-	-	-	-	-
Retirement	214-5-1720-050	-	-	-	8,400	9,200
Social Security & Medicare	214-5-1720-051	-	-	-	7,700	8,100
Life Insurance	214-5-1720-056	-	-	-	200	200
Long-Term Disability	214-5-1720-057	-	-	-	300	300
Benefit Plan Allowance	214-5-1720-058	-	-	-	15,300	15,300
Auto Allowance	214-5-1720-060	-	-	-	-	-
Phone Allowance	214-5-1720-061	-	-	-	-	-
Bilingual Allowance	214-5-1720-064	-	-	-	-	-
SALARIES & BENEFITS		\$ -	\$ -	\$ -	\$ 179,200	\$ 183,600
Books & Subscriptions	214-5-1720-114	-	-	-	701	701
Utilities - Telephone	214-5-1720-140	-	-	-	-	-
Utilities - Electric	214-5-1720-142	-	-	-	-	-
City Administrative Charges	214-5-1720-201	-	-	-	35,382	35,382
County Administration Fees	214-5-1720-202	-	-	-	-	-
Maintenance - Facilities	214-5-1720-402	-	-	-	-	-
Maintenance - Computers	214-5-1720-407	-	-	-	-	-
Professional Services	214-5-1720-500	-	-	-	-	-
Contract Services - Other	214-5-1720-550	-	-	-	-	-
SUPPLIES & SERVICES		\$ -	\$ -	\$ -	\$ 36,083	\$ 36,083
TOTAL EXPENDITURES - 214		\$ -	\$ -	\$ -	\$ 215,283	\$ 219,683
COUNTY PER CAPITA SOLVANG - 210						
Regular Salaries	210-5-1720-001	\$ -	\$ -	\$ -	\$ -	\$ -
Part Time Salaries	210-5-1720-002	-	-	-	-	-
Overtime	210-5-1720-003	-	-	-	-	-
Retirement	210-5-1720-050	-	-	-	-	-
Social Security & Medicare	210-5-1720-051	-	-	-	-	-
Life Insurance	210-5-1720-056	-	-	-	-	-
Long-Term Disability	210-5-1720-057	-	-	-	-	-
Benefit Plan Allowance	210-5-1720-058	-	-	-	-	-
Auto Allowance	210-5-1720-060	-	-	-	-	-
Phone Allowance	210-5-1720-061	-	-	-	-	-
Bilingual Allowance	210-5-1720-064	-	-	-	-	-
SALARIES & BENEFITS		\$ -	\$ -	\$ -	\$ -	\$ -
Memberships & Dues	210-5-1720-101	\$ -	\$ -	\$ -	\$ -	\$ -
Conferences, Meetings & Travel	210-5-1720-102	-	-	-	50	50
Training	210-5-1720-103	-	-	-	200	200
Office Supplies	210-5-1720-110	-	-	-	2,665	2,665
Special Department Supplies	210-5-1720-111	-	-	-	4,115	4,115
Books & Subscriptions	210-5-1720-114	-	-	-	38,418	38,418
Printing & Copying	210-5-1720-115	-	-	-	2,900	2,900
Postage & Mailing	210-5-1720-116	-	-	-	100	100
Advertising	210-5-1720-117	-	-	-	150	150
Utilities - Telephone	210-5-1720-140	-	-	-	1,500	1,500
Vehicles - Fuel	210-5-1720-144	-	-	-	65	65
Other Charges	210-5-1720-203	-	-	-	5,000	5,000
Maintenance - Facilities	210-5-1720-402	-	-	-	7,938	7,938
Maintenance - Computers	210-5-1720-407	-	-	-	2,800	2,800
Maintenance - Vehicles	210-5-1720-410	-	-	-	200	200
Professional Services	210-5-1720-500	-	-	-	46,771	46,771
Contract Services - Other	210-5-1720-550	-	-	-	7,015	7,015
SUPPLIES & SERVICES		\$ -	\$ -	\$ -	\$ 119,887	\$ 119,887
TOTAL EXPENDITURES - 210		\$ -	\$ -	\$ -	\$ 119,887	\$ 119,887
GRAND TOTAL EXPENDITURES		\$ -	\$ -	\$ -	\$ 335,170	\$ 339,570
LINE-ITEM DETAIL	GL Account				FY 2019/20	FY 2020/21
					Adopted	Adopted
Professional Services	210-5-1720-500				\$ 46,771	\$ 46,771
Black Gold Fee					19,163	19,163
IT Services					18,848	18,848
Courier Services					8,760	8,760
Other Charges	210-5-1720-203				\$ 5,000	\$ 5,000
County Utilities					5,000	5,000

Department Description:

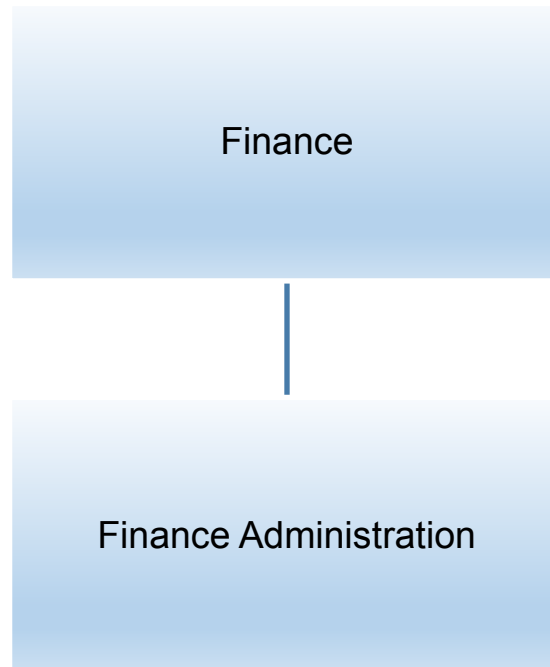
The Finance Department's primary function is to ensure the financial integrity of the City of Goleta by providing superior financial services, maintaining the public trust, and promoting governmental efficiency, effectiveness, and accountability. The department is responsible for the maintenance of an effective financial accounting system, which accurately reflects the financial operations of the City and offers a framework for financial planning and analysis. The Finance Department also oversees and handles the investment program for the City and is now functioning as the City's purchasing department. The primary goal is providing accurate, reliable and timely financial information to the City Council, City Manager, City Departments and outside requests using professional standards.

Fiscal Year FY 2018/19 Accomplishments:

- ❖ Submitted the City's Comprehensive Annual Financial Report (CAFR) to the Government Finance Officers Association (GFOA) by the deadline and received the Certificate of Achievement for Excellence in Financial Reporting for fiscal year ending June 30, 2017
- ❖ Submitted all of the following required annual filings to the State Controller's Office by the deadline: Single Audit Report, Street Report, State Compensation Report and the Cities Financial Transactions Report
- ❖ Received an unmodified audit opinion for the independent audit
- ❖ Fully integrated the preparation and management of the City's special taxes for Measure L – Library Special Tax and Street Lighting Assessment into the Finance Department from City Manager's Office
- ❖ Implemented the Cannabis Business License program and developed a webpage in order to facilitate compliance, tax collection and general permit program information
- ❖ Updated City's Investment Policy, including enhancements to its benchmarks and allowable investments under state law
- ❖ Assisted with settlement agreement amount with Department of Finance, related to the bond proceeds transfer with the former Goleta Redevelopment Agency (RDA)
- ❖ Completed comprehensive fee study and analysis on management services for Buellton and Solvang library branches
- ❖ Completed comprehensive fee study and analysis on user fee and charges for Cannabis Business License Program

- ❖ Participated in Learn, Empower, Advocate, Discuss (LEAD) Goleta – Session 2 and provided overview of the Finance Department, the City’s budget, revenue sources, investments, expenditures and accounting
- ❖ Received an updated Other Post-Employment Benefits (OPEB) Actuarial Report that is compliance with GASB 75
- ❖ Issued RFP and awarded new auditing services contract for three years with an optional extension of two years
- ❖ Assist with financing options for City Hall acquisition project
- ❖ Developed initial financial procedures and processes for Goleta Library, including enhanced merchant services
- ❖ Implemented Cal-Card program
- ❖ Update Full-Cost Allocation Plan (CAP) and Comprehensive User Fee Study
- ❖ Began financial systems upgrade process with Tyler Technologies, migration from Incode 8 to Incode 10, implementation begins July 2019
- ❖ Issued RFP and awarded new banking services agreement for five-years
- ❖ Enhanced financial reporting transparency by including a monthly investment transaction report as part of the monthly check register report to City Council

Finance Department Organization Chart



Program Description:

The purpose of the Finance Administration program is to ensure the financial integrity of the City of Goleta by providing superior financial services, maintaining the public trust, and promoting governmental efficiency, effectiveness, and accountability. The program is responsible for the financial system, general accounting, payroll, accounts payable, accounts receivable, budget preparation, debt administration, annual audits, business licenses, short-term vacation rental permits, investments and financial reporting. It provides coordination and direction of the financial operations of the City. This includes directing, monitoring, and controlling the establishment and maintenance of an effective financial accounting system, controlling the assets and financial operations of the City and providing a framework for financial planning and analysis to support the operation and management of all City departments. The Finance Administration program is also responsible for processing and maintaining records of all financial transactions of the City.

Operational Objectives:

- ❖ Submit the Comprehensive Annual Financial Reporting (CAFR) for fiscal year ending June 30, 2019 and June 30, 2020, to Government Finance Officers Association (GFOA) for participation in its Awards Program
- ❖ Submit the Two-Year Financial Plan and Annual Operating Budget for fiscal Year 2019/20 and 2020/21 to the GFOA's Distinguished Budget Presentation Awards Program within ninety (90) days of legal adoption of the final operating and capital improvement budgets.
- ❖ Issue Business Licenses within 7 days of approval and provide timely renewal notices no later than 30 days before the current license expiration date
- ❖ Review short-term vacation rental permit compliance to identify owner(s) that are operating in the City without a valid City permit
- ❖ Promote timely and effective accounts payable operations
- ❖ Promote timely and effective accounts receivable operations
- ❖ Review and standardize citywide policies and procedures to increase understanding, compliance, and control by June 30, 2021
- ❖ Pursue tax-exempt financing for City infrastructure projects as needed
- ❖ Maximize investment returns in accordance with California Government Code and California Debt and Investment Commission best practices
- ❖ Implement Transient Occupancy Tax (TOT) Audit Policy and Procedures and utilization of contract audit services
- ❖ Investigate Short-Term Vacation Rental compliance options

- ❖ Transition business license processing to permit tracking software
- ❖ Initiate bond refunding related to the 2011 tax allocation bonds issued for the Goleta RDA Successor Agency and complete by June 30, 2020.
- ❖ Implement procedures and process for ongoing evaluation of time tracking model for Library management services
- ❖ Develop procedures to annually update the City's Cost Allocation Plan
- ❖ Implement GASB Statement No. 84 regarding the identification of fiduciary activities for accounting and financial reporting purposes starting with June 30, 2019 financial statements.
- ❖ Explore implementing section 115 trust or changes to amortization schedule to address OPEB and Pension unfunded liability obligations

Strategic Objectives:

- ❖ Update and implement the Cost Allocation Plan and Comprehensive User Fee Study
- ❖ Implement a Financial Software upgrade
- ❖ Explore opportunities to further address revenue neutrality agreement
- ❖ Develop a roadmap to address future pension and other post-employment benefit (OPEB) obligations
- ❖ Create a comprehensive 5-Year Financial Plan to further enhance the current 5-year budget forecast
- ❖ Investigate tools to increase presentation of financial information on City website
- ❖ Explore possible tax measure options to support the future sustainability of the City's budget
- ❖ Enhance City's investment program and implement an investment laddering strategy

Performance Measures and Workload Indicators:

Description	FY 2016/17 Actuals	FY 2017/18 Actuals	FY 2018/19 Projected	FY 2019/20 Proposed	FY 2020/21 Proposed
Performance Measures:					
Percentage of vendors paid through Automated Clearing House (ACH)	N/A	N/A	5%	10%	20%
Average rate of investment yield	0.7166%	1.746%	2.533%	2.533%	2.533%
Percentage of meeting all Federal, State and City reporting requirements within mandated timeframe	100%	100%	100%	100%	100%
Attain unmodified audit opinion on City's annual financial statements	Yes	Yes	Yes	Pending	Pending
Attain annual GFOA budget award and financial reporting achievement award for CAFR	Yes, CAFR only	Yes, CAFR and Budget	CAFR Pending, Budget Yes	Pending	Pending
Percentage completion of the Incode Financial Software upgrade	N/A	N/A	N/A	90%	100%

Percentage completion of the cost allocation plan and comprehensive user fee study update and implementation	N/A	N/A	50%	100%	N/A
Percentage completion of establishing Section 115 trusts and review alternative amortization schedules to address pension and OPEB obligations	N/A	N/A	20%	50%	100%
Percentage completion of a comprehensive 5-Year Financial Plan to further enhance the current 5-year budget forecast.	N/A	N/A	N/A	50%	100%
Workload Indicators:					
Number of business licenses processed and issued	2,160	2,160	2,380	2,450	2,450
Number of Cannabis Business Licenses Issued	N/A	N/A	N/A	4	4

Number of A/P checks and electronic payments	2,915	3,200	3,520	3,870	4,250
Number of purchase orders issued	379	400	457	502	552
Number of W2's issued	84	94	116	133	152
Number of 1099's issued	84	90	90	78	78
Number of payroll checks and direct deposits	N/A	1,829	2,450	Pending	Pending
Number of cash receipts issued	N/A	N/A	590	650	650
Number of Short-Term Vacation Permits Managed	N/A	N/A	20	25	30
Number of Journal Entries Processed	N/A	N/A	521	550	550
Number of Budget Adjustments Processed	N/A	N/A	115	200	200

Department Summary					
Positions	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Amended	FY 2019/20 Adopted	FY 2020/21 Adopted
Finance Director	1.00	1.00	1.00	1.00	1.00
Accounting Manager	1.00	1.00	1.00	1.00	1.00
Accountant	2.00	2.00	2.00	2.00	2.00
Budget Analyst	-	-	1.00	1.00	1.00
Accounting Specialist	1.00	1.00	1.00	1.00	1.00
Senior Office Specialist	1.00	1.00	1.00	1.00	1.00
Total	6.00	6.00	7.00	7.00	7.00

Expenditures	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Amended	FY 2019/20 Adopted	FY 2020/21 Adopted
Salaries & Benefits	\$ 540,982	\$ 597,774	\$ 784,900	\$ 839,920	\$ 899,220
Supplies & Services	69,020	96,133	108,011	128,950	131,600
Capital Outlay	1,814	-	-	-	-
Total	\$ 611,817	\$ 693,907	\$ 892,911	\$ 968,870	\$ 1,030,820

Finance 3100



		FY 2016/17	FY 2017/18	FY 2018/19	FY 2019/20	FY 2020/21
		Actual	Actual	Amended	Adopted	Adopted
GENERAL FUND - 101	GL Account					
Regular Salaries	101-5-3100-001	\$ 410,639	\$ 446,677	\$ 589,300	\$ 630,900	\$ 679,000
Part Time Salaries	101-5-3100-002	8,823	10,451	10,000	10,000	10,000
Overtime	101-5-3100-003	2,628	1,357	-	-	-
Retirement	101-5-3100-050	39,133	43,136	58,700	65,900	76,000
Social Security & Medicare	101-5-3100-051	6,814	7,456	11,300	12,000	12,600
Life Insurance	101-5-3100-056	900	1,044	1,700	1,700	2,100
Long-Term Disability	101-5-3100-057	1,201	1,408	2,900	3,000	3,100
Benefit Plan Allowance	101-5-3100-058	67,568	79,198	103,300	107,100	107,100
Auto Allowance	101-5-3100-060	1,364	4,551	4,800	4,900	4,900
Phone Allowance	101-5-3100-061	683	937	1,300	1,300	1,300
Bilingual Allowance	101-5-3100-064	1,230	1,560	1,600	3,120	3,120
SALARIES & BENEFITS		\$ 540,982	\$ 597,774	\$ 784,900	\$ 839,920	\$ 899,220
Memberships & Dues	101-5-3100-101	\$ 645	\$ 645	\$ 800	\$ 900	\$ 900
Conferences, Meetings & Travel	101-5-3100-102	2,672	4,918	7,280	8,300	8,300
Mileage Reimbursement	101-5-3100-104	54	155	200	200	200
Special Department Supplies	101-5-3100-111	2,253	2,732	3,294	3,800	3,800
Books & Subscriptions	101-5-3100-114	242	107	300	300	300
Printing & Copying	101-5-3100-115	-	2,860	400	800	-
Postage & Mailing	101-5-3100-116	-	-	100	100	100
Advertising	101-5-3100-117	94	756	468	800	800
Minor Equipment	101-5-3100-118	-	-	956	2,150	-
Bank Fees	101-5-3100-200	184	-	32	400	400
Other Charges	101-5-3100-203	-	-	100	-	-
Professional Services	101-5-3100-500	62,877	83,960	94,081	111,200	116,800
Prof Svcs - Temp Staff	101-5-3100-501	-	-	-	-	-
SUPPLIES & SERVICES		\$ 69,020	\$ 96,133	\$ 108,011	\$ 128,950	\$ 131,600
Computer Technology	101-5-3100-707	\$ 1,814	\$ -	\$ -	\$ -	\$ -
CAPITAL OUTLAY		\$ 1,814	\$ -	\$ -	\$ -	\$ -
TOTAL EXPENDITURES - 101		\$ 611,817	\$ 693,907	\$ 892,911	\$ 968,870	\$ 1,030,820
GRAND TOTAL EXPENDITURES		\$ 611,817	\$ 693,907	\$ 892,911	\$ 968,870	\$ 1,030,820

LINE-ITEM DETAIL	GL Account	FY 2019/20	FY 2020/21
		Adopted	Adopted
Professional Services	101-5-3100-500	\$ 111,200	\$ 116,800
Audit Services Contract		34,200	35,300
OPEB Actuarial (GASB 75)		-	5,000
Sales Tax Consultants		20,000	20,000
Property Tax Consultants		12,200	12,200
GFOA CAFR/Budget Review		1,000	500
GASB 68 Valuation Report		800	800
CAFR Support Reports		1,000	1,000
Cannabis Business License / Monitoring & Compliance		42,000	42,000
Pension and OPEB Liability Software and Actuarial Services		-	-

Department Description:

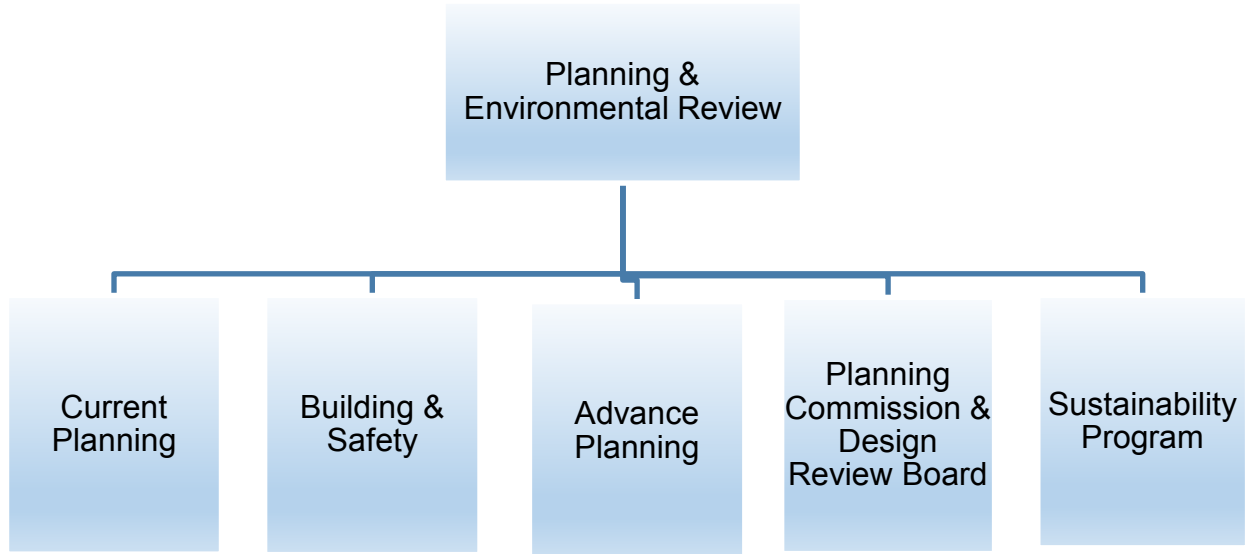
The Planning & Environmental Review Department oversees land use policies and regulations, guides and regulates land uses/development proposals, promotes the sustainable growth of the community, encourages Zoning Code compliance, as well as facilitating the safe construction of buildings and structures. The Department includes five divisions: Current Planning, Advance Planning, Building and Safety, Planning Commission/Design Review Board, and Sustainability. Functions and services include public information and application assistance at the public counter, land use project review and permitting, subdivision review, design review, environmental review, administration of the General Plan/Coastal Land Use Plan, administration of the Zoning Code, plan check of building applications, issuance of building and grading permits, inspections, issuance of occupancy permits, and permit compliance review.

Fiscal Year 2018/19 Accomplishments:

- ❖ Continued Progress on the new Zoning Ordinance project, including release of the revised draft Zoning Ordinance and Key Issued Guide
- ❖ Completed General Plan Amendment for functional street classifications
- ❖ Completed and published a draft Monarch Butterfly Habitat Management Plan and Initial Study/Mitigated Negative Declaration
- ❖ Adopted an Accessory Dwelling Unit Ordinance and associated environmental document
- ❖ Adopted a Cannabis Use Ordinance and associated environmental document and began ordinance revision process
- ❖ Assisted local, state and federal agencies with emergency responses, such as with the Thomas and Holiday Fires, as needed
- ❖ Continued implementation of the Beach Hazards Removal Project
- ❖ Conducted 4,500 permit inspections and issued 1,430 permits (building, grading, plumbing, electrical, and mechanical) through February 2019
- ❖ Continued imaging of planning records for the digital archive
- ❖ Completed the Historic Context Statement in connection with the Historic Preservation ordinance development
- ❖ Continued development of a Permit Tracking System with consultant CSI Magnet through initial module beta testing

- ❖ Commenced work to update to the City's California Environmental Quality Act Thresholds.
- ❖ Continued operation of the first publicly available Level 3 DC Fast Charger for electric vehicles and plug-in hybrids at the Camino Real Shopping Center. Completed over 1,040 charging sessions through February 2019, saving approximately 1,036 gallons of gasoline.
- ❖ Awarded the 3-STAR Community Rating for national leadership in sustainability by STAR Communities.

PLANNING & ENVIRONMENTAL REVIEW DEPARTMENT ORGANIZATION CHART



Program Description:

The Current Planning Division is responsible for the orderly development of the community and for ensuring that new development is attractive and compatible with its surroundings consistent with the City's policies and zoning standards. Through the Code Compliance function, it also ensures that zoning regulations and standards are maintained. Further, this division is charged with analyzing development proposals from an environmental, zoning, land use, and design review standpoint and facilitates the development review process among the various, involved City departments and outside agencies. This Division also provides permit compliance review of previously approved projects.

The Division also assists the public with the provision of planning-related information regarding the City's planning process at the public counter and encourages public participation in land use and design review matters. Lastly, the Current Planning Division serves as staff to the City Council, Planning Commission, Design Review Board, Zoning Administrator, Environmental Hearing Officer, and Director, based on the type and complexity of projects as needed.

Operational Objectives:

- ❖ Continue implementation of the recommendations of the operational assessment relative to the Current Planning and Code Compliance functions as adopted by the City Council
- ❖ Conclude processing of long-standing development entitlement projects after the completion of associated Environmental Impacts Reports, when water availability issues are resolved
- ❖ Continue to improve/revise internal processes, including implementation of the new Permit Tracking System and new Zoning Ordinance following adoption, to make the development review process more efficient and effective
- ❖ Continue to image completed development case files in accordance with the City's records retention policies to support the digital archive database
- ❖ Continue to assist with updating wireless communication permitting procedures in response to the continuing evolution of federal and State laws on this topic
- ❖ Fully integrate/develop the Zoning Code Compliance function into the PER Department and strive to close/complete at least 20 cases per month. Further, the Code Compliance function will continue to aid other City Departments as warranted
- ❖ Assist other City departments with special requests for assistance, such as cannabis enforcement, massage regulation, business licensing, illicit discharge incidents, public encroachment issues, parking enforcement issues, etc., by Code Compliance staff
- ❖ Continue to serve as staff to both the Planning Commission and Design Review Boards in preparing necessary California Environmental Quality Act analysis/documents, and producing notices, agendas and staff reports based on

the established regulations and within the timeframes established by State law and local regulations

Strategic Objectives:

- ❖ Create an electronic permit tracking system that will increase efficiency, accessibility, and transparency
- ❖ Complete the Historic Preservation Program and adopt the associated ordinance
- ❖ Complete the Zoning Ordinance project that will revise citywide zoning regulations to implement the General Plan, as well as update development and design standards and permitting procedures
- ❖ Promote incorporation of childcare centers into future commercial and residential development
- ❖ Establish a waiver policy for beneficial uses for development impact fees for nonprofit organizations, childcare facilities, and affordable dwelling units

Performance Measures and Workload Indicators:

Description	FY 2016/17 Actuals	FY 2017/18 Actuals	FY 2018/19 Projected	FY 2019/20 Proposed	FY 2020/21 Proposed
Performance Measures:					
Code Compliance Cases completed	189	525	596	500	500
Percentage completion of the updated CEQA Thresholds Manual	New measure as of FY 2019/20	New measure as of FY 2019/20	New measure as of FY 2019/20	80%	100%
Workload Indicators:					
Number of Cases Reviewed	157	144	120 cases as of 2/8/19	150	150
Number of Residential Units Approved	0	6 ADUs	5 ADUs to date as of 2/20/19	Pending (Subject to future project approvals)	Pending (Subject to future project approvals)

Current Planning 4100



Number of Residential Units Pending	513	480	500	473	120
Number of Projects With Hearing Notices Sent	69	75	55 to date as of 2/20/19	65	65
Number of Hearing Notices Sent	10,403	8,472	2,907 to date as of 2/15/19	5,000	5,000
Number of Pages Imaged for Document Archive	48,000	40,417	73,000 (estimated)	70,000	70,000
Hours of Permit Center/ Counter Service Provided	1,756	1,756	1,756	1,756	1,756

Current Planning 4100

Department Summary					
Positions	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Amended	FY 2019/20 Adopted	FY 2020/21 Adopted
Planning Director	1.00	1.00	1.00	1.00	1.00
Management Assistant	-	-	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	-	-	-
Permit Technician	0.80	1.00	1.00	1.00	1.00
Planning Manager	1.00	1.00	1.00	1.00	1.00
Supervising Senior Planner	2.00	2.00	2.00	2.00	2.00
Assistant Planner	1.00	1.00	1.00	1.00	1.00
Associate Planner	3.00	3.00	3.00	3.00	3.00
Code Compliance Officer	1.00	1.00	1.00	1.00	1.00
Office Specialist					
Management Analyst	1.00	-	-	-	-
Total	11.80	11.00	11.00	11.50	11.50

Expenditures	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Amended	FY 2019/20 Adopted	FY 2020/21 Adopted
Salaries & Benefits	\$ 1,017,196	\$ 1,194,066	\$ 1,348,000	\$ 1,449,691	\$ 1,499,180
Supplies & Services	194,331	85,043	219,912	110,800	80,800
Capital Outlay	1,814	418	-	-	-
Total	\$ 1,213,342	\$ 1,279,527	\$ 1,567,912	\$ 1,560,491	\$ 1,579,980

Current Planning 4100

		FY 2016/17	FY 2017/18	FY 2018/19	FY 2019/20	FY 2020/21
		Actual	Actual	Amended	Adopted	Adopted
GENERAL FUND - 101	GL Account					
Regular Salaries	101-5-4100-001	\$ 825,586	\$ 962,605	\$ 1,059,000	\$ 1,118,400	\$ 1,153,500
Part Time Salaries	101-5-4100-002	702	1,206	10,000	34,791	36,680
Overtime	101-5-4100-003	-	231	-	-	-
Retirement	101-5-4100-050	68,198	79,426	96,400	113,200	125,500
Social Security & Medicare	101-5-4100-051	13,050	15,155	19,400	20,200	20,400
Dental COBRA	101-5-4100-054	-	-	-	-	-
Vision COBRA	101-5-4100-055	-	-	-	-	-
Life Insurance	101-5-4100-056	1,995	2,332	3,100	3,300	3,300
Long-Term Disability	101-5-4100-057	2,785	3,141	5,100	5,300	5,300
Benefit Plan Allowance	101-5-4100-058	103,440	127,148	151,900	151,900	151,900
Auto Allowance	101-5-4100-060	1,254	2,457	2,200	2,200	2,200
Phone Allowance	101-5-4100-061	187	366	900	400	400
SALARIES & BENEFITS		\$ 1,017,196	\$ 1,194,066	\$ 1,348,000	\$ 1,449,691	\$ 1,499,180
Stipends for Meetings	101-5-4100-100	\$ -	\$ -	\$ -	\$ -	\$ -
Memberships & Dues	101-5-4100-101	3,189	2,842	4,600	4,600	4,600
Conferences, Meetings & Travel	101-5-4100-102	6,534	6,503	9,300	9,500	9,500
Mileage Reimbursement	101-5-4100-104	30	14	100	100	100
Special Department Supplies	101-5-4100-111	662	2,733	1,000	1,000	1,000
Books & Subscriptions	101-5-4100-114	520	850	1,000	1,000	1,000
Printing & Copying	101-5-4100-115	-	45	600	600	600
Postage & Mailing	101-5-4100-116	-	69	400	500	500
Advertising	101-5-4100-117	3,139	879	2,000	4,000	4,000
Minor Equipment	101-5-4100-118	324	-	500	-	-
Vehicles - Fuel	101-5-4100-144	-	-	1,500	3,500	3,500
Maintenance - Equipment	101-5-4100-409	-	-	-	-	-
Maintenance - Vehicles	101-5-4100-410	-	-	1,000	1,000	1,000
Professional Services	101-5-4100-500	63,137	39,475	70,000	85,000	55,000
Prof Svcs - Temp Staff	101-5-4100-501	56,340	-	35,000	-	-
Prof Svcs - Historic Preservat	101-5-4100-507	60,457	31,631	92,912	-	-
SUPPLIES & SERVICES		\$ 194,331	\$ 85,043	\$ 219,912	\$ 110,800	\$ 80,800
Vehicles	101-5-4100-701	\$ -	\$ -	\$ -	\$ -	\$ -
Furnishings	101-5-4100-703	-	418	-	-	-
Computer Technology	101-5-4100-707	1,814	-	-	-	-
CAPITAL OUTLAY		\$ 1,814	\$ 418	\$ -	\$ -	\$ -
TOTAL EXPENDITURES - 101		\$ 1,213,342	\$ 1,279,527	\$ 1,567,912	\$ 1,560,491	\$ 1,579,980
GRAND TOTAL EXPENDITURES		\$ 1,213,342	\$ 1,279,527	\$ 1,567,912	\$ 1,560,491	\$ 1,579,980

LINE-ITEM DETAIL	GL Account	FY 2019/20	FY 2020/21
		Adopted	Adopted
Professional Services	101-5-4100-500	\$ 85,000	\$ 55,000
Consultant - VMT		30,000	-
Document Imaging File Prep- Linda Gregory		25,000	25,000
Document Imaging & Maintenance (ongoing)		30,000	30,000

Program Description:

The Building Division provides customer service to assist residents, business owners, residential contractors and commercial developers and ensures structures are built in a manner that satisfies the health and safety regulations set forth by the California Building Code. The Division conducts plan check review, issuance of Building Permits, inspection of construction, records management and public outreach on all matters pertaining to grading, stockpiling and the construction of buildings and other structural elements. The Division also provides interpretations of the Building Code, coordinates with other Departments and Divisions on applications, and provides staff assistance for all construction-related issues.

Operational Objectives:

- ❖ Continue to provide timely inspection within 48 hours of request. Inspections are provided on Monday-Thursday
- ❖ Continue to provide instructive advice to property owners, general contractors, and design professionals daily at the public counter
- ❖ Continue to implement the CAL Green Energy Efficiency Code
- ❖ Continue to provide plan check services in a timely manner with initial plan check review completed within 15 working days and second plan check review completed within 10 working days of submittals
- ❖ Continue implementation of the recommendations of the operational assessment relative to the Building Department function as adopted by the City Council

Performance Measures and Workload Indicators:

Measures	FY 2016/17 Actuals	FY 2017/18 Actuals	FY 2018/19 Projected	FY 2019/20 Proposed	FY 2020/21 Proposed
Performance Measures:					
Percentage of plan check reviews completed within timeframe	90%	90%	90%	96%	96%

Building and Safety 4200



Percentage of final plan review of large projects completed within timeframe	90%	90%	90%	96%	96%
Percentage inspection services completed within timeframe	99%	99%	99%	99%	99%
Workload Indicators:					
Number of Building Inspections completed	4,448	5,000	4,500	4,400	4,400
Number of Building Permits issued	580	550	550	530	530
Number of Grading Permits issued	9	10	10	8	8
Number of Plumbing Permits issued	266	225	220	225	225
Number of Electrical Permits issued	558	450	450	450	450
Number of Mechanical Permits issued	225	225	200	215	215

Department Summary

Expenditures	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Amended	FY 2019/20 Adopted	FY 2020/21 Adopted
Salaries & Benefits	\$ 13,077	\$ 13,166	\$ 15,000	\$ 15,500	\$ 16,000
Supplies & Services	972,610	600,139	503,600	496,900	494,200
Capital Outlay	-	-	-	-	-
Total	\$ 985,687	\$ 613,304	\$ 518,600	\$ 512,400	\$ 510,200

Building and Safety 4200

		FY 2016/17	FY 2017/18	FY 2018/19	FY 2019/20	FY 2020/21
		Actual	Actual	Amended	Adopted	Adopted
GENERAL FUND - 101	GL Account					
Regular Salaries	101-5-4200-001	\$ 11,029	\$ 10,950	\$ 11,400	\$ 11,600	\$ 11,900
Retirement	101-5-4200-050	923	1,080	1,400	1,600	1,800
Social Security & Medicare	101-5-4200-051	162	161	300	300	300
Life Insurance	101-5-4200-056	17	21	200	200	200
Long-Term Disability	101-5-4200-057	19	18	200	200	200
Benefit Plan Allowance	101-5-4200-058	767	749	1,200	1,200	1,200
Auto Allowance	101-5-4200-060	139	163	200	300	300
Phone Allowance	101-5-4200-061	21	24	100	100	100
SALARIES & BENEFITS		\$ 13,077	\$ 13,166	\$ 15,000	\$ 15,500	\$ 16,000
Conferences, Meetings & Travel	101-5-4200-102	\$ -	\$ 42	\$ -	\$ -	\$ -
Special Department Supplies	101-5-4200-111	109	230	300	300	300
Books & Subscriptions	101-5-4200-114	-	-	500	2,500	500
Printing & Copying	101-5-4200-115	-	-	-	1,000	300
Advertising	101-5-4200-117	262	-	300	-	-
Vehicles - Fuel	101-5-4200-144	-	-	1,000	2,500	2,500
Maintenance - Vehicles	101-5-4200-410	-	-	1,000	600	600
Contract Svcs - Building	101-5-4200-554	714,991	487,671	318,500	350,000	350,000
Contract Svcs - Bldg Plan Ck	101-5-4200-555	257,248	112,196	182,000	140,000	140,000
SUPPLIES & SERVICES		\$ 972,610	\$ 600,139	\$ 503,600	\$ 496,900	\$ 494,200
TOTAL EXPENDITURES - 101		\$ 985,687	\$ 613,304	\$ 518,600	\$ 512,400	\$ 510,200
GRAND TOTAL EXPENDITURES		\$ 985,687	\$ 613,304	\$ 518,600	\$ 512,400	\$ 510,200

Program Description:

The Advance Planning Division is responsible for the development and maintenance of the City's General Plan, Local Coastal Program, Housing Element, and Zoning Regulations. The Division oversees the City's energy project planning, environmental programs, and geographic information systems. Important to this division are regional planning efforts with other cities, agencies, neighborhoods, businesses, and civic groups. As part of implementing the General Plan, the Division is responsible for the preparation of the Climate Action Plan, Creek and Watershed Management Plan, and Ellwood Mesa Monarch Butterfly Habitat Management Plan, among other activities. The Division also conducts environmental review for Division-related projects and provides environmental and permitting support to other City departments regarding Capital Improvement Projects.

Regional planning is an important function of the Division and, as part of this effort, staff tracks demographic forecasts and other agency projects that may influence land use planning in the City. Planning at a regional level includes participation in numerous committees and coordination with other agencies, such as the CAL Fire, California Public Utilities Commission, California Coastal Commission, California State Lands Commission, California Department of Housing and Community Development (HCD), UCSB, the Santa Barbara County Association of Governments (SBCAG), Santa Barbara County, and Santa Barbara Airport. Continuing effective intergovernmental relations with these agencies is imperative to achieving the goals of the General Plan.

Operational Objectives:

- ❖ Complete the new Zoning Ordinance project
- ❖ Complete the Ellwood Mesa Butterfly Habitat Management Plan and support Public Works with implementation as needed and as time allows
- ❖ Prepare CEQA Thresholds of Significance consistent with General Plan policy direction and consistent with the requirements of the California Governor's Office of Planning and Research
- ❖ Participate in the State HCD and SBCAG Regional Housing Needs Allocation and initiate a related Housing Element update
- ❖ Continue to address long-range planning issues, such as climate change, transportation demand management, and housing needs via coordinating regionally with other agencies, participating on the Census update, and communicating progress with the public and decision-makers on an annual basis
- ❖ Provide comprehensive comments on other agency projects, environmental, or policy documents in a timely manner

- ❖ Commence implementation of the recommendations of the operational assessment relative to the Advance Planning function as adopted by the City Council
- ❖ Complete permitting and safety audits of oil and gas production, processing and transportation facilities, including the clean-up of historic oil and gas infrastructure on an annual basis
- ❖ Complete a Creek and Watershed Management Plan and transfer the project to Public Works for implementation

Strategic Objectives:

- ❖ Implement the Community Wildfire Protection Plan
- ❖ Implement Butterfly Habitat Management Plan
- ❖ Develop a Creek and Watershed Management Plan
- ❖ Complete the City's Local Coastal Program (LCP) project for review and certification by the California Coastal Commission
- ❖ Update the existing CEQA Thresholds Manual
- ❖ Pursue inclusionary housing policies for rental housing that meet requirements under State Law

Performance Measures and Workload Indicators:

Description	FY 2016/17 Actuals	FY 2017/18 Actuals	FY 2018/19 Projected	FY 2019/20 Proposed	FY 2020/21 Proposed
Performance Measures:					
Percentage of new Zoning Ordinance project completed	60%	60%	80%	100%	N/A
Percentage of work completed updating the Housing Element	New measure as of FY 2019/20	New measure as of FY 2019/20	New measure as of FY 2019/20	10%	70%
Percentage of permits issued within timeframe addressing the issue of the Ellwood Onshore Oil and Gas Facility legal non-conforming land use status.	10%	50%	100%	N/A	N/A

Advance Planning 4300



Coastal Development Permit received for the Ellwood Trails and Restoration Project	New measure as of FY 2019/20	New measure as of FY 2019/20	New measure as of FY 2019/20	Yes	N/A
Percentage completion of the Creek and Watershed Management Plan	New measure as of FY 2019/20	New measure as of FY 2019/20	New measure as of FY 2019/20	80%	100%
Progress towards certification by the California Coastal Commission for the Local Coastal Program	New measure as of FY 2019/20	New measure as of FY 2019/20	New measure as of FY 2019/20	0%	0%
Workload Indicators:					
Number of workshops led by Advance Planning	New measure as of FY 2019/20	New measure as of FY 2019/20	New measure as of FY 2019/20	4	8
Number of annual Council presentations summarizing long range planning issues	N/A	1	1	1	1
Number of oil and gas related permits issued	3	1	1	N/A	N/A
Number of safety audits completed	1	1	1	1	1
Number of comment letters (CEQA & other)	7	8	8	4	4
Regional planning meetings attended	52	50	50	24	24

Advance Planning 4300



Housing collaboration meetings attended	10	10	10	10	10
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Advance Planning 4300



Department Summary

Positions	FY 2016/17	FY 2017/18	FY 2018/19	FY 2019/20	FY 2020/21
	Actual	Actual	Amended	Adopted	Adopted
Advance Planning Manager	1.00	1.00	1.00	1.00	1.00
Senior Planner	2.00	2.00	2.00	2.00	2.00
Total	3.00	3.00	3.00	3.00	3.00

Expenditures	FY 2016/17	FY 2017/18	FY 2018/19	FY 2019/20	FY 2020/21
	Actual	Actual	Amended	Adopted	Adopted
Salaries & Benefits	\$ 429,922	\$ 518,169	\$ 621,400	\$ 646,600	\$ 671,200
Supplies & Services	187,947	482,540	1,545,100	628,800	223,800
Capital Outlay	1,814	30,796	246,444	-	-
Total	\$ 619,683	\$ 1,031,505	\$ 2,412,944	\$ 1,275,400	\$ 895,000

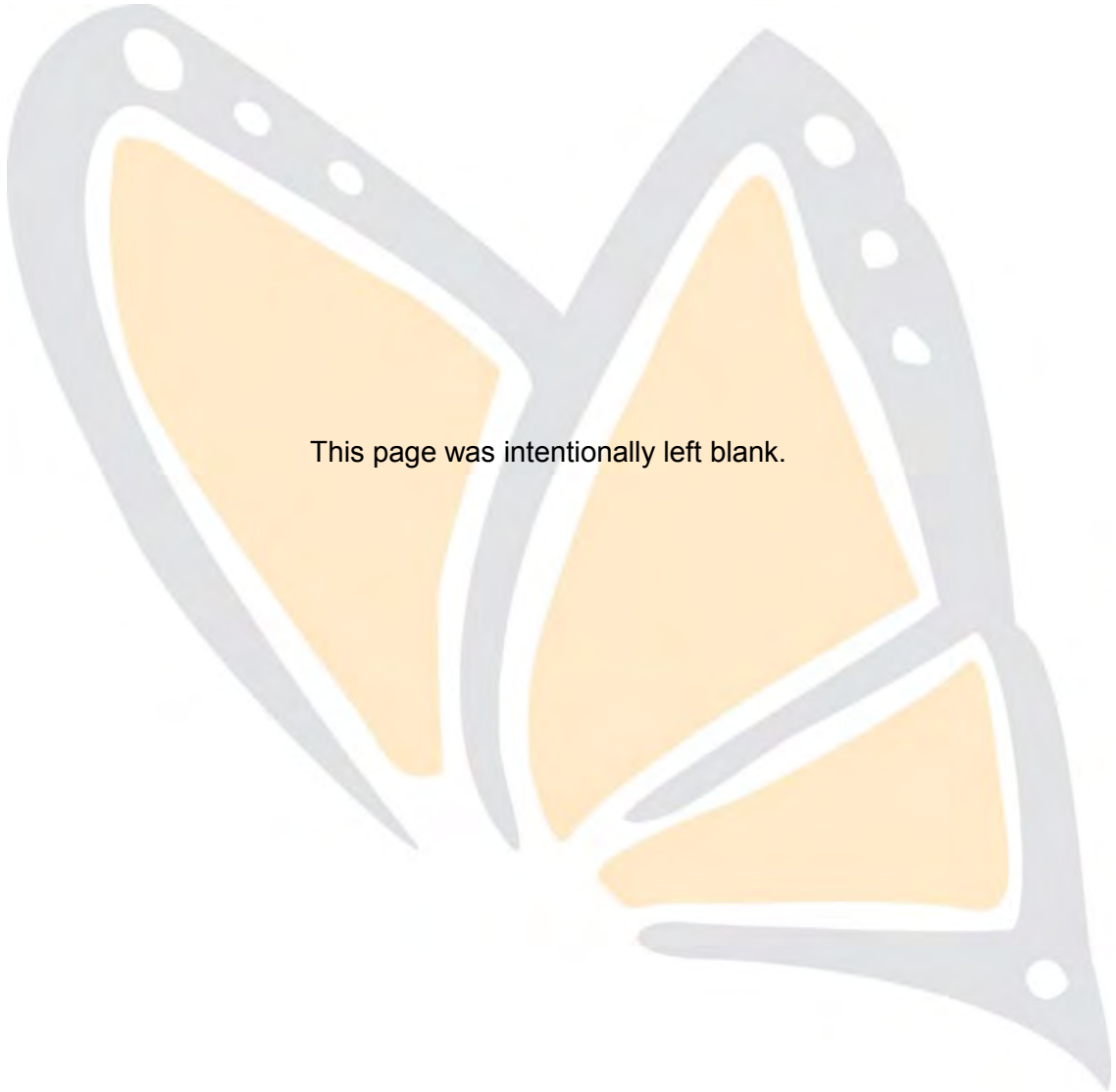
Advance Planning 4300

		FY 2016/17	FY 2017/18	FY 2018/19	FY 2019/20	FY 2020/21
		Actual	Actual	Amended	Adopted	Adopted
GENERAL FUND - 101						
	GL Account					
Regular Salaries	101-5-4300-001	\$ 348,509	\$ 419,192	\$ 486,700	\$ 502,300	\$ 520,600
Part Time Salaries	101-5-4300-002	3,239	-	10,000	10,000	10,000
Overtime	101-5-4300-003	-	-	-	-	-
Retirement	101-5-4300-050	31,556	40,844	51,200	60,200	66,200
Social Security & Medicare	101-5-4300-051	5,323	5,980	8,900	9,300	9,400
Deferred Compensation	101-5-4300-052	-	-	-	-	-
Dental COBRA	101-5-4300-054	-	-	-	-	-
Life Insurance	101-5-4300-056	754	983	1,300	1,300	1,400
Long-Term Disability	101-5-4300-057	945	1,224	2,300	2,400	2,500
Benefit Plan Allowance	101-5-4300-058	37,835	47,971	58,300	58,300	58,300
Relocation Expense	101-5-4300-059	-	-	-	-	-
Auto Allowance	101-5-4300-060	1,115	1,300	1,900	2,000	2,000
Phone Allowance	101-5-4300-061	646	674	800	800	800
Unemployment Benefits	101-5-4300-062	-	-	-	-	-
SALARIES & BENEFITS		\$ 429,922	\$ 518,169	\$ 621,400	\$ 646,600	\$ 671,200
Memberships & Dues	101-5-4300-101	\$ 646	\$ 1,431	\$ 2,500	\$ 2,500	\$ 2,500
Conferences, Meetings & Travel	101-5-4300-102	2,776	3,908	6,000	6,000	6,000
Mileage Reimbursement	101-5-4300-104	50	27	300	100	100
Special Department Supplies	101-5-4300-111	1,300	657	5,900	3,500	3,500
Books & Subscriptions	101-5-4300-114	495	775	800	800	800
Printing & Copying	101-5-4300-115	1,993	652	10,100	13,500	13,500
Postage & Mailing	101-5-4300-116	23	23	1,200	1,200	1,200
Advertising	101-5-4300-117	379	3,193	2,000	1,500	1,500
Permits & Fees	101-5-4300-119	-	-	-	-	-
Public Workshop Costs	101-5-4300-121	-	650	3,200	3,200	3,200
Leasing/Rentals - Facilities	101-5-4300-146	-	-	-	-	-
Rental Equipment	101-5-4300-147	-	-	-	-	-
Professional Services	101-5-4300-500	151,483	227,240	742,464	210,000	140,000
Prof Svcs - Temp Staff	101-5-4300-501	-	-	-	-	-
Prof Svcs - General Plan	101-5-4300-504	-	7,776	183,316	165,000	50,000
Prof Svcs - Eilwood	101-5-4300-505	15,222	218,266	128,841	50,000	-
Prof Svcs - Zoning	101-5-4300-506	12,510	16,055	297,979	20,000	-
Prof Svcs - LCP	101-5-4300-508	-	-	150,000	150,000	-
Contract Svcs - Other	101-5-4300-550	-	-	-	-	-
SUPPLIES & SERVICES		\$ 186,878	\$ 480,652	\$ 1,534,600	\$ 627,300	\$ 222,300
Furnishings	101-5-4300-703	\$ -	\$ -	\$ -	\$ -	\$ -
Computer Technology	101-5-4300-707	1,814	30,796	246,444	-	-
CAPITAL OUTLAY		\$ 1,814	\$ 30,796	\$ 246,444	\$ -	\$ -
TOTAL EXPENDITURES - 101		\$ 618,614	\$ 1,029,617	\$ 2,402,444	\$ 1,273,900	\$ 893,500
ENVIRONMENTAL PROGRAMS - 226						
Maintenance - Parks & Open Spa	226-5-4300-417	-	-	9,400	-	-
SUPPLIES & SERVICES		\$ -	\$ -	\$ 9,400	\$ -	\$ -
TOTAL EXPENDITURES - 226		\$ -	\$ -	\$ 9,400	\$ -	\$ -
PLOVER ENDOWMENT - 701						
Other Charges	701-5-4300-203	\$ 1,069	\$ 1,888	\$ 1,100	\$ 1,500	\$ 1,500
Professional Services	701-5-4300-500	-	-	-	-	-
SUPPLIES & SERVICES		\$ 1,069	\$ 1,888	\$ 1,100	\$ 1,500	\$ 1,500
TOTAL EXPENDITURES - 701		\$ 1,069	\$ 1,888	\$ 1,100	\$ 1,500	\$ 1,500
GRAND TOTAL EXPENDITURES		\$ 619,683	\$ 1,031,505	\$ 2,412,944	\$ 1,275,400	\$ 895,000

Advance Planning 4300



LINE-ITEM DETAIL	GL Account	FY 2019/20 Adopted	FY 2020/21 Adopted
Professional Services	101-5-4300-500	\$ 210,000	\$ 140,000
Oil/Gas/Electrical Facility			
Staff Support		40,000	40,000
Beach Hazards Removal		70,000	50,000
GIS Maintenance Services		40,000	40,000
Environmental Monitoring			
Services		10,000	10,000
CEQA Thresholds		50,000	-
Creek and Watershed			
Management Plan			-
			-
			-
Prof Svcs - General Plan	101-5-4300-504	\$ 165,000	\$ 50,000
General Plan Updates			50,000
			-
			-
Professional Svcs - Ellwood	101-5-4300-505	\$ 50,000	\$ -
Ellwood Trails Project			
Permitting Butterfly Habitat			
Plan & Fire		50,000	-
			-
			-
			-
Prof Svcs - Zoning	101-5-4300-506	\$ 20,000	\$ -
		20,000	-
			-
			-
Prof Svcs - LCP	101-5-4300-508	\$ 150,000	\$ -
		150,000	-



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Program Description:

The Planning Commission and Design Review Board sit as decision-making bodies on land use and design functions for the City, respectively. The Planning Commission’s role is to review and take appropriate action on discretionary development applications and to make recommendations to the City Council regarding any proposed legislative actions, including the General Plan and its implementation, as required by law. The Design Review Board is charged with evaluating the design aesthetic of development in order to enhance the visual quality of the community. Both the Planning Commission and Design Review Board conduct hearings, meetings and workshops under authorities and assignments delegated to them by the City Council. Staffing is provided by the Planning & Environmental Review Department and the City Clerk’s office.

Operational Objectives:

- ❖ Conduct Planning Commission and Design Review Board meetings as development activity and legal requirements warrant.
- ❖ The Planning Commission will review, provide input, and serve as public sounding board on the provisions of the City’s new Zoning Ordinance with the goal of a making a recommendation to the City Council.
- ❖ The Planning Commission and DRB will review and provide input on the Historic Preservation work products within their subject matter jurisdiction.

Performance Measures and Workload Indicators:

Description	FY 2016/17 Actuals	FY 2017/18 Actuals	FY 2018/19 Projected	FY 2019/20 Proposed	FY 2020/21 Proposed
Workload Indicators:					
Number of Planning Commission meetings conducted	10	18	19	16	16
Number of Planning Commission agenda items	23	40	36	30	15
Number of Design Review Board meetings	17	14	9	16	16

Planning Commission and Design Review Board 4400



Number of Design Review Board agenda items	92	76	79	70	70
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Department Summary					
Expenditures	FY 2016/17	FY 2017/18	FY 2018/19	FY 2019/20	FY 2020/21
	Actual	Actual	Amended	Adopted	Adopted
Salaries & Benefits	\$ 31,365	\$ 31,650	\$ 34,800	\$ 35,900	\$ 36,900
Supplies & Services	21,690	16,768	31,400	30,800	28,800
Capital Outlay	-	-	-	-	-
Total	\$ 53,056	\$ 48,418	\$ 66,200	\$ 66,700	\$ 65,700

Planning Commission and Design Review Board 4400



		FY 2016/17	FY 2017/18	FY 2018/19	FY 2019/20	FY 2020/21
		Actual	Actual	Amended	Adopted	Adopted
GENERAL FUND - 101	GL Account					
Regular Salaries	101-5-4400-001	\$ 26,013	\$ 25,935	\$ 26,800	\$ 27,300	\$ 28,000
Retirement	101-5-4400-050	2,297	2,593	3,200	3,800	4,100
Social Security & Medicare	101-5-4400-051	384	383	600	600	600
Life Insurance	101-5-4400-056	43	54	200	200	200
Long-term Disability	101-5-4400-057	52	51	200	200	200
Benefit Plan Allowance	101-5-4400-058	2,256	2,261	3,200	3,200	3,200
Auto Allowance	101-5-4400-060	279	325	500	500	500
Phone Allowance	101-5-4400-061	42	48	100	100	100
SALARIES & BENEFITS		\$ 31,365	\$ 31,650	\$ 34,800	\$ 35,900	\$ 36,900
Stipends for Meetings	101-5-4400-100	\$ 10,250	\$ 12,000	\$ 16,000	\$ 14,400	\$ 14,400
Conferences, Meetings & Travel	101-5-4400-102	4,174	1,777	10,000	10,000	8,000
Mileage Reimbursement	101-5-4400-104	-	-	-	-	-
Special Department Supplies	101-5-4400-111	574	216	400	400	400
Printing & Copying	101-5-4400-115	-	-	-	-	-
Advertising	101-5-4400-117	-	2,775	5,000	6,000	6,000
Other Charges	101-5-4400-203	-	-	-	-	-
Professional Services	101-5-4400-500	6,693	-	-	-	-
Prof Svcs - Temp Staff	101-5-4400-501	-	-	-	-	-
Prof Svcs - General Plan	101-5-4400-504	-	-	-	-	-
SUPPLIES & SERVICES		\$ 21,690	\$ 16,768	\$ 31,400	\$ 30,800	\$ 28,800
TOTAL EXPENDITURES - 101		\$ 53,056	\$ 48,418	\$ 66,200	\$ 66,700	\$ 65,700
GRAND TOTAL EXPENDITURES		\$ 53,056	\$ 48,418	\$ 66,200	\$ 66,700	\$ 65,700

Program Description:

The Sustainability Program coordinates efforts to create and implement a long-term sustainability vision for the City and incorporates sustainability into core processes and decision-making. A significant commitment for this function is to serve as a City liaison to regional bodies integrating the City's sustainability efforts with those of various partnerships in support of the City's Strategic Plan. Pursuant to the City-wide Strategic Plan strategy to Support Environmental Vitality, specifically, program staff participates in various activities to support a more sustainable community. Through membership in statewide coalitions and coordination with other jurisdictions and community organizations, program staff accelerates the adoption of innovative policies and practices. Successful implementation of related initiatives, especially in the energy and transportation sectors, advances sustainability by promoting a healthy environment, a strong economy, and well-being for residents. Program staff also provides principal support to the City Council Energy and Green Issues Standing Committee.

Operational Objectives:

- ❖ Conduct a clean energy potential study and develop a Clean Energy Roadmap in conjunction with the City's cooperating partners, as authorized in the MOU by City Council
- ❖ Develop a 100% Renewable Electricity Plan to meet renewable energy goals adopted by the City Council
- ❖ Commence implementation of actions recommended in the Clean Energy Roadmap / 100% Renewable Electricity Plan, as authorized by City Council
- ❖ Continue participation in the multi-jurisdictional Clean Energy Working Group to update the Community Choice Energy (CCE) Feasibility Study
- ❖ Participate in activities related to formation of a Joint Powers Authority and creation of a CCE implementation plan, if approved by City Council following the feasibility study update
- ❖ Investigate feasibility and recommendations related to shared micro-mobility options, such as shared bicycle and scooter systems, as directed by City Council
- ❖ Develop source reduction information related to regulation of single-use polystyrene products, as directed by City Council
- ❖ Develop supply chain information requirements related to new City facility construction, if directed by City Council
- ❖ Utilize the consensus-based list of future prioritized actions from the Sustainability Tools for Assessing and Rating Communities (STAR) certification results and Post-Certification Workshop to inform the preparation of a Sustainability Plan
- ❖ Gather data in support of re-certification as a LEED City under the U.S. Green Building Council's LEED for Cities program, as integrated with the STAR Community Rating System

Sustainability Program 4500



- ❖ Coordinate sustainability activities among departments to meet the Sustainability Plan's goals and objectives for implementation, once adopted
- ❖ Support the street light acquisition and retrofit implementation project with the Public Works Department, as approved by City Council
- ❖ Pursue grants and funding opportunities to create and implement Sustainability programs
- ❖ Commence implementation of the recommendations of the operational assessment relative to the Sustainability function as adopted by the City Council

Strategic Objectives:

- ❖ Implement the Strategic Energy Plan in furtherance of the City's adopted 100% renewable energy goals
 - ❖ Encourage energy conservation through enhanced insulation, LED replacement lighting and similar measures, including at City-owned facilities
 - ❖ Encourage renewable energy generation and use through installation of solar panels, electric vehicle charging stations and similar measures, including at City-owned facilities
 - ❖ Explore adoption of a "Reach" Building Code
 - ❖ Continue to work with the Santa Barbara County Climate Collaborative to share resources to address climate change
 - ❖ Promote increased electric grid resiliency by encouraging backup inverters, microgrids, battery storage and other strategies, as appropriate, to enable Goleta to withstand blackouts and other energy challenges
 - ❖ Expand the use of reclaimed water wherever possible
 - ❖ Utilize native, drought-tolerant landscaping on City-owned facilities
 - ❖ Encourage the use of greywater systems in residential construction
 - ❖ Support water conservation efforts and encourage stormwater capture to facilitate groundwater recharge
 - ❖ Utilize the Sustainability Tools for Assessing and Rating (STAR) Community Rating System certification results as a means to assess sustainability efforts
 - ❖ Develop a Sustainability Plan to identify and achieve goals that foster sustainability
 - ❖ Implement a Community Choice Aggregation Program by and through participation in Monterey Bay Community Power Authority's Community Choice Aggregation Program
 - ❖ Continue to participate in the South County Energy Efficiency Partnership
-

Sustainability Program 4500



- ❖ Continue to partner with the Green Business Program
- ❖ Pursue sustainable land use practices through the General Plan, including walkable, mixed use urban environments that include recreational and commercial opportunities
- ❖ Evaluate opportunities for shared mobility approaches across the region
- ❖ Encourage and promote alternative transportation, including transit, biking and walking

Performance Measures and Workload Indicators:

Description	FY 2016/17 Actuals	FY 2017/18 Actuals	FY 2018/19 Projected	FY 2019/20 Proposed	FY 2020/21 Proposed
Performance Measures:					
Number of STAR post-certification activities completed to support Sustainability Plan Development	N/A	2	1	1	N/A
Percentage completion of the 100% Renewable Electricity Plan	N/A	N/A	100%	N/A	N/A
Percentage implementation of the 100% Renewable Electricity Plan	N/A	N/A	N/A	30%	33%
Number of awards received through the Beacon Program	2	N/A	2	N/A	1

Sustainability Program 4500



Number of LEED key indicators tracked	N/A	N/A	N/A	5	5
Clean Energy Working Group meetings attended to address Community Choice Energy Feasibility	N/A	N/A	N/A	50	30
Workload Indicators:					
Sustainability Partnership Meetings Attended	65	55	60	170	160
Number of Sustainability Grant Applications submitted	1	1	2	1	1
Number of electric vehicle charge sessions at the EV Fast Charger	830	1,000	1,100	1,600	1,700
GHG Emissions Savings (kg) based on EV Fast Charger sessions	N/A	N/A	N/A	4,700	5,000

Sustainability Program 4500

Department Summary

Positions	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Amended	FY 2019/20 Adopted	FY 2020/21 Adopted
Sustainability Coordinator	1.00	1.00	1.00	1.00	1.00
Total	1.00	1.00	1.00	1.00	1.00

Expenditures	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Amended	FY 2019/20 Adopted	FY 2020/21 Adopted
Salaries & Benefits	\$ 145,986	\$ 150,833	\$ 152,500	\$ 157,500	\$ 162,200
Supplies & Services	20,073	29,496	64,040	35,800	35,900
Capital Outlay	-	-	-	-	-
Total	\$ 166,059	\$ 180,328	\$ 216,540	\$ 193,300	\$ 198,100

Sustainability Program 4500

		FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Amended	FY 2019/20 Adopted	FY 2020/21 Adopted
GENERAL FUND - 101	GL Account					
Regular Salaries	101-5-4500-001	\$ 114,612	\$ 116,909	\$ 120,400	\$ 122,800	\$ 125,900
Part Time Salaries	101-5-4500-002	2,649	3,429	-	-	-
Retirement	101-5-4500-050	11,673	12,573	13,900	16,400	17,900
Social Security & Medicare	101-5-4500-051	1,923	1,985	2,000	2,100	2,100
Life Insurance	101-5-4500-056	280	284	300	300	400
Long-Term Disability	101-5-4500-057	406	410	600	600	600
Benefit Plan Allowance	101-5-4500-058	14,443	15,243	15,300	15,300	15,300
Auto Allowance	101-5-4500-060	-	-	-	-	-
Phone Allowance	101-5-4500-061	-	-	-	-	-
SALARIES & BENEFITS		\$ 145,986	\$ 150,833	\$ 152,500	\$ 157,500	\$ 162,200
Memberships & Dues	101-5-4500-101	\$ 870	\$ 1,905	\$ 2,040	\$ 2,100	\$ 2,100
Conferences, Meetings & Travel	101-5-4500-102	1,473	2,973	4,340	4,400	4,400
Mileage Reimbursement	101-5-4500-104	-	-	-	-	-
Special Department Supplies	101-5-4500-111	-	-	250	100	100
Books & Subscriptions	101-5-4500-114	-	-	-	-	-
Printing & Copying	101-5-4500-115	-	-	200	300	300
Postage & Mailing	101-5-4500-116	-	-	-	-	-
Advertising	101-5-4500-117	-	-	-	-	-
Minor Equipment	101-5-4500-118	-	-	-	-	-
Permits & Fees	101-5-4500-119	-	-	50	200	200
Support to Other Agencies	101-5-4500-223	2,580	2,580	2,660	2,700	2,800
Incentives	101-5-4500-224	-	-	-	-	-
Maintenance - Other Equipment	101-5-4500-409	1,400	100	-	-	-
Professional Services	101-5-4500-500	13,750	21,938	54,500	26,000	26,000
SUPPLIES & SERVICES		\$ 20,073	\$ 29,496	\$ 64,040	\$ 35,800	\$ 35,900
TOTAL EXPENDITURES - 101		\$ 166,059	\$ 180,328	\$ 216,540	\$ 193,300	\$ 198,100
GRAND TOTAL EXPENDITURES		\$ 166,059	\$ 180,328	\$ 216,540	\$ 193,300	\$ 198,100

LINE-ITEM DETAIL	GL Account	FY 2019/20 Adopted	FY 2020/21 Adopted
Professional Services	101-5-4500-500	\$ 26,000	\$ 26,000
CivicSpark Fellow Support		26,000	26,000
Support to Other Agencies	101-5-4500-223	\$ 2,700	\$ 2,800
Partner to Green Business Program		2700	2,800

Department Description:

The Public Works Department is comprised of five divisions that oversee eight separate budget programs. The services provided by the Department range from the ongoing maintenance and improvement of the City's streets, parks and building facilities, to the engineering, design and construction of the City's capital improvement projects, to management of the City's solid waste, recycling and storm water management programs.

The five Department divisions include Administration, Engineering, Maintenance (Streets, Facilities, Parks/Open Space and Street Lighting), the Capital Improvement Program (CIP) and Solid Waste & Environmental Services. While the Department is budgeted for approximately 23 full time positions, a majority of the services provided are performed using contract labor. This provides the flexibility to meet peak service demands without increasing ongoing personnel costs.

Fiscal Years 2017/18 Accomplishments:

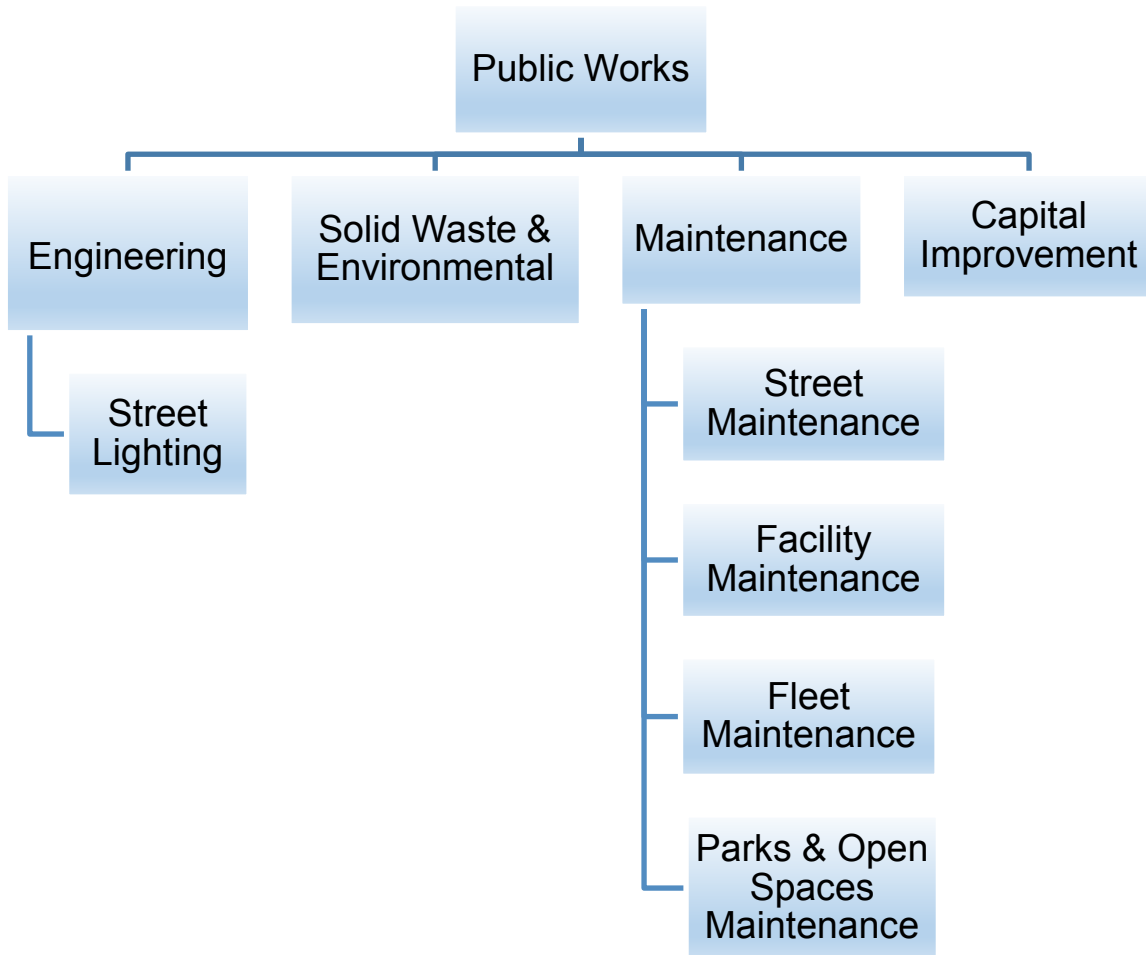
- ❖ Public Works Department Office Expansion and moved Engineering Division upstairs
- ❖ Completed Fiscal Year 2016/2017 Pavement Rehabilitation – Overlay Project
- ❖ Land Development Projects Completed:
 - 151 S. Fairview Avenue – America's Tire
 - 7760 Hollister Avenue – Mariposa at Ellwood Shores
 - 6300 Hollister Avenue – Residence Inn, Marriott
 - 6878 Hollister Avenue – Hilton Garden Inn
- ❖ Notice of Completion under Capital Improvement Program (CIP):
 - Ward Drive Class II Bike Paths (9046)
 - Magnolia Street Sidewalk Infill (9082)
 - San Jose Creek Emergency Repair Project (5500)
- ❖ Capital Improvement Program Awards:
 - Hollister Class I Bike Path/Multi-Use Path (9039): Santa Barbara Project of the year by the Santa Barbara-Ventura Branch of the ASCE (American Society of Civil Engineers)
 - Hollister Avenue Crosswalk at Goleta Community Center (GCC) (9051): Project of the Year by the APWA (American Public Works Association) California Central Coast Chapter
 - Goleta Drainage Upgrade Project (9011): 17th Annual Caltrans Excellence in Partnering Gold Award

- ❖ Capital Improvement Program Grants:
 - Goleta Train Depot Project (9079) California Transit and Capital Rail Capital Program (TIRCP) - \$13 Million
 - Goleta Traffic Safety Study Project (9089) Systemic Safety Analysis Report Program (SSARP) Grant - \$225,000
- ❖ Maintenance:
 - Parks & Open Spaces
 - Completed post type fencing around the entire perimeter of Stow Grove Park
 - Installed Concrete pathway in Stow Grove Park from Accessible Parking Area to Park trails and restrooms
 - Aerate Lake Los Carneros with custom built (by crew) aerator
 - Lifted all low hanging tree branches & suckers at Stow Grove Park
 - Facilities
 - Repaired & Repainted all porches and exterior stairways at Stow House
 - Resurfaced roadways on Stow House grounds without disturbing existing hand laid brick curb & gutters
 - Installed remote power operated gate at City Yard
 - Resurfaced Goleta Community Center (GCC) Parking Lots (in process)
 - Streets
 - 2018 Winter Storm: City-wide filling potholes and removing fallen trees and limbs
 - Roadside erosion repaired along north side of Cathedral Oaks east of Brandon. Sump drain and drain pipe installed to prevent future erosion
 - Crack filled Calle Real from Brandon to Calaveras
 - Repaired (one in process) three separate signal pole knockdowns
 - Installed 184 new STOP sign identified as “failed” in recent retro-reflectivity test
 - Removed and replaced 80 l.f. of curb & gutter, 2700 s.f. of sidewalk and three drive aprons.

❖ Solid Waste and Environmental Services

- Integrated Regional Water Management (IRWM) Memorandum of Understanding (MOU) in May 2018
- Negotiated a 10-year extension to MarBorg's Franchise Agreement (Amendment No. 2)
- Negotiated a new solid waste rate setting methodology w/ MarBorg (Amendment No. 1)
- Conducted On-land Visual Trash Assessment Surveys of the Identified Priority Land Uses as part of meeting the Water Board's Trash Provision
- Planned and executed 7 Beautify Goleta events with an 8th planned for later this month (1,469 households served, 33.75 tons collected)
- Maintained HAZWOPER and CPMSM certifications
- Enrolled the City in the Coastal Commission's Adopt-a-Beach program

Public Works Organization Chart



Program Description:

The Administration Division oversees the overall functioning of the Public Works Department. This Division includes the Director of Public Works and Deputy Public Works Director, who are responsible for the day-to-day operations of the Department including Capital Improvement Program (CIP) projects, A Management Assistant and Senior Office Specialist, who provides support to the Directors and Division Managers and oversees the film permit program. This division also coordinates the Department's responses to all inquiries and service requests.

The Administration Division monitors and manages the Department's budget activities, ensuring that all expenditures are within appropriation; coordinates timely and responsive input to the development of the Capital Improvement Program, the financial plan and annual budget; provides accounts payable support to the Engineering and Solid Waste & Environmental Divisions and administers all responses to City Manager and City Council inquiries regarding Department functions and programs.

Operational Objectives:

- ❖ Develop Two-Year Budget Plan for Fiscal Years 2020 and 2021, which includes, revenue projections, operating appropriations and memorandums, etc.
- ❖ Develop a comprehensive Five-Year Capital Improvement Program
- ❖ Lead two safety meetings and ensure that Streets Maintenance program conducts appropriate annual safety training meetings
- ❖ Conduct weekly Leadership Meetings with key managers to increase the Department's efficiency and communications
- ❖ Develop a Records Management within the requirements from the City Clerk's Office
- ❖ Respond to and route all citizen requests for information and service within two business days
- ❖ Implement 100% of recommendations of the Public Works Department Organizational Assessment by June 30, 2020
- ❖ Issue film permits in a timely manner within ten days of scheduled activity.
- ❖ Maintain the Department's home page website and update quarterly.

Performance Measures and Workload Indicators:

Description	FY 2016/17 Actuals	FY 2017/18 Actuals	FY 2018/19 Projected	FY 2019/20 Proposed	FY 2020/21 Proposed
Performance Measures:					
Ensure the Department meets 75% of their work plan objectives	N/A	N/A	50%	75%	75%
Conduct training sessions for the Public Works' Administrative Support staff to increase the efficiency	N/A	2	2	2	2
Workload Indicators:					
Number of recommendations implemented from the Public Works Department Organizational Assessment	2	1	N/A	1	2
Number of film permits issued	5	5	6	5	6
Department Council Agenda Reports processed	N/A	69	63	65	65
Department Personnel Action Forms Processed	18	18	19	24	26
Complaints received and responded to by the due date	N/A	N/A	12	10	10
Public Records requests received and responded to by the due date	N/A	N/A	12	10	10
Updates to the Public Works Home Page Website	4	4	6	8	8

Public Works Administration 5100



Department Summary

Positions	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Amended	FY 2019/20 Adopted	FY 2020/21 Adopted
Public Works Director	1.00	1.00	1.00	1.00	1.00
Management Assistant	-	0.90	0.90	0.90	0.90
Administrative Assistant	0.90	-	-	-	-
Senior Office Specialist	1.00	1.00	1.00	1.00	1.00
Total	2.90	2.90	2.90	2.90	2.90

Expenditures	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Amended	FY 2019/20 Adopted	FY 2020/21 Adopted
Salaries & Benefits	\$ 301,121	\$ 322,754	\$ 326,900	\$ 341,504	\$ 365,104
Supplies & Services	2,799	1,943	10,740	19,300	19,300
Capital Outlay	-	2,450	-	-	-
Total	\$ 303,919	\$ 327,147	\$ 337,640	\$ 360,804	\$ 384,404

Public Works Administration 5100

		FY 2016/17	FY 2017/18	FY 2018/19	FY 2019/20	FY 2020/21
		Actual	Actual	Amended	Adopted	Adopted
GENERAL FUND - 101						
	GL Account					
Regular Salaries	101-5-5100-001	\$ 233,306	\$ 237,746	\$ 237,900	\$ 247,900	\$ 266,600
Part Time Salaries	101-5-5100-002	-	8,390	14,000	14,000	14,000
Overtime	101-5-5100-003	-	1,211	-	-	-
Retirement	101-5-5100-050	22,379	22,197	25,300	29,900	34,400
Social Security & Medicare	101-5-5100-051	3,534	4,231	5,400	5,500	5,800
Life Insurance	101-5-5100-056	534	566	800	800	800
Long-Term Disability	101-5-5100-057	647	574	1,200	1,200	1,300
Benefit Plan Allowance	101-5-5100-058	36,405	41,683	37,700	37,700	37,700
Relocation Expense	101-5-5100-059	-	-	-	-	-
Auto Allowance	101-5-5100-060	2,685	4,038	2,700	2,700	2,700
Phone Allowance	101-5-5100-061	400	602	400	400	400
Bilingual Allowance	101-5-5100-064	1,230	1,515	1,500	1,404	1,404
SALARIES & BENEFITS		\$ 301,121	\$ 322,754	\$ 326,900	\$ 341,504	\$ 365,104
Stipends for Meetings	101-5-5100-100	\$ -	\$ -	\$ -	\$ -	\$ -
Memberships & Dues	101-5-5100-101	644	170	1,000	700	700
Conferences, Meetings & Travel	101-5-5100-102	779	607	3,800	6,000	6,000
Training	101-5-5100-103	-	125	500	1,000	1,000
Mileage Reimbursement	101-5-5100-104	-	-	100	100	100
Special Department Supplies	101-5-5100-111	1,194	908	2,500	2,300	2,300
Uniforms & Safety Equip	101-5-5100-112	-	-	2,040	2,000	2,000
Books & Subscriptions	101-5-5100-114	159	133	500	500	500
Printing & Copying	101-5-5100-115	-	-	200	500	500
Postage & Mailing	101-5-5100-116	22	-	100	200	200
Minor Equipment	101-5-5100-118	-	-	-	-	-
Utilities - Telephone	101-5-5100-140	-	-	-	-	-
Utilities - Electric	101-5-5100-142	-	-	-	-	-
Support to Other Agencies	101-5-5100-223	-	-	-	6,000	6,000
Professional Services	101-5-5100-500	-	-	-	-	-
Prof Svcs - Temp Staff	101-5-5100-501	-	-	-	-	-
Contract Svcs - Engineering	101-5-5100-556	-	-	-	-	-
Contract Svcs - Stormwater	101-5-5100-557	-	-	-	-	-
Svcs v Deps - Plan Apps	101-5-5100-600	-	-	-	-	-
Svcs v Deps - PW	101-5-5100-602	-	-	-	-	-
SUPPLIES & SERVICES		\$ 2,799	\$ 1,943	\$ 10,740	\$ 19,300	\$ 19,300
Computer Technology	101-5-5100-707	\$ -	\$ 2,450	\$ -	\$ -	\$ -
CAPITAL OUTLAY		\$ -	\$ 2,450	\$ -	\$ -	\$ -
TOTAL EXPENDITURES - 101		\$ 303,919	\$ 327,147	\$ 337,640	\$ 360,804	\$ 384,404
GRAND TOTAL EXPENDITURES		\$ 303,919	\$ 327,147	\$ 337,640	\$ 360,804	\$ 384,404
LINE-ITEM DETAIL					FY 2019/20 Proposed	FY 2020/21 Proposed
Support to Other Agencies	101-5-5200-223				\$ 6,000	\$ 6,000
COAST					6,000	6,000

Program Description:

The Engineering Division oversees the City's Engineering and the Street Lighting programs. This Division processes road encroachment and transportation permits, traffic requests, reviews development proposals, and many miscellaneous public inquiries. The budget for the Street Improvement Program is under Street Maintenance. The Division consists of a Principal Civil Engineer, a Traffic Engineer, an Assistant Engineer, an Engineering Technician, a Public Works Inspector and various part time contract engineering staff.

This Division coordinates departmental review and correspondence on all land development projects, provides review of traffic concerns and requests, and reviews, issues and inspects encroachment permits for work within the public right of way. The City will acquire the majority of the street lights from Southern California Edison in the City of Goleta in 2019. This Division will also take on the conversion of the street lights from High Pressure Sodium lamps to Light Emitting Diodes (LED) lamps. The conversion to LED is anticipated to take 4 years. Engineering will also take on the long-term maintenance of the City's street lights as soon as they are acquired in 2019.

Permitting and Traffic Objectives:

- ❖ Respond to public inquiries within two business days letting the public know that their inquiry has been received
- ❖ Respond to encroachment permit applications within two business days letting the applicant know that their permit has been received and is being reviewed
- ❖ Issue transportation permit applications within two business days
- ❖ Make first contact in response to traffic requests from citizens within two business days
- ❖ Clear the backlog of transportation requests within one year of hiring a Traffic Engineer

Development Objectives:

- ❖ Provide comments on internal reviews for improvement plan checks and subdivision map checks within two to four weeks, depending upon submittal type
 - ❖ Respond to Planning Department staff on development projects within the time frame as determined necessary by Planning Department Staff or as agreed to by meeting with planning staff to determine a timeframe for response
 - ❖ Respond to Land Use Permit clearance for all development projects within two weeks with a list of necessary correction or submittals, or adjustments or that the Land Use Permit may be issued since it is in compliance with all Conditions of Approval
 - ❖ Complete the National Flood Program Community Rating System (CRS) Community Assistance Visit (CAV) by July 30, 2020 to complete the City's acceptance into the CRS
-

- ❖ Update roadway striping concurrent with overlays and slurry seal projects to enhance bicyclist safety
- ❖ Improve the roadway section to meet current traffic ratings to improve roadway life and reduce future pavement maintenance costs
- ❖ Complete timed parking project in Old Town

Performance Measures and Workload Indicators:

Description	FY 2016/17 Actuals	FY 2017/18 Actuals	FY 2018/19 Projected	FY 2019/20 Proposed	FY 2020/21 Proposed
Performance Measures:					
Percentage of improvement plan checks and subdivision map checks completed within four weeks	85%	95%	100%	95%	95%
Percentage of traffic inquiries responded to within two business days	90%	95%	100%	95%	95%
Percentage of responses completed to PER Department staff on development projects within timeframe set by PER staff	N/A	100%	100%	95%	95%
Percentage of encroachment and traffic permit inquiries responded to within 2 days	N/A	95%	100%	100%	100%
Percentage backlog of traffic requests cleared within one year of the traffic engineering position being filled	N/A	N/A	50%	50%	80%

Engineering 5200



Percentage of Land Use Permits Clearance requests responded to within in 2 weeks	N/A	95%	100%	100%	100%
Workload Indicators:					
Number of encroachment permits issued	310	273	300	300	300
Number of traffic engineering requests	N/A	N/A	20	24	24

Department Summary

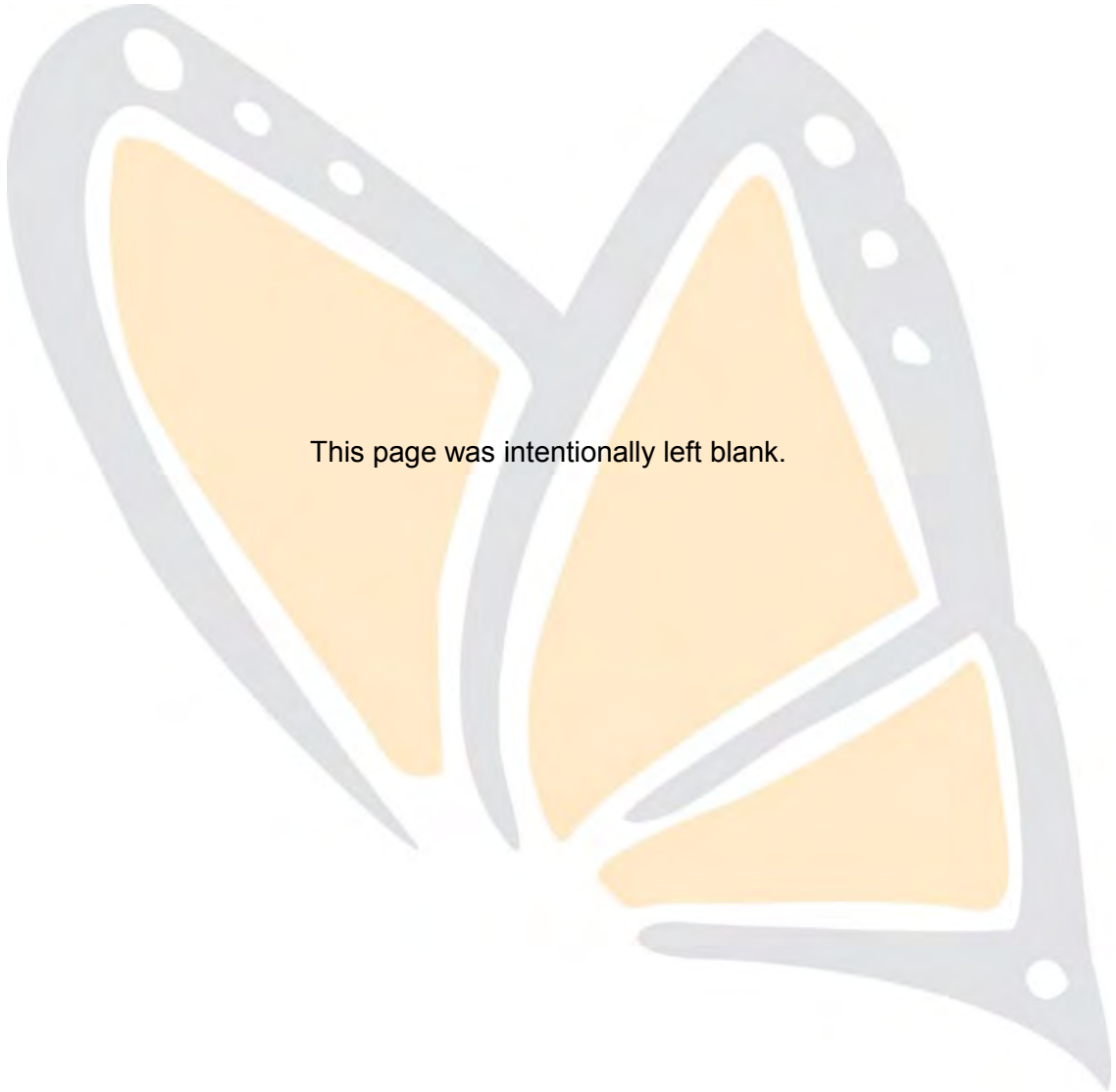
Positions	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Amended	FY 2019/20 Adopted	FY 2020/21 Adopted
Principal Civil Engineer	1.00	1.00	1.00	1.00	1.00
Assistant Engineer	1.00	1.00	1.00	1.00	1.00
Senior Engineering Technician	1.00	1.00	1.00	1.00	1.00
Public Works Inspector	1.00	1.00	1.00	1.00	1.00
Traffic Engineer	1.00	1.00	1.00	1.00	1.00
Total	5.00	5.00	5.00	5.00	5.00

Expenditures	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Amended	FY 2019/20 Adopted	FY 2020/21 Adopted
Salaries & Benefits	\$ 420,745	\$ 490,185	\$ 621,532	\$ 583,260	\$ 637,760
Supplies & Services	133,281	121,269	482,580	744,700	695,300
Capital Outlay	-	-	-	-	-
Total	\$ 554,026	\$ 611,454	\$ 1,104,112	\$ 1,327,960	\$ 1,333,060

Engineering 5200

		FY 2016/17	FY 2017/18	FY 2018/19	FY 2019/20	FY 2020/21
		Actual	Actual	Amended	Adopted	Adopted
GENERAL FUND - 101	GL Account					
Regular Salaries	101-5-5200-001	\$ 329,908	\$ 387,766	\$ 469,392	\$ 447,900	\$ 482,100
Part Time Salaries	101-5-5200-002	50	-	-	-	-
Overtime	101-5-5200-003	-	28	-	-	-
Retirement	101-5-5200-050	34,963	40,915	58,100	54,600	63,000
Social Security & Medicare	101-5-5200-051	5,038	5,848	9,100	7,800	8,200
Deferred Compensation	101-5-5200-052	-	-	-	-	-
Life Insurance	101-5-5200-056	760	909	1,500	1,500	1,500
Long-Term Disability	101-5-5200-057	1,004	1,197	2,500	2,100	2,200
Benefit Plan Allowance	101-5-5200-058	43,138	53,053	78,100	66,700	78,100
Auto Allowance	101-5-5200-060	-	-	160	-	-
Phone Allowance	101-5-5200-061	974	960	1,600	1,100	1,100
Unemployment Benefits	101-5-5200-062	4,910	(491)	-	-	-
Bilingual Allowance	101-5-5200-064	-	-	1,080	1,580	1,560
SALARIES & BENEFITS		\$ 420,745	\$ 490,185	\$ 621,532	\$ 583,260	\$ 637,760
Memberships & Dues	101-5-5200-101	\$ 695	\$ 415	\$ 1,200	\$ 1,100	\$ 1,700
Conferences, Meetings & Travel	101-5-5200-102	150	1,499	2,500	2,500	2,500
Mileage Reimbursement	101-5-5200-104	-	-	300	300	300
Special Department Supplies	101-5-5200-111	517	309	1,000	1,000	1,000
Uniforms & Safety Equip	101-5-5200-112	-	-	150	600	600
Books & Subscriptions	101-5-5200-114	362	84	500	500	500
Printing & Copying	101-5-5200-115	9	206	1,000	1,000	1,000
Postage & Mailing	101-5-5200-116	-	7	500	500	500
Advertising	101-5-5200-117	-	490	500	500	500
Vehicles - Fuel	101-5-5200-144	2,540	3,862	3,000	3,500	3,500
Maintenance - Computers	101-5-5200-407	-	-	-	-	-
Maintenance - Vehicles	101-5-5200-410	2,428	902	4,050	3,200	3,200
Professional Services	101-5-5200-500	122,184	90,325	416,880	590,000	540,000
Contract Svcs - Engineering	101-5-5200-556	4,396	23,170	51,000	140,000	140,000
SUPPLIES & SERVICES		\$ 133,281	\$ 121,269	\$ 482,580	\$ 744,700	\$ 695,300
Vehicles	101-5-5200-701	\$ -	\$ -	\$ -	\$ -	\$ -
Computer Technology	101-5-5200-707	-	-	-	-	-
CAPITAL OUTLAY		\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL EXPENDITURES - 101		\$ 554,026	\$ 611,454	\$ 1,104,112	\$ 1,327,960	\$ 1,333,060
GRAND TOTAL EXPENDITURES		\$ 554,026	\$ 611,454	\$ 1,104,112	\$ 1,327,960	\$ 1,333,060

LINE-ITEM DETAIL	GL Account	FY 2019/20	FY 2020/21
		Adopted	Adopted
Professional Services	101-5-5200-500	\$ 590,000	\$ 540,000
Engineering Assist		90,000	90,000
Traffic Engr Assist		125,000	75,000
Land Dev Review		375,000	375,000
Contract Services - Engineer	101-5-5200-556	\$ 140,000	\$ 140,000
Right of Way		50,000	50,000
Traffic Counts/Surveys		50,000	50,000
Survey Services		40,000	40,000



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Program Description:

The Facilities Maintenance program provides for the ongoing maintenance and improvement to all City-owned and/or leased buildings, such as City Hall, Goleta Community Center, Goleta Valley Library, Goleta Train Depot restroom, Goleta Historic Museum Train Depot, the Stow House and associated structures. Regular maintenance of these facilities is performed by a combination of Public Works staff and contract personnel.

Operational Objectives:

- ❖ Institute 25% of the long-range facility maintenance plan from the Facilities Reserve Study annually
- ❖ Implement improvements at the Goleta Library and the Goleta Community Center identified in the Facility Reserve Study and the Community Center special studies
- ❖ Provide timely response and maintenance to City buildings and facilities within 10 days
- ❖ Complete Goleta Valley Community Center and Goleta Valley Library Roof Repairs
- ❖ Manage contracted Electrical services for City owned Facilities
- ❖ Manage contracted Custodial services and provide window, and carpet cleaning
- ❖ Manage contracted Landscaping services for City Hall property

Strategic Objectives:

- ❖ Complete Community Center seismic upgrades and ADA improvements
- ❖ Complete Library ADA Improvements

Facilities Maintenance 5300



Performance Measures and Workload Indicators:

Description	FY 2016/17 Actuals	FY 2017/18 Actuals	FY 2018/19 Projected	FY 2019/20 Proposed	FY 2020/21 Proposed
Performance Measures:					
Number of facility service and repair requests completed	N/A	N/A	118	125	125
Workload Indicators:					
Number of facility service and repair requests/response	110	120	120	130	130
Total square feet of City facilities maintained	78,723	78,723	78,723	114,761	114,761

Facilities Maintenance 5300

Department Summary

Positions	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Amended	FY 2019/20 Adopted	FY 2020/21 Adopted
Facilities Maintenance Technician	-	-	-	-	1.00
Total	-	-	-	-	1.00

Expenditures	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Amended	FY 2019/20 Adopted	FY 2020/21 Adopted
Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ 72,200
Supplies & Services	66,263	75,854	237,137	122,900	125,900
Capital Outlay	57,746	45,734	-	-	-
Total	\$ 124,009	\$ 121,588	\$ 237,137	\$ 122,900	\$ 198,100

Facilities Maintenance 5300

		FY 2016/17	FY 2017/18	FY 2018/19	FY 2019/20	FY 2020/21
		Actual	Actual	Amended	Adopted	Adopted
GENERAL FUND - 101	GL Account					
Regular Salaries	101-5-5300-001	\$ -	\$ -	\$ -	\$ -	\$ 61,700
Part Time Salaries	101-5-5300-002	-	-	-	-	-
Overtime	101-5-5300-003	-	-	-	-	-
Retirement	101-5-5300-050	-	-	-	-	8,800
Social Security & Medicare	101-5-5300-051	-	-	-	-	1,200
Deferred Compensation	101-5-5300-052	-	-	-	-	-
Life Insurance	101-5-5300-056	-	-	-	-	200
Long-Term Disability	101-5-5300-057	-	-	-	-	300
Benefit Plan Allowance	101-5-5300-058	-	-	-	-	-
Auto Allowance	101-5-5300-060	-	-	-	-	-
Phone Allowance	101-5-5300-061	-	-	-	-	-
Bilingual Allowance	101-5-5300-064	-	-	-	-	-
SALARIES & BENEFITS		\$ -	\$ -	\$ -	\$ -	\$ 72,200
Special Department Supplies	101-5-5300-111	9,724	13,558	20,000	20,000	20,000
Books & Subscriptions	101-5-5300-114	-	-	200	200	200
Printing & Copying	101-5-5300-115	-	-	-	500	500
Advertising	101-5-5300-117	-	-	250	300	300
Permits & Fees	101-5-5300-119	1,170	1,231	1,000	1,300	1,300
Utilities - Gas	101-5-5300-143	189	201	250	-	-
Leasing/Rental - Equipment	101-5-5300-147	750	450	1,000	1,000	1,000
Maintenance - Other Equipment	101-5-5300-409	-	2,513	3,000	2,000	5,000
Professional Services	101-5-5300-500	-	-	93,037	25,000	25,000
Contract Services	101-5-5300-550	54,430	57,901	118,400	72,600	72,600
SUPPLIES & SERVICES		\$ 66,263	\$ 75,854	\$ 237,137	\$ 122,900	\$ 125,900
Building Improvements	101-5-5300-700	\$ 57,746	\$ -	\$ -	\$ -	\$ -
Furnishings	101-5-5300-703	-	45,734	-	-	-
CAPITAL OUTLAY		\$ 57,746	\$ 45,734	\$ -	\$ -	\$ -
TOTAL EXPENDITURES - 101		\$ 124,009	\$ 121,588	\$ 237,137	\$ 122,900	\$ 198,100
GRAND TOTAL EXPENDITURES		\$ 124,009	\$ 121,588	\$ 237,137	\$ 122,900	\$ 198,100
LINE-ITEM DETAIL	GL Account				FY 2019/20 Adopted	FY 2020/21 Adopted
Professional Services	101-5-5300-500				\$ 25,000	\$ 25,000
Maintenance Services					25,000	25,000
Contract Services	101-5-5300-550				\$ 72,600	\$ 72,600
Annual Maintenance					45,000	45,000
Emergency Water Mitigation					8,500	8,500
Exterminator					4,000	4,000
Emergency Services					15,100	15,100

Parks and Open Space Maintenance 5400



Program Description:

The Parks and Open Space Maintenance Program, which is part of the Public Works Maintenance Function, is responsible for the ongoing maintenance and improvements of the City’s 167 acres of parkland and 311 acres of open space, totaling approximately 478 acres. The program provides for maintaining all landscaped medians and over 6,982 trees within the City parks. The Division includes park tree maintenance, support of the Public Tree Advisory Commission and works closely with Neighborhood Services on the implementation of the 20-year Recreation Needs Assessment.

Operational Objectives:

- ❖ Install an aeration system for Lake Los Carneros by December 2019
- ❖ Implement 100% of revised Goleta Urban Forest Management Plan
- ❖ Comply with mandated water conservation orders
- ❖ Maintain and enhance urban forest, parks, and park facilities in a timely manner
- ❖ Maintain public open space at the Ellwood Mesa
- ❖ Maintaining of Jonny D. Wallis Neighborhood Park effective March 30, 2020
- ❖ Manage contracted Landscaping services for City Hall property

Strategic Objectives:

- ❖ Revisit the Lake Los Carneros Master Plan, including the potential development of a Chumash Cultural Heritage Site

Performance Measures and Workload Indicators:

Description	FY 2016/17 Actuals	FY 2017/18 Actuals	FY 2018/19 Projected	FY 2019/20 Proposed	FY 2020/21 Proposed
Performance Measures:					
Percentage complete of project to install an aeration system for Lake Los Carneros	N/A	20%	100%	100%	100%
Percentage of Urban Forest Management Plan initiatives completed	N/A	50%	50%	75%	100%

Parks and Open Space Maintenance 5400



Number of service order requests completed	150	120	200	300	300
Workload Indicators:					
Total number of service order requests	150	120	120	130	130
Total number of park safety inspections	676	676	348	348	348
Total number of restroom building cleanings	730	860	1,832	2,920	2,920
Total number of park trees planted	50	50	50	50	50
Acres of park turf mowed	235	22.46	22.46	22.46	22.46
Acres of Open Space areas maintained	200	237.7	237.7	237.7	237.7
Total number of trees trimmed, removed and stumps ground in parks	50	75	50	50	50
Total acres of public open space	N/A	476.7	476.7	476.7	476.7
Total acres of parks	N/A	226.52	230	230	230
Total number of park reservations made	325	315	144	144	144
Total number of park areas available for rent	3	3	3	3	3
Total number of memorial benches installed	1	1	5	3	3

Parks and Open Space Maintenance 5400

Department Summary

Positions	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Amended	FY 2019/20 Adopted	FY 2020/21 Adopted
Lead Maintenance Worker	1.00	-	-	-	-
Maintenance Worker II	3.00	3.00	3.00	3.00	3.00
Maintenance Worker I	1.00	1.00	-	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Parks & Open Spaces Manager	-	-	-	1.00	1.00
Total	6.00	5.00	4.00	6.00	6.00

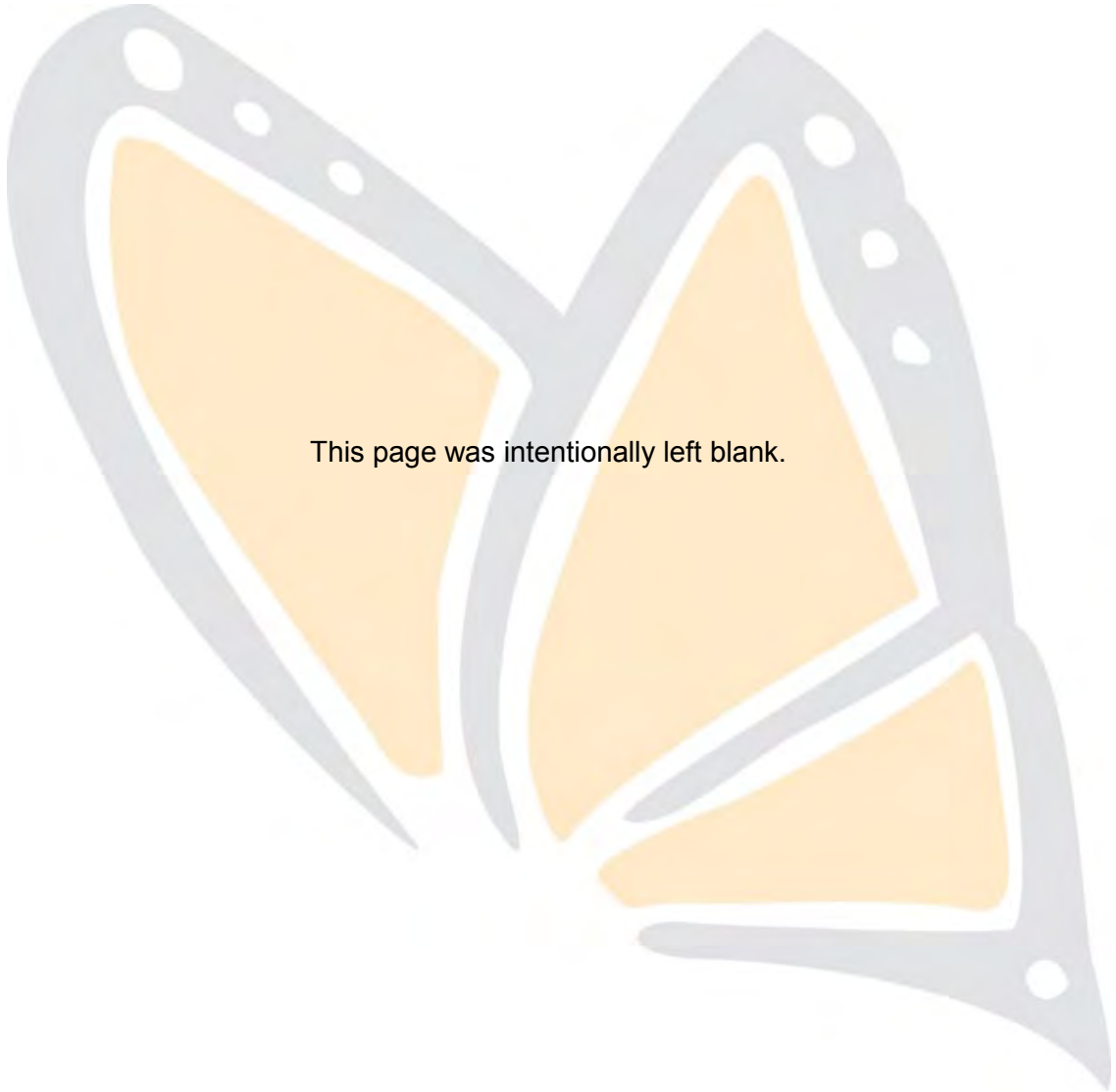
Expenditures	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Amended	FY 2019/20 Adopted	FY 2020/21 Adopted
Salaries & Benefits	\$ 361,100	\$ 370,107	\$ 424,800	\$ 481,692	\$ 597,192
Supplies & Services	512,967	569,839	686,343	663,300	673,000
Capital Outlay	32,426	-	22,500	2,500	-
Total	\$ 906,492	\$ 939,946	\$ 1,133,643	\$ 1,147,492	\$ 1,270,192

Parks and Open Space Maintenance 5400

		FY 2016/17	FY 2017/18	FY 2018/19	FY 2019/20	FY 2020/21
	GL Account	Actual	Actual	Amended	Adopted	Adopted
GENERAL FUND - 101						
Regular Salaries	101-5-5400-001	\$ 244,598	\$ 249,515	\$ 282,850	\$ 324,500	\$ 422,900
Overtime	101-5-5400-003	22,274	19,582	23,400	23,400	23,400
Retirement	101-5-5400-050	22,840	21,588	27,100	32,300	47,400
Social Security & Medicare	101-5-5400-051	4,161	4,128	6,200	8,400	9,700
Deferred Compensation	101-5-5400-052	-	-	-	-	-
Life Insurance	101-5-5400-056	565	601	1,300	1,500	1,700
Long-Term Disability	101-5-5400-057	781	830	1,600	2,000	2,500
Benefit Plan Allowance	101-5-5400-058	60,502	68,076	75,200	82,200	82,200
Phone Allowance	101-5-5400-061	2,034	2,111	2,600	2,400	2,400
Unemployment Benefits	101-5-5400-062	-	401	-	-	-
Bilingual Allowance	101-5-5400-064	3,346	3,276	4,550	4,992	4,992
SALARIES & BENEFITS		\$ 361,100	\$ 370,107	\$ 424,800	\$ 481,692	\$ 597,192
Stipends (PTAC)	101-5-5400-100	\$ 1,350	\$ 600	\$ 1,000	\$ 1,000	\$ 1,000
Memberships & Dues	101-5-5400-101	275	163	500	500	200
Conferences, Meetings & Travel	101-5-5400-102	517	1,000	2,000	2,000	2,000
Technology/Computer Equipment	101-5-5400-109	-	-	-	-	-
Special Department Supplies	101-5-5400-111	31,100	32,331	30,000	30,000	30,000
Uniforms & Safety Equip	101-5-5400-112	2,914	1,643	3,930	3,600	3,600
Printing & Copying	101-5-5400-115	50	-	150	200	200
Postage & Mailing	101-5-5400-116	-	-	100	100	100
Advertising	101-5-5400-117	661	-	500	500	500
Minor Equipment	101-5-5400-118	9,572	5,617	7,500	7,500	7,500
Permits & Fees	101-5-5400-119	4,242	3,000	6,000	7,000	7,000
Utilities - Telephone	101-5-5400-140	-	-	-	-	-
Utilities - Water	101-5-5400-141	151,286	188,576	199,600	190,000	200,000
Utilities - Electric	101-5-5400-142	2,554	3,232	4,000	4,000	4,000
Utilities - Gas	101-5-5400-143	48	-	-	-	-
Vehicles - Fuel	101-5-5400-144	9,598	8,719	8,000	10,000	10,000
Leasing/Rental - Equipment	101-5-5400-147	3,091	-	900	1,500	1,500
Other Charges	101-5-5400-203	-	-	-	-	-
Maintenance - Parks	101-5-5400-403	160,287	163,305	257,413	252,000	252,000
Maintenance - Girsh Park	101-5-5400-404	-	-	-	-	-
Maintenance - Trees	101-5-5400-406	74,897	131,098	87,000	90,000	90,000
Maintenance - Computers	101-5-5400-407	-	-	-	-	-
Maintenance - Other Equipment	101-5-5400-409	1,215	3,762	8,500	10,000	10,000
Maintenance - Vehicles	101-5-5400-410	3,499	2,150	4,250	3,500	3,500
Maintenance - Parking Lots	101-5-5400-412	-	-	-	-	-
Maintenance - Open Space	101-5-5400-417	-	-	-	25,000	25,000
Professional Services	101-5-5400-500	3,665	703	50,000	13,200	13,200
Prof Svcs - Temp Staff	101-5-5400-501	-	-	-	-	-
Contract Services	101-5-5400-550	6,491	15,591	15,000	11,700	11,700
SUPPLIES & SERVICES		\$ 467,312	\$ 561,489	\$ 686,343	\$ 663,300	\$ 673,000
Vehicles	101-5-5400-701	\$ 32,426	\$ -	\$ -	\$ -	\$ -
Machinery & Equipment	101-5-5400-702	-	-	22,500	2,500	-
CAPITAL OUTLAY		\$ 32,426	\$ -	\$ 22,500	\$ 2,500	\$ -
TOTAL EXPENDITURES - 101		\$ 860,837	\$ 931,597	\$ 1,133,643	\$ 1,147,492	\$ 1,270,192
ENVIRONMENTAL PROGRAMS - 226						
Maintenance-Open Space	226-5-5400-417	\$ 45,655	\$ 8,349	\$ -	\$ -	\$ -
SUPPLIES & SERVICES		\$ 45,655	\$ 8,349	\$ -	\$ -	\$ -
TOTAL EXPENDITURES - 226		\$ 45,655	\$ 8,349	\$ -	\$ -	\$ -
GRAND TOTAL EXPENDITURES		\$ 906,492	\$ 939,946	\$ 1,133,643	\$ 1,147,492	\$ 1,270,192

Parks and Open Space Maintenance 5400

LINE-ITEM DETAIL	GL Account	FY 2019/20	FY 2020/21
		Adopted	Adopted
Maintenance - Parks	101-5-5400-403	\$ 252,000	\$ 252,000
JDWallis		15,000	15,000
Ca Conservation Corps		10,000	10,000
Mosquito & Vector Mgmt		1,000	1,000
Restrooms Cleaning @ Parks		30,000	30,000
Homeless Camp		30,000	30,000
Park Services		151,000	151,000
Landscaping		15,000	15,000
Professional Services	101-5-5400-500	\$ 13,200	\$ 13,200
Security		12,200	12,200
Misc		1,000	1,000
Contract Services - Other	101-5-5400-550	\$ 11,700	\$ 11,700
Backflow Services		4,000	4,000
Dept Water Resouces		2,700	2,700
Misc		5,000	5,000
Machinery & Equipment	101-5-5400-702	\$ 2,500	\$ -
Industrial Grapple Rake - Skid			
Steer (split w/ 5800)		2,500	-



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Program Description:

The Division administers the City's Capital Improvement Program (CIP) which include the Goleta Transportation Improvement Program (GTIP) and other funding programs. The team identifies needs, develops projects to satisfy those needs, and develops appropriate funding strategies. The CIP Division team manages each project through all phases of the four step Project Delivery Process from Conceptual Design, Environmental Review and Right-of-Way, Design, and Construction. The CIP Division applies for grant funding for all phases of the Project Delivery Process from Conceptual Design through Construction for a variety of projects such as Active Transportation (bicycle and pedestrian) projects, safety improvement projects, and roadway and bridge projects. The CIP Division team then administers and manages those grants once awarded. The Division consists of two Senior Project Engineers, a Senior Management Analyst, and various part time contract engineering staff. There are 48 Public Works specific CIP projects with project delivery phases anticipated during the next five years (FY's 19 through 23), with an additional 66 Public Works specific CIP projects programmed in the following five years (FY 24 and beyond). In addition to these CIP projects and based on historic workloads, during the next five years the Division also anticipates work assignment needs for 43 non-CIP projects. The non-CIP projects can simply be described as any other work activities that are not specifically related to a named CIP project.

Operational Objectives:

- ❖ Implement components of the Bicycle and Pedestrian Master Plan (BPMP) through Active Transportation projects.
- ❖ Implement all recommendations of the Public Works Department Assessment pertaining to the CIP Division.
- ❖ Research, identify, and apply for local, state, and federal funding to help support all phases of the Project Delivery Process including Conceptual Design, Environmental Review and Right-of-Way, Design, and Construction of the City's Capital Improvement Program projects.
- ❖ Complete the Goleta Traffic Safety Study in FY 2020/2021.
- ❖ Complete Design and Right-of-Way phases of the Old Town Sidewalk Infill Project in FY 2019/2020. Begin Construction in FY 2020/2021.
- ❖ Complete development of the Old Town Hollister Avenue Draft Complete Streets Corridor Plan in FY 2019.
- ❖ Complete the Right-of-Way and Design phases for the Hollister Avenue Bridge over San Jose Creek Project (San Jose Creek Phase II) in FY 2019/2020. Initiate the Construction phase in FY 2020/2021.
- ❖ Complete the Right-of-Way and Design phases for the Ekwil Street and Fowler Road Extensions Project with improvements at Hollister Ave and the SR 217 in FY 2019/2020. Initiate the Construction phase in FY 2020/2021.

- ❖ Complete Construction of the portion of the San Jose Creek Multipurpose Path from Jonny D. Wallis Neighborhood Park to Armitos Ave in FY 2020/2021.
- ❖ Complete the Conceptual Design and Environmental Review phases for the San Jose Creek Multipurpose Path Southern Extent portion in FY 2020/2021. Initiate Right-of-Way and Design Phases in FY 2020/2021.
- ❖ Complete the Conceptual Design and Environmental Review phases for the San Jose Creek Multipurpose Path Middle Extent portion from Calle Real to Armitos Avenue in FY 2020/2021. Initiate Right-of-Way and Design Phases in FY 2020/2021.
- ❖ Complete Design of the crosswalk improvements at Hollister and Chapel and Calle Real and Kingston in FY 2019; Construction phase of crosswalk improvements to begin in FY 2019/2020.
- ❖ Complete Design of the School Zone Rectangular Flashing Beacons Crosswalk Improvements on Cathedral Oaks at Brandon Drive, Carlo Drive, and Evergreen Drive in FY 2019. Construction phase of crosswalk improvements to begin in FY 2019/2020.
- ❖ Complete Construction phase of the Fairview Avenue Sidewalk Infill project at Stow Canyon Road in FY 2019/2020.
- ❖ Complete Design of the Crosswalk Pedestrian Hybrid Beacon Improvements on Calle Real near Encina Road in FY 2019/2020. Construction phase of crosswalk improvements to begin in FY 2020/2021.
- ❖ Complete Design of the Fairview Avenue/US 101 Intersection Sidewalk Infill in FY 2019/2020. Construction phase of pedestrian improvements to be completed in FY 2020/2021.

Strategic Objectives:

- ❖ Implement the Bicycle/Pedestrian Master Plan
- ❖ Design and perform overlays, rehabilitation and reconstruction projects that will achieve and maintain a Council-approved Citywide Pavement Control Index (PCI)
- ❖ Update roadway striping concurrent with overlays and slurry seal projects to enhance bicyclist safety and include Complete Streets Concepts
- ❖ Complete Right of Way acquisition and advertise for construction of the Ekwill Street and Fowler Road Extensions Project
- ❖ Complete right-of-way acquisition and advertise for construction of the Hollister Avenue Bridge Replacement Project (San Jose Creek Phase II)
- ❖ Complete conceptual design and environmental review for the San Jose Creek Bike Path Project (Middle Extent to Southern Extent)
- ❖ Construct portion of San Jose Creek Bike Path Middle Extent from Jonny D. Wallis Park to Armitos Avenue
- ❖ Complete rehabilitation of Orange Avenue lot for public use

Capital Improvement Program 5500



Performance Measures and Workload Indicators:

Description	FY 2016/17 Actuals	FY 2017/18 Actuals	FY 2018/19 Projected	FY 2019/20 Proposed	FY 2020/21 Proposed
Performance Measures:					
Percentage completion of the Orange Avenue lot rehabilitation for public use	N/A	N/A	2%	2%	50%
Percentage CIP project phases completed ⁽¹⁾ within the year predicted for the applicable project phase ⁽²⁾	85%	100%	85%	95%	95%
Percentage CIP project phases completed ⁽³⁾ within the projected baseline budget identified for the project and applicable phase ⁽⁴⁾	90%	83.3%	90%	95%	95%
Number of CIP Active Transportation project phases delivered ⁽¹⁾⁽⁵⁾	N/A	N/A	N/A	5	5
Number of CIP project phases delivered ⁽¹⁾ in Old Town	3	3	2	2	2
Workload Indicators:					
Number of Capital Improvement Program Projects	N/A	54	38	48	40
Number of projects in Conceptual Design and Environmental Review and Right of way phases	N/A	4	6	27	20
Number of projects in the Design phase	N/A	N/A	N/A	12	8
Number of projects in the Construction phase	N/A	4	6	4	4

Capital Improvement Program 5500



Number of grant applications submitted	5	6	2	2	3
Linear feet (lf) of sidewalk replaced or added	N/A	8,400 lf	500 lf	500 lf	500 lf
Linear feet (l.f.) of bicycle lanes added	N/A	9,000 lf	250 lf	250 lf	250 lf

- (1) Projects are considered to be “delivered” or Project phases considered to be “complete” when they are substantially complete and available for their intended use. Project Phases include Conceptual Design, Environmental Review and Right-of-Way, Design and Construction. One or more project phases may be identified in a FY.
- (2) Projects are considered “on schedule” if delivered within the FY identified in the baseline schedule.
- (3) Projects phases are considered “completed” when work for that phase is considered substantially complete either by completion of all deliverables identified for that phase of the project or by securing necessary approvals associated with that phase. For construction, the phase is considered “completed” when final cost accounting has occurred, and the project has been accepted (Notice of Completion).
- (4) Projects are considered “on budget” when the total expenditures do not exceed 100% of the baseline budge established for the applicable project phase in the CIP Preliminary Cost Estimates.
- (5) Active Transportation projects consist of improvements for pedestrian, bicycles, transit or other forms of non-motorized users.

Capital Improvement Program 5500

Department Summary

Positions	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Amended	FY 2019/20 Adopted	FY 2020/21 Adopted
Deputy Public Works Director	1.00	1.00	1.00	1.00	1.00
Senior Project Engineer	3.00	2.00	2.00	2.00	2.00
Senior Management Analyst	-	1.00	1.00	1.00	1.00
Management Analyst	1.00	-	-	-	-
Assistant Engineer	-	-	-	1.00	1.00
Total	5.00	4.00	4.00	5.00	5.00

Expenditures	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Amended	FY 2019/20 Adopted	FY 2020/21 Adopted
Salaries & Benefits	\$ 476,141	\$ 569,260	\$ 568,400	\$ 801,100	\$ 905,800
Supplies & Services	380,816	1,125,741	426,383	298,200	297,100
Capital Outlay	-	2,299	500	-	-
Total	\$ 856,957	\$ 1,697,300	\$ 995,283	\$ 1,099,300	\$ 1,202,900

Capital Improvement Program 5500

		FY 2016/17	FY 2017/18	FY 2018/19	FY 2019/20	FY 2020/21
		Actual	Actual	Amended	Adopted	Adopted
GENERAL FUND - 101						
	GL Account					
Regular Salaries	101-5-5500-001	\$ 385,549	\$ 472,059	\$ 448,810	\$ 623,500	\$ 709,400
Overtime	101-5-5500-003	-	-	-	-	-
Retirement	101-5-5500-050	41,897	48,916	55,100	80,700	97,900
Social Security & Medicare	101-5-5500-051	5,900	6,963	8,500	10,600	11,700
Life Insurance	101-5-5500-056	902	985	1,400	1,800	2,100
Long-Term Disability	101-5-5500-057	1,233	1,284	2,500	2,900	3,100
Benefit Plan Allowance	101-5-5500-058	38,501	37,300	48,300	79,000	79,000
Auto Allowance	101-5-5500-060	947	691	2,490	1,000	1,000
Phone Allowance	101-5-5500-061	1,212	1,063	1,300	1,600	1,600
SALARIES & BENEFITS		\$ 476,141	\$ 569,260	\$ 568,400	\$ 801,100	\$ 905,800
Memberships & Dues	101-5-5500-101	\$ 586	\$ 525	\$ 2,400	\$ 3,700	\$ 3,800
Conferences, Meetings & Travel	101-5-5500-102	578	224	2,000	12,800	12,800
Training	101-5-5500-103	926	45	2,200	13,600	13,600
Mileage Reimbursement	101-5-5500-104	-	-	1,500	1,000	1,000
Special Department Supplies	101-5-5500-111	873	1,595	2,170	1,500	1,500
Uniforms & Safety Equip	101-5-5500-112	-	-	750	1,500	1,000
Books & Subscriptions	101-5-5500-114	232	454	500	1,300	600
Printing & Copying	101-5-5500-115	-	156	1,750	2,200	2,200
Postage & Mailing	101-5-5500-116	-	39	300	400	400
Advertising	101-5-5500-117	109	-	200	200	200
Vehicles - Fuel	101-5-5500-144	-	-	-	-	-
Maintenance - Vehicles	101-5-5500-410	-	-	-	-	-
Professional Services	101-5-5500-500	257,744	886,443	291,926	140,000	140,000
Contract Services	101-5-5500-550	2,245	16,866	7,400	10,000	10,000
SUPPLIES & SERVICES		\$ 263,291	\$ 906,345	\$ 313,096	\$ 188,200	\$ 187,100
Vehicles	101-5-5500-701	\$ -	\$ -	\$ -	\$ -	\$ -
Computer Technology	101-5-5500-707	\$ -	\$ 2,299	\$ 500	\$ -	\$ -
CAPITAL OUTLAY		\$ -	\$ 2,299	\$ 500	\$ -	\$ -
TOTAL EXPENDITURES - 101		\$ 739,432	\$ 1,477,904	\$ 881,996	\$ 989,300	\$ 1,092,900
TRANSPORTATION FACILITIES DIF - 220						
Postage & Mailing	220-5-5500-116	\$ -	\$ -	\$ -	\$ -	\$ -
Advertising	220-5-5500-117	-	-	-	-	-
Administrative Charges - City	220-5-5500-201	2,692	5,392	10,000	10,000	10,000
Professional Services	220-5-5500-500	114,833	214,004	103,288	100,000	100,000
SUPPLIES & SERVICES		\$ 117,525	\$ 219,396	\$ 113,288	\$ 110,000	\$ 110,000
TOTAL EXPENDITURES - 220		\$ 117,525	\$ 219,396	\$ 113,288	\$ 110,000	\$ 110,000
GRAND TOTAL EXPENDITURES		\$ 856,957	\$ 1,697,300	\$ 995,283	\$ 1,099,300	\$ 1,202,900

LINE-ITEM DETAIL	GL Account	FY 2019/20	FY 2020/21
		Adopted	Adopted
Professional Services	101-5-5500-500	\$ 140,000	\$ 140,000
Project Management Support		50,000	50,000
Grant Preparation Support		50,000	50,000
GIS Mapping Support		25,000	25,000
Engineering Support		10,000	10,000
Environmental Support		2,500	2,500
Arborist Support		2,500	2,500

Street Lighting Maintenance 5600



Program Description:

The Street Lighting program provides funding for payment of the ongoing energy costs (and maintenance) associated with the City’s streetlights and highway safety lights at signalized intersections. The program is administered by the Engineering Division. The street lights are currently owned by Southern California Edison (SCE), but the majority of the street lights will be owned by the City of Goleta some time in 2019. Street lights that currently have lease agreements with other utilities will be retained by SCE as well as lights that are on wooden utility poles. The lights that will continue to be owned by SCE will continue to be maintained and repair by SCE. In the last two-year budget, it was anticipated that the transfer of assets would occur during FY 17/18. The current schedule is that the City will obtain approximately 1550 streetlights on concrete poles by June 2019. The City will be responsible for establishing a program for the conversation of the street lights to Light Emitting Diode (LED) lamps, the ongoing maintenance and repair and energy costs of all acquired street lights.

Operational Objectives:

- ❖ Complete Engineer’s Assessment Report for public hearing to establish rates for the street lighting benefit assessment district by August of each year. This has been done by the City Administrator’s Department
- ❖ In coordination with the Sustainability Program, evaluate the financing options for purchase of all City street lights and retrofit to energy efficient Light-Emitting Diodes (LEDs), including use of CIP #9056 funds, grant funds, and On-Bill Financing
- ❖ Upon CPUC approval, work with SCE to transfer the streetlight system from SCE to the City
- ❖ Upon CPUC approval, Public Works staff will obtain contract services for the maintenance of the street lights

Performance Measures and Workload Indicators:

Description	FY 2016/17 Actuals	FY 2017/18 Actuals	FY 2018/19 Projected	FY 2019/20 Proposed	FY 2020/21 Proposed
Performance Measures:					
Carbon Dioxide Equivalent for kWh savings (metric tons) with street light retrofits	N/A	N/A	263	130	263



Street Lighting Maintenance 5600

Annual electric savings with retrofits (kWh)	N/A	N/A	374,000	150,000	374,000
Workload Indicators:					
Number of HPS lights retrofitted with LEDs	N/A	N/A	1,547	390	390
Number of streetlight poles replaced and/or fixed	3	0	0	3	3

Street Lighting Maintenance 5600



Department Summary					
Expenditures	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Amended	FY 2019/20 Adopted	FY 2020/21 Adopted
Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies & Services	254,883	227,655	260,400	285,500	285,500
Capital Outlay	-	-	-	-	-
Total	\$ 254,883	\$ 227,655	\$ 260,400	\$ 285,500	\$ 285,500

Street Lighting Maintenance 5600

		FY 2016/17	FY 2017/18	FY 2018/19	FY 2019/20	FY 2020/21
		Actual	Actual	Amended	Adopted	Adopted
STREET LIGHTING - 502	GL Account					
Advertising	502-5-5600-117	\$ -	\$ 366	\$ -	\$ 500	\$ 500
Utilities - Electric	502-5-5600-142	245,986	227,289	251,000	250,000	250,000
Administrative Charges-County	502-5-5600-202	8,897	-	9,400	10,000	10,000
Maintenance - Lighting	502-5-5600-419	-	-	-	25,000	25,000
Professional Services	502-5-5600-500	-	-	-	-	-
SUPPLIES & SERVICES		\$ 254,883	\$ 227,655	\$ 260,400	\$ 285,500	\$ 285,500
GRAND TOTAL EXPENDITURES		\$ 254,883	\$ 227,655	\$ 260,400	\$ 285,500	\$ 285,500

Program Description:

The Street Maintenance Division is responsible for maintaining the City's infrastructure, including but not limited to, all right of ways including streets, sidewalks, bikeways, signage, traffic signals, pavement markings, shoulder areas, parkways, street trees, medians, storm drain inlets, certain storm channels and storm drains. The Division oversees numerous service contracts with licensed contractors who perform a large portion of these services.

This Division participates in the annual street rehabilitation program in partnership with Engineering. This includes the annual design and construction of street repairs on a larger scale than daily repairs. The Division program may include such pavement preservation strategies as: grind and overlay, pavement preparation, crack seal, slurry seal, chip seal and other similar types of pavement preservation. This Division administers the annual miscellaneous concrete repair project and the concrete grinding project to eliminate trip hazards. The Division also coordinates street improvement projects with local utilities to reduce trench cutting after pavement improvements. The Division consists of one Public Works Manager, one Administrative Assistant, one Maintenance Supervisor, three Maintenance Worker II, three Maintenance Worker I and various part time contract staff and the assistance from the Engineering Division staff.

Operational Objectives:

- ❖ Annually replace damaged concrete sidewalks, curbs and gutters to meet the City ADA transition plan.
- ❖ Remove and replace concrete ramps that do not meet current ADA standards and install new ramps where ramps are missing to meet the City's ADA transition plan
- ❖ Complete all minor work requests within one week of receipt
- ❖ Provide timeframe estimate for all major work orders within five business days of receipt
- ❖ Complete conversion of arterial street name signs to meet Manual on Uniform Traffic Control Devices (MUTCD) standards by June 2018
- ❖ Repair all potholes within 24 hours of notification or observance
- ❖ Upgrade two signalized intersections with new poles, new traffic signal controller and conduits, and video detection equipment by June 2018
- ❖ Upgrade all signalized intersections to video detection in FY 17/18
- ❖ Provide well-maintained streets for traffic flow and pedestrian safety
- ❖ Replant 150 Street Trees in the next two years

Street Maintenance 5800



Strategic Objectives:

- ❖ Design and construct Pavement Rehabilitation Program projects that will achieve and maintain a Council-approved Pavement Control Index (PCI)
- ❖ Complete the City's American with Disabilities Act (ADA) transition plan
- ❖ Design and construct concrete repair projects that will achieve compliance with the City's ADA transition plan.

Performance Measures and Workload Indicators:

Description	FY 2016/17 Actuals	FY 2017/18 Actuals	FY 2018/19 Projected	FY 2019/20 Proposed	FY 2020/21 Proposed
Performance Measures:					
Average street Pavement Condition Index	69	67	67	67	67
Percentage of street maintenance budget spent on pavement rehabilitation program	80%	93%	100%	100%	100%
Number of completed minor work requests within one week	TBD	450	450	450	450
Percentage of project completed to convert arterial street name signs to meet MUTCD by June 2018	35%	35%	30%	30%	30%
Percentage of potholes repaired within one day of notification or observance	75%	95%	95%	95%	95%
Percentage of project completed within timeframe to upgrade all signalized intersections to video detection	N/A	50%	0%	95%	95%
Annual sidewalk inspection	Completed	In Progress	In Progress	Pending	Pending

Street Maintenance 5800



Maintain an average arterial street PCI of 70	N/A	70	67	70	70
Maintain an average collector street PCI of 67	N/A	67	67	67	67
Maintain an average residential street PCI of 65	N/A	65	63	65	65
Workload Indicators:					
Replacement of concrete-sidewalks, curbs & gutters in accordance with the city's ADA transition plan	N/A	N/A	20	50	100
Square footage of sidewalk replaced	13,391	12,000	0	12,000	12,000
Number of new concrete access ramps installed	34	40	3	5	5
Street miles maintained	0	10	0.90	1.0	2.0
Number of Street Trees trimmed, removed	2,500	2000	2000	2000	2000
Number of Street Trees Planted	0	50	25	50	50
Repair damaged concrete access ramps in accordance with the city's ADA transition plan	N/A	N/A	8	10	10

Street Maintenance 5800

Department Summary

Positions	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Amended	FY 2019/20 Adopted	FY 2020/21 Adopted
Public Works Manager	1.00	1.00	1.00	1.00	1.00
Public Works Supervisor	-	1.00	1.00	1.00	1.00
Administrative Assistant	-	-	-	-	-
Lead Maintenance Worker	1.00	-	-	-	-
Maintenance Worker I	-	-	2.00	1.00	1.00
Maintenance Worker II	1.00	1.00	1.00	1.00	1.00
Total	3.00	3.00	5.00	4.00	4.00

Expenditures	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Amended	FY 2019/20 Adopted	FY 2020/21 Adopted
Salaries & Benefits	\$ 421,474	\$ 381,750	\$ 464,500	\$ 515,808	\$ 548,208
Supplies & Services	1,630,357	7,117,434	5,094,370	3,705,500	3,800,000
Capital Outlay	37,500	5,685	79,100	152,500	-
Total	\$ 2,089,331	\$ 7,504,868	\$ 5,637,970	\$ 4,373,808	\$ 4,348,208

Street Maintenance 5800

		FY 2016/17	FY 2017/18	FY 2018/19	FY 2019/20	FY 2020/21
		Actual	Actual	Amended	Adopted	Adopted
GENERAL FUND - 101						
	GL Account					
Regular Salaries	101-5-5800-001	\$ 304,098	\$ 281,186	\$ 325,060	\$ 358,300	\$ 383,900
Overtime	101-5-5800-003	20,192	14,249	23,400	23,400	23,400
Retirement	101-5-5800-050	30,161	29,579	38,100	41,500	47,500
Social Security & Medicare	101-5-5800-051	4,947	4,315	6,600	8,600	8,900
Life Insurance	101-5-5800-056	713	639	1,100	1,200	1,400
Long-Term Disability	101-5-5800-057	916	811	1,800	1,700	2,000
Benefit Plan Allowance	101-5-5800-058	55,927	47,225	62,300	74,500	74,500
Auto Allowance	101-5-5800-060	957	691	1,000	1,000	1,000
Phone Allowance	101-5-5800-061	1,916	1,516	2,500	2,800	2,800
Unemployment Benefits	101-5-5800-062	-	134	-	-	-
Bilingual Allowance	101-5-5800-064	1,647	1,404	2,640	2,808	2,808
SALARIES & BENEFITS		\$ 421,474	\$ 381,750	\$ 464,500	\$ 515,808	\$ 548,208
Memberships & Dues	101-5-5800-101	\$ 555	\$ 339	\$ 350	\$ 600	\$ 600
Conferences, Meetings & Travel	101-5-5800-102	1,325	2,681	1,500	1,500	1,500
Special Department Supplies	101-5-5800-111	27,282	29,130	45,000	45,000	45,000
Uniforms & Safety Equip	101-5-5800-112	3,987	2,826	5,500	5,500	5,500
Books & Subscriptions	101-5-5800-114	-	-	150	200	200
Printing & Copying	101-5-5800-115	546	552	500	1,000	1,000
Postage & Mailing	101-5-5800-116	-	109	100	300	300
Advertising	101-5-5800-117	1,619	576	500	1,000	1,000
Minor Equipment	101-5-5800-118	6,435	3,293	7,500	7,500	7,500
Utilities - Telephone	101-5-5800-140	-	-	-	-	-
Vehicles - Fuel	101-5-5800-144	10,272	9,711	10,000	15,000	15,000
Leasing/Rental - Equipment	101-5-5800-147	7,423	1,710	2,600	1,500	1,500
Leasing/Rental - Vehicles	101-5-5800-148	-	500	500	-	-
Support to Other Agencies	101-5-5800-223	-	-	-	-	-
Maintenance - Streets	101-5-5800-400	44,500	1,761	68,998	100,000	100,000
Maintenance - Cleanup	101-5-5800-401	4,000	11,822	21,500	6,000	6,000
Maintenance - Median Islands	101-5-5800-405	-	275	-	-	-
Maintenance - Trees	101-5-5800-406	-	1,214	-	-	-
Maintenance - Other Equipment	101-5-5800-409	5,054	2,183	3,000	3,000	3,000
Maintenance - Vehicles	101-5-5800-410	4,004	4,164	6,350	7,600	7,600
Maintenance - Concrete	101-5-5800-411	-	-	-	160,800	160,800
Maintenance - Pavement Rehab	101-5-5800-413	368,250	3,391,675	1,539,034	710,000	730,000
Maintenance - Traffic Signals	101-5-5800-416	96,019	56,675	52,438	30,000	30,000
Professional Services	101-5-5800-500	-	216	-	-	-
Prof Svcs - Temp Staff	101-5-5800-501	36,511	12,718	-	-	-
Contract Services	101-5-5800-550	12,075	4,305	2,500	4,000	4,000
Contract Svcs - Covington	101-5-5800-550.01	-	-	-	-	-
Emergency Response	101-5-5800-561	-	47,763	-	-	-
SUPPLIES & SERVICES		\$ 629,858	\$ 3,586,196	\$ 1,768,021	\$ 1,100,500	\$ 1,120,500
Vehicles	101-5-5800-701	\$ 37,500	\$ -	\$ -	\$ -	\$ -
Machinery & Equipment	101-5-5800-702	-	5,685	64,100	2,500	-
CAPITAL OUTLAY		\$ 37,500	\$ 5,685	\$ 64,100	\$ 2,500	\$ -
TOTAL EXPENDITURES - 101		\$ 1,088,832	\$ 3,973,630	\$ 2,296,621	\$ 1,618,808	\$ 1,668,708
GAS TAX - 201						
SALARIES & BENEFITS		\$ -	\$ -	\$ -	\$ -	\$ -
Special Department Supplies	201-5-5800-111	\$ 27,783	\$ 19,219	\$ 25,000	\$ -	\$ -
Minor Equipment	201-5-5800-118	4,953	225	10,000	-	-
Maintenance - Concrete	201-5-5800-411	239,641	-	20,000	20,000	20,000
Maintenance-Pavement Rehab	201-5-5800-413	-	937,695	1,135,487	670,500	765,000
Professional Services	201-5-5800-500	6,058	-	-	-	-
SUPPLIES & SERVICES		\$ 278,436	\$ 957,139	\$ 1,190,487	\$ 690,500	\$ 785,000
Machinery & Equipment	201-5-5800-702	-	-	15,000	150,000	-
CAPITAL OUTLAY		\$ -	\$ -	\$ 15,000	\$ 150,000	\$ -
TOTAL EXPENDITURES - 201		\$ 278,436	\$ 957,139	\$ 1,205,487	\$ 840,500	\$ 785,000
RMRA - 203						
Maintenance - Pavement Rehab	203-5-5800-413	-	-	692,881	528,000	528,000
SUPPLIES & SERVICES		\$ -	\$ -	\$ 692,881	\$ 528,000	\$ 528,000
TOTAL EXPENDITURES - 203		\$ -	\$ -	\$ 692,881	\$ 528,000	\$ 528,000

Street Maintenance 5800



		FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Amended	FY 2019/20 Adopted	FY 2020/21 Adopted
MEASURE A - 205						
Support to Other Agencies	205-5-5800-223	\$ -	\$ -	\$ -	\$ -	\$ -
Maintenance - Streets	205-5-5800-400	77,000	73,135	100,000	100,000	100,000
Maintenance - Right of Way	205-5-5800-405	27,505	74,505	75,000	75,000	75,000
Maintenance - Trees	205-5-5800-406	174,487	175,000	175,000	175,000	175,000
Maintenance - Concrete	205-5-5800-411	213,479	-	398,572	150,000	150,000
Maintenance - Pavement Rehab	205-5-5800-413	-	1,349,488	227,700	420,000	400,000
Maintenance - Street Striping	205-5-5800-414	-	39,760	55,000	55,000	55,000
Maintnce- Striping School Area	205-5-5800-414.01	-	15,842	20,000	20,000	20,000
Maintenance - Traffic Signals	205-5-5800-416	194,265	225,341	250,000	250,000	250,000
Contract Svcs - Para-Transit	205-5-5800-558	25,000	25,000	25,000	25,000	25,000
SUPPLIES & SERVICES		\$ 711,735	\$ 1,978,071	\$ 1,326,272	\$ 1,270,000	\$ 1,250,000
Capital Outlay	205-5-5800-705	\$ -	\$ -	\$ -	\$ -	\$ -
CAPITAL OUTLAY		\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL EXPENDITURES - 205		\$ 711,735	\$ 1,978,071	\$ 1,326,272	\$ 1,270,000	\$ 1,250,000
PUBLIC SAFETY DONATIONS - 212						
Maintenance - Street Striping	212-5-5800-414	\$ 1,454	\$ -	\$ -	\$ -	\$ -
Maintnce- Striping School Area	212-5-5800-414.01	8,874	15,240	-	-	-
SUPPLIES & SERVICES		\$ 10,328	\$ 15,240	\$ -	\$ -	\$ -
TOTAL EXPENDITURES - 212		\$ 10,328	\$ 15,240	\$ -	\$ -	\$ -
LSTP - STATE GRANT - 306						
Maintenance-Streets	306-5-5800-400	\$ -	\$ 580,788	\$ 116,710	\$ 116,500	\$ 116,500
SUPPLIES & SERVICES		\$ -	\$ 580,788	\$ 116,710	\$ 116,500	\$ 116,500
TOTAL EXPENDITURES - 306		\$ -	\$ 580,788	\$ 116,710	\$ 116,500	\$ 116,500
GRAND TOTAL EXPENDITURES		\$ 2,089,331	\$ 7,504,868	\$ 5,637,970	\$ 4,373,808	\$ 4,348,208

LINE-ITEM DETAIL	GL Account	FY 2019/20 Adopted	FY 2020/21 Adopted
Maintenance - Streets	101-5-5800-400	\$ 100,000	\$ 100,000
Retroreflectivity Signs - State Mandate		100,000	100,000
Maintenance - Concrete	101-5-5800-411	\$ 160,800	\$ 160,800
Support ADA Transition Plan		160,800	160,800
Machinery & Equipment	101-5-5800-702	\$ 2,500	\$ -
Industrial Grapple Rake - Skid Steer		2,500	-
Machinery & Equipment	201-5-5800-702	\$ 150,000	
Asphalt Patcher		150,000	
Maintnce- Striping School Area	205-5-5800-414.01	\$ 20,000	\$ 20,000
Goleta Union School Crossing Guard		20,000	20,000

Program Description:

The Solid Waste and Environmental Services Division manage the City's solid waste, recycling and storm water management programs in compliance with State of California Requirements. This Division consists of a Assistant Engineer and the Environmental Services Coordinator who oversees the solid waste franchise agreements, recycling services contract, and storm water management contracts.

This program is funded through program fees collected on the City's solid waste franchise agreements and Recycle Grant Fund.

This program works with regional jurisdictions to evaluate and develop alternative solid waste management strategies.

Operational Objectives:

- ❖ Expand City-wide public recycling capacity to include Parks and Open Space
- ❖ Expand multi-family and commercial participation in the food waste / organics collection in accordance with AB 1826
- ❖ Expand multi-family and commercial participation in recycling in accordance with AB 341
- ❖ Provide Annual Emergency Spill Response, Construction Site Inspection, Illicit Discharge Detection and Elimination Training, Post-Construction Runoff Control and General Storm Water Training to staff
- ❖ Provide support services to CIP and Engineering Divisions, through response to construction site issues relating to water quality, and Illicit Discharge response within 2 business days
- ❖ Provide efficient and timely street sweeping and sidewalk pressure-washing in downtown corridor
- ❖ Implement the State's Trash Amendment requirements to achieve full trash capture in the City's storm drain system
- ❖ Expand the Community Based Social Marketing Pilot Campaign focusing on pet waste management
- ❖ Develop and implement the Community Beautification Program designed to focus maintenance needs in select neighborhoods and provide opportunities for residents and volunteers to actively participate in improving the quality of life in Goleta
- ❖ Coordinate program reporting with CalRecycle in accordance with State regulations
- ❖ Process annual rate increase for franchised hauler including Prop 218 hearing

Solid Waste & Environmental Services 5900



- ❖ Adopt IRWM to retain City membership in order to remain candidates for future grants as they become available

Performance Measures and Workload Indicators:

Description	FY 2016/17 Actuals	FY 2017/18 Actuals	FY 2018/19 Projected	FY 2019/20 Proposed	FY 2020/21 Proposed
Performance Measures:					
Percent of reports of illicit discharge responded to within mandated times	N/A	N/A	N/A	100%	100%
City participation in CalRecycle mandated programs (Recycling/Organics)	6%	10%	25%	25%	25%
Percentage of successful implementation of program components for solid waste and storm water State and Federal requirements	0%	0%	100%	100%	100%
Workload Indicators:					
Notices of Termination for complete development projects	N/A	N/A	N/A	25	25
Number of illicit discharge responses	N/A	N/A	N/A	50	50
Number of Community Beautification/Clean-up Events held	5	6	6	6	6
Maintain City street recycling containers	N/A	N/A	N/A	200	200
Curb miles of streets swept	2,382	2,412	2,412	2,412	2,412
Cubic yards of debris swept off of streets	720	750	750	750	750

Solid Waste 5900



Department Summary

Positions	FY 2016/17	FY 2017/18	FY 2018/19	FY 2019/20	FY 2020/21
	Actual	Actual	Amended	Adopted	Adopted
Environmental Services Coordinator	1.00	1.00	1.00	1.00	1.00
Assistant Engineer	-	1.00	1.00	1.00	1.00
Total	1.00	2.00	2.00	2.00	2.00

Expenditures	FY 2016/17	FY 2017/18	FY 2018/19	FY 2019/20	FY 2020/21
	Actual	Actual	Amended	Adopted	Adopted
Salaries & Benefits	\$ 172,219	\$ 201,812	\$ 342,700	\$ 199,256	\$ 287,756
Supplies & Services	510,501	547,877	733,425	690,100	701,300
Capital Outlay	-	-	-	-	-
Total	\$ 682,721	\$ 749,690	\$ 1,076,125	\$ 889,356	\$ 989,056

Solid Waste 5900



		FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Amended	FY 2019/20 Adopted	FY 2020/21 Adopted
SOLID WASTE - 211						
Regular Salaries	211-5-5900-001	\$ 140,414	\$ 164,574	\$ 264,540	\$ 152,800	\$ 221,400
Overtime	211-5-5900-003	-	135	-	-	-
Retirement	211-5-5900-050	14,490	18,389	30,600	17,700	28,400
Medicare	211-5-5900-051	2,169	2,449	4,800	2,900	4,100
Life Insurance	211-5-5900-056	327	373	1,000	800	1,000
Long-term Disability	211-5-5900-057	462	518	1,600	1,100	1,300
Benefit Plan Allowance	211-5-5900-058	13,572	14,651	38,500	23,300	30,900
Auto Allowance	211-5-5900-060	242	173	760	300	300
Phone Allowance	211-5-5900-061	544	506	700	200	200
Bilingual Allowance	211-5-5900-064	-	45	200	156	156
SALARIES & BENEFITS		\$ 172,219	\$ 201,812	\$ 342,700	\$ 199,256	\$ 287,756
Memberships & Dues	211-5-5900-101	696	590	625	600	700
Conferences, Meetings & Travel	211-5-5900-102	455	623	1,150	1,000	1,100
Training	211-5-5900-103	385	796	1,400	1,200	1,200
Special Department Supplies	211-5-5900-111	14,203	9,591	10,650	10,500	10,500
Uniform & Safety Equip	211-5-5900-112	-	-	100	-	-
Postage & Mailing	211-5-5900-116	-	-	16,000	3,000	3,000
Advertising	211-5-5900-117	6,217	65	7,300	7,400	7,400
Permits & Fees	211-5-5900-119	14,966	14,230	15,500	14,500	15,500
Vehicles- Fuel	211-5-5900-144	-	-	-	-	-
Administrative Charges - City	211-5-5900-201	-	-	-	-	-
Other Charges	211-5-5900-203	820	-	2,400	2,400	2,400
Maintenance - Cleanup	211-5-5900-401	10,410	883	15,000	15,000	15,000
Maintenance - Vehicles	211-5-5900-410	-	-	-	-	-
Maintenance - Street Sweeping	211-5-5900-415	53,414	50,888	90,000	95,000	95,000
Maintenance - Abandoned/Tippin	211-5-5900-418	5,008	2,265	20,000	10,000	10,000
Professional Services	211-5-5900-500	18,085	24,347	99,800	90,000	90,000
Contract Services - Stormwater	211-5-5900-557	33,387	27,886	91,500	101,500	101,500
Contract Services - Misc	211-5-5900-559	14,628	9,255	5,000	-	-
Contract Services - Recycling	211-5-5900-562	329,827	406,240	341,000	330,000	340,000
SUPPLIES & SERVICES		\$ 502,501	\$ 547,659	\$ 717,425	\$ 682,100	\$ 693,300
Vehicles	211-5-5900-701	-	-	-	-	-
Computer Technology	211-5-5900-707	-	-	-	-	-
CAPITAL OUTLAY		\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL EXPENDITURES - 211		\$ 674,721	\$ 749,472	\$ 1,060,125	\$ 881,356	\$ 981,056
SOLID WASTE - RECYCLE GRANT - 304						
Special Department Supplies	304-5-5900-111	\$ 8,000	\$ 218	\$ 16,000	\$ 8,000	\$ 8,000
Professional Services	304-5-5900-500	-	-	-	-	-
SUPPLIES & SERVICES		\$ 8,000	\$ 218	\$ 16,000	\$ 8,000	\$ 8,000
TOTAL EXPENDITURES - 304		\$ 8,000	\$ 218	\$ 16,000	\$ 8,000	\$ 8,000
GRAND TOTAL EXPENDITURES		\$ 682,721	\$ 749,690	\$ 1,076,125	\$ 889,356	\$ 989,056

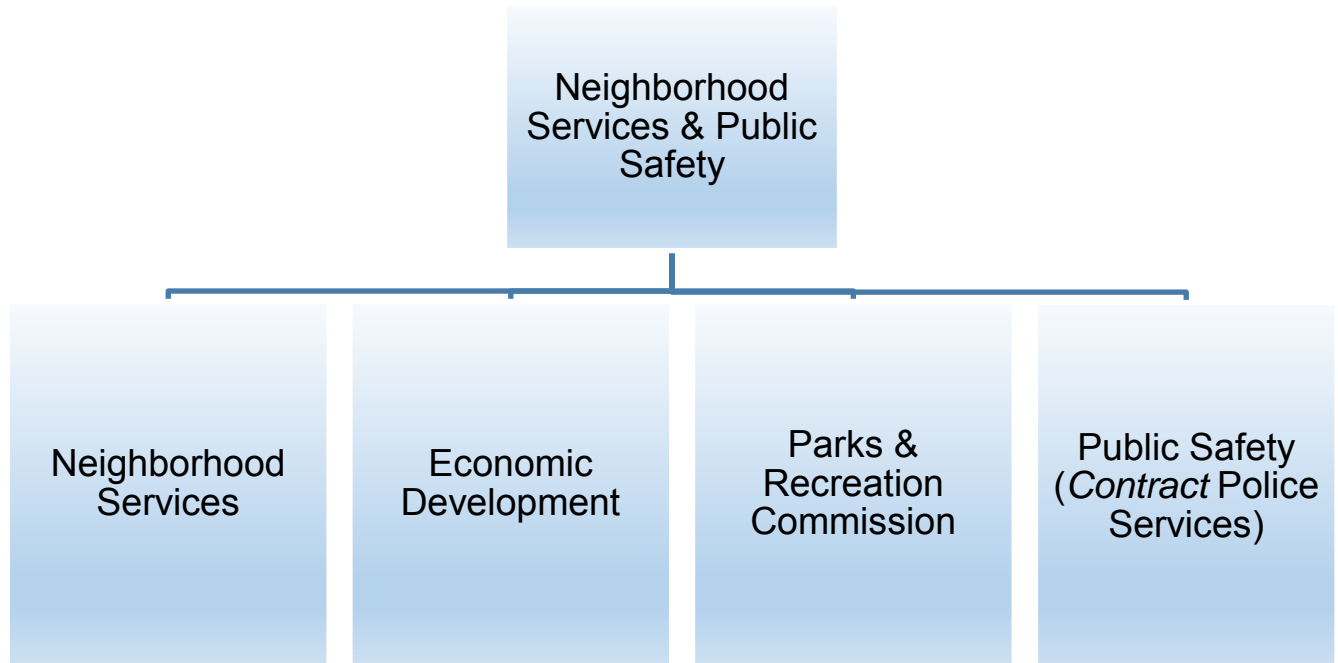
Department Description:

The Neighborhood Services and Public Safety Department is responsible for Redevelopment Successor Agency Administration, Economic Development, UCSB and Tech Transfer Liaison, Community Development Block Grant (CDBG) Administration, Goleta City Grant Program, Fair Housing Enforcement, Parks and Recreation Commission Support, Abandoned Vehicle Abatement, Business Licensing and Inspection, Emergency Preparedness and EOC Operations, Community Emergency Response Team (CERT) Training, Monarch Butterfly Docent Program and Volunteer Network, Neighborhood Watch, Business Watch, and oversight of Public Safety-Police, Fire and Animal Control Services for the City of Goleta. Starting in FY 2019/20, the Department will also manage the Support to Other Agencies Program (this program was formerly managed within the City Manager's Office).

Fiscal Year 2018/19 Accomplishments:

- ❖ Named the 53rd Safest City in California by the National Council for Home Safety and Security (NCHSS)
- ❖ Received Airport Land Use Commission (ALUC) for Santa Barbara County approval for Fire Station #10
- ❖ Instituted Deputy Sheriff Service Units (DSSU) methodology for time-based law enforcement services costs for FY 2018-19
- ❖ Conducted public outreach and presented recommended draft parking restrictions in Old Town
- ❖ Adopted, by reference, Santa Barbara County's Animal Regulations
- ❖ Opened the long-awaited Jonny D. Wallis Neighborhood Park in Old Town
- ❖ Initiated and completed the Draft Station Area Master Plan for the Goleta Train Depot Project
- ❖ Administer City Grants Program with 41 recipients totaling \$77,000 dollars.

Neighborhood Services & Public Safety Department Organization Chart



Program Description:

The Neighborhood Services Program includes, but is not limited to, oversight of the Animal Control Services contract provided by the County of Santa Barbara, Parking Enforcement, City Business Licensing, in addition to responding to service requests from residents.

The Emergency Preparedness Program seeks to prepare the City and its residents for natural disasters and emergencies through ongoing training and the timely dissemination of information to the Citizens of Goleta. Pursuant to the City's adopted federally mandated National Incident Management System (NIMS), staff continues to improve and enhance the City's ability to prepare for and respond to potential incidents and hazard scenarios. The City works collaboratively with other public agencies and local service providers on a local and regional basis to fulfill NIMS requirements.

The Program provides staff support to the City's Public Safety & Emergency Preparedness Committee, Fire Station Development Committee, and City Hall Facilities Committee.

Operational Objectives:

- ❖ Update and implement parking restrictions in Old Town in coordination with Public Works
- ❖ Respond to vehicle reports within two business days
- ❖ Provide ongoing implementation of temporary parking restrictions for unsanctioned special events associated with UCSB (Halloween and Deltopia)
- ❖ Provide ongoing support and oversight of City's Animal Control Services, and review contract quarterly
- ❖ Provide six Emergency Preparedness, Community Emergency Response Team (CERT) or LISTOS trainings annually
- ❖ Provide five Emergency Preparedness information presentations annually
- ❖ Provide ongoing enforcement and oversight of City's tobacco retail-related ordinances in tandem with Santa Barbara County Public Health Department, processing applications within two business days

Strategic Objectives:

- ❖ Develop a homelessness strategic plan to prevent homelessness in the City and create a comprehensive strategy to address the needs of the Goleta-area homeless, and those at risk of experiencing homelessness, including homeless veterans, youth, seniors, individuals and families, and the vehicular homeless
- ❖ Construct multi-modal train and transit station and develop a plan for interior uses and design
- ❖ Work with local organizations including Traffic Solutions to evaluate employee parking needs in Old Town

Neighborhood Services 6100



- ❖ Encourage employee use of alternative transportation as available for Old Town businesses
- ❖ Continue to provide Community Emergency Response Team (CERT) training programs (in English and Spanish) for adults, teens, seniors and Spanish-speakers
- ❖ Continue to provide the LISTOS basic emergency and disaster readiness public education program for Spanish-speaking populations
- ❖ Work with the Santa Barbara County Fire Department and the Santa Barbara County Sheriff's Office to ensure adequate staffing levels and services are provided to the community
- ❖ Review current evacuation plans and procedures with the County Sheriff's Office, the primary agency for all evacuation matters, and County Fire Department, the assisting agency

Performance Measures and Workload Indicators:

Description	FY 2016/17 Actuals	FY 2017/18 Actuals	FY 2018/19 Projected	FY 2019/20 Proposed	FY 2020/21 Proposed
Performance Measures					
Percentage completion of Homelessness Strategic Plan	N/A	N/A	N/A	75%	100%
Percentage completion of Goleta Train Depot design phase	0%	10%	20%	35%	60%
Percentage completion: Construction of Fire Station 10	0%	0%	0%	0%	25%

Neighborhood Services 6100



Number of Mathilda Drive parcels acquired to-date for Sperling Preserve/ Ellwood Mesa open space expansion (out of a total 18 parcels)	4	5	6	7	8
Workload Indicators:					
Number of CERT and LISTOS trainings	4	8	8	6	6
Number of emergency preparedness presentations completed	2	5	5	5	5
Number of abandoned vehicle and illegal parking reports responded to within two business days	1,668	2,030	1,980	2,100	2,300
Number of business licenses reviewed	2,160	2,160	2,380	2,450	2,450
Number of Alcohol Beverage Control (ABC) Licenses processed	15	19	17	15	15
Number of oversized vehicle permits processed	216	225	225	240	240

Neighborhood Services 6100

Number of Animal Control Services related activity and incidents	1,408	1,186	1,328	1,300	1,300
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Neighborhood Services 6100



Department Summary

Positions	FY 2016/17	FY 2017/18	FY 2018/19	FY 2019/20	FY 2020/21
	Actual	Actual	Amended	Adopted	Adopted
Neighborhood Services & Public Safety Director	1.00	1.00	1.00	1.00	1.00
Senior Project Manager	1.00	1.00	1.00	-	-
Emergency Services Coordinator	-	-	1.00	1.00	1.00
Management Analyst	-	-	-	1.00	1.00
Code Enforcement Officer	-	-	-	-	-
Management Assistant	1.00	1.00	-	1.00	1.00
Total	3.00	3.00	3.00	4.00	4.00

Expenditures	FY 2016/17	FY 2017/18	FY 2018/19	FY 2019/20	FY 2020/21
	Actual	Actual	Amended	Adopted	Adopted
Salaries & Benefits	\$ 548,527	\$ 425,492	\$ 528,300	\$ 730,690	\$ 758,190
Supplies & Services	4,279,846	2,368,128	2,483,450	2,407,906	2,425,624
Capital Outlay	-	-	-	-	-
Total	\$ 4,828,374	\$ 2,793,619	\$ 3,011,750	\$ 3,138,596	\$ 3,183,814

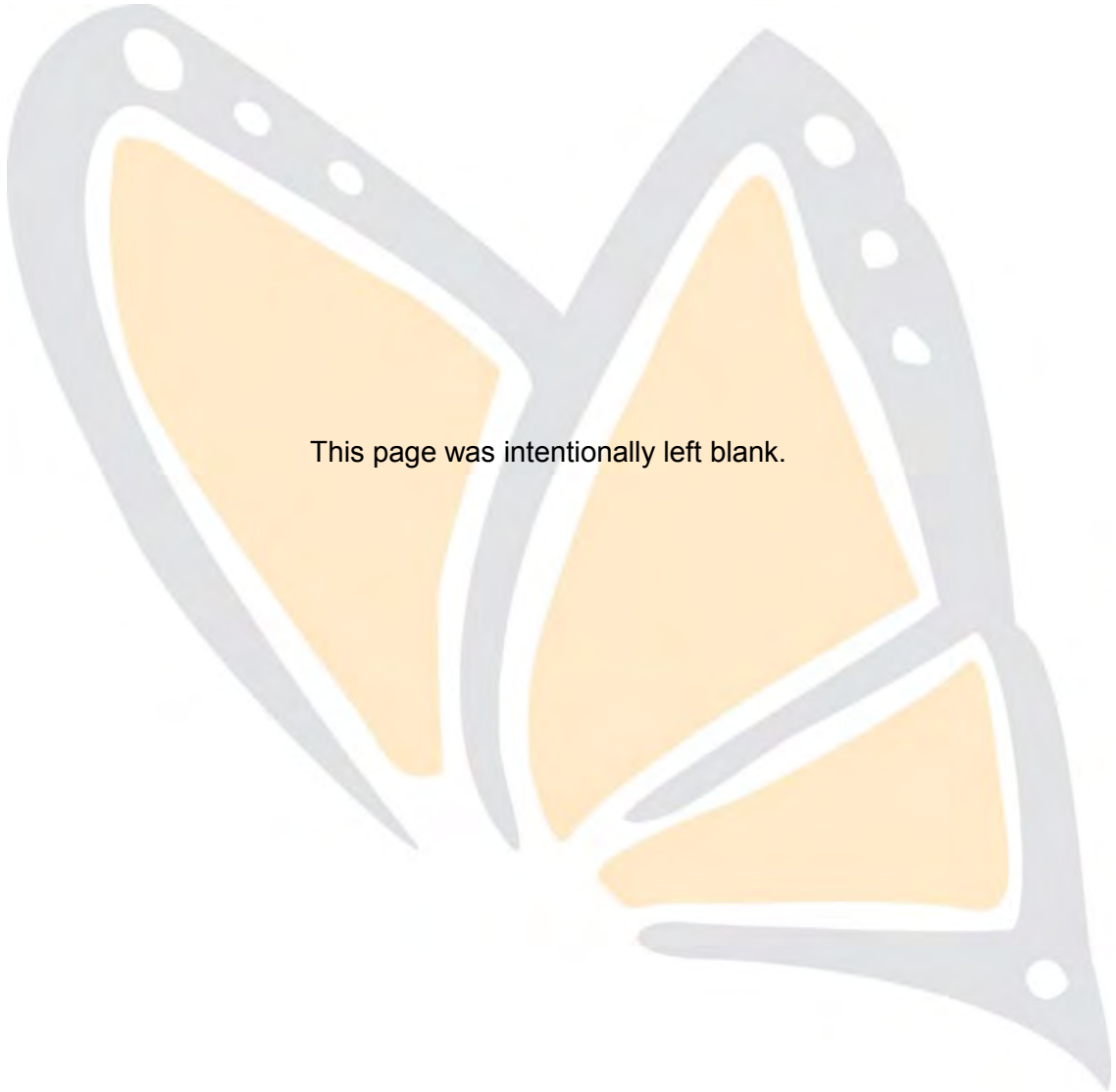
Neighborhood Services 6100

		FY 2016/17	FY 2017/18	FY 2018/19	FY 2019/20	FY 2020/21
		Actual	Actual	Amended	Adopted	Adopted
GENERAL FUND - 101	GL Account					
Salaries - Full Time	101-5-6100-001	\$ 418,084	\$ 320,984	\$ 352,250	\$ 434,200	\$ 453,800
Part Time Salaries	101-5-6100-002	29,875	19,525	69,200	156,400	157,900
Overtime	101-5-6100-003	-	2,130	-	-	-
Retirement	101-5-6100-050	41,896	35,046	40,940	49,300	55,000
Social Security & Medicare	101-5-6100-051	8,199	6,165	11,520	19,600	20,200
Deferred Compensation	101-5-6100-052	-	-	-	-	-
Life Insurance	101-5-6100-056	989	801	1,000	1,300	1,400
Long-Term Disability	101-5-6100-057	1,198	924	1,700	2,100	2,100
Benefit Plan Allowance	101-5-6100-058	42,212	33,390	45,090	62,100	62,100
Relocation Expense	101-5-6100-059	-	-	-	-	-
Auto Allowance	101-5-6100-060	4,347	4,347	4,300	4,400	4,400
Phone Allowance	101-5-6100-061	1,248	1,066	1,900	900	900
Bilingual Allowance	101-5-6100-064	480	1,114	400	390	390
SALARIES & BENEFITS		\$ 548,527	\$ 425,492	\$ 528,300	\$ 730,690	\$ 758,190
Memberships & Dues	101-5-6100-101	\$ 48	\$ -	\$ 500	\$ 500	\$ 500
Conferences, Meetings & Travel	101-5-6100-102	1,191	483	4,875	4,300	7,000
Mileage Reimbursement	101-5-6100-104	-	-	150	200	200
Special Department Supplies	101-5-6100-111	8,189	5,761	18,400	15,000	15,000
Uniforms & Safety Equip	101-5-6100-112	-	-	250	300	300
Books & Subscriptions	101-5-6100-114	1,260	1,418	2,500	2,500	2,500
Printing & Copying	101-5-6100-115	-	-	1,000	1,000	1,000
Postage & Mailing	101-5-6100-116	-	49	176	200	200
Advertising	101-5-6100-117	-	257	270	300	300
Minor Equipment	101-5-6100-118	-	-	500	-	-
Special Event Response	101-5-6100-122	20,653	20,502	25,000	25,000	25,000
Vehicles - Fuel	101-5-6100-144	680	1,316	3,500	2,000	2,000
Other Charges	101-5-6100-203	-	-	-	-	-
Support to Other Agencies	101-5-6100-223	-	-	22,854	93,310	93,310
Maintenance - Computers	101-5-6100-407	-	-	-	-	-
Maintenance - Other Equipment	101-5-6100-409	9,864	11,534	11,500	13,300	13,600
Maintenance - Vehicles	101-5-6100-410	428	497	1,000	1,000	1,000
Maint. Vehicle # 7	101-5-6100-410.07	-	-	500	-	-
Maint. Vehicle #11	101-5-6100-410.11	-	-	500	-	-
Professional Services	101-5-6100-500	25,991	47,336	95,634	60,000	60,000
Prof Svcs - Temp Staff	101-5-6100-501	73,054	29,947	29,017	15,000	15,000
Prof Svcs - Legal	101-5-6100-502	-	-	-	-	-
Prof Svcs - Special Legal	101-5-6100-503	-	-	-	-	-
Contract Services	101-5-6100-550	52,951	49,980	56,341	56,400	58,400
Animal Control Services	101-5-6100-559	228,584	245,505	249,188	253,000	261,900
Emergency Response	101-5-6100-561	27,995	35,083	27,000	27,000	27,000
SUPPLIES & SERVICES		\$ 450,888	\$ 449,668	\$ 550,655	\$ 570,310	\$ 584,210
Vehicles	101-5-6100-701	\$ -	\$ -	\$ -	\$ -	\$ -
CIP - Machinery & Equipment	101-5-6100-702	-	-	-	-	-
Furnishings	101-5-6100-703	-	-	-	-	-
CAPITAL OUTLAY		\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL EXPENDITURES - 101		\$ 999,415	\$ 875,160	\$ 1,078,955	\$ 1,301,000	\$ 1,342,400
PUBLIC ADMIN DIF - 222						
Special Department Supplies	222-5-6100-111	\$ -	\$ -	\$ -	\$ -	\$ -
Advertising	222-5-6100-117	-	-	-	-	-
Professional Services	222-5-6100-500	8,598	-	-	-	-
SUPPLIES & SERVICES		\$ 8,598	\$ -	\$ -	\$ -	\$ -
TOTAL EXPENDITURES - 222		\$ 8,598	\$ -	\$ -	\$ -	\$ -

Neighborhood Services 6100

	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Amended	FY 2019/20 Adopted	FY 2020/21 Adopted
HOUSING-IN-LIEU - 225					
Support to Other Agencies 225-5-6100-223	\$ 1,925,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000
Professional Services 225-5-6100-500	-	-	-	-	-
SUPPLIES & SERVICES	\$ 1,925,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000
TOTAL EXPENDITURES - 225	\$ 1,925,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000
RDA SUCCESSOR - NON HOUSING - 605					
Administrative Charges - City 605-5-6100-201	\$ 167,599	\$ 205,183	\$ 130,000	\$ 150,000	\$ 150,000
Support to Other Agencies 605-5-6100-223	309,724	315,918	322,237	328,682	335,256
Professional Services 605-5-6100-500	1,925	2,025	1,995	1,995	1,995
Prof Svcs - Special Legal 605-5-6100-503	82,400	36,190	120,000	-	-
Principal Debt Payment 605-5-6100-800	165,000	175,000	185,000	195,000	205,000
Interest on Debt 605-5-6100-801	1,168,713	1,159,144	1,148,563	1,136,919	1,124,163
SUPPLIES & SERVICES	\$ 1,895,361	\$ 1,893,459	\$ 1,907,795	\$ 1,812,596	\$ 1,816,414
TOTAL EXPENDITURES - 605	\$ 1,895,361	\$ 1,893,459	\$ 1,907,795	\$ 1,812,596	\$ 1,816,414
GRAND TOTAL EXPENDITURES	\$ 4,828,374	\$ 2,793,619	\$ 3,011,750	\$ 3,138,596	\$ 3,183,814

LINE-ITEM DETAIL	GL Account	FY 2019/20 Adopted	FY 2020/21 Adopted
Support to Other Agencies	101-5-6100-223	\$ 93,310	\$ 93,310
Community Action Commission		22,900	22,900
Homelessness Initiatives		37,410	37,410
Gov/Interagency Agreements		33,000	33,000
Professional Services	101-5-6100-500	\$ 60,000	\$ 60,000
Banner Program		30,000	30,000
Economic Development Study Update		30,000	30,000
Contract Services	101-5-6100-550	\$ 56,400	\$ 58,400
Rental Housing Mediation Task Force		36,400	38,400
Housing Authority of County of Santa Barbara Monitoring		20,000	20,000
Emergency Response Serv	101-5-6100-561	\$ 27,000	\$ 27,000
Connect-CTY		25,000	25,000
Community Emergency Response Training (CERT)		2,000	2,000
Support to Other Agencies	225-5-6100-223	\$ 25,000	\$ 25,000
Housing Trust Fund of Santa Barbara County		25,000	25,000



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Program Description:

The Neighborhood Services Department is responsible for the administration of the federally funded Community Development Block Grant (CDBG) program and the funds received each year from the U.S. Department of Housing and Urban Development (HUD). The Department is tasked with ensuring completion of all CDBG Program requirements. The major focus of the City of Goleta's CDBG program is capital improvements, public services, facilities, and neighborhood revitalization efforts. A significant commitment for this program has been to the low- to moderate-income area known as Old Town Goleta. Some of the signature public improvement projects funded by the City's CDBG Program are design and development of the San Jose Creek Bike Path Project and implementation of various pedestrian improvements, such as sidewalk repairs and installation, bike paths, and crosswalk enhancements.

Over the multi-year history of the City's CDBG Program, several thousand Goleta residents have been assisted through the public services component of the program. Fifteen percent of the City's annual CDBG award is allocated to sub-recipients, typically non-profit social service providers which assist low- to moderate-income residents of Goleta. CDBG funds have been used to provide ongoing support to services for seniors, youth, those experiencing homelessness, and low- to moderate-income persons with special needs.

The Program is also responsible for the continuation of the City's Fair Housing efforts through management of contract services with the City of Santa Barbara for Rental Housing Mediation.

Program staff provides support to the City's Grant Funding Review Committee.

Operational Objectives:

- ❖ Continue to work with the Department of Public Works to implement and allocate CDBG funding for ADA accessibility improvements to the Goleta Valley Community Center
- ❖ Conduct intensive on-site monitoring of three CDBG sub-recipients
- ❖ Ensure the Department of Public Works prepares environmental review documents (NEPA & CEQA) for the public improvement projects funded by CDBG

Community Development Block Grant 6300



Performance Measures and Workload Indicators:

Description	FY 2016/17 Actuals	FY 2017/18 Actuals	FY 2018/19 Projected	FY 2019/20 Proposed	FY 2020/21 Proposed
Performance Measures:					
Percentage completion of ADA accessibility improvements to the Goleta Valley Community Center	15%	20%	30%	30%	30%
Workload Indicators:					
Number of CDBG sub-recipients monitored	0	5	3	3	3
Number of CDBG grant recipients awarded	7	6	6	5	5
Number of homeless individuals served by funded agencies	50	50	50	50	50
Number of seniors served by funded agencies	210	0	200	150	150
Number of children and youth served by funded agencies	800	418	250	510	510
Number of low- to moderate-income people served by funded agencies – General Services	5,300	4,200	4,500	2,500	2,500
Number of special needs people served by funded agencies	15	0	15	110	110

Community Development Block Grant 6300



Department Summary					
Expenditures	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Amended	FY 2019/20 Adopted	FY 2020/21 Adopted
Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies & Services	25,136	100,496	52,754	45,709	45,709
Capital Outlay	-	-	-	-	-
Transfer Out	29,619	19,919	16,730	32,246	32,246
Total	\$ 54,755	\$ 120,415	\$ 69,484	\$ 77,955	\$ 77,955

Community Development Block Grant 6300

		FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Amended	FY 2019/20 Adopted	FY 2020/21 Adopted
Community Development Block Grant - 402	GL Account					
Conferences, Meetings & Travel	402-5-6300-102	\$ -	\$ -	\$ -	\$ 800	\$ 800
Mileage Reimbursement	402-5-6300-104	-	-	-	-	-
Special Department Supplies	402-5-6300-111	-	95	200	200	200
Postage & Mailing	402-5-6300-116	-	-	-	-	-
Advertising	402-5-6300-117	1,671	2,781	1,300	1,300	1,300
Other Charges	402-5-6300-203	-	-	-	-	-
CDBG - Sub Recipient Allocatio	402-5-6300-221	23,465	97,620	32,454	33,409	33,409
Grants	402-5-6300-222	-	-	-	-	-
Professional Services	402-5-6300-500	-	-	18,800	10,000	10,000
Contract Svcs - Other	402-5-6300-550	-	-	-	-	-
SUPPLIES & SERVICES		\$ 25,136	\$ 100,496	\$ 52,754	\$ 45,709	\$ 45,709
Transfer to General Fund	402-5-6300-902	29,619	19,919	16,730	32,246	32,246
TRANSFER OUT		\$ 29,619	\$ 19,919	\$ 16,730	\$ 32,246	\$ 32,246
TOTAL EXPENDITURES - 402		\$ 54,755	\$ 120,415	\$ 69,484	\$ 77,955	\$ 77,955
GRAND TOTAL EXPENDITURES		\$ 54,755	\$ 120,415	\$ 69,484	\$ 77,955	\$ 77,955

Program Description:

The Neighborhood Services Department is responsible for the City's Economic Development efforts. The major focus of the City of Goleta's Economic Development Program is the implementation of the City's Economic Development Strategic Plan focusing on strategies and programs related to business attraction, expansion and retention. A significant commitment for this program is to work with property owners and businesses in concert with other City departments to facilitate permit processing of economic development projects. This function serves as a City liaison and discusses issues concerning economic development, business financing and employment generation with representatives of professional and employer groups, the financial community, community organizations, and individuals.

The City's Economic Development function was largely under the purview of the former Redevelopment Agency. However, in August of 2012 the City formalized this function under the Neighborhood Services and Public Safety Department considering the dissolution of the former Redevelopment Agency. The administration of the resulting dissolution is facilitated by Economic Development staff.

The Economic Development program will continue to play an integral role in assisting with the City's efforts aimed at revitalizing Old Town through serving as the principal staff to the City's Economic Development & Revitalization Committee.

Operational Objectives:

- ❖ Continue to provide support and administration of the former Redevelopment Agency (now Successor Agency) and Oversight Board to the Successor Agency to meet dissolution requirements such as filing of Recognized Obligation Payment Schedules once a year
- ❖ Create and review pro-forma reports within two weeks of receipt for various private and public development projects
- ❖ Assist start-up businesses with permitting and identifying business needs and small business tools within one week of request
- ❖ Conduct five site visits and meetings with City of Goleta companies per quarter to foster business relationships
- ❖ Continue to serve as a liaison to UCSB in support of Economic Development activities including Town & Gown Committee and the Technology Management Program (TMP)
- ❖ Assist with the acquisition of a permanent City Hall

Strategic Objectives:

- ❖ Support business start-up, retention, and expansion, as well as events that attract vendors and tourists

Economic Development 6400



- ❖ Provide assistance, financial or otherwise, including Goleta Entrepreneurial Magnet (GEM) program where appropriate, and regulatory changes to support local start-ups, and enable local businesses to expand in Goleta
- ❖ Enhance awareness of the importance of shopping locally to support businesses in Goleta
- ❖ Explore grants that would aid in the City's efforts to secure property for community uses
- ❖ Provide assistance, financial or otherwise, where possible, and regulatory changes to support affordable housing by for-profit, non-profit developers, and homeowners
- ❖ Restructure the tourism and economic development funding provided through the Support to Other Agencies Program as an RFP to enable expanded purposes, including community development purposes
- ❖ Evaluate opportunities for community and economic development in Old Town using a visioning process

Performance Measures and Workload Indicators:

Description	FY 2016/17 Actuals	FY 2017/18 Actuals	FY 2018/19 Projected	FY 2019/20 Proposed	FY 2020/21 Proposed
Performance Measures:					
Number of events geared towards businesses/ start-ups/vendors that received City support	New measure as of FY 2019/20	New measure as of FY 2019/20	New measure as of FY 2019/20	15	15
Number of startup teams supported through GEM G2 Summer Launchpad for Startups	New measure as of FY 2019/20	New measure as of FY 2019/20	New measure as of FY 2019/20	5	5
Workload Indicators:					

Economic Development 6400



Number of GEM board meetings attended per year	New measure as of FY 2019/20	New measure as of FY 2019/20	New measure as of FY 2019/20	12	12
Percentage of pro-formas reviewed within two weeks	100%	100%	100%	100%	100%
Percentage of businesses served within one week	100%	100%	100%	100%	100%
Number of Successor Agency meetings coordinated	1	1	1	1	1
Number of Oversight Board meetings coordinated	1	1	1	1	1
Number of local business site visits within one fiscal year	35	31	30	30	30
Number of Recognized Obligation Payment Schedules submitted	1	1	1	1	1

Economic Development 6400



Department Summary

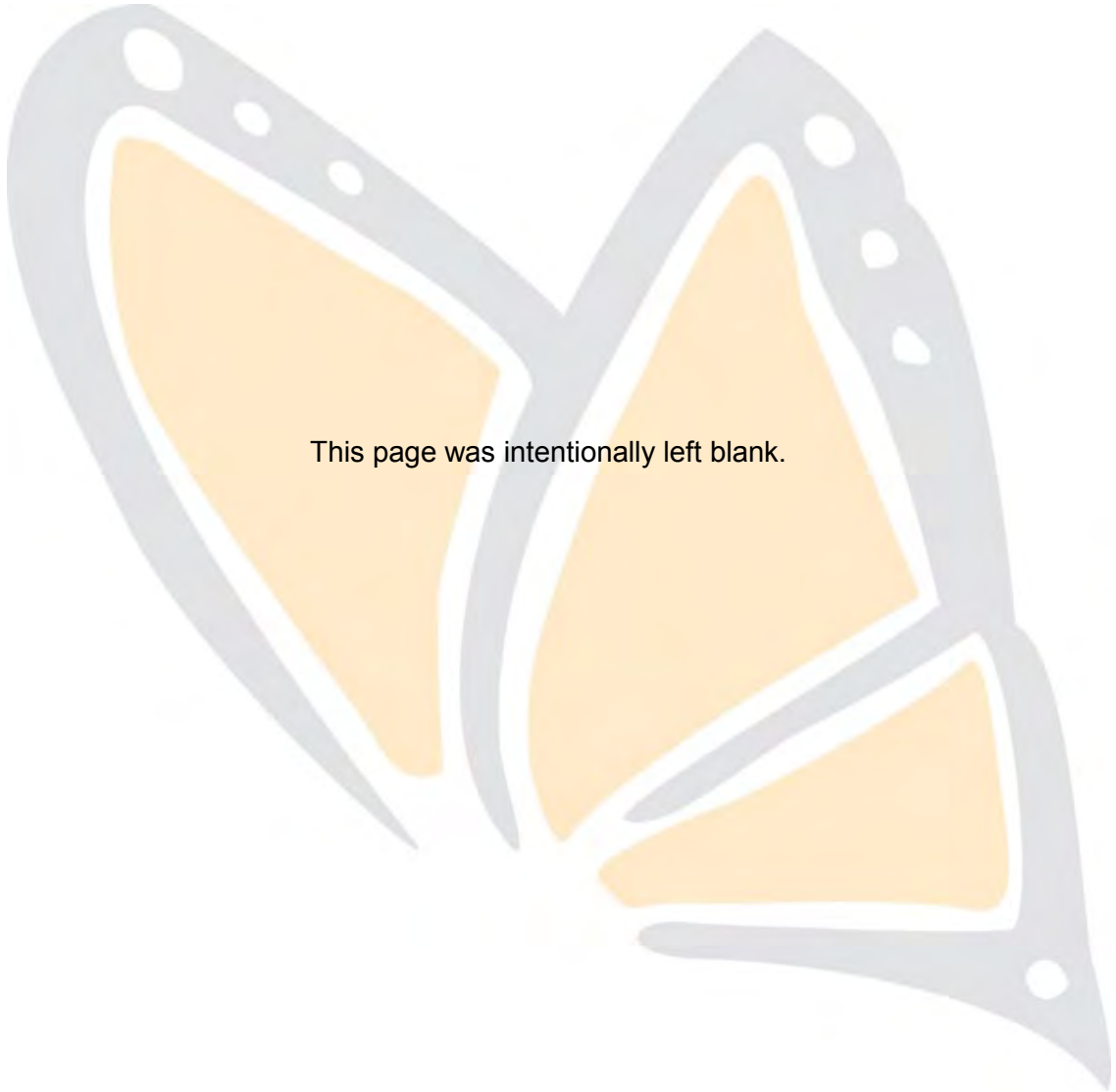
Positions	FY 2016/17	FY 2017/18	FY 2018/19	FY 2019/20	FY 2020/21
	Actual	Actual	Amended	Adopted	Adopted
Economic Development Coordinator	1.00	1.00	-	-	-
Senior Project Manager	-	-	1.00	1.00	1.00
Total	1.00	1.00	1.00	1.00	1.00

Expenditures	FY 2016/17	FY 2017/18	FY 2018/19	FY 2019/20	FY 2020/21
	Actual	Actual	Amended	Adopted	Adopted
Salaries & Benefits	\$ 112,448	\$ 122,970	\$ 128,400	\$ 138,470	\$ 148,870
Supplies & Services	9,530	109,906	166,350	328,000	258,200
Capital Outlay	-	-	-	-	-
Total	\$ 121,979	\$ 232,876	\$ 294,750	\$ 466,470	\$ 407,070

Economic Development 6400

		FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Amended	FY 2019/20 Adopted	FY 2020/21 Adopted
GENERAL FUND - 101						
	GL Account					
Salaries - Full Time	101-5-6400-001	\$ 89,968	\$ 98,070	\$ 101,000	\$ 108,200	\$ 116,400
Retirement	101-5-6400-050	8,830	10,120	11,800	14,600	16,700
Medicare	101-5-6400-051	1,283	1,338	1,700	1,800	1,900
Life Insurance	101-5-6400-056	205	196	300	300	300
Long-term Disability	101-5-6400-057	297	283	500	500	500
Benefit Plan Allowance	101-5-6400-058	10,334	11,432	11,500	11,500	11,500
Auto Allowance	101-5-6400-060	-	-	-	-	-
Phone Allowance	101-5-6400-061	360	360	400	400	400
Bilingual Allowance	101-5-6400-064	1,170	1,170	1,200	1,170	1,170
SALARIES & BENEFITS		\$ 112,448	\$ 122,970	\$ 128,400	\$ 138,470	\$ 148,870
Memberships & Dues	101-5-6400-101	\$ 820	\$ 820	\$ 1,000	\$ 1,000	\$ 1,000
Conferences, Meetings & Travel	101-5-6400-102	2,468	2,602	5,000	5,000	5,000
Mileage Reimbursement	101-5-6400-104	49	-	100	100	100
Special Department Supplies	101-5-6400-111	-	9	100	100	100
Uniforms & Safety Equip	101-5-6400-112	-	-	-	-	-
Books & Subscriptions	101-5-6400-114	-	155	150	200	200
Support to Other Agencies	101-5-6400-223	-	-	5,000	216,500	216,500
Professional Services	101-5-6400-500	6,193	106,320	155,000	105,100	35,300
SUPPLIES & SERVICES		\$ 9,530	\$ 109,906	\$ 166,350	\$ 328,000	\$ 258,200
TOTAL EXPENDITURES - 101		\$ 121,979	\$ 232,876	\$ 294,750	\$ 466,470	\$ 407,070
GRAND TOTAL EXPENDITURES		\$ 121,979	\$ 232,876	\$ 294,750	\$ 466,470	\$ 407,070

LINE-ITEM DETAIL	GL Account	FY 2019/20 Adopted	FY 2020/21 Adopted
Support to Other Agencies	101-5-6400-223	\$ 216,500	\$ 216,500
Goleta Entrepreneurial Magnet		50,000	50,000
Econ Devt/Marketing & Promotion		166,500	166,500
Professional Services	101-5-6400-500	\$ 105,100	\$ 35,300
Old Town Visioning Process Implementation		25,000	25,000
GIS		4,000	4,000
Bus Shelter (3x)		70,000	-
CWB Public Parking		6,100	6,300



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Program Description:

The Neighborhood Services Department is responsible for the City's Parks and Recreation related facilities, services, the Parks and Recreation Commission and the implementation of the Recreation Needs Assessment and the Parks Master Plan.

The primary focus of the Parks and Recreation Commission is to serve in an advisory capacity to the City Council regarding the acquisition, development, maintenance, and improvement of the City's public parks, recreational services, and open spaces. The Parks and Recreation Commission also provides residents a platform to discuss the needs, opportunities and current offerings of parks and recreation activities in the City.

Operational Objectives:

- ❖ Staff and facilitate Parks and Recreation Commission Meetings
- ❖ Administer the Goleta MOVES program and Volunteer Network
- ❖ Manage implementation of the Recreation Needs Assessment recommendations
- ❖ Continue to implement the Recreation Needs Assessment recommendations

Strategic Objectives:

- ❖ Prioritize and begin implementation of recommendations in the Parks Master Plan
- ❖ Explore opportunities for increasing the amount of active parks and open space, emphasizing those areas of the community that were relatively underserved as of 2005 and areas designated for future new residential development
- ❖ Ensure that new parks and recreational services for the public are provided concurrent with new development
- ❖ Install a restroom facility at Evergreen Park
- ❖ Renovate the multi-purpose recreation field at Evergreen Park after reclaimed water is secured
- ❖ Develop a community garden in a portion of Armitos Park in Old Town
- ❖ Develop splash pad at Jonny D. Wallis Neighborhood Park

Performance Measures and Workload Indicators:

Description	FY 2016/17 Actuals	FY 2017/18 Actuals	FY 2018/19 Projected	FY 2019/20 Proposed	FY 2020/21 Proposed
Performance Measures:					
Prioritize the recommendations in the Parks Master Plan	New measure as of FY 2019/20	New measure as of FY 2019/20	New measure as of FY 2019/20	100%	100%
Percentage completion of community garden at Armitos Park	New measure as of FY 2019/20	New measure as of FY 2019/20	New measure as of FY 2019/20	25%	100%
Renovation of the Multi-Purpose Field at the Goleta Valley Community Center	New measure as of FY 2019/20	New measure as of FY 2019/20	10%	100%	N/A
Installation of a restroom facility at Evergreen Park	New measure as of FY 2019/20	New measure as of FY 2019/20	25%	50%	100%
Renovation of the multi-purpose field at Stow Grove Park	New measure as of FY 2019/20	New measure as of FY 2019/20	New measure as of FY 2019/20	0%	25%
Conduct one annual Goleta MOVES Program Report and Presentation to the Parks and Recreation Commission	N/A	N/A	1	1	1
Number of public outreach efforts to increase awareness of Goleta parks and open space	New measure as of FY 2019/20	New measure as of FY 2019/20	New measure as of FY 2019/20	4	4

Parks and Recreation 6500



Percentage complete of effort to replace aging play structures and install safety structures at four City parks	N/A	N/A	25%	75%	100%
Number of volunteers in the Monarch MOVES Program	N/A	N/A	4	6	10
Number of volunteers in the Monarch Butterfly Docent Program	19	20	20	To be determined	To be determined
Workload Indicators:					
Number of Parks and Recreation Commission Meetings conducted per year	6	6	6	6	6
Number of Goleta MOVES scheduled tours given annually	N/A	N/A	6	10	15
Number of Special Event Permits Issued	29	30	31	32	33
Multi-Agency Coordinated Commission Training Opportunities	New measure as of FY 2019/20	New measure as of FY 2019/20	1	1	1

Parks and Recreation 6500



Department Summary

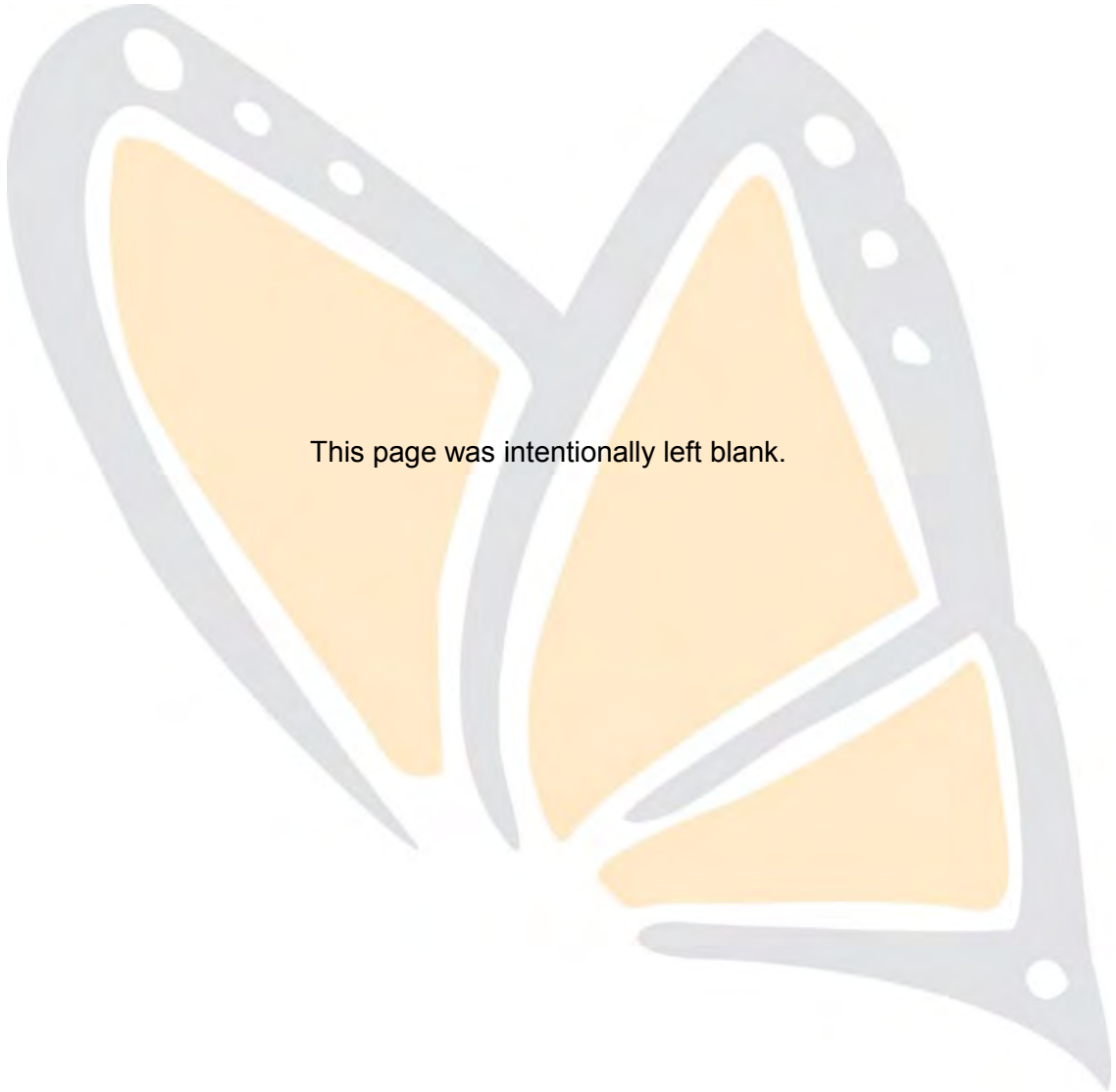
Positions	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Amended	FY 2019/20 Adopted	FY 2020/21 Adopted
Parks and Recreation Manager	1.00	1.00	1.00	1.00	1.00
Total	1.00	1.00	1.00	1.00	1.00

Expenditures	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Amended	FY 2019/20 Adopted	FY 2020/21 Adopted
Salaries & Benefits	\$ 23,872	\$ 157,829	\$ 174,900	\$ 199,700	\$ 213,100
Supplies & Services	5,390	13,808	20,125	354,400	352,100
Capital Outlay	-	-	-	-	-
Total	\$ 29,262	\$ 171,636	\$ 195,025	\$ 554,100	\$ 565,200

Parks and Recreation 6500

		FY 2016/17	FY 2017/18	FY 2018/19	FY 2019/20	FY 2020/21
		Actual	Actual	Amended	Adopted	Adopted
GENERAL FUND - 101	GL Account					
Salaries - Full Time	101-5-6500-001	\$ 19,463	\$ 124,991	\$ 137,600	\$ 156,200	\$ 166,600
Overtime	101-5-6500-003	-	-	-	-	-
Retirement	101-5-6500-050	1,950	13,498	15,900	20,300	23,100
Medicare	101-5-6500-051	279	1,620	2,400	2,700	2,900
Life Insurance	101-5-6500-056	46	301	400	600	600
Long-Term Disability	101-5-6500-057	45	414	600	800	800
Benefit Plan Allowance	101-5-6500-058	1,532	16,451	16,900	18,500	18,500
Auto Allowance	101-5-6500-060	483	483	500	500	500
Phone Allowance	101-5-6500-061	72	72	600	100	100
Bilingual Allowance	101-5-6500-064	-	-	-	-	-
SALARIES & BENEFITS		\$ 23,872	\$ 157,829	\$ 174,900	\$ 199,700	\$ 213,100
Stipends for Meetings	101-5-6500-100	\$ 2,050	\$ 1,450	\$ 2,100	\$ 2,100	\$ 2,100
Memberships & Dues	101-5-6500-101	480	875	900	900	900
Conferences, Meetings & Travel	101-5-6500-102	684	8,278	5,425	8,800	6,500
Special Department Supplies	101-5-6500-111	614	1,267	1,500	1,500	1,500
Books & Subscriptions	101-5-6500-114	-	-	100	100	100
Printing & Copying	101-5-6500-115	81	-	300	3,800	3,800
Postage & Mailing	101-5-6500-116	74	106	300	300	300
Support to Other Agencies	101-5-6500-223	-	-	-	320,000	320,000
Professional Services	101-5-6500-500	-	910	7,500	7,500	7,500
Contract Services	101-5-6500-550	1,407	922	2,000	-	-
SUPPLIES & SERVICES		\$ 5,390	\$ 13,808	\$ 20,125	\$ 345,000	\$ 342,700
TOTAL EXPENDITURES - 101		\$ 29,262	\$ 171,636	\$ 195,025	\$ 544,700	\$ 555,800
ENVIRONMENTAL PROGRAMS - 226						
Maintenance - Open Space	226-5-6500-417	-	-	-	9,400	9,400
SUPPLIES & SERVICES		\$ -	\$ -	\$ -	\$ 9,400	\$ 9,400
GRAND TOTAL EXPENDITURES		\$ 29,262	\$ 171,636	\$ 195,025	\$ 554,100	\$ 565,200

LINE-ITEM DETAIL	GL Account	FY 2019/20	FY 2020/21
		Adopted	Adopted
Support to Other Agencies	101-5-6500-223	\$ 320,000	\$ 320,000
City/Recreation Facilities/Other		320,000	320,000
Professional Services	101-5-6500-500	\$ 7,500	\$ 7,500
Miscellaneous Consultants		7,500	7,500



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Program Description:

The Santa Barbara County Sheriff's Office provides full service police services to the City of Goleta through a one-year Law Enforcement Contract with the ability to extend the term for two successive periods of one year each. The Sheriff's Office provides general law enforcement, traffic enforcement (including the deployment of motorcycle officers), commercial vehicle enforcement, criminal investigations, graffiti and gang enforcement, and school resource services under this contract. In Fiscal Year 2016-17, the City also added a Parking Enforcement function to the existing contract. The Sheriff's Office also provides support for the City's ongoing emergency preparedness goals, objectives and programs by assisting with training exercises for City staff.

The City is committed to providing our community with the highest quality police services possible to maintain the quality of life that is treasured by those who reside in, work in and visit Goleta.

Operational Objectives:

- ❖ Facilitate and expand Citywide Neighborhood Watch Programs, and conduct 20 Neighborhood Watch Meetings annually
- ❖ Continue to provide law enforcement efforts to address gang-related activity by training and maintaining a collateral gang deputy on each squad of the Goleta Patrol Bureau
- ❖ Maintain and provide support to the School Resource Deputy and related school safety efforts through monthly class outreach presentations during the school year
- ❖ Continue City's Motor Traffic Safety Unit's programs to enhance traffic, pedestrian, and school safety which include monthly checkpoints and enforcement efforts and respond to traffic inquiries within 48 hours
- ❖ Provide resources for assisting with grants endemic to law enforcement services such as the California Office of Traffic Safety (OTS) and Community Oriented Policing Services (COPS), administered by the Sheriff's Office and City, respectively
- ❖ Increase law enforcement presence through the community via the Community Resource Deputy position and Store Front Office in the Camino Real Marketplace
- ❖ Provide bike and foot patrol activities in the City, including the Old Town district and Ellwood Bluffs area
- ❖ Continue to work with local businesses on safety and security measures in collaboration with the Community Resources Deputy via efforts such as the Business Watch Program
- ❖ Continue to participate and support the Isla Vista Safe Task Group (IV Safe)
- ❖ Maintain a safe community through monthly outreach events and prevention activities

Performance Measures and Workload Indicators:

Description	FY 2016/17 Actuals	FY 2017/18 Actuals	FY 2018/19 Projected	FY 2019/20 Proposed	FY 2020/21 Proposed
Performance Measures:					
Percent of non-emergency citizen traffic concerns responded to within 48 hours	100%	100%	100%	100%	100%
Conduct an average of one Pedestrian Enforcement operation per month	8	12	12	12	12
Workload Indicators:					
Number of calls for service	23,894	22,690	23,870	24,000	24,000
Number of citations issued	969	953	1,019	1,000	1,000
Number of reports taken	3,333	3,212	3,261	3,250	3,250
Number of Neighborhood Watch meetings conducted	20	20	20	20	20
Number of hours for foot or bicycle patrols	480	480	480	480	480

Police Services 7100



Number of total hours spent during the school year, conducting traffic enforcement measures specifically within school zones, including AB 321	250	192	192	192	192
Number of Coffee with a Cop events conducted	10	12	12	8	8
Number of Pedestrian Enforcement operations conducted	8	8	8	8	8
Number of DUI/DL checkpoints conducted	9	10	10	7	7
Number of Distracted Driver operations conducted	11	12	12	6	6
Number of DUI arrests	65	72	79	75	75

Police Services 7100



Department Summary

Expenditures	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Amended	FY 2019/20 Adopted	FY 2020/21 Adopted
Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies & Services	7,700,785	8,524,290	8,345,495	7,790,253	8,019,673
Capital Outlay	17,447	111,743	-	-	-
Total	\$ 7,718,231	\$ 8,636,033	\$ 8,345,495	\$ 7,790,253	\$ 8,019,673

Police Services 7100



		FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Amended	FY 2019/20 Adopted	FY 2020/21 Adopted
GENERAL FUND - 101	GL Account					
Meetings, Travel & Conferences	101-5-7100-102	\$ -	\$ -	\$ -	\$ -	\$ -
Training	101-5-7100-103	-	-	-	-	-
Special Department Supplies	101-5-7100-111	4,571	4,073	5,000	5,000	5,000
Uniforms & Safety Equip	101-5-7100-112	538	2,308	750	750	750
Other Charges	101-5-7100-203	-	-	-	-	-
Maintenance - Computers	101-5-7100-407	-	-	-	12,000	12,000
Maintenance - Other Equipment	101-5-7100-409	-	-	-	-	-
Maintenance - Vehicles	101-5-7100-410	-	-	-	-	-
Professional Services	101-5-7100-500	-	-	-	-	-
Contract Svcs - Law Enforcemnt	101-5-7100-550	7,524,055	8,288,017	7,821,900	7,647,503	7,876,923
Contract Services - Misc	101-5-7100-559	27,186	21,127	45,000	-	-
Contract Svcs - Bluff Enforce	101-5-7100-559.01	-	-	-	-	-
Emergency Response	101-5-7100-561	-	-	-	-	-
SUPPLIES & SERVICES		\$ 7,556,350	\$ 8,315,526	\$ 7,872,650	\$ 7,665,253	\$ 7,894,673
Machinery & Equipment	101-5-7100-702	\$ -	\$ -	\$ -	\$ -	\$ -
CAPITAL OUTLAY		\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL EXPENDITURES - 101		\$ 7,556,350	\$ 8,315,526	\$ 7,872,650	\$ 7,665,253	\$ 7,894,673
PUBLIC SAFETY DONATIONS - 212						
Special Department Supplies	212-5-7100-111	\$ 15,000	\$ 44,344	\$ 6,099	\$ -	\$ -
Support to Other Agencies	212-5-7100-223	-	25,000	318,000	-	-
Contract Services	212-5-7100-550	-	-	-	-	-
SUPPLIES & SERVICES		\$ 15,000	\$ 69,344	\$ 324,099	\$ -	\$ -
CIP - Machinery & Equipment	212-5-7100-702	17,447	-	-	-	-
CAPITAL OUTLAY		\$ 17,447	\$ -	\$ -	\$ -	\$ -
TOTAL EXPENDITURES - 212		\$ 32,447	\$ 69,344	\$ 324,099	\$ -	\$ -
SHERIFF DIF - 224						
Vehicles	224-5-7100-701	\$ -	\$ 51,743	\$ -	\$ -	\$ -
Computer Technology	224-5-7100-707	-	60,000	-	-	-
CAPITAL OUTLAY		\$ -	\$ 111,743	\$ -	\$ -	\$ -
TOTAL EXPENDITURES - 224		\$ -	\$ 111,743	\$ -	\$ -	\$ -
COPS GRANT - 302	GL Account					
Special Department Supplies	302-5-7100-111	\$ -	\$ -	\$ -	\$ -	\$ -
Minor Equipment	302-5-7100-118	-	-	-	-	-
Utilities - Telephone	302-5-7100-140	-	-	-	-	-
Contract Svcs - Other	302-5-7100-550	129,435	139,420	148,747	125,000	125,000
SUPPLIES & SERVICES		\$ 129,435	\$ 139,420	\$ 148,747	\$ 125,000	\$ 125,000
Machinery & Equipment	302-5-7100-702	\$ -	\$ -	\$ -	\$ -	\$ -
CAPITAL OUTLAY		\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL EXPENDITURES - 302		\$ 129,435	\$ 139,420	\$ 148,747	\$ 125,000	\$ 125,000
GRAND TOTAL EXPENDITURES		\$ 7,718,231	\$ 8,636,033	\$ 8,345,495	\$ 7,790,253	\$ 8,019,673



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Non-Departmental 8100 - 8500



Department Description:

This Department is intended to account for transactions that cannot be attributed specifically to other departments. Items included in this Department are debt service payments, allocations for transfers to reserves, administrative charges, as well as City retiree obligations.

Objectives:

- ❖ Account for City retiree obligations
- ❖ Adequately meet all debt service obligations
- ❖ Account for transfers to other funds

Non-Departmental 8100



Department Summary

Expenditures	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Amended	FY 2019/20 Adopted	FY 2020/21 Adopted
Salaries & Benefits	\$ 14,630	\$ 14,763	\$ 20,000	\$ 21,300	\$ 22,000
Supplies & Services	64,013	102,484	1,357,300	829,000	829,000
Capital Outlay	-	-	-	-	-
Total	\$ 78,643	\$ 117,247	\$ 1,377,300	\$ 850,300	\$ 851,000

Non-Departmental 8100

		FY 2016/17	FY 2017/18	FY 2018/19	FY 2019/20	FY 2020/21
		Actual	Actual	Amended	Adopted	Adopted
GENERAL FUND - 101	GL Account					
Regular Salaries	101-5-8100-001	\$ -	\$ -	\$ -	\$ -	\$ -
Part Time Salaries	101-5-8100-002	-	-	-	-	-
Overtime	101-5-8100-003	-	-	-	-	-
Retirement	101-5-8100-050	-	-	-	-	-
Medicare	101-5-8100-051	-	-	-	-	-
Health Insurance	101-5-8100-053	14,630	14,763	20,000	21,300	22,000
Health Plan/Allowance	101-5-8100-058	-	-	-	-	-
Auto Allowance	101-5-8100-060	-	-	-	-	-
Phone Allowance	101-5-8100-061	-	-	-	-	-
Unemployment Benefits	101-5-8100-062	-	-	-	-	-
SALARIES & BENEFITS		\$ 14,630	\$ 14,763	\$ 20,000	\$ 21,300	\$ 22,000
Conferences, Meetings & Travel	101-5-8100-102	\$ -	\$ -	\$ -	\$ -	\$ -
City - Administration Costs	101-5-8100-201	-	-	-	-	-
Administrative Fees-County	101-5-8100-202	47,047	44,998	53,000	53,000	53,000
Other Charges	101-5-8100-203	-	-	1,256,000	776,000	776,000
Fines & Penalties	101-5-8100-204	88	-	-	-	-
SUPPLIES & SERVICES		\$ 47,135	\$ 44,998	\$ 1,309,000	\$ 829,000	\$ 829,000
Land Acquisition	101-5-8100-704	\$ -	\$ -	\$ -	\$ -	\$ -
CAPITAL OUTLAY		\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL EXPENDITURES - 101		\$ 61,765	\$ 59,761	\$ 1,329,000	\$ 850,300	\$ 851,000
TRANSPORTATION FACILITIES DIF - 220						
Professional Services	220-5-8100-500	\$ 8,291	\$ 29,796	\$ 28,457	\$ -	\$ -
SUPPLIES & SERVICES		\$ 8,291	\$ 29,796	\$ 28,457	\$ -	\$ -
TOTAL EXPENDITURES - 220		\$ 8,291	\$ 29,796	\$ 28,457	\$ -	\$ -
PARKS & RECREATION FACILITIES DIF - 221						
Professional Services	221-5-8100-500	\$ 3,718	\$ 13,217	\$ 12,318	\$ -	\$ -
SUPPLIES & SERVICES		\$ 3,718	\$ 13,217	\$ 12,318	\$ -	\$ -
TOTAL EXPENDITURES - 221		\$ 3,718	\$ 13,217	\$ 12,318	\$ -	\$ -
PUBLIC ADMINISTRATION DEVELOPMENT FEES - 222						
Professional Services	222-5-8100-500	\$ 1,174	\$ 3,052	\$ -	\$ -	\$ -
SUPPLIES & SERVICES		\$ 1,174	\$ 3,052	\$ -	\$ -	\$ -
TOTAL EXPENDITURES - 222		\$ 1,174	\$ 3,052	\$ -	\$ -	\$ -

Non-Departmental 8100

	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Amended	FY 2019/20 Adopted	FY 2020/21 Adopted
LIBRARY FACILITIES DEVELOPMENT FEES - 223					
Professional Services 223-5-8100-500	\$ 342	\$ 1,017	\$ -	\$ -	\$ -
SUPPLIES & SERVICES	\$ 342	\$ 1,017	\$ -	\$ -	\$ -
TOTAL EXPENDITURES - 223	\$ 342	\$ 1,017	\$ -	\$ -	\$ -
SHERIFFS DEVELOPMENT FEES - 224					
Professional Services 224-5-8100-500	\$ 1,003	\$ 3,363	\$ 3,461	\$ -	\$ -
SUPPLIES & SERVICES	\$ 1,003	\$ 3,363	\$ 3,461	\$ -	\$ -
TOTAL EXPENDITURES - 224	\$ 1,003	\$ 3,363	\$ 3,461	\$ -	\$ -
HOUSING-IN-LIEU -225					
Professional Services 225-5-8100-500	\$ 1,174	\$ 3,988	\$ 4,064	\$ -	\$ -
SUPPLIES & SERVICES	\$ 1,174	\$ 3,988	\$ 4,064	\$ -	\$ -
TOTAL EXPENDITURES - 225	\$ 1,174	\$ 3,988	\$ 4,064	\$ -	\$ -
FIRE DEVELOPMENT FEES -229					
Professional Services 229-5-8100-500	\$ 1,174	\$ 3,052	\$ -	\$ -	\$ -
SUPPLIES & SERVICES	\$ 1,174	\$ 3,052	\$ -	\$ -	\$ -
TOTAL EXPENDITURES - 229	\$ 1,174	\$ 3,052	\$ -	\$ -	\$ -
GRAND TOTAL EXPENDITURES	\$ 78,643	\$ 117,247	\$ 1,377,300	\$ 850,300	\$ 851,000

Non-Departmental 8500



Department Summary					
Expenditures	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Amended	FY 2019/20 Adopted	FY 2020/21 Adopted
Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies & Services	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Transfer Out	37,419	-	-	-	-
Total	\$ 37,419	\$ -	\$ -	\$ -	\$ -

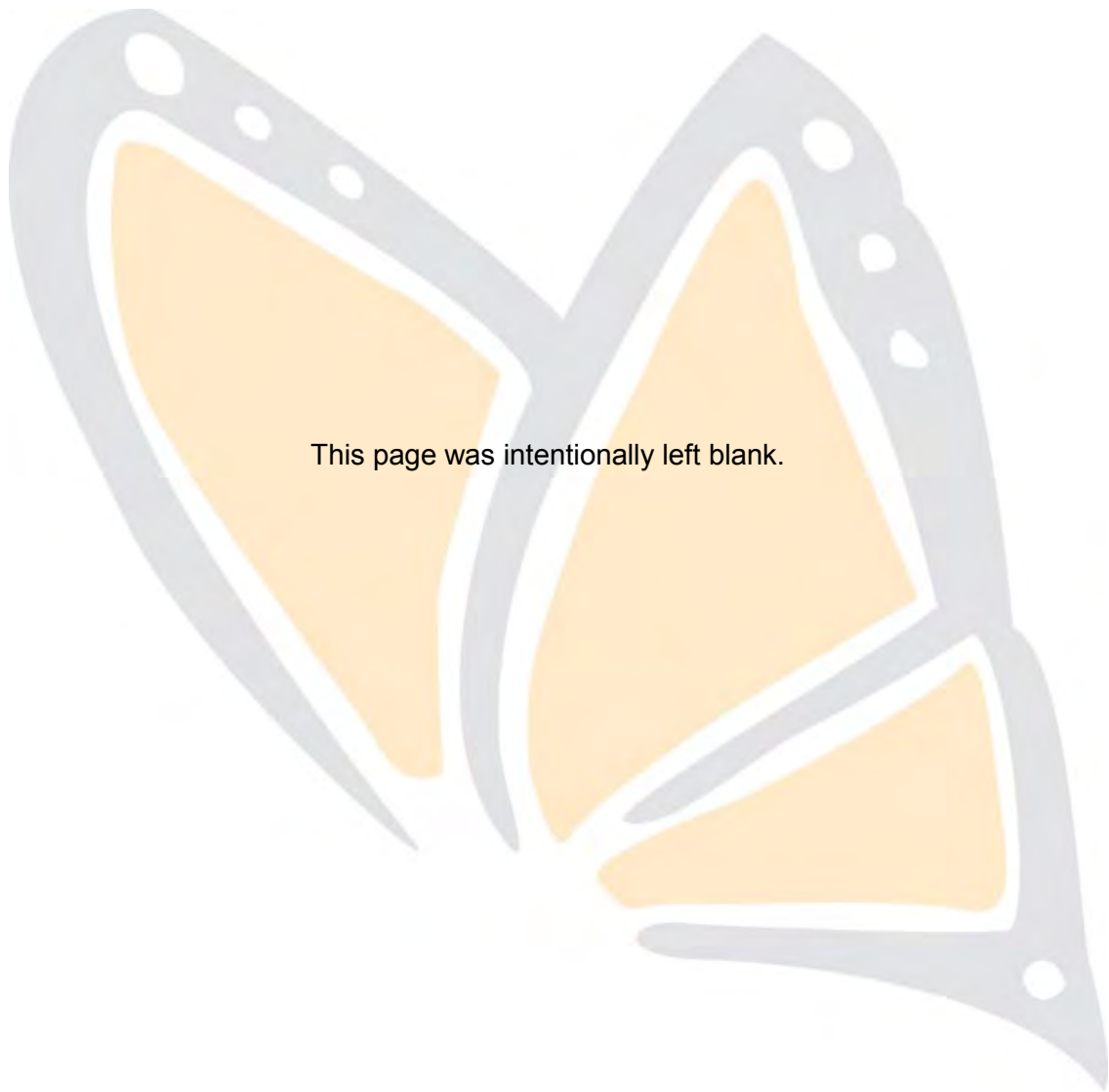
Non-Departmental 8500



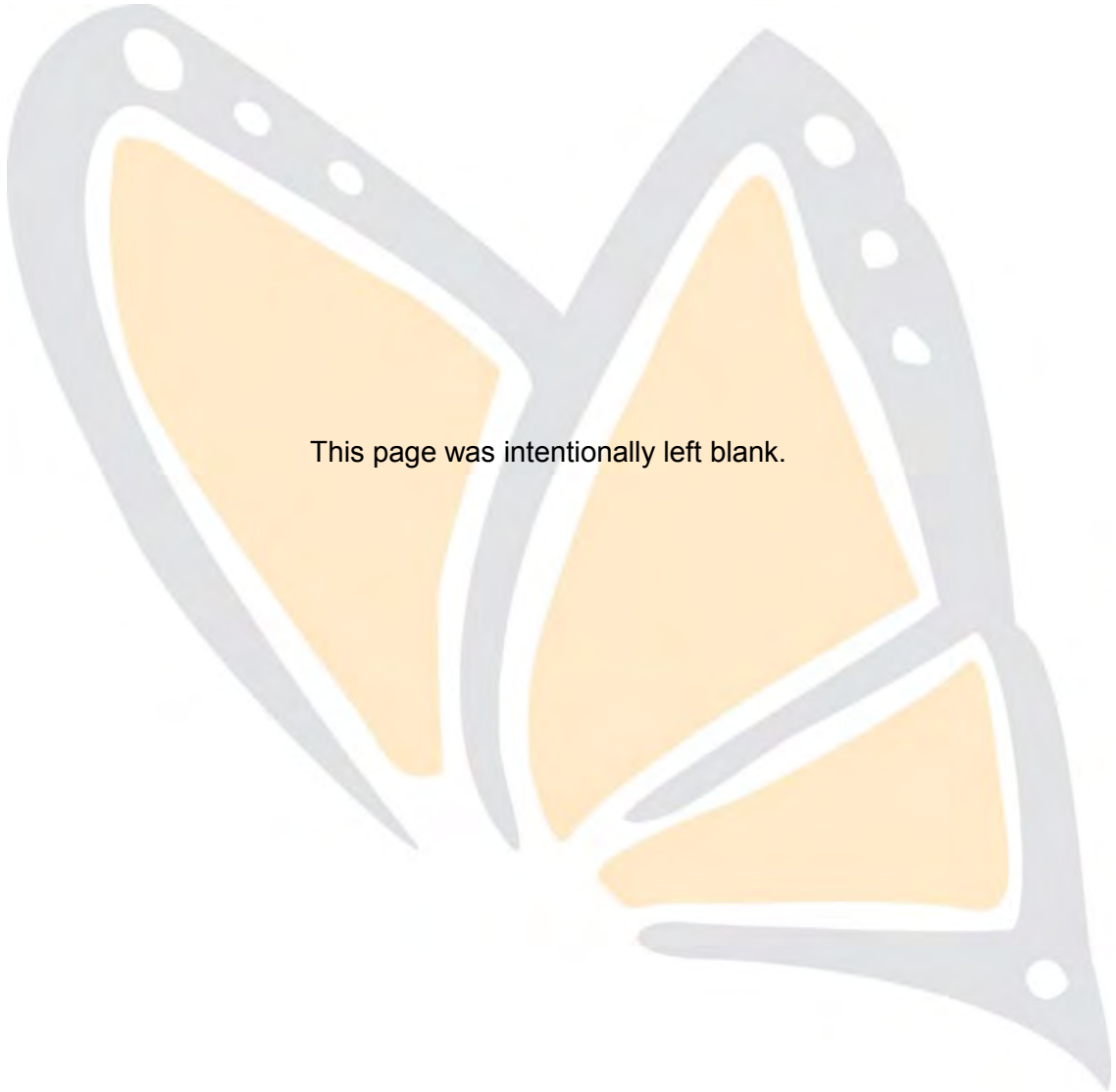
		FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Amended	FY 2019/20 Adopted	FY 2020/21 Adopted
GENERAL FUND - 101						
	GL Account					
Transfer To RDA General	101-5-8500-900	\$ -	\$ -	\$ -	\$ -	\$ -
Transfer To General Fund	101-5-8500-902	-	-	-	-	-
Transfer To Debt Service	101-5-8500-903	-	-	-	-	-
Transfer To Reserves	101-5-8500-905	-	-	-	-	-
Transfer to GTIP	101-5-8500-906	-	-	-	-	-
TRANSFER OUT		\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL EXPENDITURES - 101		\$ -	\$ -	\$ -	\$ -	\$ -
TRANSPORTATION FACILITIES DIF - 220						
Operating Transfer Out	220-5-8500-902	\$ -	\$ -	\$ -	\$ -	\$ -
TRANSFER OUT		\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL EXPENDITURES - 220		\$ -	\$ -	\$ -	\$ -	\$ -
PARKS & RECREATION FACILITIES DIF - 221						
Transfers out to General Fund	221-5-8500-902	\$ -	\$ -	\$ -	\$ -	\$ -
TRANSFER OUT		\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL EXPENDITURES - 221		\$ -	\$ -	\$ -	\$ -	\$ -
PUBLIC ADMINISTRATION DEVELOPMENT FEES - 222						
Operating Transfers Out	222-5-8500-902	\$ -	\$ -	\$ -	\$ -	\$ -
TRANSFER OUT		\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL EXPENDITURES - 222		\$ -	\$ -	\$ -	\$ -	\$ -
LIBRARY FACILITIES DEVELOPMENT FEES - 223						
Operating Transfers Out	223-5-8500-902	\$ -	\$ -	\$ -	\$ -	\$ -
TRANSFER OUT		\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL EXPENDITURES - 223		\$ -	\$ -	\$ -	\$ -	\$ -
SHERIFFS DEVELOPMENT FEES - 224						
Operating Transfers Out	224-5-8500-902	\$ -	\$ -	\$ -	\$ -	\$ -
TRANSFER OUT		\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL EXPENDITURES - 224		\$ -	\$ -	\$ -	\$ -	\$ -
HOUSING-IN-LIEU -225						
	GL Account					
Transfer To RDA LMI	225-5-8500-901	\$ -	\$ -	\$ -	\$ -	\$ -
Operating Transfers Out	225-5-8500-902	-	-	-	-	-
TRANSFER OUT		\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL EXPENDITURES - 225		\$ -	\$ -	\$ -	\$ -	\$ -
-228						
	GL Account					
Transfer To RDA LMI	228-5-8500-901	\$ -	\$ -	\$ -	\$ -	\$ -
Transfer to Housing-in-Lieu	228-5-8500-902	-	-	-	-	-
TRANSFER OUT		\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL EXPENDITURES - 228		\$ -	\$ -	\$ -	\$ -	\$ -

Non-Departmental 8500

		FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Amended	FY 2019/20 Adopted	FY 2020/21 Adopted
FIRE DEVELOPMENT FEES -229						
Operating Transfers Out	229-5-8500-902	\$ -	\$ -	\$ -	\$ -	\$ -
TRANSFER OUT		\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL EXPENDITURES - 229		\$ -	\$ -	\$ -	\$ -	\$ -
Long Range Development Plan -230						
Transfers to Other Funds	230-5-8500-902	\$ -	\$ -	\$ -	\$ -	\$ -
TRANSFER OUT		\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL EXPENDITURES - 230		\$ -	\$ -	\$ -	\$ -	\$ -
State Park Grant -301						
Operating Transfer Out	301-5-8500-902	\$ -	\$ -	\$ -	\$ -	\$ -
TRANSFER OUT		\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL EXPENDITURES - 301		\$ -	\$ -	\$ -	\$ -	\$ -
IRWMP Grant -313						
Transfers Out	313-5-8500-902	\$ 37,419	\$ -	\$ -	\$ -	\$ -
TRANSFER OUT		\$ 37,419	\$ -	\$ -	\$ -	\$ -
TOTAL EXPENDITURES - 313		\$ 37,419	\$ -	\$ -	\$ -	\$ -
HBP - Highway Bridge Repl. GL Account						
City Administrative Charges	401-5-8500-201	\$ -	\$ -	\$ -	\$ -	\$ -
Operating Transfer Out	401-5-8500-902	\$ -	\$ -	\$ -	\$ -	\$ -
TRANSFER OUT		\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL EXPENDITURES - 401		\$ -	\$ -	\$ -	\$ -	\$ -
GRAND TOTAL EXPENDITURES		\$ 37,419	\$ -	\$ -	\$ -	\$ -







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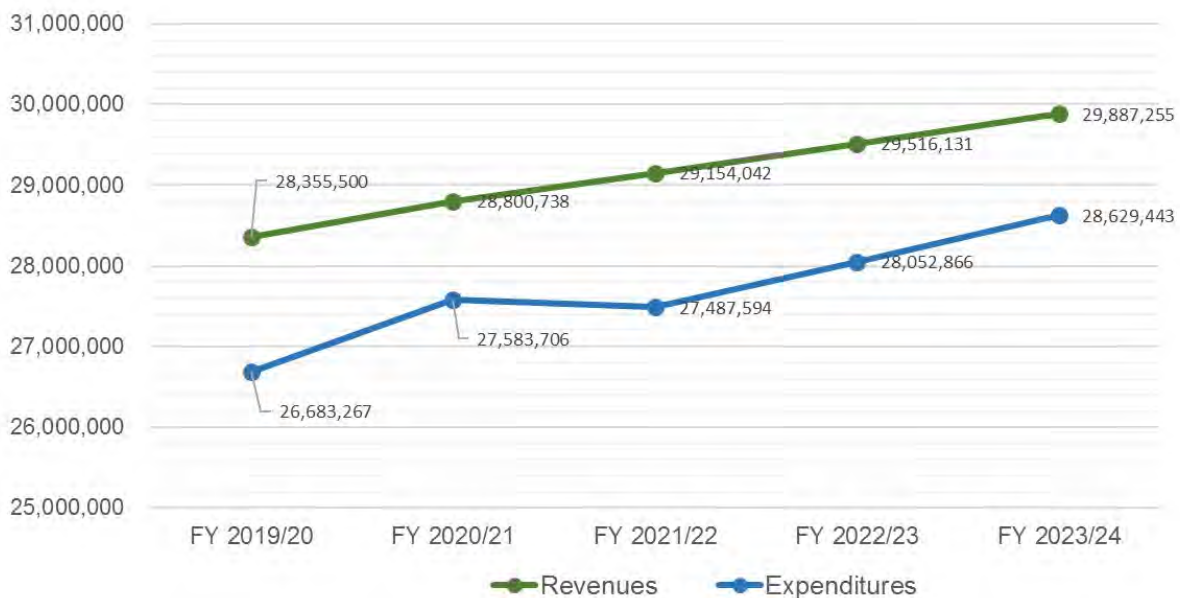
Five Year Forecast Introduction

The purpose of the General Fund Five-Year Forecast is to provide a planning tool to use for long-term financial sustainability of the City and is directly linked to the Strategic Plan in order to set goals. The development of the financial forecast is part of the budget development process and is identified as a best practice by the Government Finance Officers Association (GFOA). GFOA recognizes a financial forecast as a “fiscal management tool that presents estimated information based on past, current, and projected financial conditions. This will help identify future revenue and expenditure trends that may have an immediate or long-term influence on government policies, strategic goals, or community services.” The plan allows for the City to make informed financial and operational decisions by better anticipating future revenues and expenditures. The forecast is prepared using historical key trends in revenues and expenditures and relevant information. It factors in known events and adjusts for one-time expenditures. Projections were made to provide information about the financial landscape anticipated over the next few years.

This report is divided into 3 sections: a forecast for General Fund Revenues, a forecast for General Fund Expenditures by department, and a detailed forecast for expenditures by department and type (salaries, operating and maintenance, and capital). The forecast is a projection of the City’s revenues and expenditures over the forecast period, FY 2019/20 through FY 2023/24. It includes key assumptions over the period, such as sustained modest economic growth and no adverse economic downturns, projected revenue growth in alignment with stable economic conditions, and status quo expenditure growth with no new major cost/program initiatives. The first two years are based on the two-year budget plan, which include assumptions of one-time projects and studies. Expenditures in future years have been adjusted for one-time expenditures for professional services or equipment and termed positions.

The Five-Year Forecast is updated annually as new information becomes available and currently shows significant revenues over expenditures, which could support additional capital projects or debt service for future infrastructure projects. An overview of the forecast is shown below:

General Fund Five Year Forecast





Five Year Forecast of Revenues

	FY 2017/18 Actual	% Chg	FY 2018/19 Current Budget	% Chg	FY 2019/20 Proposed Budget	% Chg	FY 2020/21 Proposed Budget	% Chg	FY 2021/22 Projected Budget	% Chg	FY 2022/23 Projected Budget	% Chg	FY 2023/24 Projected Budget	% Chg
Taxes														
Property Tax	6,931,399	10.3%	6,915,120	-0.2%	7,354,700	6.4%	7,587,300	3.2%	7,822,506	3.1%	8,065,004	3.1%	8,315,019	3.1%
Sales Tax	6,424,757	-1.0%	6,644,300	3.4%	6,815,200	2.6%	6,907,500	1.4%	6,976,575	1.0%	7,046,341	1.0%	7,116,804	1.0%
Transient Occupancy Tax	10,117,460	17.4%	9,812,000	-3.0%	10,367,600	5.7%	10,471,300	1.0%	10,471,300	0.0%	10,471,300	0.0%	10,471,300	0.0%
Franchise Fee Tax	1,252,771	7.4%	1,228,500	-1.9%	1,276,800	3.9%	1,292,438	1.2%	1,305,362	1.0%	1,318,416	1.0%	1,331,600	1.0%
Total	24,726,387	9.6%	24,599,920	-0.5%	25,814,300	4.9%	26,258,538	1.7%	26,575,744	1.2%	26,901,061	1.2%	27,234,723	1.2%
Charges for Services														
Legal Deposits Earned	(1,825)	-122.9%	1,000	-154.8%	1,000	0.0%	1,000	0.0%	1,000	0.0%	1,000	0.0%	1,000	0.0%
Planning Fees	109,502	-22.6%	137,300	25.4%	135,000	-1.7%	135,000	0.0%	137,700	2.0%	140,454	2.0%	143,263	2.0%
Planning Deposits Earned	223,785	-22.7%	142,000	-36.5%	120,000	-15.5%	110,000	-8.3%	112,200	2.0%	114,444	2.0%	116,733	2.0%
Building Permits	696,673	-31.8%	510,000	-26.8%	500,000	-2.0%	500,000	0.0%	500,000	0.0%	500,000	0.0%	500,000	0.0%
Public Works Deposits Earned	61,729	-13.1%	69,700	12.9%	55,000	-21.1%	58,000	5.5%	59,160	2.0%	60,343	2.0%	61,550	2.0%
PW/Engineering Fees	80,323	7.9%	61,200	-23.8%	62,300	1.8%	65,300	4.8%	66,606	2.0%	67,938	2.0%	69,297	2.0%
Solid Waste Roll Off Fees	39,715	4.0%	33,293	-16.2%	34,000	2.1%	35,000	2.9%	35,700	2.0%	36,414	2.0%	37,142	2.0%
Business License	260,217	-0.7%	265,000	1.8%	307,000	15.8%	307,000	0.0%	313,140	2.0%	319,403	2.0%	325,791	2.0%
Plan Check Fees	160,279	-56.4%	260,000	62.2%	200,000	-23.1%	200,000	0.0%	204,000	2.0%	208,080	2.0%	212,242	2.0%
Other Licenses & Charges	549	2.5%	4,225	699.8%	4,300	1.8%	4,300	0.0%	4,386	2.0%	4,474	2.0%	4,563	2.0%
Total	1,630,946	-28.3%	1,483,718	-9.0%	1,418,600	-4.4%	1,415,600	-0.2%	1,433,892	1.3%	1,452,550	1.3%	1,471,581	1.3%
Fines & Penalties														
Fines & Penalties	157,573	22.1%	216,150	37.2%	182,900	-15.4%	182,900	0.0%	186,558	2.0%	190,289	2.0%	194,095	2.0%
Total	157,573	22.1%	216,150	37.2%	182,900	-15.4%	182,900	0.0%	186,558	2.0%	190,289	2.0%	194,095	2.0%
Investment Income														
Interest & Rent Income	264,565	53.3%	415,340	57.0%	440,100	6.0%	440,100	0.0%	448,902	2.0%	457,880	2.0%	467,038	2.0%
Total	264,565	53.3%	415,340	57.0%	440,100	6.0%	440,100	0.0%	448,902	2.0%	457,880	2.0%	467,038	2.0%
Reimbursements														
Reimbursements	430,963	-7.7%	284,320	-34.0%	401,600	41.2%	405,600	1.0%	409,656	1.0%	413,753	1.0%	417,890	1.0%
Total	430,963	-7.7%	284,320	-34.0%	401,600	41.2%	405,600	1.0%	409,656	1.0%	413,753	1.0%	417,890	1.0%
Other Revenue														
Other Revenue	279,357	-14.9%	129,456	-53.7%	67,000	-48.2%	67,000	0.0%	67,670	1.0%	68,347	1.0%	69,030	1.0%
Total	279,357	-14.9%	129,456	-53.7%	67,000	-48.2%	67,000	0.0%	67,670	1.0%	68,347	1.0%	69,030	1.0%
Transfers In														
Transfers In Other Funds	19,919	-70.3%	22,972	15.3%	31,000	34.9%	31,000	0.0%	31,620	2.0%	32,252	2.0%	32,897	2.0%
Total	19,919	-70.3%	22,972	15.3%	31,000	34.9%	31,000	0.0%	31,620	2.0%	32,252	2.0%	32,897	2.0%
TOTAL REVENUES	27,509,710	5.8%	27,151,876	-1.3%	28,355,500	4.4%	28,800,738	1.6%	29,154,042	1.2%	29,516,131	1.2%	29,887,255	1.3%



Five Year Forecast of Expenditures

	FY 2017/18	FY 2018/19	FY 2019/20	FY 2020/21	FY 2021/22	FY 2022/23	FY 2023/24
	Actual	Current Budget	Proposed Budget	Proposed Budget	Projected Budget	Projected Budget	Projected Budget
	% Chg	% Chg	% Chg	% Chg	% Chg	% Chg	% Chg
General Government							
City Council	758,903	896,496	424,700	426,600	455,132	443,835	452,711
City Manager	1,348,792	1,488,560	1,619,100	1,671,100	1,704,522	1,738,612	1,773,385
City Clerk	429,370	504,788	505,100	598,300	523,566	534,037	544,718
City Attorney	719,262	913,750	903,160	930,940	949,569	968,550	987,921
Community Outreach	223,222	338,438	302,100	315,300	321,606	328,038	334,599
Support Services	1,948,369	2,149,515	2,272,199	2,235,399	2,275,517	2,321,027	2,367,448
Total	5,427,918	6,271,547	6,026,359	6,177,639	6,209,902	6,334,100	6,460,782
Library Services							
Library Services	288,046	399,004	410,160	466,060	475,381	484,889	494,587
Total	288,046	399,004	410,160	466,060	475,381	484,889	494,587
Finance							
Administration	693,907	892,911	968,870	1,030,820	1,046,336	1,067,263	1,088,608
Total	693,907	892,911	968,870	1,030,820	1,046,336	1,067,263	1,088,608
Planning & Environmental Review							
Current Planning	1,279,527	1,567,912	1,560,491	1,579,980	1,611,579	1,643,811	1,676,687
Building & Safety	613,304	518,600	512,400	510,200	520,404	530,812	541,428
Advanced Planning	1,029,617	2,402,444	1,273,900	893,500	911,370	929,597	948,189
Planning Commission	48,418	66,200	66,700	65,700	67,014	68,354	69,721
Sustainability Program	180,328	216,540	193,300	198,100	175,542	179,053	182,634
Total	3,151,195	4,771,696	3,606,791	3,247,480	3,285,909	3,351,627	3,418,660
Public Works							
Administration	327,147	337,640	360,804	384,404	392,092	399,934	407,933
Engineering Services	611,454	1,104,112	1,327,960	1,372,460	1,399,909	1,427,907	1,456,466
Facility Maintenance	121,598	237,137	122,900	198,100	202,062	206,103	210,225
Parks & Open Space Maintenance	931,597	1,133,643	1,147,492	1,270,192	1,295,596	1,321,508	1,347,938
Capital Improvement Program	1,477,904	881,996	989,300	1,092,900	1,114,758	1,137,053	1,159,794
Street Improvements	3,973,630	2,296,621	1,618,808	1,668,708	1,638,842	1,671,619	1,705,051
Total	7,443,320	5,991,148	5,567,264	5,986,764	6,043,259	6,164,124	6,287,407
Neighborhood Services							
Neighborhood Services	875,160	1,078,955	1,301,000	1,342,400	1,300,092	1,326,094	1,352,616
Economic Development	232,876	294,750	466,470	407,070	415,211	423,516	431,986
Parks & Recreation	171,636	195,025	544,700	565,800	566,916	578,254	589,819
Total	1,279,672	1,568,730	2,312,170	2,305,270	2,282,219	2,327,864	2,374,421
Public Safety							
Police	8,315,526	7,872,650	7,665,253	7,894,673	8,052,566	8,213,618	8,377,890
Total	8,315,526	7,872,650	7,665,253	7,894,673	8,052,566	8,213,618	8,377,890
Non-Departmental							
Non-Departmental	59,761	1,329,000	74,300	75,000	92,020	109,380	127,088
Total	59,761	1,329,000	74,300	75,000	92,020	109,380	127,088
Capital Improvement Projects							
Capital Improvement Projects	2,786,574	3,536,289	30,000	400,000	-	-	-
Total	2,786,574	3,536,289	30,000	400,000	-	-	-
TOTAL EXPENDITURES	29,445,919	32,632,974	26,661,167	27,583,706	27,487,594	28,052,866	28,629,443
NET REVENUES OVER EXPENDITURES	(1,936,210)	(5,481,098)	1,694,333	1,217,032	1,666,448	1,463,266	1,257,812
OTHER FINANCING SOURCES/USES							
DOF Settlement Payment	-	32,632,974	776,000	776,000	776,000	776,000	776,000
TOTAL ADJUSTED EXPENDITURES	29,445,919	32,632,974	27,437,167	28,359,706	28,263,594	28,828,866	29,405,443
NET CHANGE IN FUND BALANCE	-	-	918,333	441,032	890,448	687,266	481,812
BEGINNING FUND BALANCE	21,438,685	19,502,475	14,021,377	14,939,710	15,380,742	16,271,190	16,988,456
ENDING FUND BALANCE	19,502,475	14,021,377	14,939,710	15,380,742	16,271,190	16,988,456	17,440,267



Five Year Forecast of Expenditures - Detail

Department	Category	FY 2017/18 Actual	% Chg	FY 2018/19 Current Budget	% Chg	FY 2019/20 Proposed Budget	% Chg	FY 2020/21 Proposed Budget	% Chg	One-Time Adjustments to FY 2020/21	FY 2021/22 Projected Budget	% Chg	FY 2022/23 Projected Budget	% Chg	FY 2023/24 Projected Budget	% Chg
General Government																
1100 City Council																
	Salaries	64,781	4.3%	220,600	240.8%	276,900	25.4%	277,800	0.3%	-	283,356	2.0%	289,023	2.0%	294,604	2.0%
	Operating & Maintenance	694,122	-2.7%	675,696	-2.7%	147,800	-76.1%	148,800	0.7%	-	151,776	2.0%	154,812	2.0%	157,908	2.0%
	Capital	-	-100.0%	-	0.0%	-	0.0%	-	0.0%	-	-	-	-	-	-	-
	Total	738,903	8.0%	896,296	18.1%	424,700	-53%	426,600	0.4%	-	435,132	2.0%	443,835	2.0%	452,711	2.0%
1200 City Manager																
	Salaries	1,156,108	15.4%	1,308,000	13.1%	1,382,900	5.7%	1,434,900	3.8%	-	1,463,598	2.0%	1,492,970	2.0%	1,522,727	2.0%
	Operating & Maintenance	192,684	1.4%	160,560	-16.7%	236,200	47.1%	236,200	0.0%	-	240,524	2.0%	245,742	2.0%	250,657	2.0%
	Capital	-	0.0%	-	0.0%	-	0.0%	-	0.0%	-	-	-	-	-	-	-
	Total	1,348,792	13.2%	1,468,560	8.9%	1,619,100	10.3%	1,671,100	3.2%	-	1,704,122	2.0%	1,738,612	2.0%	1,773,385	2.0%
1300 City Clerk																
	Salaries	390,089	2.9%	405,000	3.8%	420,800	3.9%	437,000	3.8%	25,000.00	420,240	-3.8%	428,645	2.0%	437,218	2.0%
	Operating & Maintenance	39,281	-56.3%	99,788	154.0%	84,300	-15.5%	161,300	91.3%	60,000.00	103,326	-35.9%	105,993	2.0%	107,500	2.0%
	Capital	-	-100.0%	-	0.0%	-	0.0%	-	0.0%	-	-	-	-	-	-	-
	Total	429,370	-3.8%	504,788	17.6%	505,100	0.1%	598,300	18.5%	85,000.00	523,566	-12.5%	534,637	2.0%	544,718	2.0%
1400 City Attorney																
	Salaries	305,945	-59.5%	331,900	8.5%	310,560	-6.4%	333,660	7.4%	-	340,333	2.0%	347,140	2.0%	354,083	2.0%
	Operating & Maintenance	413,318	-49.7%	581,650	40.8%	592,600	1.8%	597,280	0.8%	-	609,226	2.0%	621,410	2.0%	633,838	2.0%
	Capital	-	-100.0%	-	0.0%	-	0.0%	-	0.0%	-	-	-	-	-	-	-
	Total	719,263	-54.4%	913,550	27.0%	903,160	-1.2%	930,940	3.1%	-	949,559	2.0%	968,550	2.0%	987,921	2.0%
1500 Community Relations																
	Salaries	195,985	15.7%	235,000	19.9%	220,600	-6.1%	233,800	6.0%	-	238,476	2.0%	243,246	2.0%	248,110	2.0%
	Operating & Maintenance	27,237	-42.5%	103,438	279.8%	81,500	-21.2%	81,500	0.0%	-	83,130	2.0%	84,793	2.0%	86,488	2.0%
	Capital	-	-100.0%	-	0.0%	-	0.0%	-	0.0%	-	-	-	-	-	-	-
	Total	223,222	2.1%	338,438	51.6%	302,100	-10.7%	315,300	4.4%	-	321,606	2.0%	328,039	2.0%	334,598	2.0%
1600 Support Services																
	Salaries	14,191	20.4%	14,800	4.3%	23,800	60.8%	23,800	0.0%	-	24,276	2.0%	24,762	2.0%	25,257	2.0%
	Operating & Maintenance	1,903,625	6.6%	2,057,765	8.1%	2,162,899	5.1%	2,185,699	1.1%	-	2,229,617	2.0%	2,274,209	2.0%	2,319,694	2.0%
	Capital	30,553	-46.3%	76,950	151.9%	85,500	11.1%	25,700	-69.9%	4,500.00	21,624	-15.9%	22,056	2.0%	22,498	2.0%
	Total	1,948,369	5.1%	2,149,515	10.3%	2,272,199	5.7%	2,235,399	-1.6%	4,500.00	2,275,517	1.8%	2,321,027	2.0%	2,367,448	2.0%
Dept Total																
	Total	5,427,918	-9.8%	6,271,547	15.6%	6,026,359	-3.9%	6,177,639	2.5%	-	6,209,902	0.5%	6,334,100	2.0%	6,460,782	2.0%
Library Services																
1700 Library Services																
	Salaries	56,482	0.0%	-	-100.0%	10,160	0.0%	10,160	0.0%	-	10,363	2.0%	10,570	2.0%	10,782	2.0%
	Operating & Maintenance	231,553	1632.4%	399,004	72.3%	400,000	0.2%	455,900	14.0%	-	465,918	2.0%	474,318	2.0%	483,805	2.0%
	Capital	-	0.0%	-	0.0%	-	0.0%	-	0.0%	-	-	-	-	-	-	-
	Total	288,035	0.0%	399,004	0.0%	410,160	2.8%	466,060	13.6%	-	475,581	2.0%	484,888	2.0%	494,587	2.0%



Five Year Forecast of Expenditures - Detail

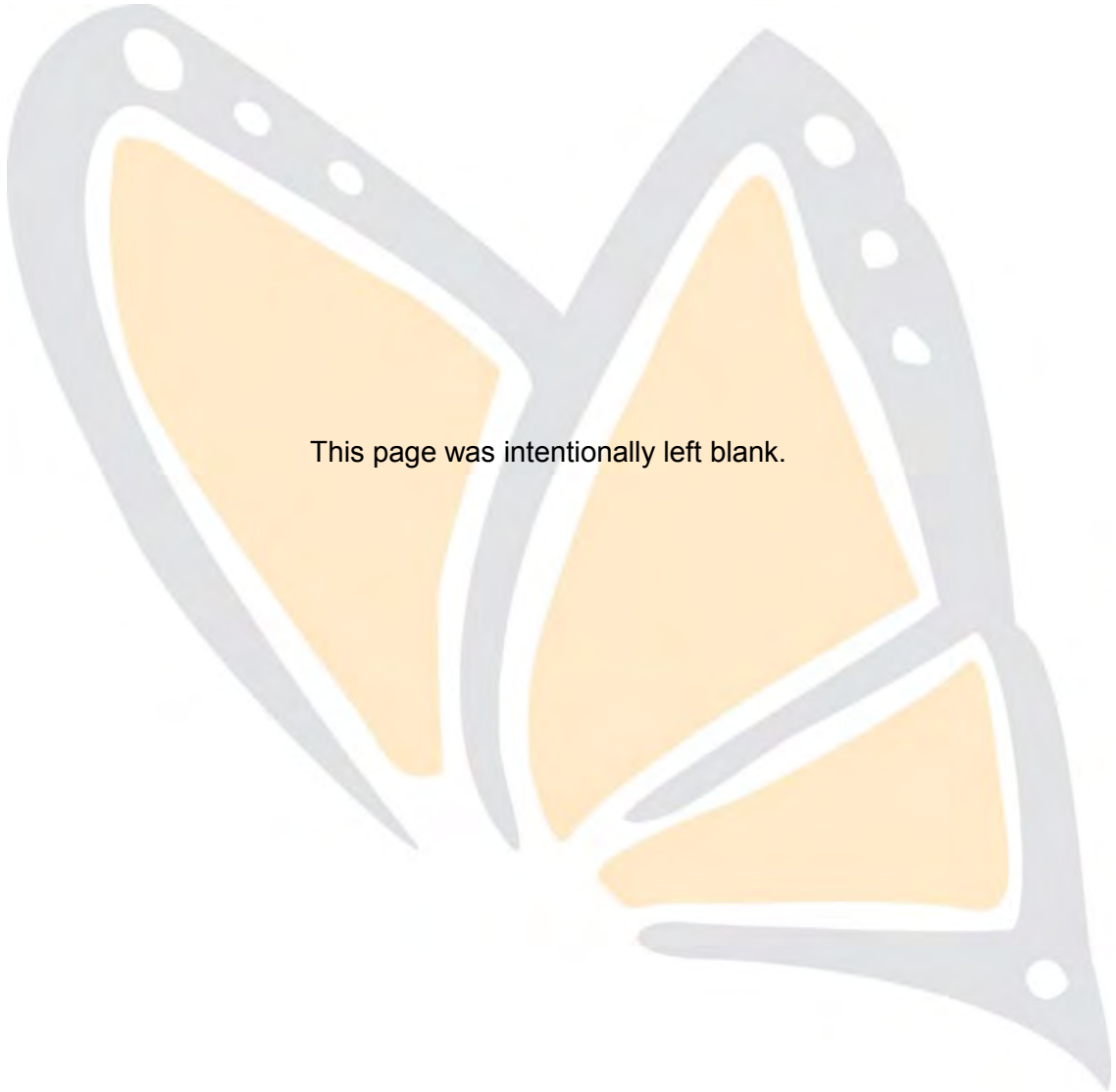
Finance																		
3100 Administration																		
Salaries	597,774	10.5%	794,900	31.3%	839,920	7.0%	899,220	7.1%	-	917,204	2.0%	955,548	2.0%	964,259	2.0%	-	-	-
Operating & Maintenance	96,133	39.3%	108,011	12.4%	128,950	19.4%	131,600	2.1%	5,000.00	129,132	-1.9%	131,715	2.0%	134,349	2.0%	-	-	-
Capital	-	-100.0%	-	0.0%	-	0.0%	-	0.0%	-	-	-	-	-	-	-	-	-	-
Total	693,907	13.4%	892,911	28.7%	968,870	8.5%	1,030,820	6.4%	5,000.00	1,046,338	1.5%	1,067,263	2.0%	1,088,608	2.0%	-	-	-
Planning & Environmental Review																		
4100 Current Planning																		
Salaries	1,194,086	17.4%	1,348,000	12.9%	1,448,681	7.5%	1,498,180	3.4%	-	1,529,163	2.0%	1,599,746	2.0%	1,590,941	2.0%	-	-	-
Operating & Maintenance	85,043	-56.2%	219,912	188.6%	110,800	-48.6%	80,800	-27.1%	-	82,416	2.0%	84,064	2.0%	85,746	2.0%	-	-	-
Capital	418	-77.0%	-	-100.0%	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total	1,279,527	5.5%	1,567,912	22.8%	1,560,481	-0.5%	1,579,980	1.2%	-	1,611,579	2.0%	1,643,811	2.0%	1,676,687	2.0%	-	-	-
4200 Building & Safety																		
Salaries	13,166	0.7%	15,000	13.9%	15,500	3.3%	16,000	3.2%	-	16,320	2.0%	16,646	2.0%	16,979	2.0%	-	-	-
Operating & Maintenance	600,139	-38.3%	503,800	-16.1%	496,900	-1.3%	484,200	-0.5%	-	504,084	2.0%	514,166	2.0%	524,448	2.0%	-	-	-
Capital	-	0.0%	-	0.0%	-	0.0%	-	0.0%	-	-	-	-	-	-	-	-	-	-
Total	613,304	-37.6%	518,800	-15.4%	512,400	-1.2%	510,200	-0.4%	-	520,404	2.0%	530,812	2.0%	541,428	2.0%	-	-	-
4300 Advanced Planning																		
Salaries	518,169	20.5%	621,400	19.9%	646,600	4.1%	671,200	3.8%	-	684,624	2.0%	698,316	2.0%	712,283	2.0%	-	-	-
Operating & Maintenance	480,652	157.2%	1,534,600	219.3%	627,300	-59.1%	222,300	-64.6%	-	226,746	2.0%	231,281	2.0%	235,907	2.0%	-	-	-
Capital	30,796	1597.9%	246,444	700.2%	-	-100.0%	-	0.0%	-	-	-	-	-	-	-	-	-	-
Total	1,029,617	66.4%	2,402,444	133.3%	1,273,900	-47.0%	893,500	-29.9%	-	911,370	2.0%	929,597	2.0%	948,189	2.0%	-	-	-
4400 Planning Commission																		
Salaries	31,650	0.9%	34,800	10.0%	35,900	3.2%	36,900	2.8%	-	37,638	2.0%	38,391	2.0%	39,159	2.0%	-	-	-
Operating & Maintenance	16,798	-22.7%	31,400	87.3%	30,800	-1.9%	28,800	-6.5%	-	29,276	2.0%	29,984	2.0%	30,653	2.0%	-	-	-
Capital	-	0.0%	-	0.0%	-	0.0%	-	0.0%	-	-	-	-	-	-	-	-	-	-
Total	48,448	-8.7%	66,200	0.0%	66,700	0.0%	65,700	0.0%	-	67,014	0.0%	68,354	0.0%	69,721	0.0%	-	-	-
4500 Sustainability Program																		
Salaries	150,833	3.3%	152,600	1.1%	157,500	3.3%	162,200	3.0%	-	165,444	2.0%	168,753	2.0%	172,128	2.0%	-	-	-
Operating & Maintenance	29,496	368.5%	64,040	117.1%	35,800	-44.1%	35,900	0.3%	26,000.00	10,988	-71.9%	10,300	2.0%	10,506	2.0%	-	-	-
Capital	-	-100.0%	-	0.0%	-	0.0%	-	0.0%	-	-	-	-	-	-	-	-	-	-
Total	180,329	8.6%	216,640	20.1%	193,300	-10.7%	198,100	2.5%	26,000.00	175,542	-11.4%	179,053	2.0%	182,634	2.0%	-	-	-
Dept Total	3,151,195	3.8%	4,771,896	51.4%	3,806,791	-24.4%	3,247,480	-10.0%	-	3,265,909	1.2%	3,351,627	2.0%	3,418,660	2.0%	-	-	-

Five Year Forecast of Expenditures - Detail

Public Works																
5100 Administration																
Salaries	322,754	7.2%	326,900	1.3%	341,504	4.5%	365,104	6.9%	-	-	372,408	2.0%	379,854	2.0%	387,451	2.0%
Operating & Maintenance	1,943	-30.6%	10,740	452.7%	19,300	79.7%	19,300	0.0%	-	-	19,688	2.0%	20,080	2.0%	20,481	2.0%
Capital	2,450	0.0%	-	-100.0%	-	0.0%	-	0.0%	-	-	-	-	-	-	-	-
Total	327,147	7.6%	337,640	3.2%	360,804	6.9%	384,404	6.5%	-	-	392,092	2.0%	399,934	2.0%	407,933	2.0%
5200 Engineering Services																
Salaries	400,185	16.5%	621,632	26.8%	583,260	-6.2%	677,160	16.1%	-	-	690,103	2.0%	704,517	2.0%	718,008	2.0%
Operating & Maintenance	121,269	-3.0%	482,560	297.6%	744,700	54.3%	685,300	-6.6%	-	-	709,208	2.0%	723,300	2.0%	737,968	2.0%
Capital	-	0.0%	-	0.0%	-	0.0%	-	0.0%	-	-	-	-	-	-	-	-
Total	611,454	10.4%	1,104,192	80.6%	1,327,960	20.3%	1,372,460	3.4%	-	-	1,399,309	2.0%	1,427,907	2.0%	1,456,466	2.0%
5300 Facility Maintenance																
Salaries	-	0.0%	-	0.0%	-	0.0%	72,200	0.0%	-	-	73,644	2.0%	75,117	2.0%	76,619	2.0%
Operating & Maintenance	75,854	14.5%	237,137	212.6%	122,900	-48.2%	125,900	2.4%	-	-	128,418	2.0%	130,986	2.0%	133,006	2.0%
Capital	45,734	-20.8%	-	-100.0%	-	0.0%	-	0.0%	-	-	-	-	-	-	-	-
Total	121,588	-2.0%	237,137	95.0%	122,900	-48.2%	198,100	61.2%	-	-	202,062	2.0%	206,103	2.0%	210,225	2.0%
5400 Parks & Open Space Maintenance																
Salaries	370,107	2.5%	424,800	14.8%	481,692	13.4%	597,192	24.0%	-	-	609,136	2.0%	621,319	2.0%	633,745	2.0%
Operating & Maintenance	581,489	20.2%	686,343	22.2%	663,300	-3.4%	673,000	1.5%	-	-	686,160	2.0%	700,189	2.0%	714,193	2.0%
Capital	-	-100.0%	22,500	0.0%	2,500	-88.9%	-	-100.0%	-	-	-	-	-	-	-	-
Total	931,597	8.2%	1,133,643	21.7%	1,147,492	1.2%	1,270,192	10.7%	-	-	1,295,296	2.0%	1,321,508	2.0%	1,347,938	2.0%
5500 Capital Improvement Program																
Salaries	569,260	19.6%	568,400	-0.2%	801,100	40.9%	905,600	13.1%	-	-	923,916	2.0%	942,394	2.0%	961,242	2.0%
Operating & Maintenance	906,345	27341.4%	313,096	-65.5%	188,200	-39.9%	187,100	-0.6%	-	-	190,842	2.0%	194,659	2.0%	198,552	2.0%
Capital	2,299	-99.1%	500	-78.2%	-	-100.0%	-	0.0%	-	-	-	-	-	-	-	-
Total	1,477,904	99.9%	881,996	-40.3%	989,300	12.2%	1,092,900	10.5%	-	-	1,114,758	2.0%	1,137,053	2.0%	1,159,794	2.0%
5800 Street Improvements																
Salaries	381,750	-9.4%	464,500	21.7%	515,808	11.0%	545,208	6.3%	-	-	558,172	2.0%	570,386	2.0%	581,763	2.0%
Operating & Maintenance	3,586,196	469.4%	1,768,021	-50.7%	1,100,500	-37.8%	1,120,500	1.8%	62,000.00	62,000.00	1,079,670	-3.6%	1,101,263	2.0%	1,123,289	2.0%
Capital	5,685	-84.8%	64,100	1027.6%	2,500	-96.1%	-	-100.0%	-	-	-	-	-	-	-	-
Total	3,973,630	264.9%	2,296,621	-42.2%	1,618,808	-29.5%	1,665,708	3.1%	62,000.00	62,000.00	1,658,842	-1.8%	1,671,619	2.0%	1,705,051	2.0%
Dept Total	7,443,320	102.8%	5,981,148	-19.6%	5,857,264	-7.1%	5,986,764	7.5%	-	-	6,043,259	0.9%	6,164,124	2.0%	6,287,407	2.0%
Neighborhood Services																
6100 Neighborhood Services																
Salaries	425,482	-22.4%	528,300	24.2%	730,690	38.3%	758,190	3.8%	-	-	704,198	-7.1%	718,282	2.0%	732,647	2.0%
Operating & Maintenance	449,668	-0.3%	550,655	22.6%	570,310	3.6%	584,210	2.4%	67,800.00	67,800.00	595,694	2.0%	607,812	2.0%	619,968	2.0%
Capital	-	0.0%	-	0.0%	-	0.0%	-	0.0%	-	-	-	-	-	-	-	-
Total	875,150	-12.4%	1,078,955	23.3%	1,301,000	20.6%	1,342,400	3.2%	67,800.00	67,800.00	1,300,892	-3.2%	1,326,094	2.0%	1,352,616	2.0%
6400 Economic Development																
Salaries	122,970	9.4%	128,400	4.4%	138,470	7.8%	148,870	7.5%	-	-	151,847	2.0%	154,884	2.0%	157,982	2.0%
Operating & Maintenance	109,906	1053.2%	166,350	51.4%	328,000	97.2%	252,200	-21.3%	-	-	263,364	2.0%	268,631	2.0%	274,004	2.0%
Capital	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total	232,876	90.9%	294,750	26.6%	466,470	58.3%	401,070	-12.7%	-	-	415,211	2.0%	423,516	2.0%	431,986	2.0%
6500 Parks & Recreation																
Salaries	157,829	561.7%	174,900	10.8%	199,700	14.2%	213,100	6.7%	-	-	217,362	2.0%	221,709	2.0%	226,143	2.0%
Operating & Maintenance	13,808	156.2%	20,125	45.8%	345,000	1614.3%	342,700	-0.7%	-	-	349,554	2.0%	356,545	2.0%	363,676	2.0%
Capital	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total	171,636	488.6%	195,025	13.6%	544,700	179.3%	555,800	2.0%	-	-	566,916	2.0%	578,254	2.0%	589,819	2.0%
Dept Total	1,279,672	11.2%	1,568,730	22.6%	2,312,170	47.4%	2,305,270	-0.3%	-	-	2,282,219	-1.0%	2,327,864	2.0%	2,374,421	2.0%

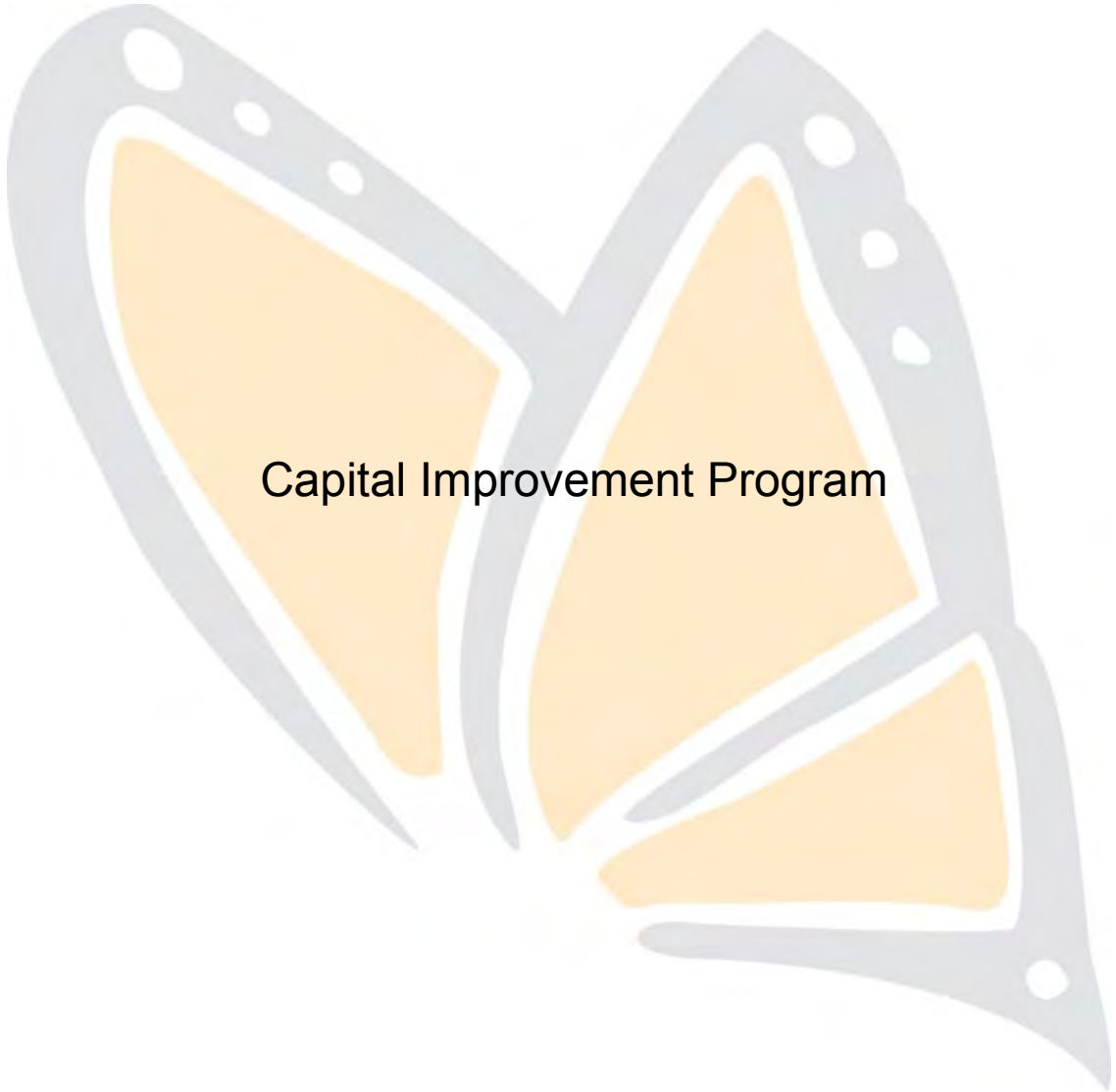
Five Year Forecast of Expenditures - Detail

Public Safety														
7100 Public Safety														
Operating & Maintenance	8,315,526	10.0%	7,872,650	-5.3%	7,865,253	-2.6%	7,884,673	3.0%	8,052,566	2.0%	8,213,618	2.0%	8,377,890	2.0%
Capital	-	0.0%	-	0.0%	-	0.0%	-	0.0%	-	0.0%	-	-	-	-
Total	8,315,526	10.0%	7,872,650	-5.3%	7,865,253	-2.6%	7,884,673	3.0%	8,052,566	2.0%	8,213,618	2.0%	8,377,890	2.0%
Dept														
Total	8,315,526	10.0%	7,872,650	-5.3%	7,865,253	-2.6%	7,884,673	3.0%	8,052,566	2.0%	8,213,618	2.0%	8,377,890	2.0%
Non-Departmental														
8100 Non-Departmental														
Salaries	14,763	0.9%	20,000	36%	21,300	6.5%	22,000	3%	22,440	2.0%	22,889	2.0%	23,347	2.0%
Operating & Maintenance	44,998	-4.5%	1,309,000	2809.0%	829,000	-36.7%	829,000	0.0%	845,580	2.0%	862,492	2.0%	879,741	2.0%
Capital	-	0.0%	-	0.0%	-	0.0%	-	0.0%	-	0.0%	-	-	-	0.0%
Total	59,761	-3.2%	1,329,000	2123.9%	850,300	-36.0%	851,000	0.1%	868,020	2.0%	865,380	2.0%	903,088	2.0%
Dept														
Total	59,761	-3.2%	1,329,000	2123.9%	850,300	-36.0%	851,000	0.1%	868,020	2.0%	865,380	2.0%	903,088	2.0%
Capital Improvement Projects														
Salaries	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Operating & Maintenance	2,786,574	1044.1%	3,536,289	26.9%	30,000	-99.2%	400,000	1233.3%	-	-100.0%	-	-	-	-
Capital	2,786,574	1044.1%	3,536,289	26.9%	30,000	-99.2%	400,000	1233.3%	-	-100.0%	-	-	-	-
Total	29,445,919	31.7%	32,632,974	10.8%	27,437,167	-15.92%	29,359,706	3.4%	28,263,594	-0.3%	28,828,668	2.0%	29,405,443	2.0%
NET REVENUES OVER EXPENDITURES	(1,936,210)		(6,491,998)		918,333		441,032		890,448		687,266		481,812	
BEGINNING FUND BALANCE	21,436,685		19,502,475		14,021,377		14,593,710		15,380,742		16,271,190		16,958,456	
ENDING FUND BALANCE	19,502,475		14,021,377		14,939,710		15,380,742		16,271,190		16,958,456		17,440,267	



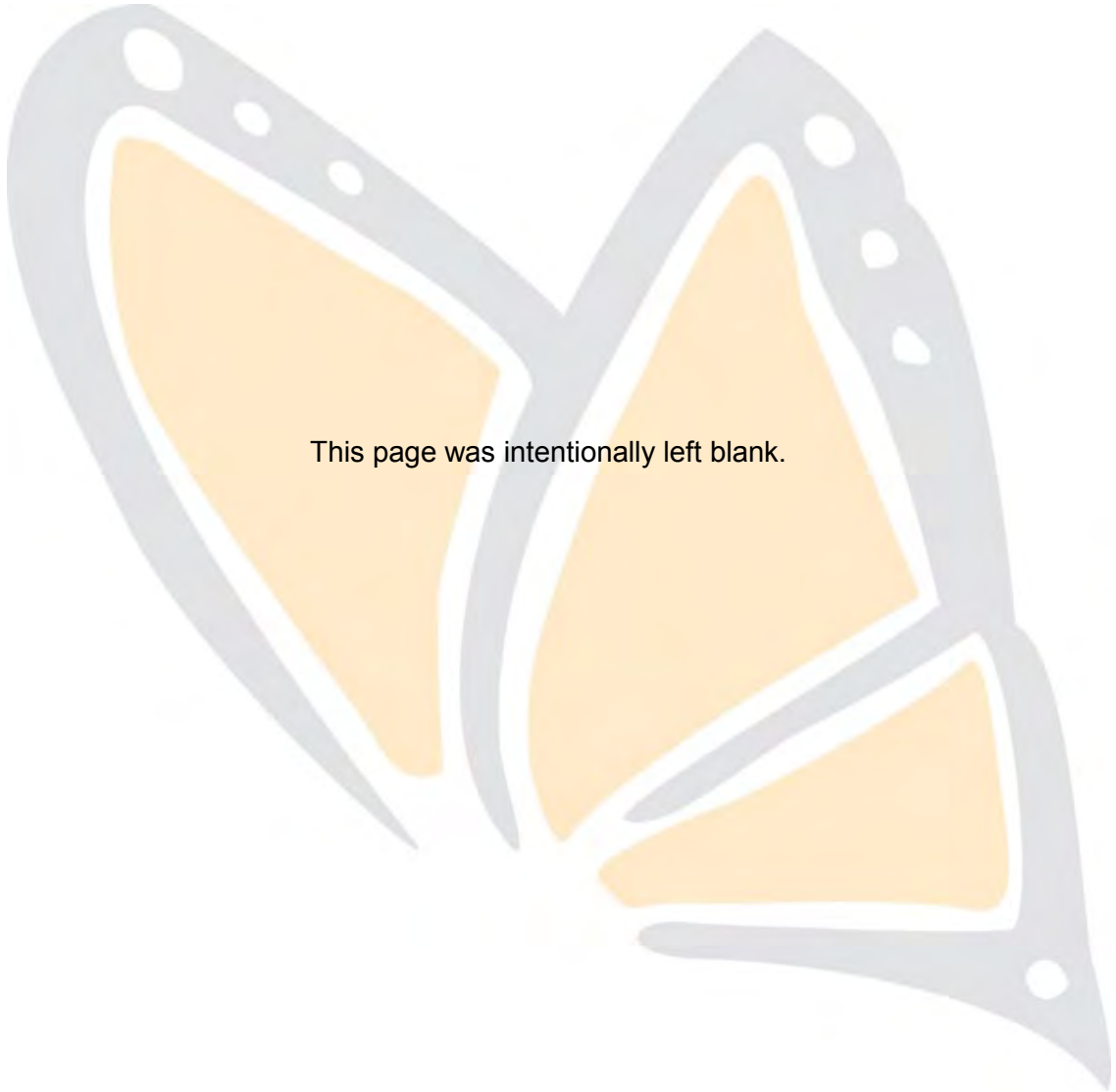
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Capital Improvement Program





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Capital Improvement Program Introduction

The City of Goleta's Capital Improvement Program (CIP) forecasts the City's capital needs over a five-year period based on various long-range plans, goals, and policies, and includes a comprehensive listing of planned and projected capital project needs which have been identified by City staff for the five-year planning period. This document includes both funded projects and unfunded needs.

Capital projects are generally large scale endeavors in terms of cost, size and benefit to the community. The underlying strategy of the CIP is to plan for land acquisition, right of way, preliminary engineering, environmental, construction, and major preservation of public facilities necessary for the safe and efficient provision of services, and to identify future funding needs for staffing, long term facility maintenance, and repair of anticipated revenues. A critical element of a balanced CIP is the provision of funds to preserve or enhance existing facilities and provide new assets that will respond to community needs.

The CIP includes revenue sources available, totaling approximately \$96.56 million over the next five years. The funding sources range from the General Fund to Special Revenue funds such as Measure A, Development Impact Fee (DIF) revenues, and various grants. Since DIF revenues are estimates based on the timing of development, it is important to note that these revenues will be revised on an annual basis as more current information regarding the timing of development projects becomes available. By forecasting revenues that specifically fund capital projects, staff has the ability to program and plan for projects on a five-year basis.

In total, there are 62 projects included in the CIP budget packet for a total of approximately \$150.88 million in costs to complete these projects. The CIP includes 34 circulation improvement projects, 17 park projects and 11 facility/other projects. City staff has updated project sheets for previously-approved capital projects and has also included a number of new projects. Staff has also estimated project costs, eligible funding sources, and ongoing maintenance costs for each of the projects included in the document.

The City has traditionally prepared a five-year plan. The first two years of the plan form the basis for the next two-year City Budget Plan with the remaining 3 years used to plan for future projects. The long range nature of the CIP has become important in the past few years due to the complex economic, environmental, and planning requirements that many projects face from conception through actual construction. Since this is the first year of the new two-year cycle for the Five Year CIP, staff anticipates that the projects will be further refined during the Mid-Cycle review.

There are a significant amount of traffic improvement projects and a number of new park projects included in the CIP as a result of the approved Recreation Needs Assessment in FY 2014/15. As per Council direction, staff has worked to further define the park project scopes and priority by working with the Parks and Recreation Commission. Also, programmed in the CIP are miscellaneous park improvements that address needed park upgrades.

Facility projects include Fire Station 10, which is primarily funded with Fire DIF revenues, the Goleta Community Center, and the Amtrak Depot. There is also a Facility Improvement project sheet for various improvements to the City-owned facilities to address significant rehab or maintenance improvements. Included in the CIP is a Goleta Community Center project sheet, which staff based on the recent Goleta Community Center Special Studies Update.

Capital Improvement Program Introduction

The project sheets contain project description, project status, benefit/core value, project purpose and need, and a five year forecast outlining the timing of the project phases and sources of funds. New this year, staff has included department names and visuals related to the project to enhance the presentation of information.

Many of the project cost estimates in this document, especially those prepared for the last four years of the plan (FY 2020/21 through FY 2023/24), are based upon best scope definition and limited planning and design work. As projects go through development, adjustments to scope may be necessary, and the project costs should be considered “rough” estimates. Once funding becomes available and design begins, the project scope becomes better defined, and the cost estimate becomes more accurate.

Capital Project Definition:

A capital project is generally defined as an activity that creates, improves, replaces, repairs, or maintains a fixed asset with a total cost in inventory of \$100,000 or greater, with a life expectancy of more than 5 years.

Examples of fixed assets include land, site improvements, parks, buildings, streets, bike paths, bridges, and storm water systems improvements. Certain types of equipment, such as the hardware attached to or purchased with the land or building, are also included.

Capital projects involve nonrecurring expenditures or capital outlays from a variety of specifically identified funding sources and do not duplicate normal maintenance activities funded by the Operating budget.

Funding:

The major sources of funds available for capital projects are dedicated funds. The use of dedicated funds is restricted by the limitations imposed by local, state or federal laws associated with the funding source. For the most part, these funds are accounted for in the City’s special revenue, such as Transportation Development Act Fund (TDA), Goleta Transportation Improvement Program (GTIP), or Measure A Fund.

Projects that are not supported by dedicated revenue are financed by a transfer from the General Fund. The City may also receive direct funding for projects from other agencies, jurisdictions, or individuals through grants, loans, donations and/or other subsidies. Impact of capital investments on the operating budget are evaluated near completion and programmed in Public Works department budgets, including facilities maintenance, street maintenance budget and other respective operating department budgets. Major maintenance and improvements to investments have also been set aside in CIP under miscellaneous park and facilities improvement. The City also maintains reserves related to facilities, building, and street maintenance. It should be noted that certain projects won’t need immediate maintenance costs, subject to changes and per actual experiences. Ongoing maintenance costs will be covered by the General Fund or by special revenue accounts.

How to Read the CIP Project Sheets

The following two pages provides additional information on how to read the CIP Project Sheets.

Public Works

Hollister Complete Streets Corridor Plan

9001

Department: Identifies the department responsible for the development of the CIP project.

Project/Program Title:
Unique Title identifier for each CIP Project.

Project/Program #:
Unique Number assigned for each CIP project.

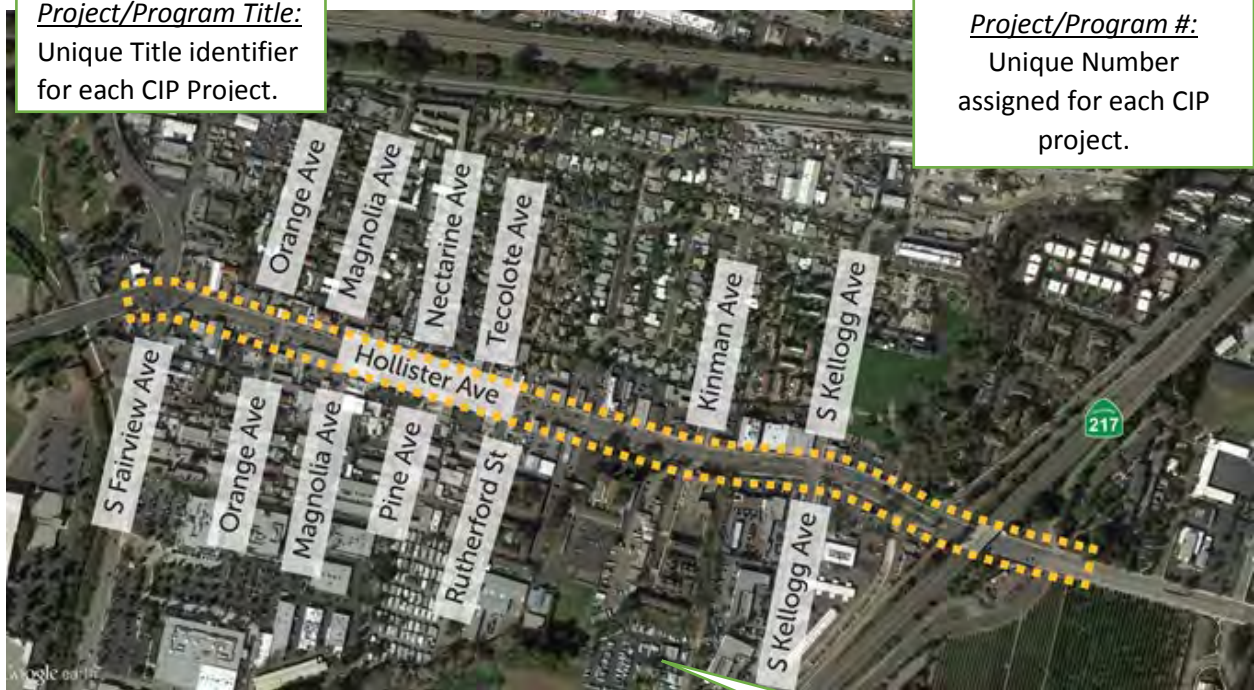


Photo: To provide visual description of the project.

<p><i>Description:</i></p>	<p>The Hollister Complete Streets Corridor Plan is a plan for creating safety and quality streets extending from Fairview Avenue to the City Center, connecting streets and intersections as necessary. The plan will focus on transforming the Hollister Avenue Corridor into a Complete Streets corridor providing improvements consisting of safe multi-modal connections, transportation infrastructure upgrades, visual and physical enhancements, improved pedestrian and ADA accessibility, dedicated bicycle lanes, and green infrastructure facilities to manage stormwater. The Plan will produce a program of implementation measures including programs, public works projects and financing suggestions for creating the ultimate Complete Street "through Old Town Coleta." The work budgeted includes public works projects and the programmatic elements.</p>	<p><u>Description:</u> Describes the details of the project's elements.</p>
<p><i>Benefit/Core Value:</i></p>	<p>To maintain and improve City-wide facilities, roads and traffic circulation, and Return Old Town to the Vital Center of the City.</p>	<p><u>Benefit/Core Value:</u> Identifies the "Strategic Plan" of the project.</p>
<p><i>Purpose and Need:</i></p>	<p>The vision of the Corridor Plan is to create a vibrant, walkable, and bikeable community around a central business district. The vision will communicate a compelling sense of place, encourage all modes of transportation, and attract outside investment. The Corridor Plan will include transportation options by bicycle, transit, and convenient for all travel modal connections, encourage...</p>	<p><u>Purpose and Need:</u> Identifies the intention and objective of the project.</p>
<p><i>Project Status:</i></p>	<p>The City is currently in the study phase of development of the Corridor Plan. This first phase (Phase I) will also include public outreach. Staff will continue to explore grant funding opportunities for Phase II of the project which will include the preparation of a Design Document for the Corridor Plan.</p>	<p><u>Project Status:</u> Identifies the stage level of the project thus far in development. May include planning, funding, conditions or challenges encountered during the progress of the project.</p>

Project Phases: Identifies and Estimates in the phases of the project for each projected Fiscal Year.

Funding Source	Prior Year Actuals	FY 2016-17 Estimated Actuals	FY 2016-17 Projected Carryovers	PROPOSED					TOTAL
				FY2017-18	FY2018-19	FY2019-20	FY2020-21	FY2021-22	
Project Phases									
Land Acquisition/ROW	-	-	-	-	-	-	-	-	-
Preliminary Eng/Environ	384,824	74,679	554,476	-	300,000	100,000	-	-	1,413,980
Construction/CM	21,881	-	-	-	-	-	-	-	21,881
TOTAL	406,706	74,679	554,476	-	300,000	100,000	-	-	1,435,861
Sources of Funds									
102 General Fund Reserves	20,166	-	-	-	-	-	-	-	20,166
205 Measure A	7,772	19,907	88,239	-	-	-	-	-	96,208
220 GTIP	60	27,000	210,216	-	-	-	-	-	237,505
230 Long Range Development Plan	-	-	40,500	-	-	-	-	-	40,500
305 RSTP - State Grant	250,000	-	-	-	-	-	-	-	250,000
307 Environmental Justice	16,929	-	-	-	-	-	-	-	16,929
402 Community Development Block Grant	6,018	-	-	-	-	-	-	-	32,792
403 Environmental Justice	26,521	-	-	-	-	-	-	-	26,521
419 TIGER	-	-	215,521	-	-	-	-	-	236,000
601 Redevelopment Project Fund	79,240	-	-	-	-	-	-	-	79,240
995 To Be Determined (TBD) Other Grants/Sources	-	-	-	-	300,000	100,000	-	-	400,000
TOTAL	406,706	74,679	554,476	-	300,000	100,000	-	-	1,435,861

Sources of Funds: Identifies the revenue funding sources of the project for each projected Fiscal Year.



List of Capital Improvement Projects

PROG NO.	PROGRAM TITLE	SERVICE CATEGORY	DEPARTMENT	STATUS	Estimated Completion Date	*Estimated Annual Maintenance Cost
9001	Hollister Complete Streets Corridor Plan	Street / Traffic Improvements	Public Works	PE	FY2025	20,000
9002	Ekwill Street Extension	Street / Traffic Improvements	Public Works	PE	FY2024	20,000
9006	San Jose Creek Bike Lane - South	Bicycle/Pedestrian Improvements	Public Works	PE	FY2022	10,000
9007	San Jose Creek Bike Lane - Middle	Bicycle/Pedestrian Improvements	Public Works	PE	FY2022	10,000
9009	San Jose Creek Channel Repair	Bicycle/Pedestrian Improvements	Public Works	PE/CON	FY2020	50,000
9012	Armitos Avenue Bridge	Street / Traffic Improvements	Public Works	On Hold	N/A	10,000
9025	Fire Station No. 10	Facilities Improvements	Neighborhood Services	PE	FY2021	69,600
9027	101 Overpass	Bicycle/Pedestrian Improvements	Public Works	PE	FY2030	20,000
9029	Cathedral Oaks Landscaping Enhancements	Street / Traffic Improvements	Public Works	Complete	FY2020	25,000
9031	Old Town Sidewalk Improvement	Street / Traffic Improvements	Public Works	PE	FY2021	10,000
9033	Hollister Ave Bridge Replacement / SJC PH 2	Street / Traffic Improvements	Public Works	PE	FY2024	10,000
9035	Jonny D Wallis Park (aka Hollister/Kellogg Park)	Parks & Open Space Improvements	Neighborhood Services	Complete	FY18/19	50,000
9039	Hollister Class 1 Bike Path and Bike Path Lighting	Bicycle/Pedestrian Improvements	Public Works	PE	FY2022	20,000
9042	Storke Rd Widening Phelps to City Limits	Street / Traffic Improvements	Public Works	PE	FY2023	40,000
9044	Hollister Widening Storke to 280 Feet West of S Glen Annie	Street / Traffic Improvements	Public Works	PE	FY2023	5,000
9053	Cathedral Oaks Cribwall Repair	Stormwater Improvements	Public Works	PE	FY2022	20,000
9056	LED Street Lighting Project	Miscellaneous Projects	Public Works	PE	FY2024	10,000
9058	RRFB @ Chapel (HTBDK) @ Kingston	Bicycle/Pedestrian Improvements	Public Works	PE/CON	FY2020	10,000
9059	Bicycle/Pedestrian Master Plan	Bicycle/Pedestrian Improvements	Public Works	Complete	FY2020	N/A
9060	Fairview Ave Sidewalk Infill at Stow Canyon Rd	Street / Traffic Improvements	Public Works	CON	FY2020	2,000
9061	Cathedral Oaks Class I Bike Path	Bicycle/Pedestrian Improvements	Public Works	On Hold	N/A	5,000
9062	Storke Road Medians	Street / Traffic Improvements	Public Works	PE	FY2021	20,000
9063	Evergreen Park Restroom	Parks & Open Space Improvements	Public Works	PE/Design	FY2021	15,000
9064	Reclaimed Water Service to Evergreen Park	Parks & Open Space Improvements	Public Works	On Hold	N/A	5,000
9065	Reclaimed Water Service to Bella Vista Park	Parks & Open Space Improvements	Public Works	On Hold	N/A	5,000



List of Capital Improvement Projects

PROG NO.	PROGRAM TITLE	SERVICE CATEGORY	DEPARTMENT	STATUS	Estimated Completion Date	*Estimated Annual Maintenance Cost
9066	Miscellaneous Park Improvements	Parks & Open Space Improvements	Neighborhood Services	PE	FY2020	0
9067	Goleta Community Center Improvements	Facilities Improvements	Public Works	PE	FY2021	50,000
9068	Parks Master Plan	Parks & Open Space Improvements	Neighborhood Services	PE/Design	FY2020	N/A
9069	Miscellaneous Facilities Improvements	Facilities Improvements	Public Works	PE	FY2021	20,000
9070	Fairview Ave at Calle Real/101 Sidewalk Infill	Street / Traffic Improvements	Public Works	PE	FY2021	2,000
9071	Improvements to Athletic Field @ GCC	Facilities Improvements	Neighborhood Services	CON	FY2020	0
9074	Stow Grove Multi-Purpose Field	Parks & Open Space Improvements	Neighborhood Services	PE	FY2020	0
9075	Evergreen Park Multi-Purpose Field	Parks & Open Space Improvements	Neighborhood Services	PE	N/A	0
9076	Public Swimming Pool	Facilities Improvements	Neighborhood Services	PE	FY 2024	150,000
9077	Recreation Center/Gymnasium	Facilities Improvements	Neighborhood Services	PE	FY 2024	83,500
9078	Rancho La Patera Improvements	Street / Traffic Improvements	Public Works	PE	FY2021	5,000
9079	Amtrak Depot	Facilities Improvements	Neighborhood Services	PE	FY 2025	65,500
9081	Covington Drainage	Stormwater Improvements	Public Works	PE	FY2023	5,000
9083	Signal Upgrades	Street / Traffic Improvements	Public Works	PE	FY2021	40,000
9084	Community Garden	Parks & Open Space Improvements	Neighborhood Services	PE/Design	FY2020	10,000
9085	Old Town Goleta Drainage Study	Stormwater Improvements	Public Works	PE	N/A	N/A
9086	Vision Zero Plan	Miscellaneous Projects	Public Works	PE	N/A	N/A
9087	Crossing on Calle Real/Encina	Bicycle/Pedestrian Improvements	Public Works	PE	FY2021	10,000
9088	RRFB Improvements at School Crosswalks	Bicycle/Pedestrian Improvements	Public Works	PE	FY2020	10,000
9089	Goleta Traffic Safety Study (GTSS)	Street / Traffic Improvements	Public Works	PE	N/A	N/A
9093	San Miguel Park Improvements	Parks & Open Space Improvements	Neighborhood Services	PE	FY2022	0
9094	Santa Barbara Shores Park Improvements	Parks & Open Space Improvements	Neighborhood Services	PE	FY2023	0



List of Capital Improvement Projects

PROG NO.	PROGRAM TITLE	SERVICE CATEGORY	DEPARTMENT	STATUS	Estimated Completion Date	*Estimated Annual Maintenance Cost
9096	Orange Ave Parking Lot	Facilities Improvements	Public Works	PE	FY2020	5,000
9097	Fairview Corridor Study (Fowler to Calle Real)	Street / Traffic Improvements	Public Works	PE	N/A	N/A
9099	Crosswalk At Calle Real @ Fairview	Bicycle/Pedestrian Improvements	Public Works	PE	FY2021	10,000
9100	Fairview Ave and Hollister Ave Roundabout	Street / Traffic Improvements	Public Works	PE	N/A	10,000
9101	City Hall Purchase & Improvements	Miscellaneous Projects	Neighborhood Services	Acquisition	FY2021	245,000
9102	Storke Road Corridor Study	Street / Traffic Improvements	Public Works	PE	N/A	N/A
9103	Citywide School Zones Signage & Striping Evaluation	Miscellaneous Projects	Public Works	PE	N/A	N/A
9104	Citywide Evaluation of Existing Traffic Signals	Street / Traffic Improvements	Public Works	PE	N/A	N/A
9105	Ellwood Beach Drive Drainage Infrastructure Replacement	Stormwater Improvements	Public Works	PE	FY2021	2,000
9106	Phelps Ditch Flood Control Channel Trash Control Structure	Stormwater Improvements	Public Works	PE	FY2021	15,000
9107	Old Town South Fairview Ave. High Flow Trash Capture Device	Stormwater Improvements	Public Works	PE	FY2021	15,000
9108	Winchester II Park	Parks & Open Space Improvements	Public Works	PE	FY2022	0
9109	Ward Drive Sidewalk Infill	Bicycle/Pedestrian Improvements	Public Works	PE	FY2024	2,000
9110	Hollister Ave Class 1 Bike Path Lighting	Bicycle/Pedestrian Improvements	Public Works	PE	FY2023	15,000
9111	Jonny D. Wallis Park Phase 2 - Splash Pad	Parks & Open Space Improvements	Neighborhood Services	PE/Design	FY2021	63,000



Five Year Summary of CIP Funding Sources

Funds	Fund Balance 7/1/2019	FY 2019/20 Adopted	FY 2020/21 Adopted	FY 2021/22 Projected	FY 2022/23 Projected	FY 2023/24 Projected	Projected Funds Available
101 General(Modified for CIP)	2,294,359	30,000	400,000	-	-	-	2,724,359
202 Transportation	100,824	28,537	29,333	29,333	29,333	29,333	246,693
205 Measure A	1,321,507	319,514	327,669	294,131	142,435	166,080	2,571,336
206 Measure A- Other	-	252,885	789,410	336,672	-	-	1,378,967
208 County Per Capita	313,277	39,130	38,730	38,730	38,730	38,730	507,327
211 Solid Waste	770,735	(279,956)	(379,656)	(379,656)	(379,656)	(379,656)	(1,027,845)
220 Transportation Facilities DIF	15,524,240	590,360	2,094,110	811,510	515,560	776,960	20,312,740
221 Parks & Recreation DIF	8,312,507	223,200	1,049,400	731,150	31,800	82,300	10,430,357
222 Public Administration Development Fees	(460,405)	177,300	609,100	205,910	8,960	22,060	562,925
223 Library Facilities Development Fees	198,369	(30,400)	194,200	66,450	5,900	6,900	441,419
224 Sheriff Facilities DIF	984,794	-	-	-	-	-	-
229 Fire Development Fees	2,876,676	379,989	-	104,480	33,080	2,680	3,396,905
230 Long Range Development Plan	197,982	190,136	2,039,600	4,240,130	-	-	9,899,495
231 Developer Agreement	495,385	46,200	46,100	-	-	-	587,685
232 County Fire DIF	-	-	-	-	-	-	-
233 OBF SCE	-	-	-	-	-	-	-
301 State Park Grant	-	-	-	-	-	-	-
305 RSTP - State Grant	-	-	-	-	-	-	-
308 STIP - State Grant	-	-	1,710,000	8,500,000	-	-	10,210,000
314 SGC	-	-	-	-	-	-	-
317 SSARP Grant	-	-	-	-	-	-	-
318 ATP - State	-	-	2,669,000	11,331,000	-	-	14,000,000
319 Housing & Community Development Site	-	-	-	-	-	-	-
321 TIRCP	-	680,000	571,000	456,000	9,920,000	-	11,627,000
401 HBP Federal Grant	-	-	2,570,469	5,798,715	-	-	8,369,184
402 Community Development Block Grant	-	133,601	130,000	-	-	-	263,601
404 STIP	-	-	-	-	-	-	-
417 Highway Safety Improvement Program	-	-	-	-	-	-	-
418 ATP - Federal	-	-	-	-	-	-	-
419 TIGER	-	-	-	-	-	-	-
420 FHWA - FEIMA Reimb Anticipated	-	-	-	-	-	-	-
608 IBank	-	-	-	-	-	-	-
995 To Be Determined (TBD) Other Grants/	-	450,000	60,000	-	-	-	510,000
999 Unfunded	-	-	-	-	-	-	-
Total	32,930,250	3,230,496	14,948,465	32,564,555	10,346,142	745,387	97,012,148



Five Year Summary by Project

Projects	Prior Year Actuals	FY 2018/19 Estimated Actuals	FY 2018/19 Projected Carriers	FY 2019/20 Proposed	FY 2020/21 Proposed	FY 2021/22 Proposed	FY 2022/23 Proposed	FY 2023/24 Proposed	Cost To Complete
9001 Hollister Avenue Complete Streets Corridor PlanZ									
102-General Fund Reserves	20,166	10,105	-	-	-	-	-	-	20,166
205-Measure A	47,337	41,558	41,558	-	-	-	-	-	41,558
220-Transportation Facilities DIF	60,623	6,607	170,770	75,438	-	-	-	-	313,438
230-Long Range Development Plan	-	-	190,500	150,000	-	-	-	-	340,500
305-RSTP - State Grant	250,000	-	-	-	-	-	-	-	250,000
307-Environmental Justice	16,929	-	-	-	-	-	-	-	16,929
402-Community Development Block Grant	30,000	-	-	-	-	-	-	-	30,000
403-Environmental Justice	28,821	-	-	-	-	-	-	-	28,821
419-TIGER	183,862	24,291	27,847	-	-	-	-	-	27,847
601-Redevelopment Project Fund	380,610	-	-	-	-	-	924,250	583,350	1,509,600
999-Unfunded	-	-	-	-	-	-	-	-	-
9001-Hollister Avenue Complete Streets Corridor PlanZ	998,348	41,093	430,675	225,438	-	-	924,250	583,350	3,209,064
9002 Ewell Street & Fowler Road Extensions ProjectZ									
102-General Fund Reserves	250,000	-	-	-	-	-	-	-	250,000
220-Transportation Facilities DIF	1,333,734	180,693	1,310,878	320,000	684,200	-	-	-	4,029,415
230-Long Range Development Plan	774,665	5,970	12,045	-	-	-	-	-	792,700
308-STP - State Grant	4,450,320	-	6,297,648	-	1,710,000	8,500,000	-	-	20,957,969
402-Community Development Block Grant	97,000	-	-	-	-	-	-	-	97,000
404-STP	670,187	-	-	-	-	-	-	-	670,187
601-Redevelopment Project Fund	654,318	-	-	-	-	-	-	-	654,318
9002-Ewell Street & Fowler Road Extensions ProjectZ	8,430,244	186,573	7,620,571	320,000	2,394,200	8,500,000	-	-	27,451,988
9006 San Jose Creek Bike Path - Southern ExtentZ									
220-Transportation Facilities DIF	132,861	62,159	1,405,379	130,000	-	-	-	-	1,670,800
305-RSTP - State Grant	20,538	-	10,150	-	-	-	-	-	30,689
318-ATP - State	-	-	-	-	1,518,975	6,571,980	-	-	8,090,955
407-TLSP - Federal	76,510	-	-	-	-	-	-	-	76,510
601-Redevelopment Project Fund	24,829	-	-	-	-	-	-	-	24,829
999-Unfunded	-	-	-	-	-	2,998,320	-	-	2,998,320
9006-San Jose Creek Bike Path - Southern ExtentZ	274,739	62,559	1,515,530	130,000	1,518,975	9,570,300	-	-	13,092,103
9007 San Jose Creek Bike Path - Middle ExtentZ									
206-Measure A - Other	-	-	-	13,000	168,320	-	-	-	181,320
220-Transportation Facilities DIF	32,294	34,742	797,964	472,000	-	-	-	-	1,297,000
305-RSTP - State Grant	290,154	28,643	526,321	-	-	-	-	-	845,319
318-ATP - State	-	-	-	-	1,150,025	4,799,020	-	-	5,909,045
402-Community Development Block Grant	355,928	-	-	-	-	-	-	-	355,928
601-Redevelopment Project Fund	-	-	-	12,000	1,076,560	2,334,280	-	-	3,422,840
999-Unfunded	-	-	-	-	-	-	-	-	-
9007-San Jose Creek Bike Path - Middle ExtentZ	678,376	63,386	1,384,485	487,000	2,394,905	7,093,300	-	-	12,011,452
9009 San Jose Creek Improvements and Fish Passage									
101-General	5,603,226	-	-	30,000	-	-	-	-	5,633,226
102-General Fund Reserves	14,272,010	-	-	-	-	-	-	-	14,872,010
301-State Park Grant	-	-	-	-	-	-	-	-	-
311-Misc Grant	5,100,000	-	-	-	-	-	-	-	5,100,000
313-IRWMP Grant	1,180,000	-	-	-	-	-	-	-	1,180,000
402-Community Development Block Grant	612,863	-	-	-	-	-	-	-	612,863
415-Fishery Restoration Grant	750,000	-	-	-	-	-	-	-	750,000
601-Redevelopment Project Fund	3,504,810	-	-	-	-	-	-	-	3,504,810
605-ROA Successor - Non Housing	8,898	-	-	-	-	-	-	-	8,898
999-Unfunded	-	-	-	379,300	-	-	-	-	379,300
9009-San Jose Creek Improvements and Fish Passage	31,531,806	-	-	409,300	-	-	-	-	31,941,106
9012 Armitos Avenue Bridge									
205-Measure A	31,844	-	-	-	-	-	-	-	31,844
301-State Park Grant	482,392	-	-	-	-	-	-	-	482,392
402-Community Development Block Grant	102	-	-	-	-	-	-	-	102
601-Redevelopment Project Fund	41,312	-	-	-	-	-	-	-	41,312
999-Unfunded	-	-	-	-	-	-	-	-	-
9012-Armitos Avenue Bridge	555,656	-	-	-	-	-	-	-	555,656



Five Year Summary by Project

Projects	Prior Year Actuals	FY 2018/19 Estimated Actuals	FY 2018/19 Projected Carryovers	FY 2019/20 Proposed	FY 2020/21 Proposed	FY 2021/22 Proposed	FY 2022/23 Proposed	FY 2023/24 Proposed	Total Project Cost	Cost To Complete
9025 Fire Station No. 10										
101- General	1,251,675	-	-	-	-	-	-	-	1,251,675	-
222-Public Administration Development Fees	92,637	-	-	-	808,718	-	-	-	901,355	808,718
229-Fire Development Fees	35,242	10,589	1,451,624	-	1,532,791	-	-	-	3,480,246	3,480,246
231-Developer Agreement	-	83,561	270,000	-	-	-	-	-	270,000	270,000
232-County Fire DIF	407,103	-	880,336	-	-	-	-	-	880,336	880,336
999-Unfunded	-	-	-	-	1,108,491	3,166,685	-	-	4,275,176	4,275,176
	1,786,658	94,150	3,101,959	-	3,450,000	3,166,685	-	-	11,599,452	9,718,644
9027 Goleta US 101 Overcrossing										
220-Transportation Facilities DIF	1,180,250	86,247	1,828,116	-	1,161,000	-	-	-	4,255,613	2,989,116
230-Long Range Development Plan	-	-	-	-	1,000,000	-	-	-	1,000,000	1,000,000
	1,180,250	86,247	1,828,116	-	2,161,000	-	-	-	5,255,613	3,989,116
9029 Cathedral Oaks Landscaping Enhancements										
205-Measure A	50,113	2,377	15,172	-	-	-	-	-	67,662	15,172
220-Transportation Facilities DIF	30,765	218	68,155	-	-	-	-	-	79,138	68,155
305-RSTP - State Grant	41,330	-	-	-	-	-	-	-	41,330	-
308-STP - State Grant	239,273	-	85,727	-	-	-	-	-	325,000	85,727
	341,481	2,595	169,053	-	-	-	-	-	513,130	169,053
9031 Old Town Sidewalk Improvement Project										
205-Measure A	147,439	32,404	375,157	300,000	-	-	-	-	855,000	675,157
220-Transportation Facilities DIF	-	-	49,444	325,662	-	-	-	-	375,106	375,106
318-ATP - State	215,311	129,618	1,879,071	-	-	-	-	-	2,224,000	1,879,071
402-Community Development Block Grant	119,789	11,111	22,864	-	-	-	-	-	153,938	22,864
	482,559	173,533	2,326,536	625,662	-	-	-	-	3,066,064	2,952,198
9033 Hollister Avenue Bridge Replacement										
102-General Fund Reserves	344	-	-	-	-	-	-	-	344	-
205-Measure A	54,961	6,771	78,268	-	-	-	-	-	140,000	78,268
220-Transportation Facilities DIF	147,763	7,298	784,652	1,044,157	333,031	751,285	-	-	3,068,187	2,913,115
401-HBF Federal Grant	1,569,746	103,315	5,618,121	-	2,570,469	5,798,715	-	-	15,660,366	13,967,305
601-Redevelopment Project Fund	9,502	-	-	-	-	-	-	-	9,502	-
	1,782,316	117,384	6,481,041	1,044,157	2,903,500	6,550,000	-	-	38,876,398	16,978,698
9035 Hollister/Kellogg Park (Jonny D. Wallis Neighborhood Park)										
221-Parks & Recreation DIF	3,094,703	2,709,116	1,121,862	400,000	-	-	-	-	7,325,680	1,511,862
301-State Park Grant	546,324	363,676	-	-	-	-	-	-	910,000	-
601-Redevelopment Project Fund	1,122,549	-	-	-	-	-	-	-	1,122,549	-
	4,763,676	3,072,792	1,121,862	400,000	-	-	-	-	9,358,329	1,511,862
9039 Hollister Class 1 Bike Path										
101-General	25,580	-	69,189	-	-	-	-	-	94,769	69,189
202-Transportation	96,231	-	-	-	-	-	-	-	96,231	-
205-Measure A	1,090,495	1,321	7,107	-	-	-	-	-	1,098,923	7,107
220-Transportation Facilities DIF	107,000	296	5,653	-	-	-	-	-	107,000	-
230-Long Range Development Plan	401,051	-	-	-	-	-	-	-	407,000	5,653
318-ATP - State	1,059,546	-	-	-	-	-	-	-	1,059,546	-
999-Unfunded	1,644,000	-	-	-	-	-	-	-	1,644,000	-
	4,423,903	1,617	81,949	-	-	-	-	-	4,907,468	81,949
9042 Storke Road Widening, Phelps Road to City Limits										
220-Transportation Facilities DIF	44,509	822	(822)	-	-	-	-	-	44,509	(822)
230-Long Range Development Plan	221,609	1,027	384,853	-	407,000	2,845,080	-	-	3,859,569	3,636,933
231-Developer Agreement	-	-	-	-	-	247,220	-	-	247,220	247,220
	266,117	1,849	384,031	-	407,000	3,092,300	-	-	4,151,298	3,888,331
9044 Hollister Widening, West of Storke Road										
205-Measure A	86,316	-	13,684	-	-	-	-	-	100,000	13,684
220-Transportation Facilities DIF	14,071	1,027	382,905	-	-	-	-	-	408,003	392,905
230-Long Range Development Plan	14,440	-	584,954	-	632,600	1,395,050	-	-	2,577,044	2,562,604
	114,827	1,027	941,543	-	632,600	1,395,050	-	-	3,085,047	2,969,193



Five Year Summary by Project

Projects	Prior Year Actuals	FY 2018/19 Estimated Actuals	FY 2018/19 Projected Carryovers	FY 2019/20 Proposed	FY 2020/21 Proposed	FY 2021/22 Proposed	FY 2022/23 Proposed	FY 2023/24 Proposed	Total Project Cost	Cost To Complete
9053 Cathedral Oaks Crib Wall Interim Repair Project										
101- General	22,550	-	209,650	-	-	-	-	-	232,200	209,650
205-Measure A	127,084	2,925	9,982	-	-	-	-	-	140,000	9,982
420-PHWA - FEMA Reimb Anticipated	-	-	343,308	-	-	-	-	-	343,308	343,308
999- Unfunded	-	-	405,886	769,250	5,517,300	-	-	-	6,692,436	6,692,436
9053 Cathedral Oaks Crib Wall Interim Repair Project	149,634	2,925	562,950	405,886	769,250	5,517,300	-	-	7,407,544	7,255,386
9056 LED Street Lighting Project2										
101- General	27,961	-	632,089	-	-	-	-	-	660,000	632,089
233- OBF SCE	-	366	699,634	-	-	-	-	-	700,000	699,634
9056 LED Street Lighting Project2	27,961	366	1,331,673	-	-	-	-	-	1,360,000	1,331,673
9058 Rectangular Rapid Flashing Beacons (RRFB) at Chapel / Pedestrian Hybrid Beacon (PHB) at Kingston										
101- General	-	-	102,838	-	-	-	-	-	102,838	102,838
205-Measure A	19,071	3,388	134,162	9,500	-	-	-	-	166,120	143,662
417- Highway Safety Improvement Program	33,328	6,871	197,581	-	-	-	-	-	237,880	197,581
9058 Rectangular Rapid Flashing Beacons (RRFB) at Chapel / Pedestrian Hybrid Beacon (PHB) at Kingston	52,399	10,258	434,581	9,500	-	-	-	-	506,738	444,081
9059 Bicycle and Pedestrian Master Plan2										
202- Transportation	14,986	15,611	45,786	-	-	-	-	-	76,384	45,786
205-Measure A	25,980	5,566	44,444	-	-	-	-	-	76,000	44,444
206-Measure A- Other	-	23,698	49,653	-	-	-	-	-	73,350	49,653
314-SGC	184,587	12,989	5,839	-	-	-	-	-	203,415	5,839
9059 Bicycle and Pedestrian Master Plan2	225,544	57,864	146,722	-	-	-	-	-	429,149	145,722
9060 Fairview Avenue Sidewalk Infill at Stow Canyon Road										
205- Measure A	6,803	12,298	21,482	-	-	-	-	-	40,384	21,482
206-Measure A- Other	10,203	12,367	67,847	-	-	-	-	-	90,416	67,847
220- Transportation Facilities DIF	17,814	119,229	422,659	-	-	-	-	-	559,801	422,659
9060 Fairview Avenue Sidewalk Infill at Stow Canyon Road	34,819	143,894	511,988	-	-	-	-	-	690,601	511,988
9061 Cathedral Oaks Class I Multi-Use Path2										
220- Transportation Facilities DIF	1,360	-	173,640	-	-	-	-	-	175,000	173,640
999- Unfunded	-	-	-	-	-	-	-	-	-	-
9063 Cathedral Oaks Class I Multi-Use Path2	1,360	-	173,640	-	-	-	-	-	175,000	173,640
9062 Storke Road/Hollister Avenue Transit, Bike/Ped, and Median Improvement2										
206-Measure A- Other	-	-	138,380	284,570	-	-	-	-	422,950	422,950
220- Transportation Facilities DIF	-	-	34,159	122,830	-	-	-	-	156,989	156,989
230- Long Range Development Plan	-	-	230,000	40,136	-	-	-	-	270,136	270,136
995- To Be Determined (TBD) Other Grants/Sources	-	-	-	60,000	-	-	-	-	60,000	60,000
9062 Storke Road/Hollister Avenue Transit, Bike/Ped, and Median Improvement2	-	-	230,000	212,675	467,400	-	-	-	910,075	910,075
9063 Evergreen Park - Public Restroom										
221- Parks & Recreation DIF	20,422	1,073	128,506	20,000	50,000	-	-	-	220,000	198,506
9063 Evergreen Park - Public Restroom	20,422	1,073	128,506	20,000	50,000	-	-	-	220,000	198,506
9064 Reclaimed Water Service to Evergreen Park										
101- General	-	-	107,000	-	-	-	-	-	107,000	107,000
221- Parks & Recreation DIF	-	-	-	390,400	-	-	-	-	528,000	528,000
999- Unfunded	-	-	-	306,300	-	-	-	-	306,300	306,300
9064 Reclaimed Water Service to Evergreen Park	-	-	107,000	390,400	-	-	-	-	803,700	941,300
9065 Reclaimed Water Service to Bella Vista Park										
101- General	-	-	21,000	-	-	-	-	-	21,000	21,000
221- Parks & Recreation DIF	1,403	-	204,141	-	-	-	-	-	205,544	204,141
231- Developer Agreement	12,455	-	-	-	-	-	-	-	12,455	-
999- Unfunded	-	-	-	226,900	-	-	-	-	226,900	226,900
9065 Reclaimed Water Service to Bella Vista Park	13,858	-	225,141	-	226,900	-	-	-	465,000	452,041
9066 Miscellaneous Park Improvements										
101- General	11,649	-	90,851	-	-	-	-	-	102,500	90,851
221- Parks & Recreation DIF	-	-	722,500	-	-	-	-	-	722,500	722,500
9066 Miscellaneous Park Improvements	11,649	-	813,351	-	-	-	-	-	825,000	813,351



Five Year Summary by Project

Projects	Prior Year Actuals	FY 2018/19		FY 2019/20		FY 2020/21		FY 2021/22		FY 2022/23		FY 2023/24		Total Project Cost	Cost To Complete
		Estimated Actuals	Projected Carriers	Proposed	Proposed	Proposed	Proposed	Proposed	Proposed	Proposed	Proposed				
9067 Goleta Community Center Upgrade2															
101- General	30,899	3,413	171,517	-	-	-	-	-	-	-	-	-	-	206,823	171,517
402-Community Development Block Grant	-	-	-	133,601	130,000	-	-	-	-	-	-	-	-	263,601	263,601
421- FEMA HWEP Grant	-	-	70,970	-	-	-	-	-	-	-	-	-	-	70,970	70,970
999-Unfunded	-	-	-	513,297	201,996	-	-	-	-	-	-	-	-	715,293	715,293
9067 Goleta Community Center Upgrade2	30,899	3,413	242,487	656,698	331,996	-	-	-	-	-	-	-	-	1,265,687	1,231,381
9068 Perks Master Plan															
221-Parks & Recreation DIF	50,000	40,780	9,220	-	-	-	-	-	-	-	-	-	-	100,000	9,220
9068 Parks Master Plan	50,000	40,780	9,220	-	-	-	-	-	-	-	-	-	-	100,000	9,220
9069 Miscellaneous Facilities Improvements															
101- General	183,357	56,744	284,355	-	400,000	-	-	-	-	-	-	-	-	924,456	684,355
208- County Per Capita	-	9,965	5,649	-	-	-	-	-	-	-	-	-	-	15,614	5,649
402-Community Development Block Grant	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
999-Unfunded	-	-	-	392,650	351,000	-	-	-	-	-	-	-	-	743,650	743,650
9069 Miscellaneous Facilities Improvements	183,357	66,709	290,004	792,650	351,000	-	-	-	-	-	-	-	-	1,683,721	1,483,654
9070 Fairview Avenue/US 101 Intersection Sidewalk Infill															
205- Measure A	-	-	-	35,850	-	-	-	-	-	-	-	-	-	35,850	35,850
208- Measure A- Other	-	180	33,020	52,800	-	-	-	-	-	-	-	-	-	86,020	86,020
220- Transportation Facilities DIF	1,950	45	11,305	-	-	-	-	-	-	-	-	-	-	13,300	11,305
9070 Fairview Avenue/US 101 Intersection Sidewalk Infill2	1,950	225	44,325	88,650	-	-	-	-	-	-	-	-	-	135,150	132,975
9071 Improvements to Athletic Field at GCC															
221-Parks & Recreation DIF	-	-	201,607	-	-	-	-	-	-	-	-	-	-	201,607	201,607
319-Housing & Community Development State Fund	3,610	17,369	248,255	-	-	-	-	-	-	-	-	-	-	269,234	248,255
9071 Improvements to Athletic Field at GCC	3,610	17,369	449,862	-	-	-	-	-	-	-	-	-	-	470,841	449,862
9074 Stow Grove Multi-Purpose Field															
221-Parks & Recreation DIF	-	-	-	30,000	460,000	-	-	-	-	-	-	-	-	490,000	490,000
9074 Stow Grove Multi-Purpose Field	-	-	-	30,000	460,000	-	-	-	-	-	-	-	-	490,000	490,000
9075 Evergreen Park Multi Purpose Field															
221-Parks & Recreation DIF	-	-	50,000	-	585,000	-	-	-	-	-	-	-	-	635,000	635,000
9075 Evergreen Park Multi-Purpose Field	-	-	50,000	-	585,000	-	-	-	-	-	-	-	-	635,000	635,000
9076 Public Swimming Pool															
221-Parks & Recreation DIF	-	-	-	145,224	1,468,473	-	-	-	-	-	-	-	-	1,613,697	1,613,697
9076 Public Swimming Pool	-	-	-	145,224	1,468,473	-	-	-	-	-	-	-	-	1,613,697	1,613,697
9077 Recreation Center/Gymnasium															
221-Parks & Recreation DIF	-	-	-	230,000	911,415	-	-	-	-	-	-	-	-	1,141,415	1,141,415
999-Unfunded	-	-	-	-	1,938,585	-	-	-	-	-	-	-	-	1,938,585	1,938,585
9077 Recreation Center/Gymnasium	-	-	-	230,000	2,850,000	-	-	-	-	-	-	-	-	3,080,000	3,080,000
9078 Rancho La Patera Improvements															
221-Parks & Recreation DIF	67,772	54,881	648,511	-	675,000	-	-	-	-	-	-	-	-	1,446,164	1,323,511
231-Developer Agreement	23,836	-	-	-	-	-	-	-	-	-	-	-	-	23,836	23,836
999-Unfunded	-	-	-	-	2,961,650	-	-	-	-	-	-	-	-	2,961,650	2,961,650
9078 Rancho La Patera Improvements	91,608	54,881	648,511	3,656,650	-	-	-	-	-	-	-	-	-	4,451,650	4,305,161
9079 Goleta Train Depot and S. La Patera Improvement2															
101- General	2,656,172	-	-	-	-	-	-	-	-	-	-	-	-	2,656,172	-
220- Transportation Facilities DIF	49,151	-	850	-	-	-	-	-	-	-	-	-	-	50,000	850
222-Public Administration Development Fees	2,064,926	-	74	-	-	-	-	-	-	-	-	-	-	2,065,000	74
231-Developer Agreement	2,031,178	-	-	-	-	-	-	-	-	-	-	-	-	2,031,178	-
321-TIRCP	-	11,814	388,186	650,000	571,000	9,920,000	-	-	-	-	-	-	-	12,027,000	12,015,186
9079 Goleta Train Depot and S. La Patera Improvement2	6,801,427	11,814	389,109	680,000	571,000	9,920,000	-	-	-	-	-	-	-	18,829,350	12,016,109
9081 Covington Drainage System Improvement2															
101- General	19,854	-	105,146	-	-	-	-	-	-	-	-	-	-	125,000	105,146
999-Unfunded	-	-	-	-	-	1,616,950	2,066,400	-	-	-	-	-	-	3,683,350	3,683,350
9081 Covington Drainage System Improvement2	19,854	-	105,146	-	-	1,616,950	2,066,400	-	-	-	-	-	-	3,809,350	3,788,496



Five Year Summary by Project

Projects	Prior Year Actuals	FY 2018/19		FY 2019/20		FY 2020/21		FY 2021/22		FY 2022/23		FY 2023/24		
		Estimated Actuals	Projected Carriers	Proposed	Proposed	Proposed	Proposed	Proposed	Proposed	Proposed	Proposed	Proposed	Total Project Cost	Cost To Complete
9083 Traffic Signal Upgrades2														
101- General	8,151	-	391,850	-	-	-	-	-	-	-	-	-	400,000	391,850
999- Unfunded	-	-	-	114,775	-	-	-	-	-	-	-	-	114,775	114,775
9083 Traffic Signal Upgrades2	8,151	-	391,850	114,775	-	-	-	-	-	-	-	-	514,775	506,625
9084 Community Garden														
221- Parks & Recreation D/F	-	-	200,000	25,000	175,000	-	-	-	-	-	-	-	400,000	400,000
9084 Community Garden	-	-	200,000	25,000	175,000	-	-	-	-	-	-	-	400,000	400,000
9085 Goleta Storm Drain Master Plan2														
101- General	-	-	50,000	-	-	-	-	-	-	-	-	-	50,000	50,000
999- Unfunded	-	-	-	200,000	200,000	120,600	-	-	-	-	-	-	520,600	520,600
9085 Goleta Storm Drain Master Plan2	-	-	50,000	200,000	200,000	120,600	-	-	-	-	-	-	570,600	570,600
9086 Vision Zero Plan														
101- General	-	-	10,000	-	-	-	-	-	-	-	-	-	10,000	10,000
999- Unfunded	-	-	-	145,300	138,350	-	-	-	-	-	-	-	283,650	283,650
9086 Vision Zero Plan	-	-	10,000	145,300	138,350	-	-	-	-	-	-	-	293,650	293,650
9087 Crosswalk Pedestrian Hybrid Beacon (PHB) on Calle Real near Encina Road2														
205- Measure A	-	-	51,000	-	-	-	-	-	-	-	-	-	51,000	51,000
206- Measure A- Other	-	-	177,885	-	-	-	-	-	-	-	-	-	180,000	177,885
9087 Crosswalk Pedestrian Hybrid Beacon (PHB) on Calle Real near Encina Road2	-	-	228,885	-	-	-	-	-	-	-	-	-	231,000	228,885
9088 Rectangular Rapid Flashing Beacon (RRFB) Improvements at School Crosswalks														
101- General	-	-	27,059	-	-	-	-	-	-	-	-	-	27,059	27,059
205- Measure A	12,005	37,596	67,822	89,030	-	-	-	-	-	-	-	-	206,453	156,852
206- Measure A- Other	36,701	-	296,187	-	-	-	-	-	-	-	-	-	316,888	298,187
9088 Rectangular Rapid Flashing Beacon (RRFB) Improvements at School Crosswalks	30,706	37,596	393,068	89,030	-	-	-	-	-	-	-	-	550,400	482,098
9089 Goleta Traffic Safety Study (GTSS)2														
101- General	3,134	-	21,866	-	-	-	-	-	-	-	-	-	25,000	21,866
205- Measure A	-	3	33,997	16,725	-	-	-	-	-	-	-	-	50,725	50,725
317- S&AP Grant	-	30	234,970	-	-	-	-	-	-	-	-	-	235,000	234,970
9089 Goleta Traffic Safety Study (GTSS)2	3,134	34	280,832	16,725	-	-	-	-	-	-	-	-	300,725	297,557
9093 San Miguel Park Improvements														
221- Parks & Recreation D/F	-	-	45,000	-	130,000	-	-	-	-	-	-	-	175,000	175,000
9093 San Miguel Park Improvements	-	-	45,000	-	130,000	-	-	-	-	-	-	-	175,000	175,000
9094 Santa Barbara Shores Park Improvements														
221- Parks & Recreation D/F	-	-	25,000	-	15,000	125,000	-	-	-	-	-	-	165,000	165,000
9094 Santa Barbara Shores Park Improvements	-	-	25,000	-	15,000	125,000	-	-	-	-	-	-	165,000	165,000
9096 Orange Avenue Parking Lot														
222- Public Administration Development Fees	372,312	-	12,688	-	-	-	-	-	-	-	-	-	385,000	12,688
999- Unfunded	-	-	-	294,135	294,135	-	-	-	-	-	-	-	294,135	294,135
9096 Orange Avenue Parking Lot	372,312	-	12,688	-	-	-	-	-	-	-	-	-	679,135	306,823
9097 Fairview Corridor Study (Fowler Road to Calle Real)2														
205- Measure A	-	-	50,000	10,100	80,000	-	-	-	-	-	-	-	90,100	90,100
220- Transportation Facilities D/F	-	-	-	-	-	-	-	-	-	-	-	-	50,000	50,000
999- Unfunded	-	-	-	361,250	-	-	-	-	-	-	-	-	361,250	361,250
9097 Fairview Corridor Study (Fowler Road to Calle Real)2	-	-	50,000	10,100	80,000	-	-	-	-	-	-	-	501,350	501,350
9099 Crosswalk at Calle Real/Fairview Center - Pedestrian Hybrid Beacon (PHB)2														
205- Measure A	-	-	520,000	-	-	-	-	-	-	-	-	-	520,000	520,000
206- Measure A- Other	-	-	-	14,620	69,405	-	-	-	-	-	-	-	84,025	84,025
9099 Crosswalk at Calle Real/Fairview Center - Pedestrian Hybrid Beacon (PHB)2	-	-	520,000	14,620	69,405	-	-	-	-	-	-	-	520,000	520,000
9100 Hollister Avenue/Fairview Avenue Roundabout (Intersection Improvements)2														
220- Transportation Facilities D/F	-	-	-	48,705	248,795	-	-	-	-	-	-	-	297,500	297,500
999- Unfunded	-	-	-	63,325	318,200	-	-	-	-	-	-	-	381,525	381,525
9100 Hollister Avenue/Fairview Avenue Roundabout (Intersection Improvements)2	-	-	-	63,325	318,200	-	-	-	-	-	-	-	381,525	381,525
9100 Hollister Avenue/Fairview Avenue Roundabout (Intersection Improvements)2														
999- Unfunded	-	-	-	520,000	-	-	-	-	-	-	-	-	520,000	520,000
9100 Hollister Avenue/Fairview Avenue Roundabout (Intersection Improvements)2	-	-	-	520,000	-	-	-	-	-	-	-	-	520,000	520,000
999- Unfunded	-	-	-	555,550	555,550	-	-	-	-	-	-	-	1,075,550	1,075,550
9100 Hollister Avenue/Fairview Avenue Roundabout (Intersection Improvements)2	-	-	-	555,550	555,550	-	-	-	-	-	-	-	1,075,550	1,075,550



Five Year Summary by Project

Projects	FY 2018/19		FY 2019/20		FY 2020/21		FY 2021/22		FY 2022/23		FY 2023/24		Total Project Cost	Cost To Complete
	Prior Year Actuals	Estimated Actuals	Projected Comptrollers	Proposed	Proposed	Proposed	Proposed	Proposed	Proposed	Proposed	Proposed			
9101-City Hall Purchase & Improvements														
101-General	-	575,770	-	-	-	-	-	-	-	-	-	-	575,770	-
224-Sheriff Facilities Development Fees	-	-	984,794	-	-	-	-	-	-	-	-	-	984,794	984,794
606-Bank	-	-	12,000,000	-	-	-	-	-	-	-	-	-	12,000,000	12,000,000
999-Unfunded	-	-	-	-	-	-	-	-	-	-	-	-	-	-
9101-City Hall Purchase & Improvements	-	575,770	12,984,794	-	-	-	-	-	-	-	-	-	13,560,564	13,984,794
TBD-01-Storke Road Corridor Study														
205-Measure A	-	-	-	54,000	-	-	-	-	-	-	-	-	54,000	54,000
220-Transportation Facilities DIF	-	-	-	84,775	189,750	-	-	-	-	-	-	-	274,525	274,525
999-Unfunded	-	-	-	-	-	-	-	-	-	-	-	-	-	-
TBD-01-Storke Road Corridor Study	-	-	-	138,775	189,750	-	-	-	-	-	-	-	328,525	328,525
TBD-02-Citywide School Zones Signage & Striping Evaluation														
101-General	-	-	-	-	-	-	-	-	-	-	-	-	-	-
205-Measure A	-	-	-	19,950	-	-	-	-	-	-	-	-	19,950	19,950
999-Unfunded	-	-	-	130,050	112,450	-	-	-	-	-	-	-	242,500	242,500
TBD-02-Citywide School Zones Signage & Striping Evaluation	-	-	-	150,000	112,450	-	-	-	-	-	-	-	262,450	262,450
TBD-03-Citywide Evaluation of Existing Traffic Signals														
101-General	-	-	-	-	-	-	-	-	-	-	-	-	-	-
205-Measure A	-	-	-	22,800	-	-	-	-	-	-	-	-	22,800	22,800
999-Unfunded	-	-	-	127,200	115,300	-	-	-	-	-	-	-	242,500	242,500
TBD-03-Citywide Evaluation of Existing Traffic Signals	-	-	-	150,000	115,300	-	-	-	-	-	-	-	265,300	265,300
TBD-04-Elwood Beach Drive Drainage Infrastructure Replacement														
234-Storm Drain DIF	-	-	-	-	-	-	-	-	-	-	-	-	-	-
999-Unfunded	-	-	-	-	43,175	183,550	-	-	-	-	-	-	226,725	226,725
TBD-04-Elwood Beach Drive Drainage Infrastructure Replacement	-	-	-	-	43,175	183,550	-	-	-	-	-	-	226,725	226,725
TBD-05-Phelps Ditch Flood Control Channel Trash Control Structure														
234-Storm Drain DIF	-	-	-	-	-	-	-	-	-	-	-	-	-	-
999-Unfunded	-	-	-	-	37,250	629,900	-	-	-	-	-	-	667,050	667,050
TBD-05-Phelps Ditch Flood Control Channel Trash Control Structure	-	-	-	-	37,250	629,900	-	-	-	-	-	-	667,050	667,050
TBD-06-Old Town South Fairview Avenue, High Flow Trash Capture Devices														
234-Storm Drain DIF	-	-	-	-	-	-	-	-	-	-	-	-	-	-
999-Unfunded	-	-	-	-	37,250	283,550	-	-	-	-	-	-	320,800	320,800
TBD-06-Old Town South Fairview Avenue, High Flow Trash Capture Devices	-	-	-	-	37,250	283,550	-	-	-	-	-	-	320,800	320,800
TBD-07-Winchester II Park														
221-Parks & Recreation DIF	-	-	-	165,000	125,000	-	-	-	-	-	-	-	290,000	290,000
999-Unfunded	-	-	-	-	-	-	-	-	-	-	-	-	-	-
TBD-07-Winchester II Park	-	-	-	165,000	125,000	-	-	-	-	-	-	-	290,000	290,000
TBD-08-Ward Drive Sidewalk Infill														
999-Unfunded	-	-	-	-	-	159,140	228,666	-	-	-	-	-	388,006	388,006
TBD-08-Ward Drive Sidewalk Infill	-	-	-	-	-	159,140	228,666	-	-	-	-	-	388,006	388,006
TBD-09-Hollister Class 1 Bike Path Lighting														
205-Measure A	-	-	-	36,335	228,861	-	-	-	-	-	-	-	265,196	265,196
206-Measure A - Other	-	-	-	87,725	336,672	-	-	-	-	-	-	-	424,397	424,397
TBD-09-Hollister Class 1 Bike Path Lighting	-	-	-	124,060	565,533	-	-	-	-	-	-	-	689,593	689,593
TBD-10-Johnny D. Wallis Neighborhood Park Phase 2 - Splash Pad														
220-Transportation Facilities DIF	-	-	-	-	-	-	-	-	-	-	-	-	-	-
999-To Be Determined (TBD) Other Grants/Sources	-	-	-	450,000	-	-	-	-	-	-	-	-	450,000	450,000
TBD-10-Johnny D. Wallis Neighborhood Park Phase 2 - Splash Pad	-	-	-	450,000	-	-	-	-	-	-	-	-	450,000	450,000
Grand Total														
				65,745,592	4,951,700	49,372,654	7,347,896	25,601,846	51,398,232	17,457,989	1,140,900	222,996,839	152,319,547	



Five Year Summary by Fund

Funds	Prior Year Actuals	FY 2018/19 Actuals	FY 2018/19 Carryover	FY 2019/20 Proposed	FY 2020/21 Proposed	FY 2021/22 Projected	FY 2022/23 Projected	FY 2023/24 Projected	Total Project Cost	Use / In Complete
101 - General										
9005-San Jose Creek Improvements and Fish Passage	5,503,226	-	-	30,000	-	-	-	-	5,533,226	30,000
9025-Fire Station No. 10	1,251,675	-	-	-	-	-	-	-	1,251,675	-
9035-Hollister Class I Bike Path	25,660	-	69,189	-	-	-	-	-	94,769	69,189
9053-Cathedral Oaks Crib Wall Interim Repair Project	22,650	-	209,650	-	-	-	-	-	232,200	209,650
9056-LED Street Lighting Project	27,961	-	632,039	-	-	-	-	-	660,000	632,039
9065-Rectangular Rapid Flashing Beacons (RRFB) at Chapel	-	-	102,838	-	-	-	-	-	102,838	102,838
9064-Reclaimed Water Service to Evergreen Park	-	-	107,000	-	-	-	-	-	107,000	107,000
9065-Reclaimed Water Service to Bella Vista Park	-	-	21,000	-	-	-	-	-	21,000	21,000
9065-Miscellaneous Park Improvements	11,649	-	90,851	-	-	-	-	-	102,500	90,851
9067-Goleta Community Center Upgrade	30,883	3,413	171,517	-	-	-	-	-	205,803	171,517
9069-Miscellaneous Facilities Improvements	183,357	56,744	284,355	-	400,000	-	-	-	924,456	684,355
9079-Goleta Train Depot and S. La Patera Improvements	2,656,172	-	-	-	-	-	-	-	2,656,172	-
9081-Covington Drainage System Improvements	19,854	-	106,146	-	-	-	-	-	126,000	106,146
9083-Traffic Signal Upgrades	8,151	-	391,850	-	-	-	-	-	400,000	391,850
9085-Goleta Storm Drain Master Plan	-	-	50,000	-	-	-	-	-	50,000	50,000
9086-Vision Zero Plan	-	-	10,000	-	-	-	-	-	10,000	10,000
9088-Rectangular Rapid Flashing Beacon (RRFB) Improverner	-	-	27,059	-	-	-	-	-	27,059	27,059
9089-Goleta Traffic Safety Study (GTSS)	3,134	-	21,866	-	-	-	-	-	25,000	21,866
9101-City Hall Purchase & Improvements	-	575,770	-	-	-	-	-	-	575,770	-
TBD-02-Citywide School Zones Signage & Striping Evaluation	-	-	-	-	-	-	-	-	-	-
TBD-03-Citywide Evaluation of Existing Traffic Signals	-	-	-	-	-	-	-	-	-	-
Total Cost	9,744,202	635,927	2,294,359	30,000	400,000	-	-	-	13,104,488	2,724,359
Total Sources	-	-	2,294,359	30,000	400,000	-	-	-	-	-
Net Available	-	-	-	-	-	-	-	-	-	-
102 - General Fund Reserves										
9001-Hollister Avenue Complete Streets Corridor Plan	20,166	-	-	-	-	-	-	-	20,166	-
9002-Ekwill Street & Fowler Road Extensions Project	250,000	-	-	-	-	-	-	-	250,000	-
9009-San Jose Creek Improvements and Fish Passage	14,872,010	-	-	-	-	-	-	-	14,872,010	-
9033-Hollister Avenue Bridge Replacement	344	-	-	-	-	-	-	-	344	-
Total Cost	15,142,519	-	-	-	-	-	-	-	15,142,519	-
Total Sources	-	-	-	-	-	-	-	-	-	-
Net Available	-	-	-	-	-	-	-	-	-	-
202 - Transportation										
9039-Hollister Class I Bike Path	96,231	-	-	-	-	-	-	-	96,231	-
9055-Bicycle and Pedestrian Master Plan	14,966	15,611	45,766	-	-	-	-	-	76,364	45,766
Total Cost	111,217	15,611	45,766	-	-	-	-	-	172,615	45,766
Total Sources	-	-	-	26,537	29,333	29,333	29,333	29,333	-	-
Net Available	-	-	-	83,575	112,906	142,241	171,574	200,907	-	-



Five Year Summary by Fund

Funds	Prior Year Actuals	FY 2016/16 Actuals	FY 2016/16 Carryover	FY 2016/16 Proposed	FY 2017/17 Projected	FY 2018/18 Projected	FY 2019/19 Projected	FY 2020/20 Projected	Total Project Cost	Cost to Complete
205 - Measure A										
9001-Hollister Avenue Complete Streets Corridor Plan	47,337	10,105	41,558	-	-	-	-	-	89,000	41,558
9012-Arnitos Avenue Bridge	31,844	-	-	-	-	-	-	-	31,844	-
9029-Cathedral Oaks Landscaping Enhancements	50,113	2,377	16,172	-	-	-	-	-	67,662	15,172
9031-Old Town Sidewalk Improvement Project	147,439	32,404	376,157	300,000	-	-	-	-	855,000	675,157
9033-Hollister Avenue Bridge Replacement	54,961	6,771	78,268	-	-	-	-	-	140,000	78,268
9039-Hollister Class 1 Bike Path	1,050,455	1,321	7,107	-	-	-	-	-	1,058,923	7,107
9044-Hollister Widening, West of Stork Road	86,316	-	13,684	-	-	-	-	-	100,000	13,684
9053-Cathedral Oaks Crib Wall Interim Repair Project	127,084	2,825	9,992	-	-	-	-	-	140,000	9,992
9055-Rectangular Rapid Flashing Beacons (RRFB) at Chapel	19,071	3,398	134,162	9,500	-	-	-	-	166,120	143,662
9059-Bicycle and Pedestrian Master Plan	26,990	5,566	44,444	-	-	-	-	-	76,000	44,444
9060-Fairview Avenue Sidewalk Infill at Stow Canyon Road	6,803	12,296	21,482	36,850	-	-	-	-	40,584	21,482
9070-Fairview Avenue/US 101 Intersection Sidewalk Infill	-	-	51,000	-	-	-	-	-	51,000	51,000
9087-Crosswalk Pedestrian Hybrid Beacon (PHB) on Calle Real	-	-	-	89,030	-	-	-	-	206,453	156,852
9088-Rectangular Rapid Flashing Beacon (RRFB) on Calle Real Improvements at School Crosswalks	12,005	37,596	67,822	16,725	-	-	-	-	50,725	50,722
9089-Goleta Traffic Safety Study (GTSS)	-	3	33,997	10,100	80,000	-	-	-	90,100	90,100
9097-Fairview Corridor Study (Powier Road to Calle Real)	-	-	-	-	-	-	-	-	-	-
9095-Crosswalk at Calle Real/Fairview Center - Pedestrian Hybrid Beacon (PHB)	-	-	-	14,630	69,405	-	-	-	84,035	84,035
TBD-01-Stork Road Corridor Study	-	-	-	54,000	-	-	-	-	54,000	54,000
TBD-02-Citywide School Zones Signage & Striping Evaluation	-	-	-	19,950	-	-	-	-	19,950	19,950
TBD-03-Citywide Evaluation of Existing Traffic Signals	-	-	-	22,800	-	-	-	-	22,800	22,800
TBD-06-Hollister Class 1 Bike Path Lighting	-	-	-	-	-	-	-	-	-	-
Total Cost	1,659,458	114,755	893,844	372,575	228,861	228,861	142,435	166,080	3,168,232	265,196
Total Sources	893,844	319,514	327,669	294,131	381,802	381,802	524,237	690,317	-	-
Net Available	427,664	174,603	316,532	316,532	316,532	316,532	316,532	316,532	1,881,920	1,881,920
208 - Measure A - Other										
9007-San Jose Creek Bike Path - Middle Extent	-	-	-	13,000	168,320	-	-	-	181,320	181,320
9039-Hollister Class 1 Bike Path	107,000	-	-	-	-	-	-	-	107,000	-
9059-Bicycle and Pedestrian Master Plan	-	23,698	49,653	-	-	-	-	-	73,350	49,653
9060-Fairview Avenue Sidewalk Infill at Stow Canyon Road	10,203	12,367	67,847	-	-	-	-	-	90,416	67,847
9062-Storks Road/Hollister Avenue Transit, Bike/Ped, and Med	-	-	-	138,380	284,570	-	-	-	422,950	422,950
9070-Fairview Avenue/US 101 Intersection Sidewalk Infill	-	180	33,020	52,800	-	-	-	-	86,000	85,820
9087-Crosswalk Pedestrian Hybrid Beacon (PHB) on Calle Real	-	2,115	177,885	-	-	-	-	-	180,000	177,885
9088-Rectangular Rapid Flashing Beacon (RRFB) Improverner Hybrid Beacon (PHB)	18,701	-	296,187	-	-	-	-	-	316,888	296,187
9095-Crosswalk at Calle Real/Fairview Center - Pedestrian Hybrid Beacon (PHB)	-	-	-	48,705	248,795	-	-	-	297,500	297,500
TBD-06-Hollister Class 1 Bike Path Lighting	-	-	-	-	87,725	336,672	-	-	424,397	424,397
Total Cost	135,904	38,359	626,591	252,885	789,410	336,672	-	-	2,179,821	2,005,558
Total Sources	-	-	-	-	-	-	-	-	-	-
Net Available	-	-	-	-	-	-	-	-	-	-
208-County Per Capita										
9069-Miscellaneous Facilities Improvements	-	9,965	5,649	-	-	-	-	-	15,614	5,649
Total Cost	-	9,965	5,649	-	-	-	-	-	15,614	5,649
Total Sources	-	-	-	39,130	38,730	38,730	38,730	38,730	151,750	151,750
Net Available	-	-	-	346,758	385,468	424,218	462,948	501,575	-	-
211 - Solid Waste										
Total Cost	-	-	-	-	-	-	-	-	-	-
Total Sources	-	-	(279,656)	(379,656)	(379,656)	(379,656)	(379,656)	(379,656)	(379,656)	(379,656)
Net Available	-	-	450,779	111,123	(268,533)	(648,169)	(1,027,845)	-	-	-



Five Year Summary by Fund

Fund	FY 2018/19 Actuals	FY 2019/20	FY 2020/21	FY 2021/22	FY 2022/23	FY 2023/24	Total Projected Cost	Cost to Complete
220 - Transportation Facilities DIF								
9001-Hollister Avenue Complete Streets Corridor Plan	60,623	170,770	-	-	-	-	313,438	246,208
9002-Elmill Street & Fowler Road Extensions Project	1,533,734	1,310,878	684,200	-	-	-	4,029,415	2,315,078
9006-San Jose Creek Bike Path - Southern Extent	152,861	1,905,379	-	-	-	-	1,870,900	1,695,379
9007-San Jose Creek Bike Path - Middle Extent	32,294	34,742	-	-	-	-	1,297,000	1,229,964
9027-Goleta US 101 Overcrossing	1,180,250	1,828,116	1,161,000	-	-	-	4,255,613	2,989,116
9029-Cathedral Oaks Landscaping Enhancements	10,765	68,155	-	-	-	-	79,138	68,155
9031-Old Town Sidewalk Improvement Project	147,763	49,444	325,662	-	-	-	375,106	375,106
9033-Hollister Avenue Bridge Replacement	401,051	7,298	784,652	751,285	-	-	3,066,187	2,913,125
9039-Hollister Class I Bike Path	44,509	822	5,653	-	-	-	407,000	5,653
9042-Storm Road Widening, Photos Road to City Limits	14,071	1,027	392,905	-	-	-	44,509	(822)
9044-Hollister Widening, West of Storme Road							408,003	392,905
9060-Fairview Avenue Sidewalk Infill at Slow Canyon Road	17,814	119,329	-	-	-	-	559,801	422,659
9061-Cathedral Oaks Class I Multi-Use Path	1,360	-	-	-	-	-	175,000	173,640
9062-Storme Road-Hollister Avenue Transit, Bike/Ped, and Med	-	173,640	-	-	-	-	166,989	156,989
9070-Fairview Avenue/US 101 Intersection Sidewalk Infill	1,950	45	122,830	-	-	-	13,300	11,305
9079-Goleta Train Depot and S. La Palera Improvements	49,151	850	-	-	-	-	50,000	850
9087-Fairview Corridor Study (Fowler Road to Calle Real)	-	50,000	-	-	-	-	50,000	50,000
9100-Hollister Avenue/Fairview Avenue Roundabout (Intersect)	-	520,000	-	-	-	-	520,000	520,000
TBD-01-Storme Road Corridor Study	-	-	84,775	-	-	-	274,525	-
TBD-10-Jonny D. Wallis Neighborhood Park Phase 2 - Splash I	-	-	-	-	-	-	-	-
Total Cost	3,648,195	499,794	8,051,547	2,506,191	751,285	-	17,847,823	13,799,934
Total Sources	8,051,547	2,094,110	590,360	811,510	515,560	776,960	-	-
Net Available	7,472,693	5,586,862	5,160,161	5,220,386	5,738,946	6,512,906	-	-

Fund	FY 2018/19 Actuals	FY 2019/20	FY 2020/21	FY 2021/22	FY 2022/23	FY 2023/24	Total Projected Cost	Cost to Complete
221 - Parks & Recreation Facilities DIF								
9035-Hollister/Kellogg Park (Jonny D. Wallis Neighborhood Park)	3,094,703	2,709,116	1,121,862	400,000	-	-	7,325,680	1,521,862
9063-Evergreen Park - Public Restroom	20,422	1,073	128,306	20,000	-	-	220,000	198,506
9064-Reclaimed Water Service to Evergreen Park	-	-	-	137,600	390,400	-	528,000	528,000
9065-Reclaimed Water Service to Bella Vista Park	1,403	-	204,141	-	-	-	206,544	204,141
9066-Miscellaneous Park Improvements	50,000	40,780	722,500	-	-	-	722,500	722,500
9068-Parks Master Plan	-	-	9,220	-	-	-	100,000	9,220
9071-Improvements to Athletic Field at GCC	-	-	201,607	-	-	-	201,607	201,607
9074-Slow Grove Multi-Purpose Field	-	-	30,000	-	-	-	490,000	490,000
9075-Evergreen Park Multi-Purpose Field	-	-	50,000	-	565,000	-	635,000	635,000
9076-Public Swimming Pool	-	-	-	145,224	1,468,473	-	1,613,697	1,613,697
9077-Recreation Center/Gymnasium	67,772	54,881	675,000	230,000	911,415	-	1,446,164	1,441,415
9078-Rancho La Palera Improvements	-	-	175,000	-	-	-	175,000	175,000
9084-Community Garden	-	-	45,000	-	-	-	45,000	45,000
9083-San Miguel Park Improvements	-	-	15,000	-	-	-	15,000	15,000
9094-Santa Barbara Shores Park Improvements	-	-	165,000	-	-	-	165,000	165,000
TBD-07-Winchester II Park	-	-	425,000	-	-	-	290,000	290,000
Total Cost	3,234,300	2,805,849	3,355,347	640,000	1,475,624	2,379,888	15,659,608	9,619,459
Total Sources	3,355,347	2,232,200	1,049,400	731,150	31,800	82,300	-	-
Net Available	4,955,160	4,539,360	3,821,160	3,076,686	728,598	810,898	-	-

Fund	FY 2018/19 Actuals	FY 2019/20	FY 2020/21	FY 2021/22	FY 2022/23	FY 2023/24	Total Projected Cost	Cost to Complete
222 - Public Administration Development Fees								
9025-Fire Station No. 10	52,637	-	-	808,718	-	-	901,355	808,718
9079-Goleta Train Depot and S. La Palera Improvements	2,064,926	74	-	-	-	-	2,065,000	74
9096-Orange Avenue Pranking Lot	372,312	12,688	-	-	-	-	385,000	12,688
Total Cost	2,929,875	12,762	177,300	808,718	-	-	3,351,355	821,480
Total Sources	12,762	609,100	305,910	8,960	22,060	(255,555)	-	-
Net Available	(473,167)	(295,867)	(455,455)	(268,375)	(280,615)	810,898	-	-

Fund	FY 2018/19 Actuals	FY 2019/20	FY 2020/21	FY 2021/22	FY 2022/23	FY 2023/24	Total Projected Cost	Cost to Complete
223 - Library Facilities Development Fees								
Total Cost	-	-	-	-	-	-	-	-
Total Sources	-	-	194,200	66,450	5,900	6,900	-	-
Net Available	-	-	167,969	428,619	434,519	441,419	-	-



Five Year Summary by Fund

Fund	Prior Year Actual	FY 2018/19 Actual	FY 2018/19 Carryover	FY 2019/20 Proposed	FY 2020/21 Proposed	FY 2021/22 Projected	FY 2022/23 Projected	FY 2023/24 Projected	Total Projected Cost	Cost to Complete
224 - Sheriff Facilities DIF										
9101-City Hall Purchases & Improvements	-	-	984,794	-	-	-	-	-	984,794	984,794
Total Cost	-	-	984,794	-	-	-	-	-	984,794	984,794
Total Sources	-	-	984,794	-	-	-	-	-	984,794	984,794
Net Available	-	-	0	0	0	0	0	0	-	-
229 - Fire Development Fees										
9025-Fire Station No. 10	35,242	10,589	1,851,624	-	1,532,791	-	-	-	3,430,246	3,384,415
Total Cost	35,242	10,589	1,851,624	-	1,532,791	-	-	-	3,430,246	3,384,415
Total Sources	-	-	1,851,624	379,969	-	104,480	33,080	2,690	-	-
Net Available	-	-	1,025,052	1,405,041	(127,750)	(23,270)	9,810	12,490	-	-
230 - Long Range Development Plan										
9001-Hollister Avenue Complete Streets Corridor Plan	-	-	190,500	150,000	-	-	-	-	340,500	340,500
9002-Elwill Street & Fowler Road Extensions Project	774,685	5,970	12,045	-	-	-	-	-	792,700	12,045
9027-Goleta US 101 Overcrossing	-	-	-	-	1,000,000	-	-	-	1,000,000	1,000,000
9039-Hollister Class 1 Bike Path	1,059,546	-	-	-	-	-	-	-	1,059,546	-
9042-Stonks Road Widening, Phelps Road to City Limits	221,609	1,027	384,853	-	407,000	2,845,080	-	-	3,859,569	3,636,933
9044-Hollister Widening, West of Stonks Road	14,440	-	534,954	-	632,600	1,395,050	-	-	2,577,044	2,562,604
9052-Stonks Road/Hollister Avenue Transit, Bike/Ped, and Median Improvements	-	-	230,000	40,136	-	-	-	-	270,136	270,136
Total Cost	2,070,279	6,997	1,352,352	190,136	2,039,600	4,240,130	-	-	9,899,455	7,822,218
Total Sources	-	-	1,352,352	190,136	2,039,600	4,240,130	-	-	-	-
Net Available	-	-	-	-	-	-	-	-	-	-
231 - Developer Agreement										
9025-Fire Station No. 10	-	-	270,000	-	-	-	-	-	270,000	270,000
9042-Stonks Road Widening, Phelps Road to City Limits	-	-	-	-	-	247,220	-	-	247,220	247,220
9055-Reclaimed Water Service to Bella Vista Park	12,455	-	-	-	-	-	-	-	12,455	-
9076-Rancho La Palera Improvements	23,836	-	-	-	-	-	-	-	23,836	-
9079-Goleta Train Depot and S. La Palera Improvements	2,031,178	-	-	-	-	-	-	-	2,031,178	-
Total Cost	2,067,469	-	270,000	-	-	247,220	-	-	2,584,689	517,220
Total Sources	-	-	270,000	46,200	46,100	-	-	-	-	-
Net Available	-	-	225,365	271,685	317,655	70,465	70,465	70,465	-	-
232 - County Fire DIF										
9025-Fire Station No. 10	407,103	83,561	990,336	-	-	-	-	-	1,471,000	990,336
Total Cost	407,103	83,561	990,336	-	-	-	-	-	1,471,000	990,336
Total Sources	-	-	990,336	-	-	-	-	-	-	-
Net Available	-	-	-	-	-	-	-	-	-	-
233 - OBF SCE										
9055-LED Street Lighting Project	-	366	699,634	-	-	-	-	-	700,000	699,634
Total Cost	-	366	699,634	-	-	-	-	-	700,000	699,634
Total Sources	-	-	699,634	-	-	-	-	-	-	-
Net Available	-	-	-	-	-	-	-	-	-	-
234 - Storm Drain DIF										
TBD-04-Elwood Beach Drive Drainage Infrastructure Replacen	-	-	-	-	-	-	-	-	-	-
TBD-05-Phelps Ditch Flood Control Channel Trash Control Stru	-	-	-	-	-	-	-	-	-	-
TBD-06-Old Town South Fanview Avenue, High Flow Trash Ca	-	-	-	-	-	-	-	-	-	-
Total Cost	-	-	-	-	-	-	-	-	-	-
Total Sources	-	-	-	-	-	-	-	-	-	-
Net Available	-	-	-	-	-	-	-	-	-	-
235 - Bicycle & Pedestrian DIF										
Total Cost	-	-	-	-	-	-	-	-	-	-
Total Sources	-	-	-	-	-	-	-	-	-	-
Net Available	-	-	-	-	-	-	-	-	-	-



Five Year Summary by Fund

Funds	Prior Year Actuals	FY 2018/19 Actuals	FY 2018/19 Carryover	FY 2019/20 Proposed	FY 2020/21 Proposed	FY 2021/22 Projected	FY 2022/23 Projected	FY 2023/24 Projected	Total Projected Cost	Cost to Complete
301 -State Park Grant										
9009-San Jose Creek Improvements and Fish Passage	-	-	-	-	-	-	-	-	-	-
9012-Amitos Avenue Bridge	482,392	-	-	-	-	-	-	-	482,392	-
9035-Hollisterkalogg Park (Jonny D. Wallis Neighborhood Park)	546,324	363,676	-	-	-	-	-	-	910,000	-
Total Cost	1,028,716	363,676	-	-	-	-	-	-	1,392,392	-
Total Sources	-	-	-	-	-	-	-	-	-	-
Net Available	-	-	-	-	-	-	-	-	-	-
305 -RSTP - State Grant										
9001-Hollister Avenue Complete Streets Corridor Plan	250,000	-	-	-	-	-	-	-	250,000	-
9005-San Jose Creek Bike Path - Southern Extent	20,538	-	10,150	-	-	-	-	-	30,689	10,150
9007-San Jose Creek Bike Path - Middle Extent	290,154	28,643	526,521	-	-	-	-	-	845,319	526,521
9029-Cathedral Oaks Landscaping Enhancements	41,330	-	-	-	-	-	-	-	41,330	-
Total Cost	602,023	28,643	536,671	-	-	-	-	-	1,167,338	536,671
Total Sources	-	-	536,671	-	-	-	-	-	-	-
Net Available	-	-	-	-	-	-	-	-	-	-
307 -Environmental Justice										
9001-Hollister Avenue Complete Streets Corridor Plan	16,929	-	-	-	-	-	-	-	16,929	-
Total Cost	16,929	-	-	-	-	-	-	-	16,929	-
Total Sources	-	-	-	-	-	-	-	-	-	-
Net Available	-	-	-	-	-	-	-	-	-	-
308 -STIP-TIP-TE - State Grant										
9002-Ekwill Street & Fowler Road Extensions Project	4,450,320	-	6,297,648	-	1,710,000	8,500,000	-	-	20,957,969	16,507,648
9029-Cathedral Oaks Landscaping Enhancements	239,273	-	85,727	-	-	-	-	-	325,000	85,727
Total Cost	4,689,594	-	6,383,375	-	1,710,000	8,500,000	-	-	21,282,969	16,593,375
Total Sources	-	-	6,383,375	-	1,710,000	8,500,000	-	-	-	-
Net Available	-	-	-	-	-	-	-	-	-	-
311 -Misc Grant										
9009-San Jose Creek Improvements and Fish Passage	5,100,000	-	-	-	-	-	-	-	5,100,000	-
Total Cost	5,100,000	-	-	-	-	-	-	-	5,100,000	-
Total Sources	-	-	-	-	-	-	-	-	-	-
Net Available	-	-	-	-	-	-	-	-	-	-
313 - IRWMP Grant										
9009-San Jose Creek Improvements and Fish Passage	1,180,000	-	-	-	-	-	-	-	1,180,000	-
Total Cost	1,180,000	-	-	-	-	-	-	-	1,180,000	-
Total Sources	-	-	-	-	-	-	-	-	-	-
Net Available	-	-	-	-	-	-	-	-	-	-
314 -SCG										
9059-Bicycle and Pedestrian Master Plan	184,587	12,989	5,839	-	-	-	-	-	203,415	5,839
Total Cost	184,587	12,989	5,839	-	-	-	-	-	203,415	5,839
Total Sources	-	-	-	-	-	-	-	-	-	-
Net Available	-	-	-	-	-	-	-	-	-	-
317 -SSARP Grant										
9089-Goleta Traffic Safety Study (GTSS)	-	30	224,970	-	-	-	-	-	225,000	224,970
Total Cost	-	30	224,970	-	-	-	-	-	225,000	224,970
Total Sources	-	-	-	-	-	-	-	-	-	-
Net Available	-	-	-	-	-	-	-	-	-	-



Five Year Summary by Fund

Funds	Report Year Actuals	FY 2019/19 Actuals	FY 2019/19 Carryover	FY 2019/20 Proposed	FY 2020/21 Proposed	FY 2021/22 Projected	FY 2022/23 Projected	FY 2023/24 Projected	Total Projected Cost	Cost to Complete
318 -ATP - State										
9006-San Jose Creek Bike Path - Southern Extent	-	-	-	-	1,518,975	6,571,980	-	-	8,090,955	8,090,955
9007-San Jose Creek Bike Path - Middle Extent	-	-	-	-	1,150,025	4,759,000	-	-	5,909,045	5,909,045
9031-Old Town Stewalk Improvement Project	215,311	129,618	1,879,071	-	-	-	-	-	2,224,000	1,879,071
9039-Hollister Class I Bike Path	1,644,000	-	-	-	-	-	-	-	1,644,000	-
Total Cost	1,859,311	129,618	1,879,071	-	2,669,000	11,331,000	-	-	17,868,000	15,879,071
Total Sources										
Net Available										
319 -Housing & Community Development State Fund										
9071-Improvements to Athletic Field at GCC	3,610	17,369	248,255	-	-	-	-	-	269,234	248,255
Total Cost	3,610	17,369	248,255	-	-	-	-	-	269,234	248,255
Total Sources										
Net Available										
321 - TIRCP										
9079-Goleta Train Depot and S. La Patera Improvements	-	11,814	388,186	680,000	571,000	456,000	9,920,000	-	12,027,000	12,015,186
Total Cost	-	11,814	388,186	680,000	571,000	456,000	9,920,000	-	12,027,000	12,015,186
Total Sources										
Net Available										
401 -HBP Federal Grant										
9033-Hollister Avenue Bridge Replacement	1,569,745	103,315	5,618,121	-	2,570,469	5,798,715	-	-	15,660,366	13,987,305
Total Cost	1,569,745	103,315	5,618,121	-	2,570,469	5,798,715	-	-	15,660,366	13,987,305
Total Sources										
Net Available										
402 -Community Development Block Grant										
9001-Hollister Avenue Complete Streets Corridor Plan	30,000	-	-	-	-	-	-	-	30,000	-
9002-Ekwill Street & Fowler Road Extensions Project	97,000	-	-	-	-	-	-	-	97,000	-
9007-San Jose Creek Bike Path - Middle Extent	355,928	-	-	-	-	-	-	-	355,928	-
9009-San Jose Creek Improvements and Fish Passage	612,863	-	-	-	-	-	-	-	612,863	-
9012-Amittos Avenue Bridge	102	-	-	-	-	-	-	-	102	-
9031-Old Town Stewalk Improvement Project	119,783	11,311	22,864	139,601	130,000	-	-	-	153,958	22,864
9067-Goleta Community Center Upgrade	-	-	-	-	-	-	-	-	263,601	263,601
9069-Miscellaneous Facilities Improvements	-	-	-	-	-	-	-	-	-	-
Total Cost	1,215,676	11,311	22,864	133,601	130,000	-	-	-	1,513,452	286,455
Total Sources										
Net Available										
403 -Environmental Justice										
9001-Hollister Avenue Complete Streets Corridor Plan	28,821	-	-	-	-	-	-	-	28,821	-
Total Cost	28,821	-	-	-	-	-	-	-	28,821	-
Total Sources										
Net Available										
404 -STIP										
9002-Ekwill Street & Fowler Road Extensions Project	670,167	-	-	-	-	-	-	-	670,167	-
Total Cost	670,167	-	-	-	-	-	-	-	670,167	-
Total Sources										
Net Available										
407 -TCSP - Federal										
9006-San Jose Creek Bike Path - Southern Extent	76,510	-	-	-	-	-	-	-	76,510	-
Total Cost	76,510	-	-	-	-	-	-	-	76,510	-
Total Sources										
Net Available										



Five Year Summary by Fund

Funds:	Prior Year Actual	FY 2018/19 Actual	FY 2018/19 Carryover	FY 2015/20 Proposed	FY 2016/17 Proposed	FY 2017/18 Projected	FY 2018/19 Projected	FY 2019/20 Projected	Total Projected Cost
415 - Fishery Restoration Grant									
9009-San Jose Creek Improvements and Fish Passage	750,000	-	-	-	-	-	-	-	750,000
Total Cost	750,000	-	-	-	-	-	-	-	750,000
Total Sources	-	-	-	-	-	-	-	-	-
Net Available	-	-	-	-	-	-	-	-	-
417 - Highway Safety Improvement Program									
9055-Rectangular Rapid Flashing Beacons (RRFB) at Chapel / Pedestrian Hybrid Beacon (PHB) at Kingston	33,328	6,871	197,581	-	-	-	-	-	237,780
Total Cost	33,328	6,871	197,581	-	-	-	-	-	237,780
Total Sources	-	-	197,581	-	-	-	-	-	197,581
Net Available	-	-	-	-	-	-	-	-	-
418 -ATP - Federal									
Total Cost	-	-	-	-	-	-	-	-	-
Total Sources	-	-	-	-	-	-	-	-	-
Net Available	-	-	-	-	-	-	-	-	-
419 -TIGER									
9001-Hollister Avenue Complete Streets Corridor Plan	183,862	24,291	27,847	-	-	-	-	-	236,000
Total Cost	183,862	24,291	27,847	-	-	-	-	-	236,000
Total Sources	-	-	27,847	-	-	-	-	-	27,847
Net Available	-	-	-	-	-	-	-	-	-
420 - FHWA - FEMA Reimb									
9053-Cathedral Oaks Crib Wall Interim Repair Project	-	-	343,308	-	-	-	-	-	343,308
Total Cost	-	-	343,308	-	-	-	-	-	343,308
Total Sources	-	-	343,308	-	-	-	-	-	343,308
Net Available	-	-	-	-	-	-	-	-	-
421 - FEMA HMGP Grant									
9067-Goleta Community Center Upgrade	-	-	70,970	-	-	-	-	-	70,970
Total Cost	-	-	70,970	-	-	-	-	-	70,970
Total Sources	-	-	70,970	-	-	-	-	-	70,970
Net Available	-	-	-	-	-	-	-	-	-
601 - Redevelopment Project Fund									
9001-Hollister Avenue Complete Streets Corridor Plan	360,610	-	-	-	-	-	-	-	360,610
9002-Ekhill Street & Fowler Road Extensions Project	654,318	-	-	-	-	-	-	-	654,318
9005-San Jose Creek Bike Path - Southern Extent	24,829	-	-	-	-	-	-	-	24,829
9009-San Jose Creek Improvements and Fish Passage	3,504,810	-	-	-	-	-	-	-	3,504,810
9012-Arnitos Avenue Bridge	41,312	-	-	-	-	-	-	-	41,312
9033-Hollister Avenue Bridge Replacement	9,502	-	-	-	-	-	-	-	9,502
9035-Hollisterkellogg Park (Jonny D. Wallis Neighborhood Park)	1,122,649	-	-	-	-	-	-	-	1,122,649
Total Cost	5,778,030	-	-	-	-	-	-	-	5,778,030
Total Sources	-	-	-	-	-	-	-	-	-
Net Available	-	-	-	-	-	-	-	-	-
605 - RDA Successor - Non Housing									
9009-San Jose Creek Improvements and Fish Passage	8,898	-	-	-	-	-	-	-	8,898
Total Cost	8,898	-	-	-	-	-	-	-	8,898
Total Sources	-	-	-	-	-	-	-	-	-
Net Available	-	-	-	-	-	-	-	-	-



Five Year Summary by Fund

Fund	Prior Year Actuals	FY 2018/13 Actuals	FY 2019/14 Carryover	FY 2019/20 Proposed	FY 2020/21 Proposed	FY 2021/22 Projected	FY 2022/23 Projected	FY 2023/24 Projected	Total Projected Cost	Cost to Complete
508 - IBank										
9101-City Hall Purchase & Improvements	-	-	12,000,000	-	-	-	-	-	12,000,000	12,000,000
Total Cost	-	-	12,000,000	-	-	-	-	-	12,000,000	12,000,000
Total Sources	-	-	12,000,000	-	-	-	-	-	12,000,000	12,000,000
Net Available	-	-	-	-	-	-	-	-	-	-
995 -TBID - Other Grants / Sources										
9062-Storm Road/Hollister Avenue Transit, Bike/Ped, and Med	-	-	-	60,000	-	-	-	-	60,000	60,000
TBD-10-Jonny D. Wallis Neighborhood Park Phase 2 - Splash	-	-	450,000	-	-	-	-	-	450,000	450,000
Total Cost	-	-	450,000	60,000	-	-	-	-	510,000	510,000
Total Sources	-	-	450,000	60,000	-	-	-	-	510,000	510,000
Net Available	-	-	-	-	-	-	-	-	-	-
999 - Unfunded										
9001-Hollister Avenue Complete Streets Corridor Plan	-	-	-	-	-	-	924,250	565,350	1,509,600	1,509,600
9005-San Jose Creek Bike Path - Southern Extent	-	-	-	-	-	2,968,320	-	-	2,968,320	2,968,320
9007-San Jose Creek Bike Path - Middle Extent	-	-	12,000	1,076,560	-	2,334,280	-	-	3,422,840	3,422,840
9009-San Jose Creek Improvements and Fish Passage	-	-	379,300	-	-	-	-	-	379,300	379,300
9012-Armitos Avenue Bridge	-	-	-	-	-	-	-	-	-	-
9025-Fire Station No. 10	-	-	-	1,108,491	-	3,166,685	-	-	4,275,176	4,275,176
9035-Hollister Class I Bike Path	-	-	-	799,250	-	5,517,300	-	-	6,692,436	6,692,436
9053-Cathedral Oaks Crb Walk Interim Repair Project	-	-	405,866	-	-	-	-	-	405,866	405,866
9061-Cathedral Oaks Class I Multi-Use Path	-	-	-	-	306,300	-	-	-	306,300	306,300
9064-Reclaimed Water Service to Evergreen Park	-	-	-	-	226,900	-	-	-	226,900	226,900
9065-Reclaimed Water Service to Bella Vista Park	-	-	-	201,986	-	-	-	-	201,986	201,986
9067-Goleta Community Center Upgrade	-	-	523,297	-	-	351,000	-	-	874,300	874,300
9069-Miscellaneous Facilities Improvements	-	-	-	392,650	-	-	1,938,585	-	2,981,550	2,981,550
9078-Rancho La Palera Improvements	-	-	-	2,981,650	-	-	-	-	2,981,650	2,981,650
9081-Covington Drainage System Improvements	-	-	-	-	-	1,616,950	2,056,400	-	3,683,350	3,683,350
9083-Traffic Signal Upgrades	-	-	-	114,775	-	-	-	-	114,775	114,775
9085-Goleta Storm Drain Master Plan	-	-	200,000	200,000	-	120,600	-	-	520,600	520,600
9086-Vision Zero Plan	-	-	145,300	145,300	-	138,350	-	-	283,650	283,650
9096-Orange Avenue Pranking Lot	-	-	294,135	-	-	-	-	-	294,135	294,135
9097-Fairview Corridor Study (Fowler Road to Calle Real)	-	-	361,250	-	-	-	-	555,550	361,250	361,250
9100-Hollister Avenue/Fairview Avenue Roundabout (Intersect 9101-City Hall Purchase & Improvements	-	-	-	-	-	-	-	-	-	-
TBD-01-Storm Road Corridor Study	-	-	-	-	-	-	-	-	-	-
TBD-02-Citywide School Zones Signage & Striping Evaluation	-	-	130,050	112,450	-	-	-	-	242,500	242,500
TBD-03-Citywide Evaluation of Existing Traffic Signals	-	-	127,200	115,300	-	-	-	-	242,500	242,500
TBD-04-Elwood Beach Drive Drainage Infrastructure Replacen	-	-	-	43,175	-	183,550	-	-	226,725	226,725
TBD-05-Phelps Ditch Flood Control Channel Trash Control Situ	-	-	-	37,250	-	629,800	-	-	667,050	667,050
TBD-06-Old Town South Fairview Avenue, High Flow Trash Ca	-	-	-	37,250	-	283,550	-	-	320,800	320,800
TBD-07-Winocheater II Park	-	-	-	-	-	-	-	-	-	-
TBD-08-Ward Drive Sidewalk Impl	-	-	-	-	-	159,140	228,865	-	388,005	388,005
Total Cost	-	-	1,692,508	7,876,707	16,032,725	5,158,101	228,865	1,140,900	34,100,941	34,100,941
Total Sources	-	-	-	-	-	-	-	-	-	-
Net Available	-	-	-	-	-	-	-	-	-	-
Grand Total Cost	65,745,552	4,931,700	49,372,684	7,347,696	25,601,846	51,395,232	17,457,969	1,140,900	222,996,839	152,319,547
Grand Total Sources	49,372,684	3,230,496	14,948,465	32,564,555	10,346,142	745,387	-	-	152,319,547	152,319,547
Net Available	14,365,556	10,848,156	194,775	(18,535,902)	(25,750,749)	(26,145,262)	-	-	-	-



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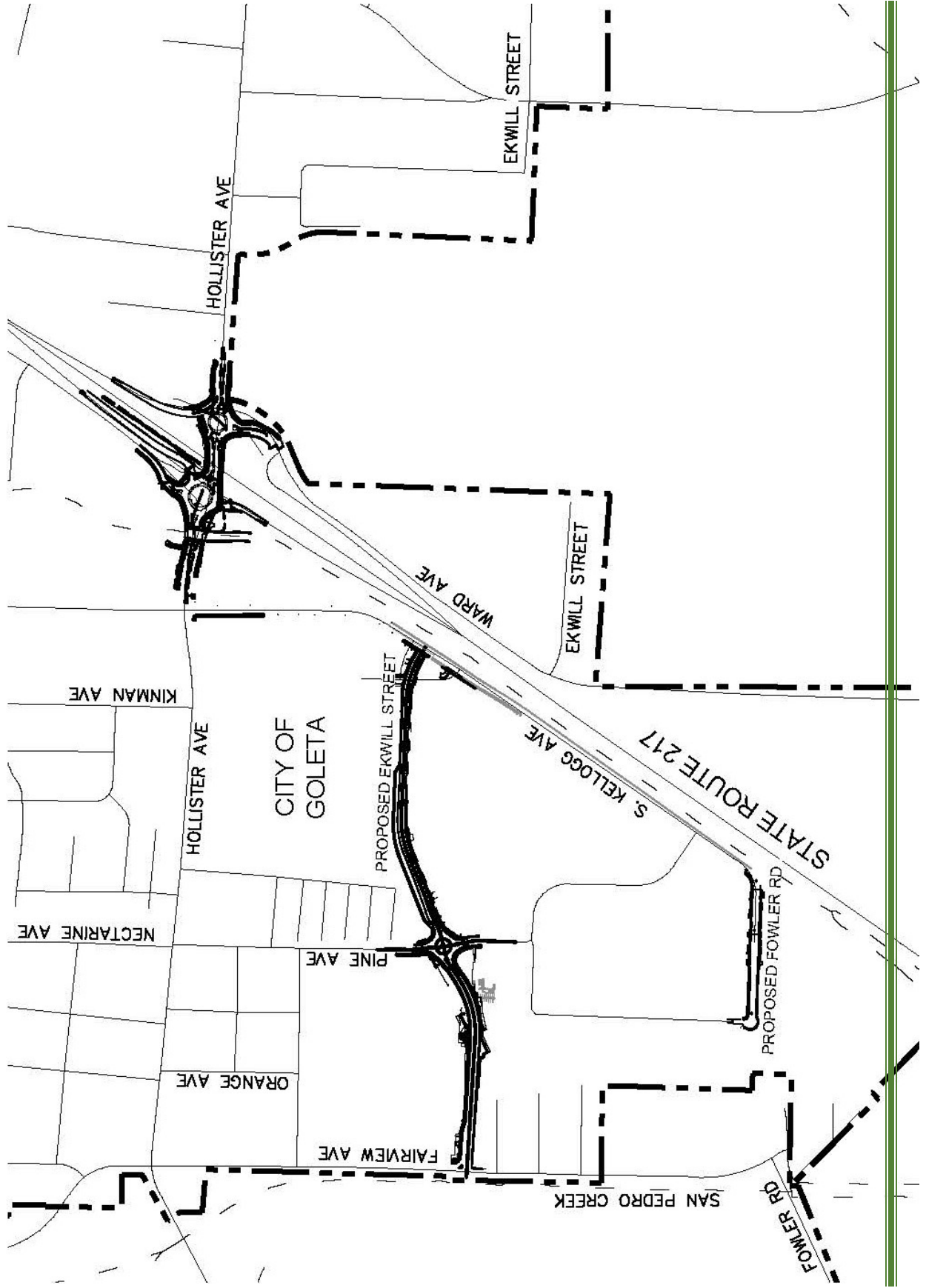
Public Works

Hollister Avenue Complete Streets Corridor Plan

9001

<p><i>Description:</i></p>	<p>The Hollister Avenue Complete Streets Corridor Plan provides a comprehensive strategy for creating safety and quality of life enhancements along the 0.8 mile stretch of Hollister Avenue extending from Fairview Avenue to State Route 217. The plan will focus on transforming the Hollister Avenue Corridor into a Complete Streets corridor providing improvements consisting of safe multi-modal connections, transportation infrastructure upgrades, improved pedestrian and ADA accessibility, dedicated bicycle lanes, and green infrastructure facilities to manage stormwater.</p>
<p><i>Benefit/Core Value:</i></p>	<p>To maintain and improve City-wide facilities, roads and traffic circulation, and return Old Town to the Vital Center of the City.</p>
<p><i>Purpose and Need:</i></p>	<p>Bicycle and pedestrian improvements are needed in Old town. Through the Corridor Plan, the community can rally around a common vision for completing physical improvements to the historic downtown that will communicate a sense of place, and encourage all modes of transportation. The Corridor Plan goals include expanding Old Town's transportation options by making streets within the corridor safer, more inviting and more convenient for all travel modes and users.</p>
<p><i>Project Status:</i></p>	<p>The City received funds under the Transportation Investment Generating Economic Recovery (TIGER) VI Discretionary Grants Program to develop a Complete Streets Corridor Plan in Goleta Old Town area. Engineering and traffic studies have been completed and three conceptual alternatives for the corridor have been presented in the Plan as well as to the public. The Plan was developed through an extensive public outreach process, collaborating with residents, businesses and property owners, employees of local businesses, advocacy groups, commuters, community members and adjacent governing agencies.</p>

	Prior Year Actuals	FY 2018/19 Estimated Actuals	FY 2018/19 Projected Carryovers	Proposed				TOTAL
				FY 2019/20	FY 2020/21	FY 2021/22	FY 2022/23	
Project Phases								
704	-	-	-	-	-	-	-	67,600
706	976,467	41,003	430,675	225,438	-	924,250	517,750	3,115,583
705	21,881	-	-	-	-	-	-	21,881
TOTAL BY PHASE	998,348	41,003	430,675	225,438	-	924,250	585,350	3,205,064
Sources of Funds								
102	20,166	-	-	-	-	-	-	20,166
205	47,337	10,105	41,558	-	-	-	-	99,000
220	60,623	6,607	170,770	75,438	-	-	-	313,438
230	-	-	190,500	150,000	-	-	-	340,500
305	250,000	-	-	-	-	-	-	250,000
307	16,929	-	-	-	-	-	-	16,929
402	30,000	-	-	-	-	-	-	30,000
403	28,821	-	-	-	-	-	-	28,821
419	183,862	24,291	27,847	-	-	-	-	236,000
601	360,610	-	-	-	-	-	-	360,610
999	-	-	-	-	-	924,250	585,350	1,509,600
TOTAL BY FUND	998,348	41,003	430,675	225,438	-	924,250	585,350	3,205,064



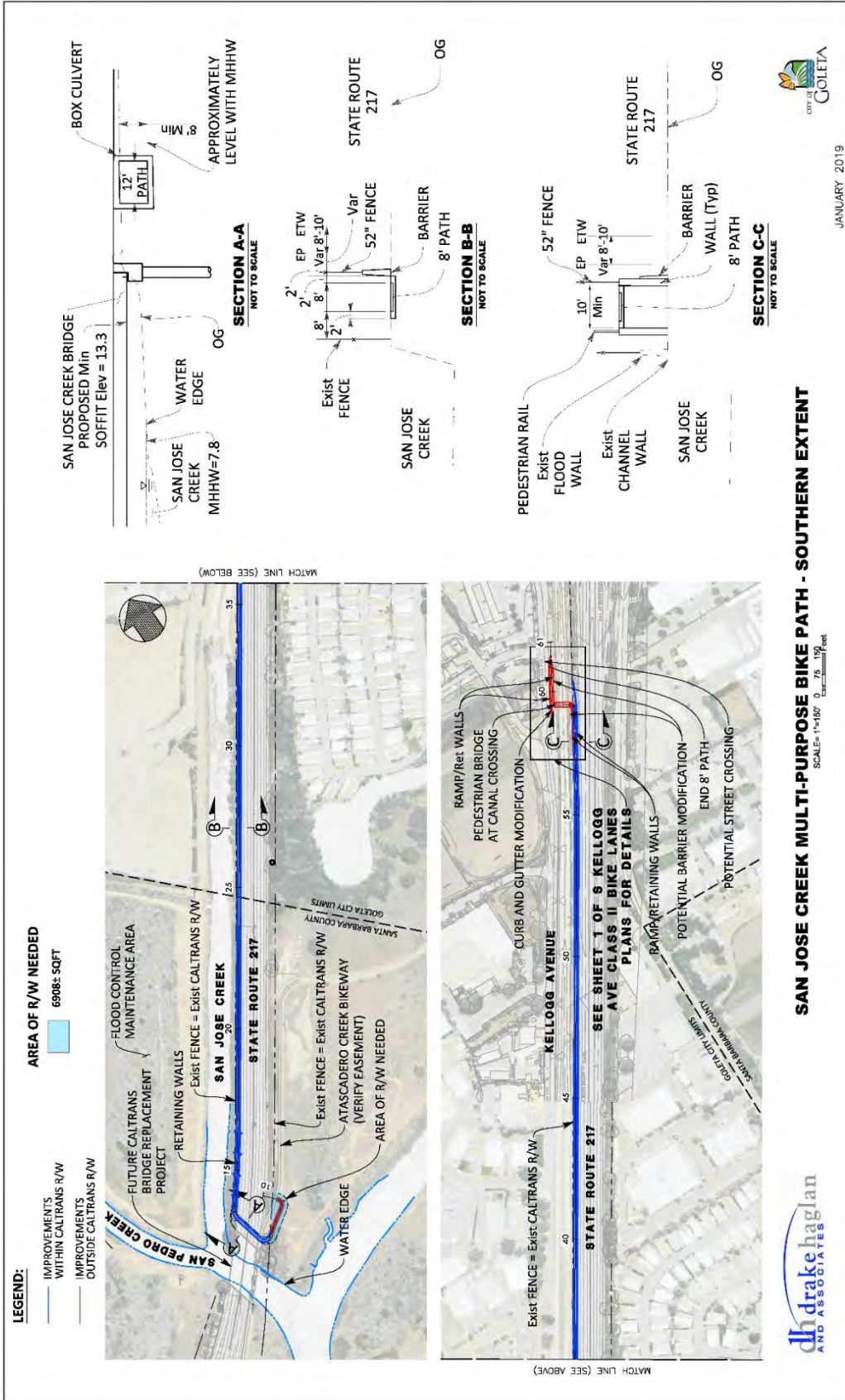
Description: This project will extend Ekwill Street across Goleta Old Town from Kellogg Avenue to Fairview Avenue. The new streets will be two lane roads, Class II Bike Lanes, and sidewalks/parkways. The project also includes three roundabouts; two at the Hollister Avenue/State Route 217 Interchange and one at Pine Avenue and Ekwill Street. The project will improve traffic flow on Hollister Avenue and provide new east/west corridors in Old Town. The work budgeted includes design, right of way acquisition and construction of the project.

Benefit/Core Value: Strengthen infrastructure; maintain and improve roads and traffic circulation and return Old Town to the Vital Center of the City.

Purpose and Need: The existing roadway system within Goleta Old Town has inadequate east-west circulation both north and south of Hollister Avenue and lacks direct access into the southern portions of Old Town and the Santa Barbara Airport. This project will relieve regional congestion, improve traffic circulation in Goleta Old Town, improve access within Goleta Old Town and to the Airport and provide enhanced bicycle and pedestrian access.

Project Status: The environmental phase of the project was completed in 2011. All permits for the project were successfully secured in 2018. The project is in the Right of Way Acquisition and Final Design Phase. Construction funding is programmed for FY20/21 and will take approximately two years to complete. The project is funded primarily by State Transportation Improvement Program (STIP) funds, Long Range Development Plan funds and City GTIP. In order to minimize construction impacts along Hollister Avenue, the project will be constructed with the City's Hollister Avenue Bridge Replacement project.

	Prior Year Actuals	FY 2018/19 Estimated Actuals	FY 2018/19 Projected Carryovers	Proposed				TOTAL
				FY 2019/20	FY 2020/21	FY 2021/22	FY 2022/23	
Project Phases								
704	2,212,855	-	710,000	320,000	-	-	-	3,242,855
706	6,008,031	186,573	804,771	-	-	-	-	6,999,375
705	209,359	-	6,105,800	-	2,394,200	8,500,000	-	17,209,359
TOTAL BY PHASE	8,430,244	186,573	7,620,571	320,000	2,394,200	8,500,000	-	27,451,588
Sources of Funds								
102	250,000	-	-	-	-	-	-	250,000
220	1,533,734	180,603	1,310,878	320,000	684,200	-	-	4,029,415
230	774,685	5,970	12,045	-	-	-	-	792,700
308	4,450,320	-	6,297,648	-	1,710,000	8,500,000	-	20,957,969
402	97,000	-	-	-	-	-	-	97,000
404	670,187	-	-	-	-	-	-	670,187
601	654,318	-	-	-	-	-	-	654,318
TOTAL BY FUND	8,430,244	186,573	7,620,571	320,000	2,394,200	8,500,000	-	27,451,588



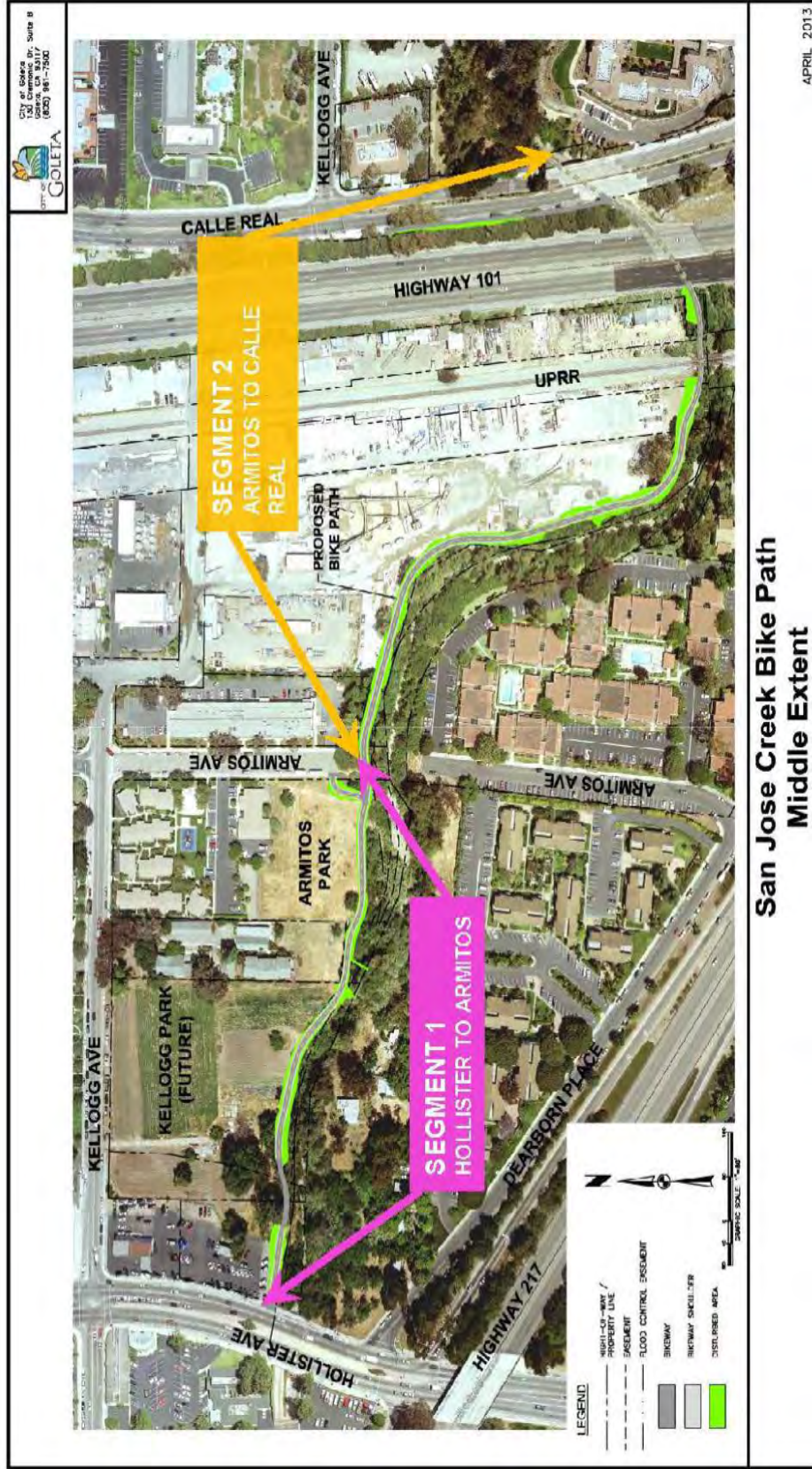
Public Works

San Jose Creek Bike Path - Southern Extent

9006

<p><i>Description:</i></p>	<p>The San Jose Creek Multipurpose Path Project as a whole extends approximately three miles alongside San Jose Creek from the California Coast Route path in the south to Cathedral Oaks Road and the Goleta Crosstown Bicycle Route in the north. The limits of the San Jose Creek Bike Path Southern Extent are from Hollister Avenue (northern limit) to the Atascadero Creek Class I/Multipurpose path (Obern Trail), connecting to the existing path just north of the SR 217 Bridge over San Jose Creek, which is the southern limit of the Project. The Project lies within both the City and Santa Barbara County. Project improvements include: either 8-foot-wide paved with 2 foot graded shoulders or 10-foot-wide paved path, bicycle and pedestrian bridge over San Jose Creek channel, tunnel undercrossing, retaining walls, concrete barriers, drainage features, crossing improvements, lighting, striping, and ADA accessibility.</p>
<p><i>Benefit/Core Value:</i></p>	<p>Strengthen infrastructure and maintain a safe community.</p>
<p><i>Purpose and Need:</i></p>	<p>The project will provide a direct and continuous separated bicycle/pedestrian path for commuting and recreational active transportation users from commercial and residential areas within the Goleta Old Town area to the Obern Trail (a segment of the California Coastal Trail), which provides direct access to Goleta Beach, UCSB, and other areas of Goleta Valley and the City of Santa Barbara. This important regional project provides connection to the City of Santa Barbara's new Los Positas and Modoc Roads Multipurpose Path project and the County's new Modoc Road Multimodal Path Gap Closure Project.</p>
<p><i>Project Status:</i></p>	<p>The City was recently awarded \$14 million in Active Transportation Program (ATP) grant funding for the design and construction of both the San Jose Creek Multipurpose Path Southern Extent and Middle Extent Projects. The Project is in Conceptual Design and Environmental Review phases of the Project Delivery Process. Public Works is working closely with Caltrans to coordinate the project with the Caltrans SR217 bridge over San Jose Creek Bridge Replacement Project.</p>

	Prior Year Actuals	FY 2018/19 Estimated Actuals	FY 2018/19 Projected Carryovers	Proposed			TOTAL	
				FY 2019/20	FY 2020/21	FY 2021/22		FY 2022/23
Project Phases								
704	-	-	-		461,000	-	-	461,000
706	268,412	62,559	1,515,530	150,000	1,057,975	-	-	3,054,476
705	6,327	-	-	-	-	9,570,300	-	9,576,627
TOTAL BY PHASE	274,739	62,559	1,515,530	150,000	1,518,975	9,570,300	-	13,092,103
Sources of Funds								
220	152,861	62,559	1,505,379	150,000	-	-	-	1,870,800
305	20,538	-	10,150	-	-	-	-	30,689
318	-	-	-	-	1,518,975	6,571,980	-	8,090,955
407	76,510	-	-	-	-	-	-	76,510
601	24,829	-	-	-	-	-	-	24,829
999	-	-	-	-	-	2,998,320	-	2,998,320
TOTAL BY FUND	274,739	62,559	1,515,530	150,000	1,518,975	9,570,300	-	13,092,103



<p><i>Description:</i></p>	<p>The San Jose Creek Multipurpose Path Project as a whole extends approximately three miles alongside San Jose Creek from the Obern Trail in the south to Cathedral Oaks Road in the north. The project provides an alternative means of transportation for commuters as well as a source of recreation. The Middle Extent Project will construct a Class I bike/Multipurpose path adjacent to San Jose Creek, from Calle Real to Hollister Avenue. The project includes right of way acquisition, and necessary improvements to cross underneath Highway 101 and Union Pacific Railroad. Project improvements include: a paved either 8-foot-wide paved with 2 foot graded shoulders or 10-foot-wide paved path, retaining walls, concrete barriers, drainage features, crossing improvements, lighting, striping, and ADA accessibility.</p>
<p><i>Benefit/Core Value:</i></p>	<p>Strengthen infrastructure and maintain a safe community.</p>
<p><i>Purpose and Need:</i></p>	<p>The half mile long Middle Extent Project will provide a direct and continuous separated bicycle/pedestrian path for commuting and recreational active transportation users between Calle Real and Old Town Goleta, removing the barriers of the Union Pacific Railroad (UPRR) tracks and the busy US101 freeway interchanges.</p>
<p><i>Project Status:</i></p>	<p>The City was recently awarded \$14 million in Active Transportation Program (ATP) grant funding for the design and construction of both the San Jose Creek Bike Path Southern Extent and Middle Extent projects. The Middle Extent Project has been broken into two segments; Segment 1 extends from Armitos Avenue to Hollister Avenue. The design is essentially complete for this segment of the path and the project is in the Construction phase. Segment 2 extends from Calle Real to Armitos Avenue and is currently in the Conceptual Design and Environmental Review phases.</p>

	Prior Year Actuals	FY 2018/19 Estimated Actuals	FY 2018/19 Projected Carryovers	Proposed					TOTAL	
				FY 2019/20	FY 2020/21	FY 2021/22	FY 2022/23	FY 2023/24		
Project Phases										
704	-	-	-	172,000	408,000	-	-	-	-	580,000
706	678,376	63,386	1,284,485	325,000	742,025	-	-	-	-	3,093,272
705	-	-	-	-	1,244,880	7,093,300	-	-	-	8,338,180
TOTAL BY PHASE	678,376	63,386	1,284,485	497,000	2,394,905	7,093,300	-	-	-	12,011,452
Sources of Funds										
206	-	-	-	13,000	168,320	-	-	-	-	181,320
220	32,294	34,742	757,964	472,000	-	-	-	-	-	1,297,000
305	290,154	28,643	526,521	-	-	-	-	-	-	845,319
318	-	-	-	-	1,150,025	4,759,020	-	-	-	5,909,045
402	355,928	-	-	-	-	-	-	-	-	355,928
999	-	-	-	12,000	1,076,560	2,334,280	-	-	-	3,422,840
TOTAL BY FUND	678,376	63,386	1,284,485	497,000	2,394,905	7,093,300	-	-	-	12,011,452



<i>Description:</i>	Replacement of the temporary repair section of San Jose Creek Channel with permanent channel revetment and fish-passage design. The temporary repairs to a 100-foot storm damaged stretch of San Jose Creek Channel were made in 2017.
<i>Benefit/Core Value:</i>	Strengthen infrastructure and maintain a safe community.
<i>Purpose and Need:</i>	Construction of the first phase of the San Jose Creek Channel Capacity and Fish Passage Improvements project was completed in 2014. During storms in 2017, the upstream end of the channel revetment incurred severe damage prompting the City to implement an emergency repair. This repair was temporary in nature and the permanent fix must be implemented to bring the channel fish-passage function back to the intended design.
<i>Project Status:</i>	Design will begin in April 2019 with construction scheduled to commence in late summer 2019.

		Prior Year Actuals	FY 2018/19 Estimated Actuals	FY 2018/19 Projected Carryovers	Proposed			TOTAL		
					FY 2019/20	FY 2020/21	FY 2021/22	FY 2022/23	FY 2023/24	
Project Phases										
702	Machinery & Equipment	2,354	-	-	-	-	-	-	-	2,354
704	Land Acquisition/ROW	550,302	-	-	-	-	-	-	-	550,302
706	Preliminary Eng/Environ	5,941,502	-	-	128,100	-	-	-	-	6,069,602
705	Construction/CM	25,037,648	-	-	281,200	-	-	-	-	25,318,848
TOTAL BY PHASE		31,531,806	-	-	409,300	-	-	-	-	31,941,106
Sources of Funds										
101	General	5,503,226	-	-	30,000	-	-	-	-	5,533,226
102	General Fund Reserves	14,872,010	-	-	-	-	-	-	-	14,872,010
301	State Park Grant	-	-	-	-	-	-	-	-	-
311	Misc Grant	5,100,000	-	-	-	-	-	-	-	5,100,000
313	IRWMP Grant	1,180,000	-	-	-	-	-	-	-	1,180,000
402	Community Development Block Grant	612,863	-	-	-	-	-	-	-	612,863
415	Fishery Restoration Grant	750,000	-	-	-	-	-	-	-	750,000
601	Redevelopment Project Fund	3,504,810	-	-	-	-	-	-	-	3,504,810
605	RDA Successor - Non Housing	8,898	-	-	-	-	-	-	-	8,898
999	Unfunded	-	-	-	379,300	-	-	-	-	379,300
TOTAL BY FUND		31,531,806	-	-	409,300	-	-	-	-	31,941,106

Neighborhood Services Fire Station No. 10

9025



Neighborhood Services Fire Station No. 10

9025

<i>Description:</i>	Development of a fire station, approximately 11,600 square feet in size, on a 1.25-acre site identified as 7952 Hollister Avenue to include three apparatus bays and ancillary facilities. The fire station will be operated by the County of Santa Barbara Fire Protection District upon completion.
<i>Benefit/Core Value:</i>	This project furthers the Strategic Plan Strategy to maintain a safe community. This project will enhance and improve fire service in western Goleta.
<i>Purpose and Need:</i>	Currently fire service in western Goleta is deficient and does not meet industry standards for response time and firefighter to population ratio. Development of the project will bring fire service in western Goleta into conformance with industry recommended standards for adequate fire protection.
<i>Project Status:</i>	An MOU and Easement Operating Agreement have been completed approved by both the City Council and County of Santa Barbara Board of Supervisors. The City Council has also awarded the design contract and the design process is underway. The Environmental Impact Report work effort was completed in 2018. The project was submitted to the California Coastal Commission in December of 2018.

		Proposed								
		Prior Year Actuals	FY 2018/19 Estimated Actuals	FY 2018/19 Projected Carryovers	FY 2019/20	FY 2020/21	FY 2021/22	FY 2022/23	FY 2023/24	TOTAL
Project Phases										
704	Land Acquisition/ROW	1,251,675	-	-	-	-	-	-	-	1,251,675
706	Preliminary Eng/Environ	534,983	92,230	1,240,492	-	-	-	-	-	1,867,705
705	Construction/CM	-	-	1,863,388	-	3,450,000	3,166,685	-	-	8,480,073
	TOTAL BY PHASE	1,786,658	92,230	3,103,880	-	3,450,000	3,166,685	-	-	11,599,452
Sources of Funds										
101	General	1,251,675	-	-	-	-	-	-	-	1,251,675
222	Public Administration Development Fees	92,637	-	-	-	808,718	-	-	-	901,355
229	Fire Development Fees	35,242	10,014	1,852,199	-	1,532,791	-	-	-	3,430,246
231	Developer Agreement	-	-	270,000	-	-	-	-	-	270,000
232	County Fire DIF	407,103	82,216	981,681	-	-	-	-	-	1,471,000
999	Unfunded	-	-	-	-	1,108,491	3,166,685	-	-	4,275,176
	TOTAL BY FUND	1,786,658	92,230	3,103,880	-	3,450,000	3,166,685	-	-	11,599,452



Public Works

Goleta US 101 Overcrossing

9027

<p><i>Description:</i></p>	<p>The project will add a new overcrossing over the UPRR and the US 101 on the western end of Hollister Avenue near Entrance Road. The current work effort is preliminary engineering and the environmental document. Moving these phases forward will make the project more competitive for future grant sources to be able to secure additional funding for the final design, right-of-way, and construction phases.</p>
<p><i>Benefit/Core Value:</i></p>	<p>Strengthen City-wide infrastructure including roads and traffic circulation.</p>
<p><i>Purpose and Need:</i></p>	<p>The purpose of the project is to provide an additional freeway and railroad crossing that will reduce traffic congestion at the existing Storke Road/HWY 101 interchange and along Storke Road between the ramps to US 101 and the Hollister Avenue/Storke Road intersection; improve vehicular, bicycle and pedestrian access for residents on both sides of the freeway; and reduce emergency response times across HWY 101. Total project costs estimated to exceed \$50 million.</p>
<p><i>Project Status:</i></p>	<p>The project is in the preliminary engineering and environmental phase. The team is currently re-evaluating the feasibility and location for a bicycle and pedestrian only bridge. The construction phase timeframe and full funding availability is unknown due to the Measure A (completion and funding needs of the US 101 HOV project) and future STIP funding.</p>

		Proposed					TOTAL		
		Prior Year Actuals	FY 2018/19 Estimated Actuals	FY 2018/19 Projected Carryovers	FY 2019/20	FY 2020/21	FY 2021/22	FY 2022/23	FY 2023/24
Project Phases									
704	Land Acquisition/ROW	-	-	-	-	-	-	-	-
706	Preliminary Eng/Environ	1,180,250	86,247	1,828,116	-	2,161,000	-	-	-
705	Construction/CM	-	-	-	-	-	-	-	-
TOTAL BY PHASE		1,180,250	86,247	1,828,116	-	2,161,000	-	-	5,255,613
Sources of Funds									
220	Transportation Facilities DJF	1,180,250	86,247	1,828,116	-	1,161,000	-	-	4,255,613
230	Long Range Development Plan	-	-	-	-	1,000,000	-	-	1,000,000
TOTAL BY FUND		1,180,250	86,247	1,828,116	-	2,161,000	-	-	5,255,613



Public Works

Cathedral Oaks Interchange Landscaping

9029

<p><i>Description:</i></p>	<p>This project will install additional landscaping at the new Cathedral Oaks Interchange and the northern side of the new Cathedral Oaks/Hollister Avenue Intersection. Also included is the replacement of dead or degraded landscaping along Calle Real from Cathedral Oaks to approximately Winchester Canyon Road and additional landscaping at the northeast corner of the intersection of Cathedral Oaks and Calle Real. The project area will be irrigated with reclaimed water.</p>
<p><i>Benefit/Core Value:</i></p>	<p>To maintain and improve City-wide facilities, roads and traffic circulation.</p>
<p><i>Purpose and Need:</i></p>	<p>The new interchange is the northern gateway into Goleta and as such, its appearance is critical. The City has secured funding to install new landscaping to improve the overall appearance of the interchange. The project will plant larger plants and trees and install them more densely than the minimum requirements for this type of construction. It will also replace screening plants between Calle Real and 101 and landscape the new intersections of Cathedral Oaks /Calle Real and Cathedral Oaks/Hollister.</p>
<p><i>Project Status:</i></p>	<p>The project is currently in construction with construction completion anticipated for Summer of 2019.</p>

		Proposed							
		FY 2018/19 Estimated Actuals	FY 2018/19 Projected Carryovers	FY 2019/20	FY 2020/21	FY 2021/22	FY 2022/23	FY 2023/24	TOTAL
Project Phases									
704	Land Acquisition/ROW	-	-	-	-	-	-	-	-
706	Preliminary Eng/Environ	70,732	34,802	-	-	-	-	-	108,130
705	Construction/CM	270,749	134,251	-	-	-	-	-	405,000
TOTAL BY PHASE		341,481	2,595	-	-	-	-	-	513,130
Sources of Funds									
205	Measure A	50,113	2,377	-	-	-	-	-	67,662
220	GTIP	10,765	218	-	-	-	-	-	79,138
305	RSTP - State Grant	41,330	-	-	-	-	-	-	41,330
308	STIP - State Grant	239,273	-	-	-	-	-	-	325,000
TOTAL BY FUND		341,481	2,595	-	-	-	-	-	513,130



Public Works

Old Town Sidewalk Improvement Project

9031

<p><i>Description:</i></p>	<p>This project will construct a network of sidewalks in the residential areas of Old Town Goleta. The project will assess sidewalk deficiencies, create a prioritization plan, and install sidewalk improvements north of Hollister Avenue from South Fairview Avenue to Kinman Avenue as well as Pine Avenue south of Hollister Avenue.</p>
<p><i>Benefit/Core Value:</i></p>	<p>To maintain and improve City-wide facilities, roads and traffic circulation. Return Old Town to the Vital Center of the City.</p>
<p><i>Purpose and Need:</i></p>	<p>The purpose of the project is to improve pedestrian access within Old Town Goleta. Residents have limited access to sidewalks and often walk in the streets with strollers and children. These links will connect residents to and from Hollister Avenue, to the local bus stop on Nectarine Avenue, or to the commercial and light industrial areas points south of Hollister Avenue.</p>
<p><i>Project Status:</i></p>	<p>The project is in the final design and right-of-way phase. Public outreach is ongoing for the project.</p>

		Proposed				TOTAL	
		FY 2018/19 Projected Carryovers	FY 2019/20	FY 2020/21	FY 2021/22	FY 2022/23	FY 2023/24
Project Phases							
704	Land Acquisition/ROW	-	212,845	-	-	-	351,845
706	Preliminary Eng/Environ	474,193	-	-	-	-	1,043,062
705	Construction/CM	8,341	412,817	-	-	-	2,213,158
TOTAL BY PHASE		482,533	625,662	-	-	-	3,608,064
Sources of Funds							
205	Measure A	147,439	32,404	-	-	-	855,000
220	Transportation Facilities DJF	-	325,662	-	-	-	375,106
318	ATP - State	215,311	129,618	-	-	-	2,224,000
402	Community Development Block Grant	119,783	11,311	-	-	-	153,958
TOTAL BY FUND		482,533	625,662	-	-	-	3,608,064



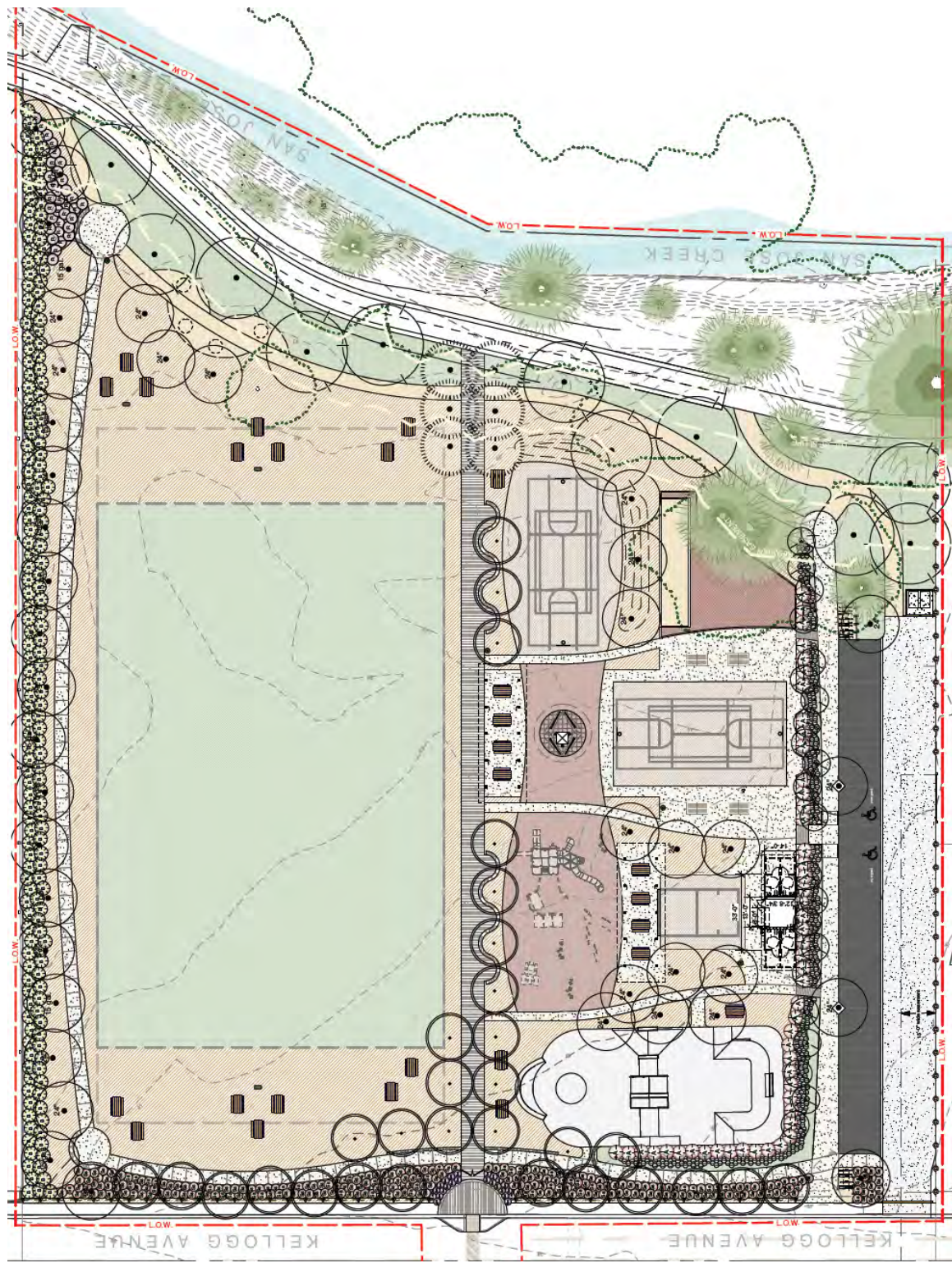
Public Works

Hollister Avenue Bridge Replacement (SJC Phase II)

9033

<p><i>Description:</i></p>	<p>This is the second phase of the San Jose Creek Capacity Improvement project. The project includes the replacement of the Hollister Avenue Bridge over San Jose Creek and completes the San Jose Creek Channel capacity and fish-passage improvements. The new bridge will have a 100 year storm flow capacity.</p>
<p><i>Benefit/Core Value:</i></p>	<p>Strengthen infrastructure and return Old Town to the vital center of the City</p>
<p><i>Purpose and Need:</i></p>	<p>The existing bridge was constructed using reactive aggregate and is deteriorating rapidly. The existing bridge does not conform to current design standards and retrofiting is not feasible. The bridge is also "Functionally Obsolete" due to stormwater capacity, which made it eligible for federal funding.</p>
<p><i>Project Status:</i></p>	<p>The project has completed environmental review and is in the Final Design, Permitting and Right-of-Way Acquisition Phase. Construction is scheduled to begin in FY20/21 and will take approximately 24 months to construct. In order to minimize construction impacts along Hollister Avenue, the project will be constructed with the City's Ekwill Street and Fowler Road Extensions project.</p>

		Proposed					TOTAL	
		FY 2018/19 Projected Carryovers	FY 2019/20	FY 2020/21	FY 2021/22	FY 2022/23	FY 2023/24	
Project Phases								
704	Land Acquisition/ROW	982,843	1,044,157	-	-	-	-	2,027,000
706	Preliminary Eng/Environ	1,851,699	-	-	-	-	-	3,751,398
705	Construction/CM	3,646,500	-	2,903,500	6,550,000	-	-	13,100,000
TOTAL BY PHASE		6,481,041	1,044,157	2,903,500	6,550,000	-	-	18,878,398
Sources of Funds								
102	General Fund Reserves	-	-	-	-	-	-	344
205	Measure A	78,268	6,771	-	-	-	-	140,000
220	Transportation Facilities D/F	784,652	1,044,157	333,031	751,285	-	-	3,068,187
401	HBF Federal Grant	5,618,121	-	2,570,469	5,798,715	-	-	15,660,366
601	Redevelopment Project Fund	-	-	-	-	-	-	9,502
TOTAL BY FUND		6,481,041	1,044,157	2,903,500	6,550,000	-	-	18,878,398



Neighborhood Services

Jonny D. Wallis Park (aka Hollister/Kellogg Park)

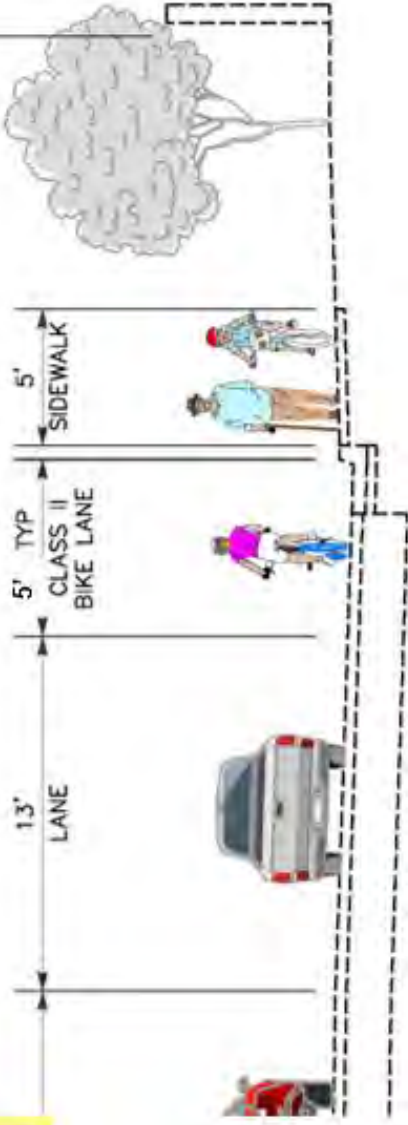
9035

<p><i>Description:</i></p>	<p>The project consists of development of a new 4-acre neighborhood park, to include recreational amenities such as a multi-purpose turf field, skateboard plaza, picnic areas, restrooms, playground, walking paths, basketball courts, handball court, bocce ball court, a splash pad and landscaping.</p>
<p><i>Benefit/Core Value:</i></p>	<p>This park will serve a predominantly low- to moderate-income area and provide essential recreational amenities to a critically underserved area thereby supporting the Strategic Plan strategy to enhance the quality of life in Goleta.</p>
<p><i>Purpose and Need:</i></p>	<p>The area of Goleta Old Town where the new park would be located is a critically underserved community in terms of available parks, open space and recreational amenities.</p>
<p><i>Project Status:</i></p>	<p>In May of 2018, contracts for Construction and Construction Management were awarded and construction on phase one began on May 21, 2018. Construction is expected to continue through February of 2019, with the park open to the public by March of 2019. Phase two of this project will include the addition of a splash pad, the mechanical support building and the expansion of the athletic turf once water restrictions are lifted or reduced.</p>

		Proposed				TOTAL		
		FY 2018/19 Estimated Actuals	FY 2018/19 Projected Carryovers	FY 2019/20	FY 2020/21	FY 2021/22	FY 2022/23	FY 2023/24
Project Phases								
704	Land Acquisition/ROW	3,414,616	-	119,521				3,534,137
706	Preliminary Eng/Environ	575,349	388,566	293,104				1,257,019
705	Construction/CM	773,711	2,684,226	709,237	400,000			4,567,173
TOTAL BY PHASE		4,763,676	3,072,792	1,121,862	400,000	-	-	9,358,329
Sources of Funds								
221	Parks & Recreation DIF	3,094,703	2,709,116	1,121,862	400,000			7,325,680
301	State Park Grant	546,324	363,676	-				910,000
601	Redevelopment Project Fund	1,122,649	-	-				1,122,649
TOTAL BY FUND		4,763,676	3,072,792	1,121,862	400,000	-	-	9,358,329

Hollister Class I Bike Path Project – Typical Section

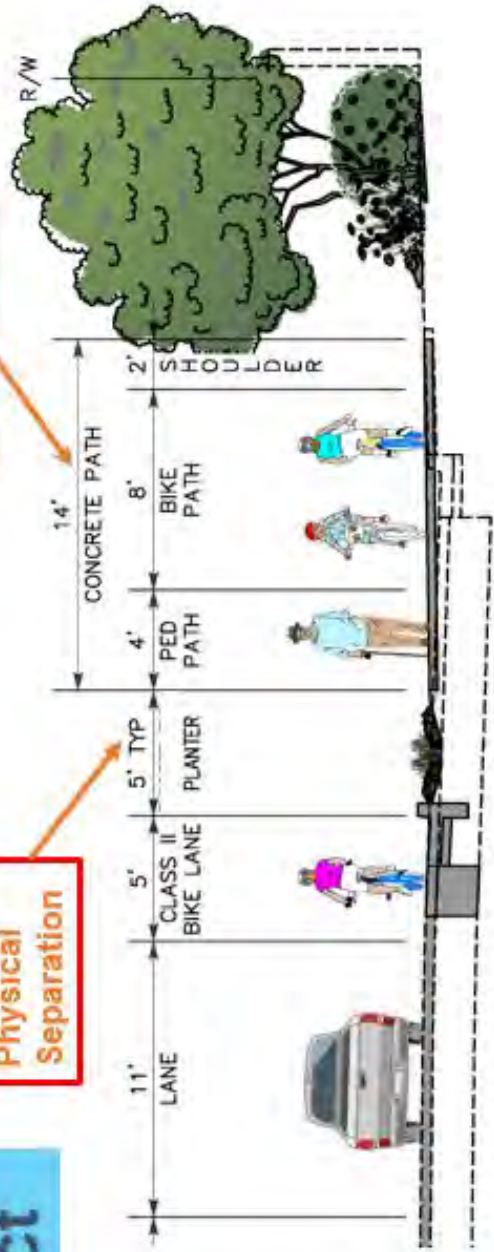
Existing



Project

Physical Separation

14' Wide Path



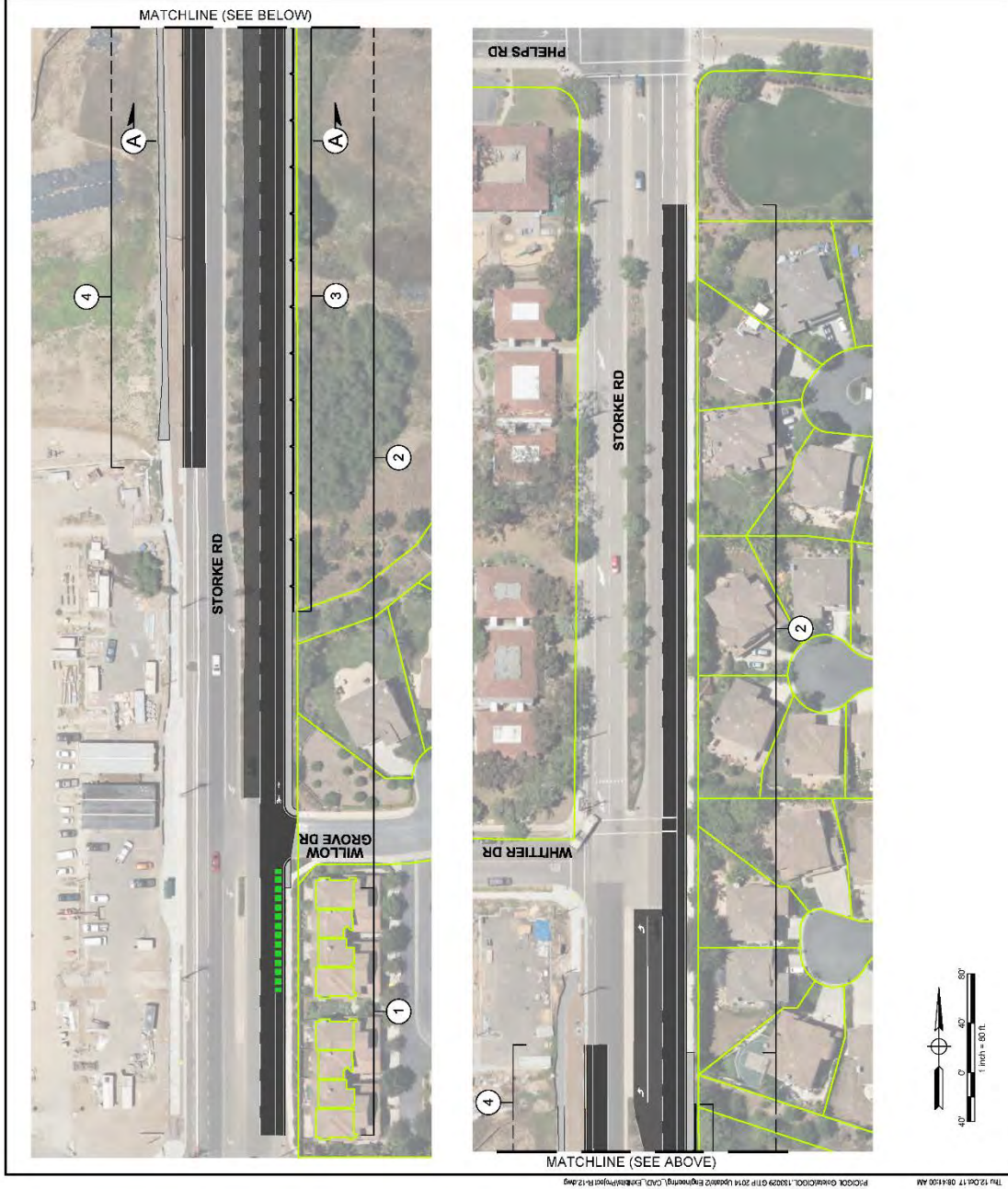
Public Works

Hollister Class I Bike Path

9039

<p><i>Description:</i></p>	<p>The project will construct approximately 5800 linear feet of 14-foot-wide Class I Bike/Multi-Use Path along the south side of Hollister Avenue from Pacific Oaks Road to Ellwood Elementary school. The project is being constructed within existing City of Goleta right of way. The project includes rehabilitation and re-stripping of Hollister Avenue, median reconstruction, utility relocation landscaping and signal modifications at Pacific Oaks Road and Entrance Road.</p>
<p><i>Benefit/Core Value:</i></p>	<p>To maintain and improve City-wide facilities, roads and traffic circulation.</p>
<p><i>Purpose and Need:</i></p>	<p>South of Hollister Avenue from Pacific Oaks Road west to Ellwood Elementary is a dense residential area. There are many school children living there who would love to be able to enjoy the benefits of bicycling to school but cannot because the existing wide avenue with only Class II bike lanes is not suited for younger children. Ellwood is a "walk to school" institution, there is no school bus for those living in the areas south of Hollister bounded by Pacific Oaks and the school, and only 25% of kids are currently driven to school.</p>
<p><i>Project Status:</i></p>	<p>The project is in construction with construction completion in Spring / Summer of 2019.</p>

	Prior Year Actuals	FY 2018/19 Estimated Actuals	FY 2018/19 Projected Carryovers	Proposed				TOTAL
				FY 2019/20	FY 2020/21	FY 2021/22	FY 2022/23	
Project Phases								
704	-	-	-	-	-	-	-	-
706	781,815	1,617	12,760	-	-	-	-	796,192
705	3,642,088	-	69,189	-	-	-	-	3,711,277
TOTAL BY PHASE	4,423,903	1,617	81,949	-	-	-	-	4,507,469
Sources of Funds								
101	25,580	-	69,189	-	-	-	-	94,769
202	96,231	-	-	-	-	-	-	96,231
205	1,090,495	1,321	7,107	-	-	-	-	1,098,923
206	107,000	-	-	-	-	-	-	107,000
220	401,051	296	5,653	-	-	-	-	407,000
230	1,059,546	-	-	-	-	-	-	1,059,546
318	1,644,000	-	-	-	-	-	-	1,644,000
999	-	-	-	-	-	-	-	-
TOTAL BY FUND	4,423,903	1,617	81,949	-	-	-	-	4,507,469



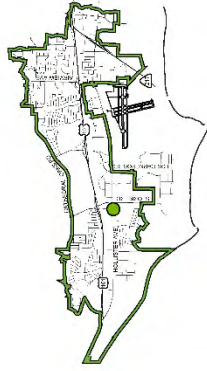
<p><i>Description:</i></p>	<p>Project limits are from Phelps Road to Sierra Madre Court (City Limits). The existing configuration of Storke Road along the Proposed Project alignment includes one northbound vehicle lane, bike lane, and a landscaped parkway and sidewalk along its eastern side. Along its western side there is a landscaped center median and two vehicle southbound lanes, including a vehicle transition lane merge between Phelps Road and Whittier Drive, a bike lane and sidewalk. The remainder of the alignment along its west side includes one southbound vehicle lane, a bike lane and a sidewalk. The proposed design includes two vehicle travel lanes in each direction, as well as sidewalks and Class II bike lanes in both directions. The medians and parkways will be preserved as much as possible. Feasibility studies are underway to analyze inclusion of a separated Class I/Multipurpose path through the project limits and replacement of the existing pipe culverts with a natural bottom box culvert beneath Storke Road.</p>
<p><i>Benefit/Core Value:</i></p>	<p>Strengthen infrastructure and maintain a safe community.</p>
<p><i>Purpose and Need:</i></p>	<p>Improve existing and anticipated traffic circulation along Storke Road from the UCSB campus to US Highway 101 and the City. Storke Road north and south of this segment to be widened have two travel lanes in each direction, leaving this segment acting as a bottleneck. Improve bicycle and pedestrian access.</p>
<p><i>Project Status:</i></p>	<p>The project is in the Conceptual Design and Environmental Review phases of the Project Delivery Process.</p>

		Proposed					TOTAL	
		FY 2018/19	FY 2019/20	FY 2020/21	FY 2021/22	FY 2022/23	FY 2023/24	
		Prior Year Actuals	FY 2018/19 Estimated Actuals	FY 2018/19 Projected Carryovers	Project Phases			
704	Land Acquisition/ROW	-	-	-	29,500	-	-	29,500
706	Preliminary Eng/Environ	266,117	1,849	384,031	377,500	-	-	1,029,498
705	Construction/CM	-	-	-	-	3,092,300	-	3,092,300
TOTAL BY PHASE		266,117	1,849	384,031	407,000	3,092,300	-	4,151,298
Sources of Funds								
220	Transportation Facilities DIF	44,509	822	(822)	-	-	-	44,509
230	Long Range Development Plan	221,609	1,027	384,853	407,000	2,845,080	-	3,859,569
231	Developer Agreement	-	-	-	-	247,220	-	247,220
TOTAL BY FUND		266,117	1,849	384,031	407,000	3,092,300	-	4,151,298



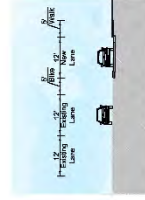
GOLETA TRANSPORTATION
IMPROVEMENTS PROGRAM

Project I-07: Hollister Widening - West
of Storke Road



NOTES

- 1 Widen Hollister Avenue to accommodate a free right turn lane from southbound Storke Road onto westbound Hollister Avenue. See cross section A-A.



Cross Section A-A



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CONSTRUCTION MANAGEMENT

201 N. Calle Cesar Chavez
Suite 300
Santa Barbara, CA 93103
Phone: 805-692-6921
www.mnsengineers.com

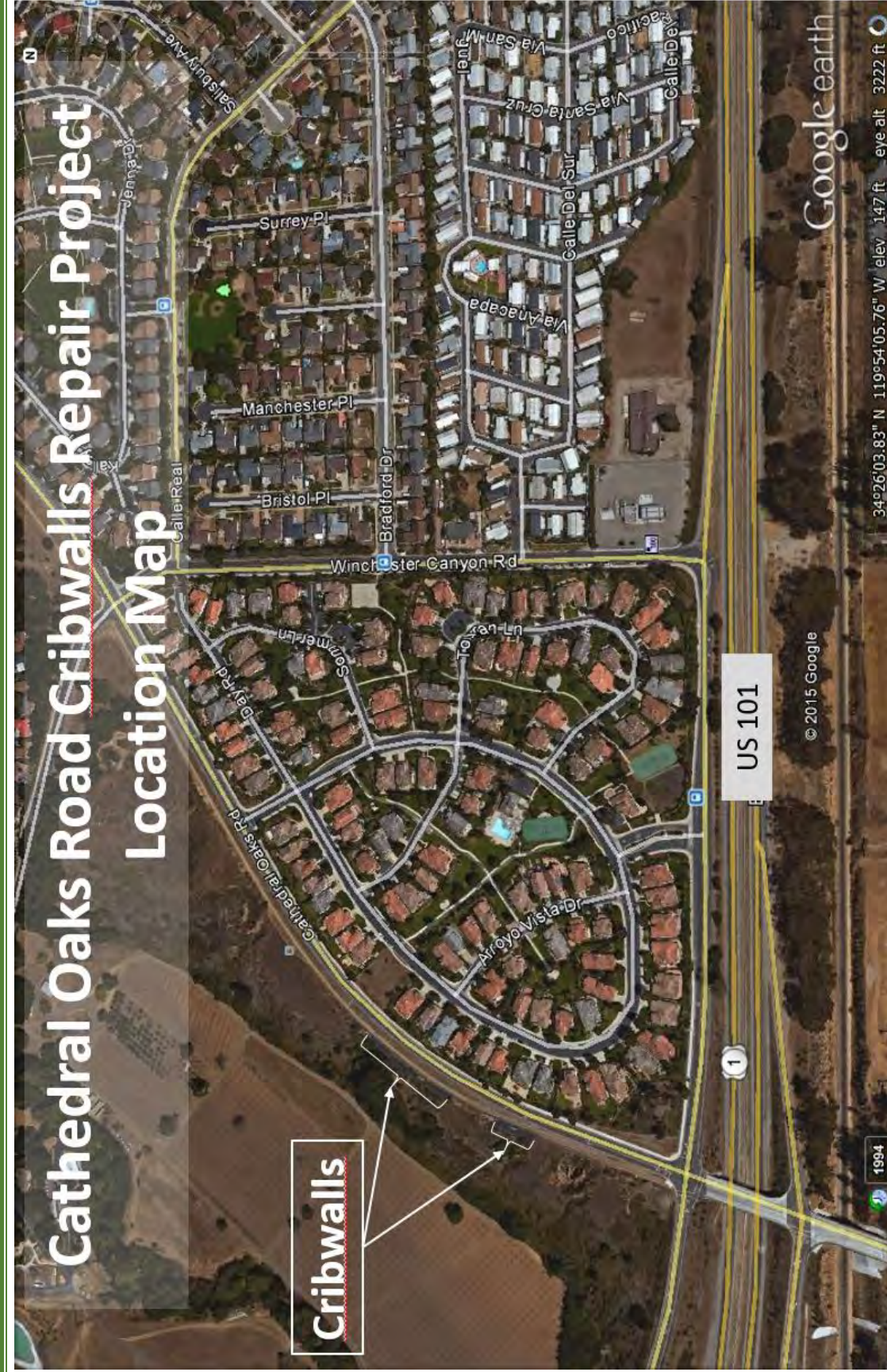
Public Works

Hollister Widening, West of Storke Road

9044

	<p><i>Description:</i></p> <p>Project limits are on Hollister Avenue from Storke Road intersection to 280 feet west of S. Glen Annie Road. The existing configuration of Hollister Avenue along the Proposed Project alignment includes two westbound vehicle lanes, bike lane, and an 8 foot sidewalk along its northern side. The project does not affect the south side (eastbound) of Hollister Ave.</p> <p>The proposed design includes maintaining the two vehicle travel lanes, as well as sidewalk and bike lane in the westbound direction with the addition of a third westbound lane. This lane would allow southbound Storke Road vehicles transitioning to the westbound direction of Hollister Ave to have a dedicated lane and relocate the merge lane farther west past S. Glen Annie Road. The Hollister Village improvements include the additional westbound lane which this project will connect to on the west side of S. Glen Annie. This project also includes the relocation of the large tubular steel pole on the northwest corner of S. Glen Annie to not be in conflict with the proposed improvements.</p>
<p><i>Benefit/Core Value:</i></p>	<p>Strengthen infrastructure and maintain a safe community.</p>
<p><i>Purpose and Need:</i></p>	<p>Improve existing and anticipated traffic circulation along Hollister Avenue from Storke Road including US Highway 101 and the City and support and implement the City's Transportation Element.</p>
<p><i>Project Status:</i></p>	<p>The project is in the Conceptual Design phase of the Project Delivery Process.</p>

		Proposed					TOTAL			
		Prior Year Actuals	FY 2018/19 Estimated Actuals	FY 2018/19 Projected Carryovers	FY 2019/20	FY 2020/21	FY 2021/22	FY 2022/23	FY 2023/24	
Project Phases										
704	Land Acquisition/ROW	-	-	-	-	632,600	-	-	-	632,600
706	Preliminary Eng/Environ	114,827	1,027	941,543	-	-	-	-	-	1,057,397
705	Construction/CM	-	-	-	-	-	1,395,050	-	-	1,395,050
TOTAL BY PHASE		114,827	1,027	941,543	-	632,600	1,395,050	-	-	3,085,047
Sources of Funds										
205	Measure A	86,316	-	13,684	-	-	-	-	-	100,000
220	Transportation Facilities D/F	14,071	1,027	392,905	-	-	-	-	-	408,003
230	Long Range Development Plan	14,440	-	534,954	-	632,600	1,395,050	-	-	2,577,044
TOTAL BY FUND		114,827	1,027	941,543	-	632,600	1,395,050	-	-	3,085,047



Public Works

Cathedral Oaks Crib Wall Interim Repair Project

9053

<p><i>Description:</i></p>	<p>Perform a comprehensive and systematic full-scale geotechnical investigation of the two crib walls along the northern side of Cathedral Oaks Road to determine the potential failure mechanisms related to the crib wall design and construction. Work will include drilling approximately 23 geotechnical borings ranging between 25 feet to 80 feet below ground surface (equal to twice the height of the retaining wall), perform geophysical crosshole logging and ground penetrating radar (GPR) that was not performed during previous investigations, collect and analyze soil sample in the laboratory, and develop and provide recommended structural repair options and cost estimates.</p>
<p><i>Benefit/Core Value:</i></p>	<p>Strengthen City-wide infrastructure including roads and traffic circulation.</p>
<p><i>Purpose and Need:</i></p>	<p>There has been structural damages to the cribwall structure and backfill due to the 2017 (January) winter storms. High intensity rainfall caused runoff to infiltrate backfill and caused extensive damage to wall backfill, including material loss and scouring of wall structure embedment. Unknown limits of damage to backfill, and potential for wall failure to affect Cathedral Oaks Road and bike path resulting in the decision to close both facilities. The roadway has subsequently been reopened. The bike path remains closed.</p>
<p><i>Project Status:</i></p>	<p>The project is in the conceptual design phase.</p>

		Project Phases					Proposed			
		Prior Year Actuals	FY 2018/19 Estimated Actuals	FY 2018/19 Projected Carryovers	FY 2019/20	FY 2020/21	FY 2021/22	FY 2022/23	FY 2023/24	TOTAL
		Project Phases								
704	Land Acquisition/ROW	-	-	-	-	769,250	-	-	-	769,250
706	Preliminary Eng/Environ	149,634	510	565,364	405,886	-	-	-	-	1,121,394
705	Construction/CM	-	-	-	-	-	5,517,300	-	-	5,517,300
TOTAL BY PHASE		149,634	510	565,364	405,886	769,250	5,517,300	-	-	7,407,944
		Sources of Funds								
101	General	22,550	-	209,650	-	-	-	-	-	232,200
205	Measure A	127,084	510	12,406	-	-	-	-	-	140,000
420	FHWA - FEIMA Reimb Anticipated	-	-	343,308	-	-	-	-	-	343,308
999	Unfunded	-	-	-	405,886	769,250	5,517,300	-	-	6,692,436
TOTAL BY FUND		149,634	510	565,364	405,886	769,250	5,517,300	-	-	7,407,944

Public Works / Planning & Environmental LED Street Lighting Project

9056



Legend
 - St. Cal. Edison - Not for Sale (202)
 - St. Cal Edison - For Sale (1,200)



Public Works / Planning & Environmental LED Street Lighting Project

9056

<i>Description:</i>	This project will acquire the SCE-owned LS-1 streetlights available for sale and convert existing high pressure sodium vapor (HPSV) streetlights to light-emitting diode lights. Estimate acquiring 1,296 LS-1 poles and replacing 1,547 fixtures, and 15 LS-3 streetlights.
<i>Benefit/Core Value:</i>	Strengthen Infrastructure, maintain a safe community and ensure Financial Stability.
<i>Purpose and Need:</i>	To provide improved and better quality lighting for our streets, sidewalks and crosswalks that also use less energy and decrease utility bills.
<i>Project Status:</i>	The City Council authorized the purchase and LED retrofit on April 4, 2017. The purchase will proceed once the California Public Utilities Commission approves the sale. LED conversion will commence after community outreach on color temperature and dark sky issues.

		Proposed						
		FY 2018/19 Projected Carryovers	FY 2019/20	FY 2020/21	FY 2021/22	FY 2022/23	FY 2023/24	TOTAL
Project Phases								
702	Machinery & Equipment	-	632,039	-	-	-	-	643,795
706	Preliminary Eng/Environ	-	-	-	-	-	-	-
705	Construction/CM	366	699,634	-	-	-	-	716,205
TOTAL BY PHASE		366	1,331,673	-	-	-	-	1,360,000
Sources of Funds								
101	General	-	632,039	-	-	-	-	660,000
233	OBF SCE	366	699,634	-	-	-	-	700,000
TOTAL BY FUND		366	1,331,673	-	-	-	-	1,360,000

Public Works
Rectangular Rapid Flashing Beacons (RRFB)
at Chapel / Pedestrian Hybrid Beacon (PHB) at Kingston
9058



Public Works

Rectangular Rapid Flashing Beacons (RRFB) at Chapel / Pedestrian Hybrid Beacon (PHB) at Kingston

9058

<p><i>Description:</i></p>	<p>The project will install pedestrian activated Rectangular Rapid Flashing Beacons (RRFB's) over the travel lanes on Hollister Avenue at Chapel Avenue to provide an additional visual cue to alert motorists when a pedestrian wishes to cross the street. The project will include new striping, signage and lighting to be placed in existing pavement, and sidewalk improvements. The project also includes the installation of a Pedestrian Hybrid Beacon (PHB) [formerly known as a High Intensity Activated crossWalk (HAWK)] signal over the travel lanes at the intersection of Kingston Avenue and Calle Real, replacing the existing old style yellow flashing beacons. The project will include new striping, pavement markings, signage, and construction of ADA curb ramps.</p>
<p><i>Benefit/Core Value:</i></p>	<p>Strengthen City-wide infrastructure including roads and traffic circulation. Maintain a safe community.</p>
<p><i>Purpose and Need:</i></p>	<p>The City of Goleta will improve safety for pedestrians at uncontrolled pedestrian crossing locations throughout the City. Staff conducted field investigations of each site to determine what measures could be implemented to proactively reduce the potential for future pedestrian collisions. The old style yellow flashing beacons have a low driver compliance rate. The Rectangular Rapid Flashing Beacons system will help grab drivers' attention and increase compliance in stopping for pedestrians at the crosswalk.</p>
<p><i>Project Status:</i></p>	<p>The project is in the final design phase. Construction is anticipated for Summer or Fall 2019.</p>

	Prior Year Actuals	FY 2018/19 Estimated Actuals	FY 2018/19 Projected Carryovers	Proposed				TOTAL	
				FY 2019/20	FY 2020/21	FY 2021/22	FY 2022/23		FY 2023/24
Project Phases									
704 Land Acquisition/ROW	-	-	-	9,500	-	-	-	-	9,500
706 Preliminary Eng/Environ	52,399	10,178	23,423	-	-	-	-	-	86,000
705 Construction/CM	-	-	411,238	-	-	-	-	-	411,238
TOTAL BY PHASE	52,399	10,178	434,661	9,500	-	-	-	-	506,738
Sources of Funds									
205 Measure A	19,071	3,307	134,242	9,500	-	-	-	-	166,120
101 General	-	-	102,838	-	-	-	-	-	102,838
417 Highway Safety Improvement Program	33,328	6,871	197,581	-	-	-	-	-	237,780
TOTAL BY FUND	52,399	10,178	434,661	9,500	-	-	-	-	506,738



Public Works

Bicycle/ Pedestrian Master Plan

9059

<i>Description:</i>	A Bicycle/Pedestrian Master Plan that is comprehensive and City-wide is under development. The master plan will replace the plan the City adopted from the County and updated in 2009.
<i>Benefit/Core Value:</i>	Strengthen infrastructure and establish a Bicycle/Pedestrian Master Plan.
<i>Purpose and Need:</i>	To facilitate the development of an integrated bicycle system throughout Goleta with connections to other regional bike systems. Projects identified in the Plan will be given priority for various state and federal funding sources prioritized through the City and the Santa Barbara County Association of Governments (SBCAG).
<i>Project Status:</i>	Staff completed the Bicycle/Pedestrian Master Plan document, which included receiving approximately 3,000 public comments, 11 public meetings, and eight Parks and Recreation Commission, seven Planning Commission and City Council presentations. Council adopted the BPMP on October 16, 2018. Council adopted the City's Engineering Design Standards on November 6, 2018 Future work is associated with the feasibility analysis and high level conceptual design for the Storke Road and Fairview Avenue corridors.

		Proposed						
		FY 2018/19	FY 2019/20	FY 2020/21	FY 2021/22	FY 2022/23	FY 2023/24	TOTAL
		FY 2018/19 Estimated Actuals	FY 2019/20 Estimated Actuals	FY 2020/21 Estimated Actuals	FY 2021/22 Estimated Actuals	FY 2022/23 Estimated Actuals	FY 2023/24 Estimated Actuals	TOTAL Estimated Actuals
Project Phases								
704	Land Acquisition/ROW	-	-	-	-	-	-	-
706	Preliminary Eng/Environ	225,564	57,864	145,722	-	-	-	429,149
705	Construction/CM	-	-	-	-	-	-	-
TOTAL BY PHASE		225,564	57,864	145,722	-	-	-	429,149
Sources of Funds								
202	Transportation	14,986	15,611	45,786	-	-	-	76,384
205	Measure A	25,990	5,566	44,444	-	-	-	76,000
206	Measure A- Other	-	23,698	49,653	-	-	-	73,350
314	SGC	184,587	12,989	5,839	-	-	-	203,415
TOTAL BY FUND		225,564	57,864	145,722	-	-	-	429,149



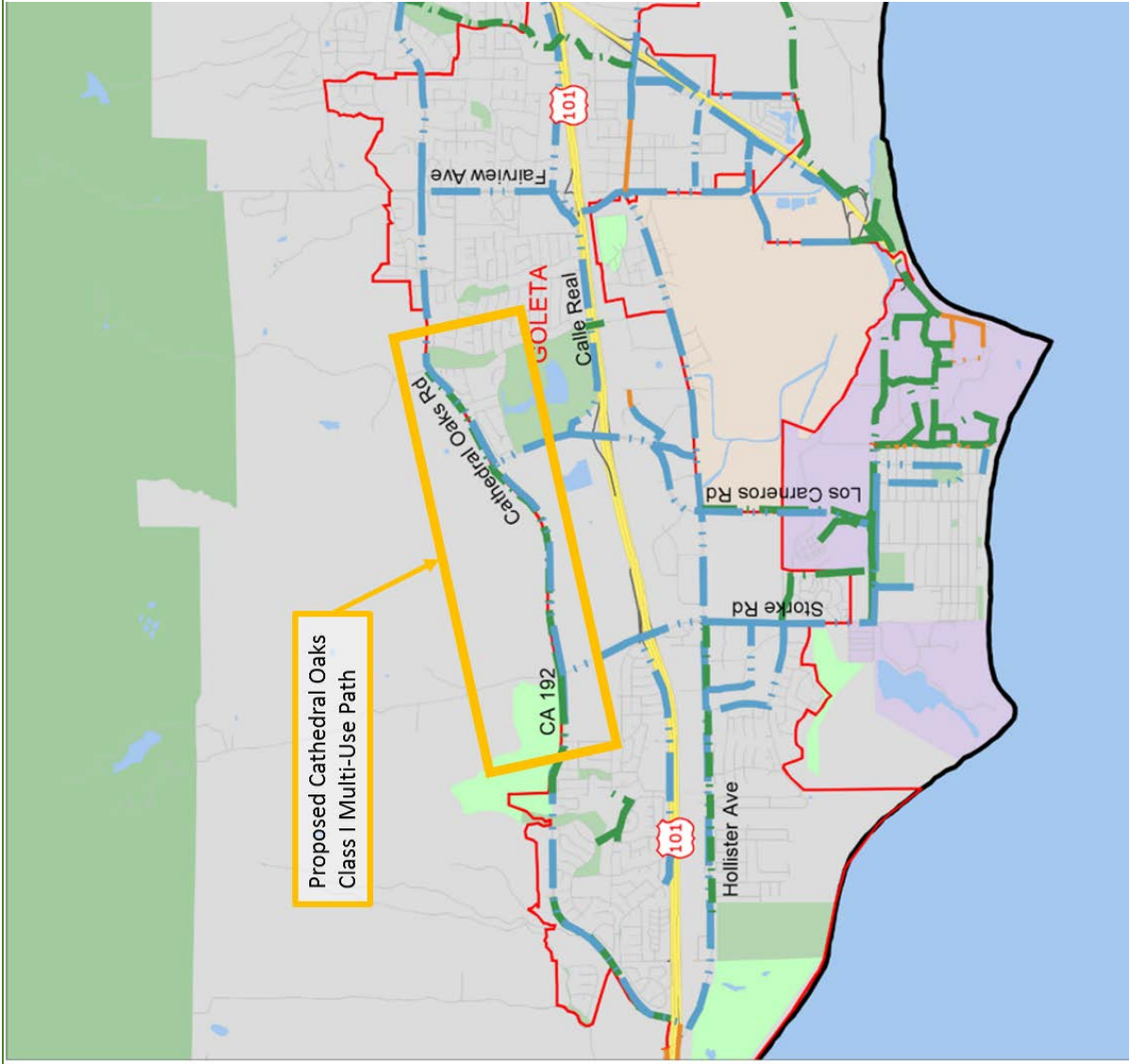
Public Works

Fairview Avenue Sidewalk Infill at Stow Canyon Road

9060

<p><i>Description:</i></p>	<p>This project will eliminate the sidewalk gap on the east side of Fairview Avenue south of Stow Canyon Road for a distance of approximately 370 feet. The project will also provide for a second northbound auto lane on Fairview Avenue while retaining the bike lane. Additional improvements include ADA compliant curb ramps at the northeast and southeast corners of the intersection of Fairview Avenue/Stow Canyon Road, as well as a street light at the northeast corner. Improvements to pavement markings and signage in the project area are also included.</p>
<p><i>Benefit/Core Value:</i></p>	<p>Strengthen Infrastructure and maintain a safe community.</p>
<p><i>Purpose and Need:</i></p>	<p>This location is heavily used by students traveling to and from a number of area public and private schools namely: Goleta Valley Junior High School, Coastline Christian Academy, Santa Barbara Charter School and Montessori Center School. Almost 1,500 students are enrolled in the aforementioned schools. This is in addition to the pedestrian movements to/from the Goleta Branch Library, the Goleta Union School District, and the Fairview Education Farm that are abutting to Fairview Avenue in the project area.</p>
<p><i>Project Status:</i></p>	<p>The City was awarded Measure A - Safe Routes to School grant funds. This project is currently under construction and anticipated to be complete in Summer 2019.</p>

	Prior Year Actuals	FY 2018/19 Estimated Actuals	FY 2018/19 Projected Carryovers	Proposed				TOTAL
				FY 2019/20	FY 2020/21	FY 2021/22	FY 2022/23	
Project Phases								
704 Land Acquisition/ROW	-	-	-	-	-	-	-	-
706 Preliminary Eng/Environ	34,819	34,581	2,116	-	-	-	-	71,516
705 Construction/CM	-	109,413	509,872	-	-	-	-	619,285
TOTAL BY PHASE	34,819	143,994	511,988	-	-	-	-	690,801
Sources of Funds								
205 Measure A	6,803	12,298	21,482	-	-	-	-	40,584
206 Measure A- Other	10,203	12,367	67,847	-	-	-	-	90,416
220 Transportation Facilities DIF	17,814	119,329	422,659	-	-	-	-	559,801
TOTAL BY FUND	34,819	143,994	511,988	-	-	-	-	690,801



Public Works

Cathedral Oaks Class I Multi-Use Path

9061

<p><i>Description:</i></p>	<p>Create a Class I Multi-Use Path on Cathedral Oaks Road from the San Pedro Creek Bridge west to Glen Annie Road. This is a heavily traveled bicycle commuter and Safe Routes to School Route</p>
<p><i>Benefit/Core Value:</i></p>	<p>Strengthen City-wide infrastructure including roads and traffic circulation. Maintain a safe community.</p>
<p><i>Purpose and Need:</i></p>	<p>The purpose is to add a Class I Multi-Use Path that will extend the existing bike path on Cathedral Oaks by the Dos Pueblos High School to Glen Annie. This route is heavily used and the existing Class I bike path has a gap that would be filled by this project. Cathedral Oaks is a major arterial and is also heavily used by vehicles.</p>
<p><i>Project Status:</i></p>	<p>The project is in the conceptual design phase. The team will continue to apply for grant funding.</p>

		Proposed								
		Prior Year Actuals	FY 2018/19 Estimated Actuals	FY 2018/19 Projected Carryovers	FY 2019/20	FY 2020/21	FY 2021/22	FY 2022/23	FY 2023/24	TOTAL
Project Phases										
704	Land Acquisition/ROW	-	-	-	-	-	-	-	-	-
706	Preliminary Eng/Environ	1,360	-	173,640	-	-	-	-	-	175,000
705	Construction/CM	-	-	-	-	-	-	-	-	-
TOTAL BY PHASE		1,360	-	173,640	-	-	-	-	-	175,000
Sources of Funds										
220	Transportation Facilities DJF	1,360	-	173,640	-	-	-	-	-	175,000
999	Unfunded	-	-	-	-	-	-	-	-	-
TOTAL BY FUND		1,360	-	173,640	-	-	-	-	-	175,000

Public Works

Storke Road/Hollister Avenue Transit, Bike/Ped, and Median Improvements 9062



Public Works

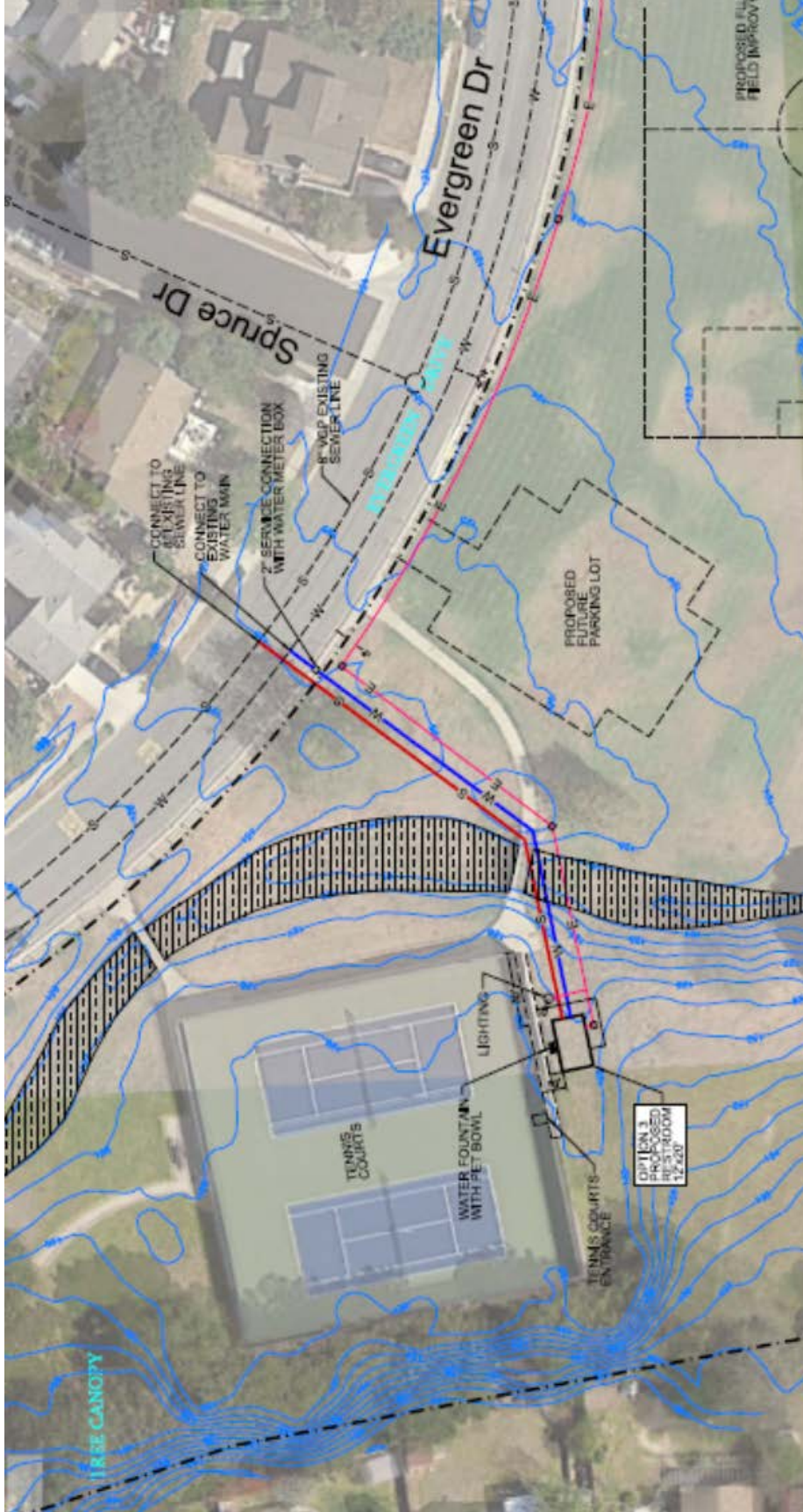
Storke Road/Hollister Avenue Transit, Bike/Ped, and Median Improvements 9062

<p><i>Description:</i></p>	<p>The project includes transit, bicycle and pedestrian, and roadway improvements along Storke Road south of Hollister Ave. Transit improvements consist of re-designing and merging the two bus stops on Storke Road into one bus stop and replacing bus stop structures on Storke and the structure located on Hollister Ave east of Storke Road. The work will also include restriping at the intersection of Storke Road and Hollister to reinstate a free right turn lane for northbound Storke to eastbound Hollister Ave and new bike lane striping along Storke Road and crosswalk improvements at the intersection. Median adjustments and left turn lane restriping will be implemented for the left turn lanes from Northbound Storke Road to westbound Hollister Ave and from southbound Storke Rd to Storke Plaza Rd.</p>
<p><i>Benefit/Core Value:</i></p>	<p>Strengthen infrastructure and maintain a safe community.</p>
<p><i>Purpose and Need:</i></p>	<p>The project will provide for adjusting the medians on Storke Road southbound to allow for increased left turn pocket storage areas. Transit improvements will improve circulation of public buses as well as motorists. Median improvements and left turn lane restriping will improve circulation for left turning movements. Restriping at the intersection of Storke Rd and Hollister will improve safety conditions for bicycles.</p>
<p><i>Project Status:</i></p>	<p>The project is in the Conceptual Design phase of the Project Delivery Process.</p>

	Prior Year Actuals	FY 2018/19 Estimated Actuals	FY 2018/19 Projected Carryovers	Proposed				TOTAL	
				FY 2019/20	FY 2020/21	FY 2021/22	FY 2022/23		FY 2023/24
Project Phases									
704	-	-	-	111,400	-	-	-	-	111,400
706	-	-	230,000	101,275	-	-	-	-	331,275
705	-	-	-	-	467,400	-	-	-	467,400
TOTAL BY PHASE	-	-	230,000	212,675	467,400	-	-	-	910,075
Sources of Funds									
220	-	-	-	34,159	122,830	-	-	-	156,989
230	-	-	230,000	40,136	-	-	-	-	270,136
206	-	-	-	138,380	284,570	-	-	-	422,950
995	-	-	-	-	60,000	-	-	-	60,000
TOTAL BY FUND	-	-	230,000	212,675	467,400	-	-	-	910,075

Neighborhood Services
Evergreen Park Restroom

9063



Neighborhood Services Evergreen Park Restroom

9063

<i>Description:</i>	Install a permanent restroom facility in Evergreen Park, with the associated water and sewer connections. Additional configuration for future sustainability (possible solar and reclaimed water) is required.
<i>Benefit/Core Value:</i>	Preserve and enhance the quality of life in Goleta.
<i>Purpose and Need:</i>	Evergreen Park is currently served by portable restroom, which do not adequately address need for permanent hygienic restroom facilities.
<i>Project Status:</i>	The project is in the preliminary engineering phase.

		Proposed								
		Prior Year Actuals	FY 2018/19 Estimated Actuals	FY 2018/19 Projected Carryovers	FY 2019/20	FY 2020/21	FY 2021/22	FY 2022/23	FY 2023/24	TOTAL
Project Phases										
704	Land Acquisition/ROW	-	-	-	-	-	-	-	-	-
706	Preliminary Eng/Environ	20,422	1,073	28,506	20,000	-	-	-	-	70,000
705	Construction/CM	-	-	100,000	-	50,000	-	-	-	150,000
TOTAL BY PHASE		20,422	1,073	128,506	20,000	50,000	-	-	-	220,000
Sources of Funds										
221	Parks & Recreation DIF	20,422	1,073	128,506	20,000	50,000	-	-	-	220,000
TOTAL BY FUND		20,422	1,073	128,506	20,000	50,000	-	-	-	220,000

Public Works

Reclaimed Water Service to Evergreen Park

9064

<p><i>Description:</i></p>	<p>Install a reclaimed water line at Evergreen Park to service the upcoming active recreation field, and extend reclaimed water service to supply existing park irrigation system.</p>
<p><i>Benefit/Core Value:</i></p>	<p>Preserve and enhance the quality of life in Goleta.</p>
<p><i>Purpose and Need:</i></p>	<p>The CIP also included a project to install an active play field at Evergreen Park. The grass must be maintained for optimal use. Due to the drought, using potable water for parks and open spaces is not a viable option. The Goleta Sanitary District produces reclaimed water that is resold through the Goleta Water District. The City needs to connect to an existing reclaimed water line and install a meter, piping and filtration system in order to use the reclaimed water at the park.</p>
<p><i>Project Status:</i></p>	<p>The project is in the preliminary engineering phase.</p>

		Proposed								
		Prior Year Actuals	FY 2018/19 Estimated Actuals	FY 2018/19 Projected Carryovers	FY 2019/20	FY 2020/21	FY 2021/22	FY 2022/23	FY 2023/24	TOTAL
Project Phases										
704	Land Acquisition/ROW	-	-	25,000	-	29,500	-	-	-	54,500
706	Preliminary Eng/Environ	-	-	82,000	-	108,100	-	-	-	190,100
705	Construction/CM	-	-	-	-	-	696,700	-	-	696,700
TOTAL BY PHASE		-	-	107,000	-	137,600	696,700	-	-	941,300
Sources of Funds										
101	General	-	-	107,000	-	-	-	-	-	107,000
221	Parks & Recreation DIF	-	-	-	-	137,600	390,400	-	-	528,000
999	Unfunded	-	-	-	-	-	306,300	-	-	306,300
TOTAL BY FUND		-	-	107,000	-	137,600	696,700	-	-	941,300



Public Works

Reclaimed Water Service to Bella Vista Park

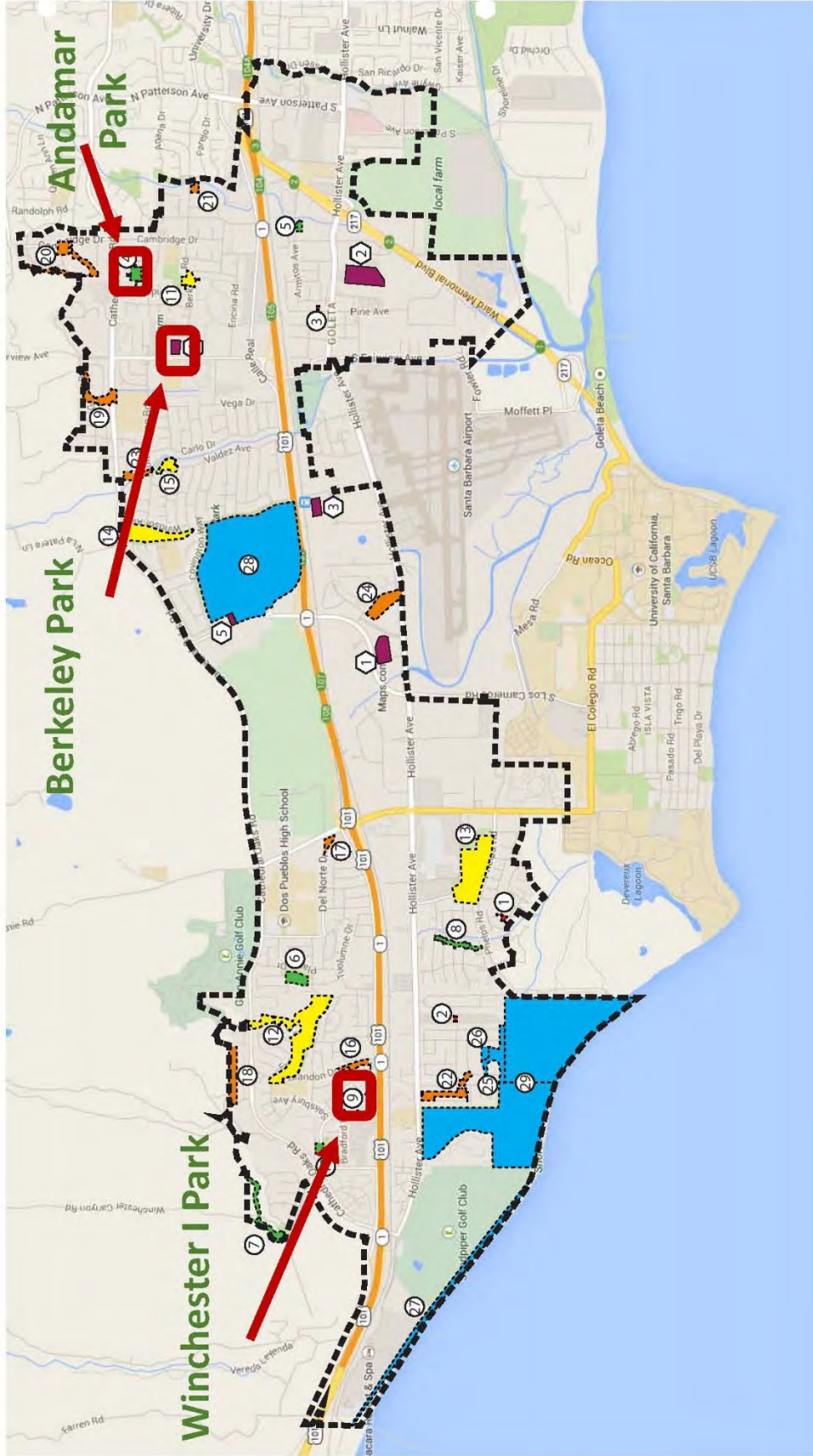
9065

<p><i>Description:</i></p>	<p>Install a reclaimed water meter in the City right-of-way, and extend reclaimed water service to supply the existing park irrigation system in Bella Vista Park. The mainline will also extend to Evergreen Park.</p>
<p><i>Benefit/Core Value:</i></p>	<p>Preserve and enhance the quality of life in Goleta.</p>
<p><i>Purpose and Need:</i></p>	<p>Due to the drought, using potable water for parks and open spaces is not a viable option. The Goleta Sanitary District produces reclaimed water that is resold through the Goleta Water District. The City needs to connect to an existing reclaimed water line and install a meter, piping and filtration system to use the reclaimed water at the park.</p>
<p><i>Project Status:</i></p>	<p>The project is in the Preliminary Engineering.</p>

		Proposed								
		Prior Year Actuals	FY 2018/19 Estimated Actuals	FY 2018/19 Projected Carryovers	FY 2019/20	FY 2020/21	FY 2021/22	FY 2022/23	FY 2023/24	TOTAL
Project Phases										
704	Land Acquisition/ROW	-	-	-	-	-	9,500	-	-	9,500
706	Preliminary Eng/Environ	13,858	-	120,141	-	-	-	-	-	134,000
705	Construction/CM	-	-	105,000	-	-	217,400	-	-	322,400
TOTAL BY PHASE		13,858	-	225,141	-	-	226,900	-	-	465,900
Sources of Funds										
101	General	-	-	21,000	-	-	-	-	-	21,000
221	Parks & Recreation DIF	1,403	-	204,141	-	-	-	-	-	205,544
231	Developer Agreement	12,455	-	-	-	-	-	-	-	12,455
999	Unfunded	-	-	-	-	-	226,900	-	-	226,900
TOTAL BY FUND		13,858	-	225,141	-	-	226,900	-	-	465,900

Neighborhood Services
Miscellaneous Park Improvements

9066



Neighborhood Services Miscellaneous Park Improvements

9066

<i>Description:</i>	Construct improvements as identified/needed during site inspections and in the Recreation Needs Assessment, at the various parks located within the City of Goleta. Play equipment will be replaced and access paths will be added at Andamar, Winchester I, and Berkeley Parks.
<i>Benefit/Core Value:</i>	To maintain and improving City-wide facilities, roads and traffic circulation.
<i>Purpose and Need:</i>	Various improvements and safety upgrades were identified through the Recreation Needs Assessment and are required at various park locations.
<i>Project Status:</i>	Currently in the design phase for the playground equipment for the four locations. Construction is anticipated in mid 2019.

		Proposed							
	Prior Year Actuals	FY 2018/19 Estimated Actuals	FY 2018/19 Projected Carryovers	FY 2019/20	FY 2020/21	FY 2021/22	FY 2022/23	FY 2023/24	TOTAL
Project Phases									
704	-	-	-	-	-	-	-	-	-
706	11,649	-	128,351	-	-	-	-	-	140,000
705	-	-	685,000	-	-	-	-	-	685,000
TOTAL BY PHASE	11,649	-	813,351	-	-	-	-	-	825,000
Sources of Funds									
101	11,649	-	90,851	-	-	-	-	-	102,500
221	-	-	722,500	-	-	-	-	-	722,500
TOTAL BY FUND	11,649	-	813,351	-	-	-	-	-	825,000

Public Works

Goleta Community Center Upgrade

9067



Public Works

Goleta Community Center Upgrade

9067

<i>Description:</i>	This project consists of repairs, renovations and upgrades to the Goleta Community Center building and site. Initial work is focused on Americans with Disabilities Act (ADA) upgrades and critical seismic upgrades. Additional future work may include structural repairs/upgrades, facade work, new restrooms, mechanical, electrical and plumbing work in FY2025.
<i>Benefit/Core Value:</i>	Preserve and enhance the quality of life in Goleta. Improve Old Town and maintain a safe community.
<i>Purpose and Need:</i>	The Goleta Community Center main building was built in 1927 and various other buildings were constructed in the 1940's and 1950's. The building, classrooms and property are in need of significant repairs and upgrades.
<i>Project Status:</i>	On October 1, 2018, FEMA Hazard Mitigation Grant Program funding was obtained for the seismic improvements to the Center. The seismic improvements are currently in the design phase. Public Works is working on obtaining funding for the ADA upgrades.

	Prior Year Actuals	FY 2018/19 Estimated Actuals	FY 2018/19 Projected Carryovers	Proposed					TOTAL	
				FY 2019/20	FY 2020/21	FY 2021/22	FY 2022/23	FY 2023/24		
Project Phases										
704 Land Acquisition/ROW	-	-	-	-	-	-	-	-	-	-
706 Preliminary Eng/Environ	30,893	3,413	98,664	90,584	56,685	-	-	-	-	280,239
705 Construction/CM	-	-	143,823	566,314	275,311	-	-	-	-	985,448
TOTAL BY PHASE	30,893	3,413	242,487	656,898	331,996	-	-	-	-	1,265,687
Sources of Funds										
101 General	30,893	3,413	171,517	-	-	-	-	-	-	205,823
402 Community Development Block Grant	-	-	-	133,601	130,000	-	-	-	-	263,601
421 FEMA HMGP Grant	-	-	70,970	-	-	-	-	-	-	70,970
999 Unfunded	-	-	-	523,297	201,996	-	-	-	-	725,293
TOTAL BY FUND	30,893	3,413	242,487	656,898	331,996	-	-	-	-	1,265,687



Neighborhood Services Parks Master Plan

9068

	<p><i>Description:</i></p> <p>Creates a roadmap for upgrades, expansions, and potential additions to the City's parks system to meet both current and future community needs for parks, open space, and urban respite areas that contribute to the public's health. It includes an overview of the existing parks and policies of the City, in addition to recommendations that will improve access to parks, improve park facilities, maintenance strategies and identify funding sources to implement the plan.</p>
<p><i>Benefit/Core Value:</i></p>	<p>Supports the Strategic Plan strategy to enhance the quality of life in Goleta.</p>
<p><i>Purpose and Need:</i></p>	<p>The development of a Parks Master Plan was a recommendation of the Recreation Needs Assessment that will address maintenance standards and practices, facility improvements, training of maintenance personnel, policies and plans related to parkland.</p>
<p><i>Project Status:</i></p>	<p>Currently collecting data from stakeholders and conducting inventories of assets and amenities. The Draft Plan is anticipated in the Fall of 2018 with the final Plan due late 2018/early 2019.</p>

		Proposed					TOTAL		
		FY 2018/19 Estimated Actuals	FY 2018/19 Projected Carryovers	FY 2019/20	FY 2020/21	FY 2021/22		FY 2022/23	FY 2023/24
Project Phases									
704	Land Acquisition/ROW	-	-	-	-	-	-	-	-
706	Preliminary Eng/Environ	50,000	40,780	9,220	-	-	-	-	100,000
705	Construction/CM	-	-	-	-	-	-	-	-
TOTAL BY PHASE		50,000	40,780	9,220	-	-	-	-	100,000
Sources of Funds									
221	Parks & Recreation DIF	50,000	40,780	9,220	-	-	-	-	100,000
TOTAL BY FUND		50,000	40,780	9,220	-	-	-	-	100,000

Public Works

Miscellaneous Facilities Improvements

9069



Public Works

Miscellaneous Facilities Improvements

9069

<p><i>Description:</i></p>	<p>Improvements to miscellaneous facilities in the City, including the Goleta Library, Goleta Community Center (GCC), Ranger House, and potential future City Hall. Improvements include repairs to the roof of the Library and GCC, Library ADA improvements, and City Hall potential future elevator costs. The Library ADA project includes an assessment of the newly acquired Goleta Library for Americans with Disabilities Act (ADA) needs. This may include ADA improvements such as widening the bathroom stalls and replacing the entryway doors with heavier duty doors that can handle the ADA push buttons.</p>
<p><i>Benefit/Core Value:</i></p>	<p>To maintain and improve City-wide facilities and Preserve and Enhance Quality of Life in Goleta.</p>
<p><i>Purpose and Need:</i></p>	<p>The City needs to make improvements to various City-owned facilities to keep up with maintenance. The Goleta Library needs an ADA assessment to determine potential improvements to ensure all patrons have reasonable access to the facility. Following the assessment, the required improvements will be implemented and constructed.</p>
<p><i>Project Status:</i></p>	<p>The project is in the conceptual design phase.</p>

	Prior Year Actuals	FY 2018/19 Estimated Actuals	FY 2018/19 Projected Carryovers	Proposed					TOTAL	
				FY 2019/20	FY 2020/21	FY 2021/22	FY 2022/23	FY 2023/24		
Project Phases										
704	-	-	-	-	-	-	-	-	-	-
706	183,357	-	278,643	-	99,350	-	-	-	-	561,350
705	-	66,709	11,362	-	693,300	351,000	-	-	-	1,122,371
TOTAL BY PHASE	183,357	66,709	290,004	-	792,650	351,000	-	-	-	1,683,721
Sources of Funds										
101	183,357	56,744	284,355	-	400,000	-	-	-	-	924,456
208	-	9,965	5,649	-	-	-	-	-	-	15,614
402	-	-	-	-	-	-	-	-	-	-
999	-	-	-	-	392,650	351,000	-	-	-	743,650
TOTAL BY FUND	183,357	66,709	290,004	-	792,650	351,000	-	-	-	1,683,721

Public Works

Fairview Avenue/US 101 Intersection Sidewalk Infill

9070



Public Works

Fairview Avenue/US 101 Intersection Sidewalk Infill

9070

	<p><i>Description:</i></p> <p>The sidewalk infill project proposes to design and construct 160 linear feet of new sidewalk and reconstruct approximately 75 linear feet of existing sidewalk along the north side of S. Fairview Avenue west of the intersection with N. Fairview Avenue and the SB 101 ramps.</p>
<p><i>Benefit/Core Value:</i></p>	<p>Strengthen Infrastructure and maintain a safe community.</p>
<p><i>Purpose and Need:</i></p>	<p>The existing sidewalk along S. Fairview Avenue ends at the bike/ped ramp to Calle Real. There is no crossing of Calle Real provided near the bike/ped ramp connection. Signage at the path connection on Calle Real indicates that pedestrians are not allowed to cross Calle Real at this location, but instead must travel a circuitous route back tracking to the signal at Calle Real and Fairview Avenue. Pedestrians and bicyclists more often than not choose to ignore the signage and instead dash across Calle Real to access the shopping center from the ramp and vice versa. The project will infill the missing sidewalk along S. Fairview Ave and provide a continuous sidewalk along the north side of the roadway to the intersection of Fairview Avenue and NB US 101 ramps, giving pedestrians an alternate route to access Calle Real.</p>
<p><i>Project Status:</i></p>	<p>The project is in the Design phase of the Project Delivery Process.</p>

		Proposed							
		FY 2018/19	FY 2018/19	FY 2019/20	FY 2020/21	FY 2021/22	FY 2022/23	FY 2023/24	TOTAL
		Prior Year Actuals	Estimated Actuals	Projected Carryovers	Project Phases				
704	Land Acquisition/ROW	-	-	-	-	-	-	-	-
706	Preliminary Eng/Environ	1,950	225	44,325	-	-	-	-	46,500
705	Construction/CM	-	-	-	-	-	-	-	88,650
TOTAL BY PHASE		1,950	225	44,325	-	-	-	-	135,150
Sources of Funds									
205	Measure A	-	-	-	-	-	-	-	35,850
206	Measure A- Other	-	180	33,020	-	-	-	-	86,000
220	Transportation Facilities DIF	1,950	45	11,305	-	-	-	-	13,300
TOTAL BY FUND		1,950	225	44,325	-	-	-	-	135,150



Neighborhood Services Improvements to Athletic Field at the Goleta Community Center (GCC)

9071

<i>Description:</i>	This project will rehabilitate the athletic field located at the Goleta Community Center (GCC) with hydro seed, irrigation and miscellaneous park amenities.
<i>Benefit/Core Value:</i>	To maintain and improve City-wide facilities.
<i>Purpose and Need:</i>	Active Recreation Outdoor Facilities was identified as a significant need in the Recreation Needs Assessment. This field is located behind the Community Center in Old Town and is used daily by children of all ages. The renovation will restore the field to a safe, active recreation facility.
<i>Project Status:</i>	The project is pending funding from the State of California Housing Related Parks Program Grant. Under current design with anticipation of construction to begin in early 2019, concluding by June 30, 2019.

		Proposed							
		FY 2018/19 Estimated Actuals	FY 2018/19 Projected Carryovers	FY 2019/20	FY 2020/21	FY 2021/22	FY 2022/23	FY 2023/24	TOTAL
Project Phases									
704	Land Acquisition/ROW	-	-	-	-	-	-	-	-
706	Preliminary Eng/Environ	3,610	17,369	-	-	-	-	-	40,000
705	Construction/CM	-	-	-	-	-	-	-	430,841
TOTAL BY PHASE		3,610	17,369	-	-	-	-	-	470,841
Sources of Funds									
221	Parks & Recreation DIF	-	-	-	-	-	-	-	201,607
319	Housing & Community Development State Fund	3,610	17,369	-	-	-	-	-	269,234
TOTAL BY FUND		3,610	17,369	-	-	-	-	-	470,841

Neighborhood Services

Stow Grove Multi-Purpose Field

9074



Neighborhood Services Stow Grove Multi-Purpose Field

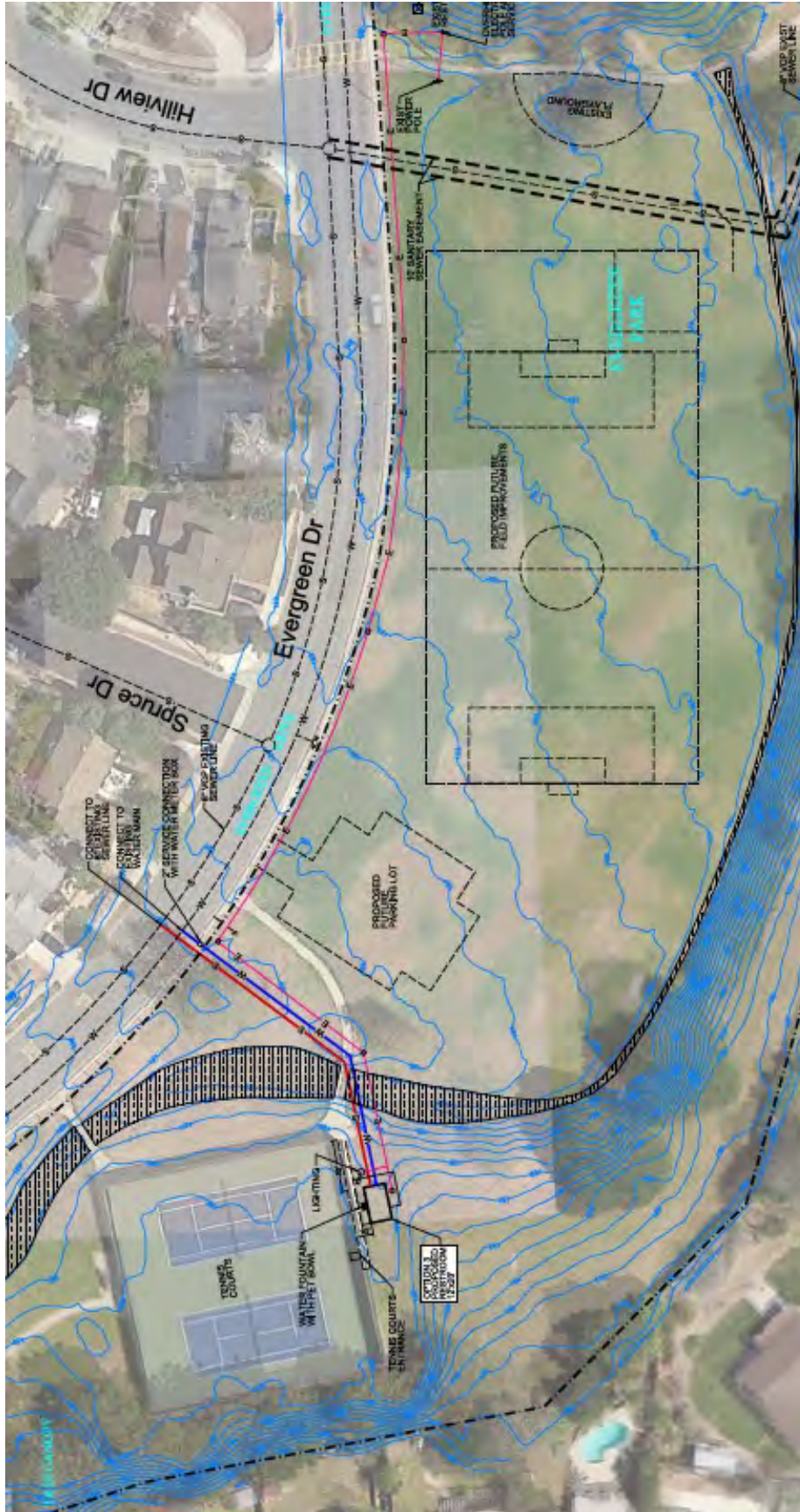
9074

<p><i>Description:</i></p>	<p>The project consists of development of a multi-purpose field on the north side of the existing, city owned, Stow Grove Park. The project calls for a Little League Baseball/Softball Field (200' outfield) with a Youth Soccer Field overlay (U16 - 210' X 330').</p>
<p><i>Benefit/Core Value:</i></p>	<p>This project will address a need for additional youth sports facilities in the community. By utilizing the approach of providing a multi-purpose field, the City can maximize provision of services on available City owned property. This project also supports the Strategic Plan strategy to enhance quality of life in Goleta.</p>
<p><i>Purpose and Need:</i></p>	<p>The need for new youth baseball fields and soccer fields was identified as a "Highest Priority" item in the Recreation Needs Assessment report.</p>
<p><i>Project Status:</i></p>	<p>A conceptual design was included as part of the Recreation Needs Assessment Report along with estimates on probable cost.</p>

		Proposed								
		Prior Year Actuals	FY 2018/19 Estimated Actuals	FY 2018/19 Projected Carryovers	FY 2019/20	FY 2020/21	FY 2021/22	FY 2022/23	FY 2023/24	TOTAL
Project Phases										
704	Land Acquisition/ROW	-	-	-	-	-	-	-	-	-
706	Preliminary Eng/Environ	-	-	-	30,000	-	-	-	-	30,000
705	Construction/CM	-	-	-	-	460,000	-	-	-	460,000
TOTAL BY PHASE		-	-	-	30,000	460,000	-	-	-	490,000
Sources of Funds										
221	Parks & Recreation DIF	-	-	-	30,000	460,000	-	-	-	490,000
TOTAL BY FUND		-	-	-	30,000	460,000	-	-	-	490,000

Neighborhood Services
Evergreen Multi-Purpose Field

9075



Neighborhood Services Evergreen Multi-Purpose Field

9075

<p><i>Description:</i></p> <p>The project will construct a multi-purpose field at the existing Evergreen Park. The project calls for a Little League Baseball/Softball Field (200' outfield) with a Youth Soccer Field overlay (U14 - 195' X 315') and a 37 stall surface parking lot. The field will be watered with reclaimed water.</p>
<p><i>Benefit/Core Value:</i></p> <p>This project will address a need for additional youth sports facilities in the community. By utilizing the approach of providing a multi-purpose field, the City can maximize provision of services on available City owned property. This project also supports the Strategic Plan strategy to enhance the quality of life in Goleta.</p>
<p><i>Purpose and Need:</i></p> <p>The need for new youth baseball fields and soccer fields was identified as a "Highest Priority" item in the Recreation Needs Assessment report.</p>
<p><i>Project Status:</i></p> <p>A conceptual design was included as part of the Recreation Needs Assessment Report along with estimates on probable cost.</p>

		Proposed						
		FY 2018/19 Estimated Actuals	FY 2019/20	FY 2020/21	FY 2021/22	FY 2022/23	FY 2023/24	TOTAL
Project Phases								
704	Land Acquisition/ROW	-	-	-	-	-	-	-
706	Preliminary Eng/Environ	-	50,000	-	-	-	-	50,000
705	Construction/CM	-	-	-	585,000	-	-	585,000
TOTAL BY PHASE		-	50,000	-	585,000	-	-	635,000
Sources of Funds								
221	Parks & Recreation DIF	-	50,000	-	585,000	-	-	635,000
TOTAL BY FUND		-	50,000	-	585,000	-	-	635,000

Neighborhood Services
Public Swimming Pool

9076



Neighborhood Services Public Swimming Pool

9076

<i>Description:</i>	The project will construct a new public swimming pool facility for the community. The facility will be designed to encompass leisure, competitive, fitness and recreational aquatic related programs.
<i>Benefit/Core Value:</i>	This project will address a need for a public swim facility in Goleta, supporting the Strategic Plan strategy to enhance the quality of life in Goleta.
<i>Purpose and Need:</i>	A public swimming pool was identified as a "High Priority" need in the Recreation Needs Assessment report. The desire for a public pool was also identified as part of the public outreach process in the Civic Center Feasibility Study project.
<i>Project Status:</i>	An estimate of probable cost was included as part of the Recreation Needs Assessment.

		Proposed							
		FY 2018/19 Estimated Actuals	FY 2018/19 Projected Carryovers	FY 2019/20	FY 2020/21	FY 2021/22	FY 2022/23	FY 2023/24	TOTAL
Project Phases									
704	Land Acquisition/ROW	-	-	-	-	-	-	-	-
706	Preliminary Eng/Environ	-	-	-	-	145,224	-	-	145,224
705	Construction/CM	-	-	-	-	-	1,468,473	-	1,468,473
TOTAL BY PHASE		-	-	-	-	145,224	1,468,473	-	1,613,697
Sources of Funds									
221	Parks & Recreation DIF	-	-	-	-	145,224	1,468,473	-	1,613,697
TOTAL BY FUND		-	-	-	-	145,224	1,468,473	-	1,613,697

Neighborhood Services
Recreation Center/Gymnasium

9077

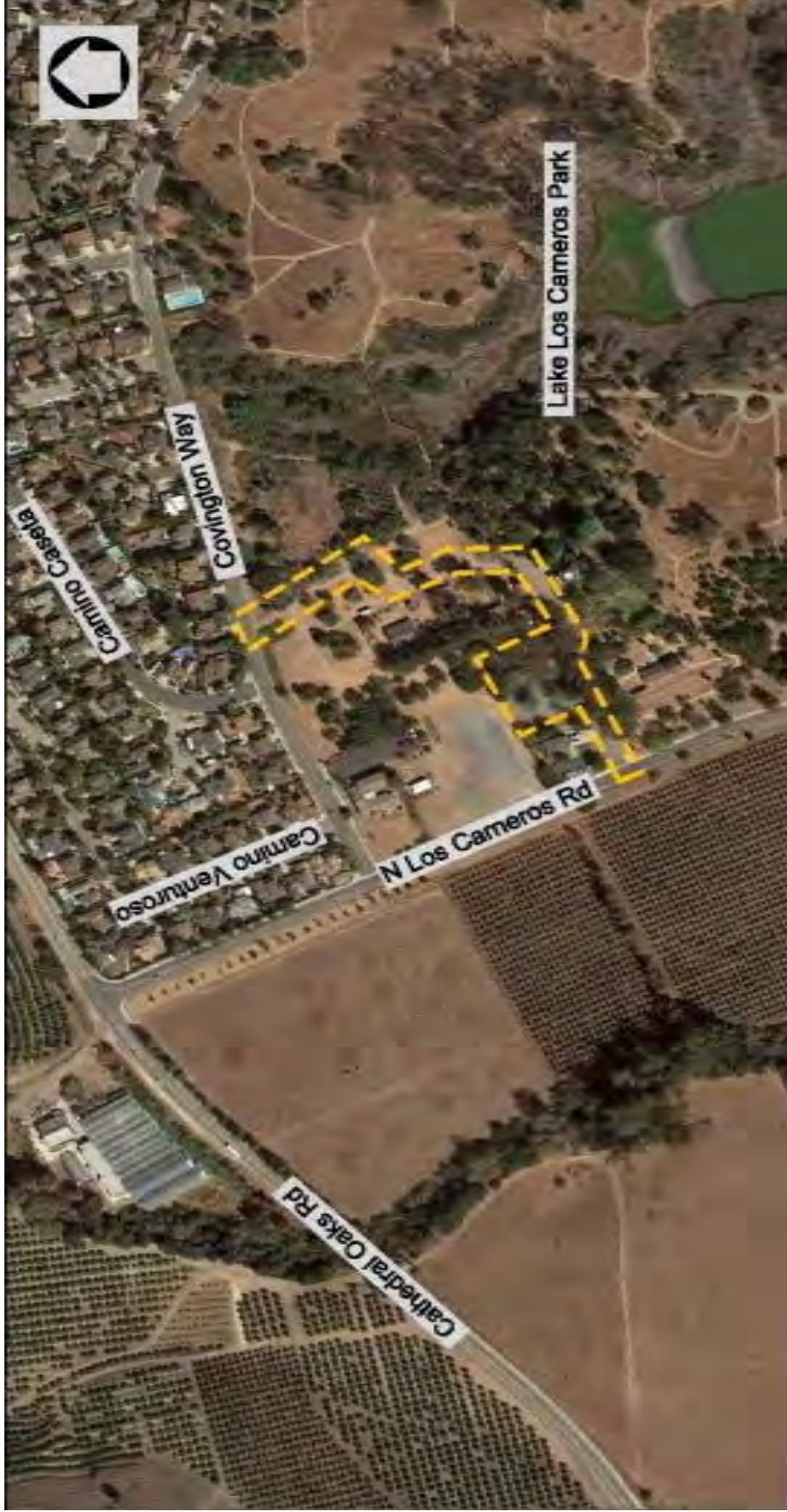


Neighborhood Services Recreation Center/Gymnasium

9077

<i>Description:</i>	The project consists of developing a new recreation center facility that includes an 11,000 square foot gymnasium.
<i>Benefit/Core Value:</i>	This project will address a need for additional indoor sports facilities as well as the need for dedicated recreation space. This project also supports the Strategic Plan strategy to enhance the quality of life in Goleta.
<i>Purpose and Need:</i>	A Recreation Center was a "High Priority" need identified in the Recreation Needs Assessment report. Additionally, the need for additional indoor basketball courts was also identified in the report.
<i>Project Status:</i>	At this time, no location has been identified but staff continue to seek possible locations along with estimates on probable cost.

		Proposed							
		FY 2018/19 Estimated Actuals	FY 2018/19 Projected Carryovers	FY 2019/20	FY 2020/21	FY 2021/22	FY 2022/23	FY 2023/24	TOTAL
Project Phases									
704	Land Acquisition/ROW	-	-	-	-	-	-	-	-
706	Preliminary Eng/Environ	-	-	-	-	230,000	-	-	230,000
705	Construction/CM	-	-	-	-	-	2,850,000	-	2,850,000
TOTAL BY PHASE		-	-	-	-	230,000	2,850,000	-	3,080,000
Sources of Funds									
221	Parks & Recreation DIF	-	-	-	-	230,000	911,415	-	1,141,415
999	Unfunded	-	-	-	-	-	1,938,585	-	1,938,585
TOTAL BY FUND		-	-	-	-	230,000	2,850,000	-	3,080,000



Public Works

Rancho La Patera Improvements

9078

<p><i>Description:</i></p>	<p>The project consists of parking lot repair, installation of fire line and hydrants, construction of a restroom facility, Americans with Disabilities Act (ADA) improvements, provision for pedestrian sidewalk and passive use areas, lighting, and walking path repair.</p>
<p><i>Benefit/Core Value:</i></p>	<p>Strengthen City-wide infrastructure.</p>
<p><i>Purpose and Need:</i></p>	<p>Various improvements are needed at Rancho La Patera. The existing parking lot is in a state of disrepair and improvements are needed to the surface driveway which provides access to the Stow House and surrounding structures. Reconstruction of the parking lot and resurfacing of the driveway are necessary to accommodate park users and employees. The only existing public restroom is a single portable toilet located in the parking lot. Due to the number of users of the park facilities a more permanent restroom facility is necessary. Additionally, the site is lacking adequate water service in case of a fire at the site. Installation of a new waterline and fire hydrants is necessary for protection of the historic buildings.</p>
<p><i>Project Status:</i></p>	<p>The project is in the conceptual design phase. The programmed funding will be used for design and construction.</p>

		Proposed								
		Prior Year Actuals	FY 2018/19 Estimated Actuals	FY 2018/19 Projected Carryovers	FY 2019/20	FY 2020/21	FY 2021/22	FY 2022/23	FY 2023/24	TOTAL
Project Phases										
704	Land Acquisition/ROW	-	-	-	-	57,600	-	-	-	57,600
706	Preliminary Eng/Environ	91,608	54,881	563,511	-	-	-	-	-	710,000
705	Construction/CM	-	-	85,000	-	3,599,050	-	-	-	3,684,050
TOTAL BY PHASE		91,608	54,881	648,511	-	3,656,650	-	-	-	4,451,650
Sources of Funds										
221	Parks & Recreation DIF	67,772	54,881	648,511	-	675,000	-	-	-	1,446,164
231	Developer Agreement	23,836	-	-	-	-	-	-	-	23,836
999	Unfunded	-	-	-	-	2,981,650	-	-	-	2,981,650
TOTAL BY FUND		91,608	54,881	648,511	-	3,656,650	-	-	-	4,451,650

Neighborhood Services

Goleta Train Depot and S. La Patera Improvements

9079



Neighborhood Services

Goleta Train Depot and S. La Patera Improvements

9079

<p><i>Description:</i></p>	<p>The Public Works Department will construct a new multi-modal train station at the location of the existing Amtrak platform. The new Train Depot will include facilities for ticketing, passenger waiting, dining, meeting rooms, restrooms/showers, and bike storage. The Project site is adjacent to the existing AMTRAK platform at the northern end of South La Patera Lane. The project will also include expanded parking, bus facilities, and bicycle and pedestrian improvements along South La Patera Lane between the new station and Hollister Avenue.</p>
<p><i>Benefit/Core Value:</i></p>	<p>Strengthen City-wide infrastructure including roads and traffic circulation.</p>
<p><i>Purpose and Need:</i></p>	<p>The existing Amtrak platform lacks connectivity to station users' final destinations, has inadequate parking and transit accessibility, provides limited and marginal restroom facilities, does not have a covered waiting area or food services, has poor pedestrian to the site, and has poor bicycle access and storage. Developing an enhanced Train Depot will improve services and accommodate future increases in passenger ridership resulting from the Surfliner commuter train between Ventura and Goleta. The project addresses the need for improved and expanded multi-modal transit facilities by providing improved parking, bus turnouts, bicycle and pedestrian access, bicycle parking, access to regional rail connections, and first-mile/last-mile connectivity.</p>
<p><i>Project Status:</i></p>	<p>The project is in the planning phase. The City secured State Transit and Intercity Regional Capital Program (TIRCP) grant funding for the Project planning, design, and construction costs. The required Station Area Master Plan is scheduled to be complete by June of 2019.</p>

		Proposed							
		FY 2018/19 Estimated Actuals	FY 2018/19 Projected Carryovers	FY 2019/20	FY 2020/21	FY 2021/22	FY 2022/23	FY 2023/24	TOTAL
Project Phases									
704	Land Acquisition/ROW/Equipment	6,706,153	-	-	-	-	-	-	6,706,227
706	Preliminary Eng/Environ/Final Design	95,274	11,814	680,000	571,000	456,000	-	-	2,203,123
705	Construction/CM	-	-	-	-	-	9,920,000	-	9,920,000
TOTAL BY PHASE		6,801,427	11,814	680,000	571,000	456,000	9,920,000	-	18,829,350
Sources of Funds									
101	General	2,656,172	-	-	-	-	-	-	2,656,172
220	Transportation Facilities DIF	49,151	850	-	-	-	-	-	50,000
222	Public Administration Development Fees	2,064,926	74	-	-	-	-	-	2,065,000
231	Developer Agreement	2,031,178	-	-	-	-	-	-	2,031,178
321	TIRCP	-	388,186	680,000	571,000	456,000	9,920,000	-	12,027,000
TOTAL BY FUND		6,801,427	11,814	680,000	571,000	456,000	9,920,000	-	18,829,350



<p><i>Description:</i></p>	<p>This project will address system capacity, peak flow attenuation, inlet efficiency and downstream conveyance between the inlet at Cathedral Oaks near Laguna Camino Vista, and the outlet at Covington Way and Lake Los Carneros.</p>
<p><i>Benefit/Core Value:</i></p>	<p>Strengthen Infrastructure and maintain a safe community.</p>
<p><i>Purpose and Need:</i></p>	<p>The purpose of the project is to improve storm drain system performance and reduce the potential for flooding of City roadways and adjacent property.</p>
<p><i>Project Status:</i></p>	<p>The project is in the conceptual design phase.</p>

		Proposed					TOTAL	
		FY 2018/19 Estimated Actuals	FY 2018/19 Projected Carryovers	FY 2019/20	FY 2020/21	FY 2021/22	FY 2022/23	FY 2023/24
Project Phases								
704	Land Acquisition/ROW	-	-	-	-	1,254,750	-	-
706	Preliminary Eng/Environ	19,854	105,146	-	-	362,200	-	-
705	Construction/CM	-	-	-	-	-	2,066,400	-
TOTAL BY PHASE		19,854	105,146	-	-	1,616,950	2,066,400	-
Sources of Funds								
101	General	19,854	105,146	-	-	-	-	-
999	Unfunded	-	-	-	-	1,616,950	2,066,400	-
TOTAL BY FUND		19,854	105,146	-	-	1,616,950	2,066,400	-
								3,808,350
								125,000
								3,683,350
								3,808,350

Public Works Traffic Signal Upgrades

9083

EXHIBIT 1 TRAFFIC SIGNAL UPGRADES

1. Edinvar Avenue, Rte 10
2. Fairview Avenue, Rte 10

CONSTRUCTION NOTES:

1. Signal Upgrade
2. Signal Upgrade
3. Signal Upgrade
4. Signal Upgrade
5. Signal Upgrade
6. Signal Upgrade
7. Signal Upgrade
8. Signal Upgrade

LEGEND:

- 1. Signal Upgrade
- 2. Signal Upgrade
- 3. Signal Upgrade
- 4. Signal Upgrade
- 5. Signal Upgrade
- 6. Signal Upgrade
- 7. Signal Upgrade
- 8. Signal Upgrade

Scale: 1" = 40'

EXHIBIT 2 TRAFFIC SIGNAL UPGRADES

1. Hollister Rd, Rte 10
2. Hollister Rd, Rte 10

CONSTRUCTION NOTES:

1. Signal Upgrade
2. Signal Upgrade
3. Signal Upgrade
4. Signal Upgrade
5. Signal Upgrade
6. Signal Upgrade
7. Signal Upgrade
8. Signal Upgrade

LEGEND:

- 1. Signal Upgrade
- 2. Signal Upgrade
- 3. Signal Upgrade
- 4. Signal Upgrade
- 5. Signal Upgrade
- 6. Signal Upgrade
- 7. Signal Upgrade
- 8. Signal Upgrade

Scale: 1" = 40'

<p><i>Description:</i></p>	<p>This project will replace traffic signal controllers, conduits, conductors and other equipment, as well as providing new pedestrian push buttons, count-down timers and upgraded traffic signal poles and mast arms where required for the intersection of Hollister Avenue at Rutherford Street, Hollister Avenue at Pine Avenue, Fairview Avenue at Encina Road and Fairview Avenue at Calle Real.</p>
<p><i>Benefit/Core Value:</i></p>	<p>Strengthen Infrastructure and maintain a safe community.</p>
<p><i>Purpose and Need:</i></p>	<p>The purpose of the project is to improve traffic signal operation, reliability and intersection function, addressing the needs of vehicle and pedestrian safety and accessibility.</p>
<p><i>Project Status:</i></p>	<p>The project is in the conceptual design phase.</p>

		Proposed					TOTAL
		FY 2018/19 Projected Carryovers	FY 2019/20	FY 2020/21	FY 2021/22	FY 2022/23	
Project Phases							
704	Land Acquisition/ROW	-	37,375	-	-	-	37,375
706	Preliminary Eng/Environ	8,151	-	-	-	-	150,000
705	Construction/CM	-	77,400	-	-	-	327,400
TOTAL BY PHASE		8,151	114,775	-	-	-	514,775
Sources of Funds							
101	General	-	-	-	-	-	400,000
999	Unfunded	-	114,775	-	-	-	114,775
TOTAL BY FUND		8,151	114,775	-	-	-	514,775

Neighborhood Services
Community Garden

9084

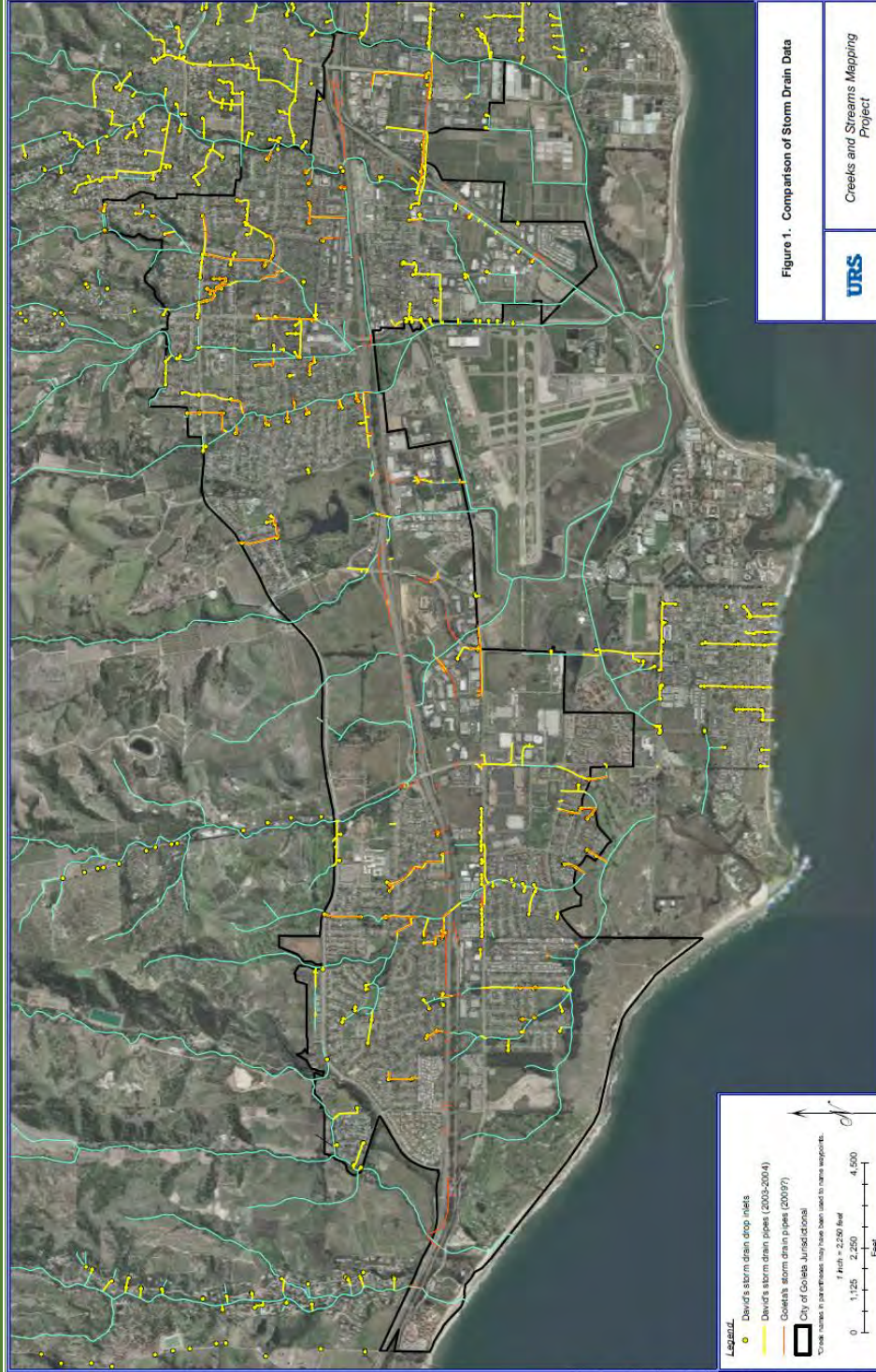


Neighborhood Services Community Garden

9084

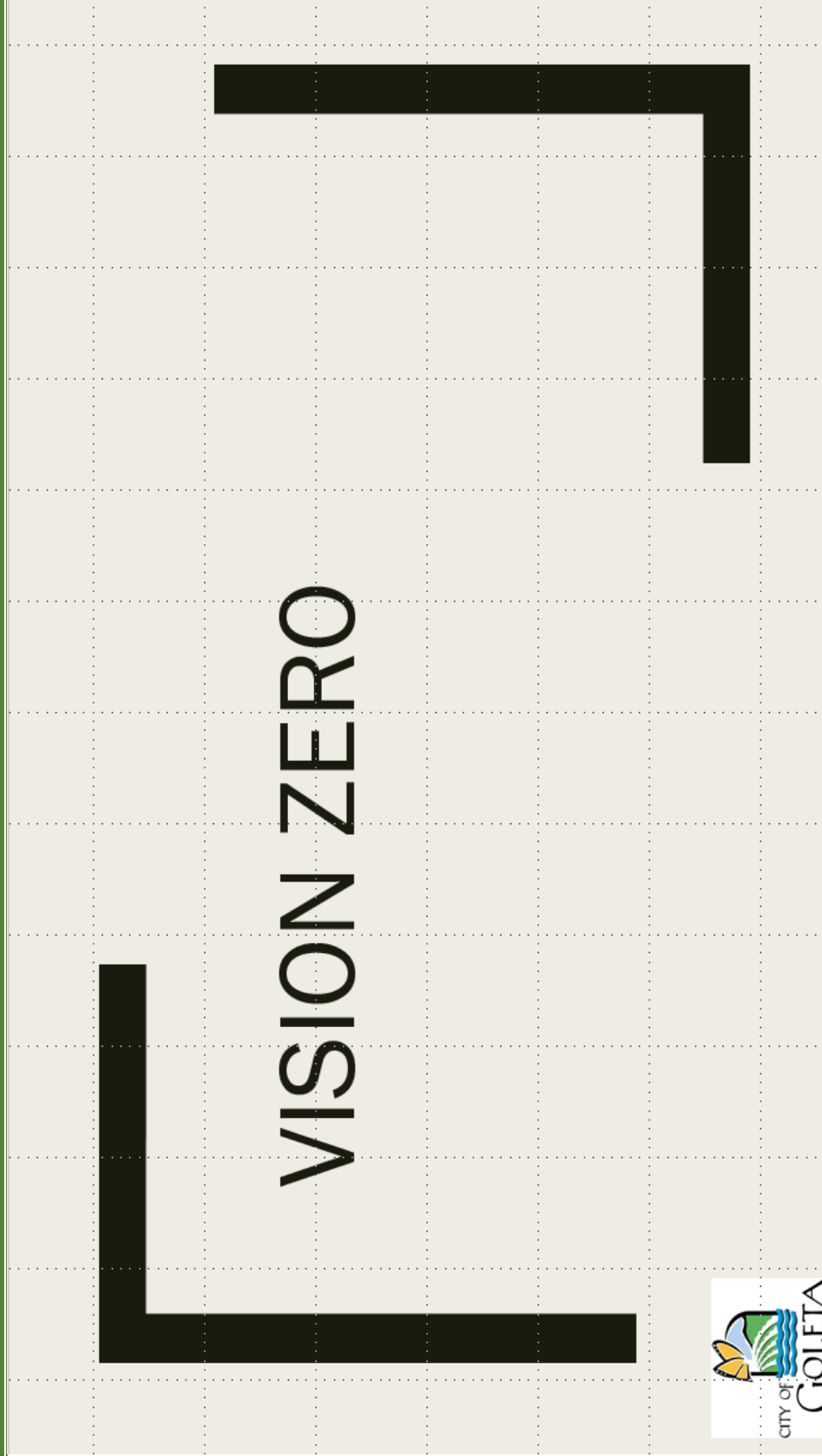
<p><i>Description:</i></p>	<p>A Community Garden provides a public space where area residents or community gardeners can grow produce for personal use. Some gardens offer individual plots while others have shared plots. It is envisioned that the Armitos Community Garden would also offer demonstration gardening or other instructional programming through public/private partnerships. Proposed improvements include a 20,000 square foot garden area comprised of 5'x10' garden plots, decomposed granite walkways, irrigation and hose bibs, and fencing.</p>
<p><i>Benefit/Core Value:</i></p>	<p>Preserve and enhance quality of life.</p>
<p><i>Purpose and Need:</i></p>	<p>The City's Recreation Needs Assessment identified a Community Garden as a desired and needed facility for Goleta and recommended that it be developed in a portion of Armitos Park in Old Town. A community garden is a unique and inclusive community space where people from all backgrounds gather, meet and share. A community garden has the potential to be a central gathering place for a neighborhood that creates strong ties between neighbors. Community gardens positively affect the neighborhoods in which they are located through health, social, ecological and neighborhood benefits. As well as eating better and being more active, gardeners are more involved in social activities, view their neighborhoods as more beautiful, and have stronger ties to their neighborhoods. Community Gardens also provide many opportunities for children and youth to be involved.</p>
<p><i>Project Status:</i></p>	<p>Planning stage.</p>

		Proposed							
		FY 2018/19 Estimated Actuals	FY 2018/19 Projected Carryovers	FY 2019/20	FY 2020/21	FY 2021/22	FY 2022/23	FY 2023/24	TOTAL
Project Phases									
704	Land Acquisition/ROW	-	-	-	-	-	-	-	-
706	Preliminary Eng/Environ	-	15,000	25,000	-	-	-	-	40,000
705	Construction/CM	-	185,000	-	175,000	-	-	-	360,000
TOTAL BY PHASE		-	200,000	25,000	175,000	-	-	-	400,000
Sources of Funds									
221	Parks & Recreation DIF	-	200,000	25,000	175,000	-	-	-	400,000
TOTAL BY FUND		-	200,000	25,000	175,000	-	-	-	400,000



<p><i>Description:</i></p>	<p>The project will study patterns of drainage and flooding that exist throughout the entire City, including a specific focus in Old Town Goleta. The work will include evaluating the capacity of existing storm drain pipes and channels and providing recommendations for improvements to area drainage, storm drain, and channel capacity. The City does not have a comprehensive storm drain master plan. In particular, Old Town area lacks adequate storm drain infrastructure and street hydraulic capacity, resulting in intersection flooding in minor storm events. Lack of capacity in existing storm drains and overflow from adjacent flood control channels in larger storm events contributes to inundation patterns reflected on current FEMA flood maps.</p>
<p><i>Benefit/Core Value:</i></p>	<p>Strengthen Infrastructure and maintain a safe community.</p>
<p><i>Purpose and Need:</i></p>	<p>The purpose of this project is to comprehensively study and evaluate drainage issues and sources of flooding in the entire City and provide recommendations for required improvements. The project addresses the need to improve safety and reduce flood risk to traffic, pedestrians and property citywide, with a section dedicated to Old Town Goleta.</p>
<p><i>Project Status:</i></p>	<p>The project is in the conceptual design phase.</p>

		Proposed							
		FY 2018/19 Estimated Actuals	FY 2018/19 Projected Carryovers	FY 2019/20	FY 2020/21	FY 2021/22	FY 2022/23	FY 2023/24	TOTAL
Project Phases									
704	Land Acquisition/ROW	-	-	-	-	-	-	-	-
706	Preliminary Eng/Environ	-	50,000	200,000	200,000	120,600	-	-	570,600
705	Construction/CM	-	-	-	-	-	-	-	-
TOTAL BY PHASE		-	50,000	200,000	200,000	120,600	-	-	570,600
Sources of Funds									
101	General	-	50,000	-	-	-	-	-	50,000
999	Unfunded	-	-	200,000	200,000	120,600	-	-	520,600
TOTAL BY FUND		-	50,000	200,000	200,000	120,600	-	-	570,600

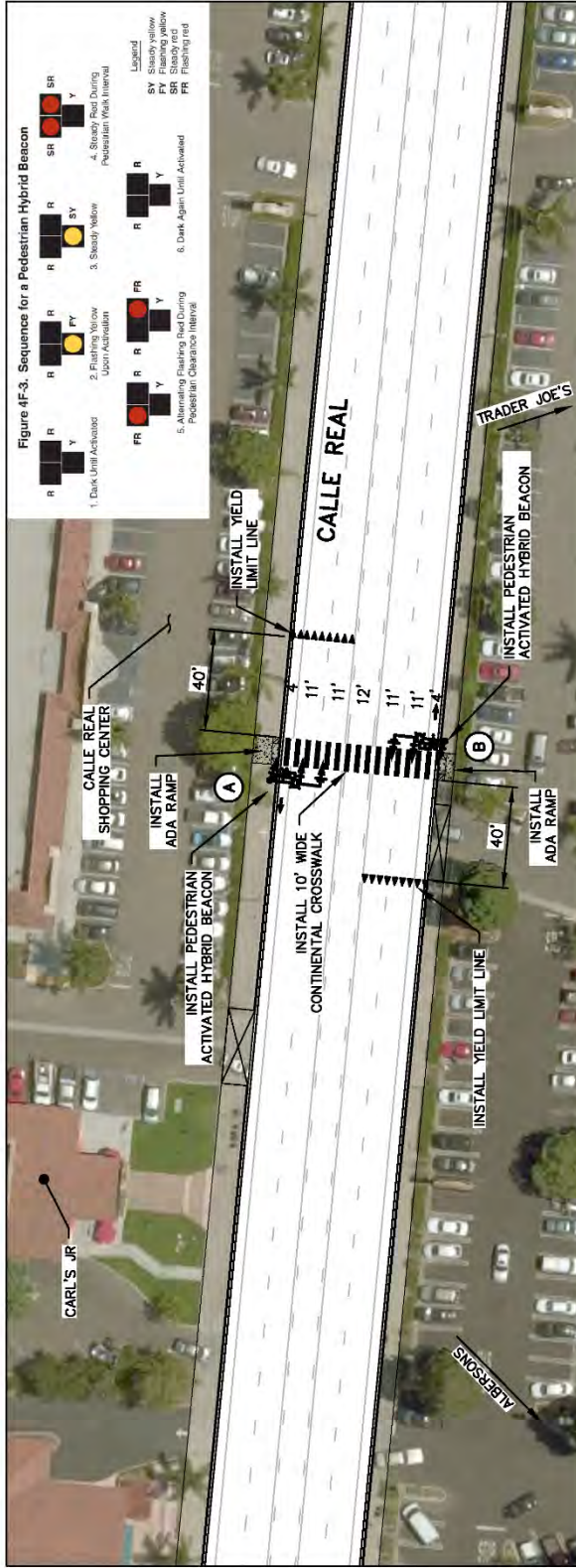


Public Works Vision Zero Plan

9086

<p><i>Description:</i></p>	<p>The project would create a Vision Zero program for the City. Vision Zero is a concept that centers on a core belief that all accidents are preventable, and that roadway designers should design and modify roads with the goal and reducing collision rates that result in injuries or fatalities to zero. Under the current method of calculating roadway collisions, there is an acceptable number of collision per million vehicle miles. The Vision Zero philosophy replaces that one with the idea that since all collisions are preventable, there are no acceptable collision numbers other than zero. While zero is not likely attainable, it changes the focus of the problem and has resulted in better and safer designs in areas where it has been adopted, beginning with Sweden in 1997.</p>
<p><i>Benefit/Core Value:</i></p>	<p>Strengthen City-Wide infrastructure including roads and traffic circulation.</p>
<p><i>Purpose and Need:</i></p>	<p>The City of Goleta has the highest rate of bicycle commuters on the central coast, and is actively promoting walking, biking and the use of all alternative modes of transportation. While the City has not had a high number of collisions, the City's commitment to the safety of all roadway users makes Vision Zero an appropriate tool to adopt. This is expected to be a living document, to be updated constantly by incorporating other relevant documents, guidelines and regulations by reference.</p>
<p><i>Project Status:</i></p>	<p>The project is in the conceptual design phase. .</p>

		Proposed							
		FY 2018/19 Estimated Actuals	FY 2018/19 Projected Carryovers	FY 2019/20	FY 2020/21	FY 2021/22	FY 2022/23	FY 2023/24	TOTAL
Project Phases									
704	Land Acquisition/ROW	-	-	-	-	-	-	-	-
706	Preliminary Eng/Environ	-	10,000	-	145,300	138,350	-	-	293,650
705	Construction/CM	-	-	-	-	-	-	-	-
TOTAL BY PHASE		-	10,000	-	145,300	138,350	-	-	293,650
Sources of Funds									
101	General	-	10,000	-	-	-	-	-	10,000
999	Unfunded	-	-	-	145,300	138,350	-	-	293,650
TOTAL BY FUND		-	10,000	-	145,300	138,350	-	-	293,650



PROPOSED POLE & EQUIPMENT SCHEDULE

LOC	STANDARDS		VEH. SIG. MFG.	LED LUMINAIRE	MOUNTING	PED. SIG.	REFLECTIVE S.N.S (DOUBLE FACED)	REMARKS	
	HEIGHT	SIG.							
(A)	17-3-100	30"	20"	12'	154 W	2-MAS*	SV-1-1**	SP-1-1**	F= 8'
(B)	17-3-100	30"	20"	12'	154 W	2-MAS*	SV-1-1**	SP-1-1**	F= 8'

* 3-SECTION PEDESTRIAN HYBRID BEACON
 ** COUNT DOWN TYPE PEDESTRIAN SIGNAL

ORIGINAL SHEET - ANS B

Client/Project: City of Goleta, Calle Real, Pedestrian Hybrid Beacon

Figure No.: 4

Title: Pedestrian Hybrid Beacon (PHB) Location Exhibit

Notes: [Blank]

Legend: [North Arrow]

Scale: 1" = 40'

Scale markings: 0, 40, 80, 120

Public Works

Crosswalk Pedestrian Hybrid Beacon (PHB) on Calle Real near Encina Rd 9087

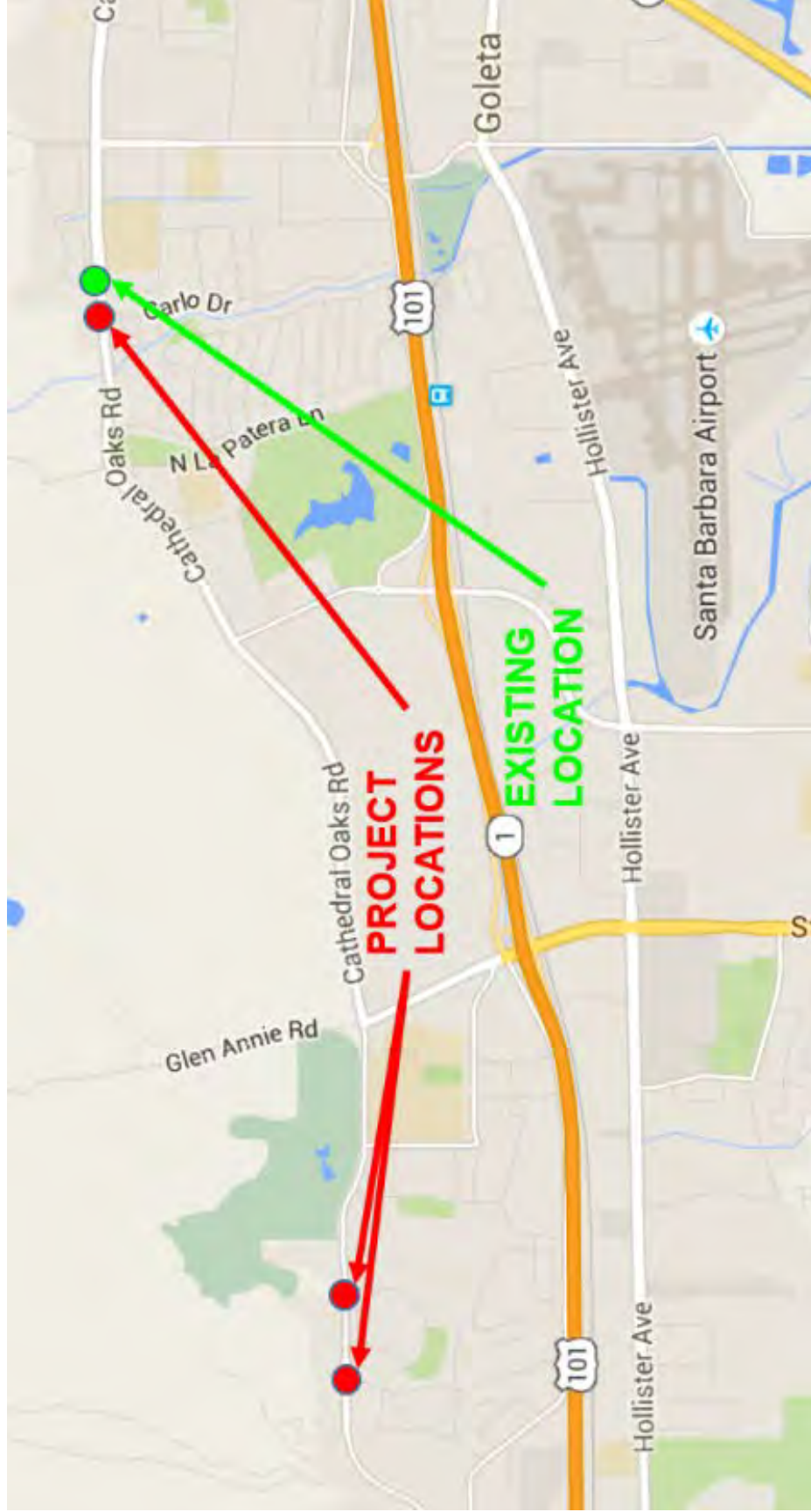
<p><i>Description:</i></p>	<p>The ideal location for a controlled pedestrian crossing on Calle Real is midway between Encina Lane and the existing midblock signalized pedestrian crossing. The Project will construct a new crosswalk and Pedestrian Hybrid Beacon (PHB) signal on Calle Real east of Encina Lane. The Project reduces the distance between controlled pedestrian crossing locations along Calle Real.</p>
<p><i>Benefit/Core Value:</i></p>	<p>Strengthen City-wide infrastructure including roads and traffic circulation. Maintain a safe community. Incorporate Vision Zero plans with the goal of eliminating the potential for future traffic related injuries and/or fatalities.</p>
<p><i>Purpose and Need:</i></p>	<p>A study was conducted for the traffic conditions on Calle Real between Encina Lane and Kingston in response to community concerns regarding pedestrian access and safety near the Calle Real Center. Over 500 residential units are located on the north side of Calle Real (Encina Royal and Encina Meadows Apartments). These housing units generate a considerable amount of pedestrian traffic that access the Calle Real Center. Protected pedestrian crossings exist on Calle Real in the form of a traffic signal at Encina Lane, a rectangular rapid flashing beacon (RRFB) at Kingston Avenue, and a mid-block traffic signal approximately 635-feet west of Kingston Avenue. However, for over 1,000 feet east of Encina Lane, there is no controlled pedestrian crossing of Calle Real. This forces pedestrians to either walk a significant distance to a controlled crossing or cross midblock. Calle Real is a 64-foot-wide roadway with two lanes in each direction, a center two-way left-turn lane and bike lanes. The posted speed limit is 35 mph. The Project would provide a controlled crossing approximately every 600 feet between Encina Lane and Kingston Avenue.</p>
<p><i>Project Status:</i></p>	<p>The project is in the Design phase of the Project Delivery Process.</p>

Funding Source	Prior Year Actuals	FY 2018/19 Estimated Actuals	FY 2018/19 Projected Carryovers	Proposed				TOTAL	
				FY 2019/20	FY 2020/21	FY 2021/22	FY 2022/23		FY 2023/24
Project Phases									
704 Land Acquisition/ROW	-	-	-	-	-	-	-	-	-
706 Preliminary Eng/Environ	-	2,115	43,885	-	-	-	-	-	46,000
705 Construction/CM	-	-	185,000	-	-	-	-	-	185,000
TOTAL BY PHASE	-	2,115	228,885	-	-	-	-	-	231,000
Sources of Funds									
205 Measure A	-	-	51,000	-	-	-	-	-	51,000
206 Measure A- Other	-	2,115	177,885	-	-	-	-	-	180,000
TOTAL BY FUND	-	2,115	228,885	-	-	-	-	-	231,000

Public Works

Rectangular Rapid Flashing Beacons (RRFB) Improvements at School Crosswalks

9088



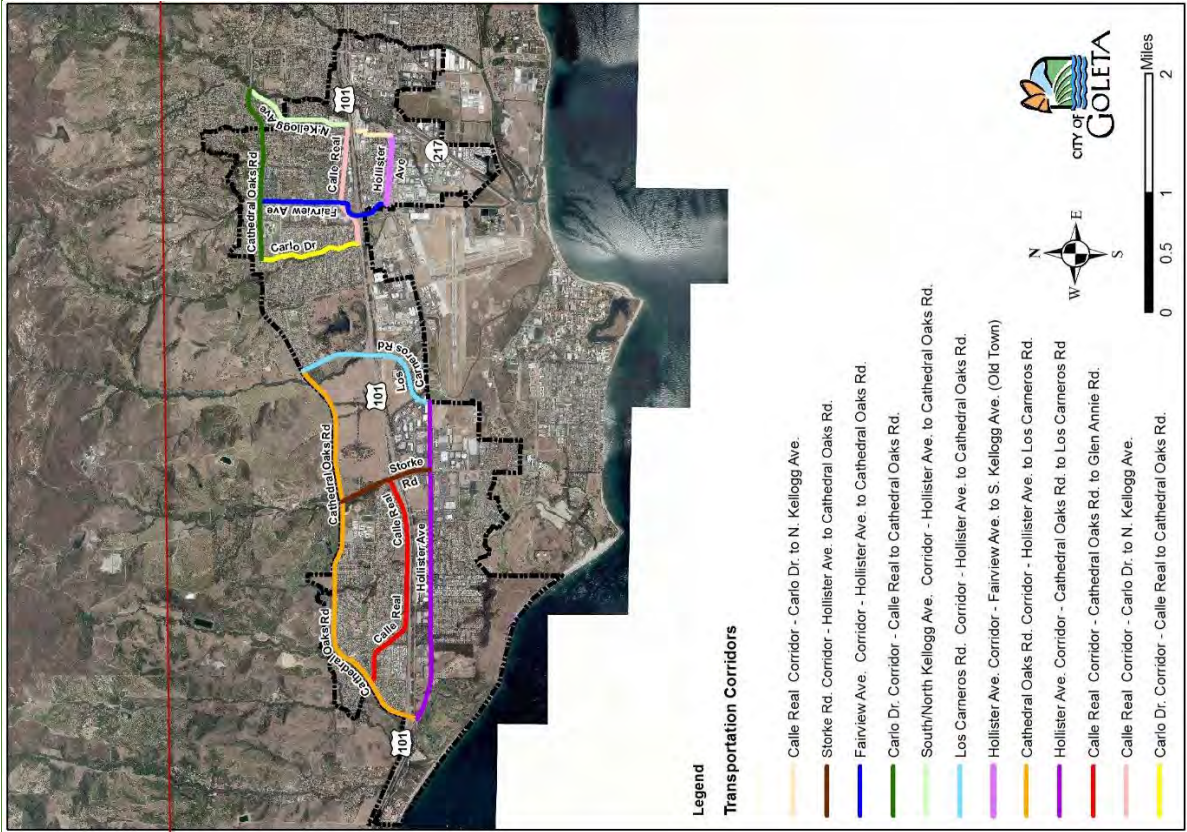
Public Works

Rectangular Rapid Flashing Beacons (RRFB) Improvements at School Crosswalks

9088

<p><i>Description:</i></p>	<p>The RRFB Improvements at School Crosswalks Project will replace older yellow advance flashing beacons at two school crosswalks at Cathedral Oaks Road and Brandon Drive and Cathedral Oaks Road and Evergreen Drive by installing Rectangular Rapid Flashing Beacons (RRFBs); and will install a new RRFB at Cathedral Oaks Road and Carlo Drive. The total crossing distance will be reduced at each location by extending curbs, thus reducing pedestrian crossing time and exposure to traffic. A median refuge island will be installed at each location. Green Bike Lanes will be installed adjacent to the curb extensions to emphasize the lane designations at each location.</p>
<p><i>Benefit/Core Value:</i></p>	<p>To maintain and improve City-wide facilities, roads and traffic circulation. Maintain a safe community.</p>
<p><i>Purpose and Need:</i></p>	<p>The project will serve Brandon Elementary School, Waldorf School of Santa Barbara, Santa Barbara Montessori School, Dos Pueblos High School, La Patera Elementary School, Santa Barbara Charter School, and Goleta Valley Junior High School. The project will improve the school crosswalks by installing RRFBs as a highly visible warning to vehicle traffic approaching each of the 3 uncontrolled school crosswalks on Cathedral Oaks Road. The project will address a demonstrated and reported need for pedestrian upgrades to the crosswalk locations and will close major gaps in several pedestrian/bicycle facility school routes where the school crosswalks to be improved are the only options for students traveling across Cathedral Oaks Road.</p>
<p><i>Project Status:</i></p>	<p>The City received Measure A grant funds for this project. The project is in the design phase. Construction is anticipated for 2019.</p>

		Proposed					TOTAL	
		FY 2018/19	FY 2019/20	FY 2020/21	FY 2021/22	FY 2022/23	FY 2023/24	
		Prior Year Actuals	FY 2018/19 Estimated Actuals	FY 2018/19 Projected Carryovers	Project Phases			
704	Land Acquisition/ROW	-	-	-	-	-	-	-
706	Preliminary Eng/Environ	30,706	29,953	14,141	17,050	-	-	91,850
705	Construction/CM	-	-	386,570	71,980	-	-	458,550
TOTAL BY PHASE		30,706	29,953	400,711	89,030	-	-	550,400
		Sources of Funds						
101	General	-	-	27,059	-	-	-	27,059
205	Measure A	12,005	29,953	75,465	89,030	-	-	206,453
206	Measure A- Other	18,701	-	298,187	-	-	-	316,888
TOTAL BY FUND		30,706	29,953	400,711	89,030	-	-	550,400



Public Works

Goleta Traffic Safety Study (GTSS)

9089

<p><i>Description:</i></p> <p>The City applied for a Systemic Safety Analysis Report Program (SSARP) grant. Following receipt of the grant, the project will address ongoing safety concerns for eleven specific corridors in the City. The project will review specific crash locations in greater detail for roadway/intersection attributes that are common to all corridors within the project study area. The project will also identify locations which are experiencing unusually high pedestrian and bicycle collisions, what roadway features are contributing to these collisions and where similar characteristics occur in the identified corridors.</p>	<p><i>Benefit/Core Value:</i></p> <p>To maintain and improve City-wide facilities, roads and traffic circulation. Maintain a safe community.</p>
<p><i>Purpose and Need:</i></p> <p>The SSARP is designed to assist local agencies with preparing studies specifically evaluating Strategic Highway Safety Plan (SHAP) Challenge Areas. The purpose is to take a proactive safety approach evaluating an entire roadway network as opposed to individual high-collision site analysis. "A systemic analysis acknowledges that crashes alone are not always sufficient to prioritize countermeasures across a system. This is particularly true for many local streets and highways in rural areas with low volumes where crash densities tend to be low and there are few high crash locations, and in urban areas where vehicles interact with vulnerable road users (pedestrians, bicyclists, and motorcycles)" (Caltrans SSARP Guidelines, February 2016). The resulting study will be referenced as the supporting document for grant applications such as the Highway Safety Improvement Program and Active Transportation Program.</p>	<p><i>Project Status:</i></p> <p>The project is in the conceptual design phase.</p>

	Prior Year Actuals	FY 2018/19 Estimated Actuals	FY 2018/19 Projected Carryovers	Proposed				TOTAL
				FY 2019/20	FY 2020/21	FY 2021/22	FY 2022/23	
Project Phases								
704 Land Acquisition/ROW	-	-	-	-	-	-	-	-
706 Preliminary Eng/Environ	3,134	34	280,832	16,725	-	-	-	300,725
705 Construction/CM	-	-	-	-	-	-	-	-
TOTAL BY PHASE	3,134	34	280,832	16,725	-	-	-	300,725
Sources of Funds								
101 General	3,134	-	21,866	-	-	-	-	25,000
205 Measure A	-	3	33,997	16,725	-	-	-	50,725
317 SSARP Grant	-	30	224,970	-	-	-	-	225,000
TOTAL BY FUND	3,134	34	280,832	16,725	-	-	-	300,725



Neighborhood Services San Miguel Park Improvements

9093

<i>Description:</i>	Project will improve and expand existing playground facilities, providing for disabled accessible paths of travel, activities and lay surfaces. Improvements will address existing failing timber retaining walls and guard rails, and improve access and visibility from adjacent streets.
<i>Benefit/Core Value:</i>	To maintain and improving City-wide facilities
<i>Purpose and Need:</i>	Various improvements and safety upgrades were identified through the Recreation Needs Assessment and are required at various park locations. The purpose of the project is to provide improved and expanded play equipment, surfacing and access, addressing the need for safe and accessible park facilities.
<i>Project Status:</i>	Project is in the preliminary engineering phase.

		Proposed								
		Prior Year Actuals	FY 2018/19 Estimated Actuals	FY 2018/19 Projected Carryovers	FY 2019/20	FY 2020/21	FY 2021/22	FY 2022/23	FY 2023/24	TOTAL
Project Phases										
704	Land Acquisition/ROW	-	-	-	-	-	-	-	-	-
706	Preliminary Eng/Environ	-	-	45,000	-	-	-	-	-	45,000
705	Construction/CM	-	-	-	130,000	130,000	-	-	-	130,000
TOTAL BY PHASE		-	-	45,000	-	130,000	-	-	-	175,000
Sources of Funds										
221	Parks & Recreation DIF	-	-	45,000	-	130,000	-	-	-	175,000
TOTAL BY FUND		-	-	45,000	-	130,000	-	-	-	175,000

Neighborhood Services

Santa Barbara Shores Park Improvements

9094



Neighborhood Services

Santa Barbara Shores Park Improvements

9094

<p><i>Description:</i></p>	<p>Project will improve safety and access for existing park facilities. The project will remove playground equipment (swings) due to inadequate safety clearances, provide disabled accessible paths of travel from the street, provide improvements to the safety surfacing on the existing playground and add a new play feature to replace the removed swings.</p>
<p><i>Benefit/Core Value:</i></p>	<p>To maintain and improving City-wide facilities.</p>
<p><i>Purpose and Need:</i></p>	<p>The purpose of the project is to construct accessible paths of travel and remove unsafe equipment, addressing the need for safe and accessible park facilities.</p>
<p><i>Project Status:</i></p>	<p>Project is in the preliminary engineering phase.</p>

		Proposed							
		FY 2018/19 Estimated Actuals	FY 2018/19 Projected Carryovers	FY 2019/20	FY 2020/21	FY 2021/22	FY 2022/23	FY 2023/24	TOTAL
Project Phases									
704	Land Acquisition/ROW	-	-	-	-	-	-	-	-
706	Preliminary Eng/Environ	-	25,000	-	15,000	-	-	-	40,000
705	Construction/CM	-	-	-	-	125,000	-	-	125,000
TOTAL BY PHASE		-	25,000	-	15,000	125,000	-	-	165,000
Sources of Funds									
221	Parks & Recreation DIF	-	25,000	-	15,000	125,000	-	-	165,000
TOTAL BY FUND		-	25,000	-	15,000	125,000	-	-	165,000

Public Works

Orange Avenue Parking Lot

9096



Orange Avenue Parking Lot (APN 071-051-011)

Public Works

Orange Avenue Parking Lot

9096

<p><i>Description:</i></p>	<p>The approximate 6,500 square foot lot (APN 071-051-011) is 1/3 of a block north of Hollister Avenue on the western side of Orange Avenue. Depending on striping configurations, the Property is likely to provide between 17-19 spaces. The Property is zoned High Density Residential (DR-30, 30 units per acre) with a General Plan Land Use designation Old Town Commercial. Property needs to be evaluated for improvements, including, but not limited to, repaving, striping, lighting, trash enclosures, potential bicycle facilities and security so it can truly function as a public parking lot.</p>
<p><i>Benefit/Core Value:</i></p>	<p>The Property is one of the few existing vacant lots in an area within close proximity of Old Town's principal commercial corridor that can be used for a parking lot in Old Town.</p>
<p><i>Purpose and Need:</i></p>	<p>Increase public off-street parking in Old Town.</p>
<p><i>Project Status:</i></p>	<p>Lot will be opened by April 1 and available to the public for use with 16 spaces, due to the necessity for a turnaround area. Public Works will continue to work the property owner to the south regarding mutual reciprocity ingress/egress to/from the Property to obtain additional parking spaces..</p>

		Proposed								
		Prior Year Actuals	FY 2018/19 Estimated Actuals	FY 2018/19 Projected Carryovers	FY 2019/20	FY 2020/21	FY 2021/22	FY 2022/23	FY 2023/24	TOTAL
Project Phases										
704	Land Acquisition/ROW	372,312	-	12,688	-	-	-	-	-	385,000
706	Preliminary Eng/Environ	-	-	-	-	57,935	-	-	-	57,935
705	Construction/CM	-	-	-	-	236,200	-	-	-	236,200
TOTAL BY PHASE		372,312	-	12,688	-	294,135	-	-	-	679,135
Sources of Funds										
222	Public Administration Development Fees	372,312	-	12,688	-	-	-	-	-	385,000
999	Unfunded	-	-	-	-	294,135	-	-	-	294,135
TOTAL BY FUND		372,312	-	12,688	-	294,135	-	-	-	679,135



Public Works

Fairview Corridor Study (Fowler Road to Calle Real)

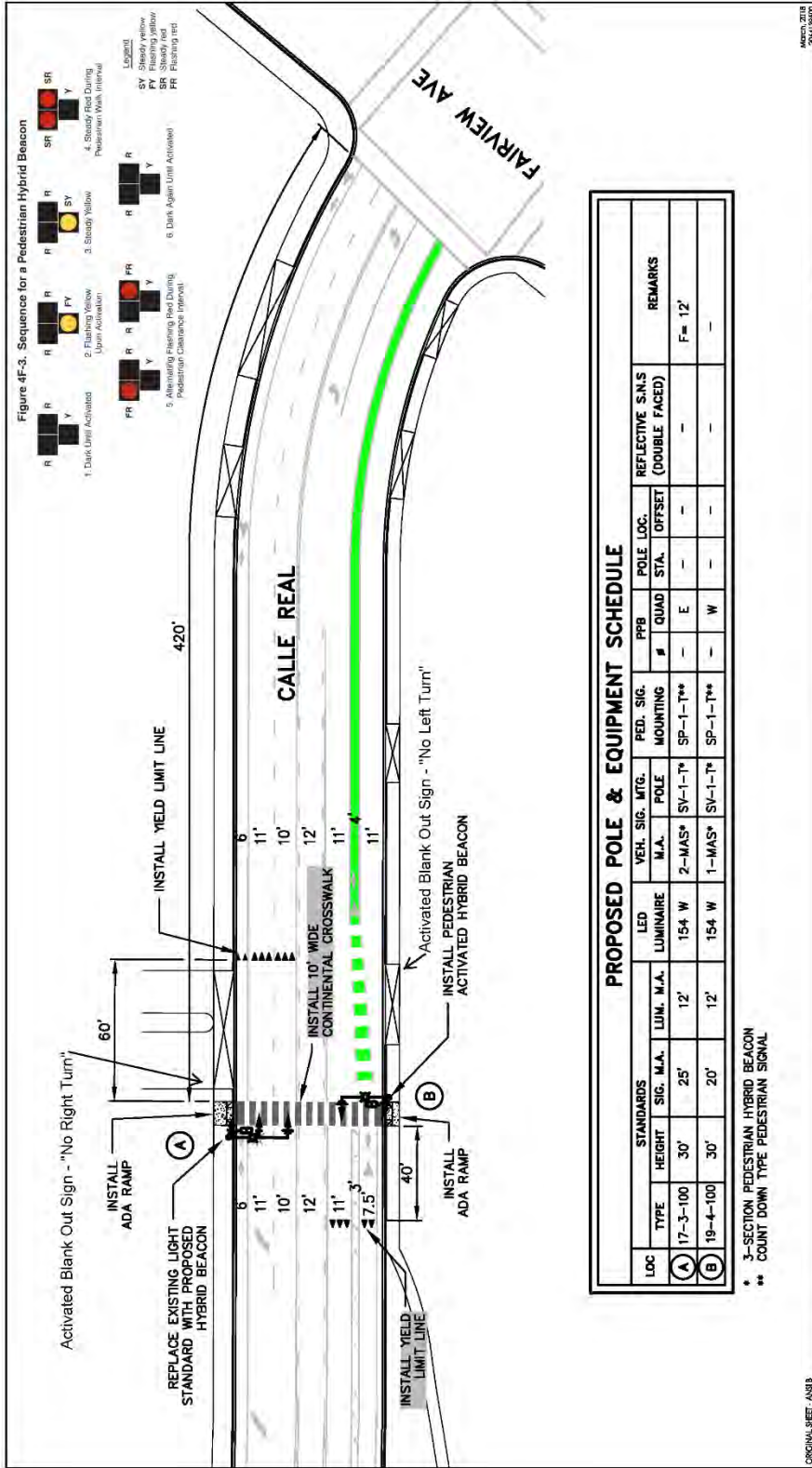
9097

<i>Description:</i>	The project will evaluate the Fairview Avenue corridor from James Fowler Road through Hollister Avenue intersection to Calle Real. Public works will prepare a Feasibility Study for the corridor that evaluates vehicular, pedestrian, and bicycle traffic and potential improvements. The project may include constructing a Class I Multi-Use Path over the freeway, additional sidewalks, additional crosswalks, new striping, and/or signage.
<i>Benefit/Core Value:</i>	Strengthen City-wide infrastructure including roads and traffic circulation. Return Old Town to a Vital Center of the City. Maintain a safe community.
<i>Purpose and Need:</i>	The City of Goleta will evaluate the Fairview Avenue corridor especially the Union Pacific Railroad (UPRR) and US 101 overcrossing to determine and recommend potential safety improvements for pedestrians and bicyclists. Public Works has identified this corridor as one of the main north-south freeway crossings and barrier to pedestrian and bicycle traffic. During the public outreach engagement for the City's Bicycle and Pedestrian Master Plan project, the community also overwhelmingly provided written and verbal comments in this area. The number of comments prompted staff to identify this area as a "focus area" in the Bicycle and Pedestrian Master Plan process.
<i>Project Status:</i>	The project is in the conceptual design phase.

	Prior Year Actuals	FY 2018/19 Estimated Actuals	FY 2018/19 Projected Carryovers	Proposed				TOTAL	
				FY 2019/20	FY 2020/21	FY 2021/22	FY 2022/23		FY 2023/24
Project Phases									
704	-	-	-	-	139,750	-	-	-	139,750
706	-	-	50,000	10,100	301,500	-	-	-	361,600
705	-	-	-	-	-	-	-	-	-
TOTAL BY PHASE				10,100	441,250	-	-	-	501,350
Sources of Funds									
205	-	-	-	10,100	80,000	-	-	-	90,100
220	-	-	50,000	-	-	-	-	-	50,000
999	-	-	-	-	361,250	-	-	-	361,250
TOTAL BY FUND				10,100	441,250	-	-	-	501,350

Public Works

Crosswalk at Calle Real/Fairview Center-Pedestrian Hybrid Beacon (PHB)9099



ORIGINAL SHEET: ANS18

City of Colton
 Calle Real and Orchard Supply Hardware Driveway
 Pedestrian Hybrid Beacon
 Figure No. 1.0
 Title Pedestrian Hybrid Beacon Conceptual Exhibit

Notes

Legend

SCALE: 1"=40'

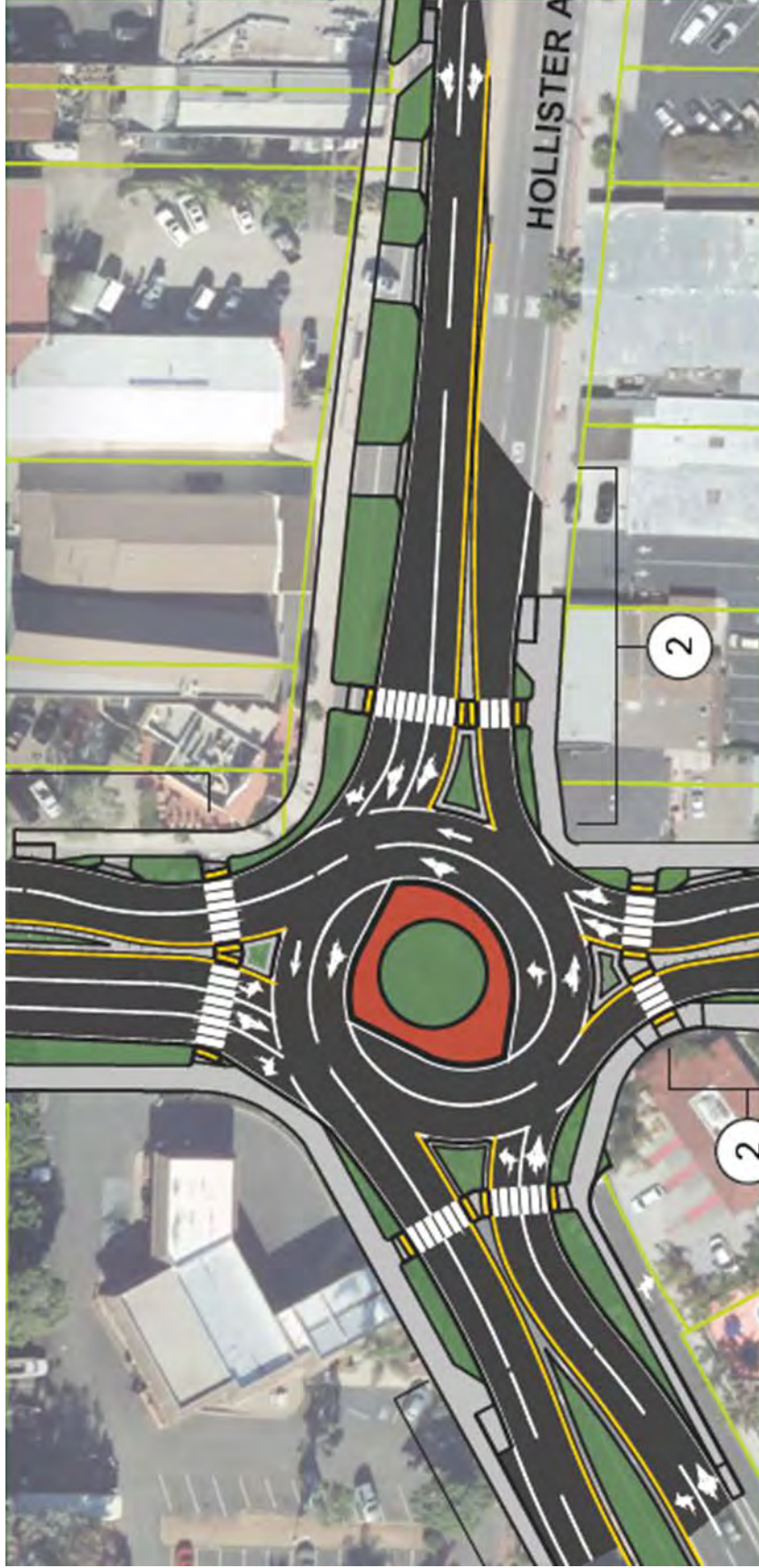
Stantec
 111 East Victoria Street
 Santa Barbara CA
 www.stantec.com

Public Works

Crosswalk at Calle Real/Fairview Center-Pedestrian Hybrid Beacon (PHB)9099

<p><i>Description:</i></p>	<p>The Project improvements include constructing a new Pedestrian Hybrid Beacon (PHB) signal controlled crosswalk on Calle Real approximately 550 feet west of the Fairview Avenue and Calle Real intersection. The Project includes constructing a PHB signal with mast-arms, developing a power supply, and installing pedestrian push buttons. In addition to the PHB, the Project will install “activated” Blank Out Signs to control vehicular traffic turning out of adjacent driveways. When a pedestrian or bicyclist activates the PHB signal, the Blank Out Signs will also be activated and stop vehicular traffic at the adjacent driveways until the pedestrian or bicyclist has safely crossed. The Project will construct Americans with Disabilities Act (ADA) accessible ramps at the crossing location and install new crosswalk striping, pavement markings, and applicable PHB warning and control signage.</p>
<p><i>Benefit/Core Value:</i></p>	<p>Strengthen City-wide infrastructure including roads and traffic circulation. Maintain a safe community. Incorporate Vision Zero plans with the goal of eliminating the potential for future traffic related injuries and/or fatalities.</p>
<p><i>Purpose and Need:</i></p>	<p>There is an existing pedestrian/bicycle access path/ramp leading from Fairview Ave directly down to Calle Real and outletting across the street from a popular commercial destination. There is no pedestrian or bicycle crossing of Calle Real at this location. The Project will help address the safety concern for pedestrians and bicyclists, including school aged children, who currently cross 5 lanes of traffic at an uncontrolled location on Calle Real near Fairview Center. This Project addresses existing pedestrian crossing patterns to/from the Fairview Avenue overcrossing on the south side of Calle Real to destinations to/from the north side. These destinations include schools, services, and the Fairview Center. The PHB crossing will enhance safety by providing a controlled and visible crossing to facilitate bicycle and pedestrian crossings on Calle Real.</p>
<p><i>Project Status:</i></p>	<p>The project is in the Design phase of the Project Delivery Process.</p>

	Prior Year Actuals	FY 2018/19 Estimated Actuals	FY 2018/19 Projected Carryovers	Proposed				TOTAL
				FY 2019/20	FY 2020/21	FY 2021/22	FY 2022/23	
Project Phases								
704	-	-	-	-	-	-	-	-
706	-	-	-	63,325	-	-	-	63,325
705	-	-	-	-	318,200	-	-	318,200
				63,325	318,200	-	-	381,525
Sources of Funds								
205	-	-	-	14,620	69,405	-	-	84,025
206	-	-	-	48,705	248,795	-	-	297,500
				63,325	318,200	-	-	381,525
TOTAL BY FUND								



Public Works

Fairview Hollister Roundabout (6100 Hollister)

9100

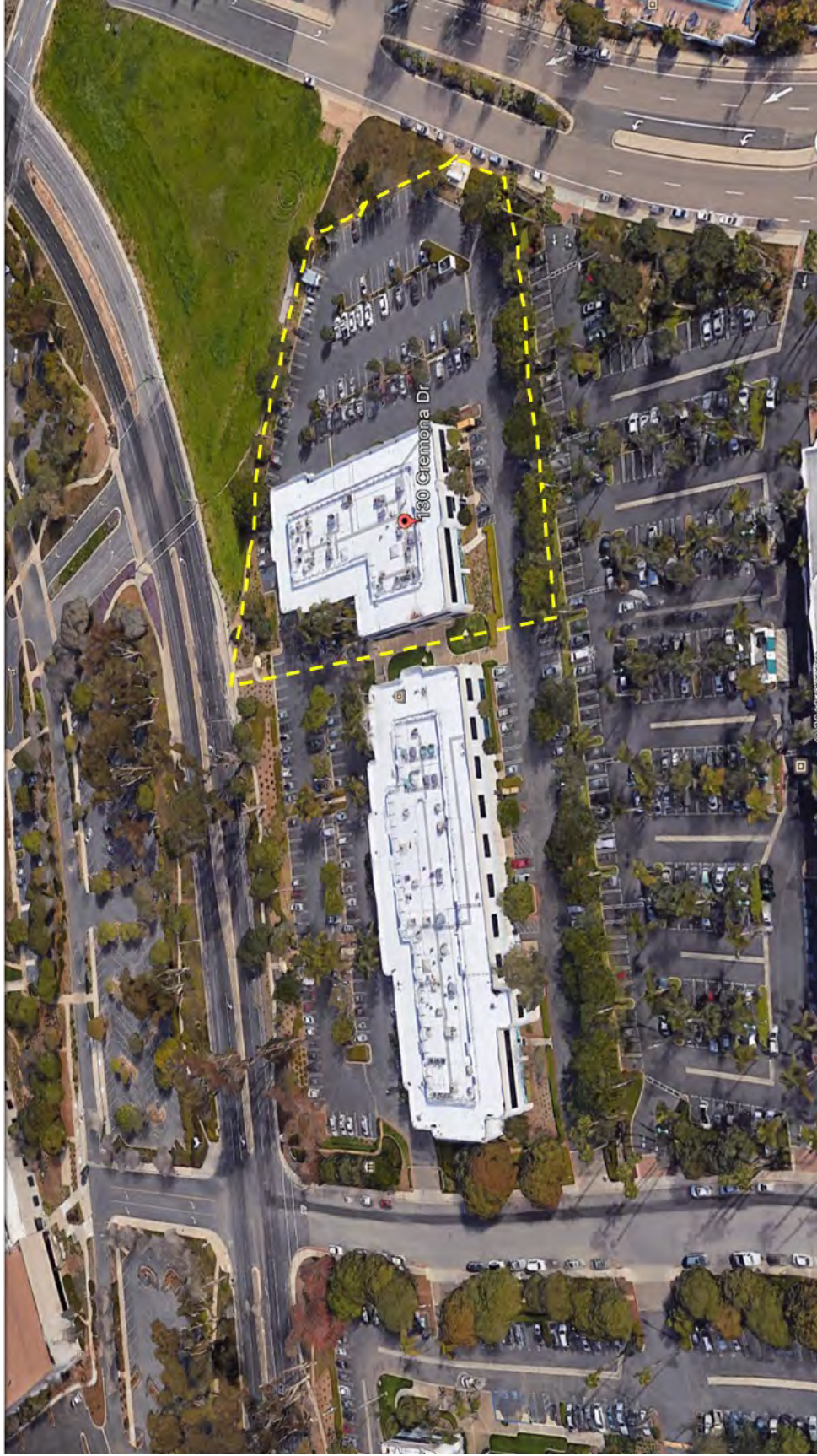
	<p><i>Description:</i></p> <p>This project will construct a two lane roundabout at the intersection of Hollister Avenue and Fairview Avenue.</p>
<p><i>Benefit/Core Value:</i></p>	<p>To maintain and improve City-wide facilities, roads and traffic circulation.</p>
<p><i>Purpose and Need:</i></p>	<p>The roundabout will provide congestion relief and operational capacity at one of the busiest intersections in the City.</p>
<p><i>Project Status:</i></p>	<p>The project is beginning the preliminary engineering and environmental phase.</p>

		Proposed					TOTAL		
		Prior Year Actuals	FY 2018/19 Estimated Actuals	FY 2018/19 Projected Carryovers	FY 2019/20	FY 2020/21	FY 2021/22	FY 2022/23	FY 2023/24
Project Phases									
704	Land Acquisition/ROW	-	-	-	-	-	-	-	-
706	Preliminary Eng/Environ	-	-	520,000	-	-	-	-	555,550
705	Construction/CM	-	-	-	-	-	-	-	-
TOTAL BY PHASE		-	-	520,000	-	-	-	-	555,550
Sources of Funds									
220	Transportation Facilities DJF	-	-	520,000	-	-	-	-	520,000
999	Unfunded	-	-	-	-	-	-	-	555,550
TOTAL BY FUND		-	-	520,000	-	-	-	-	1,075,550

Public Works

City Hall Purchase & Improvements - New

9101



Public Works

City Hall Purchase & Improvements - New

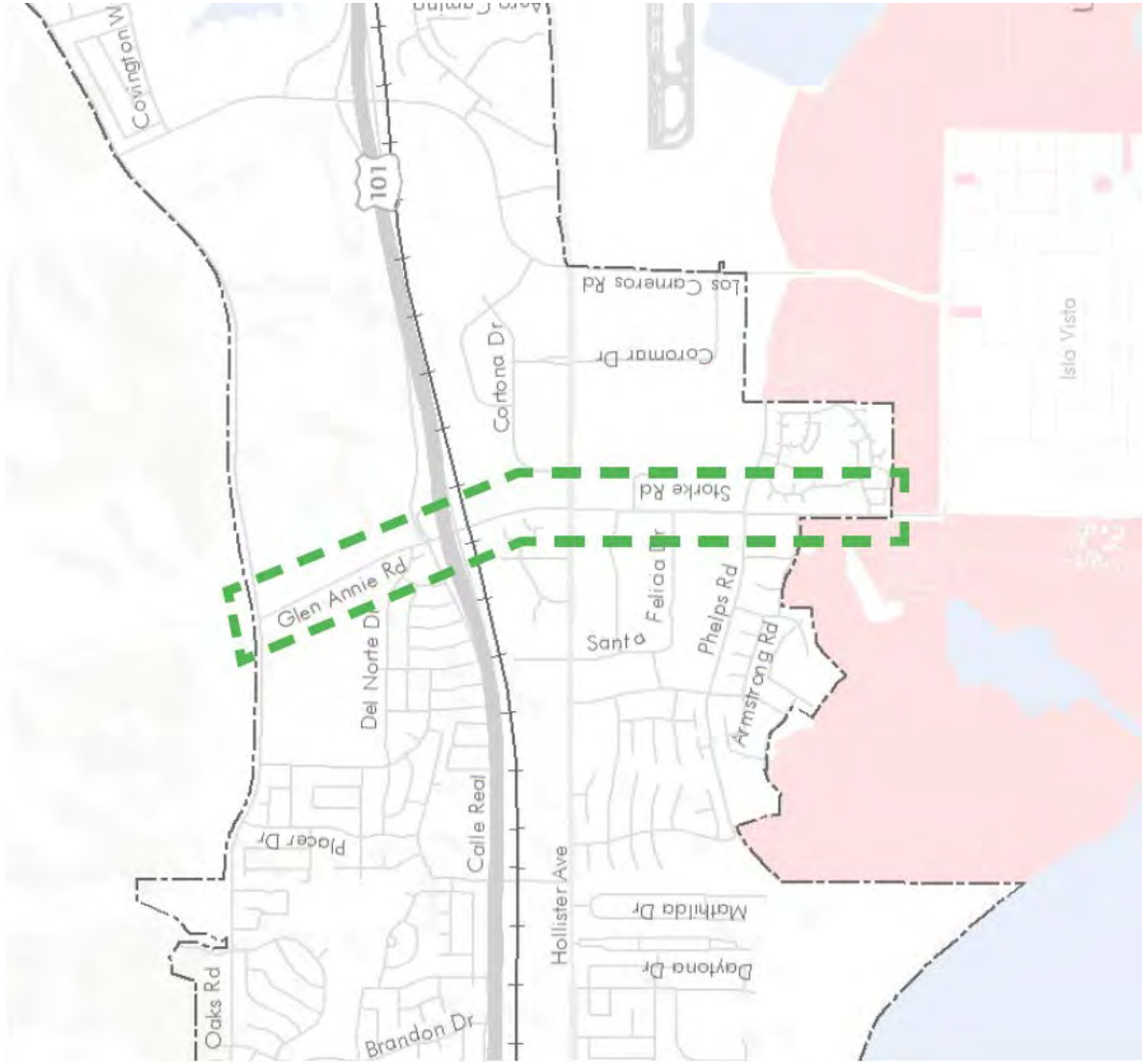
9101

<p><i>Description:</i></p>	<p>The project includes the acquisition of a portion of 120 Cremona Drive (APN 073-330-014, 5.23 acres), resulting in an approximate 2.14-acre parcel, which portion is improved with an approximate 40,000 square foot two-story building commonly known as 130 Cremona Drive, Goleta, California.</p>
<p><i>Benefit/Core Value:</i></p>	<p>Strengthen City-wide infrastructure.</p>
<p><i>Purpose and Need:</i></p>	<p>The project provides the City with an opportunity to own its City Hall location. About 2/3 of the 130 Cremona building is currently leased and occupied by the City of Goleta as its City Hall. In addition to the acquisition, the City plans to install an elevator to improve access between floors.</p>
<p><i>Project Status:</i></p>	<p>The project is in the acquisition phase.</p>

		FY 2018/19		Proposed			TOTAL		
		Prior Year Actuals	FY 2018/19 Estimated Actuals	FY 2018/19 Projected Carryovers	FY 2019/20	FY 2020/21	FY 2021/22	FY 2022/23	FY 2023/24
Project Phases									
704	Land Acquisition/ROW	-	575,770	12,984,794	-	-	-	-	-
706	Preliminary Eng/Environ	-	-	-	-	-	-	-	-
705	Construction/CM	-	-	-	-	-	-	-	-
TOTAL BY PHASE		-	575,770	12,984,794	-	-	-	-	-
Sources of Funds									
101	General	-	575,770	-	-	-	-	-	-
224	Sheriff Facilities Development Fees	-	-	984,794	-	-	-	-	-
608	lbank	-	-	12,000,000	-	-	-	-	-
999	Unfunded	-	-	-	-	-	-	-	-
TOTAL BY FUND		-	575,770	12,984,794	-	-	-	-	-
									13,560,564

Public Works
Storke Road Corridor Study - NEW

TBD-01



Public Works

Storke Road Corridor Study - NEW

TBD-01

<p><i>Description:</i></p>	<p>The project will evaluate the Storke Road corridor from the City limits to Cathedral Oaks Road across the US 101. Public Works will prepare a Feasibility Study for the corridor that evaluates vehicular, pedestrian, and bicycle traffic and potential improvements. The evaluation will include evaluating options for crossing Hollister Avenue and the US 101/UPRR. The project may include constructing a Class I Multi-Use Path over the freeway, additional sidewalks, additional crosswalks, new striping, and/or signage.</p>
<p><i>Benefit/Core Value:</i></p>	<p>Strengthen City-wide infrastructure including roads and traffic circulation. Maintain a safe community.</p>
<p><i>Purpose and Need:</i></p>	<p>The City of Goleta will evaluate the Storke Road corridor especially the Hollister Avenue intersection, Union Pacific Railroad (UPRR), and US 101 overcrossing to determine and recommend potential safety improvements for pedestrians and bicyclists. Public Works has identified this corridor as one of the main north-south freeway crossings and barrier to pedestrian and bicycle traffic. During the public outreach engagement for the City's Bicycle and Pedestrian Master Plan project, the community also provided written and verbal comments in this area.</p>
<p><i>Project Status:</i></p>	<p>The project is in the conceptual design phase.</p>

		Proposed					TOTAL		
		Prior Year Actuals	FY 2018/19 Estimated Actuals	FY 2018/19 Projected Carryovers	FY 2019/20	FY 2020/21	FY 2021/22	FY 2022/23	FY 2023/24
Project Phases									
704	Land Acquisition/ROW	-	-	-	-	-	-	-	-
706	Preliminary Eng/Environ	-	-	-	138,775	189,750	-	-	-
705	Construction/CM	-	-	-	-	-	-	-	-
TOTAL BY PHASE		-	-	-	138,775	189,750	-	-	328,525
Sources of Funds									
205	Measure A	-	-	-	54,000	-	-	-	54,000
220	Transportation Facilities DJF	-	-	-	84,775	189,750	-	-	274,525
999	Unfunded	-	-	-	-	-	-	-	-
TOTAL BY FUND		-	-	-	138,775	189,750	-	-	328,525



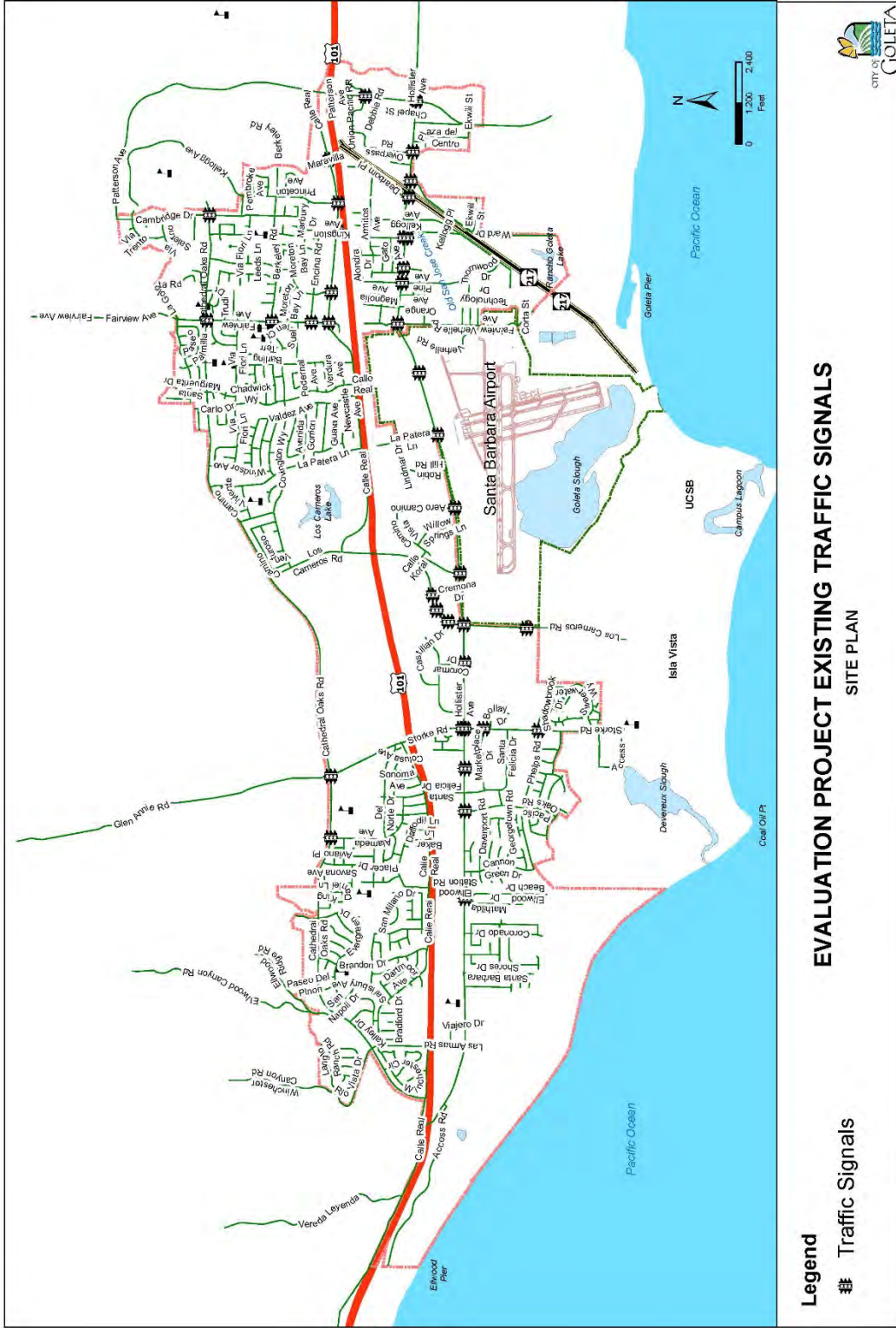
School Locations Attachment A

- Goleta Area Public Schools
- Goleta Area School Properties



<p><i>Description:</i></p>	<p>The Project includes evaluating and prioritizing the signage and striping needs in the vicinity of schools within the City. The Project will evaluate 4 elementary schools: Brandon School, Ellwood School, Kellogg School and La Patera School; 1 Junior High School: Goleta Valley Junior High School; 1 High School: Dos Pueblos High School and various K-8 public and private schools including: Santa Barbara Charter School, St. Raphael School, Montessori Center School of Santa Barbara, and Coastline Christian Academy. The project will also consider illuminating the traffic control devices in the evaluated areas to increase their visibility and increase motorists' awareness of students' presence. This project will evaluate the depth of these potentially hazardous conditions and prioritize a plan to fix them. Lastly, the project will result in a new asset database, improved Geographic Information Systems (GIS) maps, and recommended signage and striping improvements around schools within the City limits.</p>
<p><i>Benefit/Core Value:</i></p>	<p>Strengthen City-wide infrastructure including roads and traffic circulation. Maintain a safe community.</p>
<p><i>Purpose and Need:</i></p>	<p>The current signage and striping around the various schools are often inconsistent and do not meet the current standards established by the Manual on Uniform Traffic Control Devices (MUTCD) and California supplement. These inconsistencies, in terms of application, can confuse road users and lead to potentially adverse safety affects. Other than inconsistencies, the issues documented with the current signage around the various schools are all related to limited visibility. The limited visibility can be attributed to signs that are faded, vandalized, or covered by overgrown vegetation. Also, some of the signs were placed at an improper angle or at an improper location, where they are not fully visible to motorists. The purpose is to have a comprehensive database of the existing facilities, recommended options for improvements, and a spatial database to track future improvements and needs.</p>
<p><i>Project Status:</i></p>	<p>The project is in the conceptual design phase.</p>

		FY 2018/19 Estimated Actuals	FY 2018/19 Projected Carryovers	Proposed				TOTAL
				FY 2019/20	FY 2020/21	FY 2021/22	FY 2022/23	
Project Phases								
704	Land Acquisition/ROW	-	-	-	-	-	-	-
706	Preliminary Eng/Environ	-	-	150,000	112,450	-	-	262,450
705	Construction/CM	-	-	-	-	-	-	-
TOTAL BY PHASE		-	-	150,000	112,450	-	-	262,450
Sources of Funds								
101	General	-	-	-	-	-	-	-
205	Measure A	-	-	19,950	-	-	-	19,950
999	Unfunded	-	-	130,050	112,450	-	-	242,500
TOTAL BY FUND		-	-	150,000	112,450	-	-	262,450



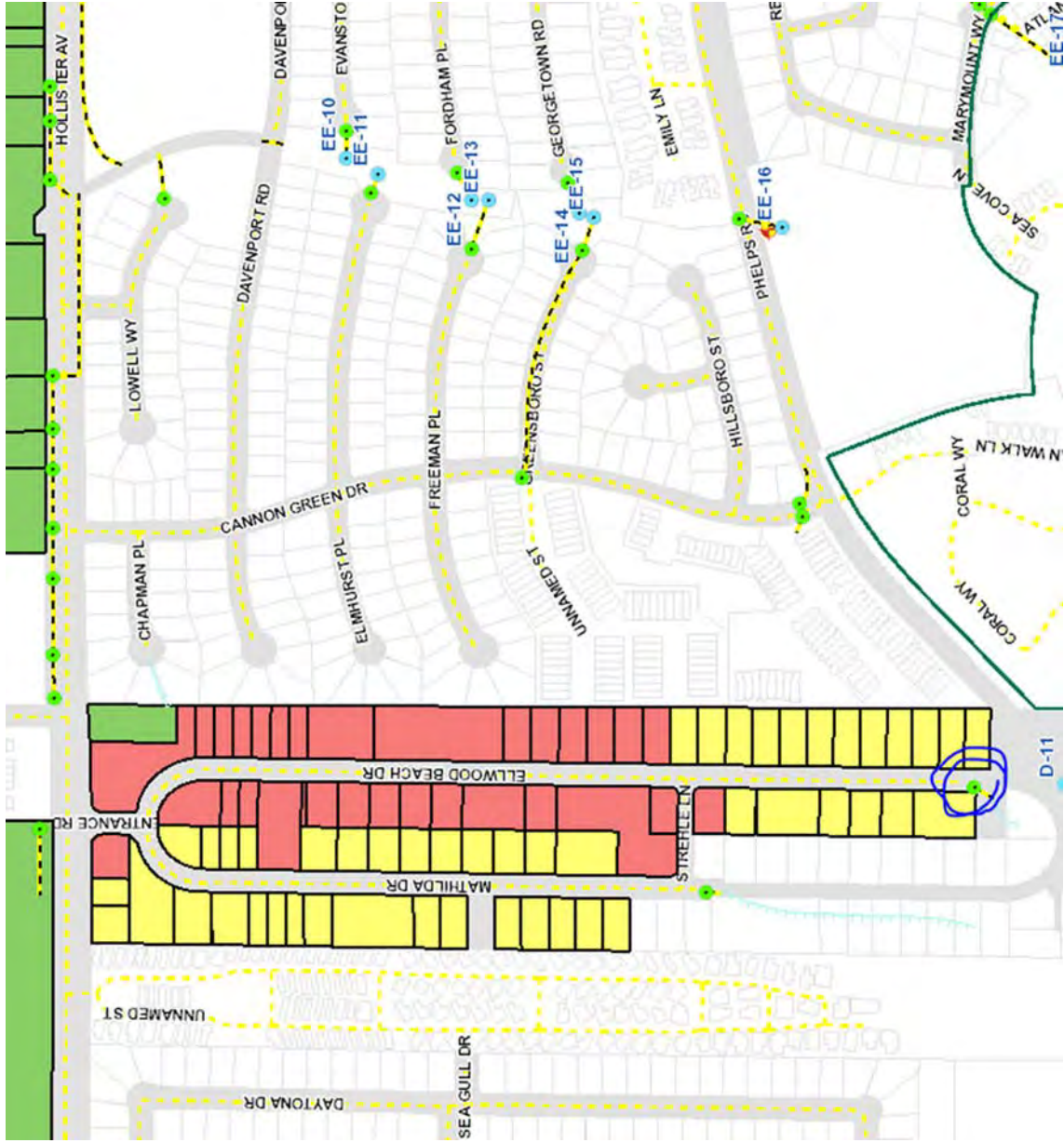
Legend
Traffic Signals

EVALUATION PROJECT EXISTING TRAFFIC SIGNALS
SITE PLAN



<p><i>Description:</i></p>	<p>The Project includes evaluating, analyzing, and documenting the existing traffic signal equipment, configuration settings, and record drawings for all traffic signals within the City of Goleta. This Project will result in accurate documentation for the current conditions of the City's traffic signal equipment. Based on this information, the City can evaluate and assess maintenance needs, prioritize and schedule replacement activities, and document maintenance efforts. The ability to evaluate, prioritize, and schedule the equipment maintenance and replacements will improve safety for pedestrians and motorists. Equipment being evaluated includes: traffic signal controllers, conduits, conductors, ADA pedestrian push buttons, count-down timers, and other traffic signal equipment. The project will result in a new asset database, improved Geographic Information Systems (GIS) maps, and recommended improvements for our traffic signal equipment.</p>
<p><i>Benefit/Core Value:</i></p>	<p>Strengthen City-wide infrastructure including roads and traffic circulation. Maintain a safe community.</p>
<p><i>Purpose and Need:</i></p>	<p>A number of the City's traffic signal equipment at intersections is over 40 years old and replacement parts are difficult to secure. The City also does not have a comprehensive database with all of our traffic signal equipment, installation dates, replacement dates, intersection timing sheets, and record drawings. The purpose is to correct that deficiency and have accurate up-to-date information regarding the City's equipment and system.</p>
<p><i>Project Status:</i></p>	<p>The project is in the conceptual design phase.</p>

		Prior Year Actuals	FY 2018/19 Estimated Actuals	FY 2018/19 Projected Carryovers	Proposed				TOTAL
					FY 2019/20	FY 2020/21	FY 2021/22	FY 2022/23	FY 2023/24
Project Phases									
704	Land Acquisition/ROW	-	-	-	-	-	-	-	-
706	Preliminary Eng/Environ	-	-	-	150,000	115,300	-	-	-
705	Construction/CM	-	-	-	-	-	-	-	-
TOTAL BY PHASE		-	-	-	150,000	115,300	-	-	265,300
Sources of Funds									
101	General	-	-	-	-	-	-	-	-
205	Measure A	-	-	-	22,800	-	-	-	22,800
999	Unfunded	-	-	-	127,200	115,300	-	-	242,500
TOTAL BY FUND		-	-	-	150,000	115,300	-	-	265,300



Public Works

Ellwood Beach Drive Drainage Infrastructure Replacement

TBD-04

<p><i>Description:</i></p>	<p>The project will replace the current drainage inlet on Ellwood Beach Drive and add a trash capture system to prevent trash from entering the stormwater system.</p>
<p><i>Benefit/Core Value:</i></p>	<p>The project will increase overall trash capture in the city and improve the function and health of the City's waterways.</p>
<p><i>Purpose and Need:</i></p>	<p>Public Works completed a visual trash assessments for all priority land use areas in the City of Goleta and identified stormdrain infrastructure that would benefit from the installation of trash capture systems. Public Works has identified the drainage inlet at the end of Ellwood Beach Drive as a priority location for trash capture system installation based on a high level of trash present in this area during visual surveys. This project will serve as a pilot to inform the implementation of additional trash capture infrastructure in accordance with the City's Track 2 Implementation Plan to Meet the State Water Board's Trash Provision.</p>
<p><i>Project Status:</i></p>	<p>The project is in the conceptual design phase.</p>

		Proposed					TOTAL	
		Prior Year Actuals	FY 2018/19 Estimated Actuals	FY 2018/19 Projected Carryovers	FY 2020/21	FY 2021/22	FY 2022/23	FY 2023/24
Project Phases								
704	Land Acquisition/ROW	-	-	-	-	-	-	-
706	Preliminary Eng/Environ	-	-	-	43,175	-	-	43,175
705	Construction/CM	-	-	-	-	183,550	-	183,550
TOTAL BY PHASE		-	-	-	43,175	183,550	-	226,725
Sources of Funds								
211	Solid Waste	-	-	-	-	-	-	-
999	Unfunded	-	-	-	43,175	183,550	-	226,725
TOTAL BY FUND		-	-	-	43,175	183,550	-	226,725

Public Works

Phelps Ditch Flood Control Channel Trash Control Structure-NEW

TBD-05



Public Works

PHELPS DITCH FLOOD CONTROL CHANNEL TRASH CONTROL STRUCTURE-NEW

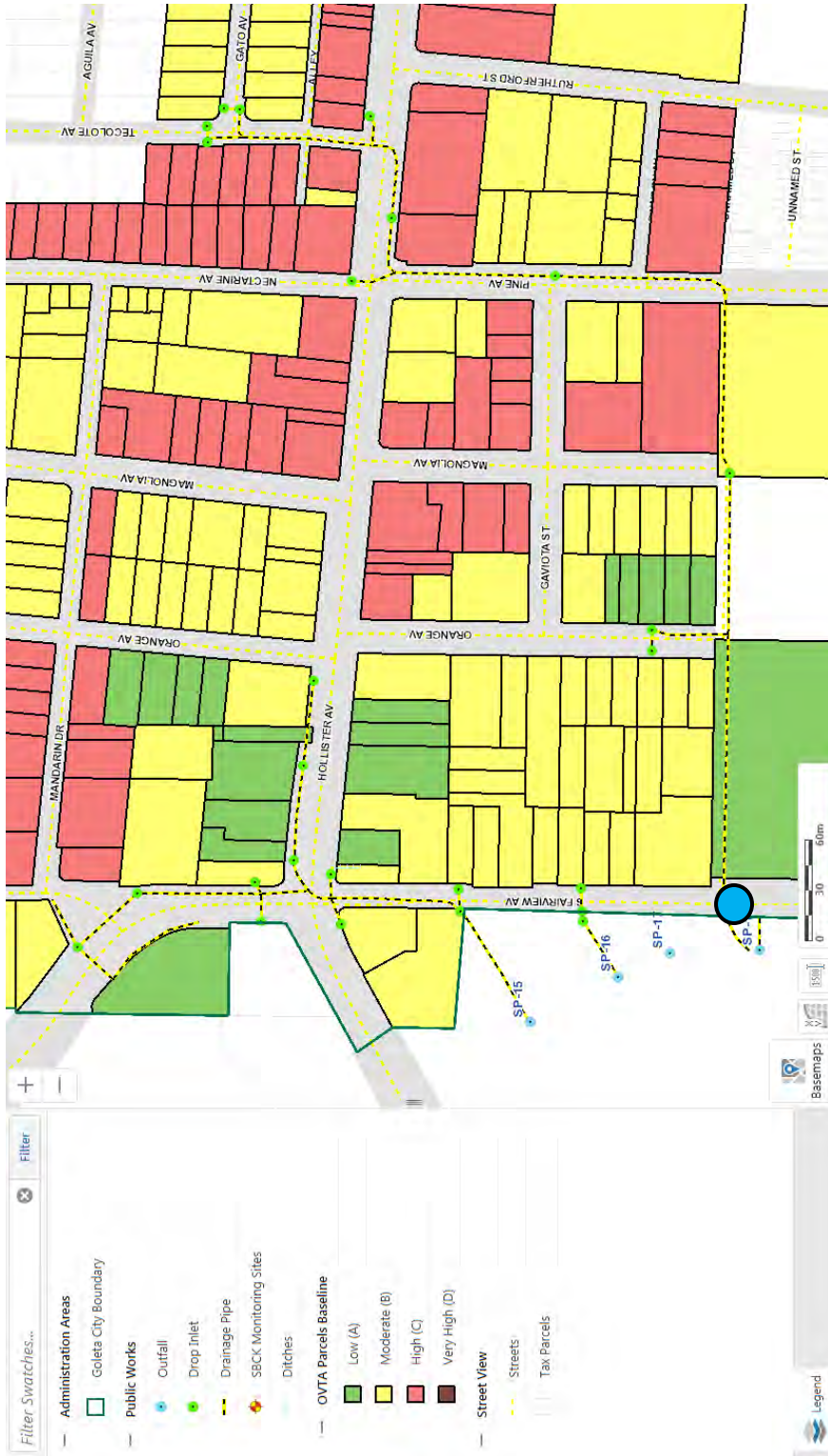
TBD-05

<p><i>Description:</i></p>	<p>The project will install a full trash capture system for the Phelps Ditch, a lined flood control channel with intakes along Hollister Ave. and between Hollister Ave. and Phelps Rd. The outfall for the ditch is on the west side of Phelps Rd. and drains to Phelps Creek.</p>
<p><i>Benefit/Core Value:</i></p>	<p>The project will capture trash from all of the flows that travel through the Phelps Ditch Flood Control Channel, preventing the trash from entering Phelps Creek, the Devereux Slough and ultimately, the Pacific Ocean.</p>
<p><i>Purpose and Need:</i></p>	<p>In order to comply with the State Water Resources Control Board's statewide Amendment to the Water Quality Control Plan for Ocean Waters of California (Ocean Plan) to Control Trash and Part 1 Trash Provision of the Water Quality Control Plan for Inland Surface Waters, Enclosed Bays, and Estuaries (ISWEBE Plan) (the Trash Amendments), the City of Goleta completed the Track 2 Implementation Plan to Meet the State Water Board's Trash Provision. As a component of the plan, the City has opted to implement both distributed full capture systems (FCS) at inlets and larger FCS at outfalls that include flows from multiple inlets. This project will implement a FCS at the Phelps Ditch outfall to capture trash from all inlets to the structure. As a pilot project, this project will inform the implementation of additional FCSs at outfalls throughout the City.</p>
<p><i>Project Status:</i></p>	<p>The project is in the conceptual design phase.</p>

		Proposed								
		Prior Year Actuals	FY 2018/19 Estimated Actuals	FY 2018/19 Projected Carryovers	FY 2019/20	FY 2020/21	FY 2021/22	FY 2022/23	FY 2023/24	TOTAL
Project Phases										
704	Land Acquisition/ROW	-	-	-	-	-	-	-	-	-
706	Preliminary Eng/Environ	-	-	-	37,250	37,250	-	-	-	37,250
705	Construction/CM	-	-	-	-	-	629,800	-	-	629,800
TOTAL BY PHASE		-	-	-	37,250	37,250	629,800	-	-	667,050
Sources of Funds										
211	Solid Waste	-	-	-	-	-	-	-	-	-
999	Unfunded	-	-	-	37,250	37,250	629,800	-	-	667,050
TOTAL BY FUND		-	-	-	37,250	37,250	629,800	-	-	667,050

Public Works

Old Town South Fairview Avenue, High Flow Full Trash Capture Devices TBD-06

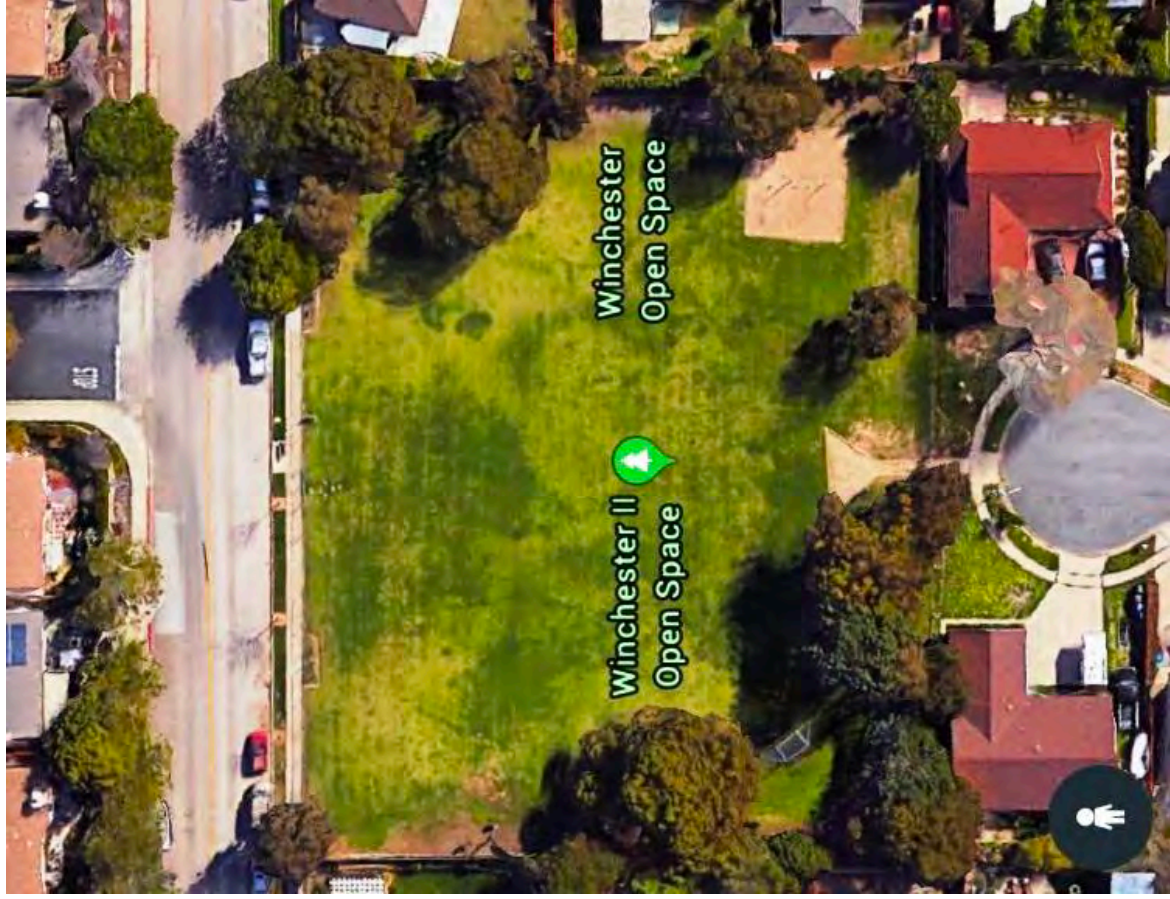


Public Works

Old Town South Fairview Avenue, High Flow Full Trash Capture Devices TBD-06

<i>Description:</i>	The project will install a full trash capture system in the storm drain pipe on South Fairview Ave. in Old Town Goleta to collect trash from multiple inlets prior to release to the outlet.
<i>Benefit/Core Value:</i>	The project will increase overall trash capture in the city and improve the function and health of the City's waterways.
<i>Purpose and Need:</i>	Public Works completed a visual trash assessments for all priority land use areas in the City of Goleta and identified stormdrain infrastructure that would benefit from the installation of trash capture systems. Public Works has identified the drainage infrastructure on S. Fairview Ave. as a priority location because it collects flows from multiple inlets in areas found to have high volumes of trash during the visual assessment. This project will serve as a pilot to inform the implementation of additional trash capture infrastructure in accordance with the City's Track 2 Implementation Plan to Meet the State Water Board's Trash Provision.
<i>Project Status:</i>	The project is in the conceptual design phase.

	Prior Year Actuals	FY 2018/19 Estimated Actuals	FY 2018/19 Projected Carryovers	Proposed					TOTAL	
				FY 2019/20	FY 2020/21	FY 2021/22	FY 2022/23	FY 2023/24		
Project Phases										
704 Land Acquisition/ROW	-	-	-	-	-	-	-	-	-	-
706 Preliminary Eng/Environ	-	-	-	37,250	-	-	-	-	-	37,250
705 Construction/CM	-	-	-	-	-	283,550	-	-	-	283,550
TOTAL BY PHASE	-	-	-	37,250	-	283,550	-	-	-	320,800
Sources of Funds										
211 Solid Waste	-	-	-	-	-	-	-	-	-	-
999 Unfunded	-	-	-	37,250	283,550	-	-	-	-	320,800
TOTAL BY FUND	-	-	-	37,250	283,550	-	-	-	-	320,800



Neighborhood Services

Winchester II Park Improvements - NEW

TBD-07

<i>Description:</i>	Construct improvements as identified/needed during site inspections and in the Recreation Needs Assessment, and after recent storms. Winchester II Park play equipment will be expanded and replaced. Additional improvements include fencing, curbing and possible irrigation and new sod.
<i>Benefit/Core Value:</i>	To maintain and improving City-wide facilities, roads and traffic circulation.
<i>Purpose and Need:</i>	Various improvements and safety upgrades were identified through the Recreation Needs Assessment and after public comment and recent storm activity.
<i>Project Status:</i>	Currently in the design phase for the playground equipment and drainage concerns. Construction is anticipated in late Fall 2019 or early 2020.

		Proposed								
		Prior Year Actuals	FY 2018/19 Estimated Actuals	FY 2018/19 Projected Carryovers	FY 2019/20	FY 2020/21	FY 2021/22	FY 2022/23	FY 2023/24	TOTAL
Project Phases										
704	Land Acquisition/ROW	-	-	-	-	-	-	-	-	-
706	Preliminary Eng/Environ	-	-	-	40,000	-	-	-	-	40,000
705	Construction/CM	-	-	-	125,000	125,000	-	-	-	250,000
TOTAL BY PHASE		-	-	-	165,000	125,000	-	-	-	290,000
Sources of Funds										
221	Parks & Recreation DIF	-	-	-	165,000	125,000	-	-	-	290,000
999	Unfunded	-	-	-	-	-	-	-	-	-
TOTAL BY FUND		-	-	-	165,000	125,000	-	-	-	290,000



Public Works

Ward Drive Sidewalk Infill - New

TBD-08

	<p><i>Description:</i></p> <p>The project includes constructing a new sidewalk to fill a 340-foot gap in the existing pedestrian network along a 2,400-foot stretch on the west side of Ward Drive extending from Ekwill Street to the terminus of Ward Drive at the Obern Trail. Project includes installation of new sidewalk, curb and gutter. Right-of-way acquisition will be necessary to build the sidewalk.</p>
<p><i>Benefit/Core Value:</i></p>	<p>Strengthen City-wide infrastructure and maintain a safe community.</p>
<p><i>Purpose and Need:</i></p>	<p>The Project will remove a gap in the existing pedestrian network on the west side of Ward Drive south of Ekwill Street intersection. The project will result in a continuous sidewalk connection from Ekwill Street to the Obern Trail, improving the City's pedestrian network and increasing public access to Obern Trail due to increased accessibility.</p>
<p><i>Project Status:</i></p>	<p>The project is in the conceptual design phase.</p>

		Prior Year Actuals	FY 2018/19 Estimated Actuals	FY 2018/19 Projected Carryovers	Proposed				
					FY 2020/21	FY 2021/22	FY 2022/23	FY 2023/24	TOTAL
Project Phases									
704	Land Acquisition/ROW	-	-	-	-	98,800	-	-	98,800
706	Preliminary Eng/Environ	-	-	-	-	60,340	-	-	60,340
705	Construction/CM	-	-	-	-	-	228,866	-	228,866
TOTAL BY PHASE		-	-	-	-	159,140	228,866	-	388,006
Sources of Funds									
999	Unfunded	-	-	-	-	159,140	228,866	-	388,006
TOTAL BY FUND		-	-	-	-	159,140	228,866	-	388,006

CITY OF COLTA - DEPARTMENT OF PUBLIC WORKS	CONSULTANT FUNCTIONAL SUPERVISOR	K. DANIEL YAU
DESIGNED BY	V. BALZAR	K. CHAN
CHECKED BY		
REVISIONS	DATE	REVISIONS

PROJECT NOTES (FOR THIS SHEET ONLY):
 1 FURNISH AND INSTALL 2"Ø, PT FOR FUTURE LIGHTING (BIKE LANE).
 2 FURNISH AND INSTALL 1½" CONDUIT STUB-OUT. CAP THE CONDUIT FOR FUTURE USE.



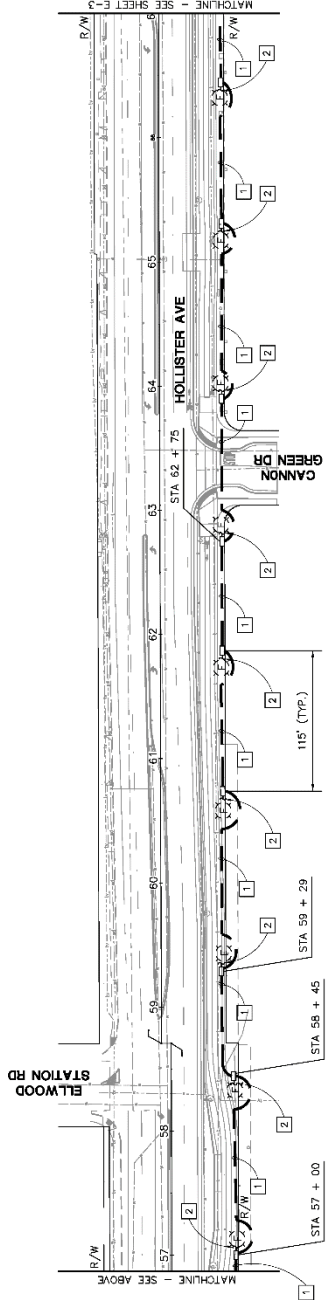
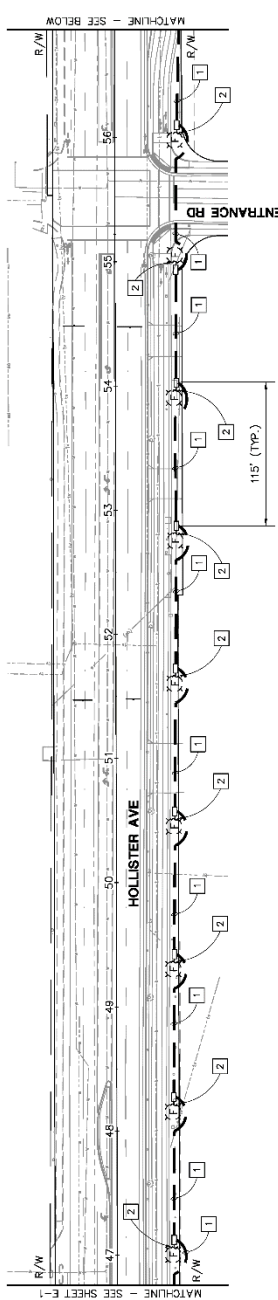
DIST.	COUNTY	ROUTE	PROJECT MILES TOTAL PROJECT	SHEET NO.	TOTAL SHEETS
5	SB			87	113

REGISTERED CIVIL ENGINEER
 DATE: 02/23/17
 No. 12345
 CIVIL ENGINEER

PLANS APPROVAL DATE: 02/23/17
 No. 12345
 CIVIL ENGINEER

THE CITY OF COLTA IS AGRREEING TO ACCEPT THE LIABILITY OF CONTRACTOR FOR THE ACCURACY OF THE QUANTITIES OF WORK SHOWN ON THIS PLAN SHEET.

STATE OF CALIFORNIA
 DEPARTMENT OF PUBLIC WORKS
 DIVISION OF PROFESSIONAL ENGINEERS AND ARCHITECTS
 LICENSE NO. 12345
 EXPIRES 12/31/17



**ALTERNATE BID No. 2
 LIGHTING (BIKE LANE)**
 SCALE 1"=40'

ATTACHMENT B-1 Existing Condition Lighting Conduit Installation

DATE PLOTTED => Feb 09, 2017	TIME PLOTTED => 12:28 pm	DATE REVISION	UNIT	PROJECT NUMBER & PHASE
			0000	00000000000

USERNAME => vbalzar
 JOB FILE => E-1E-2E-3 (Bike Lane Lighting).dwg

Public Works Hollister Class I Bike Path Lighting

TBD-09

Description: The Project is initiated to improve the Class I Bike/ Multipurpose path located along the south side of Hollister Avenue from Pacific Oaks Road to Ellwood Elementary School by installing approximately 44 lighting fixtures along the path. The lighting fixtures will be installed approximately 115 feet apart. This spacing will allow the path to be fully illuminated, thus, improving safety conditions for all path users. As part of the original construction of the path, underground conduits and facilities to accommodate lighting were constructed; therefore, the site is already prepped for installation. The Project will install the lighting fixtures, run wire through the existing conduit and pullboxes, and provide electrical service to the lighting system. The Class I Bike Path lighting will be installed at the back of the path and face the roadway to avoid the lights disturbing residential housing.

Benefit/Core Value: Strengthen City-wide infrastructure and maintain a safe community.

Purpose and Need: The only lighting along this portion of Hollister Avenue is provided by light fixtures mounted on existing utility poles near street intersections. This existing lighting provides some lighting for vehicles at intersections but otherwise the corridor is very dark during evening hours. This lack of sufficient lighting severely decreases visibility and increases risks for bicyclists, pedestrians, and motorists, particularly at the path crossings at the side streets. Increased lighting at these locations will enable motorists to more easily detect path users approaching the crossings. This will help in eliminating potential safety issues of path users not being seen. Path users have expressed the need for more sufficient lighting along the path during hours of low light and darkness.

Project Status: The project is in the Design phase of the Project Delivery Process.

	Prior Year Actuals	FY 2018/19 Estimated Actuals	FY 2018/19 Projected Carryovers	Proposed				TOTAL
				FY 2019/20	FY 2020/21	FY 2021/22	FY 2022/23	
Project Phases								
704	-	-	-	-	-	-	-	-
706	-	-	-	124,060	-	-	-	124,060
705	-	-	-	-	-	565,533	-	565,533
				124,060	124,060	565,533	-	689,593
Sources of Funds								
205	-	-	-	36,335	-	228,861	-	265,196
206	-	-	-	87,725	-	336,672	-	424,397
				124,060	124,060	565,533	-	689,593
TOTAL BY FUND								



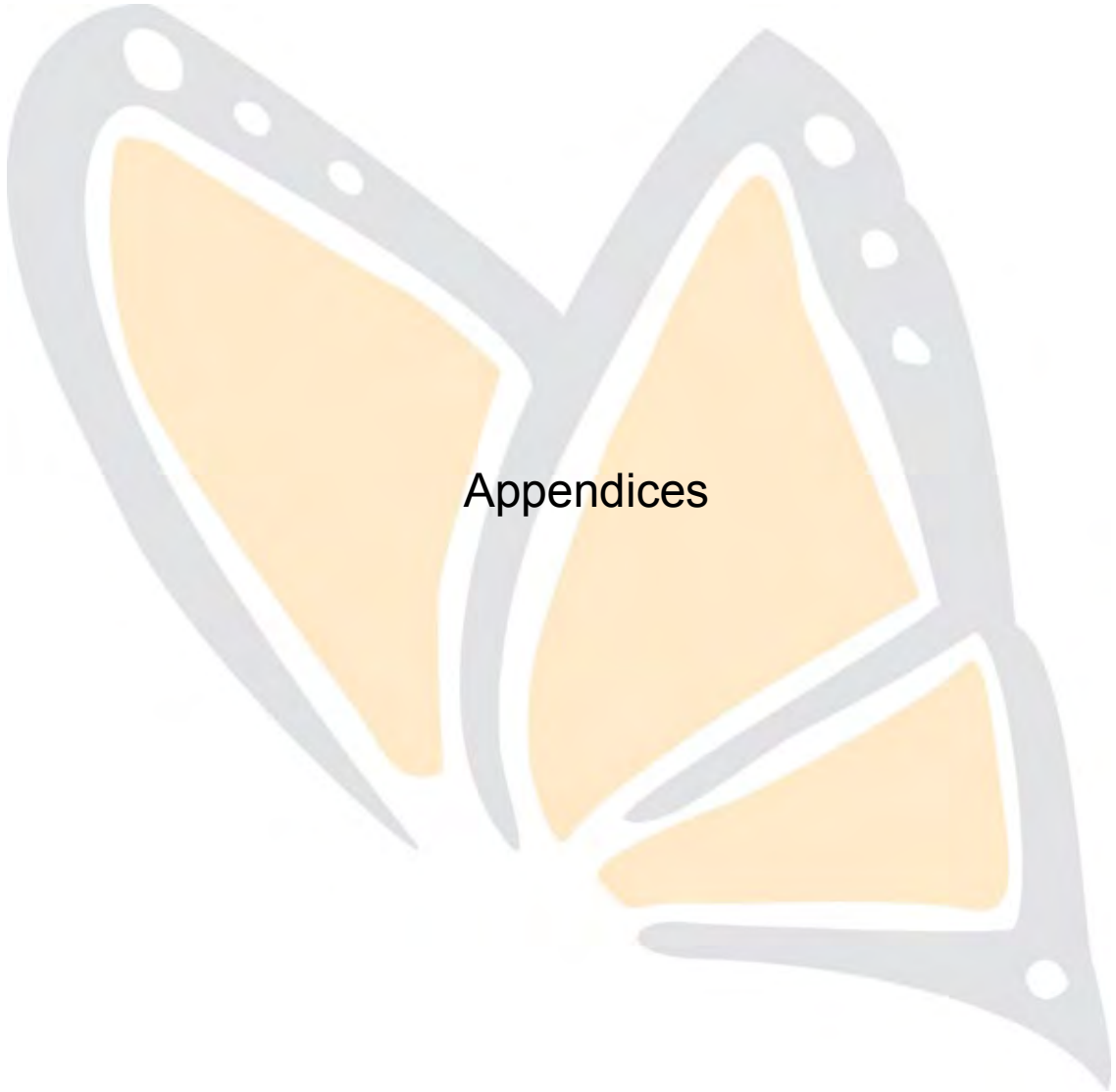
Neighborhood Services

Jonny D. Wallis Neighborhood Park Phase 2 – Splash Pad New

TBD-10

<i>Description:</i>	The Jonny D. Wallis Neighborhood Park was opened in March of 2019, with the Notice of Completion filed in May of 2019. This park design included a Splash Pad a recreation amenity, which was forced to be phased due to drought restrictions. As drought restrictions are lifted, the installation of the splash pad can occur with limited disruption of service to park users.
<i>Benefit/Core Value:</i>	To Enhance the Quality of Life in Goleta.
<i>Purpose and Need:</i>	During the original construction of CIP 9035, infrastructure related to utilities were included as part of the original contract. This phase will include design and construction of the Splash Pad Features and the support building for mechanical needs associated to the operations of the splash pad.
<i>Project Status:</i>	This project returns to design phase once water restrictions are lifted by Goleta Water District. Once Jonny D. Wallis Park Phase 1 is completed, the remaining budget DIF will be transferred to Phase 2 – Splash Pad

	Prior Year Actuals	FY 2018/19 Estimated Actuals	FY 2018/19 Projected Carryovers	Proposed			TOTAL
				FY 2019/20	FY 2020/21	FY 2021/22	
Project Phases							
704	-	-	-	-	-	-	-
706	-	-	-	50,000	-	-	50,000
705	-	-	-	400,000	-	-	400,000
TOTAL BY PHASE	-	-	-	450,000	-	-	450,000
Sources of Funds							
220	-	-	-	-	-	-	-
995	-	-	-	450,000	-	-	450,000
TOTAL BY FUND	-	-	-	450,000	-	-	450,000



Appendices





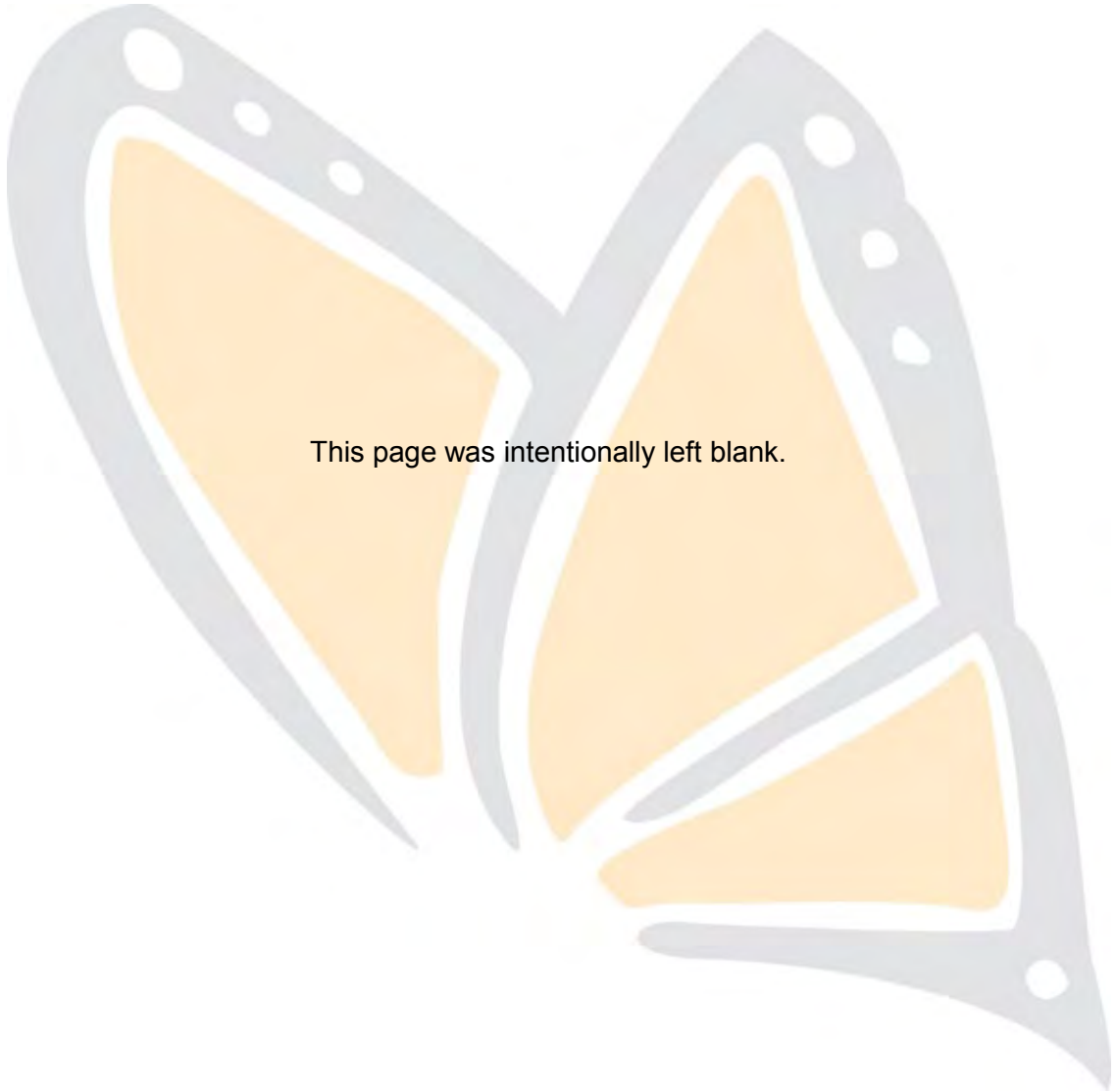
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Strategic Plan





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2019-21 STRATEGIC PLAN



Adopted August 2019

Mayor Paula Perotte

Mayor Pro Tempore Kyle Richards

Councilmember Roger Aceves

Councilmember Stuart Kasdin

Councilmember James Kyriaco

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2019-21 STRATEGIC PLAN

Vision Statement: “Goleta is a beautiful, safe, and diverse community of residents with family-friendly neighborhoods that values the environment, agriculture, and open space while encouraging housing, recreation, and business opportunities.”

Located between the Santa Ynez Mountains and the Pacific Ocean, Goleta is locally known as “The Good Land” for its natural beauty and balance of urban, suburban, and rural environments. The community values its unique features including its diverse blend of neighborhoods, scenic views, open spaces, natural resources, and thriving businesses. To maintain and enhance these distinguishing characteristics, the City has a Strategic Plan to manage and support the development of the community. A Strategic Plan identifies the priorities and goals of an organization in order to create a roadmap, guiding future decision making. It is a dynamic document that evolves to address important community issues such as financial sustainability, economic vitality, and public safety, to reflect the shifting and expanding needs of the community over time. The plan is used as a management tool to connect staff actions to Council goals and inform the public of the City’s vision for the community. Goleta’s Strategic Plan is driven by its vision statement which describes the community, key attributes, and values.

The City’s first Strategic Plan (Plan) was adopted in 2007. The Plan covers a two-year period that runs concurrent with the City’s Two-Year Budget Plan, and receives regular updates to keep current with the City’s priorities and to ensure the living document continues to be dynamic and reflective of the goals of City Council and the Goleta community. In 2013, the City took a comprehensive look at its Strategic Plan to create a more focused vision for the future. Through a workshop process, Council engaged in a rigorous examination of the overarching themes and values that should be included in the Strategic Plan in order to preserve and enhance the quality of life in Goleta. The outcome of this exercise was a transformation of the Strategic Plan to a new vision defined through Citywide strategies and supporting goals.

In 2017, the City Council provided updates to the 2015-17 Strategic Plan to inform the 2017-18 and 2018-19 budget cycle. The Council again reviewed and provided updates to the 2017-2019 Plan which resulted in the 2019-2021 Plan.

The Plan articulates eight overarching Citywide strategies that guide the City towards achieving its vision. These overarching strategies serve as an umbrella for the strategic goals and objectives organized beneath them. Strategic goals identify and describe the broad outcomes to achieve each Citywide strategy, and objectives provide measurable targets by identifying specific actions for staff to take.

CITYWIDE STRATEGIES

- SUPPORT ENVIRONMENTAL VITALITY
- SUPPORT COMMUNITY VITALITY AND ENHANCED RECREATIONAL OPPORTUNITIES
- ENSURE FINANCIAL STABILITY
- SUPPORT ECONOMIC VITALITY
- STRENGTHEN INFRASTRUCTURE
- RETURN OLD TOWN TO A VITAL CENTER OF THE CITY
- MAINTAIN A SAFE COMMUNITY
- ENHANCE THE EFFICIENCY AND TRANSPARENCY OF CITY OPERATIONS



SUPPORT ENVIRONMENTAL VITALITY

The City of Goleta's response to change in the community should be managed to support and enhance quality of life and preserve the integrity of the environment. The City recognizes that open space and natural resources are limited and valuable, which is why the City participates in a number of activities to support a more sustainable community with attention to ecosystem protection. The City is involved in regional programs such as open space management and restoration project coordination with the University of California Santa Barbara (UCSB), climate change planning, habitat restoration, and coordinated regional trail projects. Additionally, the City continues to promote environmental vitality by protecting air quality and addressing climate change by reducing greenhouse gas emissions, and planning for climate adaptation. The City takes a comprehensive approach to sustainable practices that recognize the importance of a strong economy, community well-being, and conserving environmental resources today for the benefit of future generations. The City participates in local and regional sustainability-focused programs as specified in the Objectives below.

STRATEGIC GOALS AND OBJECTIVES

— Strategic Goal: Promote renewable energy, energy conservation and local energy resiliency

Objectives:

- Implement the Strategic Energy Plan in furtherance of the City's adopted 100% renewable energy goals
- Encourage energy conservation through enhanced insulation, LED replacement lighting and similar measures, including at City-owned facilities
- Encourage renewable energy generation and use through installation of solar panels, electric vehicle charging stations and similar measures, including at City-owned facilities
- Explore adoption of a "Reach" Building Code
- Continue to work with the Santa Barbara County Climate Collaborative to share resources to address climate change
- Promote increased electric grid resiliency by encouraging backup inverters, microgrids, battery storage and other strategies, as appropriate, to enable Goleta to withstand blackouts and other energy challenges

— Strategic Goal: Advance City water conservation efforts and practices

Objectives:

- Expand the use of reclaimed water wherever possible
- Utilize native, drought-tolerant landscaping on City-owned facilities
- Encourage the use of greywater systems in residential construction
- Support water conservation efforts and encourage storm water capture to facilitate groundwater recharge

— Strategic Goal: Adopt best practices in sustainability

Objectives:

- Implement the Community Wildfire Protection Plan
- Implement Butterfly Habitat Management Plan
- Develop a Creek and Watershed Management Plan
- Update the existing CEQA Thresholds Manual
- Utilize the STAR Community Rating System certification results as a means to assess sustainability efforts
- Develop a Sustainability Plan to identify and achieve goals that foster sustainability
- Implement a Community Choice Aggregation Program by and through participation in Monterey Bay Community Power Authority's Community Choice Aggregation Program



SUPPORT COMMUNITY VITALITY AND ENHANCED RECREATIONAL OPPORTUNITIES

Goleta is a highly desirable place to live, work, and play because of the natural beauty of its location and the diversity and vitality of its residents. Preserving the quality of life in Goleta is highly valued and communicated as a priority through the City's vision statement and General Plan. The quality of life is formed through the diverse blend of neighborhoods, open spaces, parks and recreation, natural resources and habitat, and agricultural landscape throughout the community. These elements must be preserved to maintain Goleta's character and livability for generations to come.

As a dynamic community, the City values its diversity and seeks to meet the housing needs of all economic segments of the community by striving to provide affordable housing to local residents. To expand quality of life for residents from all economic segments, the City continues to be committed to enhancing the quality of neighborhood parks and recreation areas. The City is also committed to providing services so that residents can create community through gathering, education and interaction. To plan for future needs, the City engages in various long-range efforts as are reflected in the Strategic Plan's goals and objectives.

STRATEGIC GOALS AND OBJECTIVES

Strategic Goal: Provide community development for neighborhoods and social welfare assistance for those in need

Objectives:

- Develop a homelessness strategic plan to prevent homelessness in the City and create a comprehensive strategy to address the needs of Goleta-area homeless, and those at risk of experiencing homelessness, including homeless veterans, youth, seniors, individuals and families, and the vehicular homeless
- Establish a waiver policy for beneficial uses for development impact fees for nonprofit organizations, childcare facilities, and affordable dwelling units
- Restructure the tourism and economic development funding provided through the Support to Other Agencies Program as an RFP to enable expanded purposes, including community development purposes

Strategic Goal: Support programs that enhance quality of life in the Goleta community such as recreation, public safety, human services, and cultural arts

Objectives:

- Prioritize and begin implementation of recommendations in the Parks Master Plan
- Explore opportunities for increasing the amount of active parks and open space, emphasizing those areas of the community that were relatively underserved as of 2005 and areas designated for future new residential development
- Ensure that new parks and recreational amenities for the public are provided concurrent with new development
- Develop splash pad at Jonny D. Wallis Neighborhood Park
- Evaluate and refine the formalized process for providing support to other agencies by establishing specific program and service categories and a funding and management process specific to each category
- Revisit the Lake Los Carneros Master Plan, including the potential development of Chumash Cultural Heritage Site
- Install a restroom facility at Evergreen Park
- Renovate the multi-purpose recreation field at Evergreen Park after reclaimed water service is secured
- Develop a community garden in a portion of Armitos Park in Old Town
- Promote incorporation of childcare centers into future commercial and residential development

Strategic Goal: Promote public engagement in the civic process and at City and community events

Objectives:

- Consider recommendations from the Public Engagement Commission to increase public participation
- Implement the change to evening-only Council meetings
- Consider additional opportunities for public engagement

Strategic Goal: Support and implement the General Plan

Objective:

- Complete the Historic Preservation Program and adopt the associated ordinance

Strategic Goal: Support the Goleta Library as a robust community resource

Objectives:

- Collect data for evaluation of service needs within the Goleta Library service area
- Explore solutions to improve library services in the Isla Vista portion of the Goleta Library service area

Strategic Goal: Engage limited-English Spanish-speakers in a strategic way

Objectives:

- Develop an outreach plan for Spanish speakers
- Develop capacity for implementing the Spanish outreach plan through a bilingual engagement services contract
- Develop a community conversation group as a pre-cursor to LEAD Goleta
- Consider implementing a policy to provide Spanish translation services at public hearings

Strategic Goal: Implement District Elections

Objectives:

- Create a robust public engagement plan for input on district mapping
- Create district maps for 2022 election



ENSURE FINANCIAL STABILITY

The long-term financial health of the City is an essential component to be able to deliver high-quality services to residents and businesses. Financial sustainability includes effective financial accounting systems, improved resource management, strong investment programs, and prudent budgeting principles. It also means that the City will investigate and pursue options to enhance revenues especially for the areas of public safety, transportation, and library services.

The goals established aim to achieve this through the growth of ongoing revenues, adhering to sound financial policies and principles that are routinely reviewed for effectiveness, and exercising fiscal discipline. By studying the lessons learned during the economic downturn and continuously monitoring the environment for influences that can impact financial health and stability, the City will maintain long-term financial health.

The following General Fund Reserve policies were established by the City Council:

- California Public Employees' Retirement System (CalPERS)/Other Post-Employment Benefit (OPEB)
- Capital Equipment
- Capital Improvement Program (CIP) Project Funding
- Compensated Leave
- Contingency Reserve
- Litigation Defense
- Public Facilities
- Risk Management
- Street Maintenance

STRATEGIC GOALS AND OBJECTIVES

— Strategic Goal: Provide accurate, reliable, and timely financial information

Objective:

- Implement a Financial Software upgrade

— Strategic Goal: Enhance revenue by seeking grants and implementing financing strategies that strengthen the City's budget

Objectives:

- Explore possible tax measure options to support the future sustainability of the City's budget
- Enhance the City's investment program and implement investment laddering strategy

— Strategic Goal: Maintain sound fiscal policies and budgeting principles

Objectives:

- Update the Cost Allocation Plan and Comprehensive User Fee Study
- Develop a roadmap to address future pensions and other post-employment benefit (OPEB) obligations

— Strategic Goal: Address Revenue Neutrality Agreement

Objective:

- Explore opportunities to further address revenue neutrality agreement

— Strategic Goal: Maintain and enhance the 5-year budget forecast

Objective:

- Create a comprehensive 5-Year Financial Plan to further enhance the current 5-year budget forecast

— Strategic Goal: Maintain prudent financial reserve policy



SUPPORT ECONOMIC VITALITY

The City values opportunities for businesses to develop and grow. The City will continue to support a strong business and technology base in an area populated by firms in the high-tech, defense, and medical product industries. By leveraging local strengths and providing resources and opportunities for collaboration among sectors, the City will seek to retain businesses, which will contribute to the quality of life in the community.

STRATEGIC GOALS AND OBJECTIVES

Strategic Goal: Promote a sustainable local economy

Strategic Goal: Support regional economic vitality in the community through enhanced partnerships such as with UCSB, local businesses, and the Chamber of Commerce

Objective:

- Support business start-up, retention, and expansion, as well as events that attract vendors and tourists

Strategic Goal: Encourage and assist entrepreneurs and companies to start or expand their businesses in Goleta and serve as liaison by connecting those businesses to resources

Objective:

- Provide assistance, financial or otherwise, including Goleta Entrepreneurial Magnet (GEM) program where appropriate, and regulatory changes to support local start-ups, and enable local businesses to expand in Goleta

Strategic Goal: Encourage residents, neighboring shoppers, and tourists to support locally owned businesses in Goleta

Objective:

- Enhance awareness of the importance of shopping locally to support businesses in Goleta

Strategic Goal: Increase the amount of City property that can be utilized for various community uses and benefits

Objective:

- Explore grants that would aid in the City's efforts to secure property for community uses

Strategic Goal: Support organizations, programs, and policies that facilitate affordable housing for the Goleta workforce

Objectives:

- Provide assistance, financial or otherwise, where possible, and regulatory changes to support affordable housing by for-profit and non-profit developers, and homeowners
- Pursue inclusionary housing policies for rental housing that meet requirements under state law

Strategic Goal: Develop and implement a strategic plan to enable the City to evaluate opportunities for economic and community development



STRENGTHEN INFRASTRUCTURE

Strategically focusing on a well-maintained infrastructure that is clean, safe, and supports the City's current and future needs will increase the overall health and quality of living in the community.

The goals and objectives developed herein are aimed at improving infrastructure, which includes Citywide public facilities, roads and traffic circulation. This includes supporting projects which will enhance the efficiency of travel, accommodating multi-modal transportation which takes into consideration the various modes of transportation such as transit, rail, walking, bicycling, and the connections among all modes.

STRATEGIC GOALS AND OBJECTIVES

— Strategic Goal: Strengthen Citywide infrastructure including roads and traffic circulation, including bicycle lanes, paths, and sidewalks

Objectives:

- Implement the Bicycle/Pedestrian Master Plan
- Complete Community Center seismic upgrades and ADA improvements
- Complete Library ADA improvements
- Construct multi-modal train and transit station and develop a plan for interior uses and design

— Strategic Goal: Encourage use of Alternative Transportation Methods that reduce vehicle miles traveled

Objectives:

- Pursue sustainable land use practices through the General Plan, including walkable, mixed use urban environments that include recreational and commercial opportunities
- Evaluate opportunities for shared mobility approaches across the region
- Encourage and promote alternative transportation, including transit, biking and walking

— Strategic Goal: Protect and maintain our roadway system

Objective:

- Design and perform overlays, rehabilitation and reconstruction projects that will achieve and maintain a Council-approved Citywide Pavement Condition Index (PCI)

— Strategic Goal: Make public streets safer by incorporating best practices for infrastructure

— Strategic Goal: Incorporate Vision Zero plans into transportation project design

Objective:

- Update roadway striping concurrent with overlays and slurry seal projects to enhance bicyclist safety and include Complete Streets Concepts

— Strategic Goal: Actively engage the community and advocacy groups in the development of capital projects

Strategic Goal: Enhance the efficiency of the City's organizational infrastructure

Objectives:

- Complete the Zoning Ordinance project that will revise citywide zoning regulations to implement the General Plan, as well as update development and design standards and permitting procedures
- Complete the City's Local Coastal Program (LPC) project for review and certification by the California Coastal Commission
- Create an electronic permit tracking system that will increase efficiency, accessibility, and transparency



RETURN OLD TOWN TO A VITAL CENTER OF THE CITY

The Old Town area is recognized as the historic center of town. Strategic efforts to restore this area include enhancing the physical and economic environment, improving the bicycle and pedestrian experience, managing traffic, and minimizing impacts on residential areas, all the while preserving the unique character of the area. As the City matures, there is a growing desire to establish a stronger identity for the community and create a greater sense of place.

STRATEGIC GOALS AND OBJECTIVES

— Strategic Goal: Complete infrastructure improvements in Old Town

Objectives:

- Complete right-of-way acquisition and advertise for construction of the Ekwill Street and Fowler Road Extensions Project
- Complete right-of-way acquisition and advertise for construction of the Hollister Avenue Bridge Replacement Project (San Jose Creek Phase II)
- Complete conceptual design and environmental review for the San Jose Creek Bike Path Project (Middle Extent to Southern Extent)
- Construct portion of San Jose Creek Bike Middle Extent from Jonny D. Wallis Park to Armitos Avenue

— Strategic Goal: Improve parking availability in Old Town

Objectives:

- Work with local organizations, including Traffic Solutions, to evaluate employee parking needs in Old Town
- Encourage employee use of alternative transportation as available for Old Town businesses
- Complete rehabilitation of Orange Avenue lot for public use
- Complete timed parking project in Old Town

— Strategic Goal: Support the continued vigor and vitality in Old Town

Objectives:

- Study the feasibility of pursuing state or federal historic registry listing for the Goleta Valley Community Center
- Investigate future management options for the Goleta Valley Community Center and secure a long-term agreement for management of the facility and operations
- Evaluate opportunities for community and economic development in Old Town using a visioning process



MAINTAIN A SAFE COMMUNITY

The City has historically placed a high priority on public safety. The City will continue to work collaboratively with police, fire, residents, and businesses to maintain Goleta's safe community. This includes providing high-quality crime prevention and law enforcement services, efficient emergency services in order to minimize exposure to health and safety hazards, and maintaining robust training programs for community education and increased public awareness.

Strategic Goal: Maintain robust community/emergency preparedness programs

Objectives:

- Continue to provide Community Emergency Response Team (CERT) training programs (in English and Spanish) for adults, teens, seniors and Spanish-speakers
- Continue to provide the LISTOS basic emergency and disaster readiness public education program for Spanish-speaking populations



Strategic Goal: Participate in regional public safety collaboration

Objectives:

- Work with the Santa Barbara County Fire Department and the Santa Barbara County Sheriff's Office to ensure adequate staffing levels and services are provided to the community
- Review current evacuation plans and procedures with the County Sheriff's Office, the primary agency for all evacuation matters, and County Fire Department, the assisting agency



Strategic Goal: Continue to enhance public safety efforts throughout the City through our School Resources and Community Resources Deputies



Strategic Goal: Uphold high visibility for pedestrian and traffic safety through our dedicated Motors Unit



Strategic Goal: Improve Fire Service response time for residents and businesses in western Goleta by building Fire Station 10



ENHANCE THE EFFICIENCY AND TRANSPARENCY OF CITY OPERATIONS

City of Goleta employees are guided by the employee mission statement: “Our mission is to conduct the City’s business in the most efficient, transparent and professional way possible to support a vibrant and sustainable community.” Seven core values serve as a framework for employees to conduct day-to-day business and provide excellent customer service:

1. Responsive, efficient, and effective professional behavior
2. Consistent application of procedures, values and policies
3. Continuous improvement and professional development
4. Collaboration through teamwork in support of a common goal
5. Open, honest, direct and timely communication
6. Fostering high morale through camaraderie, respect, empowerment and enjoyable workplace
7. Flexibility, innovation and creativity

Strategic Goal: Provide professional, efficient, and responsible customer service

Objectives:

- Provide timely feedback on responses to issues and resolutions to citizen complaints
- Provide initial response to calls and emails from the City Council and the public within one business day

Strategic Goal: Maintain transparency in all aspects of City government

Objective:

- Investigate tools to increase presentation of financial information on City Website

Strategic Goal: Continually strive to improve customer service

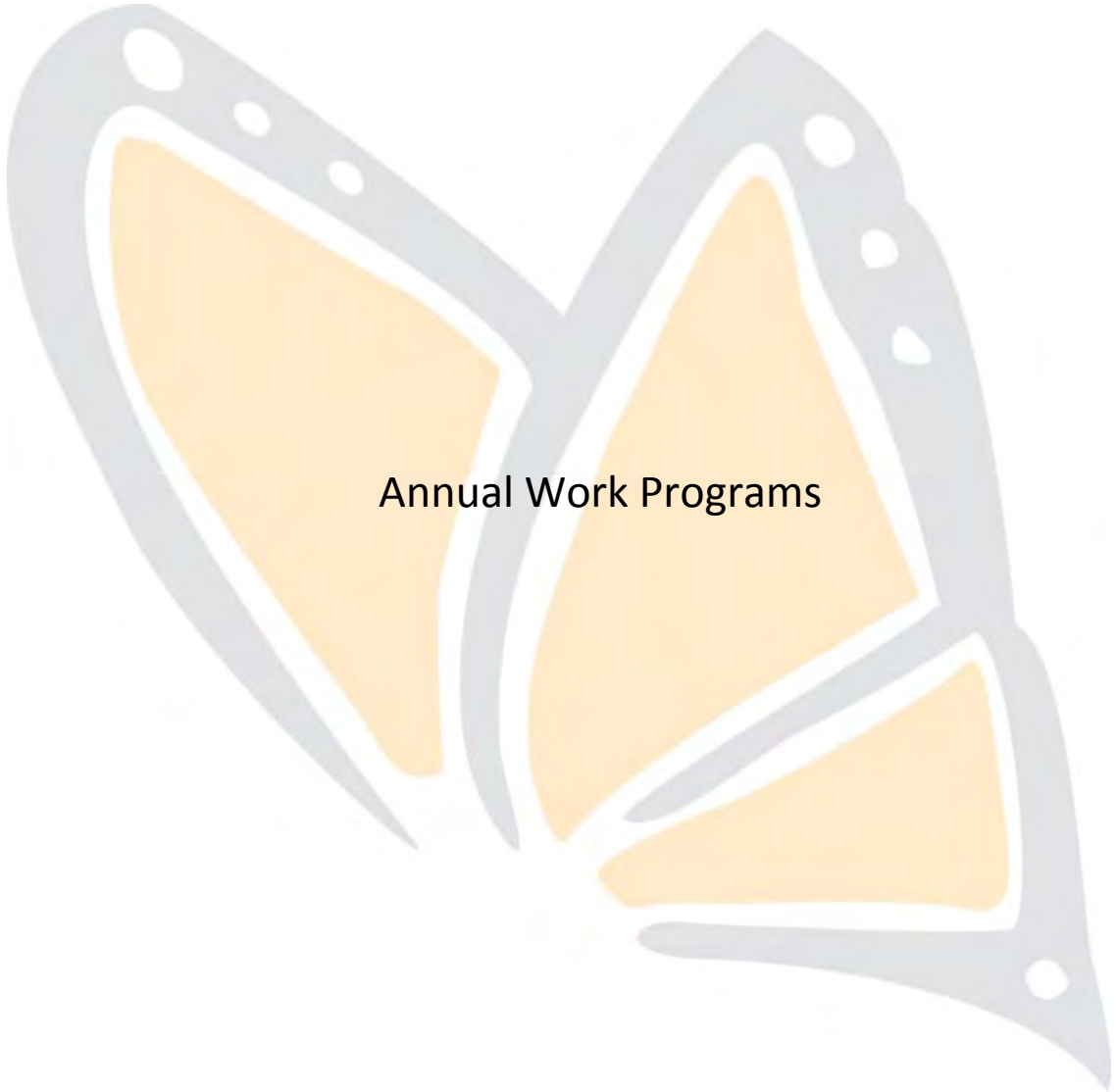
Objective:

- Based on results of the Information Technology (IT) assessment, invest in technologies that will improve the City's website and the efficiency of online services offered, social media platforms, direct email, text, and voice services, and the City's cable channel

Strategic Goal: Raise public awareness of City meetings and events, and provide increased opportunities for public participation

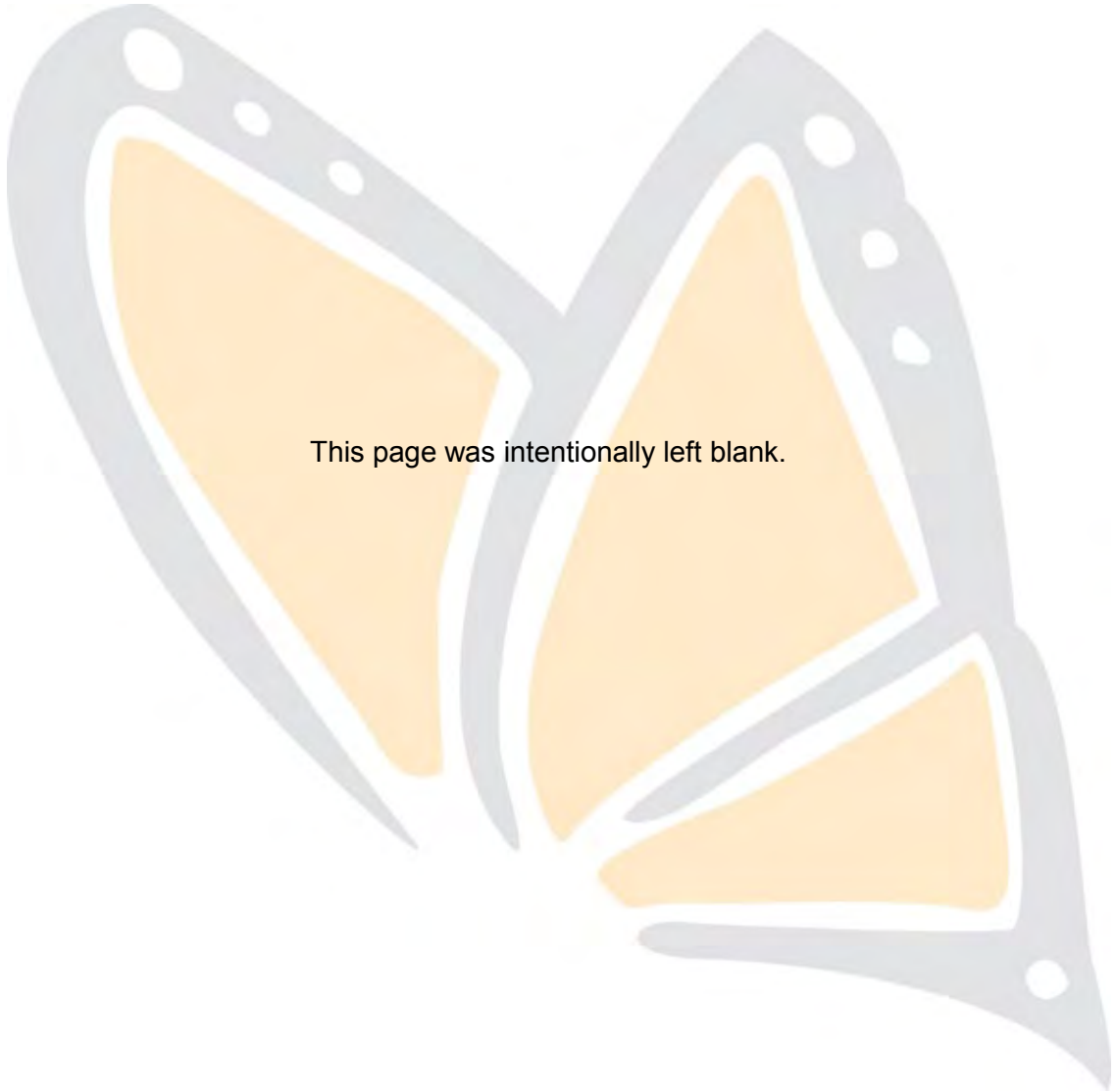
Objective:

- Use the Public Engagement Commission to generate ideas to increase public participation



Annual Work Programs





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**FY 2019/20 ANNUAL WORK PROGRAM
CITY MANAGER'S DEPARTMENT**



May 21, 2019

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FY 2019/20 ANNUAL WORK PROGRAM

GENERAL ADMINISTRATION DIVISION AND ORGANIZATIONAL OVERSIGHT

EXECUTIVE SUMMARY

Introduction and Purpose

The FY 2019/20 Annual Work Program below summarizes projects and work efforts proposed for the general administration and organizational oversight functions of the City Manager's Department for the upcoming fiscal year, considering both ongoing, existing commitments and potential new projects. It is intended to provide the City Council with an overview of the current work and an opportunity to consider and give direction concerning future work. The Annual Work Program creates a regular mechanism for Council to share ideas for new work efforts and discuss the work priorities.

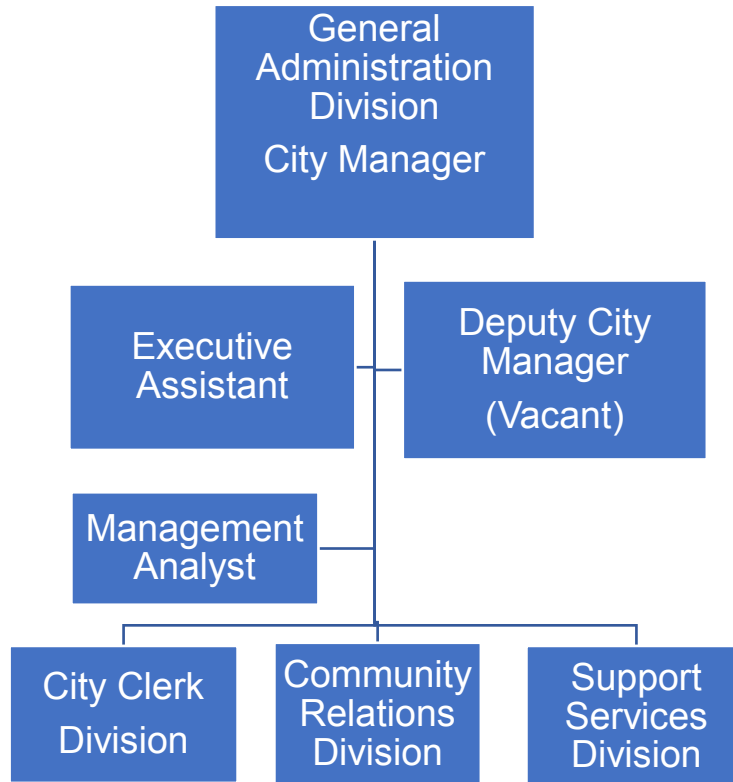
Role of the Division

The City Manager is responsible for providing direct support to the City Council in developing and executing policy by directing and coordinating the operations of the City, and providing leadership and direction to all City departments. The City Manager is responsible for managing day-to-day operations of the City and is supported by the Deputy City Manager, one Management Analyst and one Executive Assistant.

City Manager's Office Staffing

Besides general administration and oversight of the organization which is the focus of this portion of the department work program, the City Manager's Department is comprised of three additional divisions – the City Clerk's Division, the Community Relations Division and the Support Services Division. The staffing of these divisions is further detailed in subsequent sections under their individual work programs.

Staffing in the general administration division is comprised of the City Manager (1 FTE), the Deputy City Manager (1 FTE), a Management Analyst (1 FTE) and an Executive Assistant (1 FTE), for a total of 4 FTEs. This equates to approximately 8,320 hours of staff time per fiscal year. The organizational chart for the City Manager's Department is as follows:



Workload Considerations

As the projects and initiatives of other departments increase, so does the General Administration Division workload. The workload also varies as unplanned events occur. The division was near capacity at the start of FY 18/19, and when Deputy City Manager position became vacant in December 2019, the Division was well beyond capacity and many work efforts assigned to that position were shifted temporarily to the City Manager and the Management Analyst in the Division. The Deputy City Manager position is expected to be filled prior to the beginning of FY 2019/20, but it is anticipated that while the new Deputy is getting acclimated to the position, there will be limitations on the amount of new or unplanned work the division will be able to take on without impacts to pre-existing work efforts.

Projects and Programs/Ongoing Work Efforts

Table 1 below lists the ongoing responsibilities and programs the General Administration Division carries out on an ongoing basis, regardless of special studies, analyses and projects the Division is tasked with throughout the year. The table also does not reflect any work efforts associated with responding to and managing unplanned or emergency events.

Table 1: Ongoing Projects and Programs, FY 2019/20

CURRENT ONGOING WORK EFFORTS, PROJECTS AND PROGRAMS	STAFF FTE
ADMINISTRATIVE	2.25
Providing administrative support to the City Council	
Providing management and oversight of all City departments and functions	
Department staff supervision	
Budget management	
Tracking, managing and reporting City Council requests	
Contract management	
Coordinating/Scheduling meetings	
Ensuring transparency of City finances, operations, policies and programs	
City Council meeting agenda forecasting, management and production	
Managing organizational needs and ensuring a positive, productive, transparent and responsive organizational culture	
PROGRAMS	.90
Performance Measurement Program oversight and updates	
Strategic Plan oversight and updates	
Oversight of the City's Legislative Advocacy Program, Legislative Platform and lobbyist	
Oversight of outside agency issues impacting Goleta	
SPECIAL PROJECTS	.90
Conducting special analyses, studies, assessments and surveys as directed by the City Council	
Drafting of policies, programs, resolutions and ordinances as needed to carry out City Council direction	
Development and implementation of various policies per City Council direction	
Oversight of the LEAD Goleta Program	
TOTAL FTE SUBSCRIBED	4.05
TOTAL DIVISION STAFF	4.0
CURRENT AVAILABLE CAPACITY*	-0.05

Key Accomplishments and Milestones

Over the past year, the General Administration Division of the City Manager's Department can point to a number of complete and near-complete initiatives:

Table 2: Key Accomplishments and Project Milestones, FY 2018/19

PROJECT	STATUS
Creation of a policy for support to other agencies funding	Completed
Institutionalize technical advisory committees for all important City projects <ul style="list-style-type: none"> • Ekwil/Fowler Project advisory committee • Monarch Butterfly Habitat Plan advisory committee • Goleta Train Depot technical advisory committee 	Completed
Oversight of the transition of the Goleta Library to City management	Completed
• Recruitment/Appointment of a Board of Trustees	Completed
• Oversight of transfer/recruitment of library employees	Completed
• Execution of an Agreement for the Provision of Library Services with the County of Santa Barbara	Completed
• Study of the feasibility of providing contract library services to the cities of Solvang and Buellton	Completed
Development of a cannabis taxation ballot measure for 2018 election	Completed
Development of a Council compensation ballot measure for 2018 election	Completed
City Council agenda report development process improvements	Completed
Completion of an analysis of transitioning to evening-only Council meetings	Completed
Oversight of citywide a Work Plan development and presentation to Council	Completed
Oversight of the Goleta Depot Project, property acquisition and funding plan	Completed
Oversight of requests for state funding for the Goleta Depot and the Ellwood Mesa restoration	Completed
Initiate the City's first citizen's academy – LEAD Goleta	Completed
Development of a procurement and contract management policy	In Process
City Manager's and Neighborhood Services departmental assessments	In Process
Implementation of new transparency tools, such as financial and project dashboards on the City's website.	In Process
Streamlining the grant application approval process	In Process

Upcoming and Potential New Work Efforts, Projects and Programs

Throughout FY 2019/20, the General Administration Division will continue to support the ongoing work efforts as described above in Table 1. However, a number of new work efforts, projects and programs have been identified, either by the City Council or the City Manager, and have been assembled in Table 3 below. These items are proposed as additions to the Division's work program for FY 2019/20, and are arranged in chronological order according to their estimated completion date and/or deadline. Items that have a "TBD" designation in the estimated completion date are either dependent on the completion of other work efforts, or require scheduling and timing input from the

currently vacant Deputy City Manager position. Staff is seeking Council approval to add these items to the Division work program, and will prioritize its resources to complete current projects to free up capacity to take on new additional projects and work efforts as the fiscal year progresses.

Table 3: Upcoming and Potential New Work Efforts, Projects and Programs

UPCOMING AND POTENTIAL NEW PROJECTS AND PROGRAMS STARTING IN FY 2019/20	ESTIMATED COMPLETION	STAFF FTE
TOTAL PROGRAM STAFF		4.0
CURRENT STAFF SUBSCRIBED		4.05
Conclude acquisition of 130 Cremona	August 2019	0.05
City Manager’s and Neighborhood Services departmental assessments (carried over from 2018/19 fiscal year)	Sept. 2019	0.15
Oversight of Library Strategic Plan Process, including service enhancements for Isla Vista	Dec. 2019	0.25
Conduct a space needs analysis for City Hall functions at 130 Cremona, and determine available area to lease to tenants	Dec. 2019	0.15
Complete the Community Center Management Assessment	Jan. 2020	0.25
Oversight of the process to explore possible tax measure options in conjunction with the Finance Department	March 2020	0.15
Provide oversight and guidance of the Buellton and Solvang Library transitions	June 2020	0.05
Implement recommendations from the City Manager and NSPS department assessments as approved by the City Council	June 2020	0.10
Oversight of Tenant Protections Ordinance Development, in coordination with the Neighborhood Services and City Attorney departments	June 2020	0.05
Oversight of Old Town Visioning Process, coordinated with the Planning, Public Works and Neighborhood Services departments	TBD	0.05
Oversight of Finance Department Assessment in FY 2019/20	TBD	0.05
Create a Five-Year Financial Plan in coordination with the Finance Department	TBD	0.15
Streamlining the grant application approval process (carried over from 2018/19 fiscal year)	TBD	0.10
Explore opportunities to create affordable childcare policies, in coordination with the Planning Department, Neighborhood Services Department, and the City Attorney’s Office	TBD	0.10

Explore implementation of project labor agreements, in coordination with the Public Works Department and City Attorney's Office	TBD	0.10
Development of a procurement and contract management policy (carried over from 2018/19 fiscal year)	TBD	0.05
Implementation of new transparency tools, such as financial and project dashboards on the City's website in conjunction with the Finance Department (carried over from 2018/19 fiscal year)	TBD	0.05
Evaluation of alternative transportation opportunities in Old Town in response to potential parking restrictions	TBD	0.05
Exploration of local employer preference for for-sale housing to enable alternative transportation housing preference for first responders	TBD	0.05
Oversight of affordable housing programs and policies	TBD	0.05
TOTAL		2.00
PROJECTED AVAILABLE STAFF CAPACITY FY 2019/20*		-2.05

**It should be noted that as projects get completed, staff capacity will be increased if no new items are added.*

FY 2019/20 ANNUAL WORK PROGRAM
CITY CLERK DIVISION

EXECUTIVE SUMMARY

Introduction and Purpose

The FY 2019/20 Annual Work Program below summarizes projects and work efforts proposed for the City Clerk Division of the City Manager's Department for the upcoming fiscal year, considering both ongoing, existing commitments and potential new projects. It is intended to provide the City Council with an overview of the current work and an opportunity to consider and give direction concerning future work. The Annual Work Program creates a regular mechanism for Council to share ideas for new work efforts and discuss the work priorities.

Role of the Division

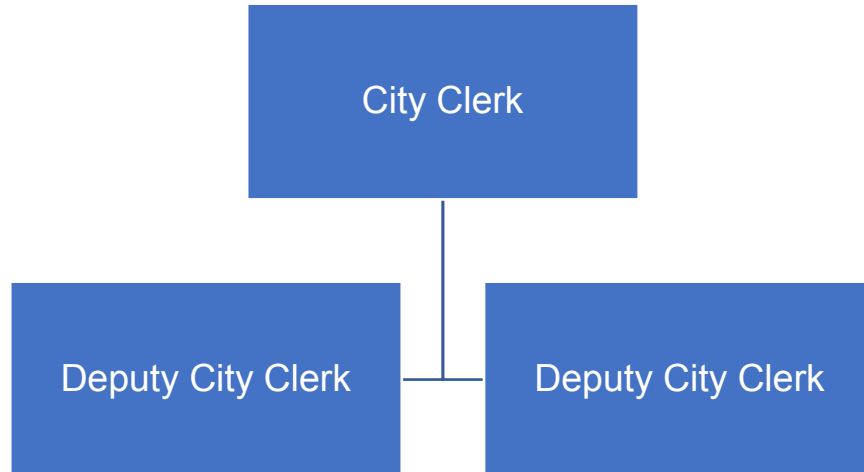
The City Clerk is the local public official who administers democratic processes such as elections, access to City records, and all legislative actions ensuring transparency to the public. The City Clerk acts as a compliance officer for federal, state, and local statutes including the Political Reform Act, the Brown Act, and the Public Records Act. The City Clerk Division provides administrative support to all departments for the City Council agenda process, records management, and commission support. The City Clerk's Division also manages the citywide records retention program.

The City Clerk serves as the election official for the City and oversees the all duties related to candidate nomination, ballot measure arguments, as well as the initiative, referendum and recall processes. The Division also manages the City's Conflict of Interest Code which includes serving as the filing officer for over 100 Form 700 filers.

The City Clerk also serves as a liaison between the public and the City Council. The City Clerk provides easy access to information and serves as a guide to open participation in the decision- and policymaking process. The City Clerk is often the first person a member of the public contacts when seeking assistance from the City Hall.

City Clerk Division Staffing

The City Clerk's Division includes three full-time positions, the City Clerk (1 FTE) and two Deputy City Clerks (2 FTEs). This equates to approximately 6,240 hours of staff time per fiscal year. Available staff capacity is a fundamental constraint to the work that the Clerk's Division can undertake.



Workload Considerations

The City Clerk Division staff prepare and distribute City Council agendas and attend City Council meetings, record all Council legislative actions and proceedings in meetings, and execute and record ordinances, resolutions, minutes. The Division staff also attend Parks and Recreation Commission, Public Engagement Commission, Public Tree Advisory Commission and the Library Advisory Commission meetings, and record and communicates all actions taken by those bodies as well. As the projects and initiatives of other departments increase, so does City Clerks Division workload. More meetings of the City Council and its boards, commissions and committees in response to the growing workload across the organization directly correlates with an increase in volume of work for the Clerks Division. The division was near capacity in FY 17/18 with the addition of the Public Engagement Commission (PEC). However, with the addition of the Library Advisory Commission and new Council committees, as well as an up-tick in the volume of public records requests and contract administration duties, the Division is currently at capacity. Efforts are underway to evaluate whether efficiencies through use of technology and meeting management tools or an increase in staffing resources (or a combination of both approaches) will present the best solution to the workload constraints of the Division. Solutions will be presented in the FY 2019/20 and 2020/21 budget workshop process.

Projects & Programs/Ongoing Work Efforts

The table below lists ongoing projects and programs within the current scope of the Division.

Table 1: Projects and Programs, FY 2019-2020

CURRENT ONGOING WORK EFFORTS, PROJECTS AND PROGRAMS	STAFF FTE
MEETINGS/BOARDS/COMMISSIONS/COMMITTEES	1.46
Monitor/review Council reports in the Agenda Review Workflow System	
Produce City Council agenda packets	
Produce Agenda Forecast for City Manager/Mayor and Mayor Pro Tempore Agenda Review	
Clerk and Prepare Minutes for City Council, Successor Agency to the Goleta Redevelopment Agency meetings, Parks and Recreation Commission, Public Engagement Commission, Public Tree Advisory Commission and the Library Advisory Commission	
ADMINISTRATION	1.20
Process City Council and Planning Commission Resolutions	
Process Ordinances	
Oversee the Goleta Municipal Code Updates/Supplements	
Oversee the Publication of Public Hearing Notices and Recruitment Notices	
Administer Recognition Requests	
Standing Committee Administration – provide support for Committee liaison: web posting, community calendar posting, Brown Act compliance, and proper meeting procedures.	
**Conflict of Interest Code - The state requires the City to maintain and update a Conflict of Interest Code which designates the employees, elected officials, commissioners and consultants that are required to file Form 700 Statements of Economic Interests.	
*Form 700- Statement of Economic Interests - There are over 100 elected officials, employees, commissioners, and consultants who file a Form 700 with the City Clerk.	
Staff Support - respond to internal and external information and research queries and Public Records Act requests.	
Records Support - The Clerk’s Division also responds to requests for information from the public and staff, as well as maintaining the records for the City.	
Agenda Support – The City Clerk’s Division, trains new hires and current employees on how to utilize our agenda management software including Legistar, Media Manager, GovDelivery, Vision Live and Adobe Acrobat.	
Budget - The Clerk staff manages a division budget throughout the fiscal year	
**AB1234 Ethics Training Compliance - Ethics training is required under state law for certain elected or appointed officials. The City Clerk is responsible for the notification, filing, tracking, and follow up enforcement related to the biennial ethics training requirement.	
Oversee the Citywide Records Retention Schedule	

Clerk and Prepare Commission Minutes for Public Tree Advisory Commission, Parks and Recreation Commission and the Public Engagement Commission and the Library Advisory Commission meetings.	
Contracts - All City contracts are a City Clerk Division record in the Records Retention Schedule. Contracts are received by the Clerk's office for processing, imaging and storage.	
ELECTIONS	0.44
*Election Administration - The City Clerk has numerous official duties that are required by the State Elections Code.	
TOTAL FTE SUBSCRIBED	3.10
TOTAL DIVISION STAFF	3.0
CURRENT AVAILABLE CAPACITY*	-0.10

**It should be noted that efforts are underway to streamline and automate processes within the division in order to expand staff capacity. Staff may request additional support in the future after efficiencies have been fully explored.*

Key Accomplishments and Milestones

Over the past year, the City Clerk Division of the City Manager's Department can point to a number of complete and near-complete initiatives:

Table 2: Key Accomplishments and Project Milestones, FY 2018/19

PROJECT	STATUS
Processed over 340 Council reports and distributed at least 5 days prior to meeting	Completed
Processed within 5 days of City Council action: 61 Resolutions and 16 Ordinances	Completed
Processed 184 Recognition Requests	Completed
Processed three Updates to the Goleta Municipal Code	Completed
Oversaw the publication and filing of 115 notices	Completed
Entered, tracked, and closed 63 Public Records Requests within 10 days of the request	Completed
Coordinated with Legal Department the AB 1234 Ethics Training (required under state law) for 60 elected or appointed officials on time	Completed
Prepared 95% of meeting minutes for the City Council, Public Tree Advisory Commission, Parks and Recreation Commission and the Public Engagement Commission and the Library Advisory Commission within 5 work days	Completed
Executed, imaged and filed 217 Contracts within 5 days of Council approval	Completed
Administered the November 2018 Municipal Election, two ballot measures, Mayor and two City Council Seats	Completed
Provided support to nineteen (19) boards, commissions and committees made up of 51 different individuals. (A list of the board, commissions and committees is in Table 3 below)	Completed

Recruited for 3 Planning Commissioners, 1 Design Review Board Member, 4 Public Tree Advisory Commissioners, 1 Parks and Recreation Commissioner, 5 Goleta Library Advisory Commissioners and 1 Santa Barbara County Library Advisory Committee member	Completed
Purchased and Placed a Community Bulletin Board at Johnny D. Wallis Park, providing greater outreach and transparency with FY 18/19 budget savings	Completed

Table 3: City Boards and Commissions

BOARDS AND COMMISSIONS	DEPARTMENT/LIAISON
Design Review Board	Planning and Environmental Review
Planning Commission	Planning and Environmental Review
Parks and Recreation Commission	Neighborhood Services and Public
Public Tree Advisory Commission	Public Works/City Manager
Public Engagement Commission	Deputy City Manager/Community
Library Advisory Commission	City Manager/Library
Mosquito and Vector Management District of Santa Barbara County Library Advisory	
Economic Development and Revitalization	Neighborhood Services and Public
Energy/Green Issues Standing Committee	Sustainability Coordinator
Finance and Audit Standing Committee	City Manager/Deputy City
Naming Standing Committee	City Manager
Ordinance Review Standing Committee	Deputy City Manager/City Clerk
Public Safety & Emergency Preparedness Standing Committee	Neighborhood Services and Public Safety
City Hall Facilities Standing Committee	City Manager
Goleta Beach Park Standing Committee	City Manager/Neighborhood Services and Public Safety Director/Planning and Environmental Services Director
Town and Gown Standing Committee	City Manager
Solid Waste Issues Standing Committee	Environmental Services Coordinator
Grant Funding Review Standing Committee	Deputy City Manager/Neighborhood Services and Public Safety

Upcoming and Potential New Work Efforts, Projects and Programs

Throughout FY 2019/20, the City Clerk Division will continue to support the ongoing work efforts as described above in Table 1. As time and staff capacity allow, the Division, staff will prioritize its resources to complete current projects to free up capacity to take on new additional projects and work efforts as the fiscal year progresses. Table 4 below contains potential additional work efforts that the Division may be able to complete if the workload permits.

Table 4: Upcoming and Potential New Work Efforts, Projects and Programs

UPCOMING AND POTENTIAL NEW WORK EFFORTS, PROJECTS AND PROGRAMS STARTING IN FY 2019/20	ESTIMATED COMPLETION	FTE
TOTAL PROGRAM STAFF		3.0
CURRENT STAFF SUBSCRIBED		3.10
Agenda Report Indexing Project: The goal of the project is to have the complete meeting record (Staff Reports, Minutes, Resolutions and Ordinances) publicly available through Records Online. Final ordinances and resolutions are not currently attached to the agenda files and this will provide the public with a more complete record of the action taken. Note* This is ongoing and expected to be complete in the next Fiscal year.	TBD – as time and resources allow	.044
Commissioner Manuals: Work with the City Attorneys to create Commissioners’ Manual that is expected to be completed in the second half of FY 2018/19. Note* This is ongoing and expected to be complete in the next Fiscal year.	TBD – as time and resources allow	.022
Update the Citywide Records Retention Schedule that was initially adopted via Resolution No. 13-52 and to also incorporate a file structure for City-wide files	TBD – as time and resources allow	.044
Add additional information or links to staff report templates that connect to documents previously presented to Council on the same topic	TBD	0.05
PROJECTED AVAILABLE STAFF CAPACITY FY 2019/20*		-0.26

**It should be noted that as projects get completed, staff capacity will be increased if no new items are added.*

FY 2019/20 ANNUAL WORK PROGRAM
COMMUNITY RELATIONS DIVISION

EXECUTIVE SUMMARY

Introduction and Purpose

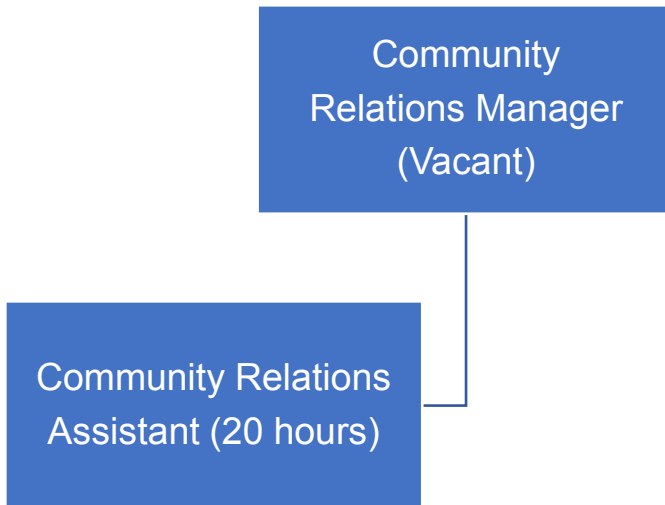
The FY 2019/20 Annual Work Program summarizes projects and programs proposed for the Community Relations Division for the upcoming fiscal year, considering both ongoing, existing commitments and potential new projects. It is intended to provide the City Council with an overview of the current work assigned to the Division, and an opportunity to consider and give direction concerning the Division's future work. The Annual Work Program creates a regular mechanism for Council to share ideas for new work efforts and discuss the work priorities.

Role of the Division

The purpose of the Community Relations Division within the City Manager's Department is to provide accurate and timely information and education for the City of Goleta's many programs, projects and events to all internal and external constituencies and the media. The Division executes the City's messaging in various forms of communications and seeks to use new technologies as available. The Division is also responsible for supporting citizen participation, providing emergency public information and creating content for all the City's informational tools, including the website and social media. The Community Relations Manager serves as the City's spokesperson and provides support to the Mayor and City Council with speeches, research and community outreach activities. Other responsibilities include implementing the employee engagement activities, research and preparation of Public Engagement Commission materials and special projects for the City Manager and Deputy City Manager.

Community Relations Division Staffing

The Division includes one full-time Community Relations Manager (1 FTE) and one part-time Community Relations Assistant (.75 FTE), which equates to 1.75 FTE total, or approximately 3,640 hours of staff time per fiscal year. Taking on new projects is possible only to the extent that staff has capacity or new staffing resources are dedicated.



Workload Considerations

As the projects and initiatives of other departments increase, so does the Community Relations Division workload. The workload also varies as unplanned events occur. The division was near capacity in FY 18/19 with the addition of the Public Engagement Commission (PEC). When the Community Relations Manager became vacant in April 2019, the Division was beyond capacity and many work efforts were taken on by the Community Relations Assistant, or shifted temporarily to the City Manager and the Management Analyst in the General Administration Division of the Department.

Projects & Programs/Ongoing Work Efforts

The table below lists projects and programs within the current scope of the Division. This table does not include unplanned work, e.g., efforts in support of emergency operations and unanticipated events.

Table 1: Projects and Programs, FY 2019/2020

CURRENT PROJECTS AND PROGRAMS	STAFF FTE
ADMINISTRATIVE	0.20
Interdepartmental coordination and support	
PUBLIC OUTREACH & CITIZEN ENGAGEMENT	0.75
Public outreach for City projects, programs, and events	
Public Engagement Commission (PEC)	
Management of all public outreach tools including the City’s websites, citizen service request tool, social media	
Respond to media inquiries	
Respond to public inquiries	
ANNUAL SPECIAL EVENTS	0.30
State of the City	

Community State of the City	
Goleta Dam Dinner	
OTHER DUTIES	0.50
Emergency communications for City, and in coordination with the County as needed	
Employee engagement events and efforts	
Special projects for the City Manager and Deputy City Manager	
TOTAL SUBSCRIBED	1.75
DIVISION STAFF	1.75
CURRENT AVAILABLE CAPACITY	-0.0

Key Accomplishments and Milestones

Over the past year, the Community Relations Division of the City Manager’s Department can point to a number of complete and near-complete initiatives:

Table 2: Key Accomplishments and Project Milestones, FY 2018/19

PROJECT	STATUS
Implementation of the Community Survey	Completed
Initiating the process of investigating the Charter City implications	Completed
Presentation of the results of the Community Survey to the City Council, including feedback on Council Compensation, Term of Mayor and Council meeting start time	Completed
Citizens’ Academy (aka LEAD Goleta)	Completed
Development of employee recognition for 10 and 15-year anniversaries	Completed
Design and publish email/text notification postcard (this is ready to send as soon as the Council Meeting Start Time start date is determined)	Completed

Upcoming and Potential New Work Efforts, Projects and Programs

Throughout FY 2019/20, the Community Relations Division will continue to support the ongoing work efforts as described above in Table 1. However, a number of new work efforts, projects and programs have been identified, either by the City Council staff, and have been assembled in Table 3 below. These items are proposed as additions to the Division’s work program for FY 2019/20, but do not yet have estimated completion dates due to the vacancy in the Community Relations Manager position. Staff is seeking Council approval to add these items to the Division work program, and will prioritize its resources to complete current projects to free up capacity to take on new additional projects and work efforts as the fiscal year progresses.

Table 3: Upcoming and Potential New Work Efforts, Projects and Programs

UPCOMING AND POTENTIAL NEW WORK EFFORTS, PROJECTS AND PROGRAMS STARTING IN FY 2019/20	ESTIMATED COMPLETION	STAFF FTE
TOTAL PROGRAM STAFF		1.75
TOTAL STAFF SUBSCRIBED		1.75
Refinement of a limited-English, Spanish-speaking resident engagement plan in conjunction with Isla Vista Youth Projects	TBD	0.25
Increase subscribers to notifications in Spanish	TBD	0.10
Develop community conversation meetings with small groups of Spanish speakers	TBD	0.25
Implement a Spanish LEAD Goleta (FY 2020-21)	TBD	0.10
Public Engagement Commission (PEC) tasks, such as Charter city and district mapping process (FY 2020-21) – once data from census is available	TBD	0.10
Engage in comprehensive Census outreach activities to ensure a complete count of all Goleta residents	TBD	0.05
PROJECTED AVAILABLE STAFF CAPACITY FY 2019/20		-0.85
PROJECTED AVAILABLE STAFF CAPACITY LESS CONTRACT SERVICES FY 2019/20*		-0.35

**Please note that contract services through an agreement with Isla Vista Youth Projects and contract translation services as needed will be used for Spanish Engagement efforts in FY 2019/20. These services will equate to 0.50 FTE and will offset a portion of additional staff capacity required for these efforts. Also, the bulk of the remaining PEC tasks will require involvement of City Clerk and City Attorney staff, so the Community Relations staff role with the PEC will be largely administrative going forward.*

FY 2019/20 ANNUAL WORK PROGRAM
SUPPORT SERVICES DIVISION

EXECUTIVE SUMMARY

Introduction and Purpose

The FY 2019/20 Annual Work Program summarizes projects and programs proposed for the Support Services Division within the City Manager's Department for the upcoming fiscal year, considering both ongoing, existing commitments and potential new projects. It is intended to provide the City Council with an overview of the current work and an opportunity to consider and give direction concerning the Division's future work. The Annual Work Program creates a regular mechanism for Council to share ideas for new work efforts and discuss the work priorities.

Role of the Division

The Support Services Division provides operational support to all departments in the areas of human resources, information technology and communication systems, the purchasing of citywide supplies and services, and risk management.

Human Resources maintains equitable systems of classification and compensation, conducts recruitments and employee selection, initiates training, monitors performance management, and maintains labor relations.

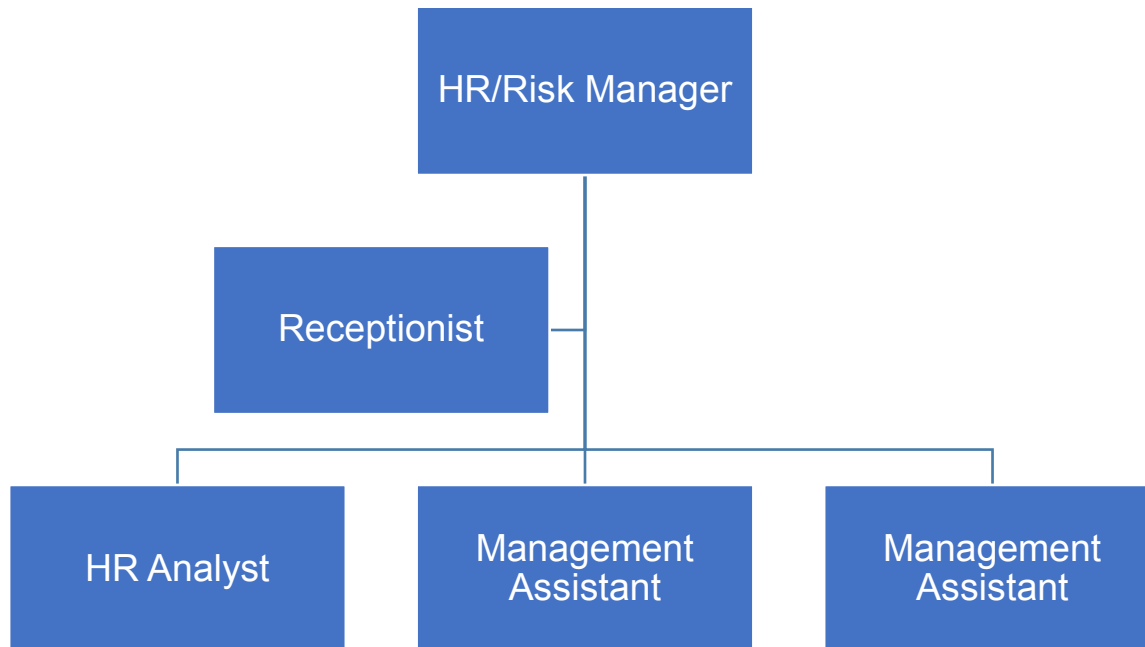
Information technology includes the technical support of the City's website, communications, databases, workstations and applications.

Risk management provides for the protection of the City's assets through risk identification, avoidance, resolution, and evaluation of public liability insurance, safety, and loss prevention activities and programs.

Support Services also maintains the City's Personnel Rules, compensation plan and administrative guidelines, and manages the City's risk management, worker's compensation, general liability, property, and ADA compliance programs. These are essential functions to provide efficient government services.

Support Services Division Organizational Structure and Staffing

The Support Services Division staff is currently organized into four sub-areas as follows: Support Services, Human Resources, Information Technology (IT) and Risk Management. The Division is staffed with one HR/Risk Manager (1 FTE), one HR Analyst (1 FTE), two Management Assistants (2 FTEs) and one part-time Receptionist (.9 FTE). This equates to a total of 4.9 FTEs, or approximately 10,120 hours of staff time per fiscal year. Taking on new projects is possible only to the extent that staff has capacity or new staffing resources are dedicated.



Workload Considerations

As other departments bring on additional resources, and their number of projects and initiatives grows, there is a corresponding increase in Support Services’ workload. The workload also varies in response to unplanned or emergency situations. The Division was near capacity in FY 2018/19, but with some capacity still available. However, the increased responsibilities related to supporting additional Library staff will likely result in the departmental workload reaching capacity in FY 2019/20.

Projects & Programs/Ongoing Work Efforts

The table below lists projects and programs within the current scope of the Division. This table does not include unplanned work.

Table 1: Projects and Programs, FY 2019/2020

CURRENT PROJECTS AND PROGRAMS	STAFF FTE
SUPPORT SERVICES	1.02
Reception/Front Desk Coverage – (36 hours per week)	
Centralized Supplies Ordering/Inventory	
Department Invoice Processing; Budget Support	
Contracted Services – Printers/copiers, phone system, facilities maintenance	
Recruitment Assistance	
HUMAN RESOURCES	1.91
Benefits Administration – Health & Welfare, CalPERS, EAP	

Classification System and Salary Plan Maintenance	
Recruiting & Onboarding – NEOGOV Onboard implementation	
Performance Management/Annual Evaluations Program	
Compliance with state and federal reporting regulations	
Payroll Coordination	
Staff Training Program	
Policy Development/Implementation	
Personnel Rules maintenance	
Employee/Labor Relations	
RISK MANAGMENT	1.53
CJPIA Risk Management Evaluation/Loss Cap Program	
Advise Departments on Risk Avoidance/Transfer/Mitigation	
Claims Process: Track/Manage/Coordinate with Contract Claims Adjustor	
Insurance Certificates Processing	
Contracts/Agreements Review – insurance requirements	
Safety Program/Injury and Illness Prevention Program (IIPP)/Safety Committee	
Audit/Update Property Schedule	
Annual Renewals for All Lines of Insurance Coverage	
Workers' Compensation Program	
ADA Compliance Program	
CJPIA Training Programs	
INFORMATION TECHNOLOGY	.74
IT Strategic Plan – staff report & recommendations; implementation upon approval	
IT Services – assist contractor with help desk task follow-up	
Computer Equipment – work with contractor to source, quote, purchase	
Expand 2-in-1 tablet device rollout to staff as required	
TOTAL SUBSCRIBED	5.2
DIVISION STAFF	4.9
CURRENT AVAILABLE CAPACITY*	-0.3

**It should be noted that efforts or being made to increase staff capacity through use of automated tools and sharing of resources across subdivisions in the Support Services functions.*

Key Accomplishments and Project Milestones

Over the past year, the Support Services Division of the City Manager’s Department can point to a number of complete and near-complete initiatives:

Table 2: Key Accomplishments and Project Milestones, FY 2018/19

PROJECT	STATUS
SUPPORT SERVICES	
Implemented “shared coverage” model for Front Desk/Reception area that utilizes administrative staff from other departments to provide secondary backup coverage when needed	Completed
Implemented centrally managed online supply ordering for the Library and will continue to roll this out to other departments as appropriate	Completed
Continuing review of contracted services e.g. printers, phone system, facilities maintenance, other equipment/services for potential competitive bid process	Completed
HUMAN RESOURCES	
Rollout of NEOGOV Insight/Onboard training for managers completed in the fourth quarter of FY 2018/19 pending implementation of Onboard portal	Completed
Launching AB-1825/SB 1343 Harassment Training for all staff in the first quarter of FU 2019/20	Completed
Added LinkedIn Recruiter seat and rotating job posting slot	Completed
Implemented Model Personnel Policy Portal through Liebert Cassidy Whitmore website	Completed
Reduced staff turnover by 4% since 2016	Completed
Reduced average time-to-hire days from 120+ (2016) to 94 due to efficiencies resulting from the use of NEOGOV Insight applicant tracking system	Completed
RISK MANAGEMENT	
Implemented CJPIA “Company Nurse” Workers Comp management program	Completed
Continuing work towards “Agency Exemplar” status for risk management programs through our work on the Loss Cap program	Completed
INFORMATION TECHNOLOGY	
Introduced use of 2-in-1 tablet devices to all Executive Team members, and expanding this to other staff as recommended in the IT Strategic Plan	Completed
Implementing various recommendations from IT Strategic Plan already in progress	Completed

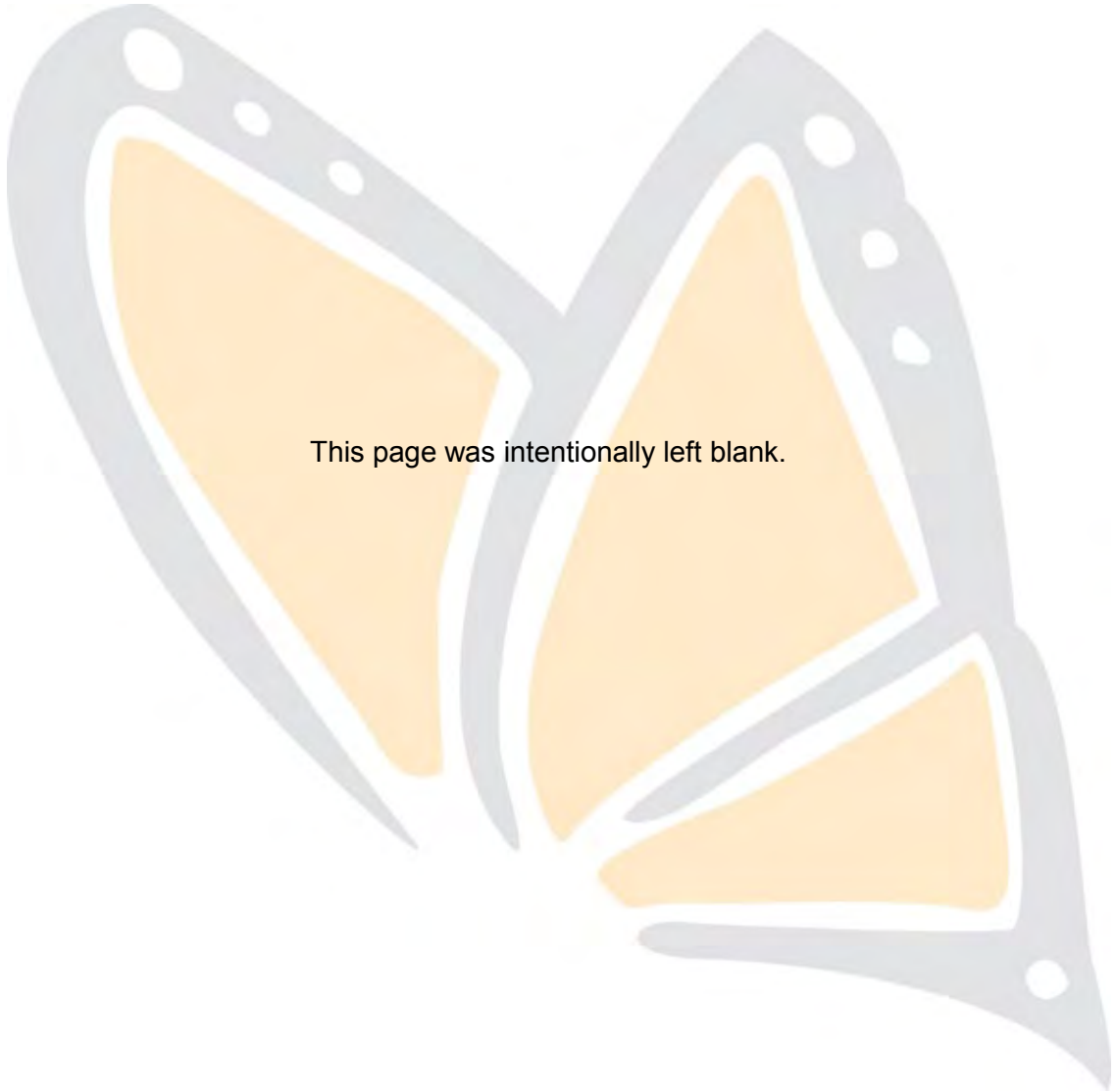
Upcoming and Potential New Work Efforts, Projects and Programs

The Support Services Division will continue to support the existing projects and initiatives throughout FY 2019/20, and will complete and/or initiate additional phases of work efforts currently underway. The estimated completion of these efforts is marked as “TBD” due to the vacancy of the Deputy City Manager position, which will have oversight authority over the Support Services Division, and will set the timing of work program items based on resource availability and priority of existing work efforts.

Table 3: Upcoming and Potential New Work Efforts, Projects and Programs

UPCOMING AND POTENTIAL NEW WORK EFFORTS, PROJECTS AND PROGRAMS STARTING IN FY 2019/20	ESTIMATED COMPLETION	FTE
TOTAL PROGRAM STAFF		4.9
CURRENT STAFF SUBSCRIBED		5.2
SUPPORT SERVICES		
Continue to update/revise supply ordering process; centrally managed online ordering	TBD	0.07
Finalize review of contracted services e.g. printers, phone system, facilities maintenance, other equipment/services and make recommendations for potential competitive bid process	TBD	0.05
HUMAN RESOURCES		
Complete rollout of NEOGOV Insight/Onboard manager training	TBD	0.17
AB 1825/SB 1343 Harassment Training for all staff (2019)	TBD	0.15
Revise new hire onboarding process - online portal, videos, handbook (NEOGOVS Onboard)	TBD	0.05
Continue development and implement management training program	TBD	0.07
Revamp/rollout staff training program	TBD	0.08
Implement Personnel Rules annual revision process through LCW Model Personnel Policy Portal	TBD	0.05
Implement revised Intern Program, including adding a City Council intern component	TBD	0.03
Develop and implement HR Metrics to track division performance	TBD	0.05
Achieve further reductions in recruitment time to hire days	TBD	0.03
Explore implementation of a 'stay interview' process	TBD	0.02
Look at ways to increase TDM program participation and provide an annual report to Council	TBD	0.05
Create a workforce analysis report, post it on the City's website and provide it to potential candidates as part of the recruitment process	TBD	0.05
Create a diversity statement and include it with all job postings	TBD	0.05
RISK MANAGEMENT		
Revise/Implement Safety Program/Safety Committee	TBD	0.07
Achieve CJPIA "Agency Exemplar" status for risk management programs through Loss Cap program	TBD	0.08
INFORMATION TECHNOLOGY		
Implement recommendations from IT Strategic Plan upon approval	TBD	0.15
PROJECTED AVAILABLE STAFF CAPACITY FY 2019/20		-1.57

**It should be noted that as projects get completed, staff capacity will be increased if no new items are added.*



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**FY 2019-20 ANNUAL WORK PROGRAM
FINANCE DEPARTMENT**



**FY 2019-20 ANNUAL WORK PROGRAM
FINANCE DEPARTMENT**

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EXECUTIVE SUMMARY

Introduction and Purpose

This FY 19-20 Annual Work Program summarizes projects and programs proposed for the Finance Department for the upcoming fiscal year, considering both ongoing, existing commitments and potential new projects. It is intended to provide the City Council with an overview of the current work of the Finance Department and an opportunity to consider and give direction concerning the Department's future work. The Annual Work Program creates a regular mechanism for Council to share ideas for new work efforts and discuss Department's work priorities.

The Finance Department oversees the financial operations of the City and is responsible for the overall financial system, general accounting, payroll, accounts payable/receivable, budget preparation, investments, debt administration, annual audits, business licenses, short-term vacation rental permits, taxation and financial reporting. The Finance Department maintains the financial systems and records of the City in accordance with generally accepted accounting principles, applicable laws, regulations and City policies.

The Finance Department's primary functions include financial administration, accounting services, budget management, accounts payable, payroll, revenue and cash management, treasury, business licenses and permits, and purchasing.

The Annual Work Program considers how the work of the Finance Department proposed for the upcoming year will support the City's Mission Statement and Core Values, as articulated in the City's Strategic Plan. It furthermore is intended to serve as a basis for upcoming budget plan development.

Included in the Annual Work Program are ongoing and upcoming work efforts, projects and programs with deliverables and schedule of tentative completion dates. These estimated completion dates are intended as a conceptual tool for project management. They are subject to change due to any number of factors and should not be taken as a fixed commitment.

Finance Department Staffing and Organizational Structure

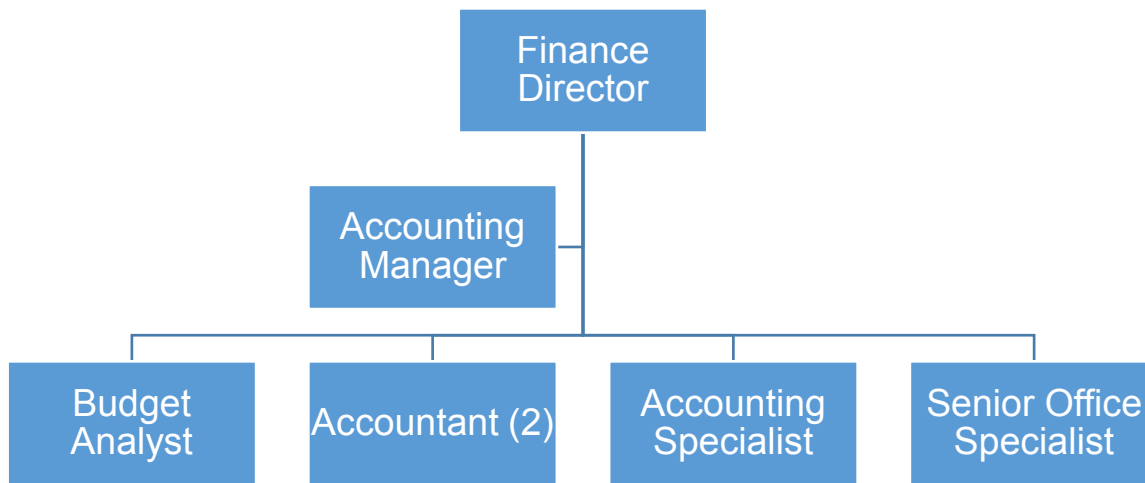
Available staff capacity is a fundamental constraint to the work that the Finance Department can undertake at any given time. Given this constraint, the Annual Work Program evaluates workload, both current project commitments and potential new projects, with available staffing. Some projects are multi-year efforts, which are still in process and require a continued commitment of resources. Given that the Finance Department is primarily a support department to all departments, Finance staff workload adjusts accordingly as a direct result of new projects or programs undertaken by other city departments. Taking on new projects is possible only to the extent that staff capacity becomes available through the completion of existing commitments or new staffing resources are dedicated.

As a basic principle, the Annual Work Program seeks to utilize City staff fully first and to rely on consultants only when City staff capacity is completely committed. The use of outside consultants to assist the Finance Department is constrained by Department budget and also by the finite capacity of managers to manage consultant work in addition to full-time staff.

The Annual Work Program looks ahead to the City's upcoming two-year budget plan. It assumes a total of 7.0 full-time equivalent positions (FTEs) available. In addition to full-time staff, the Department is supported by consultants providing property tax and sales tax audit services.

The Finance Department staff includes one Director, one Accounting Manager, two Accountants, one Budget Analyst, one Accounting Specialist, and one Senior Office Specialist. At this time, the Finance Department has a vacant Accounting Specialist position that is currently under recruitment. The department's organizational structure is provided in Figure 1 below:

Figure 1: Finance Department Structure



Workload Considerations

Although the Finance Department has made considerable progress on projects and programs over the last year, they continue to work through a backlog of work. In addition, as the ongoing workload as the projects and initiatives of other departments increases, so does the Finance Department's workload as it pertains to increase financial and accounting activity.

On top of its required services and administrative responsibilities, including business licenses, budget preparation, annual audits, ongoing financial reporting, payroll, accounts payable, accounts receivable, treasury and investments, short-term vacation rental permitting, purchasing, support to all City departments, the Finance Department is also regularly providing support with numerous ad hoc projects. In FY 18-19, the City began direct management and operations of the Goleta Library, resulting in a new operating department to provide additional support to, and began implementing the Cannabis business license program and process. Additionally, the City will enhance its Library program, by providing direct management services to the Buellton and Solvang libraries, which will begin July 1, 2019. The initial impacts of this transition were experienced in FY 18-19, with the full effects starting in FY 19-20. Staff has implemented a time tracking cost model to assist with cost recovery and assessing management service fees.

The Finance Department is continuously working on process improvements and establishing updated accounting policies and procedures that effectively operate at a streamlined level given the City's resource levels. To keep abreast of new laws and changes involving public fiscal matters and financial reporting requirements set by Government Accounting Standards Board (GASB), adequate time must be invested in training of new employees. This includes attendance at local and state governmental accounting and finance trainings, webinars, and reviewing materials provided by professional organizations established for local government finance and accounting. The primary entities include the Government Finance Officers Association (GFOA), California Society of Municipal Finance Officers (CSMFO), California Municipal Treasurer's Association (CMTA) and the California Debt and Investment Advisory Commission (CDIAC). Adding new projects and programs to the existing workload without reviewing priorities will continually spread thin the existing resources and compete with current priorities, and result in slowing down and delaying of special projects and programs.

The best options to get through the backlog and address additional impacts is to utilize a combination of extra-help through contracting out services and possibly increase staff resources. The Finance Department will be undergoing a department assessment, similar to those conducted for Public Works, Planning and Environmental Review, and most recently City Manager's Office and Neighborhood Services Department, which is currently underway. This work effort is included in the City Manager's Work Program, and may result in resource realignment or other recommendations which would help inform the FY 20-21 work programs and the next two-year budget cycle.

Role of the Department

The Finance Department is led by the Finance Director who also serves as the City's Treasurer. The department's primary function is to ensure the financial integrity of the City of Goleta by providing superior financial services, maintaining the public trust, and

promoting governmental efficiency, effectiveness, and accountability. The department is responsible for the maintenance of an effective financial accounting system, which accurately reflects the financial operations of the City and offers a framework for financial planning and analysis. The Finance Department also oversees and handles the investment program for the City, cash collections, accounts payable processing, payroll processing and reporting, business licenses and short term vacation rentals, transient occupancy tax collection and compliance, purchasing, special tax administration, budget preparation, and ongoing monthly, quarterly, and annual financial reporting. Additionally, the Finance Department is responsible for the processing of Cannabis business licenses and taxation. The primary goal of the department is providing accurate, reliable, and timely financial information to the City Council, City Manager, City departments, and outside requests using professional standards.

The Finance Department is organized into the following categories:

- Administration
 - Compliance
 - Financial policies and procedures
 - Manage operations of the department
 - Support to City Council and Finance Committee
 - Staff Reports and Memos
- Accounting Services
 - Accounts Payable
 - Payroll
 - Financial planning and reporting
 - General accounting services and policies
 - Audits and compliance reports
 - Capital assets tracking
 - Grant management support
- Budget Management
 - Coordination and preparation of budget document
 - Year-end policy and procedures
 - Calculation of annual appropriations limit
 - Fund balance management
- Treasury (Revenue, Cash, Investment and Debt Management)
 - Revenue and Cash Management
 - User fee and charges
 - Accounts Receivable
 - Investments, banking services and debt service administration
 - Cashiering and collections
 - City billing and customer service
 - Tax Revenues (Property Taxes, Sales Tax, and Transient Occupancy Tax)

- Special Taxes
- Business Licenses and Permits
 - General Business Licenses
 - Specialty Licenses
 - Short-Term Vacation Rentals
 - Cannabis Business Licenses
- Purchasing
 - Designated Purchasing Officer
 - Contract review and conformance to purchasing ordinance
 - Manage procurement process and ensure compliance

Projects & Programs/Ongoing Work Efforts

Table 1 below lists projects, programs, and ongoing work efforts within the current scope of the Department. This table does not include unplanned work or ad-hoc projects and does not include all work efforts of the department.

Table 1: Finance Department Current Projects and Programs and Ongoing Work Efforts, FY 2018-19

CURRENT ONGOING WORK EFFORTS, PROJECTS AND PROGRAMS
ADMINISTRATIVE
Interdepartmental coordination and support
Supervision and performance evaluations
Department budgeting
Weekly finance team meetings
Final review/audit for all check requests, invoices, and wire transfer requests
Respond to public and other local agency inquiries
Provide staff support to the City Council, Finance and Audit Committee
Provide financial and budgetary support and guidance to all City Departments
Ensure internal controls and compliance with City financial related policies
Maintain Master User Fees and Charges Schedule
Review and approve DIF Fee Schedule
Manage Finance’s website section
Implement and recommend best practice policies related to local government finances, including reconciling all GFOA recommended best practices to current city financial policies and implement those that are applicable.
Participate and receive updates in accounting statements issued from Government Accounting Standards Board (GASB)
Year-end file management per City retention policy
Review financial policies and procedures and make recommendations to strengthen internal controls when necessary
Issue Requests for Proposals as needed
Manage relationship with contracted services

Attend and participate in meetings and manage relationships with other local government agencies
Provide financial updates for the Weekly Update
Oversee and coordinate annual financial audit, street audit, and gas tax audit
Participate in SEIU negotiations and prepare contract cost analysis
Review operations to ensure compliance with federal, state, and local laws, as well as City regulations and financial policies
ACCOUNTING SERVICES
Establish and maintain accounting system of funds and accounts
Prepare and review journal entries and budget adjustment entries
Prepare year-end closing entries, balance and reconcile all funds and accounts in accordance with generally accepted accounting principles and GASB.
Coordinate and communicate with City's independent auditors
Maintain and manage compensate absences schedules
Maintain capital asset schedules and work in conjunction with Public Works department
Prepare and maintain audit schedules
Maintain fund balance schedules and adjust per policy
Prepare Comprehensive Annual Financial Reports (CAFR) submit for GFOA award for Certificate of Achievement of Excellence in Financial Reporting Program
Prepare Schedule of Expenditures of Federal Awards (SEFA) for Single Audit and ensure compliance with Federal guidelines
Review/Prepare State Controller Reports (Financial Transactions, Street and Compensation)
Provide financial analysis and fiscal information to departmental users, management and City Council as needed
Create project tracking account codes as needed
Grant and fund balance reconciliation
Developer deposit account balance monitoring in coordination with project managers
Performance Bond and other liability account reconciliation
Internal audit
Administer and prepare annual City Special Taxes (Library and Street Lighting)
Provide donation, fiduciary trust, and grant fund administration support
ACCOUNTING SERVICES - ACCOUNTS PAYABLE
Receive, time stamp, and route invoices appropriately to departments
Perform audit and data entry of claims submitted for payment
Review all purchases for proper sales and use tax withholding/remit to state
Review invoices for compliance of the Purchasing Ordinance
Petty cash management
Vendor maintenance
Provide customer service to departments and vendors
Weekly positive pay review – check disbursement reports to bank
Monthly Check Register and Investment Transaction Staff Report for City Council
Issue annual 1099's to applicable vendors

Monthly Bank Reconciliation
Manage the escheatment process for unclaimed money per adopted policy
Manage the City's credit card program and recently implemented state Cal-Card program
Ensure compliance with travel policy and manage per diem advances and update forms accordingly to IRS rates
Manage pre-paid expenditures and deposits
Assist with year-end entries and proper expenditure accruals per generally accepted accounting principles (GAAP)
PAYROLL
Perform audit and data entry of timesheets on a bi-weekly basis
Initiate tax payments and issue quarterly and annual compensation reports
Reconcile payroll deductions and benefit accounts payable to general ledger
CalPERS bi-weekly reporting
Reconcile billing statements with receivables and payroll withholdings for employees, retirees, and COBRA
Monitor payroll tax law in conjunction with Human Resources
Maintenance of payroll system in conjunction with Human Resources
Provide customer service to all City employees, departments, and benefit providers
Review time entry and provide time entry training
Monitor tracking only and project accounting codes
Annual W2's and employee assistance
Provide analysis and fiscal impacts of payroll adjustments or changes to Schedule of Authorized Positions
Tax reporting and retirement plan payments
BUDGET MANAGEMENT
Manage and prepare City's annual budget process in conjunction with City Manager, and provide training and support for departments, analysis of budget requests, and public presentation of the recommended budget
Publish City's Two-Year Budget Plan under GFOA guidance for best practices and submit bi-annually for distinguished budget presentation award
Publish Mid-Cycle budget document and provide updated schedules of adjustments
Develop non-departmental tax revenue estimates and provide guidance to departments on sources and uses of funds
Provide updates to City Council and departments on economic and financial conditions and policy issues affecting budget
Provide ongoing budgetary guidance and support to all City departments in implementing Annual Budget
Year-end policies and procedures, including carryovers, liquidating, and review of all outstanding purchase orders
Manage and oversee personnel budget and assist City Manager's office with salary schedules and schedule of authorized positions
Recommend budget adjustment to departments if necessary
Provide Quarterly Financial Reports to City Council

Actively manage fund balance, and annually review fund balance categories and reserve policies
Manage and update Five-Year Forecast accordingly
Develop Budget-in-Brief document to provide simplification and summary of City's budget
Calculate and prepare annual GANN appropriations limit for City Council adoption
TREASURY, REVENUE, CASH, INVESTMENT AND DEBT MANAGEMENT
Manage City's investment portfolio
Prepare monthly investment reports and quarterly treasury reports to Finance Committee and City Council
Manage the City's banking relationships
Manage the City's Broker-Dealer relationships
Ensure timely reconciliation of all cash transactions
Assist and audit departments in establishing appropriate controls and procedures for cash receipting and checks
Provide ongoing analysis of all City revenues
Manage relationships with Property Tax and Sales Tax Consultants
Monitor and track all cash flows with ongoing analysis
Operate day to day cashiering functions, receipting and processing
Daily deposits and bank runs
Generate invoices for cash collections and track accounts receivables
Collection calls if necessary
Annually review, update (if needed) and adopt City's Investment Policy
Annually review City's Debt Management Policy and recommend updates as needed
Assist with Successor Agency RDA and review related financials
Forecast and manage cash to ensure adequate liquidity for expenditure requirements
Review uncollectible accounts and recommend for write-off if necessary
Daily cash flow tracking and analysis
Annually prepare special tax rolls for Library Special Tax and Street Lighting Tax
Provide fiscal analysis and recommend and pursue financing for infrastructure funding
BUSINESS LICENSES AND PERMITS
Manage the Business License program working with Planning, Building and Safety, Risk Management and Neighborhood Services and Public Safety staff
Manage the Short-Term Vacation Rental Permit Program
Administer the collection and audit of Transient Occupancy Tax, Tourism Business Improvement District assessments
Process delinquency notices and initiate collection efforts for past due accounts
Coordination with County Fire, City Code Compliance and review of other outside sources and publications for identifying unlicensed business
Administer the Cannabis Business License Program and tax administration
PURCHASING
Enforce procurement rules and regulations per City Purchasing Ordinance
Assist departments with requisitions and purchase orders

Oversee the City's purchasing and procurement process
Review contract amounts and reconcile to budget and purchase requisition
Maintain purchase order records
Review and approve contracts up to authority amount

Key Accomplishments and Project Milestones, FY 2018-19

Over the past year, the Finance Department can point to a number of complete and near-complete initiatives:

- Received 15th consecutive GFOA award for Certificate of Achievement for Excellence in Financial Reporting for its comprehensive annual financial report (CAFR) for the fiscal year ended June 30, 2017.
- Issued RFP for audit services and awarded three-year contract (optional extension for two years) to Moss, Levy & Hartzheim LLP, starting with fiscal year end June 30, 2018.
- Received unmodified audit opinion for the independent audit for fiscal year end June 30, 2018 and submitted to GFOA within deadline for consideration of award.
- Fully integrated the preparation and management of the City's special taxes for Measure L – Library Special Tax and Street Lighting Assessment into the Finance Department from City Manager's Office.
- Contracted for actuarial services for other-post employment benefits liability, and implemented GASB Statement No. 75, Accounting and Financial Reporting for Postemployment Benefits other than Pensions into financial statements
- Issued RFP for banking services and awarded new five-year contract with Community West Bank.
- Implemented Cannabis Business License program and developed application and webpage in order to facilitate compliance, tax collection and general permit program information – currently under revision to reflect updated ordinance
- Updated and adopted City's Investment Policy, including enhancements to its benchmarks and allowable investments under state law. Staff to implement investment strategy before end of FY 18-19, after review with City Council.
- Enhanced financial reporting transparency by including a monthly investment transaction report as part of the monthly check register report to City Council.
- Assisted with settlement agreement amount with Department of Finance, related to the bond proceeds transfer with the former Goleta Redevelopment Agency (RDA).
- Completed comprehensive fee study and analysis on management services for Buellton and Solvang library branches.
- Completed comprehensive fee study and analysis on user fee and charges for Cannabis Business License Program.
- Selected and hired a Budget Analyst (a new position).

- Participated in Learn, Empower, Advocate, Discuss (LEAD) Goleta – Session 2 and provided overview of the Finance Department, the City’s budget, revenue sources, investments, expenditures and accounting.
- Assist with financing options for City Hall acquisition project.
- Developed initial financial procedures and processes for Goleta Library, including enhanced merchant services.
- Implemented Cal-Card program
- Awarded contract to Tyler Technologies for Incode 10 migration. Migration to begin in FY 19-20.

The following are ongoing major projects that began in FY 18-19 and will continue into the FY 19-20. The estimated completion date is a preliminary projection.

Table 2: Finance Department, Work Efforts, Projects and Programs

WORK EFFORTS, THAT BEGAN OR WERE ANTICIPATED IN FY 18-19 THAT WILL CARRYOVER INTO FY 19-20	EST. COMPLETION
Update Internal Control and Cash Handling Policy	August 2019
Finalize financing for City Hall Acquisition Project	August 2019
Transient Occupancy Tax (TOT) Audit Policy and Procedures and utilization of contract TOT audit services	September 2019
Citywide full-cost allocation plan (CAP) and Comprehensive User Fee Study	October 2019
Update Business License Management Policy and Procedures	October 2019
Draft Procurement and Contract Administration Manual	November 2019
Draft Grants Management Policy	December 2019
Utilize OpenGov as a financial transparency tool	December 2019
Financial system migration from Incode 8 to Incode 10 with Tyler Technologies, utilizing cloud hosting services. To begin July 2019.	June 2020
Finalize Comprehensive Accounting Policies and Procedures Manual	June 2020
Short-term vacation rental compliance contract services and/or pending voluntary collections agreement	TBD
Section 115 Trusts for Other Post-Employment Benefits and Pension Liabilities and develop a roadmap to address future pension obligations	TBD
Transition Business License Processing to Permit Tracking Software	TBD
Establish online vendor payment system with Incode 10	TBD
Develop vendor accounting guide to ensure “clean invoices”	TBD
Create a Comprehensive Five-Year Financial Plan to further enhance the current Five-Year Forecast	TBD
Establish annual trainings to staff on finance related policies and procedures	TBD

Upcoming and Potential New Work Efforts, Projects and Programs

The Finance department will continue to support the ongoing work efforts, projects, programs, and initiatives throughout FY 19-20 as described above. A number of new work efforts, projects and programs are currently on Finance’s radar and staff will be prioritizing its resources to complete current projects to free up capacity to take on new additional projects and work efforts. Table 4 below summarizes the upcoming and potential new work efforts, projects and programs.

Table 3: Finance Department, Work Efforts, Projects and Programs

UPCOMING AND POTENTIAL NEW WORK EFFORTS, PROJECTS AND PROGRAMS STARTING IN FY 19-20	EST. COMPLETION
Prepare and submit the City’s Two-Year Budget Plan for FY 2019/20 and 2020/21 to GFOA’s Distinguished Budget Presentation Award Program before August 30 th deadline.	August 2019
Review and recommend an additional defined contribution plan option (Plan 457b) to further diversify retirement options for staff	December 2019
Complete Financial Audit and Single Audit (if applicable) by December and submit to GFOA for Certificate of Achievement for Excellence in Financial Reporting	December 2019
Establish online bill pay with merchant account services compatible with Incode 10	June 2020
Issue RFP for municipal finance advisor services to advise on RDA bond and award contract; Complete bond refunding related to 2011 tax allocation bonds issued for Goleta RDA Successor Agency	TBD
Undergo Finance Department Assessment in FY 19-20	TBD
Evaluate armored car courier services and procure services if needed	TBD
Assist and explore possible tax measure options in conjunction with City Manager’s Office	TBD
Transition from paper-based finance forms to electronic forms with Incode 10	TBD
Provide ongoing support, training, and budget guidance for Buellton and Solvang Library branches	Ongoing
Cannabis Monitoring and Compliance, including cannabis taxation audits – Contract Services	Ongoing
Ongoing evaluation of time tracking model for Library management services	Ongoing
Manage and annually update City’s updated Cost Allocation Plan and fully burdened hourly labor rates associated	Ongoing

**FY 2019-20 ANNUAL WORK PROGRAM
PLANNING AND ENVIRONMENTAL REVIEW
DEPARTMENT**



FINAL, APRIL 2019

**FY 2019-20 ANNUAL WORK PROGRAM
PLANNING AND ENVIRONMENTAL REVIEW DEPARTMENT**

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EXECUTIVE SUMMARY

Introduction and Purpose

This FY 2019-20 Annual Work Program summarizes projects and programs proposed for the Planning and Environmental Review (PER) Department for the upcoming fiscal year, considering both ongoing, existing commitments and potential new projects. It is intended to provide the City Council with an overview of the current work of the PER Department and an opportunity to consider and give direction concerning the Department's future work. The Annual Work Program creates a regular mechanism for Council to share ideas for new work efforts and discuss the Department's work priorities. It encompasses the work of the two main Divisions, the Advance Planning Division and the Current Planning Division, as well as the Department's Sustainability Program. Because the focus is on discretionary work, the Annual Work Program does not include Building & Safety Services, which are currently contracted out to Willdan based on building permits processed and not discretionary.

The Annual Work Program considers how the work of the PER Department proposed for the upcoming year will support the City's Mission Statement and Core Values, as articulated in the City's Strategic Plan. It furthermore is intended to serve as a basis for upcoming budget plan development.

Generalized project schedules with deliverables and tentative completion dates are included in the Annual Work Program for important projects and programs. These schedules are intended as a conceptual tool for project management. They are subject to change due to any number of factors and should not be taken as a fixed commitment.

Estimates of staff time for each project or program are inherently rough and somewhat imprecise. However, cumulatively, they give a roughly accurate depiction of workload and how it relates to staffing for each Division. In addition to full-time staff, the Department relies on consultants and contract staff to assist in its work. The Annual Work Program shows estimates of consultant cost by project, program, Division and the Department as a whole. Consultant time and cost estimates are in addition to full-time staff. FTE equivalents for consultant/contract staff assistance are estimated based on cost estimates by Division/Program using average hourly rates. For purposes of FTE equivalency calculations, consultant costs are based on fiscal year expenditures, where possible. Where not available, consultant contract totals are used.

PER Department Staffing and Organizational Structure

Available staff capacity is a fundamental constraint to the work that the PER Department can undertake at any given time. Given this constraint, the Annual Work Program compares workload, both current project commitments and potential new projects, with available staffing. Many projects are multi-year efforts, which are still in process and require a continued commitment of resources. Taking on new projects is possible only

to the extent that staff capacity becomes available through the completion of existing commitments or new staffing resources are dedicated.

As a basic principle, the Annual Work Program seeks to utilize City staff fully first and to rely on consultants and contract planners only when City staff capacity is completely committed. However, the Annual Work Program also recognizes that use of consultants and contract staff may be appropriate to meet workload demands, especially those generated by projects of a one-time or short-term nature that exceed available capacity of full-time City staff. The use of outside consultants to assist the PER Department is constrained by Department budget and also by the finite capacity of managers to manage consultant work in addition to full-time staff.

The Annual Work Program looks ahead to the City's next two-year budget plan. It assumes a total of 15.00 full-time equivalent positions (FTEs) available, consisting of 3.0 FTEs in Advance Planning, 11.00 FTEs in Current Planning (including Department Director and Management Assistant), and 1.0 FTE in the Sustainability Program. In addition to full-time staff, the Department is supported by consultant and contract staff. The summary below does not count interns or fellowship program participants.

The PER Department staff is currently organized into three, main divisions as follows: Advance Planning, Current Planning and Building & Safety. The Department also oversees the City's Sustainability Program.

Advance Planning:

- 1 manager + 2 FTEs (2 senior planners)
- Consultants: Lisa Wise and RRM (NZO), Rincon (Venoco work, Ellwood Mesa work), Althouse & Meade (Habitat Management Plan), JDL Mapping (GIS mapping services), Willdan (Venoco), ICF Jones & Stokes (General Plan/Zoning Ordinance), Storrer Environmental Services (Environmental monitoring, other projects as needed), Bengal Engineering (Ellwood Trails)
- 3.0 FTE PER staff + approximately 3.0 FTE consultants (6.0 FTE total)

Current Planning:

- 1 manager + 8 FTEs (2 supervising senior planners, 2 associate planners, 1 limited-term associate planner, 1 assistant planner, 1 planning technician, 1 Code Compliance Officer)
- Contract Planner(s): Bret McNulty (10 hours/week or 0.25 FTE); Steve Rodriguez (10 hours/week or 0.25 FTE); Contract Administrative Assistant: Linda Gregory (10 hours/week or 0.25 FTE) (0.75 FTE total)
- 9.0 FTE PER staff + 0.75 FTE contract staff + 0.3 FTE consultants (ordinance work only) (10.1 FTE total)

Sustainability Program:

- 1 Sustainability Coordinator = 1.0 FTE total

Building & Safety:

- 1 Building Official (0.2 FTE) + 1 Deputy Building Official (0.4 FTE) + 1 Building Technician and one half-time assistant (1.3 FTE) + 2 Building Inspectors (0.8 FTE each) (contracted through Willdan) = 3.5 FTE total

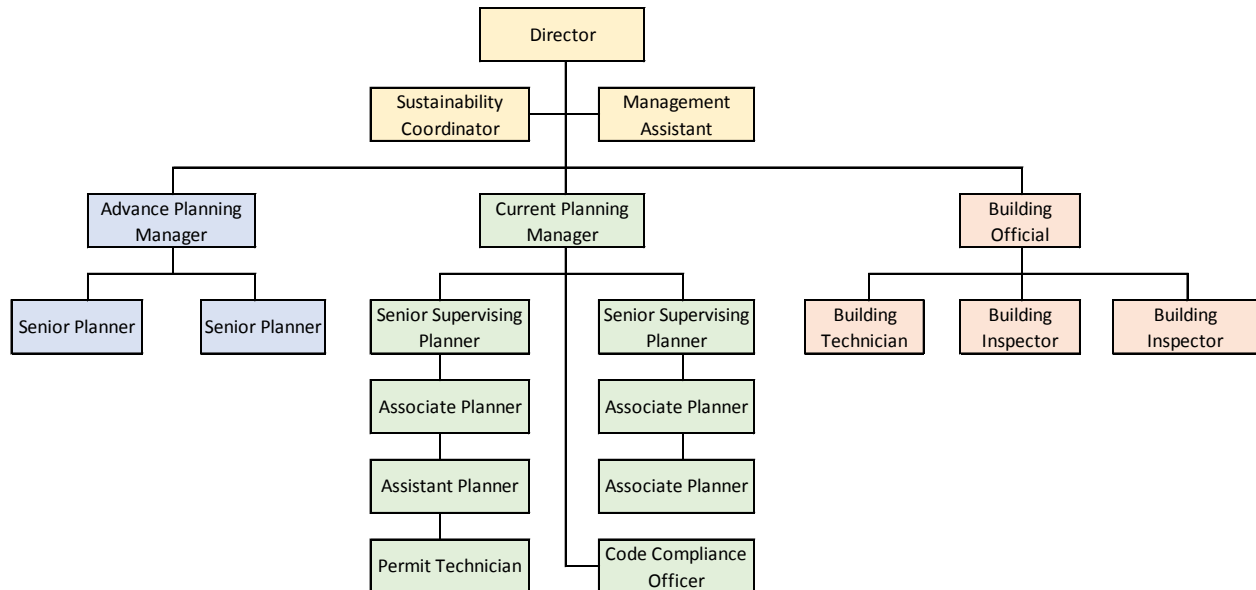
Department, Administration:

- 1 PER director
- 1 management assistant
- = 2.0 FTE total

Department Total: 15 regular employees + 3 Building & Safety Willdan employees (18.0 FTE total)

Contract planners and consultant capacity = approx. 4.1 FTE

Figure 1: PER Department Structure



Workload Considerations

Although the Advance Planning and Current Planning Divisions have made considerable progress on multiple fronts over the last year, they continue to work through a backlog of work. On top of its required services and administrative responsibilities, energy/oil & gas programs, General Plan amendment and ordinance work, the Advance Planning Division handles emergency operations support work and an array of environmental programs and current projects, including support of other City departments.

The Current Planning Division is adequately staffed for its core function of permit processing and is making progress in working through its backlog of process improvement and "one-time" re-tooling work. Over the last year, substantial progress has been made in the development of the Permit Tracking System, including completion of a standard conditions document. Completion of a Permit Procedures Manual and updated CEQA thresholds still lies ahead. Cannabis permitting responsibilities are adding to the Current Planning workload on top of other, regular permitting work.

For its part, the Sustainability Program is working through an ambitious list of projects of city-wide importance. Especially considering its staff of only 1.0 FTE plus a CivicSpark fellow, it has accomplished much over the last year, but its bandwidth is limited.

ADVANCE PLANNING DIVISION

Role of the Division

The Advance Planning Division is primarily responsible for projects and programs to update and implement the City's General Plan, address and comply with legal mandates, act as liaison to the Santa Barbara County Association of Governments and other local agencies in land use planning matters, oversee Energy/Oil and Gas programs and permitting, and draft and update the zoning ordinance. In addition, the Advance Planning Division handles a variety of environmental programs and plans, as assigned. Work listed includes work undertaken in conjunction with other departments, performed in a supporting role.

The work of the Advance Planning Division is organized into the following categories:

1. Administrative
2. Required Services
3. Energy/Oil and Gas Programs
4. General Plan Amendments
5. Ordinances
6. Environmental Programs and Plans

Projects & Programs/Ongoing Work Efforts

Table 1 below lists projects and programs currently being undertaken by the Advance Planning Division to which the Advance Planning Division is already committed. It provides an estimate of the staff time per project or program in the current fiscal year.

This table does not include unplanned work performed by Advance Planning staff, e.g., in support of emergency operations during emergencies. City staff contribute to a number of emergency operations support functions, including GIS and mapping support, and planning and intel work. In recent years, the City of Goleta has been affected by a number of crises and emergencies, including the Holiday Fire, Thomas Fire, Whittier Fire and Ellwood Mesa eucalyptus tree emergency, and this unplanned time has amounted to multiple weeks, as much as 0.25 FTE. By their nature, these emergencies are difficult to predict and it is hard to allot staff time to them in advance. The City is re-assessing its emergency operations functions and has hired an emergency services coordinator to provide for emergency operations support, which will lighten the burden on Advance Planning (and other) staff in the event of future emergency incidents.

Key Accomplishments and Project Milestones, FY 2018-19

Over the past year, the Advance Planning Division can point to a number of significant accomplishments:

- ADU ordinance completed through Council adoption and implementation
- Cannabis ordinance completed through Council adoption, ordinance revisions and General Plan Amendment underway
- Completion through adoption of the Ellwood Monarch Butterfly Habitat Management Plan (MBHMP), associated environmental document and 2018 Implementation Plan
- Anticipated finalization of a grant agreement with the Coastal Conservancy in support of the MBHMP
- Transfer of Platform Holly and 421 well permitting work to the State Lands Commission under a memorandum of understanding (monitoring and coordination continue)
- Completion and publication of a revised draft New Zoning Ordinance (NZO) and workshopping through the Planning Commission
- Completion of the 2018 General Plan/Coastal Land Use Plan Progress Report to the State Office of Planning & Research and Dept. of Housing and Community Development
- Completion of a Streets and Roads Functional Reclassification General Plan Amendment (with Public Works)

Ongoing major projects that will continue into the next fiscal year include:

- Ellwood Monarch Butterfly Habitat Management Plan (MBHMP) Implementation Plans and coastal permitting

- Completion of the new Zoning Ordinance (NZO) through Council adoption, NZO maintenance thereafter
- Creek and Watershed Plan development and public process

With the completion of the projects noted above, the Advance Planning Division has freed up some net capacity, although it still remains oversubscribed as shown in Table 2 below.

Table 1: Advance Planning Division Current Projects and Programs, FY 2018-2019

CURRENT PROJECTS AND PROGRAMS		Staff FTE
Administrative		0.5
	Interdepartmental coordination and support	
	Supervision	
	Performance evaluations	
	Budgeting	
	Grant writing and management	
	Contract management	
	Other public workshops and outreach	
	Respond to public inquiries regarding General Plan and other questions	
Required Services		0.5
	Maintain General Plan	
	General Plan Housing Element Implementation	
	General Plan Annual Report (prior to April each year)	
	Department of Finance and HCD Annual Housing Survey Forms	
	Department of Finance Annual Boundary/Annexation Survey in June each year	
	CIP - Required General Plan Conformity Annual Report (prior to Budget Adoption)	
	Maintain GIS System to Implement Regulations, Policy Programs and Maps	
	Intergovernmental relations/ coordinate with UCSB, County, City, Airport, and Goleta Slough Management Committee on projects/future growth and planning issues	
	Comment on other agency documents that affect the City	
	SBCAG liaison	
	Census and LUCA updates and maintain demographic statistics	
Energy/Oil and Gas Programs		0.3
	Address legal non-conforming oil and gas uses at 421 and EOF	
	Oversee EOF, including safety audits, compliance, inspections	

	Oversee permitting of the 421 piers/wells, including audits, compliance, inspections	
	Implement Line 96 Decommissioning and ARCO pipeline de-commissioning, restoration and monitoring.	
	Oversee air monitoring station permitting	
	Permit and oversee removal of remnant oil and gas beach hazards	
	Ellwood well abandonment monitoring.	
	Miscellaneous oil and gas projects	
General Plan Amendments		0.1
	Coordinate the initiation of GPA requests and development of the policy wording	
Ordinances		2.75
	New Zoning Ordinance	1.5
	Accessory Dwelling Unit Ordinance	0.25
	Cannabis Use Ordinance	0.5
	Food Truck Ordinance	0.25
	Telecom Ordinance	0.25
Environmental Programs and Plans		1.45
1	Ellwood Mesa Habitat Management Plan/Butterflies & Trees	0.4
2	Ellwood Trails/Restoration Project MND & permitting	0.2
3	Assist PW with Lake Los Carneros Management Plan permitting	0.1
4	Assist PW with Bacara Ellwood Scrub Restoration	0.1
5	Coordinate Comstock/Ellwood Open Space Plan Mitigation Funds (with Public Works)	0.1
6	Assist with the Bike and Ped Plan (with Public Works)	0.1
7	Assist with Complete Streets (with Public Works)	0.1
8	Assist with Old Town Revitalization (with Public Works and Neighborhood Services)	0.1
9	Creeks and Watershed Master Plan	0.25
Total Subscribed		5.6
Division Staff		3.0
Current Available Capacity		-2.6

Table 2: Projected Available Capacity, Advance Planning Division

CURRENT PROJECTS AND PROGRAMS		FTE
Total Program Staff		3.0
Current Staff Subscribed ¹		5.6
Projects Completed or to be Completed in Fiscal Year 2018-19		
	Est. Complete	FTE
Accessory Dwelling Unit Ordinance	Aug 2018	0.25
Cannabis Use Ordinance	Jun 2019	0.5
Assist with the Bike and Ped Plan (with Public Works)	Dec 2018	0.1
Food Truck Ordinance	Jun 2019 ²	0.25
Telecom Ordinance	Jun 2019 ³	0.25
Energy/Oil and Gas Programs, Platform Holly and 421 Permitting + Line 96 Decommissioning	Nov 2018	0.2
Total		1.55
Projects to Continue into FY 2019-20		
	Est. Complete	FTE
Administrative	Ongoing	0.5
Required Services	Ongoing	0.5
Energy/Oil and Gas Programs	Ongoing	0.1
General Plan Amendments	Ongoing	0.1
New Zoning Ordinance	Dec 2019	1.5
NZO maintenance	Ongoing	0.1
Ellwood Mesa Habitat Management Implementation Plan and Permitting	Nov 2018	0.4
Ellwood Trails/Restoration Project MND & permitting	2019	0.2
Assist with Public Works projects	Various	0.4
Creeks and Watershed Master Plan	TBD	0.25
Total		4.05
Projected Available Staff Capacity, Fiscal Year 2019-20		-1.05

¹ This estimate does not include staff time spent in support of the Emergency Operations Center during emergencies, which last year amounted to perhaps 0.2 FTE.

² The Food Truck Ordinance has been integrated into the NZO.

³ The Telecom Ordinance has been integrated into the NZO.

Upcoming and Potential New Projects

A number of new projects have been suggested for future work by the Advance Planning Division. The capacity of the Division to take on new work will depend on its ability to complete current commitments and free up staff capacity to take on new projects.

Table 3: Advance Planning Division, Upcoming and Potential New Projects and Programs

UPCOMING AND POTENTIAL NEW PROJECTS AND PROGRAMS		Staff FTE	Est. Consultant Cost
1	Local Coastal Program (to follow NZO completion)	1.5	\$90,000
2	2022-2030 RHNA Plan and Housing Element Update	1.1	\$75,000
3	Rental Housing Inclusionary Zoning Ordinance + Housing Element GPA + Housing In Lieu or Impact fees	1.0	\$75,000
4	Airport Land Use Compatibility Plan ZO integration	0.2	
5	Old Town Visioning Process	0.2	
6	Battery Storage Comprehensive Approach	0.2	
7	Climate Action Plan Update	1.0	TBD
8	Transportation Element Update	0.2	
9	Revisit General Plan Amendment (GPA) Initiation Process	0.2	-
10	18-month Organizational Transition Plan	0.2	-
11	Transfer of Development Rights Ordinance (General Plan Policy LU-IA-5)	0.5	
Total		6.3	

CURRENT PLANNING DIVISION

Role of the Division

The Current Planning Division has primary responsibility for the processing of permit applications, both ministerial and discretionary, for current development project proposals. It is tasked with carrying out these permit processes in an efficient, fair, consistent and timely manner, supported by the best currently available technology. The Current Planning Division continues to make progress on a number of process reforms and customer-service improvements, including development of a computerized permit tracking system and improved deposit fee management. These improvements will assist the Division in serving the community, e.g., by assuring adherence to cycle-time standards for permit processing. Most of these process improvements are one-time efforts. The Current Planning Division retains one ordinance project (Historic Preservation), being led by the Current Planning Manager, who has special experience with this subject matter.

Projects & Programs/Ongoing Work Efforts

The table below lists projects and programs currently being undertaken by the Current Planning Division to which the Current Planning Division is already committed. It provides an estimate of the staff time and consultant cost per project or program in the current fiscal year.

Key Accomplishments and Project Milestones, FY 2018-19

Significant Current Planning Division accomplishments in 2018-19 include:

- Historic Context Statement completion
- Permit Tracking System development completed through beta version development and testing
- Completion of a standard permit conditions document
- Continued significant progress on close-out and digitization of old permit files
- FCC small cell antenna ordinance

Development services and permitting work has, if anything, increased over the past year, due in particular to the addition of cannabis permitting work. Current Planning is relying on the assistance of outside contract planners for some of this work. Code compliance work has also increased.

Table 4: Current Planning Division, Current Projects and Programs, FY 2018-2019

CURRENT PROJECTS AND PROGRAMS		Staff FTE
Required Services/Administrative		0.8
	Planning Commission Secretary/Minutes	0.0
	Design Review Board Secretary	0.0
	Plan and permit scanning	0.1
	Supervision	0.5
	Performance Evaluations	0.1
	Budgeting	0.1
Development Services and Project Permitting		8.0
	Case Permitting (Ministerial and Discretionary)	7.0
	Code Compliance	1.0
Special Projects		1.05
	Permit Tracking System (PTS) development	0.3
	Standard Conditions	0.1
	Design review process reform	0.2
	Development of a Permit Procedures Manual	0.2
	Update of CEQA thresholds of significance, including SB 743	0.25

Ordinances	0.25
Historic Preservation	0.25
Total Subscribed	10.1
Division Staff	9.0
Current Available Capacity	-1.1

Table 5: Projected Available Capacity, Current Planning Division

CURRENT PROJECTS AND PROGRAMS		FTE
Total Program Staff		9.0
Current Staff Subscribed		10.1
Projects to be Completed Fiscal Year 2018-19	Est. Complete	FTE
Standard conditions	Dec 2018	0.1
Design review process reform ⁴	Dec 2018	0.2
Total		0.3
Projects to Continue into FY 2019-20	Est. Complete	FTE
Required Services/Administrative	Ongoing	0.8
Development Services and Project Permitting	Ongoing	8.0
Permit Tracking System (PTS) development	Sep 2019	0.3
Development of a Permit Procedures Manual	June 2020	0.2
Historic Preservation	Dec 2019	0.25
Update of CEQA thresholds of significance, beginning with SB 743	Mar 2020	0.25
Total		9.8
Projected Available Staff Capacity, Fiscal Year 2019-20		-0.8

Upcoming and Potential New Projects

With certain exceptions, new special projects generally are not proposed for the Current Planning Division (beyond regular development services and permitting work), following completion of the one-time, process improvement projects listed above. An exception is the creation of full-fledged Design Guidelines/Story Pole regulations.

Table 6: Current Planning Division, Potential New Projects and Programs

UPCOMING AND POTENTIAL NEW PROJECTS AND PROGRAMS		Staff FTE	Consultant Cost
1	Design Guidelines/Story Pole Regulations	0.25	TBD
Total		0.25	

⁴ DRB process reform has been transferred to the Advance Planning Division for codification as part of the NZO.

SUSTAINABILTY PROGRAM

Role of the Program

The City's Sustainability Program addresses a range of special projects and programs intended to further goals of sustainability, especially with respect to renewable energy and energy efficiency.

Projects & Programs/Ongoing Work Efforts

The table below lists projects and programs currently being undertaken by the Sustainability Program to which the Sustainability Program is already committed. It provides an estimate of the staff time per project or program in the current fiscal year.

Key Accomplishments and Project Milestones, FY 2018-19

The Sustainability Program in 2018-19 include:

- STAR (now LEED for Cities) Post-Certification report Results Report & Community Stakeholder Workshop
- Based on STAR Results, Consensus-based List of Future Actions for Preparation of a Sustainability Plan
- Study of Clean Energy Potential in conjunction with other Santa Barbara County partner jurisdictions
- Strategic Energy/100% Renewable Electricity Plan
- Ordinances Regulating Shared On-Demand Motorized Scooter Operations
- Community Choice Aggregation Feasibility Analysis in conjunction with other Santa Barbara County partner jurisdictions
- Green Business Program Re-Certification

Table 7: Sustainability Program, Current Projects and Programs, FY 2018-2019

CURRENT PROJECTS AND PROGRAMS		FTE
		1.0
	Strategic Energy/100% Renewable Electricity Plan	0.4
	Southern California Edison Distributed Energy Resources RFP	0.05
	Community Choice Aggregation Feasibility Analysis	0.2
	STAR Certification activities to support preparation of a Sustainability Plan & Key Indicators Tracking	0.1
	Assist with Southern California Edison Light Pole Acquisition and LED Conversion (with Public Works)	0.05

	Staff Liaison (Green Business Program & Green Business Program Alliance, South County Energy Efficiency Partnership, Central Coast Sustainability Summit, UCSB Bike Share, Sustainable Future)	0.1
	Federal programs (National Renewable Energy Lab Solar PV Training, DOE SolSmart Program)	0.05
	Statewide Membership Participation (Local Government Sustainable Energy Coalition, Green Cities California)	0.05
Total Subscribed		1.0
Program Staff		1.0
Available Capacity		-0.0

Table 8: Projected Available Capacity, Sustainability Program

CURRENT PROJECTS AND PROGRAMS		FTE
Total Program Staff		1.0
Current Staff Subscribed		1.0
Projects to be Completed Fiscal Year 2018-19		
	Est. Complete	FTE
Strategic Energy/100% Renewable Electricity Plan	Jun 2019	0.4
STAR (LEED for Cities) certification activities to support preparation of a Sustainability Plan & Key Indicators Tracking	Oct 2018	0.1
Community Choice Aggregation Feasibility Analysis Update		0.2
Assist with Southern California Edison Light Pole Acquisition and LED Conversion (with Public Works)		0.1
Total		0.8
Projects to Continue into FY 2019-20		
	Est. Complete	FTE
Strategic Energy/100% Renewable Electricity Plan Implementation	Ongoing	0.3
Southern California Edison Distributed Energy Resources RFP	Dec 2019	0.05
Community Choice Aggregation Implementation (contingent on feasibility analysis update)	Jun 2020	0.2
LEED for Cities Metric Tracking	Ongoing	0.05
Staff Liaison (Green Business Program & Green Business Program Alliance, 3-County Regional Energy Network; Central Coast Sustainability Summit, Bike Share, SustainSB)	Ongoing	0.1

State/federal programs (DOE SolSmart Program; regulatory updates)	Ongoing	0.1
Statewide Membership Participation (Local Government Sustainable Energy Coalition, Green Cities California)	Ongoing	0.05
Total		0.85
Projected Available Staff Capacity, Fiscal Year 2019-2020		0.15

Upcoming and Potential New Projects

With the completion of the Strategic Energy/100% Renewable Electricity Plan and STAR (LEED) certification report, efforts in the Sustainability Program will shift to implementation of projects identified in the Plan and continuation of regional collaboration on climate action. Implementation of Community Choice Aggregation, if determined feasible and given the green light, would also be a major commitment and involve considerable work. Councilmembers have proposed a number of possible, new projects for the Sustainability Program to undertake. Depending on Council action related to prioritization of the Strategic Energy Plan and CCE implementation, there may not be capacity in the program available given current staffing levels.

Table 9: Sustainability Program, Potential New Projects and Programs

UPCOMING AND POTENTIAL NEW PROJECTS AND PROGRAMS		Staff FTE	Consultant Cost
1	Regulations for Polystyrene Foam & Single Use Plastic Reduction	0.1	
2	Shared Micro-Mobility Plan	0.2	-
3	E-Scooters		
4	Sustainability Plan	0.25	
5	Formation & Participation in Regional Climate Collaborative	0.1	-
6	Reach Code	0.2	\$20K
7	Supply Chain Information Requirements for New City Facility Construction in Support of AB 262 - Buy Clean California Act (2017)	0.1	
Total		0.95	

PROJECT NARRATIVES AND SCHEDULES

This section presents information by project and program for each Division, including a detailed project description, how the project supports the City's Strategic Plan, project milestones, project schedule and expected completion date. As noted in the Introduction, the schedules shown are tentative and intended as a conceptual tool for project management. They are subject to change due to any number of factors and should not be taken as a fixed commitment.

Advance Planning Division

Projects to Continue into FY 2019-20

New Zoning Ordinance

Description

Goleta's current Zoning Ordinance was inherited from Santa Barbara County upon incorporation and does not reflect best zoning and planning practices appropriate for an independent city. It is not effective in implementing the land use and design goals in the General Plan and other City policies. The purpose of the new Zoning Ordinance is to create an effective set of land use and development regulations that ensure future growth is consistent with the General Plan, is clear and easy to use, and provides objective standards and criteria for use in the development review and permitting process that will result in high quality development and protection of resources. The New Zoning Ordinance will include seven Parts: General Provisions, Base Zoning Districts, Overlay Districts, Regulations Applying to Multiple Districts, Administration and Permits, Development Impact Fees, and General Terms.

Strategic Plan Consistency

This ordinance project supports the following Strategies, Goals and Objectives of the Strategic Plan:

- SUPPORT COMMUNITY VITALITY OPPORTUNITIES AND ENHANCED RECREATIONAL OPPORTUNITIES
 - Strategic Goal: Support and implement the General Plan
- ENHANCE THE EFFICIENCY AND TRANSPARENCY OF CITY OPERATIONS
 - Strategic Goal: Provide professional, efficient, and responsible customer Service
 - Objectives: Provide timely feedback on responses to issues and resolutions to citizen Complaints
 - Strategic Goal: Continually strive to improve customer service
 - Objective: Based on results of the Information Technology (IT) assessment, invest in technologies that will improve the City's website and the efficiency of online services offered, social media

platforms, direct email, text, and voice services, and the City's cable channel

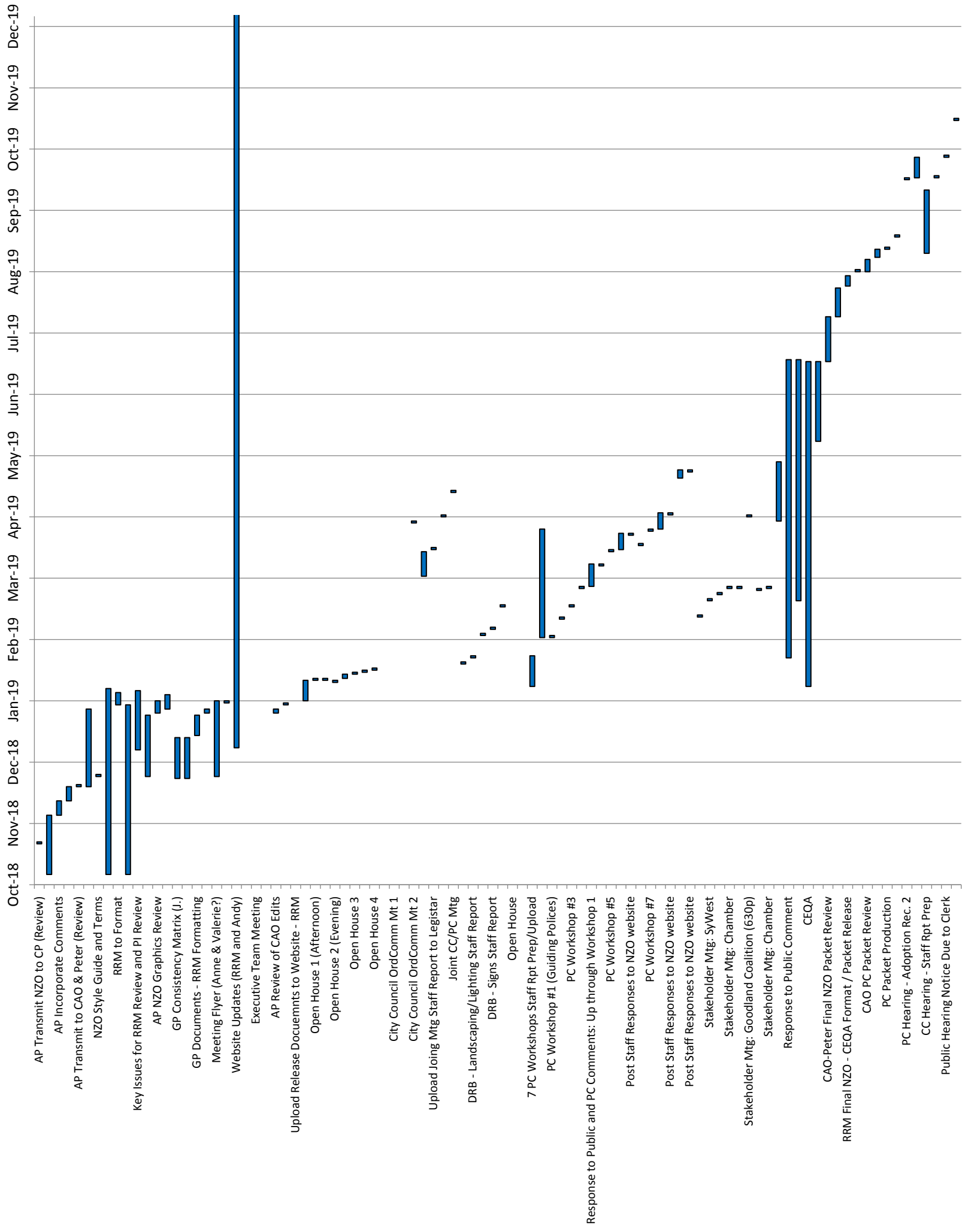
Project Milestones

- November 2015: Release of Public Draft New Zoning Ordinance
- January 2016: Released of Draft Supplemental EIR
- January-April 2016: Planning Commission Page Turn
- January 2019: Release of updated draft
- Spring 2019: Open Houses and Planning Commission workshops

Schedule and Completion

Council adoption is currently anticipated in December 2019. Project Schedule is attached.

New Zoning Ordinance Project



Ellwood Mesa Habitat Management Implementation Plan and Permitting

Description

We expect the Monarch Butterfly Habitat Management Plan is to be completed and adopted this fiscal year together with a mitigated negative declaration. However, implementation plan development and coastal development permit (CDP) processing with the Coastal Commission will continue into next year. In 2017, the City applied for and received an Emergency Permit from the California Coastal Commission for the removal of 27 of the dead trees in critical areas near open space trails, work included in the Implementation Plan adopted by Council in September 2018. An application for a follow-on CDP for this emergency work is still pending and separate Implementation Plans and CDPs will be needed for additional restoration work under the MBHMP.

Strategic Plan Consistency

This planning effort supports the following Strategies, Goals and Objectives of the Strategic Plan:

- SUPPORT ENVIRONMENTAL VITALITY:
 - Strategic Goal: Adopt best practices in sustainability
 - Objectives: Update Butterfly Habitat Management Plan

Project Milestones

- On October 19, 2010, the City Council authorized a contract for preparation of a Monarch Butterfly Inventory and Habitat Management Plan in association with preparation of a Community Wildfire Protection Plan.
- A series of four public workshops on the habitat plan were conducted in February and October 2011, November 2012, and September 2013.
- The Goleta City Council held meetings on September 5 and September 7, 2017 to discuss the future of the dead and dying trees on the Ellwood Mesa.
- On September 26, 2017, the City received approval from the CCC for an Emergency Permit, Case No. G-4-17-0048.
- On November 29, 2017, twenty-four dead or dying trees on the Ellwood Mesa were removed.
- On September 7, 2018, Council adopted the first MBHMP Implementation Plan and authorized submittal of a CDP application.
- On March 19, 2019, the Council adopted the MBHMP and associated IS/MND (anticipated).

Schedule and Completion

Staff anticipates ongoing Implementation Plan and permitting work with the Coastal Commission through FY 2019-20. Because of the ongoing nature of this work, a separate Project Schedule is not attached.

Ellwood Trails/Restoration Project MND & Permitting

Description

The proposed project includes trail design, engineering and habitat restoration planning for Ellwood Mesa to improve accessibility, public safety and protect/enhance biological resources. The project proposes to make improvements to 2.1 miles of trails at Ellwood Mesa, including portions of the California Coastal Trail and De Anza National Historic Trail, along with restoring habitats along the trail corridor, bluff-top areas and beach access points.

Strategic Plan Consistency

This ordinance project supports the following Strategies, Goals and Objectives of the Strategic Plan:

- SUPPORT ENVIRONMENTAL VITALITY:
 - Strategic Goal: Adopt best practices in sustainability

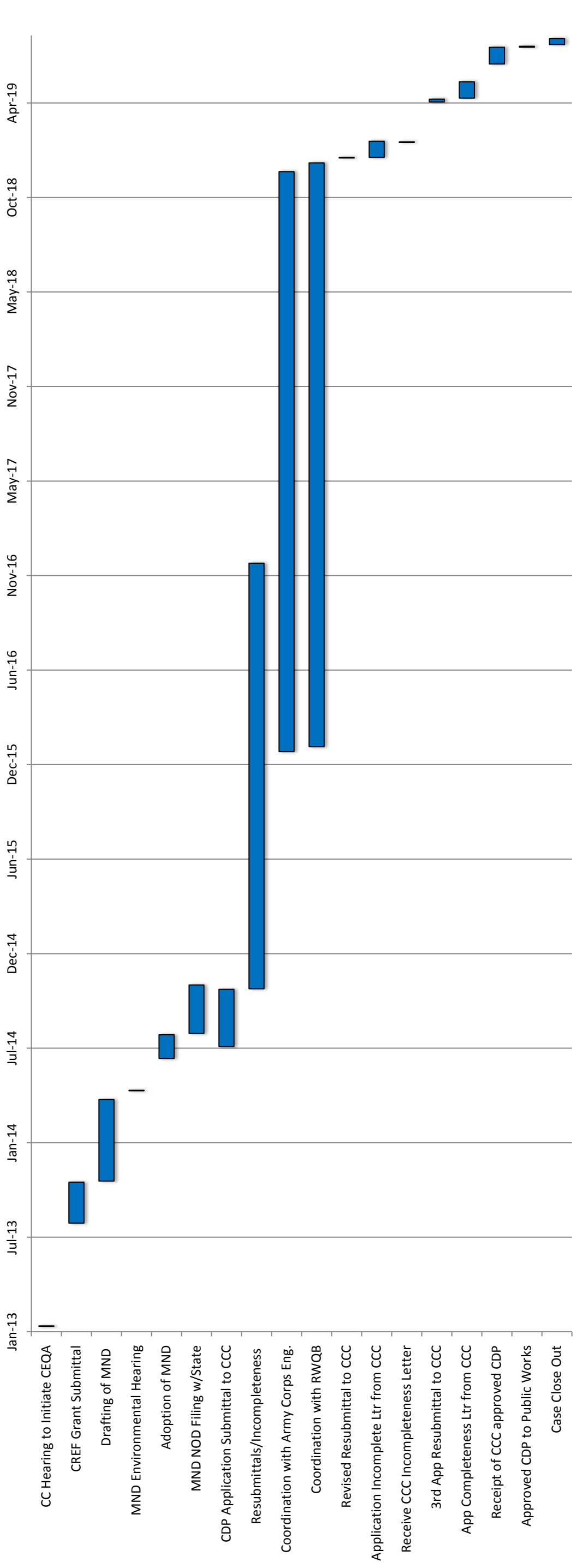
Project Milestones

- Funding obtained by the Santa Barbara Trails Council from the Coastal Conservancy and Goleta Valley Land Trust in 2012.
- Funding obtained from the County of Santa's Barbara and University of California in 2014.
- On June 16, 2014, the Planning Commission approved a resolution adopting the Final Mitigated Negative Declaration, Mitigation Monitoring and Reporting Program, and Development Plan for the project.
- On January 8, 2019, the City resubmitted its CDP application.
- On February 8, 2019, the City received a determination of application incompleteness from the Coastal Commission.

Schedule and Completion

The project currently has an incomplete Coastal Development Permit (CDP) application with the California Coastal Commission. Once a CDP is approved, the final permitting step is any local revisions to the City's Development Plan for the project that results from the CDP. Permitting completion expected in 2019 or 2020.

Ellwood Trails and Habitat Restoration



Creeks and Watershed Master Plan

Description

The City's Fiscal Year 2018-19 budget has a line item of \$200,000 for professional services to develop the CWMP. Other Advance Planning work commitments have delayed the start of this project, which is expected to carry over into the 2019-20 budget. A request for proposals (RFP) is being prepared, which the City expects to circulate in spring 2019 with development of the Plan to begin thereafter. The plan will include creek and watershed inventories, assessments, and identify opportunity projects and present management policies.

Strategic Plan Consistency

This ordinance project supports the following Strategies, Goals and Objectives of the Strategic Plan:

- SUPPORT ENVIRONMENTAL VITALITY:
 - Strategic Goal: Adopt best practices in sustainability
 - Objectives: Develop a Creek and Watershed Management Plan
- SUPPORT COMMUNITY VITALITY OPPORTUNITIES AND ENHANCED RECREATIONAL OPPORTUNITIES
 - Strategic Goal: Support and implement the General Plan

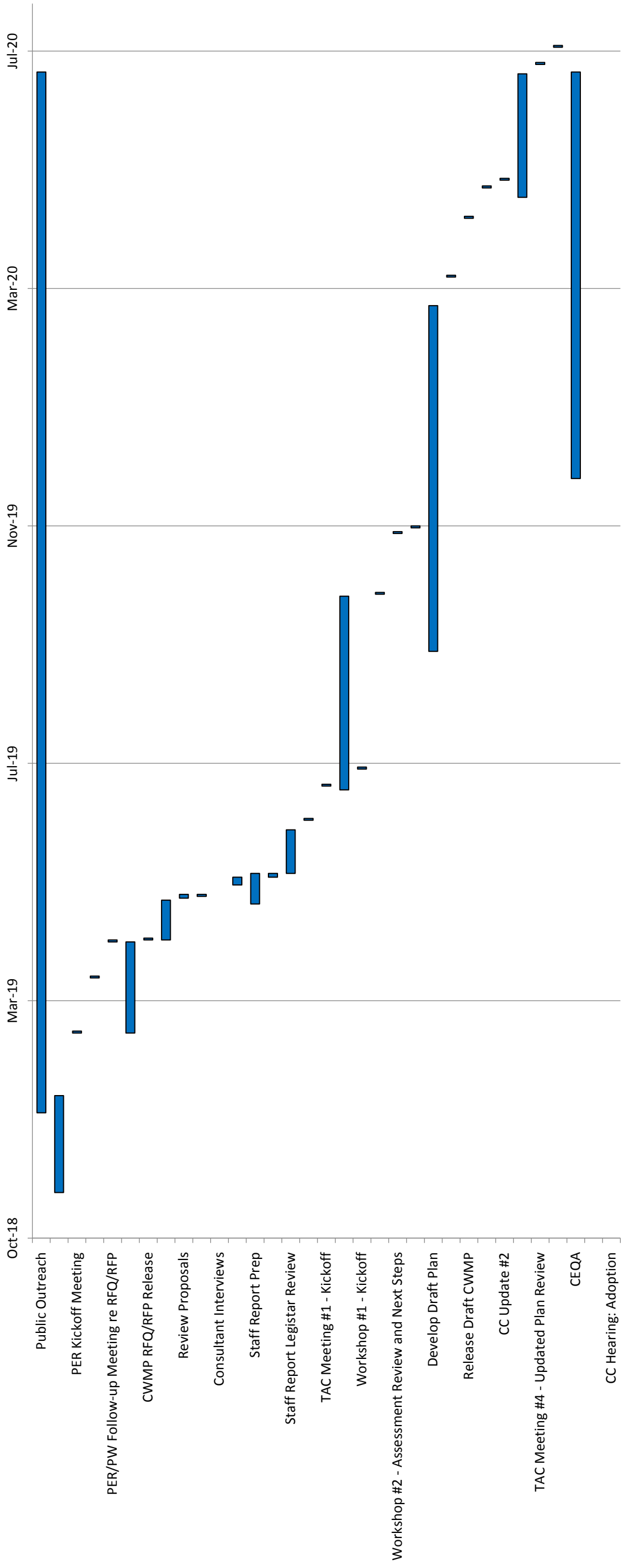
Project Milestones

- June 20, 2017 - City Council adoption of Res. No. 17-24
- April 2, 2019 RFP Released

Schedule and Completion

This project is estimated to take approximately two years from start date.

Creek and Watershed Master Plan



Advance Planning Division, Upcoming and Potential New Projects and Programs

Local Coastal Program

Description

Certification of the City's Local Coastal Program is required by the California Coastal Act before the Coastal Commission will delegate Coastal Development Permit authority to the City. The Local Coastal Program consists of the portions of City's General Plan Land Use Element, Zoning Code and zoning maps applicable to the portions of the City within the Coastal Zone. For that reason, the certification of the Local Coastal Program must wait until the new Zoning Ordinance is completed. The Coastal Commission will review the City's General Plan and zoning for consistency with the California Coastal Act and may suggest modifications as a condition of certification.

Strategic Plan Consistency

This ordinance project supports the following Strategies, Goals and Objectives of the Strategic Plan:

- SUPPORT ENVIRONMENTAL VITALITY:
 - Strategic Goal: Adopt best practices in sustainability
- SUPPORT COMMUNITY VITALITY OPPORTUNITIES AND ENHANCED RECREATIONAL OPPORTUNITIES
 - Strategic Goal: Support and implement the General Plan

Project Milestones

- General Plan adoption in 2006
- January 2019, anticipated adoption of the new Zoning Ordinance

Schedule and Completion

Completion date depends on successful completion of the new Zoning Ordinance, which is now expected in fall 2019. Following new Zoning Ordinance completion, final certification of the LCP is expected to be an approximately 42-month process.

LCP Workflow and Schedule		Party/Parties	Begin	End	Year 1	Month 1	Month 2	Month 3	Month 4	Month 5	Month 6	Month 7	Month 8	Month 9	Month 10	Month 11	Month 12	Month 13	Year 2	Month 14	Month 15	Month 16	Month 17	Month 18	Month 19	Month 20	Month 21	Month 22	Month 23	Month 24						
1	Policy Update				Month 1																															
1.1	GPA Initiation	AP			Month 1																															
1.2	Refine Draft Policies	AP/LWC																																		
1.3	Public Workshops	AP/LWC																																		
1.4	CC/PC Update	AP/LWC																																		
1.5	Refine Policies	AP/LWC																																		
1.6	PC Hearing(s)	AP/LWC																																		
1.7	CC Hearing (s)	AP/LWC																																		
1.8	CEQA	AP/LWC																																		
1.9	Document Update	AP/ICF																																		
2	Regulations Update																																			
2.1	Update NZO Regulations	AP/LWC																																		
2.2	Public Workshops																																			
2.3	CC/PC Update																																			
2.4	Release Hearing Draft																																			
2.5	PC Hearing																																			
2.6	CC Hearing (s)																																			
2.7	CEQA																																			
2.8	Post-Adoption Updates	AP/ICF																																		
3	Coastal Commission Review																																			
3.1	Prepare City Submittal	AP/LWC																																		
3.2	CCC Review	AP/LWC																																		
3.3	CCC Hearing	AP/LWC																																		
3.4	PC Hearing	AP/LWC																																		
3.5	CC Hearing	AP/LWC																																		

LCP Workflow and Schedule		Party/Parties	Begin	End	Year 3	Year 4	Month 25	Month 26	Month 27	Month 28	Month 29	Month 30	Month 31	Month 32	Month 33	Month 34	Month 35	Month 36	Month 37	Month 38	Month 39	Month 40	Month 41	Month 42	Month 43	Month 44	
1	Policy Update																										
1.1	GPA Initiation	AP																									
1.2	Refine Draft Policies	AP/LWC																									
1.3	Public Workshops	AP/LWC																									
1.4	CC/PC Update	AP/LWC																									
1.5	Refine Policies	AP/LWC																									
1.6	PC Hearing(s)	AP/LWC																									
1.7	CC Hearing(s)	AP/LWC																									
1.8	CEQA	AP/LWC																									
1.9	Document Update	AP/ICF																									
2	Regulations Update																										
2.1	Update NZO Regulations	AP/LWC																									
2.2	Public Workshops																										
2.3	CC/PC Update																										
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2.6	CC Hearing(s)																										
2.7	CEQA																										
2.8	Post-Adoption Updates	AP/ICF																									
3	Coastal Commission Review																										
3.1	Prepare City Submittal	AP/LWC																									
3.2	CCC Review	AP/LWC																									
3.3	CCC Hearing	AP/LWC																									
3.4	PC Hearing	AP/LWC																									
3.5	CC Hearing	AP/LWC																									

2022-2030 RHNA Plan and Housing Element Update

Description

Since 1969, California has required that all local governments adequately plan to meet their share of regional housing needs. California's local governments meet this requirement by adopting housing plans as part of their General Plans, which serve as the local government's "blueprint" for how they will grow and develop. The law mandating that housing be included as an element of each jurisdiction's General Plan is known as Housing Element law. In the Santa Barbara County region, housing need is addressed through a regional process and Housing Elements must be updated every eight years. This project will update the City of Goleta's General Plan to incorporate Goleta's next regional housing need allocation and address the Regional Housing Needs Assessment (RHNA) for the eight-year planning period of 2022-2030.

Strategic Plan Consistency

This ordinance project supports the following Strategies, Goals and Objectives of the Strategic Plan:

- ENHANCE THE EFFICIENCY AND TRANSPARENCY OF CITY OPERATIONS
 - Strategic Goal: Provide professional, efficient, and responsible customer Service
 - Objectives: Provide timely feedback on responses to issues and resolutions to citizen Complaints

Project Milestones

- Participate in the SBCAG RHNA planning process.
- Hold three public workshops within the first year of RHNA allocations being given to City.
- Holding requisite Planning Commission and City Council hearings and adopt Housing Element update within 18 months of RHNA allocations.

Schedule and Completion

Completion date depends on successful public outreach at workshops and no continuances or additional public hearings being requested at Planning Commission or City Council. SBCAG anticipates receiving its housing need allocation for the next eight-year projection period in fall of 2020, which will set the new regional housing planning process in motion.

2022-2030 RHNA Plan and Housing Element Update Workflow and Schedule																				
	Party/Parties	2020			2021			2022												
		Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	
1.1	Analyze Updated RHNA Numbers from State																			
1.2	Public Outreach																			
1.2.1	Kickoff Workshop #1 - Overview																			
1.2.2	Workshop #2 - Explain Revisions to GP/INZO																			
1.2.4	Workshop #3- Wrap-up																			
1.2.5	PC Hearing																			
1.2.5.1	Prep - Staff Report																			
1.2.6	CC Adoption																			
1.2.6.1	Prep - Staff Report																			
1.2.7	Website Maintenance																			
1.3	Update General Plan																			
1.3.1	Revise Policies																			
1.3.1	Revise Table																			
1.3.3	Finalize Document																			
1.3.4	Repro and Distribute GP Update Pages																			

Rental Housing Inclusionary Zoning Ordinance and Housing Element General Plan Amendment

Description

This project would amend the General Plan, Housing Element Policy 2.5, Inclusionary Housing to include rental units as part of the local inclusionary housing stock and create a corresponding inclusionary zoning ordinance applicable to rental units. The current Housing Element policy and inclusionary housing ordinance apply only to “for-sale” units. This new ordinance would impose inclusionary housing requirements on rental residential housing projects, result in more affordable housing units and help the City to better meet its State-allocated RHNA numbers.

Strategic Plan Consistency

This ordinance project supports the following Strategies, Goals and Objectives of the Strategic Plan:

- ENHANCE THE EFFICIENCY AND TRANSPARENCY OF CITY OPERATIONS
 - Strategic Goal: Provide professional, efficient, and responsible customer Service
 - Objectives: Provide timely feedback on responses to issues and resolutions to citizen Complaints

Project Milestones

- GPA initiation
- Draft GPA and inclusionary housing language (amend existing Housing Element policy and inclusionary zoning ordinance)
- Complete environmental review
- PC recommendation and Council adoption of GPA and NZO

Schedule and Completion

Staff would seek to combine processing of this GPA and ordinance with the New Zoning Ordinance, such that the adopted NZO would incorporate a rental inclusionary housing ordinance and be adopted contemporaneously with a GPA. Completion date depends on successful completion of the New Zoning Ordinance, adoption of which is now expected in fall 2019.

Rental Housing Inclusionary Zoning Ordinance + Housing Element GPA + Housing In Lieu or Impact fees											
Party/Parties											
2019											
	Aug	Sep	Oct	Nov	Dec	Jan	Feb				
1	GPA - Housing Element	PER									
1.1	Draft Revisions to Document	PER/Consultant									
1.2	Outreach and Hearings										
1.2.5	PC Hearing	PER/Consultant									
1.2.5.1	Prep - Staff Report	PER/Consultant									
1.2.6	CC Adoption	PER/Consultant									
1.2.6.1	Prep - Staff Report	PER/Consultant									
1.3	Update General Plan & NZO										
1.3.1	Revise GP Policies as Directed	Consultant									
1.3.1	Revise NZO Development Standards as Directed	Consultant									
1.3.3	Finalize Document	Consultant									
1.3.4	Repro and Distribute NZO/GP Updated Pages	PER/Consultant									

Old Town Visioning Process

Description

Old Town is a unique area with a special place in the hearts of Goletans. This project would involve a discreet visioning process through a series of workshops to gain public input on the long-term vision for Old Town Goleta. It would focus on the mix of uses allowable in and the desired look and feel of Old Town, informed by its historical context, with the intent of developing a vision statement prior to action on other, distinct projects with the potential to affect Old Town.

Strategic Plan Consistency

This ordinance project supports the following Strategies, Goals and Objectives of the Strategic Plan:

- SUPPORT ENVIRONMENTAL VITALITY:
 - Strategic Goal: Adopt best practices in sustainability

Project Milestones

- Community workshops
- Draft Vision Statement
- Planning Commission hearing
- Council hearing

Schedule and Completion

The intent is to complete this visioning process prior to making decisions on several, discrete proposals with the potential to affect Old Town, which are currently under consideration, including parking standards, development impact fee beneficial project waivers and a potential formation of a business improvement district.

Old Town Visioning Process		Party/Parties	Month 1	Month 2	Month 3	Month 4	Month 5	Month 6	Month 7
1	Workshops	PER/NSPS/PW							
1.1	Public Outreach								
1.1.1	Kickoff Workshop #1	PER/NSPS/PW							
1.1.2	Workshop #2	PER/NSPS/PW							
1.2	Hearings								
1.2.1	PC Hearing	PER/NSPS/PW							
1.2.1.1	Prep - Staff Report	PER/NSPS/PW							
1.2.2	CC Hearing	PER/NSPS/PW							
1.2.2.1	Prep - Staff Report	PER/NSPS/PW							
2	Vision Statement								
2.1	Draft Vision Statement	PER/NSPS/PW							
2.2	Finalize Vision Statement	PER/NSPS/PW							

Battery Storage Comprehensive General Plan Amendment

Description

This project would comprehensively evaluate the suitability of utility-scale battery storage facilities within the City of Goleta and identify in what land use designations and zones such projects would be compatible, given existing land uses and potential safety issues raised by large, lithium ion battery storage facilities. Any land use changes proposed as part of the project would require a General Plan amendment and environmental review.

Strategic Plan Consistency

This ordinance project supports the following Strategies, Goals and Objectives of the Strategic Plan:

- SUPPORT ENVIRONMENTAL VITALITY:
 - Strategic Goal: Adopt best practices in sustainability

Project Milestones

- Public workshops
- Draft GPA
- Prepare environmental document
- PC hearing
- Council hearing and adoption

Schedule and Completion

An important scheduling consideration in undertaking this comprehensive review is the pending Southern California Edison Request for Offers (RFO), which seeks battery storage and distributed energy resource proposals as a way to address energy reliability concerns in the Goleta area. Under the RFO, successful proposals are expected to be constructed and on-line by spring of 2021. Given this short timeline, battery storage projects may proceed under the existing General Plan and zoning with appropriate environmental review in parallel with the comprehensive evaluation. It would otherwise be unrealistic for the GPA to be completed in time for battery storage projects to meet this timeframe.

Battery Storage GPA Workflow and Schedule															
		Month 1	Month 2	Month 3	Month 4	Month 5	Month 6	Month 7	Month 8	Month 9	Month 10	Month 11	Month 12	Month 13	Month 14
	Party/Parties														
1	GPA - Battery Storage	PER													
1.1	Draft Revisions to General Plan	PER/Consultant													
1.2	Public Outreach														
1.2.1	Kickoff Workshop #1 - Overview	PER/Consultant													
1.2.2	Workshop #2	PER/Consultant													
1.2.4	Workshop #3	PER/Consultant													
1.2.5	PC Hearing	PER/Consultant													
1.2.5.1	Prep - Staff Report	PER/Consultant													
1.2.6	CC Adoption	PER/Consultant													
1.2.6.1	Prep - Staff Report	PER/Consultant													
1.2.7	Website Maintenance	AP													
1.3	Update General Plan & NZO														
1.3.1	Revise GP Policies as Directed	Consultant													
1.3.1	Revise NZO Development Standards as Directed	Consultant													
1.3.4	Repro and Distribute NZO/GP Updated Pages	PER/Consultant													
1.4	Environmental Review														

18-Month Organizational Transition Plan

Description

This project was recommended by the June 2017 Citygate Organizational Assessment Report to reevaluate the structure of the PER Department. As envisioned by the Citygate report, a collaborative PER Department process, involving PER staff and other City departments, would develop an “18-month PER Organizational Transition Plan” to re-orient skillsets away from vacant land development and toward Old Town development activities and greater coordination with other City departments.

Strategic Plan Consistency

This ordinance project supports the following Strategies, Goals and Objectives of the Strategic Plan:

- ENHANCE THE EFFICIENCY AND TRANSPARENCY OF CITY OPERATIONS
 - Strategic Goal: Provide professional, efficient, and responsible customer Service
 - Objectives: Provide timely feedback on responses to issues and resolutions to citizen Complaints
 - Strategic Goal: Continually strive to improve customer service
 - Objective: Based on results of the Information Technology (IT) assessment, invest in technologies that will improve the City’s website and the efficiency of online services offered, social media platforms, direct email, text, and voice services, and the City’s cable channel

Project Milestones

- Initial Assessment of Skills by new PER Director
- Formation of Transition Plan Working Group
- Working Group meetings
- Public workshops

Schedule and Completion

The PER Director does not recommend proceeding with this effort, which could involve fundamental changes to the Department structure, until the backlog of existing work in both the Advance Planning and Current Planning Divisions are substantially reduced. It is necessary to complete existing work priorities, such as the new Zoning Ordinance and Permit Tracking System, before there will be adequate capacity to take on another major project of this nature.

18-Month Organizational Transition Plan																						
	Party/Parties	Year 1			Year 2			Year 3														
		Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan		
1	Transition Plan Development																					
1.1	Public Process																					
1.1.1	Council - Authorized to Initiate Plan																					
1.1.2.1	Form Transition Plan Study Team																					
1.1.3	Staff/interdepartmental Workshops - Input																					
1.1.4	Transition Team Meetings																					
1.1.5	Staff/interdepartmental Workshops - Review Draft Plan																					
1.1.6	Public review of Draft Plan																					
1.1.7	PC review of Draft Plan																					
1.1.8	Council review of Draft Plan																					
1.1.9	Council adoption of Final Plan																					
1.2	Management Plan Development																					
1.2.1	Draft Outline																					
1.2.2	Populate Outline																					
1.2.3	Restudy and begin drafting Plan																					
1.2.4	Staff review of Draft Plan																					
1.2.5	Consolidate Revisions for Final Draft Plan presentation																					
1.3	CEQA																					
1.3.2	NON-EIR (exemption)																					
1.4	Implementation																					
1.5	GENERAL																					
1.5.1	Website Maintenance																					
1.5.2	Upload Relevant Material																					
1.5.3	Upload Comments																					

Revisit General Plan Amendment Initiation Process

Description

Some Council members have suggested revisiting and clarifying the process and criteria by which amendments to the General Plan are initiated. Currently, any General Plan Amendment proposed as part of a development project is evaluated against five factors outlined in City Council Resolution No. 12-13: the amendment proposed appears to be consistent with the Guiding Principles and Goals of the General Plan; the amendment proposed appears to have no material effect on the community or the General Plan; the amendment proposed provides additional public benefit to the community as compared to the existing land use designation or policy; public facilities appear to be available to serve the affected site, or their provision will be addressed as a component of the amendment process; or the amendment proposed is required under other rules or regulations.

This project would reconsider these criteria and the process by which the City considers whether to initiate such amendments to the General Plan.

Strategic Plan Consistency

This ordinance project supports the following Strategies, Goals and Objectives of the Strategic Plan:

- ENHANCE THE EFFICIENCY AND TRANSPARENCY OF CITY OPERATIONS
 - Strategic Goal: Provide professional, efficient, and responsible customer Service
 - Objectives: Provide timely feedback on responses to issues and resolutions to citizen Complaints
 - Strategic Goal: Continually strive to improve customer service
 - Objective: Based on results of the Information Technology (IT) assessment, invest in technologies that will improve the City's website and the efficiency of online services offered, social media platforms, direct email, text, and voice services, and the City's cable channel

Project Milestones

- City Council Workshop
- Resolution preparation
- City Council hearings

Schedule and Completion

A start date of this project has yet to be established. Based on the schedule provided, revisions to Council Resolution 12-13 or the development of an entirely new initiation procedure will likely take seven months.

GPA Initiation Procedures Workflow and Schedule		Party/Parties	Month 1	Month 2	Month 3	Month 4	Month 5	Month 6	Month 7
1	Resolution Development								
1.1	Public Process								
1.1.1	City Council Workshop	PER							
1.1.1.1	CC Workshop Prep/Staff Report	PER							
1.1.2	Draft Resolution Preparation	PER							
1.1.3	CC Hearing 1	PER							
1.1.3.1	Staff Report Prep	PER							
1.1.3.1	CC Hearing 2	PER							
1.1.4	Staff Report Prep	PER							

Climate Action Plan Update

Description

The City's Climate Action Plan presents the methods and results of a 2007 inventory of Greenhouse Gas (GHG) emissions, forecast future citywide emissions, establishes reduction targets for 2020 and 2030, and identifies actions that reduce GHG emission levels.

This project is an update to the CAP. The update will include an updated GHG inventory and a review and refinement of goals and reductions measures to ensure greater effectiveness and tracking if reductions.

Strategic Plan Consistency

This ordinance project supports the following Strategies, Goals and Objectives of the Strategic Plan:

- SUPPORT ENVIRONMENTAL VITALITY:
 - Strategic Goal: Adopt best practices in sustainability
- SUPPORT COMMUNITY VITALITY OPPORTUNITIES AND ENHANCED RECREATIONAL OPPORTUNITIES
 - Strategic Goal: Support and implement the General Plan

Project Milestones

- Climate Action Plan adopted by City Council on July 15, 2014

Schedule and Completion

One begun, the estimated time for project completion is at least eighteen months and possibly significantly longer. Until a consultant Request for Proposals has been completed, the exact schedule is difficult to determine.

CAP Update Workflow and Schedule		Party/Parties	Begin	End	Year 1	Month 1	Month 2	Month 3	Month 4	Month 5	Month 6	Month 7	Month 8	Month 9	Month 10	Month 11	Month 12	
1.1	Updated GHG Analysis	Consultant																
1.2	Public Outreach																	
1.2.1	Kickoff Workshop	PER/Consultant																
1.2.2	WS 2 - Define Goals, ID Reduction Measures	PER/Consultant																
1.2.3	PC and or CC Update	PER/Consultant																
1.2.4	WS 3- Reduction Measures Review	PER/Consultant																
1.2.5	PC Hearing	PER/Consultant																
1.2.5.1	Prep - Staff Report	PER/Consultant																
1.2.6	CC Adoption	PER/Consultant																
1.2.6.1	Prep - Staff Report	PER/Consultant																
1.2.7	Website Maintenance	AP																
1.3	Update CAP																	
1.3.1	Redefine Reduction Targets	Consultant																
1.3.1	Update Reduction Measures	Consultant																
1.3.3	Update Cost-Benefit Analysis	Consultant																
1.3.4	Finalize Document																	

CAP Update Workflow and Schedule		Party/Parties	Begin	End	Year 2	Month 13	Month 14	Month 15	Month 16	Month 17	Month 18	Month 19	Month 20	Month 21	Month 22	Month 23	Month 24	
1.1	Updated GHG Analysis	Consultant																
1.2	Public Outreach																	
1.2.1	Kickoff Workshop	PER/Consultant																
1.2.2	WS 2 - Define Goals, ID Reduction Measures	PER/Consultant																
1.2.3	PC and or CC Update	PER/Consultant																
1.2.4	WS 3- Reduction Measures Review	PER/Consultant																
1.2.5	PC Hearing	PER/Consultant																
1.2.5.1	Prep - Staff Report	PER/Consultant																
1.2.6	CC Adoption	PER/Consultant																
1.2.6.1	Prep - Staff Report	PER/Consultant																
1.2.7	Website Maintenance	AP																
1.3	Update CAP																	
1.3.1	Redefine Reduction Targets	Consultant																
1.3.1	Update Reduction Measures	Consultant																
1.3.3	Update Cost-Benefit Analysis	Consultant																
1.3.4	Finalize Document																	

Current Planning Division

Current Planning Division, Projects to Continue into FY 2019-20

Development of a Permit Procedures Manual

Description

A Permit Procedures Manual is a guide to planners and others describing the steps in the permitting process for both discretionary and ministerial permits. Development of a Permit Procedures Manual is an essential step to establish and chronicle consistent procedures in the development application review and permitting process. It will help ensure uniform application of procedures and adherence to cycle-time standards as well as memorialize essential institutional knowledge for training new generations of planning staff. This project has trailed Permit Tracking System and Standard Conditions development, which have taken priority.

Strategic Plan Consistency

This ordinance project supports the following Strategies, Goals and Objectives of the Strategic Plan:

- ENHANCE THE EFFICIENCY AND TRANSPARENCY OF CITY OPERATIONS
 - Strategic Goal: Provide professional, efficient, and responsible customer Service
 - Objectives: Provide timely feedback on responses to issues and resolutions to citizen Complaints
 - Strategic Goal: Continually strive to improve customer service
 - Objective: Based on results of the Information Technology (IT) assessment, invest in technologies that will improve the City's website and the efficiency of online services offered, social media platforms, direct email, text, and voice services, and the City's cable channel

Project Milestones

- Comparison with County PPM
- Internal staff review and workshop
- Planning Commission update

Schedule and Completion

Project development will begin following New Zoning Ordinance and Permit Tracking System completion in late 2019 and extend into 2020.

Permit Procedures Manual		Party/Parties	Month 1	Month 2	Month 3	Month 4	Month 5	Month 6
1	Develop Permit Procedures Manual							
1.1	PPM Preparation	PI/LP						
1.1.1	Review County PPM and past City work	PI/LP						
1.1.2	Draft PPM	PI/LP						
1.1.3	Draft PPM Revisions	PI/LP						
1.1.4	Final PPM							
1.2	Internal Review	PER/CL						
1.2.1	Staff workshop to discuss process/issues	PER/CL						
1.2.2	Circulate draft PPM to Current Planning Division staff	PER/CL						
1.2.3	Second workshop	PER/CL						
2	Post-Adoption							
4.1	Staff Training	PI/LP						
4.2	Produce Copies for Staff	PER						
4.3	Post Online	PER						

Permit Tracking System Development

Description

Computer Software Incorporated (CSI) is developing a Permit Tracking System (PTS) for the City using its MAGNET software. The PTS will facilitate day-to-day operations related to planning and building permits, business licensing, public works permits, and code enforcement cases by enabling the City to track and report on all kinds of permit applications through the various planning and building processes. It will track permit records, plans, fees and associated data, with real time, web-based input-output and reporting capabilities. It will also be integrated with the concurrent, on-going Document Imaging Program, which will allow the system to catalogue and display historical permits issued both by the City and the County of Santa Barbara prior to City incorporation. The system is intended to enhance customer service, ensure data accountability, reduce permit processing time, decrease unnecessary staff workload, provide consolidated reporting and permit tracking across departments, and prevent compromised data security.

Strategic Plan Consistency

This project supports the following Strategies, Goals and Objectives of the Strategic Plan:

- ENHANCE THE EFFICIENCY AND TRANSPARENCY OF CITY OPERATIONS
 - Strategic Goal: Provide professional, efficient, and responsible customer Service
 - Objectives: Provide timely feedback on responses to issues and resolutions to citizen Complaints
 - Strategic Goal: Continually strive to improve customer service
 - Objective: Based on results of the Information Technology (IT) assessment, invest in technologies that will improve the City's website and the efficiency of online services offered, social media platforms, direct email, text, and voice services, and the City's cable channel

Project Milestones

- Project Preparation; Summer 2018
- Business Blueprint; Fall 2018
- Final Preparation; December 2018
- Beta version delivery, Spring 2019
- Testing, revisions and training Summer 2019

- Go Live & Support, Fall 2019

Schedule and Completion

Completion is anticipated for Fall 2019.

Permit Tracking System Development		2019																					
4-Apr-19		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct
	Party/Parties	Begin	End	Complete	Pending																		
	Goleta Implementation	Wed 2/28/18	Thu 11/8/18																				
1	Project Preparation	Wed 2/28/18	Fri 3/16/18																				
1.1	Define Project	Wed 2/28/18	Fri 3/2/18																				
1.2	Identify Product Environment	Wed 2/28/18	Tue 3/13/18																				
1.3	Integration Discussion	Wed 3/14/18	Fri 3/16/18																				
1.4	Project Plan Milestone	Mon 3/19/18	Mon 3/19/18																				
2	Business Blueprint	Mon 3/19/18	Fri 3/29/19																				
2.1	Blueprint Milestone	Fri 3/29/19	Fri 3/29/19																				
3	Realization	Thu 1/17/19	Fri 7/19/19																				
3.1	Integration Development/Configuration	Mon 6/24/19	Fri 7/19/19																				
3.2	Data Migration	Mon 4/1/19	Mon 6/10/19																				
3.3	Department Priority Application Configuration	Thu 1/17/19	Fri 6/21/19																				
3.3.1	Building Permitting and Inspections	Thu 1/17/19	Fri 5/10/19																				
3.3.2	Business Licensing	Tue 1/29/19	Fri 5/17/19																				
3.3.3	Code Enforcement and Violations	Thu 1/17/19	Fri 5/10/19																				
3.3.4	Land Development	Mon 4/22/19	Fri 6/21/19																				
3.3.5	Public Works	Mon 4/1/19	Fri 5/31/19																				
3.3.6	Priority Application Milestone	Fri 7/19/19	Fri 7/19/19																				
3.4	Define Authorizations	Fri 7/19/19	Fri 7/19/19																				
4	Final Preparation	Fri 7/19/19	Tue 7/30/19																				
4.1	Ready for Final Preparation Milestone	Tue 7/30/19	Tue 7/30/19																				
5	Go-Live and Support	Tue 7/30/19	Fri 8/2/19																				
6	Operate	Fri 8/2/19	Fri 8/2/19																				
6.1	Continued support for fine tuning the application	Fri 8/2/19	Fri 8/2/19																				
7	Public Portal	Mon 8/5/19	Wed 10/30/19																				
7.1	Go Live Milestone	Wed 10/30/19	Wed 10/30/19																				

Historic Preservation Ordinance

Description

This ordinance project involves the development of a Historic Preservation program, including a citywide context statement, a historic resources survey, and an ordinance. Preliminary to the Historic Preservation Ordinance itself, the project requires development of a Context Statement and Field Survey. The Context Statement, completed in Spring 2019, highlights the historic, social, and architectural context of the City of Goleta, providing a framework for evaluating historic significance. A citywide field survey of all structures constructed prior to 1969 is intended to identify properties (including buildings, structures, landscapes, and other historic features) and potential historic districts that appear eligible for designation and determine integrity thresholds for extant property types and periods of development.

Based on the Context Statement and Field Survey, the Historic Preservation Ordinance will be prepared, addressing the process and criteria by which to designate properties and review process for properties designated as historic, etc. Once the Ordinance is adopted, HRG will assist the City in developing outreach strategy to inform and educate property owners and raise awareness of programs available to assist with the rehabilitation or restoration of historic structures.

Strategic Plan Consistency

This ordinance project supports the following Strategies, Goals and Objectives of the Strategic Plan:

- SUPPORT COMMUNITY VITALITY OPPORTUNITIES AND ENHANCED RECREATIONAL OPPORTUNITIES
 - Strategic Goal: Support and implement the General Plan
 - Objective: Complete the Historic Preservation Program and adopt the associated ordinance

Project Milestones

- June 21, 2016, City Council approved contract with HRG
- Public Review of Context Statement Components (completed)
- Planning Commission and Council Review of entire Context Statement (Spring 2019)
- Public workshops to discuss draft threshold criteria, discussion of Field Survey results, brainstorm on regulations, processes etc. (Spring and Summer 2019)
- Development of draft Ordinance by staff and HRG (anticipated Summer/Fall 2019)

- Commence Public Hearings on Ordinance (anticipated Fall 2019)

Schedule and Completion

Completion is currently anticipated for December 2019. See attached schedule.

Historic Preservation Schedule		Party/Parties	Begin	End	2016	2017	2018	2019	Nov	Dec	Jan	Feb	Mar	Apr	May	June	July	Aug	Sep	Oct	Nov	Dec
1	Contract Adoption by Council	HRG	6/21/16	6/21/16	June																	
1.1	Initiatory Work by HRG	HRG and PER	7/1/16	12/31/16	July	Aug																
1.1.1	Community Workshop #1	HRG and PER	12/7/16	12/7/16																		
1.2	Field Work, Community Research, and Drafting Context Statement	HRG	1/1/17	9/30/17		Jan	Feb															
1.2.1.	Community Workshop #2 regarding Physical Development Context Statement	HRG and PER	10/18/17	10/18/17																		
1.2.2	Community Workshop #3 regarding Archaeological Context Statement	HRG and PER	11/15/17	11/15/17																		
1.2.3	PTAC Review of the Historic Landscape Study	PER	11/29/17	11/29/17																		
1.2.4.1	Planning Commission Review of Context Statement	HRG and PER	2/1/18	3/31/18			Mar															
1.2.4.2	Update contract, work with BBCL and David Stone	Foster and PER	4/1/18	12/31/18																		
1.2.4	Planning Commission Review of Context Statement	HRG and PER	1/15/19	2/15/19																		
1.2.5	City Council Review of Context Statement	HRG and PER	2/1/19	2/28/19																		
1.3	Threshold Criteria and Ordinance Development	HRG and PER																				
	Series of Workshops with Planning Commission to solicit community input regarding threshold criteria, regulations, review process, and discussion field survey results etc.																					
1.3.1		HRG and PER	4/1/19	6/30/19																		
1.3.2	Writing of Ordinance	HRG and PER	6/1/19	7/30/19																		
1.3.3	CEQA Determination/Preparation/Public Review	PER	6/15/19	10/31/19																		
1.4	Formal Hearings on Ordinance																					
1.4.1	Public Hearing by Planning Commission with recommendation	HRG and PER	9/1/19	9/30/19																		
1.4.2	Hearing by City Council and Adoption	HRG and PER	10/1/19	10/31/19																		
1.5	Educational Outreach																					
1.5.1	To be determined	HRG and PER	11/1/19	12/31/19																		

Update of CEQA Thresholds of Significance

Description

CEQA Thresholds of Significance determine at what level an environmental impact is considered "significant" for purposes of the analysis required by the California Environmental Quality Act for all non-exempt projects. Update of these thresholds is necessary to incorporate new impact metrics for transportation impacts required by SB 375. New CEQA Guidelines promulgated in 2016 require lead agencies, such as the City of Goleta, to apply the new metrics beginning in July 1, 2020. This project will be a collaboration with the Public Works Department.

Strategic Plan Consistency

This project supports the following Strategies, Goals and Objectives of the Strategic Plan:

- SUPPORT ENVIRONMENTAL VITALITY:
 - Strategic Goal: Adopt best practices in sustainability
 - Objectives: Update the existing CEQA Thresholds Manual

Project Milestones

- 2013 SB 375 becomes law
- December 28, 2018, regulatory changes to the CEQA Guidelines that implement SB 743 approved. July 1, 2020, Local governments required to apply new transportation impact metrics

Schedule and Completion

The project could take as much as a year to complete and must be finished by the State deadline of July 1, 2020. The attached schedule targets a spring 2020 completion

Current Planning Division, Potential New Projects and Programs

Design Guidelines/Story Pole Regulations

Description

Distinct from the design review process changes currently being undertaken, this project would involve the development of substantive design guidelines and story pole regulations to provide guidance on the substance of design review, i.e., what constitutes good design in the specific context of Goleta, considering existing and desirable architectural styles, massing, landscape types, neighborhoods and subareas of the City.

Strategic Plan Consistency

This project supports the following Strategies, Goals and Objectives of the Strategic Plan:

- ENHANCE THE EFFICIENCY AND TRANSPARENCY OF CITY OPERATIONS
 - Strategic Goal: Provide professional, efficient, and responsible customer Service
 - Objectives: Provide timely feedback on responses to issues and resolutions to citizen Complaints
 - Strategic Goal: Continually strive to improve customer service
 - Objective: Based on results of the Information Technology (IT) assessment, invest in technologies that will improve the City’s website and the efficiency of online services offered, social media platforms, direct email, text, and voice services, and the City’s cable channel

Project Milestones

- Consultant Hiring
- Public outreach and workshops
- Design Guideline preparation

Schedule and Completion

This project is expected to require approximately 2 years to complete. See attached schedule.

Design Guidelines/Story Poles		Party/Parties	Begin	End	Month #	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24
1	Design Guidelines																												
1.1	Public Process																												
1.1.1	Public Workshop	PER	Month 7	Month 8																									
1.1.2	Public Workshop Prep	PER/Consultant	Month 6	Month 7																									
1.1.3	Planning Commission Workshop	PER	Month 15	Month 16																									
1.1.4	Staff Report	PER	Month 14	Month 15																									
1.1.5	Planning Commission Hearing	PER	Month 20	Month 20																									
1.1.6	PC Staff Report	PER/Consultant	Month 19	Month 20																									
1.1.7	City Council Adoption Hearing	PER/Consultant	Month 22	Month 22																									
1.1.8	CC Staff Report	PER/Consultant	Month 21	Month 22																									
1.2	Plan Development																												
1.2.1	Draft Plan	PER	Month 5	Month 20																									
1.2.2	Draft Plan revisions		Month 5	Month 13																									
1.2.3	Draft Resolution - Implementation Guidelines	PER	Month 15	Month 20																									
1.3	Consultant Hiring																												
1.3.1	Prepare RFP	PER/Consultant	Month 1	Month 2																									
1.3.2	RFP Circulation	PER/Consultant	Month 2	Month 3																									
1.3.3	Consultant Selection		Month 3	Month 4																									
1.3.4	Contract approval		Month 4	Month 4																									
1.4	CEQA	PER	Month 8	Month 18																									
2	Post-Adoption																												
2.1	Upload to Website		Month 22	Month 24																									
2.2	Training		Month 22	Month 24																									

Sustainability Program

Sustainability Program Projects to Continue into FY 2019-20

Strategic Energy/100% Renewable Electricity Plan Implementation

Description

Resolution 17-52 requires that the City develop a work plan by July 1, 2019 to identify how it will reach the following renewable energy goals: 1) 100% of electricity use by municipal facilities to come from renewable sources by 2030, including at least 50% of electricity use from renewable sources by 2025; and 2) 100% of electricity for the City's community electricity supply to come from renewable sources by 2030. The work plan is to identify options, methods, and financial resources needed and an associated timeline and milestones to achieve these goals.

On July 17, 2018, the City Council authorized the City Manager to sign a Memorandum of Understanding (MOU) for participation in Santa Barbara County's Strategic Energy Planning Services Contract with Optony, Inc. The purpose of the contract is to conduct a clean energy potential study and develop a county-wide clean energy roadmap. In addition to the county-wide roadmap, the consultant is preparing individual roadmaps for the cities of Goleta and Carpinteria, which are the cooperating partners. It is anticipated that the Goleta Roadmap, or Strategic Energy Plan, will substantially contribute to, and be integrated with, the City's 100% Renewable Electricity Plan by benchmarking current progress, analyzing renewable potential, high-priority sites, and identifying policy gaps, barriers, and strategies to overcome those obstacles.

The Strategic Energy/100% Renewable Electricity Plan will identify specific recommended actions in five key program areas and an associated timeline for implementation. The five program areas include regulatory, utility, funding, City facilities, and outreach and advocacy. It is likely that Goleta will need to pursue a mix of options to reach the goals. Possible tools that may be included in the work plan for consideration to help reach the goals include:

- Implementation of energy efficiency measures such as the acquisition of the streetlight system and conversion to LED, promotion and participation in programs such as the 3-County Regional Energy Network, Property Assessed Clean Energy (PACE), and development of city incentives, permitting assistance, and/or other mechanisms to support energy efficiency through the new zoning code as well as electrification of buildings and transportation.
- Development of a new Community Choice Energy program or joining another existing program;
- Participation in any available utility programs such as the Southern California Edison (SCE) revised Green Rate and Community Renewables programs;

- Resource development including direct investment on city assets or use of power purchase agreements, and encouragement of private solar PV deployment. Activities could be supported by participation in Federal programs such as the National Renewable Energy Laboratory SolSmart program; and

Identification of public and private properties that are well suited to utility-scale renewable energy and distributed energy resources development and strategies to encourage such development.

Strategic Plan Consistency

This planning effort supports the following Strategies, Goals and Objectives of the Strategic Plan:

- SUPPORT ENVIRONMENTAL VITALITY:
 - Strategic Goal: Adopt best practices in sustainability
 - Objectives: Participate in the Central Coast Power consortium of local governments to explore the feasibility of Community Choice Energy
 - Continue to participate in the South County Energy Efficiency Partnership

Project Milestones

- City Council Energy / Green Issues Standing Committee Review and Recommendation
- Stakeholder Engagement
- Completion of the Strategic Energy/100% Renewable Electricity Plan
- RFP for streetlight transition and LED conversion services
- SCE transition of streetlights and LED conversion
- CCE feasibility assessment results
- City Council Hearing
- Energy / Green Issues Standing Committee Review and Recommendation
- Stakeholder engagement
- Possible development and release of RFP for City Facility Installations
- City Council Hearings to Authorize Contracts and Funding for Implementation Actions

Schedule and Completion

Substantial completion of the Strategic Energy/100% Renewable Electricity Plan is expected May/June 2019 with the Plan brought forward to the full City Council for review and recommendations regarding implementation in June/July 2019. A schedule for specific implementation actions would then be developed based on Council direction. See attached schedule.

Strategic Energy/100% Renewable Electricity Goal Workplan Development		2020																				
	Party/Parties	Begin	End	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	
1	City Council Energy / Green Issues Standing Committee Review and Recommendation	2/1/19	5/31/19																			
2	Stakeholder Engagement	2/1/19	6/30/19																			
3	Completion of the Strategic Energy/100% Renewable Electricity Plan	3/1/18	6/30/19																			
4	RFP for Streetlight Transition and LED Conversion Services	12/1/18	1/30/19																			
5	Streetlight Transition and LED Conversion	3/1/19	6/30/20																			
6	CCE Feasibility Analysis Update	4/1/19	6/30/19																			
7	City Council Hearing for Final Proposed Strategic Energy Plan	6/1/19	7/31/19																			
8	City Council Energy / Green Issues Standing Committee Review of Implementation Actions	8/1/19	6/30/20																			
9	Stakeholder Engagement for Implementation Actions	9/1/19	6/30/20																			
10	Possible Development and Release of RFP for City Facility Implementation Actions	3/1/18	3/31/18																			
11	City Council Hearings to Authorize Funding/Contracts for Implementation Actions	4/1/18	3/31/19																			

Southern California Edison Distributed Energy Resources RFP

Description

Due to the existing Moorpark sub-area Local Capacity Requirement need and Goleta-area resiliency objective, SCE launched a Request for Proposals (“RFP”) for resources in the Moorpark sub-area, which included resources that connect to circuits, loads, or lower level substations served by the Goleta 220/66kV substation, the Santa Clara 220/66kV substation, or the Moorpark 220/66kV substation. It should be noted that any resources connected to the Goleta 220/66kV substation will be counted towards both the LCR need and the Goleta-area resiliency objectives identified for this RFP. SCE launched the RFP in the first quarter of 2018 in order to be able to contract for resources that will be online in 2021.

Listed below are the behind-the-meter (BTM) and in-front-of-meter (IFOM) products for potential inclusion in this RFP:

Preferred Resources Products (Moorpark and Goleta):

- Demand Response (BTM)
- Stand-by Demand Respond Load Reduction and/or Energy Storage (BTM)
- Energy Efficiency (BTM)
- Permanent Load Shift (BTM)
- Renewable Distributed Generation (BTM & IFOM)
- Energy Storage RA Only and RA w/ Put (IFOM)
- Renewable Distributed Generation / Energy Storage Hybrid (BTM & IFOM)
- Fuel Cells (BTM & IFOM)
- CHP

GFG Products (Goleta only):

- Natural Gas Fired Generation (e.g., Peaker) (IFOM)
- Fuel Cells (BTM & IFOM)
- CHP

Strategic Plan Consistency

This planning effort supports the following Strategies, Goals and Objectives of the Strategic Plan:

- SUPPORT ENVIRONMENTAL VITALITY:
 - Strategic Goal: Adopt best practices in sustainability

- Objectives: Participate in the Central Coast Power consortium of local governments to explore the feasibility of Community Choice Energy
- Continue to participate in the South County Energy Efficiency Partnership

Project Milestones

- Procurement Plan filed with CPUC
- CPUC Approval
- RFP Launch
- Bidders Conference
- Initial Offer Submittal Deadline
- Shortlist Notification
- Negotiations
- Final Offer Due
- Final Selection
- SCE Files CPUC Application
- Stakeholder Meeting
- CPUC Approval

Schedule and Completion

SCE will be holding a stakeholder meeting on April 29, 2019 and their target date for CPUC application filing is April 12, 2019. Contracted distributed energy resources must be online in 2021. See attached schedule.

SCE DER RFP		2017 2018												2019															
	Party/Parties	Begin	End	Dec	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec	
1	Procurement Plan filed with CPUC	12/22/17	12/22/17																										
2	SCE Requested Approval by CPUC	1/31/18	1/31/18																										
3	RFP Launch	2/28/18	2/28/18																										
4	Bidders Conference	3/15/18	3/15/18																										
5	Initial Offer Submittal Deadline	7/3/18	7/3/18																										
6	Shortlist Notification	10/5/18	10/5/18																										
7	Negotiations	10/15/18	1/30/19																										
8	Final Offer Due	2/1/19	2/1/19																										
9	Final Selection	3/19/19	3/19/19																										
10	SCE Files CPUC Application	4/12/19	4/12/19																										
11	SCE Stakeholder Meeting	4/25/19	4/25/19																										

Community Choice Aggregation Implementation

Description

This project would follow the feasibility analysis update expected to be completed in June 2019 for the technical assessment focused on the creation of a prospective community choice aggregation (CCA) program, which is intended to serve the future electric energy requirements of residential, business and government accounts located within Santa Barbara County.

On July 17, 2018, the City Council received a report on the results of the initial Santa Barbara County Community Choice Energy (CCE) Technical Study. At that time, the Council also adopted a Resolution of Intent authorizing City staff to participate in discussions related to formation of a new Joint Powers Authority (JPA) that would administer a new CCE program serving residents, businesses, and governments located within the jurisdictional boundaries of the JPA member agencies. It did not, however, bind the City to membership in the JPA, allocation of general funds, or participation in a future CCE program. At the July 2018 Council meeting, it was noted that the electricity market and policy environment are rapidly transforming and that uncertainties exist relative to various issues, including potential regulatory and legislative changes that could affect CCE program viability. Such changes are the subject of the updated feasibility analysis. Depending on the results, Council may direct staff to continue participation in discussions and actions related to formation of a new JPA to administer a new CCE program.

Strategic Plan Consistency

This planning effort supports the following Strategies, Goals and Objectives of the Strategic Plan:

- SUPPORT ENVIRONMENTAL VITALITY:
 - Strategic Goal: Adopt best practices in sustainability
 - Objectives: Participate in the Central Coast Power consortium of local governments to explore the feasibility of Community Choice Energy
 - Continue to participate in the South County Energy Efficiency Partnership

Project Milestones

CCE Formation

- Program design
- Solicit energy procurement services
- Seek CPUC approval of an implementation plan

- Execute a service agreement with SCE
- Expand community engagement
- Complete all legal requirements
- Enroll customers
- Prepare to launch an independent operation.

Schedule and Completion

Schedule is still under development, pending completion of the feasibility analysis update of CCE. Implementation and formation of a CCE would likely require intensive work over a period of at least six months to a year.

Sustainability Program, Potential New Projects

Sustainability Plan

Description

The STAR Community Rating System provides a comprehensive approach to defining sustainability. The City of Goleta can utilize the STAR certification results and post-certification activities to begin a conversation about what characteristics contribute to a sustainable community, in anticipation of development of its first sustainability plan. In November 2018, the U.S. Green Building Council (USGBC) announced that the STAR Community Rating System will be fully integrated into USGBC’s LEED for Cities and Communities programs. At the same time, the USGBC recognized the City of Goleta as a LEED City. LEED helps cities and communities benchmark current performance, track performance metrics, communicate continuous improvement, educate residents, visitors and business owners to demonstrate commitment to sustainability, human health and economic prosperity.

Strategic Plan Consistency

This planning effort supports the following Strategies, Goals and Objectives of the Strategic Plan:

- SUPPORT ENVIRONMENTAL VITALITY:
 - Strategic Goal: Adopt best practices in sustainability
 - Objectives: Utilize the Sustainability Tools for Assessing and Rating (STAR) Community Rating System certification results as a means to assess sustainability efforts
 - Develop a Sustainability Plan to identify and achieve goals that foster Sustainability

Project Milestones

- Utilize the STAR framework as incorporated into LEED for Cities to help develop a vision for sustainability
- Utilize the STAR certification results to identify strengths and weaknesses and prioritize next steps
- Utilize the STAR framework as incorporated into LEED for Cities and LEED for Cities key indicators to identify metrics to track progress on the Arc Platform and determine sustainability goals
- Develop an implementation strategy and identify projects to reach the sustainability goals within a plan
- Identify support structures or systems needed to achieve the sustainability plan

Schedule and Completion

The project would require approximately 18 months from start to finish. See attached schedule.

Sustainability Plan		Party/Parties	Begin	End	Year 1	Year 2	Month 1	Month 2	Month 3	Month 4	Month 5	Month 6	Month 7	Month 8	Month 9	Month 10	Month 11	Month 12	Month 13	Month 14	Month 15	Month 16	Month 17	Month 18	
1	STAR post-certification implementation workshop	STAR Staff/PER	Month 1	Month 2																					
2	City Council Direction	PER	Month 4	Month 4																					
3	Draft RFP	PER	Month 5	Month 5																					
4	Review Responses	PER	Month 6	Month 6																					
5	Choose Consultant	PER	Month 7	Month 7																					
6	Sustainability working group formation	PER/Consultant	Month 8	Month 8																					
7	Stakeholder Engagement/facilitated outreach	PER/PIO/Consultant	Month 8	Month 15																					
8	Draft Plan	PER/Consultant	Month 9	Month 12																					
9	City Council Energy / Green Issues Standing Committee Review	PER/CM	Month 3	Month 17																					
10	Public workshop preparation	PER/PIO/Consultant	Month 12	Month 12																					
11	Public workshop	PER/PIO/Consultant	Month 13	Month 13																					
12	Final Proposed Plan	PER/Consultant	Month 14	Month 15																					
13	City Council staff report	PER	Month 16	Month 16																					
14	City Council Adoption Hearings	PER	Month 17	Month 18																					

Regional Climate Collaborative

Description

Following the Central Coast Sustainability Summit in October 2018, the County of Santa Barbara convened a Climate Action and Resiliency Community meeting. With 58 attendees representing state, local, and federal governments; community groups; private business; and academic institutions, the intent was to begin the conversation about working together at the scale needed to address climate change. Since that meeting, representatives from local governments have met in November 2018, and January and March 2019 to consider how regional climate collaboration could address climate change mitigation and/or adaptation and resiliency. The near-term focus is to identify shared goals and activities, followed by a discussion on potential structure, a joint greenhouse gas inventory, and public stakeholder involvement.

Strategic Plan Consistency

This planning effort supports the following Strategies, Goals and Objectives of the Strategic Plan:

- SUPPORT ENVIRONMENTAL VITALITY:
 - Strategic Goal: Adopt best practices in sustainability
 - Objectives: Utilize the Sustainability Tools for Assessing and Rating (STAR) Community Rating System certification results as a means to assess sustainability efforts
 - Develop a Sustainability Plan to identify and achieve goals that foster Sustainability

Project Milestones

- Best Practices and Priorities Research
- Community Outreach and Education
- Regional Inventory and Strategy Development
- City Council Energy/Green Issues Standing Committee Review and Recommendation
- City Council Consideration - Climate Strategy Adoption
- Monitoring and Reporting / Implementation

Schedule and Completion

The project would require approximately 13 months from start to finish. See attached schedule.

Reach Code

Description

Reach Code

California local governments are allowed to adopt and enforce energy standards that are more stringent than the California Building Energy Efficiency Standards for newly constructed buildings and additions, alterations and repairs to existing buildings (also known as Title 24). Known as a reach code, part of the process of adopting the standards involves application to the California Energy Commission for approval and certification of local standards exceeding the minimum statewide standards. The application must include analysis how the energy savings and cost-effectiveness of the proposed standards would meet or exceed the energy savings and cost-effectiveness of existing standards.

In order to progress toward meeting the renewable electricity goals, the City could establish such a reach code, and in fact, has done this in the past when it adopted local energy efficiency standards in 2010. Title 24 has become more stringent over time, exceeding those previously adopted standards, which have sunset. For a new reach code, the City would need to identify and establish goals to prioritize in the reach code, such as increased battery storage deployment or building electrification; complete a cost-effectiveness analyses for the measures proposed; conduct public outreach and bring forth a proposed ordinance to the appropriate Council Standing Committee and the full City Council for consideration. If adopted, the City would then file an application with the CEC for approval before a reach code could take effect.

Strategic Plan Consistency

This planning effort supports the following Strategies, Goals and Objectives of the Strategic Plan:

- SUPPORT ENVIRONMENTAL VITALITY:
 - Strategic Goal: Adopt best practices in sustainability
 - Objectives: Utilize the Sustainability Tools for Assessing and Rating (STAR) Community Rating System certification results as a means to assess sustainability efforts
 - Develop a Sustainability Plan to identify and achieve goals that foster Sustainability

Project Milestones

- Evaluate Title 24 measures to pursue and establish goals
- Coordinate with the California Energy Commission (CEC) regarding process
- Complete Cost-effectiveness analyses for City measures

- Create draft ordinance
- Community engagement and required public comment period
- City Council Energy/Green Issues (or Ordinance) Standing Committee Review and Recommendation
- City Council First Reading
- City Council Second Reading
- Submit application to the CEC and gain approval
- File ordinance with the Building Standards Commission

Schedule and Completion

Title 24 standards are updated at the statewide level every three years. The 2016 standards are in effect through 2019. The City cannot realistically create and implement a reach code during the current code cycle given the time required for CEC review and approval. The 2019 standards go into effect in January 2020, which would provide lead time to explore a replacement code and prepare for the application process, based on the recently released cost-effectiveness reports for the approved 2019 standards. See attached schedule.

Shared Micro-mobility Plan

Description

In 2016 UCSB began investigating the feasibility of establishing an on-campus bike share program. Other local entities were also exploring the idea for a regional bike share program, including Santa Barbara Bicycle Coalition, the County of Santa Barbara, the City of Santa Barbara, Santa Barbara City College, MTD, and the Santa Barbara County Association of Governments. UCSB interns originally assisted in developing a South Coast Bike Share Feasibility Report in partnership with these organizations. The topic was discussed at the Green Committee on June 8, 2016, and the Report was presented to the Committee on October 11, 2016. Since that time, UCSB decided to proceed with a pilot program and City of Goleta staff participated in UCSB's Request for Information vendor proposal review process, bicycle testing, and the vendor selection process. This process resulted in the development of an agreement between UCSB and CycleHop, LLC as UCSB's official bike share vendor. The topic was discussed at the Green Committee most recently on October 18 and November 8, 2018 in order to determine the most effective way to evaluate and implement a bike share program. Options identified included joining an existing bike share program such as UCSB's, ban deployment and operation of bike share, establish a permitting program that would allow multiple bike share operators, and taking no further action at this time.

Subsequently, in December 2018, the City Council adopted regulations prohibiting shared on-demand motorized scooter operations following deployment of scooters by multiple vendors without permits. At the same time Council directed staff to work with the Santa Barbara County Association of Governments (SBCAG) and other regional bodies, including Santa Barbara County and other cities, to develop possible regulations on a shared scooter program. Council also directed staff to work with police services to develop an enforcement and education plan.

On January 14, 2019, SBCAG convened a scooter forum with representatives from the Cities of Goleta, Carpinteria, Lompoc, Santa Barbara; the County of Santa Barbara, MTD, and UCSB. The intent of the meeting was to discuss status of regulations regionally, equipment and safety, and other general concerns in advance of a regional scooter summit open to the public. On February 28, 2019 SBCAG hosted the regional scooter summit to bring together government officials, vendors, and interested stakeholders to consider how best to facilitate this new mobility option in a way that is safe, convenient and thoughtful for all road and sidewalk users. The general consensus amongst summit participants is that there is potential value in developing a regional approach to micro-mobility options in general, including scooters. Consistency in policies amongst jurisdictions and having a common vendor selection process were seen as positives.

Strategic Plan Consistency

This planning effort supports the following Strategies, Goals and Objectives of the Strategic Plan:

- SUPPORT ENVIRONMENTAL VITALITY:
 - Strategic Goal: Adopt best practices in sustainability
 - Objectives: Utilize the Sustainability Tools for Assessing and Rating (STAR) Community Rating System certification results as a means to assess sustainability efforts
 - Develop a Sustainability Plan to identify and achieve goals that foster Sustainability
- STRENGTHEN INFRASTRUCTURE:
 - Strategic Goal: Incorporate Complete Streets concepts wherever possible in roadway planning and design to accommodate all roadway use
 - Strategic Goal: Actively engage the community and advocacy groups in the development of capital projects

Project Milestones

- Coordination with SBCAG and Other Local Jurisdictions to Develop Proposed Rules and Regulations
- City Council Energy / Green Issues Standing Committee Review and Recommendation
- Community Outreach
- City Council Consideration

Schedule and Completion

A detailed schedule is not included at this time since SBCAG will consider next steps for its involvement in facilitation of this process in the spring, including the possibility of promoting a scooter safe riding education campaign. The City of Goleta will continue to participate in the regional process led by SBCAG to collaborate on a model regional approach to micro-mobility regulation, including e-scooters and bike share.

Styrofoam/Single-use Plastics Ban

Description

In an effort to address the growing problem of plastics present in the environment, a number of California municipalities have recently proposed or passed ordinances addressing the distribution of Expanded Polystyrene foam (EPS) products and single use plastics (straws, stirrers, cutlery, condiment packets, plastic sand bags, etc.), including the Cities of Carpinteria and Santa Barbara. Following meetings with representatives from local environmental groups to discuss efforts being undertaken to educate the public about the extent of single-use plastic pollution in the environment, and encourage people to voluntarily limit or discontinue the use of plastic straws and other single-use plastics, City Council has expressed support for examining the issue and considering a potential ban or otherwise reduction in use of such products.

Strategic Plan Consistency

This planning effort supports the following Strategies, Goals and Objectives of the Strategic Plan:

- SUPPORT ENVIRONMENTAL VITALITY:
 - Strategic Goal: Adopt best practices in sustainability
 - Objectives: Utilize the Sustainability Tools for Assessing and Rating (STAR) Community Rating System certification results as a means to assess sustainability efforts
 - Develop a Sustainability Plan to identify and achieve goals that foster Sustainability

Project Milestones

- Model Ordinance Research
- City Council Energy / Green Issues (or Ordinance) Standing Committee Review and Recommendation
- Community Engagement
- Draft Ordinance
- Council Consideration and Adoption Hearings

Schedule and Completion

The project would require approximately 12 months from start to finish. See attached schedule.

EPS/Single-Use Plastics Reduction																
	Party/Parties	Begin	End	Year 1	Month 1	Month 2	Month 3	Month 4	Month 5	Month 6	Month 7	Month 8	Month 9	Month 10	Month 11	Month 12
1	Model Ordinance Research	Month 3	Month 3													
2	City Council Energy / Green Issues Standing Committee Review and Recommendation	Month 4	Month 5													
3	Community Engagement	Month 5	Month 7													
4	Create Draft Ordinance	Month 6	Month 8													
5	Community Engagement	Month 8	Month 9													
6	City Council Energy / Green Issues Standing Committee Review and Recommendation	Month 9	Month 10													
7	City Council First Reading	Month 10	Month 11													
8	City Council Second Reading	Month 11	Month 12													

Buy Clean California Act (2017)

Description

In 2017 the California legislature passed Assembly Bill 262, the California Buy Clean Act, requiring state agencies to purchase construction materials from manufacturers that have invested in cutting their greenhouse gas pollution. AB 262 requires the California Department of General Services (DGS) to establish a Global Warming Potential (GWP) limit for eligible materials, such as carbon rebar, flat glass, mineral wood board insulation, and structural steel, for use in public contracting. Additionally, successful bidders on contracts for state public works projects are required to submit an Environmental Product Declaration (EPD) from manufacturers, providing emission information for each of the eligible materials to be used in construction.

Council has expressed some interest in further discussion regarding such an initiative. If the City of Goleta would like to declare support for the implementation of Buy Clean policies in the state of California and locally, adopting a resolution of support is one action the Council could take. Implementing Buy Clean policies in the City, including the adoption of a Global Warming Potential limit and the requirement of an Environmental Product Declaration for manufacturer's products, would require considerably more resources. Currently, the City would be reliant on larger state agencies' expertise to lead research and develop GWP for eligible materials. For example, one approach would be to reference Caltrans specifications for the California Buy Clean Act.

AB 262 stipulated the GWP be published by January 1, 2019, and the EPD be required with all contracts entered into on or after July 1, 2019. However, these dates have been pushed back two years by the recently passed budget trailer, Assembly Bill 1817, and DGS now has a target date of January 1, 2021, to publish the GWP, and the implementing state agencies now have a target date of July 1, 2021, for bidders to submit EPDs. Caltrans is designated as one of the implementing agencies for AB 262, and staff anticipates Caltrans will include GWP for the eligible materials, in the agency's plans and specifications, subsequent to January 1, 2021, in conformance with AB 262.

Strategic Plan Consistency

This planning effort supports the following Strategies, Goals and Objectives of the Strategic Plan:

- SUPPORT ENVIRONMENTAL VITALITY:
 - Strategic Goal: Adopt best practices in sustainability
 - Objectives: Utilize the Sustainability Tools for Assessing and Rating (STAR) Community Rating System certification results as a means to assess sustainability efforts
 - Develop a Sustainability Plan to identify and achieve goals that foster Sustainability

Project Milestones

- Research AB 262, the Buy Clean California Act, requirements and implementation actions
- Track Caltrans, or other relevant implementing agencies', development of associated specifications
- Bring Resolution of Support to City Council Energy / Green Issues Standing Committee and City Council as directed

Schedule and Completion

A detailed schedule is not included, given the State's extended timeline listed above.

**FY 2019-2020 DEPARTMENT ASSESSMENT
AND ANNUAL WORK PLAN FOR THE
DEPARTMENT OF PUBLIC WORKS**

Adopted April 11, 2019



**FY 2019-2020 DEPARTMENT ASSESSMENT
AND ANNUAL WORK PLAN FOR THE
DEPARTMENT OF PUBLIC WORKS**

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Attachments

1. Annual Work Plan Items
2. Capital Improvement Program Project List
3. Capital Improvement Program Project Staffing and Cost Analysis
4. Consultant, Construction Contractor and Vendor Contract List

Annual Work Plan Items

1. Public Works Administration/Capital Improvement Program
2. Public Works Engineering
3. Parks and Open Space Management
4. Maintenance: Facilities, Street Lighting and Streets
5. Solid Waste and Environmental Services
6. Five-Year Pavement Maintenance Plan
7. 2017/18 Pavement Maintenance Project
8. Bicycle and Pedestrian Master Plan
9. Old Town Sidewalk Improvement Project
10. Fairview Avenue Sidewalk Infill at Stow Canyon Road
11. Hollister Complete Streets Corridor Plan
12. RRFB at Chapel and PHB at Kingston Project
13. Crosswalk at South Kellogg Project
14. San Jose Creek (Middle and South) Bike Path
15. Ekwill Street Extension
16. Hollister Avenue Bridge Replacement Project
17. Crosswalk and PHB on Calle Real Near Encina Road
18. Calle Real Crosswalk at Fairview Center
19. LED Streetlight Project
20. Fairview Avenue at Calle Real/US 101 Sidewalk Infill Project
21. Storm Drain Master Plan
22. Goleta Community Center Parking Lot Reconstruction
23. Storke Road Widening Phelps Road to City Limits

EXECUTIVE SUMMARY

Introduction

This report presents the results of the management and organizational assessment of the City of Goleta Department of Public Works conducted by Charles W. Ebeling, P.E., T.E. The assessment is followed by the Annual Work Plan for the Department. The assessment was conducted from April 30, 2018 to the present. During that time, many aspects of the Department of Public Works were evaluated including the Department's organizational structure, roles and responsibilities of personnel, staffing levels, work load and both personnel and department performance. Additionally, specific areas were identified for immediate improvement concurrently.

Those immediate areas of needed improvement included creating a *combined* Capital Improvement Program list of projects, refining consultant contract management procedures and improving meeting scheduling and organization. The process of training Public Works Staff in areas such as the "project delivery process" and financial tracking of consultant and contractor expenditures was also initiated. The Department of Public Works has started the process of filling vacant positions. Six new positions with a priority ranking are also proposed herein. As will be further discussed in this report, prior to filling or establishing new positions, consultants will be employed to not only address the workload but to also update and reorganize existing departmental divisions and to help develop a new Parks and Open Space Management Division. Ultimately, I recommend that the City work towards establishing a core group of Public Works employees to direct and manage subordinates and consultants performing the work. As will be shown in this report, the Department's workload is extreme, and the use of consultants is already extensive. A core group of employees managing consultants ensures high quality products and services that are in the best interest of the City.

As part of this report, the Department of Public Works has prepared an Annual Work Plan. The Department's annual work planning is an important aspect of ongoing implementation of the City's mission, vision and Strategic Plan. The Annual Work Plan serves as the planning process for achieving yearly productivity goals and performance and it serves as a strategy for achieving the City's long-range goals. The Work Plan also provides important information for prioritizing work, estimating levels of staffing needs and estimating expenses. The plan also assists the Department with developing its part of the City's budget.

The Work Plan contained in this report is comprised of an introduction and Work Plan Items Sheets that provide information on each project and major work effort for the Department of Public Works for the work plan year. The Annual Work Plan Items sheets are included in Attachment 1 of this report. Each Work Plan Item includes a project description, lists of tasks and products, a brief schedule, staffing requirements, budget

information and funding. Each Work Plan Item also includes a statement regarding the Item's priority. In addition to the Work Plan Items, a list of Additional Non-CIP Projects and Works Efforts, Work Plan Items Schedule, and list of Recent Accomplishments is provided.

The Department of Public Works continues to work on many long-term capital improvement projects. The list of all Capital Improvement Projects is contained in Attachment 2. This Departmental Assessment and the Annual Work Plan will serve as a template for Public Works for improving the efficiency and performance in delivering the programs, services and projects.

Purpose and Scope

To make an initial assessment of the Department of Public Works, I began by observing the Department in operation and I met with Staff within Public Works and throughout the City. I have gained an understanding of the current organization, roles and responsibilities, staffing and culture. To convey my understanding, this report discusses the status of the Department and then an assessment and recommendations are presented. In addition to observing Public Works, an analytical approach was taken to better understand the Department's work load. The Annual Work Plan contained herein, also provides important information for understanding the work load, prioritizing and estimating levels of staffing needs.

The first step to analyzing the Department of Public Works was to determine how many consultant, construction contractor, and vendor contracts are actively being managed. Currently, the Department of Public Works is responsible for approximately 120 contracts. A summary list of the active contracts is presented in Attachment 4. As previously mentioned, to effectively manage those contracts, a core group of City Staff is vitally necessary to ensure the City receives high quality products and services. The importance of appropriately staffing and training City employees to manage contracts well cannot be understated.

Summary of Recommendations

The City of Goleta Department of Public Works performs well in its mission to provide services to the public. At the same time, the Department faces many challenges. A range of solutions must be applied to increase the performance of the Department. Those solutions are presented by division and a summary table of existing and proposed division assignments and new positions is included in this report. The proposals presented address both the organizational needs of the Department and the need to deliver the budgeted and planned capital projects.

DEPARTMENT ASSESSMENT

I. INTRODUCTION

The City of Goleta is a general law “contract” city. These important distinctions are fundamental to understanding how the City of Goleta Department of Public Works provides services to the community. As a general law city, Public Works must adhere to California Code including Public Contract Code, Government Code and even the Business and Professions Code. Public Contract Code provides the basis for purchasing including awarding construction contracts. Government Code enables programs such as the City’s Development Impact Fee Program. The Business and Professions Code requires a Qualifications Based Selection (QBS) process for engaging consultants. These and many other state laws as well as the City of Goleta Municipal Code, General Plan, Strategic Plan, Capital Improvement Program (CIP), City Budget and City policies and procedures are the framework for the delivery of services and projects by the Department of Public Works.

In addition to the City’s status as a general law city, the City of Goleta is a “contract” city. Contract cities enter into agreements for many of the services provided to the public by the City, rather than hiring staff to provide all of these services themselves. This approach limits liability exposure, pension costs, and gives cities the flexibility to “right size” service levels as conditions change. The City of Goleta Department of Public Works contracts with numerous consultants, vendors and construction contractors to provide services such as landscaping and roadway maintenance. The Department also contracts for engineering services and capital project construction. Currently, the Department of Public Works is responsible for approximately 120 ongoing contracts. The Department of Public Works is also responsible for a myriad of other types of contracts including agreements for grants, labor, a solid waste franchise, utility encroachments, permits, and cooperative agreements with other public agencies. As the services of the Department grow, and as significant capital improvement projects are developed and delivered, the number of contracts Public Works is responsible for will likely increase considerably.

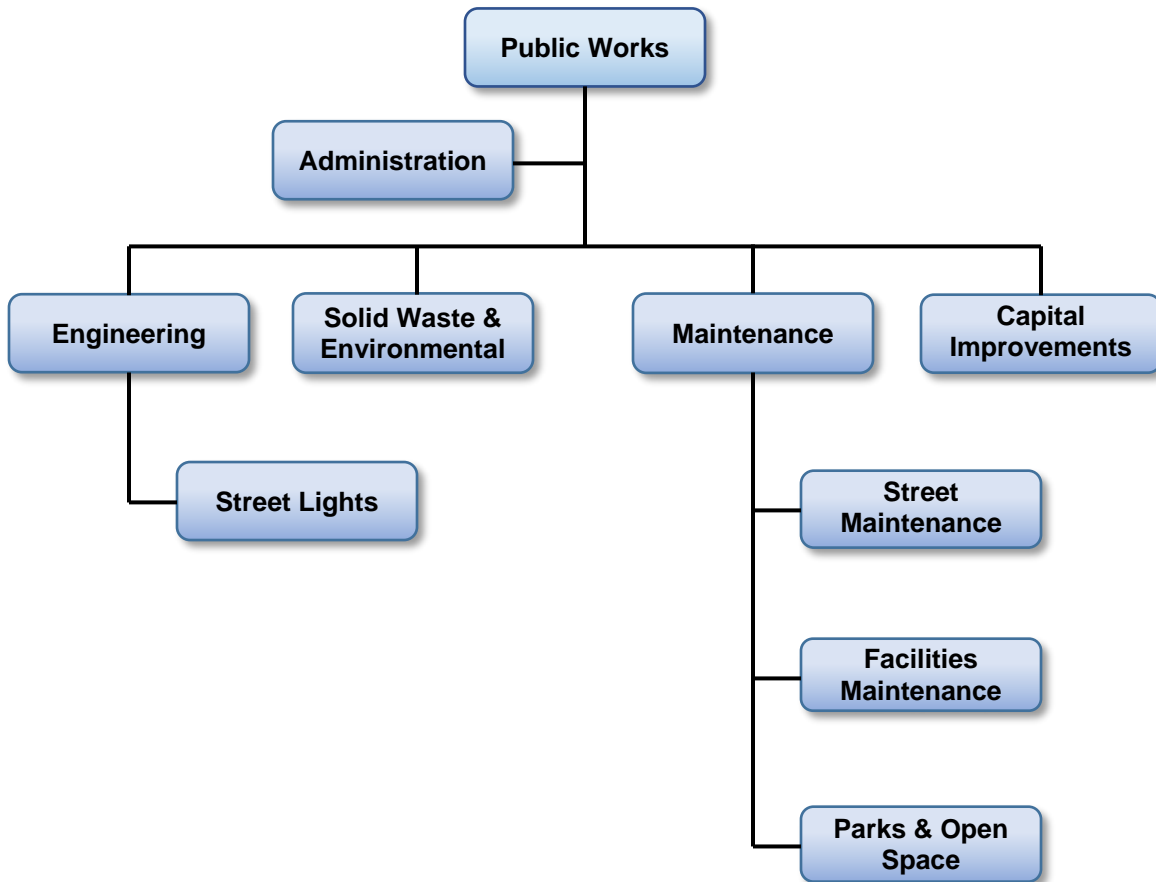
While the City of Goleta is a “contract” city, to effectively provide services a core group of City Staff is vitally necessary. In Public Works, some services or portions of services are delivered by City Staff including maintenance activities, land development review and inspection, and limited civil and traffic engineering. However, most of the services provided by Public Works are provided by contracts with vendors, consultants and construction contractors. Therefore, managing those contracts to ensure the City receives exceptional products and services is one of the highest priorities of City Staff.

Within the context of the City of Goleta operating as a general law contract city, this report presents the results of a management and organizational assessment of the City of Goleta Department of Public Works. The assessment was conducted from April 30, 2018

to the present. During that time, many aspects of the Department of Public Works were evaluated including the Department’s organizational structure, roles and responsibilities of personnel, staffing levels, work load and both personnel and department performance. The Department’s current organizational structure is presented below, then the roles and responsibilities of each of the five divisions of the Department of Public Works is presented. Finally, an assessment and recommendations will be provided.

CURRENT ORGANIZATIONAL STRUCTURE

The Department of Public Works is responsible for a wide range of activities and services. The Department manages many of the City’s physical assets, the construction of new capital improvements, and provides many services to the community. The Department’s organizational structure is presented below:



The Department of Public Works is divided into five Divisions that oversee eight separate budget programs. The Administration Division is responsible for planning, organizing and directing all services provided by the Department. Other Divisions include Engineering, Solid Waste and Environmental Services, Maintenance and Capital Improvements.

ROLES AND RESPONSIBILITIES

The Roles and Responsibilities of each of the Department of Public Works' divisions are presented below. The staff assigned to each Division are included with the descriptions. The portion of each position's time assigned to that division is also shown. The amount of time is often referred to as, "full time equivalent" (FTE). Currently, the Department of Public Works has 23 employees or 22.9 FTE positions. One employee is part-time and works 90% time so that person's FTE is 0.9.

Administration

City Staff assigned to the Administration Division are responsible for the overall functioning of the Department. Staff responsibilities include development of the budget, directing and monitoring revenue and expenditures including grant reimbursements, establishing policies and procedures, and personnel management.

Administration Budgeted Positions

- Director of Public Works (0.55)
- Senior Management Analyst (0.2)
- Management Assistant (0.8)
- Senior Office Specialist (0.9)

Engineering

City Staff assigned to the Engineering Division are responsible for a wide range of services. Most of those services include working directly with the public and require a wide range of expertise in the civil and traffic engineering disciplines. The engineers, technicians and inspectors review land development proposals, encroachment permit requests, provide transportation planning and traffic engineering services and inspect all non-City construction projects when Public Works is involved. Engineering Division Staff are also responsible for the City's Pavement Management Program and the delivery of pavement maintenance and rehabilitation construction projects.

Engineering Budgeted Positions

- Deputy Director of Public Works (0.1) – *Currently vacant*
- Principal Civil Engineer (1.0)
- Assistant Engineer (1.0) – *Currently vacant*
- Senior Engineering Technician (1.0)
- Traffic Engineer (1.0) – *Currently vacant*
- Public Works Inspector (1.0)

Solid Waste and Environmental Services

The Solid Waste and Environmental Services programs are managed by City Staff assigned to this Division. These programs are required by state and federal laws that are implemented by agencies such as CalRecycle and the California State Water Resources

Control Board. The agencies require annual reporting on a wide range of activities and services provided by the City including emergency spill response, construction site inspection, street sweeping, and storm drain trash capture. City Staff in this Division are also responsible for review of City capital improvement projects and private land development projects for implementation of post-construction runoff controls.

Solid Waste and Environmental Services Budgeted Positions

- Director of Public Works (0.05)
- Deputy Director of Public Works (0.2)
- Environmental Services Coordinator (1.0) – *Currently vacant*
- Assistant Engineer (1.0)
- Senior Management Analyst (0.05)
- Senior Office Specialist (0.1)

Maintenance

Streets, Facilities and Parks and Open Space programs are managed by Staff assigned to this Division. City Staff assigned to this division are responsible for maintaining an extensive array of City assets including:

- Streets
- Rights-of-Way
- Landscaping
- Sidewalks
- Bikeways
- Signage
- Traffic Signals
- Pavement Markings
- Street Trees
- Storm Drain Inlets and Pipes
- Curb and Gutters
- Lighting
- Office Facilities
- Open Space Areas
- Parks Landscaping
- Park Equipment
- Community Center
- Library
- Corporation Yard
- Stow Grove Residence

Staff in this Division also assist the Engineering Division with portions of the roadway Pavement Management Program. This includes pothole repairs, crack sealing, dig outs and patch repairs.

Maintenance Budgeted Positions

- Director of Public Works (0.20)
- Public Works Manager (1.0)
- Public Works Supervisor (1.0)
- Administrative Assistant (1.0)
- Maintenance Worker I (4) (4.0)
- Maintenance Worker II (2) (2.0)

Capital Improvement Program

City Staff assigned to this program are responsible for delivering a wide range of capital improvement projects. Capital improvement projects are identified in the City’s adopted Capital Improvement Program and Development Impact Fee Program. Projects may also come from other adopted City plans and policy documents such as the General Plan and the Bicycle and Pedestrian Master Plan. City Staff and engineers are responsible for the project delivery process. The basic project delivery process includes conceptual design, environmental review, design and construction. Each one of these basic steps can be expanded and tailored as necessary. All four steps require public outreach and City Council approval at several milestones including authorization to advertise for bid and award for construction. City Staff are also responsible for consultant contract management and grant applications.

Capital Improvement Program Budgeted Positions

- Director of Public Works (0.20)
- Deputy Director of Public Works (0.70)
- Senior Project Manager (2) (2.0)
- Senior Management Analyst (0.75)

CURRENT STAFFING AND BUDGETS

The City of Goleta Department of Public Works is funded by a myriad of sources including the City’s General Fund, special funds such as Measure A, permit applicant reimbursements, fees and grants. Many of the funding sources have restricted uses. Gas Tax and Measure A funds, for example, can only be spent on capital projects and maintenance activities for transportation facilities such as roads. Many of the funding sources are listed below. A complete list is provided in the City of Goleta Two-Year Budget Plan.

- | | |
|--|--|
| • General Fund | • Development Impact Fees |
| • Gas Tax | • Encroachment Permit Fees |
| • Measure A | • Land Development Review Fees |
| • Solid Waste Fund (AB 939) | • Measure A Grants |
| • Long Range Development Plan | • Active Transportation Program Grants |
| • Local Surface Transportation Program | • Highway Bridge Program Grants |

Using the funding sources listed above and in the Two-Year Budget Plan, the Department of Public Works budgets for Staff salaries and benefits, operating expenditures and capital projects. The operating expenditure budget includes a wide range of items such as office supplies, vehicle maintenance, street tree maintenance and roadway pavement rehabilitation projects. A summary of the Department’s budget is provided in Table 1 below:

Table 1
Department of Public Works
Current Staffing and Fiscal Year 2018/19 Budget Summary

Administration		
Staff Labor	2.45 FTE	362,662
Operating Expenditures		7,240
Total:		\$369,902
Engineering		
Staff Labor	5.1 FTE	787,478
Operating Expenditures		482,430
Total:		\$1,269,908
Solid Waste and Environmental Services		
Staff Labor	2.5 FTE	393,193
Operating Expenditures		673,625
Total:		\$1,066,818
Maintenance		
Staff Labor	9.2 FTE	984,314
Operating Expenditures		6,303,094
Total:		\$7,287,408
Capital Improvement Program		
Staff Labor	3.65 FTE	778,639
Operating Expenditures		259,165
Capital Project Budget		10,182,079
Total:		\$11,219,883
Total:	22.9 FTE	
Total Departmental Budget:		\$21,213,919

Table 1 above shows the Department of Public Works' budget for Fiscal Year 2018/19. The current staffing of the Department of Public Works is shown by Division. The indicated Staff labor cost includes salaries, benefits and overhead and they have been updated to reflect current adjustments as of January 1, 2019. The Operating Expenditures include carryovers (unexpended budget) from the previous budget year and any budget adjustments as of January 1, 2019. The Capital Project Budget includes the budgeted amount for Fiscal Year 2018/19 plus carryovers from previous fiscal years.

The funding sources used by the Department of Public Works include the City of Goleta Development Impact Fees (DIFs). DIFs are imposed on new development and are intended to offset the cost associated with adding public infrastructure that is needed to serve the new development. Developers pay a fair share amount toward the construction cost of the new public infrastructure capital projects. A portion of the DIF funds collected

can be used to offset or “reimburse” the City for Staff labor costs associated with delivering the projects.

In addition to DIFs, the Department of Public Works obtains grants for capital projects and collects fees for various permits. To issue permits, Public Works Staff reviews applications and performs inspections. For small developer projects, roadway encroachments, and solid waste roll-offs, a set fee is collected. The amount of the fee is based on a fee study that is performed by the City periodically. For larger private development projects, the developer is required to deposit funds based on the size of the project. Staff then charges against the deposits as review, permitting and inspections occur. Development review deposits, fees, grants and the special funds previously discussed, can all be used to offset City Staff costs.

In summary, the Department of Public Works Mid-Cycle Budget Plan for Fiscal Year 2018/19 is \$18,327,311. This includes budgeted expenditures for labor (City of Goleta Department of Public Works Staff), supplies and services, and capital improvement project cost. The planned Five-Year budget for Public Works starting in Fiscal Year 2017/18 for capital improvement project expenditures is \$119,006,808. With an average of approximately \$12 million in non-capital project expenditures per year, over the next five years Public Works’ projects budgets will total approximately \$149 million. This information comes from the current City Goleta Budget and has been verified by the Department of Finance. For this assessment and the next budget cycle, the Department of Public Works has updated the cost estimates for all the current Capital Improvement Projects. An analysis of the costs estimates is provided in the Assessment section below.

II. ASSESSMENT

As the new Director of Public Works, I have reviewed and assessed the Department from approximately April 30, 2018 to the present. Reviewing and assessing the Department will continue even after this report is presented. Through an iterative process that will happen each year with the development of annual personnel performance reviews, work plans, capital improvement plans and budgets, Public Works will continue to assess itself and improve. While there are many areas of the Department that need improvement, it should be noted that Public Works does perform well with public outreach, many maintenance activities and with obtaining significant grants. Public Works is now taking many steps to improve contract management and processing, coordination with other departments, establishing engineering standards and improving communication to the public in areas such as project delivery.

The Department of Public Works finds itself in many “have to” situations needing to be resolved, such as grant deadlines looming, land development review applicants waiting for responses and assistance with claims and lawsuits. Paradigms and habits of past organizational culture must be overcome. To make these needed adjustments, hands-

on training and mentoring was and will continue to be needed. The assessment of the Department's current organizational structure, roles and responsibilities and additional areas of observation is presented below:

CURRENT ORGANIZATIONAL STRUCTURE

The Department of Public Works is organized into five divisions. Roles and responsibilities are assigned to each division with the Administration Division ultimately responsible for the development of the budget, establishing policies and procedures, and personnel management. While the organizational structure is well suited for most of the services and projects the Department delivers, three areas are in need of improvement.

Chain of Command: Understanding and implementing a chain of command helps the Department stay organized and focused, establishes responsibility and authority and it helps with communication and efficiency. A clear chain of command even helps with morale. Without a chain of command, an atmosphere of uncertainty and chaos can exist. The Department of Public Works often struggles with the chain of command and the associated problems. Division managers seem unable to determine their roles and responsibilities and therefore do not effectively direct their Staff. Chain of command concerns extend to the many consultants, construction contractors, and vendors that the City employs. The uncertain understanding between Public Works managers and employees has resulted in inefficient management of consultant contracts and construction projects.

Parks and Open Space Management: The City of Goleta owns and operates approximately 482 acres of parks and open space. The parks and open space include many acres of environmentally sensitive habitat and/or have a high degree of public involvement and interest. The Department of Public Works has not had the resources to effectively work with the many stakeholders on managing and maintaining these areas. For the Ellwood Mesa area, the City Council recently adopted a habitat management plan and implementation plan that formalize a management approach. The plan estimates approximately 3,600 hours of Public Work Staff time for the management and maintenance of just that one area each year for the next 10 years. While management plans and even implementation plans have been developed, procedures for performing hands-on work are now being developed by the Department. This includes creating a plan of work that includes policy review, environmental surveys, environmental monitoring while work is being performed, crew and equipment planning, and comprehensive public outreach.

Filing and Record Keeping: Public Works does not currently have a physical filing system. The Department does keep a wide array of information on the City's computer system but there is no standard or easily recognized organizational system. Both a physical and computer filing system are basic to the organization and performance of the Department.

Additionally, no physical or computer archiving system has been created. Combined, these issues affect performance, efficiency and even credibility. The Department is often in the position of not having data and information easily available. Data and information has been repeatedly recreated on occasion.

ROLES AND RESPONSIBILITIES

Understanding the roles and responsibilities of each member of the Public Works team is critical to managing the Department. Each member of the team also needs to understand their role and responsibility. Responsibility is task and project oriented. Ultimately, this understanding of roles and responsibilities is key to accountability. Many good first steps have been taken within the Department to improve that understanding including better defining the tasks and steps necessary to deliver services and projects. Helping Public Works Staff better understand their roles and responsibilities starts with basics such as improving their understanding of the process of delivering a project, financial management of a project and consultant, construction contractor and vendor contract management. With a clear message and understanding of roles and responsibilities a comprehensive system for determining performance and accountability can then be implemented.

CURRENT STAFFING AND BUDGETS

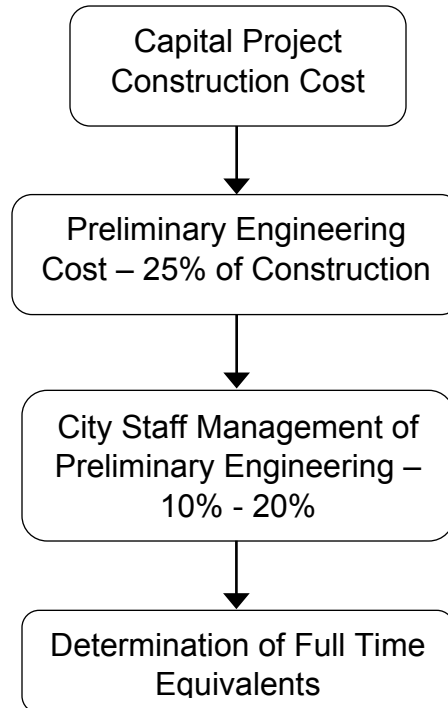
As previously mentioned, the City of Goleta Department of Public Works is funded by numerous of sources. The funding is used for Staff labor to deliver projects and services, operating expenses and capital project expenditures. To assess staffing and the Department's budget, several approaches were taken including:

- Capital Improvement Project Staffing and Cost Analysis
- Consultant Cost and Contract Management Assessment
- Public Works Staff Labor Reimbursements Analysis
- Assessment of Parks, Open Space, and Facilities Needs
- Assessment of Additional Non-CIP Projects and Works Efforts

Details of the five analysis approaches are presented below. The intent of the analyses is to show the status of current staffing levels in terms of work load within the Department of Public Works. Ultimately, the information can be used to evaluate the current and potential performance of the Department.

Capital Improvement Project Staffing and Cost Analysis: To assist with the understanding of the Department's staffing and work load, an estimate of the Staff time required to manage and deliver capital improvement projects was prepared. The estimate was prepared using the cost of City of Goleta proposed Capital Improvement Projects, industry standard rules-of-thumb, and Caltrans published cost estimating procedures. The

number of full-time equivalent positions was then determined for the Capital Improvement Program division of Public Works. Details of the Capital Improvement Project Staffing and Cost Analysis are included in Attachment 3 and a summary of the procedure is presented below.



Before a project such as a new bike path, roundabout, roadway or bridge can be constructed many steps must be completed. Generally, the “project delivery process” includes four basic phases:

- 1) Conceptual Design
- 2) Environmental Review
- 3) Design
- 4) Construction

Each one of these phases can be broken down into many steps and tasks. Phases one through three are commonly referred to as “Preliminary Engineering.” Preliminary Engineering costs, including staff time and consultant costs, average approximately 25% of the estimated cost of construction. To determine the number of proposed full-time equivalentents, the Work Plan Items discussed herein were assumed to be delivered over the next five years. A calculation was then made to determine the staffing needs to deliver the planned projects. Again, the Department of Public Works finds itself in many “have to” situations with grant deadlines looming and commitments to the Public to deliver anticipated projects. Table 2 below summarizes the Capital Improvement Project Staffing and Cost Analysis conducted for this report.

Table 2
Department of Public Works
Capital Improvement Project Staffing and Cost Analysis

	Years 1-5	Years 6-10	Total
Number of CIP Projects (1)	45	66	111
Number of Non-CIP Projects (2)	43	2	45
Total CIP Project Costs	\$121,741,355	\$306,157,045	\$427,898,400
Projected Staff Hours	42,158	80,886	123,044
Projected Staffing Needs (FTE)	11	17	n/a

(1) Attachment 3

(2) Estimated – List of current projects in Annual Work Plan Section of this report

Note: Eleven of the Non-CIP Projects are estimated to extend into Years 6-10. The number Non-CIP Projects and Work Efforts varies over time. The Department expects that new Non-CIP Projects will be developed in the future.

To develop the information and perform the analysis of the CIP workload, Public Works Staff began by implementing an industry standard comprehensive system for estimating projects costs. The system helps project managers identify all costs associated with delivering a capital project. Once the full project costs were determined, the associated Public Works staffing requirements were estimated. A summary of the cost estimates and estimated staffing needs is provided in Attachment 3. Table 2 shows that a significant amount of Staff is required to deliver the planned Capital Improvement Program. The analysis included staffing needs for additional Non-CIP Projects and Works Efforts as well. Currently, the Department of Public Works budgets 3.65 FTE Staff to the Capital Improvement Project Division. Within the budget positions, there are 2 project managers. For Non-CIP Projects and Work Efforts, the Engineering Division Staff assists with delivery. However, Engineering Staff is primarily assigned to significant work efforts such as providing services to the Public including issuing encroachment permits and performing Land Development Review.

The indicated number of Staff needed to address the CIP is an indication of the current workload assigned to the Department of Public Works. The workload indicates that there is a significant potential for projects to take significantly longer than usual to deliver. There is a risk that projects with grant deadlines may not be finished by grant funding agreement deadlines. Grantors may require some or all funds, expended or not, to be returned. Obtaining grants may also be more difficult to obtain in the future if the City has had delivery performance problems.

Consultant Cost and Contract Management Assessment: To analyze the staffing of the Department of Public Works, capital project workload and contract management of consultants, construction contractors, and vendor contracts were reviewed. Currently, the Department of Public Works is responsible for over 120 contracts. As of February 1,

2019, the current values of open Public Works contracts is \$34,029,015. A current list of the active contracts is contained in Attachment 4. Managing those contracts has proved difficult for Public Works Staff. Examples include poorly written scopes-of-work, errors in preparation of contracts such as dollar amounts in scopes-of-work not matching dollar amounts in the actual contract, and products and deliverables not specially called out or listed. Contracts have also been given very short end dates requiring extensive staff time to amend the contracts just for time extensions. Project managers and consultants have struggled to invoice, track invoices and know the status of contracts financially. Improvements to this system have now been made but accountability and consultant work product quality still needs to increase. Again, levels of staffing are a key component to managing consultants, construction contractors and vendors.

Public Works Staff Labor Reimbursements Analysis: As part of this Departmental Assessment, data on the number of hours spent on grant projects, DIF projects, permits and private development projects is shown below in Table 3. The data presented shows the Staff hours by Division in Fiscal Year 2018/19, the percent of available Staff hours that reimbursable work was performed, and the amount of fees and grant funding reimbursement received. Together, the total grant funding and fees collected offset the Public Works Staff labor costs shown in Table 1 above.

Table 3
Department of Public Works
Public Works Staff Labor Reimbursements (Fiscal Year 2017/18)

Grant, DIF and Development Review Reimbursements			
	Hours	Percent	Amount
Administration	13	0.69%	584
Engineering	305	5.89%	21,961
Solid Waste and Environmental Services	0	0	0
Maintenance	n/a	n/a	n/a
Capital Improvement Program	1,846	36.34%	191,641
Total:			\$214,186
Permit Fee Reimbursements			
		Permits	Amount
Encroachment Permits		36	80,323
Solid Waste Roll Offs (Estimated)		60	39,715
Total:			\$120,038
Total Departmental Reimbursements:			\$334,224

To obtain the information in Table 3 above, Fiscal Year 2017/18 timesheets for Public Works employees that perform reimbursable work were reviewed. Non-productive hours such as vacation time, holidays and sick leave were subtracted from the standard hours in a work year. The resultant “productive” hours each employee worked in the fiscal year was determined. Then, using the number of hours of reimbursable work reported by each

employee, a percentage of productive hours was calculated. This was then summarized by departmental division and the amount of reimbursement was calculated.

Table 3 also includes the number of permits with set fees and the amount of fee revenue that was collected. Ultimately, the table indicates that \$334,224 of revenue offset the Staff cost to deliver capital projects and to deliver services such as issuing permits and performing developer project inspections. The data in Table 3 is a “snap-shot” in time. Staff turnover and vacant positions, prioritization of projects, use of consultants and timing of funding can have an impact in any particular year. However, the information in Table 3 does raise concerns. Overall, the Staff time reported on reimbursable work is well below expectations. The Administration and Maintenance Divisions typically perform little or no reimbursable work, but the other divisions should be considerably higher. Determining the most cost effective and productive levels of staffing the Department of Public Works is critical. Tracking of Staff costs and charging those costs to appropriate sources such as grants funding and to Developers is critical as well. Tracking of Staff time and charging appropriate funding sources to offset Staff costs goes hand-in-hand with the City’s ability to Staff the Department appropriately.

Assessment of Parks, Open Space, and Facilities Needs: The City of Goleta owns and operates several types of facilities including parks, open space, buildings and parking lots. Each one of these types of facilities needs a hands-on approach to not only manage, repair and/or rehabilitate but also to work with the myriad of groups that use and, in some cases, lease the space from the City. Some facilities such as open space require expertise with sensitive habitats and biological resources. Often, members of the Public are very interested in the management of these facilities. Special care must be taken to developing a positive working relationship with all interested parties and stakeholders as these facilities are managed.

Assessment of Additional Non-CIP Projects and Works Efforts: The Department of Public Works is working on approximately 45 Non-CIP Projects and Work Efforts. These projects require significant Public Works Staff time. Many of the projects and work efforts are listed below. A complete list is provided in the Annual Work Plan section of this report.

- CIP Development
- Old Town Parking Restrictions
- SBCAG Coordination
- Old Line 96
- Small Cell Ordinance and Permitting
- Development Impact Fee Program
- Contract Boilerplate Updates
- ADA Transition Plan
- Traffic Engineering Projects
- Ellwood Mesa Butterfly Habitat Management Plan

The Non-CIP Projects and Work Efforts often require coordinating with other City departments and outside Public Agencies. Many of the work efforts also require a hand-on approach to working with the Public. Recent examples of significant work efforts

include addressing maintenance issues on Ellwood Mesa, implementing parking restrictions in Old Town Goleta, and repairing and now replacing the Goleta Community Center parking lot. Currently, Public Works Staff in both the Capital Improvements Division and the Engineering Division have participated in these work efforts.

ADDITIONAL AREAS OF OBSERVATION

In addition to the assessments provided above, several additional areas were observed. Overall, training and mentoring are areas of needed improvement. Training in project delivery, financial management, records management, contract management, status reporting, and presentation skills are all areas that are fundamental to the Department of Public Works' mission.

III. RECOMMENDATIONS

The City of Goleta Department of Public Works performs well in its mission to provide services to the public. At the same time, the Department faces many challenges as discussed in this report. A range of solutions must be applied to increase the performance of Department. Proposed recommended solutions are presented by division below.

PROPOSED STAFFING AND ORGANZATIONAL STRUCTURE

Improvements to the Department of Public Works will be made on an iterative basis. In addition to the items mentioned in the assessment discussed above, each of the Department's divisions have significant areas that need to be improved. For example, the Solid Waste and Environmental Services Division needs to be updated to meet state and federal requirements. Solid Waste and Stormwater compliance information needs to be added to the City's website. In part due to Staffing turnover and due to the need to update the programs, the Department of Public Works is moving ahead with obtaining assistance from several consulting firms. Master Service Agreement Consultant Contracts for Solid Waste, Open Space Management, Stormwater Compliance, Pavement Engineering and Traffic Engineering are in the process of being developed.

Master Service Agreements allow the Department to assign work on a task-by-task basis with scopes-of-work developed as tasks are assigned. The overall contracts will be for set time periods with overall not-to exceed dollar amounts. Many of the Department's contracts already work in this manner but a new formalized process for Public Works Staff to follow has been developed so that contract status, tasks, and deliverables are clearly identified. As these areas of Public Works are reorganized and improved, an analysis will be performed to determine when previously staffed positions in Public Works can be filled, and when and if new positions as proposed below can be implemented.

Administration

As previously mentioned, the Administration Division is responsible for the overall functioning of the Department. To improve, the Departmental leadership must begin with personnel management. This includes not only training and mentoring but also hands on leadership in improving project delivery, report writing and presentation skills. Evaluating performance, developing plans to improve individual performance and holding Staff accountable are all key areas. As a first step, the Deputy Director position will be moved into the Administration Division. Together the Director and Deputy Director will manage a team of Division Managers. This proposal improves the chain of command by supporting Division Managers. The Senior Management Analyst position will also be moved to the Administration Division. The Senior Management Analyst will assist the Department with budget preparation and financial tracking. A Senior Office Specialist is currently allocated to this Division also. The Senior Office Specialist position is now proposed to be move to the Capital Improvement Program. This aligns with how the position is currently being used.

Proposed Administration Positions

- Director of Public Works
- *Deputy Director of Public Works (Move to this Division)*
- *Senior Management Analyst (Move to this Division)*
- Management Assistant

Engineering

The engineers, technicians and inspectors review land development proposals, encroachment permit requests, provide transportation planning and traffic engineering services and inspect all non-City construction projects. To assist with improving the performance of this Division, a consultant has been contracted to help reorganize the Division and improve responses to applicants. As the Division improves the consultant usage is expected to be reduced. This Division also includes the Traffic Engineer position. With recent adoption of the Bicycle and Pedestrian Master Plan, this position should be refocused to not only managing traffic engineering tasks for the City but also to address broader multi-modal transportation subjects.

Proposed Engineering Positions

- Principal Civil Engineer
- Assistant Engineer
- Senior Engineering Technician
- *Traffic Engineer/Transportation Coordinator (Change focus of the position)*
- Public Works Inspector

Solid Waste and Environmental Services

City Staff in the Solid Waste and Environmental Services Division manage programs that are required by state and federal laws that are implemented by agencies such as

CalRecycle and the California State Water Resources Control Board. In addition to the workload assigned to this Division, work to develop a Storm Drain Master Plan and Capital Improvement Plan has already begun. The Assistant Engineer position was recently created and filled for this Division.

Proposed Solid Waste and Environmental Services Positions

- Environmental Services Coordinator
- Assistant Engineer

The Environmental Services Coordinator position is currently vacant. To reorganize and update the Division, consultants are currently proposed to address the work load and organizational updates in the near-term. Once the Division is operating at higher performance level, Public Works will then propose to fill the vacant position.

Maintenance

Street, Facilities and Parks and Open Space programs are managed by Staff assigned to this Division. To improve performance of this Division, a Parks and Open Space Division will be re-instituted. This division existed in the City's organizational structure in the past, but was eliminated during the last recession and merged with the Streets Division. In the future, as the Department continues to implement organizational improvements, two of the Maintenance Worker positions that are currently assigned to the Parks and Open Space budget program will be moved to the Streets budget program. This will leave one Maintenance Worker I and one Maintenance Worker II in the proposed new Parks and Open Space Division. Creating two teams of Maintenance Workers in the Maintenance Division allows for more focus on street maintenance and improves worker safety. To address the City's increasing need for facilities maintenance, a Maintenance Technician is also proposed. The Maintenance Technician will be responsible for the day-to-day operation and maintenance of facilities such as the City offices, the corporate yard offices and other buildings and facilities.

Proposed Maintenance Positions

- Public Works Manager
- Public Works Supervisor
- Administrative Assistant
- Maintenance Worker I (1)
- Maintenance Worker II (1)
- *Maintenance Technician (Create one new position)*

Capital Improvement Program

City Staff and engineers are responsible for delivering Capital Improvement Projects. City Staff are also responsible for consultant contract management and grant applications and administration. The bulk of Public Works' budget is for Capital Improvement Projects. To deliver the planned Capital Improvement Program several new positions are proposed as

well as moving the Deputy Director position to the Administration Division. The Department of Public Works is funded by several sources such as Gas Tax, Measure A, General Fund and state and federal grants. The proposed staffing will be funded by those sources. The projects will be delivered with a balanced mix of in-house staff that manages the projects, consultants, construction contractors and vendors. This will ensure that the City receives exceptional products and services with maximum efficiency.

Proposed Capital Improvement Program Positions

- *Deputy Director of Public Works (Move to the Administration Division)*
- *Capital Improvement Program Manager (Allocate position)*
- *Senior Civil Engineer (Create position)*
- *Senior Project Engineer (2) (Reclassify to Senior Civil Engineer positions)*
- *Assistant Engineer (Create position)*
- *Management Analyst (Create position)*
- *Senior Management Analyst (Move to the Administration Division)*

The proposed reclassifications and new positions, including the Capital Improvement Program Manager position, will create a team that will likely be able to address the current budgeted capital projects and the planned 5-year Capital Improvement Program

Parks and Open Space

As previously mentioned in this report, the City of Goleta owns and operates approximately 482 acres of parks and open space. The parks and open space include many acres of environmentally sensitive habitat and/or have a high degree of public involvement and interest. To address the maintenance and operations needs of the City owned parks and open space, the Department of Public Works will need to work effectively with the many stakeholders. Public Works will also need to manage and provide the hands-on maintenance required. For example, the City is finalizing a habitat management plan and implementation plan that formalizes a management and maintenance approach for Ellwood Mesa.

Proposed Parks and Open Space Positions

- *Parks and Open Space Manager (Create position)*
- *Maintenance Worker II (2)*
- *Maintenance Worker I (2)*

Summary of Proposed Staffing and Budgets

Table 4 below summarizes the proposed staffing discussed above. As previously noted, to update, organize and develop Divisions and programs, increasing the use of consultants to assist the Department of Public Works in the near-term is recommended.

Table 4
Department of Public Works
Existing and Proposed New Positions and Assignments

Positions	Current Division Assignment	Proposed Division Assignment	Existing Positions	Proposed Positions	Priority
Director of Public Works	Administration	No Change (n/c)	1	1	n/a
Deputy Director of Public Works	CIP	Administration	1	1	Move and Vacant - 1
Senior Management Analyst	CIP	Administration	1	1	Move Division - 1
Senior Office Specialist	Administration	CIP	1	1	Move Division - 1
Management Assistant	Administration	n/c	0.9	0.9	n/a
CIP Manager	New	CIP	0	1	3
Senior Civil Engineer	CIP	n/c	2	2	n/a
Senior Civil Engineer	New	CIP	0	1	2
Assistant Engineer	New	CIP	0	1	1
Management Analyst	New	CIP	0	1	4
Principal Civil Engineer	Engineering	n/c	1	1	n/a
Traffic Engineer	Engineering	n/c	1	1	Vacant - 1
Assistant Engineer	Engineering	n/c	1	1	Vacant - 1
Senior Engineering Technician	Engineering	n/c	1	1	n/a
Public Works Inspector	Engineering	n/c	1	1	n/a
Public Works Manager	Maintenance	n/c	1	1	n/a
Public Works Supervisor	Maintenance	n/c	1	1	n/a
Administrative Assistant	Maintenance	n/c	1	1	n/a
Maintenance Worker II	Maintenance	n/c	1	1	n/a
Maintenance Worker I	Maintenance	n/c	1	1	n/a
Maintenance Technician	New	Maintenance	0	1	1
Environmental Services Coordinator	Solid Waste & Envir. Services	n/c	1	1	Vacant - 2
Assistant Engineer	Solid Waste & Envir. Services	n/c	1	1	n/a
Parks & Open Space Manager	New	Parks & Open Space	0	1	1
Maintenance Worker II (2)	Parks & Open Space	Parks & Open Space	2	2	n/a
Maintenance Worker I (2)	Parks & Open Space	Parks & Open Space	2	2	n/a
Total Positions			22.9	28.9	

However, as the division and programs improve, filling vacancies and establishing the three highest priority positions will be critical. Table 4 above summarizes the proposed number and assignment of existing and proposed new positions in the Department of Public Works.

The table also indicates the reassignment of three positions and the priority of the reassignments, filling of vacancies and the establishing of new positions. Ultimately, the purpose of the proposed number of employees and structure is to ensure effective management of the Department’s divisions and contracts. The development of a core group of City Staff is vitally necessary to ensure the City receives high quality products and services. The importance of appropriately staffing and training a core group of City employees to manage contracts well cannot be understated.

As shown above, in addition to reassigning and creating new positions, a revised position name and pay grade arrangement is proposed in two series of Public Works employee groups. The purpose of revising the position name to a more traditional naming hierarchy is to establish a clear chain of command and it establishes a clear career “ladder” or “path.” Not only does this help with organizing the Department but it also may make filling City of Goleta positions more attractive to potential new employees. Table 5 below shows the proposed hierarchy for the Engineer and the Engineering Technician Series.

**Table 5
Department of Public Works
Proposed Position Title and Salary Grade**

Engineering Series	Class	Technician Series	Class
• Director of Public Works/City Engineer		• Senior Engineering Technician	
• Deputy Director of Public Works		• Associate Engineering Technician	
• CIP Manager/Principal Civil Engineer		• Assistant Engineering Technician I, II, and III	
• Senior Civil Engineer			
• Associate Civil Engineer			
• Assistant Engineer I, II, and III			

Table 5 also resolves the hierarchy of pay grades for the engineering series. The improves current classification system by separating the Senior Project Engineer (proposed to be Senior Civil Engineer) and the proposed CIP Manager/Principal Engineer grade.

ACCOUNTABILITY AND PERFORMANCE MEASURES

As the Department of Public Works moves forward with implementing the many recommendations contained in this report, measuring work performance, departmental efficiency and quality of work will become more possible. Potential areas of accountability and performance improvements can include:

- Accuracy of Contract Development
- Contract Invoice Tracking
- Schedules and Quality of Work Products
- Reduction in Contract Extensions
- Reduction in Construction Contract Change Orders
- Responsiveness to Citizen Requests
- Responsiveness to other City and other Agency Requests
- Comprehensive Approaches to Public Outreach During Project Delivery
- Meeting Goals and Objectives of the City's Strategic Plan

ADDITIONAL RECOMMENDATIONS

Many of the observations and concerns discussed above require a comprehensive approach to improving the Department of Public Works. Updating programs with the use of consultant assistance and at the same time developing a core Staff that can effectively manage the Department, projects, the consultants, construction contractors and vendors is key. The Department of Public Works needs to also address countless day-to-day operational concerns. Small changes will ultimately have a synergistic affect. The Department is working on:

- Using a common vocabulary for the project delivery process
- Naming projects and work efforts and then consistently using that name
- Tracking the time Staff spends on projects, tasks, work effort and all other assignments
- Providing consultants an instruction package for contract scopes-of-work, reporting, invoicing and providing deliverables
- Inventorying all current consultant contracts to determine status of all aspects of the contract
- Developing new CIP and Non-CIP project and work efforts cost estimates with the goal of understanding the full cost of a project
- Developing an annual approach to work planning
- Continuing to train and mentor Staff
- Create a new Staff hierarchy with traditional staff position names that make a career path more delineated
- Establishing a Traffic Safety Commission

- Creating a system for initiating projects that includes cost estimating and identification of funding sources
- Creating both physical and computer filing systems
- Updating the construction contractor boiler plate contract documents. A state and local project boiler plate and a federal project boiler must be developed
- Developing a system for establishing and distributing Public Works policies and procedures
- Updating Land Development Review Documents – Development Agreement Templates, Plan Check Record Keeping, and Standard Conditions of Approval
- Participating with the Planning and Environmental Review Department in the development of the Permit Tracking System.
- Building a Public Works library that catalogs all documents used as City of Goleta Engineering Standards.
- Initiating a system for inventorying the City’s physical assets such as bridges, pedestrian bridges, traffic signals, traffic control signs, storm drains, drainage inlets, etc.

Many of the items listed above are new to the Department. Many are already in the process of being implemented. To better understand how a yearly process for identifying the Department’s workload and priorities, Staff has developed a sample yearly process for this report:



Implementing a yearly process for the Department of Public Works is critically important. The process within the Department must mesh with overall City processes such as creating the City's Budget. The key to the yearly process is working with the City Manager, City Council and the Public on creating and prioritizing the Department's workload.

Ultimately, the City of Goleta Department of Public Works has many areas in need of improvement. In the near term, increasing the use of consultants to assist the Department is necessary to get some divisions and programs back on track. The consultants will also help the Department in areas that need to be created. While the City and the Department will likely continue to operate as a "contract" city, having a balance of a highly skilled core City Staff to manage the Department is also necessary. A balance must be found. A staff large enough to bring all the contracted work in-house isn't practicable and can be expensive in the long-term. Too many consultants can also be very expensive in the near and long-term and problems with accountability and quality of products and services often occur without proper oversight.

ANNUAL WORK PLAN

INTRODUCTION

The City of Goleta Department of Public Works annual work planning is an important aspect of the ongoing implementation of the Community’s defined mission and vision. The process allows the City Council to revisit those statements of community intent within the context of the information provided herein. Each year, progress on the prior year’s work plan should be considered and then the City Council can direct changes or take on new initiatives as necessary to respond to the evolving needs and expectations of the community. Ultimately, the Annual Work Plan serves as an agreed upon strategy for achieving the City’s long-range goals. More immediately, the Annual Work Plan also provides important information for prioritizing work, estimating levels of staffing needs and estimating expenses. The Plan assists the Department with performing its part of the City’s budget development process.

The Annual Work Plan work efforts and project sheets are contained in Attachment 1 of this report. The Annual Work Plan sheets provide detailed information on each project and major work effort for the Department of Public Works for the work plan year. Each Work Plan item includes a project description, lists of tasks and products, a brief schedule, staffing requirements, budget information and funding. Each Work Plan item also includes a statement regarding the item’s priority. In addition to the Work Plan item sheets, A summary of the Annual Work Plan is provided in Table 6 below followed by a list of Additional Non-CIP Projects and Work Efforts, a Work Plan Item Schedule, and a list of Recent Accomplishments.

**Table 6
Department of Public Works
Summary of Current Project and Programs**

* FTE Total for each Division are Shown in the tables below (taken from Table 1 of this Report) except for Engineering Division and CIP Division.

CURRENT PROJECTS AND PROGRAMS	Staff FTE *	Consultant/ Contractor Involvement ¹ Y/N
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¹ Consultant involvement is required for many work activities. For the CIP Projects, consultant involvement is assumed for all project for design services and other project phase activities. For construction activities, unless small in scope, construction contractors are required.		
Administrative	2.45	
Administrative Support to Engineering, CIP, Maintenance and Solid Waste		N
Pursue recruitments for open position and interns		N

CURRENT PROJECTS AND PROGRAMS	Staff FTE *	Consultant/ Contractor Involvement ¹ Y/N
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Maintain Agenda Forecast for department		N
Preparation of Budget 2-Year Financial Plan for Fiscal Year 2019/2020 and 2020/2021		N
Maintain and implement a 5 Year Capital Improvement Program		N
Claim Reimbursements		N
Preparation of Agreements/Amendments		N
Accounts Payable Processing		N
Management of Quarterly Utility Coordination Meeting		N
Production of monthly agendas for SBCAG Board Meetings and Advisory Committee Meetings		N
Recording and responses to Citizen Complaints		N
Development of Department Policies		N
Manage 5-year Capital Improvement Program projects		N
Implement recommendations of the Public Works Department Organizational Assessment		N

Engineering		3.06 ¹	
Development of Pavement Management Program and 5-Year Pavement Maintenance Plan			N
Development of Traffic Management Program			Y
Complete the FY2018/19 Pavement Rehabilitation Project (a portion of Cathedral Oaks Rd)			Y
Deliver the FY 2018/19 Miscellaneous Concrete Repair Project			Y
Review Land Development Projects			Y
Process encroachment permits			N
Process traffic requests and work on the backlog of requests			N
Update roadway striping concurrent with overlays and slurry seal projects to enhance bicyclist safety			N
Complete the National Flood Program Community Rating System (CRS) Community Assistance Visit (CAV)			N
Respond to public inquires			N

CURRENT PROJECTS AND PROGRAMS	Staff FTE *	Consultant/ Contractor Involvement ¹ Y/N
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¹ FTE's assigned for the Engineering Division equals 60% of Total Engineering Division FTE's per Table 1 of this report (60% of 5.1 FTE = 3.06). The remaining 40% of FTE for the Engineering Division is assigned to the he Non-CIP Work Activities – see CIP tables below).

Maintenance – All Elements	9.2	
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Maintenance – Parks and Open Space		
	Development of Open Space Program	Y
	Development of annual Open Space Projects	Y
	Implement Monarch Butterfly Plan	Y
	Maintain Parks	N
	Maintain Open Spaces	N
	Maintain Restrooms	N
	Keep Parks and Open Spaces Clean	N
	Manage Park Maintenance Crew	N
	Install an aeration system for Lake Los Carneros by September 2019	N
	Implement 100% of revised Goleta Urban Forest Management Plan	TBD
	Comply with mandated water conservation orders Maintain and enhance urban forest, parks, and park facilities in a timely manner	N
	Pursue acquisition of properties to expand the public open space at the Sperling Preserve/Ellwood Mesa	TBD
	Maintain Park's Irrigation Systems	N
	Inspect Playground Equipment Weekly	N

Maintenance - Facilities Maintenance		
	Institute 25% of the long-range facility maintenance plan from the Facilities Reserve Study annually	N
	Maintenance to City buildings and facilities	N
	Implement improvements at the Goleta Library and the Community Center identified in the Facility Reserve Study and the Community Center special studies	N
	Complete Library ADA Improvements	N

CURRENT PROJECTS AND PROGRAMS	Staff FTE *	Consultant/ Contractor Involvement ¹ Y/N
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Maintenance – Street Lighting		
	Complete Engineer’s Assessment Report for public hearing to establish rates for the street lighting benefit assessment district by August of each year	N
	In coordination with the Sustainability Program, evaluate the financing options for purchase of all City street lights and retrofit to energy efficient Light-Emitting Diodes (LEDs), including use of CIP #9056 funds, grant funds, and On-Bill Financing	N
	Upon CPUC approval, work with SCE to transfer the streetlight system from SCE to the City	N

Maintenance - Streets		
	Replace damaged concrete sidewalks, curbs and gutters to meet the City American with Disabilities Act (ADA) transition plan.	Y
	Remove and replace concrete ramps that do not meet current ADA standards and install new ramps where ramps are missing to meet the city’s ADA transition plan	N
	Complete conversion of arterial street name signs to meet Manual on Uniform Traffic Control Devices (MUTCD) standards by June 2018	N
	Upgrade signalized intersections with new poles, traffic signal controllers, conduits, and video detection equipment (as required)	Y
	Upgrade all signalized intersections to video detection	Y
	Provide well-maintained streets for traffic flow and pedestrian safety	N
	Replant Street Trees	N
	Repair Potholes, remove dead or dying trees, remove elevated sidewalk panels that may cause tripping, sweep all City streets east of La Patera twice monthly, repair or replace damaged signs, remove graffiti from right of way and maintain stripping and traffic legends.	N

CURRENT PROJECTS AND PROGRAMS	Staff FTE *	Consultant/ Contractor Involvement ¹ Y/N
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Solid Waste & Environmental		2.5	
	Manage the City's Franchise Agreement for regularly scheduled residential and commercial solid waste, recycling and organics collection services		Y
	Representation on the Local Solid Waste Task force, Tajiguas Resource Recovery Project (TRRP) and the Santa Barbara County Association of MS4 Managers (SBCAMM)		Y
	The Prop. 1 Grant proc		Y
	Beautify Goleta community cleanup program		Y
	Outreach and training		Y
	Promotion of recycling programs		Y
	Adopt a beach program		Y
	CalRecycle program grants		Y
	Plan and execute events for annual Creek We		Y
	Maintain City's Storm Drain / Sub-drainage Atlas		Y
	Maintain inventory of catch basins and outfalls		Y
	Ensure compliance with post-construction Storm Water management regulations.		Y
	Post-construction site inspections		Y
	Development and application of Loading and Pollutant Reduction model		Y
	Develop Trash Amendment Alternative Compliance Plan		Y

Capital Improvements – Program		1.3 ²	
	Manage CIP Program		Y
	Update CIP Project Cost Estimates		N
	Develop CIP Program document		Y
	Pursue CIP project grant opportunities		N

² FTE's assigned for CIP Division equals 36% of Total CIP Division FTE's per Table 1 of this report (36% of 3.65 FTE = 1.3). The remaining 64% of FTE for the CIP Division is assigned to Non-CIP Work Activities – see table below).

CURRENT PROJECTS AND PROGRAMS	Staff FTE *	Consultant/ Contractor Involvement ¹ Y/N
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Capital Improvements - Projects		3.5 ³	
9001. Hollister Avenue Complete Streets Corridor Plan	0.19	Y	
9002. Ekwill Street & Fowler Road Extensions Project	0.31	Y	
9007. San Jose Creek Bike Path - All Phases	0.65	Y	
9009. San Jose Creek Emergency Channel Repair	0.04	Y	
9027. Goleta US 101 Overcrossing	0.44	Y	
9031. Old Town Sidewalk Improvement Project	0.11	Y	
9033. Hollister Avenue Bridge Project	0.16	Y	
9042. Storke Road Widening, Phelps to City Limits	0.12	Y	
9053. Cathedral Oaks Crib Wall Interim Repair Project	0.15	Y	
9056. LED Street Lighting Project	0.05	Y	
9058. Rectangular Rapid Flashing Beacons (RRFB) at Chapel / Pedestrian Hybrid Beacon (PHB) at Kingston	0.04	Y	
9060. Fairview Avenue Sidewalk Infill at Stow Canyon Road	0.01	Y	
9062. Storke Road/Hollister Avenue Transit, Bike/Ped, and Median Improvements	0.05	Y	
9067. Goleta Community Center Improvements	0.02	Y	
9070. Fairview Avenue/US 101 Intersection Sidewalk Infill	0.02	Y	
9078. Rancho La Patera Improvements	0.07	Y	
9085. Goleta Storm Drain Master Plan	0.06	Y	
9087. Crosswalk Pedestrian Hybrid Beacon (PHB) on Calle Real near Encina Road	0.03	Y	
9088. Rectangular Rapid Flashing Beacon (RRFB) Improvements at School Crosswalks	0.03	Y	
9089. Goleta Traffic Safety Study (GTSS)	0.04	Y	
9096. Orange Avenue Parking Lot	0.03	Y	
9098. Crosswalk at S. Kellogg Avenue	0.00	Y	
9099. Crosswalk at Calle Real/Fairview Center – Pedestrian Hybrid Beacon (PHB)	0.03	Y	
9101. Goleta Community Center Parking Lot	0.03	Y	
TBD-1. Citywide School Zones Signage & Striping Evaluation	0.02	Y	
TBD-3. Citywide Evaluation of Existing Traffic Signals	0.03	Y	
TBD. 6. Ellwood Beach Drive Drainage Infrastructure Replacement	0.03	Y	

CURRENT PROJECTS AND PROGRAMS	Staff FTE *	Consultant/ Contractor Involvement ¹ Y/N
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TBD. 7. Phelps Ditch Flood Control Channel Trash Control Structure	0.04	Y
TBD-8. Old Town South Fairview Avenue, High Flow Full Trash Capture Devices	0.03	Y
Hollister Widening, West of Storke Road	0.07	Y
Miscellaneous Facilities Improvements	0.03	Y
Vision Zero Plan	0.03	Y
Hollister Avenue/Fairview Avenue Roundabout (Intersection Improvements)	0.26	Y
Library ADA Improvements	0.04	Y
Hollister Class I Bike Path Lighting	0.03	Y
Reclaimed Water Service to Evergreen Park	0.05	Y
Reclaimed Water Service to Bella Vista Park	0.04	Y
Covington Drainage System Improvements	0.05	Y
South Fairview Avenue Widening	0.02	Y

³ FTE's assigned for the CIP Division for Projects(3.5) is based on a summation of the estimated staff time required to manage each of the active CIP projects listed above. A portion of the project specific FTE estimated can be off-set by the FTE provided by the CIP Division Program (1.3) – see table above.

Non-CIP	4.34 ⁴	
Cathedral Oaks Crib Wall – Winter Preparation		
DIF/GTIP Ordinance and Nexus Study Update		
Right-of-way Requests, Claims and Lawsuits		
Web Site and Social Media		
ATP Grant Application		
Pavement Management Program		
Ellwood Mesa BHMP		
Adoption of Updated Engineering Standards		
Public Works/Planning and Environmental Review Roles and Responsibilities Matrix		
Construction Contract Boiler Plate Update		
Old Line 96 Abandonment		
Old Town Goleta Parking Restrictions		
Public Tree Advisory Commission		
Pavement Management Program		

CURRENT PROJECTS AND PROGRAMS	Staff FTE *	Consultant/ Contractor Involvement ¹ Y/N
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	San Jose Creek Storm Damage Repairs		
	Street Light Purchase Project		

⁴ FTE's assigned for the Non-CIP Work Activities (**4.3**) is based on 64% of Total CIP Division FTE's (per Table 1 of this report which equals 64% of 3.65 FTE = **2.3**) plus 40% of Total Engineering Division FTE's (per Table 1 of this report which equals 40% of 5.1 FTE = **2.0**).

ADDITIONAL NON-CIP PROJECTS AND WORK EFFORTS

Throughout the year the Department of Public Works continues to make progress on not only the major Work Plan Items but also on a number of other programs and projects as show below in Table 7 below:

Table 7
Department of Public Works
Additional Non-CIP Projects and Works Efforts

	Schedule	Priority
• Cathedral Oaks Crib Wall – Winter Preparation	Fall 2019	High
• DIF/GTIP Ordinance and Nexus Study Update	Spring 2019	High
• Right-of-way Requests, Claims and Lawsuits	Ongoing	High
• Web Site and Social Media	Ongoing	Medium
• ATP Grant Application	Completed	High
• Pavement Management Program	Ongoing	High
• Ellwood Mesa BHMP – Action Plan	Spring 2019	High
• Adoption of Updated Engineering Standards	Fall 2019	High
• Public Works/Planning and Environmental Review Roles and Responsibilities Matrix	Spring 2019	Medium
• Construction Contract Boiler Plate Update	Spring 2019	High
• Old Line 96 Abandonment	Spring 2019	Medium
• Old Town Goleta Parking Restrictions	Fall 2019	High
• Public Tree Advisory Commission	Ongoing	High
• Pavement Management Program	Ongoing	High
• San Jose Creek Storm Damage Repairs	Summer 2019	High
• Street Light Purchase Project	Spring 2019	High

WORK PLAN ITEM SCHEDULE

Work Plan Item	2018			2019			2020			2021			2022		
Public Works Admin./Capital Improvement Prog.															
Public Works Engineering															
Parks and Open Space Management															
Maintenance: Facilities, Street Lighting and Streets															
Solid Waste and Environmental Services															
Five-Year Pavement Maintenance Plan															
2017/18 Pavement Maintenance Project															
Bicycle and Pedestrian Master Plan															
Old Town Sidewalk Improvement Project															
Old Town Goleta Parking Restrictions															
Fairview Ave Sidewalk Infill at Stow Canyon Rd															
Hollister Complete Streets Corridor Plan															
RRFB at Chapel and PHB at Kingston Project															
Crosswalk at South Kellogg Project															
San Jose Creek (Middle and South) Bike Path															
Ekwill Street Extension															
Hollister Avenue Bridge Replacement Project															
Crosswalk and PHB on Calle Real Near Encina Rd															
Calle Real Crosswalk at Fairview Center															
LED Streetlight Project															
Fairview Ave at Calle Real/US 101 Sidewalk Infill															
Storm Drain Master Plan															
Goleta Community Center Parking Lot Reconst.															
Storke Rd Widening Phelps Rd to City Limits															

RECENT ACCOMPLISHMENTS

Administration

1. Public Works Department Office Expansion and moved Engineering upstairs
2. Processing Agreements and Amendments
3. Processing Accounts Payable

Engineering

Encroachment Permit Processing

Objectives - Respond to Encroachment Permit applications within two business days.

Goal = 100%

Actual = 95%

Transportation Permit Processing

Objectives - Respond to Transportation Permit applications within two business days. Engineering continues to improve its responsiveness to requests for transportation and encroachment permits through a tracking log.

Goal = 100%

Actual = 98%

Public Inquiry

Objectives - Respond to Public Inquiries within two business days

Goal = 100%

Actual = 95%

Actual figures estimated from personal voicemail logs, email responses, and permit counter interaction.

Objectives - Respond to Traffic Requests within two business days. Engineering has reduced the backlog of traffic requests by 85% for FY 18/19 while still working on new requests.

Goal = 100%

Actual = 85%

Actual figures estimated from City Assist, personal voicemail logs, email responses, and permit counter interaction.

Land Development Review

Engineering continues to improve its responsiveness to the Planning and Development community through improved tracking and full staffing in the engineering division.

Land Development Projects Completed in FY 17/18

1. 151 S. Fairview Avenue – America’s Tire
2. 7760 Hollister Avenue - Mariposa at Ellwood Shores
3. 6300 Hollister Avenue - Residence Inn, Marriott
4. 6878 Hollister Avenue – Hilton Garden Inn

Capital Improvement Program

Notice of Completion

- Ward Drive Class II Bike Paths (FY17/18 - 9046)
- Magnolia Street Sidewalk Infill (FY17/18 - 9082)
- San Jose Creek Emergency Repair Project (FY17/18 - 5500)

Awards

Hollister Class I Bike Path/Multi-Use Path project (9039)

Named Santa Barbara Project of the Year by the Santa Barbara- Ventura Branch of the ASCE (American Society of Civil Engineers) (3/2018)

Hollister Class I Bike Path/Multi-Use Path project (9039)

Named Bike and Trails Project of the Year by the Los Angeles Section of the ASCE (9/2018)

Hollister Avenue Crosswalk at GCC Project (9051)

Named Project of the Year by the APWA (American Public Works Association) California Central Coast Chapter

Goleta Drainage Upgrade Project (9011)

17th Annual Caltrans Excellence in Partnering Gold Award – Goleta Drainage Upgrade Project (Las Vegas/San Pedro Creek Caltrans construction project)

Maintenance:

Parks & Open Spaces

1. Completed post type fencing around the entire perimeter of Stow Grove Park
2. Installed Concrete pathway in Stow Grove Park from Accessible Parking Area to Park trails and restrooms
3. Aerate Lake Los Carneros with custom built (by crew) aerator
4. Lifted all low hanging tree branches & suckers at Stow Grove Park

Facilities

1. Repaired & Repainted all porches and exterior stairways at Stow House
2. Resurfaced roadways on Stow House grounds without disturbing existing hand laid brick curb & gutters
3. Installed remote power operated gate at City Yard
4. Resurfaced GVCC Parking Lots

Streets

1. Roadside erosion repaired along north side of Cathedral Oaks east of Brandon. Sump drain and drain pipe installed to prevent future erosion
2. Crack filled Calle Real from Brandon to Calaveras
3. Repaired (one in process) three separate signal pole knockdowns
4. Installed 184 new STOP signs identified as “failed” in recent retro-reflectivity test
5. Removed and replaced 80 l.f. of curb & gutter, 2700 s.f. of sidewalk and three drive aprons.

Solid Waste/Recycle

Solid Waste and Environmental Services accomplishments during the period July 1, 2017 – September 30, 2018

1. Negotiated a 10-year extension to MarBorg’s Franchise Agreement (Amendment No. 2)
2. Negotiated a new solid waste rate setting methodology w/ MarBorg (Amendment No. 1)
3. Conducted On-land Visual Trash Assessment Surveys of the Identified Priority Land Uses as part of meeting the Water Board’s Trash Provision
4. Planned and executed 7 Beautify Goleta events with an 8th planned for later this month (1,469 households served, 33.75 tons collected)
5. Maintained HAZWOPER and CPMSM certifications
6. Enrolled the City in the Coastal Commission’s Adopt-a-Beach program

ATTACHMENT 1
Department of Public Works
Annual Work Plan Items

DEPARTMENT OF PUBLIC WORKS – Annual Work Plan

Program: Administration/Capital Improvement Program (CIP)

Program Number: 5100, 5500

Project Description

The Administration Division oversees the overall functioning of the Public Works Department. This Division includes the Department Director and Deputy Public Works Director, who are responsible for the day-to-day operations of the Department, and a Management Assistant, who provides support to the Directors and Division Managers and oversees the film permit program. This division also coordinates the Department's responses to all inquiries and service requests.

The Administration Division monitors and manages the Department's budget activities, ensuring that all expenditures are within appropriation; coordinates timely and responsive input to the development of the Capital Improvement Program, the financial plan and annual budget; provides accounts payable support to the Engineering and Solid Waste & Environmental Divisions and administers all responses to City Manager and City Council inquiries regarding Department functions and programs.

The City's Capital Improvement Program (CIP) and the Transportation Development Impact Fee Program (TDIF). This includes identifying needs, developing projects to satisfy those needs and developing appropriate funding strategies. Staff manages each project from concept through construction and final closeout. The CIP Division applies for grant funding for the engineering design and construction of projects and then administers those grants once awarded. The Division consists of two Senior Project Engineers, a Senior Management Analyst, a Senior Office Specialist and various part time contract engineering staff. There are 54 projects identified in the 5-Year CIP budget.

Objective and Policy Consistency

- Respond to and route all citizen requests for information and service within two business days
- Implement 100% of recommendations of the Public Works Department Organizational Assessment
- Issue film permits in a timely manner within ten days of scheduled activity.
- Maintain and implement a 5 Year Capital Improvement Program
- Research and apply for State and Federal Grants
- The following 2017-19 Strategic Plan Citywide Strategies apply:
 - Strengthen Infrastructure
 - Return Old Town to a Vital Center of the City

Previous and Ongoing Work

- Public Works Department Organizational Assessment
- Administrative Support to Engineering, CIP, Maintenance and Solid Waste

Program: Administration/Capital Improvement Program (CIP)

Program Number: 5100, 5500

Page 2

- Intern Recruitments for the Department
- Tentative Agenda Forecast for the Department

Tasks

1. Preparation of Budget 2-Year Financial Plan for Fiscal Year 2020 and Fiscal Year 2021
2. Administrative Workload
 - a. Claim Reimbursements
 - b. Preparation of Agreements/Amendments
 - c. Accounts Payable Processing
 - d. Department Policies:
 - i. Attendance and Punctuality Policy
 - ii. Public Works Laptop Policy
 - iii. Document Filing System
 - iv. Performance Improvement Plans (PIP)
 - e. Management of Quarterly Utility Coordination Meeting
 - f. Production of monthly agendas for SBCAG Board Meetings and Advisory Committee Meetings
 - g. Recording and responses to Citizen Complaints
 - h. Spanish Translation support for City Departments
3. Tentative Agenda Forecast and Preparation of Staff Reports (upload into Legistar)
4. Manage Capital Improvement Program projects
5. Intern Recruitment (Fall/Winter and Spring/Summer)

Products

- Two Year Budget Plan
- Capital Improvement Program (CIP) 5 Year Forecast
- State and Federal Claim Reimbursement Forms
- Staff Reports and Agreements

Date

June 2019
June 2019
Ongoing
Ongoing

Staffing Requirements

- Director of Public Works
- Deputy Director of Public Works
- Senior Project Engineers
- Senior Management Analyst
- Management Assistant
- Senior Office Specialist

Budget: This item is included in the FY 2018-2019 City of Goleta Budget

Funding Sources:

- General Fund
- Special Revenue Funds (Local, State and Federal)

Priority: This item is a high priority

City of Goleta
DEPARTMENT OF PUBLIC WORKS – Annual Work Plan

Program: Public Works Engineering

Program Number: 5200

Project Description

The Engineering Division oversees the City's Engineering and Annual Pavement Management Program. The Division consists of a Principal Civil Engineer, a Traffic Engineer, an Assistant Engineer an Engineering Technician and a Public Works Inspector and various contract engineering staff. This Division:

Processes and issues:

- Road encroachment permits,
- Transportation permits, and
- Hauling permits.

Provides inspection for:

- Improvements within the public right of way
- Some improvements on private property such as:
 - Grading,
 - Storm drain and water quality systems, and
 - Parking lot improvements.

Reviews:

- Traffic request for changes or improvements as requested by the public, other agencies, City staff, or Council,
- Development proposals, and
- Many miscellaneous public inquires.

Design and Construction:

- Pavement Management Program and 5 Year Maintenance Plan
- Annual Pavement Maintenance Projects
- Annual Miscellaneous Concrete Repair Project

Objective and Policy Consistency

- Within two business days:
 - Responds to public inquiries,
 - Responds to permit applications, and
 - Make first contact in response to traffic requests from the public.
- Provide comments on internal review for improvement plan checks and subdivision map checks within two to four weeks, depending on upon submittal type.
- Respond to Planning Department staff on development project within the time frame as determined necessary by planning staff or as agreed to my meeting with planning staff to determine a time frame for response.
- Respond to Land Use Permit clearance for all development projects within two weeks with a list of necessary correction(s), adjustments or that the submittal is complete.

Program: Public Works Engineering

Program Number: 5200

Page 2

- Complete the National Flood Program Community Rating System (CRS) Community Assistance Visit (CAV) within 6 months of information as needed from the Building Department provided that the FEMA staff is available to do the CAV within 3 months of the Building Department information to complete the City's acceptance into the CRS.
- Update roadway striping concurrent with overlays and slurry seal projects to enhance bicyclist safety.

Previous and Ongoing Work

- The FY2016/17 Pavement Rehabilitation Project was completed with enhancements to bicyclist safety
- The FY2018/19 Pavement Rehabilitation Project (a portion of Cathedral Oaks Rd) is under construction with enhancements to bicyclist safety.
- Land Development Projects are being reviewed in a timely manner.
- All permits are being issued in a timely manner.
- Few traffic requests are moving through the process to conclusion.

Tasks

1. Obtain information from the Building Department to complete the CRS application.
2. Start the FY 1018/19 Miscellaneous Concrete Repair Project.
3. Complete the FY2018/19 Pavement Rehabilitation Project (a portion of Cathedral Oaks Rd).
4. Continue responding to the planning staff and public in a timely manner.
5. Continue to process traffic requests and work on the backlog of requests.

Products

Details of the Paving projects are provided in other Work Plan sheets

Staffing Requirements

- Principal Civil Engineer
- Traffic Engineer/Transportation Coordinator
- Assistant Engineer
- Engineering Technician
- Project Consultants—Land Development Review, Plan Check Review, Map and Surveying Review and Pavement Design
- Intern

Budget: This item is included in the FY 2018-2019 City of Goleta Budget

Funding Sources:

- General Fund
- Developer Deposits

Program: Public Works Engineering
Program Number: 5200
Page 2

Priority: This item is a high priority

City of Goleta
DEPARTMENT OF PUBLIC WORKS – Annual Work Plan

Program: Parks and Open Space

Program Number: 5400

Project Description

The Parks and Open Spaces program, which is part of the Public Works Maintenance Function, is responsible for the ongoing maintenance and improvements of the City's 167 acres of parkland and 311 acres of open space, totaling approximately 478 acres. The program provides for maintaining all landscaped medians and over 6,500 trees within the City parks. The Division includes park tree maintenance, support of the Public Tree Advisory Commission and works closely with Neighborhood Services on the implementation of the 20 year Recreation Needs Assessment.

Objective and Policy Consistency

- Development of Open Space Program
- Implement annual projects identified in Open Space Program document.
- Maintain the City's contract for Park maintenance, repair fencing, policing for trash, emptying trash receptacles, maintaining doggie bag stations, repairing irrigation problems, cleaning restrooms, removing graffiti and maintaining park signage
- Install an aeration system for Lake Los Carneros by September 2019
- Implement 100% of revised Goleta Urban Forest Management Plan
- Comply with mandated water conservation orders
- Maintain and enhance urban forest, parks, and park facilities in a timely manner
- Acquisition of properties to expand the public open space at the Sperling Preserve/Ellwood Mesa
- The following 2017-19 Strategic Plan Citywide Strategies apply:
 - Preserve and Enhance the Quality of Life in Goleta
 - Maintain a safe Community

Previous and Ongoing Work

- Maintain Parks
- Maintain Open Spaces
- Maintain Restrooms
- Keep Parks and Open Spaces Clean
- Manage Park Maintenance Crew

Tasks

1. Respond to City Assist requests
2. Schedule maintenance work for Park Maintenance Crew & Contractor
3. Ensure crew has and uses all protective equipment and clothing
4. Police Parks for trash and Graffiti

Program: Parks and Open Space

Program Number: 5400

Page 2

5. Maintain Park's Irrigation Systems
6. Inspect Playground Equipment Weekly

Products

- City Assist Responses
- Inspection of Park Contractor's work
- Clean Parks free from trash & graffiti
- Filled Doggie Stations keep Parks Clean
- Proper Irrigation keeps lawns green and saves water
- Safe Playground Equipment keeps Kids Safe

Date

Ongoing
Ongoing
Ongoing
Ongoing
Ongoing
Ongoing

Staffing Requirements

- Director of Public Works
- Public Works Manager
- Public Works Supervisor
- MW II
- MW I
- Administrative Assistant

Budget: This item is included in the FY 2018-2019 City of Goleta Budget

Funding Sources:

- General Fund

Priority: This item is a high priority

City of Goleta
DEPARTMENT OF PUBLIC WORKS – Annual Work Plan

Program: Maintenance: Facilities, Street Lighting and Streets

Program Numbers: 5300, 5600 and 5800

Project Description

The Facilities Maintenance program provides for the ongoing maintenance and improvement to all City-owned and/or leased buildings, such as City Hall, the Goleta Valley Community Center, the Goleta Valley Library, Stow Grove Park residence, Amtrak Station restroom, Goleta Historic Train Depot, the Stow House and associated structures. Regular maintenance of these facilities is performed by a combination of City and contract personnel.

The Street Lighting program provides funding for payment of the ongoing energy costs (and maintenance) associated with the City's streetlights and highway safety lights at signalized intersections. The program is administered by the Engineering Division. The ongoing maintenance and repair of Southern California Edison (SCE) owned street lights is performed by SCE. In FY 16-17, the City Council approved the purchase of the street lighting system from SCE. If the California Public Utilities Commission (CPUC) approves the sale, SCE and the City will enter into a transfer of assets phase during FY 17/18. The City will be responsible for the ongoing maintenance and repair of all acquired street lights.

The Street Maintenance Division is responsible for maintaining the City's infrastructure, including but not limited to, all right of ways including streets, sidewalks, bikeways, signage, traffic signals, pavement markings, shoulder areas, parkways, street trees, medians, storm drain inlets, certain storm channels and storm drains. The Division oversees numerous service contracts with licensed contractors who perform a large portion of these services.

The Street Maintenance Division participates in the annual street rehabilitation program in partnership with Engineering. This includes the annual design and construction of street repairs on a larger scale than daily repairs. The Division program may include such pavement preservation strategies as: grind and overlay, pavement preparation, crack seal, slurry seal, chip seal and other similar types of pavement preservation. This Division administers the annual concrete grinding program to eliminate trip hazards. The Division also coordinates street improvement projects with local utilities to reduce trench cutting after pavement improvements. The Division consists of one Public Works Manager, one Administrative Assistant, one Maintenance Supervisor, four Maintenance Worker II, one Maintenance Worker I and various part time contract staff.

Objective and Policy Consistency

Facilities Maintenance:

- Institute 25% of the long-range facility maintenance plan from the Facilities Reserve Study annually

Program: Maintenance: Facilities, Street Lighting and Streets

Program Numbers: 5300, 5600 and 5800

Page 2

- Implement improvements at the Goleta Library and the Community Center identified in the Facility Reserve Study and the Community Center special studies
- Provide timely response and maintenance to City buildings and facilities within 10 days
- Complete Library ADA Improvements

Street Lighting Maintenance:

- Complete Engineer's Assessment Report for public hearing to establish rates for the street lighting benefit assessment district by August of each year
- In coordination with the Sustainability Program, evaluate the financing options for purchase of all City street lights and retrofit to energy efficient Light-Emitting Diodes (LEDs), including use of CIP #9056 funds, grant funds, and On-Bill Financing
- Upon CPUC approval, work with SCE to transfer the streetlight system from SCE to the City

Street Maintenance:

- Annually replace damaged concrete sidewalks, curbs and gutters to meet the City American with Disabilities Act (ADA) transition plan.
- Remove and replace concrete ramps that do not meet current ADA standards and install new ramps where ramps are missing to meet the city's ADA transition plan
- Complete all minor work requests within one week of receipt
- Provide timeframe estimate for all major work orders within five business days of receipt
- Complete conversion of arterial street name signs to meet Manual on Uniform Traffic Control Devices (MUTCD) standards by June 2018
- Repair all potholes within 24 hours of notification or observance
- Upgrade two signalized intersections with new poles, new traffic signal controller and conduits, and video detection equipment by June 2018
- Upgrade all signalized intersections to video detection in FY 17/18
- Provide well-maintained streets for traffic flow and pedestrian safety
- Replant 150 Street Trees in the next two years
- Repair Potholes, remove dead or dying trees, remove elevated sidewalk panels that may cause tripping, sweep all City streets east of La Patera twice monthly, repair or replace damaged signs, remove graffiti from right of way and maintain stripping and traffic legends.
- The following 2017-19 Strategic Plan Citywide Strategies apply:
 - Strengthen Infrastructure
 - Maintain a safe Community

Program: Maintenance: Facilities, Street Lighting and Streets

Program Numbers: 5300, 5600 and 5800

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Previous and Ongoing Work

- Maintain Signal Contract
- Maintain Signal Maintenance Contract
- Maintain Sweeping Contract
- Maintain Striping Contract
- Manage Street Maintenance Crew

Tasks

1. Respond to City Assist requests
2. Schedule maintenance work for Street Maintenance Crew & Contractor
3. Ensure crew has and uses all protective equipment and clothing
4. Respond to Engineering for sign installation and curb painting requests
5. Identify possible trip hazards and mitigate through grinding of elevated panels, ramping or R & R affected panels

Products

- City Assist Responses
- Signal Inspections & Maintenance
- Safety Training for Crew
- Installation of signs & curb painting
- Maintenance of sidewalks

Date

Ongoing
Ongoing
Ongoing
Ongoing
Ongoing

Staffing Requirements

- Director of Public Works
- Public Works Manager
- Public Works Supervisor
- MW II
- MW I (2)
- Administrative Assistant

Budget: This item is included in the FY 2018-2019 City of Goleta Budget

Funding Sources:

- General Fund
- Gas Tax
- Measure A
- LSTP – State Grant

Priority: This item is a high priority

Program: Solid Waste and Environmental Services

Program Number: 5900

Project Description

The Solid Waste and Environmental Services Division manages the City's solid waste, recycling and Storm Water management programs in compliance with State of California Requirements. This Division oversees the solid waste franchise agreement, recycling services contract, and Storm Water management contracts.

This program works with regional jurisdictions to evaluate and develop alternative solid waste management strategies, and works collaboratively with neighboring jurisdictions on improving regional water quality and supply.

Objective and Policy Consistency

- Expand City-wide public recycling capacity to include Parks and Open Space
- Expand commercial participation in the food waste collection
- Provide Annual Emergency Spill Response, Construction Site Inspection, Illicit Discharge Detection and Elimination Training, Post-Construction Runoff Control and General Storm Water Training to staff
- Provide support services to CIP and Engineering Divisions, through response to construction site issues relating to water quality, and Illicit Discharge response within 2 business days
- Provide efficient and timely street sweeping and sidewalk pressure-washing in the downtown corridor
- Implement the State's Trash Amendment requirements to achieve full trash capture equivalent in the City's storm drain system
- Expand the Community Based Social Marketing Pilot Campaign focusing on pet waste management
- Develop and implement the Beautify Goleta Program designed to focus maintenance needs in select neighborhoods and provide opportunities for residents and volunteers to actively participate in improving the quality of life in Goleta
- Implement the City's Storm Water Management Plan.
- Manage the City's NPDES Phase II MS4 Storm Water Permit compliance is required by the State Water Board
- Goleta General Plan: CE 2: Protection of Creeks; CE 10: Watershed Mgmt. & Water Quality
- Goleta's Strategic Plan: Preserve and Enhance Quality of Life in Goleta

Previous and Ongoing Work

- Amendments to the City's Franchise Agreement w/ MarBorg Industries
- Implementing State's Organics diversion requirements
- Central Coast Regional Water Quality Control Board Partial Program Evaluation and follow up records request

Program: Solid Waste and Environmental Services

Program Number: 5900

Page 2

- Development of City's Track II Alternative Compliance Plan to comply with the State's Trash Amendment

Tasks

1. Manage the City's Franchise Agreement for regularly scheduled residential and commercial solid waste, recycling and organics collection services
2. Manage unscheduled hauling permits for roll-off services
3. Review and approve submitted Pre- and Post-Waste Reduction and Recycling plans to ensure a minimum of 65% diversion of Construction and Demolition debris
4. Ensure solid waste collection rate increases comply with the provisions of Prop. 218
5. Represent the City on:
 - a. The Local Solid Waste Task Force, and chair quarterly meetings as vice-chair
 - b. The City on the Tajiguas Resource Recovery Project (TRRP)
 - c. The Santa Barbara County Association of MS4 Managers (SBCAMM)
 - d. The Prop. 1 Grant process
6. Organize and execute the Beautify Goleta community cleanup program
7. Promote and support Recycling Market Development Zone program
8. Ensure compliance with state mandated commercial recycling and organics diversion requirements
9. Provide outreach and training:
 - a. To food vending businesses for participation in the City's food scrap collection program
 - b. To Code Enforcement Officer and Public Works Inspector for Illicit Discharge Detection and Elimination
 - c. To Public Works crew for spill response
 - d. To Public Works inspector and contracted compliance monitors for construction site management
 - e. BMP and information for municipal operations
 - f. General Storm Water to all City staff
10. Conduct solid waste and environmentally preferable purchasing policy audits for local businesses applying for certification under the Green Business Program of Santa Barbara County
11. Compile and submit annual status reports to CalRecycle
12. Draft and present Agenda Reports on solid waste and recycling issues before the Council and Solid Waste Issues Standing Committee
13. Apply for and administer CalRecycle City/County Payment Program grants
14. Compile and submit expenditure reports for City/County Payment Program
15. Review and condition private discretionary and ministerial projects for solid waste, recycling and organics management requirements
16. Develop, review and distribute Storm Water outreach and educational materials
17. Provide Storm Water education and outreach to City businesses
18. Manage Professional Services Agreements
19. Plan and execute events for annual Creek Week
20. Oversee the City's Adopt-a-Beach Program

Program: Solid Waste and Environmental Services

Program Number: 5900

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21. Coordinate Creek Cleanup events with Environmental Defense Center staff
22. Maintain City's Storm Drain / Sub-drainage Atlas
23. Maintain inventory of catch basins and outfalls
24. Respond to reports or discovery of illicit discharges to the City's MS4 system or receiving waters
25. Test identified dry weather flows for basic screening parameters
26. Maintain and update Construction Site Inventory
27. Review and maintain submitted construction site monitoring reports, and REAPs where required
28. Review and condition private discretionary and ministerial projects to ensure compliance with post-construction Storm Water management regulations
29. Draft Storm Water Maintenance Agreements
30. Conduct post-construction site inspections for Notice of Termination applications under the Construction General Permit
31. Assess City owned facilities for Storm Water compliance
32. Development and maintenance of Program Effectiveness Assessment and Improvement Plan
33. Development and application of Loading and Pollutant Reduction model
34. Conduct On-Land Visual Trash Assessment surveys in order to develop Track II Alternative Compliance Plan to meet the State's Trash Amendment
35. Develop Trash Amendment Alternative Compliance Plan
36. Compile and submit annual Storm Water report
37. Respond to record requests made by the State and/or regional Water Boards

Products

- | | <u>Date</u> |
|--|--------------------|
| • Amended Franchise Agreement | Completed |
| • Public Outreach (food scrap collection program) | Ongoing |
| • Track II Alternative Compliance Plan for Trash Amendment | Ongoing |
| • Annual Storm Water report & records requests | Ongoing |

Staffing Requirements

- Environmental Services Coordinator
- Senior Engineering Technician
- Consultants: Explore Ecology, Santa Barbara Channelkeepers, Z World Geospatial Information Systems

Budget: This item is included in the FY 2018-2019 City of Goleta Budget

Funding Sources:

- Solid Waste
- Solid Waste – Recycle Grant

Priority: This item is a high priority

City of Goleta
DEPARTMENT OF PUBLIC WORKS – Annual Work Plan

Program: Five-Year Pavement Maintenance Plan
Project Number: 5800

Project Description

Pavement management is the process of planning the maintenance and repair of the City’s roadways or other paved facilities in order to optimize pavement conditions over the entire City. The City has an established Pavement Management Program (PMP) to guide Public Works activities in annual inspections, Street Save Database Management Pavement Conditions Index (PCI), annual reporting on pavement conditions, and budgeting for pavement maintenance projects. The Five-Year Pavement Maintenance Plan defines annual budgeting and expenditures to fulfill the goals of the PMP over the next five years of maintenance projects. Each year individual Pavement Maintenance Project is executed to fulfill the annual obligations set.

Objective and Policy Consistency

The following General Plan/Coastal Land Use Plan Policies apply:

- TE 12.4 Street Maintenance and Pavement Management Program

The following 2017-19 Strategic Plan City-wide Strategies apply:

- Preserve and Enhance Quality of Life in Goleta
- Strengthen Infrastructure

Previous and Ongoing Work

- Collect field data on pavement conditions throughout the City (Ongoing)
- Compile and analyze data using the Street Saver Program (Ongoing)
- Prepare Annual 5-Year PMP update
- FY17/18 Pavement Maintenance Project – Cathedral Oaks (In Construction)
- FY18/19 Pavement Maintenance Project

Tasks

1. Present Annual 5-Year PMP update to Council (scheduled for Sept 3,2019)
2. Incorporate Council’s direction into 5-Year Plan
3. Design next FY18/19 Pavement Maintenance Project.

Products

- Five-Year Pavement Management Plan
- Five-Year PMP Presentation to Council

Date

Annually
Annually

Staffing Requirements

- Director of Public Works
- Deputy Public Works Director

Program: Five-Year Pavement Maintenance Plan

Project Number: 5800

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- Project Manager
- Project Consultant – Plan Design and Construction Management, Inspection, and Testing

Budget: This item is included in the FY 2018-2019 City of Goleta Budget

Funding Sources: General Fund, Gas Tax, Measure A, and SB1 - RMRA

Priority: This item is a high priority

City of Goleta
DEPARTMENT OF PUBLIC WORKS – Annual Work Plan

Program: FY 2017/18 Pavement Maintenance Project
Project Number: 5800

Project Description

The City's FY 2017/18 Pavement Maintenance Project consists of two segments of Cathedral Oaks Road selected as the limits of work; based on information provided by the City's Pavement Management Program. The larger segment of Cathedral Oaks Road stretches from Fairview Avenue west to the San Pedro Creek Bridge west of San Carlo Drive. The shorter section addresses Cathedral Oaks Road westerly from Los Carneros Road for some 1,000 feet to the Carneros Creek Bridge.

To rehabilitate the segments of Cathedral Oaks Road discussed herein, the entire pavement surface within the project limits will have a new 5.5 inch application of hot mix asphalt placed over 9.5 inches of lime and cement treated base, with updated pavement striping. The existing roadway asphalt paving and base will be pulverized in place, and treated with lime or cement to provide the new road base. The top 5.5 inches of this reconstituted material will be removed and replaced with new hot mix asphalt. This pavement maintenance construction is expected to have a minimum life of 20 years based on the existing and anticipated future traffic.

In addition to the pavement and striping improvements, the plans propose improvements at the Santa Marguerita Drive intersection and the approach to the intersection. These include modifying the existing "pedestrian refuge" median to improve turning out of the adjacent neighborhood for a safer vehicular entrance onto Cathedral Oaks Road. The proposed plan preserves the intersection's pedestrian access and safety improvements completed as part of the 2014 curb extension improvements. There will also be added signage along Cathedral Oaks Road at the approach to the Santa Marguerita intersection to encourage slower traffic.

Objective and Policy Consistency

The following General Plan/Coastal Land Use Plan Policies apply:

- TE 12.4 Street Maintenance and Pavement Management Program

The following 2017-19 Strategic Plan City-wide Strategies apply:

- Preserve and Enhance Quality of Life in Goleta
- Strengthen Infrastructure

Previous and Ongoing Work

- Design of Plans and Specifications are complete

Program: FY 2017/18 Pavement Maintenance Project

Project Number: 5800

Page 2

Tasks

1. Present FY 17/18 PMP Plans and Specs to Council for authorization to Bid (scheduled for Sept 4,2018)
2. Advertise to Bid (Sept, 2018)
3. Award Bid (Oct, 2018)
4. Construct Project (Spring 2019)

Products

- 100% Plans and Specifications
- Award Project for Construction
- Complete Construction

Date

Complete
Fall 2018
Spring 2019

Staffing Requirements

- Director of Public Works
- Project Manager
- Project Consultant – Civil Design
- Project Consultant – Construction Management/Inspection/Testing

Budget: This item is included in the FY 2018-2019 City of Goleta Budget

Funding Sources: General Fund, Gas Tax and SB1 - RMRA

Priority: This item is a high priority

DEPARTMENT OF PUBLIC WORKS – Annual Work Plan

Program: Capital Improvement Program

Project: Bicycle and Pedestrian Master Plan

Project Number: 9059

Project Description

The City's General Plan/Coastal Land Use Plan (GP/CLUP) Transportation Element (TE 11.2) and Implementation Action (TE-IA-6) states that the City shall periodically prepare and adopt a Bicycle Transportation Plan (BTP) that addresses the required elements that comprise a BTP, as identified in Section 891.2 of the California Streets and Highways Code. The GP/CLUP states that the BTP shall be regularly reviewed and updated to respond to changing conditions and needs. The City uses the BTP as a reference document to support securing future grant funding for capital projects.

The BPMP lists future bicycle and pedestrian projects, identifies gaps in the network, provides recommended infrastructure improvements, and identifies barriers to regional bikeway connectivity. These gaps and barriers can significantly affect the community's access to bike lanes, places of employment, and transit centers. The BPMP also incorporates the new Caltrans Active Transportation Plan requirements for active transportation plans, which expands upon the previous California Streets and Highways Code Section 891.2 by adding six new requirements for active transportation plans to be compliant with the Complete Streets Act, AB 1358 (Chapter 657, Statutes of 2008) and be competitive for funding.

The BPMP is funded through two grants – a State Department of Conservation, Division of Land Resource Protection, Strategic Growth Council Sustainable Communities Planning Grant (Sustainable Communities Planning Grant) in the amount of \$203,415 and a local Measure A Grant in the amount of \$73,350.

Objective and Policy Consistency

The main purpose of the City's BPMP is to encourage the development of an integrated bicycle and pedestrian system throughout the City of Goleta with connections to other regional bike systems. The existing Interim BTP does not include an updated list of projects, current next generation mobility planning, or a formal pedestrian planning component. It does not meet the current Caltrans Active Transportation Plan guidelines. The BPMP incorporates these items, as well as the current status, public outreach, and policies, into a final planning document. In developing the BPMP, the TAC team developed a draft Vision Statement and employed the goals and objectives identified in the Sustainable Communities Planning Grant.

The following General Plan/ Coastal Land Use Plan Policies apply:

- TE 1: Integrated Multi-Modal Transportation System
- TE 1.1: Alternative Modes
- TE 1.3 Improved Connectivity in Street, Pedestrian, and Bikeway Systems
- TE 6: Street Design and Streetscape Character

Project: Bicycle and Pedestrian Master Plan

Project Number: 9059

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- TE 10: Pedestrian Circulation
- TE 10.2: Master Plan for Pedestrian Facilities
- TE 10.5: Pedestrian Safety
- TE 11: Bikeways Plan
- TE 11.1: Bikeways Plan Map
- TE 11.2: Bicycle Transportation Plan
- TE 14: Financing Transportation Improvements
- TE 15: Regional Transportation
- TE 15.2: Linkages
- TE-IA-3: Street Design Standards
- TE-IA-6: Bicycle Transportation Plan
- Figure 7-5: Pedestrian System Plan
- Figure 7-6: Bikeways Plan Map

The following 2017-19 Strategic Plan Citywide Strategies apply:

- Strengthen Infrastructure
- Maintain a Safe Community
- Support Economic Vitality

Previous and Ongoing Work

- Pop-up workshops and Community meetings (Completed)
- Conventional workshops (Completed)
- Data analysis (Completed)
- Surveys (Completed)
- Draft master plan (Completed)
- Draft policies (Completed)
- Presentations to Council, PC, Park and Rec Commission (Completed)
- Community outreach and engagement (ongoing)
- Project Closeout (future phase)
- SGC grant reporting (Completed)
- Storke Road and Fairview Avenue Corridors Feasibility analysis (future)

Tasks

1. Print copies of final BPMP
2. Organize project files (electronic and paper copy) and archive
3. Storke Road and Fairview Avenue Corridors Feasibility analysis
4. Council presentation on Storke Road and Fairview Avenue Corridors Feasibility analysis

Products

- Data analysis
- 50% Draft Document

Date

Completed
Completed

Project: Bicycle and Pedestrian Master Plan

Project Number: 9059

Page 3

- | | |
|---|------------------|
| • CEQA Environmental – FMND | Completed |
| • Public Outreach | Completed |
| • 90% Draft Document | Completed |
| • Planning Commission Approval Resolution | Completed |
| • Council Approval Resolution | Completed |
| • Council update | Summer/Fall 2019 |

Staffing Requirements

- Director of Public Works
- Deputy Director of Public Works
- Senior. Project Manager
- Engineering Technician
- Project Consultant –
 - Master Plan
 - Public Outreach
 - Traffic Engineering
- Senior Management Analyst
- Senior Office Specialist

Budget: This item is included in the FY 2018-2019 City of Goleta Budget

Funding Sources:

- Transportation (202)
- Measure A (205)
- Measure A Other (206)
- Strategic Growth Council Grant – State (314)

Priority: This item is a high priority

DEPARTMENT OF PUBLIC WORKS – Annual Work Plan

Program: Capital Improvement Program

Project: Old Town Sidewalk Improvement Project

Project Number: 9031

Project Description

The project includes removing pedestrian access barriers and improving walkability for connections to businesses and alternative modes of transportation. The OTSW project provides a continuous sidewalk, and curb and gutter, on at least one side of each street within the Project area. The project also includes installing American’s with Disabilities Act (ADA) access ramps at the intersections where there are new or existing sidewalks. Individual project components include, but are not limited to, construction of sidewalks, curb ramps, access ramps, parking, etc.

The project is located in Old Town Goleta, bounded by Fairview Avenue to the west, U.S. Highway 101 (US 101)/Union Pacific Railroad (UPRR) to the north, Mallard Avenue to the east, and Old San Jose Creek to the south. The project in its regional location is shown in Figure 1. The majority of the project is located in the residential area of Old Town Goleta, north of Hollister Avenue. The remainder of the project, a stretch of sidewalk proposed on Pine Avenue, is located south of Hollister Avenue.

Objective and Policy Consistency

The Project activities are located in and along residential and commercial streets. The parcels abutting the project area have several General Plan/ Coastal Land Use Plan Land Use designations namely: 1) Single Family Residential; 2) High Density Residential; 3) General Commercial; and 4) Old Town Commercial (City of Goleta GP Land Use Figure 2.1 Updated June 2016).

The following General Plan/ Coastal Land Use Plan Policies apply:

- TE 1: Integrated Multi-Modal Transportation System
- TE 1.1: Alternative Modes
- TE 6.2: Component Features Included in Street Standards; (c) Sidewalks or other facilities for pedestrians.
- TE 10: Pedestrian Circulation
- TE 10.5: Pedestrian Safety
- Figure 7-5: Pedestrian System Plan

The following 2017-19 Strategic Plan Citywide Strategies apply:

- Strengthen Infrastructure
- Return Old Town to a Vital Center of the City

Previous and Ongoing Work

- Conceptual phase – Cannon and Associates (Completed)
- Preliminary Engineering – MNS Engineers (Completed)
- CEQA environmental document (Completed)

Project: Old Town Sidewalk Improvement Project

Project Number: 9031

Page 2

- Mitigated Negative Declaration
- Final design phase (ongoing)
- ROW/Encroachment phase (ongoing)
- Plans, Specifications, and Estimates (PS&E) (ongoing)
- Bidding (future phase)
- Construction (future phase)
- Project Closeout (future phase)
- ATP grant reporting (ongoing)

Tasks

1. Continue completing the ROW/Encroachment phase
2. Continue to follow-up with owners regarding encroachments
3. Develop 3rd Encroachment letter
4. Continue completing the design
5. Coordinate with utilities
6. Continue leading bi-weekly design team meetings
7. Continue leading public outreach efforts
8. Respond to public comments
9. Continue leading Ambassador coffee house meetings in neighborhood
10. Organize and lead multiple outreach events at the GVCC
11. Communicate regularly with PW Director (and City Manager)
12. Prepare CAR for Council update every 6 months
13. Present update to Council every 6 months
14. Continue developing the final plans, specifications and engineer's estimate
15. Review the final plans, specifications and engineer's estimate
16. Prepare the CAR for Authorization to Bid and Acceptance of project plans and specifications
17. Review geotechnical data and recommend drainage improvements
18. Review environmental data and recommend soil handling
19. Complete utility coordination and relocation plans
20. Respond to Requests for Information
21. Oversee preparation and routing of contracts and supporting documents (e.g. insurance)
22. Prepare the CAR for award of construction contract and CMIT team
23. Oversee construction activities
24. Review and process potential construction change orders
25. Prepare project closeout documentation
26. Prepare, review, and file Record Drawings
27. Prepare the CAR for Notice of Completion
28. Prepare semi-annual ATP grant reports
29. Prepare final ATP grant report
30. Organize project files (electronic and paper copy) and archive

Project: Old Town Sidewalk Improvement Project

Project Number: 9031

Page 3

Products

	<u>Date</u>
• 60% Plans and Specifications	Completed
• CEQA Environmental – FMND	Completed
• Public Outreach	Ongoing
• ROW/Encroachment letters	Ongoing
• 90% Plans, Specifications and Engineer’s Estimates	Ongoing
• Authorize bidding and approve PS&E CAR	Fall 2019
• Award Project for Construction CAR	Winter 2019/20
• Notice of Completion CAR	Fall 2020
• Grant final report	Fall 2020

Staffing Requirements

- Director of Public Works
- Deputy Director of Public Works
- Sr. Project Manager
- Engineering Technician
- Project Consultant –
 - Civil Design
 - Right-of-way
 - Public Outreach
 - Surveying
 - CMIT
- Sr. Management Analyst
- Sr. Office Specialist

Budget: This item is included in the FY 2018-2019 City of Goleta Budget

Funding Sources:

- Measure A (205)
- GTIP (220)
- CDBG (402) (staff time design)
- ATP – State (318)

Priority: This Item is a high priority

City of Goleta
DEPARTMENT OF PUBLIC WORKS – Annual Work Plan

Program: Capital Improvement Program

Project: Fairview Avenue Sidewalk Infill at Stow Canyon Road

Project Number: 9060

Project Description

The sidewalk infill project will close the existing gap in front of Fairview Gardens by providing a contiguous sidewalk, as well as widen Fairview Ave to include a second northbound travel lane, a 5-foot wide bike lane, and 5' sidewalk. ADA ramps and a pedestrian crossing will be installed across Stow Canyon Road, as well as a streetlight.

Completion of this project will enable some 1,500 students access to their schools in unimpeded, continuous pedestrian/bicycle routes to and from Goleta Valley Jr. High, Coastline Christian Academy, Santa Barbara Charter School and Montessori Center School. Other facilities to benefit from improved bike/ the Goleta Branch Library, the Goleta Union School district and the Fairview Education Farm.

Design challenges include the existence of a high voltage SCE power pole in the sidewalk alignment near the Stow Canyon crosswalk, and the required acquisition of an easement along the Fairview Farms frontage to allow for the added travel lane, bike lane and sidewalk.

As it so closely matches the intent of the statewide funding program, this project was awarded Measure A – Safe Routes to School grant funds. The project is included in the City of Goleta (Gol 21) Bicycle and Pedestrian Projects Program in the SBCAG Regional Active Transportation Plan.

Objective and Policy Consistency

The following General Plan/Coastal Land Use Plan Policies apply:

- **TE 1.1: Alternate Modes.** *The City's intent shall be to achieve a realistic balance between travel modes, including bikeways, pedestrian circulation and bus transit.*
- **TE 10: Pedestrian Circulation**
- **TE 10.5: Pedestrian Safety**

The following 2017-19 Strategic Plan City-Wide Strategies apply:

- Support the Goleta Library as a robust community resource
- Strengthen Citywide infrastructure including roads and traffic circulation, including bicycle lanes, paths and sidewalks
- Incorporate Vision Zero plans into transportation project design
- with the goal of eliminating the potential for future traffic related injuries and/or fatalities
- Implement Citywide Capital Improvement Program

Project: Fairview Avenue Sidewalk Infill at Stow Canyon Road

Project Number: 9060

Page 2

Previous and Ongoing Work

- Conceptual phase (Completed)
- Environmental Phase (Completed)
- Design Phase (Completed)
- Construction (In Progress)
- Project Closeout (Future phase)

Tasks

1. Construct Project
2. Project file closeout

Products

- 10' linear roadway easement from Fairview Gardens
- 95% Plans, Specifications and Engineer's Estimates
- Award Project for Construction
- Complete Construction

Date

Completed
Completed
Completed
Spring 2019

Staffing Requirements

- Director of Public Works
- Sr. Project Manager
- Sr. Engineering Technician
- Sr. Management Analyst
- Sr. Office Specialist
- Project Consultant – Civil Design
- Project Consultant – Construction Management/Inspection/Testing

Budget: This item is included in the FY 2018-2019 City of Goleta Budget

Funding Sources:

- Measure A
- GTIP

Priority: This Item is a high priority

DEPARTMENT OF PUBLIC WORKS – Annual Work Plan

Program: Capital Improvement Program

Project: Hollister Complete Streets Corridor Plan

Project Number: 9001

Project Description

The Hollister Complete Streets Corridor Plan will provide a comprehensive strategy for creating safety and quality of life enhancements along the 0.8 mile stretch of Hollister Avenue extending from Fairview Avenue to State Route 217, including improvements to adjacent and connecting streets as necessary. The plan will focus on transforming the Hollister Avenue Corridor into a Complete Streets corridor providing improvements consisting of safe multi-modal connections, transportation infrastructure upgrades, visual and physical enhancements, improved pedestrian and ADA accessibility, dedicated bicycle lanes, and green infrastructure facilities to manage stormwater. The Plan will produce implementation measures including public works projects and financing suggestions for creating the ultimate Complete Street “through Old Town Goleta. The work budgeted includes public outreach, engineering and traffic studies, and preparation of the plan.

Objective and Policy Consistency

The vision of the Corridor Plan is to contribute to revitalizing Hollister Avenue in Old Town as a destination. Through the Corridor Plan, the community can rally around a common vision for completing physical improvements to the historic downtown that will communicate a compelling sense of place, and encourage all modes of transportation. The Corridor Plan goals include expanding Old Town's transportation options by making streets within the corridor safer and more inviting and more convenient for all travel modes and users; provide accessible, safe and convenient multi-modal connections, encourage active transportation, and increase landscaping.

The following General Plan/ Coastal Land Use Plan Policies apply:

- Figure 7-3: Map identification #3
- Table 7-4: Identification #3
- TE 5.4: Hollister Ave Redesign Improvements

The following 2017-19 Strategic Plan Citywide Strategies apply:

- Strengthen Infrastructure
- Return Old Town to a Vital Center of the City
- Maintain a Safe Community
- Support Economic Vitality

Previous and Ongoing Work

- Data analysis (Completed)
- Surveys (Completed)
- Alternatives analysis (Completed)
- Traffic study analysis (Completed)
- Preliminary Engineering (near completion)

Project: Hollister Complete Streets Corridor Plan

Project Number: 9001

Page 2

- Community Outreach Meetings (Ongoing)
- Technical Advisory Committee (TAC) Meetings (Ongoing)
- Prepare three Concept Alternatives for the Corridor (Completed)
- Draft Complete Streets Corridor Plan Report (near completion)
- Final Complete Streets Corridor Plan Report (Ongoing)

Tasks

1. Continue public outreach
2. Reviewing traffic analysis
3. Prepare summary of project
4. Prepare Planning Commission staff report and presentation
5. Present Alternative Designs to Planning Commission
6. Prepare Council CAR and presentation
7. Lead community meetings
8. Continue leading TAC meetings
9. Present Alternative Designs to City Council and Public
10. Prepare Draft Corridor Plan
11. Update to City Council and Public – Prepare CAR and presentation
12. Prepare Final Corridor Plan
13. Present Final Corridor Plan to City Council and Public
14. Close out
15. Organize project files (electronic and paper copy) and archive

Products

- Final Plan

Date

Winter 2019

Staffing Requirements

- Director of Public Works
- Deputy Director of Public Works
- Sr. Project Manager
- Project Consultant –
 - Traffic Engineering
 - Design/Plan
- Sr. Management Analyst
- Sr. Office Specialist

Budget: This item is included in the FY 2018-2019 City of Goleta Budget

Funding Sources:

- Measure A (205)
- GTIP (220)
- LRDP (230)
- TIGER (419)

Project: Hollister Complete Streets Corridor Plan

Project Number: 9001

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Priority: This Item is a high priority

DEPARTMENT OF PUBLIC WORKS – Annual Work Plan

Program: Capital Improvement Program

Project: Rectangular Rapid Flashing Beacons (RRFB) at Chapel Pedestrian Hybrid Beacon (PHB) at Kingston

Project Number: 9058

Project Description

The Rectangular Rapid Flashing Beacons (RRFB) at Chapel Street and Pedestrian Hybrid Beacons (PHB) at Kingston Avenue Project will improve crosswalks at two locations along Hollister Avenue and Calle Real. The Project includes installing pedestrian activated Rectangular Rapid Flashing Beacons (RRFB's) over the travel lanes on Hollister Avenue at Chapel Avenue to provide an additional visual cue to alert motorists when a pedestrian wishes to cross the street. The project will include new striping, signage and lighting to be placed in existing pavement, and sidewalk improvements. The project also includes the installation of a Pedestrian Hybrid Beacon (PHB), formerly known as a High Intensity Activated crossWalk (HAWK), signal over the travel lanes at the intersection of Kingston Avenue and Calle Real. The existing older style yellow flashing beacons will be removed. The project will include new striping, pavement markings, signage, and construction of ADA curb ramps.

Objective and Policy Consistency

The Crosswalk Project will improve safety for pedestrians at pedestrian crossing locations at two locations along Hollister Avenue and Calle Real. The objective is to make improvements that can proactively reduce the potential for future pedestrian collisions. The old style yellow flashing beacons have a low driver compliance rate. The Rectangular Rapid Flashing Beacon and Pedestrian Hybrid Beacon systems will help grab drivers' attention and increase compliance in stopping for pedestrians at the crosswalk.

The following General Plan/ Coastal Land Use Plan Policies apply:

- TE 10: Pedestrian Circulation
- TE 10.5: Pedestrian Safety
- Figure 7-5: Pedestrian System Plan

The following 2017-19 Strategic Plan Citywide Strategies apply:

- Strengthen Infrastructure
- Return Old Town to a Vital Center of the City

Previous and Ongoing Work

- Preliminary Engineering (Completed)
- Utility coordination (Completed)
- Potholing (Completed)
- Final Design (current phase)
- Plans, Specifications, and Estimates (PS&E) (future phase)
- Bidding (future phase)
- Construction (future phase)
- Project Closeout (future phase)

Project: Rectangular Rapid Flashing Beacons (RRFB) at Chapel Pedestrian Hybrid Beacon (PHB) at Kingston

Project Number: 9058

Page 2

Tasks

1. Continue finalizing the final plans, specifications and engineer's estimate
2. Continue coordinating with utilities
3. Continue leading bi-weekly design team meetings
4. Advertise the project
5. Respond to Requests for Information
6. Select a CMIT team
7. Oversee preparation and routing of contracts and supporting documents (e.g. insurance)
8. Prepare the CAR for award of construction contract and CMIT team.
9. Oversee construction activities
10. Review and process potential construction change orders
11. Prepare project closeout documentation
12. Prepare, review, and file Record Drawings
13. Prepare the CAR for Notice of Completion
14. Prepare HSIP grant final documentation
15. Prepare quarterly HSIP reporting and oversee invoicing
16. Organize project files (electronic and paper copy) and archive

Products

- 60% Plans and Specifications
- 90% Plans, Specifications and Engineer's Estimates
- Authorize bidding and approve PS&E
- Award Project for Construction
- Notice of Completion

Date

Completed
In Progress
Spring 2019
Summer 2019
Fall 2019

Staffing Requirements

- Director of Public Works
- Deputy Director of Public Works
- Sr. Project Manager
- Engineering Technician
- Project Consultant – Civil Design
- Sr. Management Analyst
- Sr. Office Specialist

Budget: This item is included in the FY 2018-2019 City of Goleta Budget

Funding Sources:

- General Fund (101)
- Measure A (205)
- Highway Safety Improvement Program (417)

Priority: This Item is a high priority.

Program: Capital Improvement Program

Project: Crosswalk at South Kellogg Project

Project Number: 9098

Project Description

The Crosswalk at South Kellogg Avenue Project completes a direct and enhanced path of travel primarily from residents of the apartment complex on the west side of South Kellogg Avenue – Villa La Esperanza located at 111 S. Kellogg Avenue – into the heart of the Hollister/Kellogg Park Project. The new park will increase pedestrian traffic across South Kellogg Avenue from Old Town Goleta and Villa La Esperanza. South Kellogg Avenue is also a heavily traveled road used by trucks and equipment to and from the commercial areas to the north between Armitos Avenue and US 101. The nearest existing crosswalks to the park on South Kellogg Avenue are located at the intersections of Hollister Avenue to the south approximately 342 feet and Armitos Avenue to the north approximately 562 feet. The overall distance between Hollister Avenue and Armitos Avenue is approximately 904 feet. The distance between crossings merits a crosswalk at the Hollister/Kellogg Park western entrance due to anticipated increases in pedestrian travel to the new park. The project includes constructing curb extensions, a rectangular rapid flashing beacon (RRFB) crosswalk system, new striping and signage, and drainage improvements.

Objective and Policy Consistency

The Crosswalk Project is located adjacent to the Hollister/ Kellogg Park Project (CIP No. 9035), which is a proposed four-acre neighborhood park located on the east side of Kellogg Avenue, north of Hollister Avenue. The park project is currently under construction. Neighborhood Services and Public Safety began the Hollister/Kellogg Park Project design in 2012 when Council authorized the Design Services Contract. Neighborhood Services and Public Safety held several public workshops between 2012 to 2014. Amid discussions on the park project, Council inquired about a “mid-block crosswalk” as a safe passage for the hundreds of children living in Villa La Esperanza who would be traveling to the new park. The Crosswalk Project provides safe pedestrian access from the west side to the east side of South Kellogg Avenue.

The following General Plan/ Coastal Land Use Plan Policies apply:

- TE 10: Pedestrian Circulation
- TE 10.5: Pedestrian Safety
- Figure 7-5: Pedestrian System Plan

The following 2017-19 Strategic Plan Citywide Strategies apply:

- Strengthen Infrastructure
- Return Old Town to a Vital Center of the City

Project: Crosswalk at South Kellogg Project

Project Number: 9098

Page 2

Previous and Ongoing Work

- Preliminary Engineering (Completed)
- Potholing (Completed)
- Coordination with Hollister/Kellogg Park sidewalk tie-in and People’s Self-Help developments (Ongoing)
- Final Design (Completed)
- Plans, Specifications, and Estimates (PS&E) (Completed)
- Bidding (Completed)
- Construction (Completed)
- Project Closeout (In Process)

Tasks

1. Project file closeout

Products

- 60% Plans and Specifications
- 90% Plans, Specifications and Engineer’s Estimates
- Authorize bidding and approve PS&E
- Notice to Proceed with Construction
- Construction completed
- Notice of Completion

Date

Completed
Completed
Completed
November 13, 2018
January 30, 2019
April 16, 2019

Staffing Requirements

- Director of Public Works
- Deputy Director of Public Works
- Sr. Project Manager
- Engineering Technician
- Project Consultant –
 - Civil Design
 - CMIT
- Sr. Management Analyst
- Senior Office Specialist

Budget: This item is included in the FY 2018-2019 City of Goleta Budget

Funding Sources:

- General Fund (101)
- CDBG (402)

Priority: This Item is a high priority.

Program: Capital Improvement Program

Project: San Jose Creek (Middle and South) Bike Path

Project Number: 9006 and 9007

Project Description

The San Jose Creek Bike Path Project will complete an approximately 3-mile-long bicycle and pedestrian pathway connecting the areas north of US 101 in Santa Barbara County to the existing Class I Atascadero Creek Trail (Oborn Trail) Multi-Purpose Bike Path and San Jose Creek-North Bike Path, a segment of the California Coastal Trail. The project also provides a connection to the businesses, services, schools, and residential areas to the north of US 101 Old Town residents. This project comprises an important link of the much larger San Jose Creek Bike Path system which extends from the Oborn Trail to Cathedral Oaks Road. Recently, both the City of Goleta and Santa Barbara County have completed or have begun the construction of various bicycle and pedestrian improvements within and adjacent to the project limits. Adjacent to the southern limits of the project, the County of Santa Barbara recently completed the construction of the Goleta Beach Park Bridge Replacement. This project provided separated sidewalk, bike lanes and a Class 1 bicycle path which improved public access to the Park for pedestrians and bicyclists. Additionally, Santa Barbara County recently completed the construction of a portion of Class 1 bicycle/pedestrian path north of the project limits providing bicycle and pedestrian access between Meridian Drive and Kellogg Avenue. The project completes an important link in the regional active transportation network.

The San Jose Creek Multipurpose Path - Middle Extent (9007)

The Middle Extent Project lies within the City limits and will construct a separated 8 to 10 foot wide Class I/Multipurpose Path along the west side of San Jose Creek extending from Calle Real to Hollister Avenue. The project is segmented into 2 portions. Segment 1 from Hollister Ave and Armitos Ave. is currently in design with segments in construction. The City recently completed the construction of the Jonny D. Wallis Neighborhood Park which includes the construction of a segment of Class 1 bicycle/pedestrian path within the San Jose Creek Bike Path Project alignment extending through the limits of the Park. Segment 2 from Armitos Ave. to Calle Real is in Conceptual Design phase

The San Jose Creek Multipurpose Path – Southern Extent ((9006)

The limits of the San Jose Creek Bike Path Southern Extent are from Hollister Avenue (northern limit) to the Atascadero Creek Class I/Multipurpose path (Oborn Trail), connecting to the existing path just north of the SR 217 Bridge over San Jose Creek, which is the southern limit of the Project. The project is mostly within the City of Goleta but the portion south of Kellogg Avenue along SR 217 lies within the County of Santa Barbara. The City is working in conjunction with the County on the project with the City as the lead agency. This portion of the overall project is in Conceptual Design phase. The Southern Extent portion of the Path will consist of 5 foot Class II bike lanes along Kellogg Avenue from Hollister Avenue to the Ekwil Street Extension intersection. The separated Class I/Multipurpose path begins at the Ekwil Street Extension intersection.

Project: San Jose Creek (Middle and South) Bike Path

Project Number: 9006 and 9007

Page 2

The 10 foot path crosses over the San Jose Creek Channel and continues parallel to SR 217 along the west side shoulder. The Path will be an 8 foot wide paved section with 2 foot graded shoulders and separated from SR 217 traffic lanes with a concrete barrier. The Path will be located within Caltrans R/W. North of the SR 217 Bridge over San Jose Creek, the Path will cross underneath SR 217 in a tunnel/culvert. The Path will then connect to the existing Class I/Multipurpose Atascadero Creek/Obern trail on the east side of SR 217

Objective and Policy Consistency

The following General Plan/ Coastal Land Use Plan Policies apply:

- TE 1.3 Improved Connectivity in Street, Pedestrian, and Bikeway Systems.
- TE 11.5 Bicyclist Safety
- TE 15.2 Linkages

The following 2017-19 Strategic Plan Citywide Strategies apply:

- Strengthen Infrastructure
- Return Old Town to a Vital Center of the City
- Maintain a Safe Community

Previous and Ongoing Work

- Design for Middle Segment 1 – Jonny D. Wallis Park to Armitos (Complete)
- Design for Middle Segment 1 South of Park to Hollister near completion (Ongoing)
- Construction for Middle Segment 1 – portion within Jonny D. Wallis Park – (Complete)
- Prepared and Submitted Measure A grant application for construction of Middle Segment 1 North of Park to Armitos and was awarded \$181,320. (Complete)
- Construction for Middle Segment 1 – North of Park to Armitos (Ongoing)
- Construction for Middle Segment 1 – South of Park to Hollister (Ongoing)
- ROW engineering south Middle Segment 1 – South of Park to Hollister (Ongoing)
- DHA (Consultant) has submitted PIDs to Caltrans for Southern and Middle Segment 2 (9006 and 9007) and project is included in Caltrans FY Work Plan (Complete).
- Caltrans Cooperative Agreement for Conceptual Design Phase for Middle Segment 2 and Southern (Ongoing)
- Conceptual Design – Middle Segment 2 and Southern – DHA (Ongoing)
- Environmental Review – Middle Segment 2 and Southern – DHA (Ongoing)
- County is in the process of approving a Cooperative Agreement with City for Conceptual Design Phase of the Southern Extent (Ongoing)
- The City prepared and submitted an application for the 2018 Cycle 4 ATP Grant for the design, right-of-way, and construction of the Middle Segment 2 and the Southern portions of the San Jose Creek Bike Path (named San Jose Multipurpose Path in the application). Awarded \$14 million in ATP funds.
- Right of Way Engineering for Middle Segment 2 and Southern (Ongoing)
- Coordination with Caltrans, Union Pacific Railroad and Southern California Gas (Ongoing)

Project: San Jose Creek (Middle and South) Bike Path

Project Number: 9006 and 9007

Page 3

Tasks

1. Prepare the CAR for Authorization to Bid and Acceptance of project plans and specifications (Middle Segment 1 -Park to Armitos)
2. Bidding (Middle Segment 1 -Park to Armitos)
3. Prepare the CAR for award of construction contract and CMIT team (Middle Segment 1 -Park to Armitos)
4. Complete Construction (Middle Segment 1 -Park to Armitos)
5. Notice of Completion (Middle Segment 1 -Park to Armitos)
6. Complete Design (Middle Segment 1 -Park to Hollister)
7. Right of Way Engineering and Acquisition (Middle Segment 1 -Park to Hollister)
8. Prepare the CAR for Authorization to Bid and Acceptance of project plans and specifications (Middle Segment 1 -Park to Hollister)
9. Bidding (Middle Segment 1 -Park to Hollister)
10. Prepare the CAR for award of construction contract and CMIT team (Middle Segment 1 -Park to Hollister)
11. Complete Construction (Middle Segment 1 -Park to Hollister)
12. Notice of Completion (Middle Segment 1 -Park to Hollister)
13. City Council Approval of Caltrans Cooperative Agreement for Conceptual Design and Environmental Phase (Middle Segment 2 and Southern)
14. Conceptual Design (Middle Segment 2 and Southern)
15. CEQA/NEPA environmental document (Middle Segment 2 and Southern)
16. Public Outreach
17. Periodic updates to City Council
18. Planning Commission and City Council for Approval of environmental document (Middle Segment 2 and Southern)
19. City Council Approval of Caltrans Cooperative Agreement for ROW and Design Phase (Middle Segment 2 and Southern)
20. ROW Engineering and Acquisition (Middle Segment 2 and Southern)
21. Final Design phase (Middle Segment 2 and Southern)
22. Plans, Specifications, and Estimates (PS&E) (Middle Segment 2 and Southern)
23. Review project deliverables (all Phases)
24. Prepare the CAR for Authorization to Bid and Acceptance of project plans and specifications (Middle Segment 2 and Southern)
25. Bidding (Middle Segment 2 and Southern)
26. Prepare the CAR for award of construction contract and CMIT team (Middle Segment 2 and Southern)
27. Construction (Middle Segment 2 and Southern)
28. Notice of Completion (Middle Segment 2 and Southern)
29. Project Closeout
30. ATP grant reporting
31. Prepare, review, and file Record Drawings
32. Organize project files (electronic and paper copy) and archive

Project: San Jose Creek (Middle and South) Bike Path

Project Number: 9006 and 9007

Page 4

Products

- Public Outreach

Middle Segment 1

- Construction (Park to Armitos)
- Design (Park to Hollister)
- ROW (Park to Hollister)
- Construction (Park to Hollister)

Middle Segment 2 and Southern

- Conceptual Design
- CEQA/NEPA Environmental
- ROW
- Construction
- Notice of Completion

Date

Ongoing

Spring 2020
2020
2020
2021

Spring 2020
Spring/Summer 2020
Fall 2021
Spring/Summer 2022
Summer/Fall 2023

Staffing Requirements

- Public Works Director
- Deputy Director of Public Works
- Sr. Project Manager
- Engineering Technician
- Project Consultant –
 - Civil Design
 - Environmental
 - Right-of-way
 - Public Outreach
 - Surveying
- Sr. Management Analyst
- Sr. Office Specialist

Budget: This item is included in the FY 2018-2019 City of Goleta Budget

Funding Sources:

- Measure A (205)
- Measure A Other (206)
- LRDP (230)
- GTIP (220)
- RSTP (305)
- ATP (318)

Priority: This Item is a high priority

City of Goleta
DEPARTMENT OF PUBLIC WORKS – Annual Work Plan

Program: Capital Improvement Program

Project: Ekwil Street Extension

Project Number: 9002

Project Description

This project will extend Ekwil Street across Goleta Old Town from Kellogg Avenue to Fairview Avenue. The new streets will include be two lane roads, Class II Bike Lanes, and sidewalks/parkways. The project also includes three roundabouts; two at the Hollister Avenue/State Route 217 Interchange and one at Pine Avenue and Ekwil Street. The project will improve traffic flow on Hollister Avenue and provide new east/west corridors in Old Town. The work budgeted includes design, right of way acquisition and construction of the project.

Objective and Policy Consistency

The following General Plan/ Coastal Land Use Plan Policies apply:

- Figure 7-3: Map identification #2 Table 7-4: Identification #2 TE 5.3: Ekwil-S Kellogg Improvements TE 5.4: Hollister Ave Redesign Improvements TE 5.10: Major Intersection Improvements

The following 2017-19 Strategic Plan Citywide Strategies apply:

- Strengthen Infrastructure
- Return Old Town to a Vital Center of the City

Previous and Ongoing Work

- Preliminary Engineering and Environmental was completed in 2011.
- Design has been on going with 95% Plans Specifications and Estimates submitted to Caltrans for review at the end of 2018.
- Permits from the California Coastal Commission, the US Army Corps of Engineers, the RWQCB, and California Department of Fish and Wildlife have been secured.
- Right of Way acquisitions are ongoing.
- A Bio-Mitigation plan has been prepared and is currently being updated based on community concerns with regards to eucalyptus trees.
- An Addendum to the EIR (CEQA) has been prepared for consideration by the Planning Commission.

Tasks

1. Continue to complete final plans, specifications and engineer's estimate.
2. Continue public outreach.
3. Finalize the Bio-Mitigation Report.
4. Submit revised Bio-Mitigation Report to regulatory agencies for approval.
5. Complete utility coordination and relocation plans
6. Planning Commission Approval of an Addendum to the EIR.
7. Caltrans preparation and approval of the NEPA Revalidation.
8. Complete all right of way acquisitions.

Project: Ekwill Street Extension

Project Number: 9002

Page 2

Products

- 65% Plans and Specifications
- Permit Approvals
- Right of Way
- Public Outreach
- 95% Plans, Specifications and Engineer's Estimates
- Award Project for Construction

Date

Completed
Completed
Ongoing
Ongoing
Fall 2019
Fall 2020

Staffing Requirements

- Director of Public Works
- Project Manager
- Project Consultant – Civil Design (includes right of way services, environmental and permitting)
- Senior Management Analyst

Budget: This item is included in the FY 2018-2019 City of Goleta Budget

Funding Sources:

- State Transportation Improvement Program (STIP)
- GTIP
- LRDP

Priority: This Item is a high priority

Program: Capital Improvement Program

Project: Hollister Avenue Bridge Replacement Project

Project Number: 9033

Project Description

This is the second phase of the San Jose Creek Capacity Improvement project. The project includes the replacement of the Hollister Avenue Bridge over San Jose Creek Channel and completion of the San Jose Creek Channel capacity improvements that began in 2010. The new bridge and completed San Jose Creek Channel will have a 100-year storm flow capacity and will complete the fish-passage elements within the channel.

Objective and Policy Consistency

The following General Plan/ Coastal Land Use Plan Policies apply:

- TE 5.3: Ekwill-Fowler-S Kellogg Improvements

The following 2017-19 Strategic Plan Citywide Strategies apply:

- Strengthen Infrastructure
- Return Old Town to a Vital Center of the City

Previous and Ongoing Work

- Preliminary Design and Environmental was completed in 2015.
- Design has been on going with 95% Plans Specifications and Estimates completed at the end of 2018.
- Permits from the US Army Corps of Engineers and the Regional Water quality Control board (RWQCB) have been secured.
- Pursuit of the California Department of Fish and Wildlife permit is underway.
- Right of Way acquisitions are ongoing.

Tasks

1. Continue to complete final plans, specifications and engineer's estimate.
2. Continue public outreach.
3. Obtain California Department of Fish and Wildlife permit.
4. Complete utility coordination and relocation plans.
5. Secure all right of way acquisitions required.

Project: Hollister Avenue Bridge Replacement Project

Project Number: 9033

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Products

- 65% Plans and Specifications
- Permit Approvals
- Public Outreach
- 95% Plans, Specifications and Engineer's Estimates
- Award Project for Construction

Date

Completed
Completed
Ongoing
Summer 2019
Fall 2020

Staffing Requirements

- Director of Public Works
- Project Manager: Teresa Lopes, Sr Project Engineer
- Project Consultant – Civil Design (includes right of way services, environmental and permitting)
- Senior Management Analyst

Budget: This item is included in the FY 2018-2019 City of Goleta Budget

Funding Sources:

- Measure A
- GTIP
- Highway Bridge Program (HBP)

Priority: This Item is a high priority

Program: Capital Improvement Program

Project: Crosswalk and PHB on Calle Real near Encina Road

Project Number: 9087

Project Description

This project will establish a new crosswalk across Calle Real approximately 500 feet east of Encina Lane. The crosswalk will be controlled by a Pedestrian Hybrid Beacon (PHB) signal to require east and westbound motorists to stop for pedestrians when the signal is activated. Also included are improvements to the signage and pavement markings and ADA compliant curb ramps.

Objective and Policy Consistency

The following General Plan/ Coastal Land Use Plan Policies apply:

- Figure 7-5: Pedestrian System Plan
- TE 10.5: Pedestrian Safety

The following 2017-19 Strategic Plan Citywide Strategies apply:

- Strengthen Infrastructure
- Maintain a Safe Community

Previous and Ongoing Work

- Outreach to the senior community (Completed)
- Obtained an extension for the Measure A funding from SBCAG (Completed)
- Conceptual Design phase – (Stantec) (Completed)
- CEQA environmental document (not anticipated to be needed or CE)
- Final design phase (Stantec) (Ongoing)
- Plans, Specifications, and Estimates (PS&E) (Ongoing)
- Bidding
- Construction
- Project Closeout

Tasks

1. Complete Design
2. Coordinate with utilities
3. Continue leading public outreach efforts
4. Respond to public comments
5. Prepare CAR and present update to Council as necessary
6. Develop the final plans, specifications and engineer's estimate (PS&E)
7. Prepare the CAR for Authorization to Bid and Acceptance of project plans and specifications
8. Complete utility coordination and relocation plans as necessary
9. Prepare the CAR for award of construction contract and CMIT team.

Project: Crosswalk and PHB on Calle Real near Encina Road

Project Number: 9087

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10. Oversee construction activities
11. Prepare project closeout documentation
12. Prepare, review, and file Record Drawings
13. Prepare the CAR for Notice of Completion
14. Organize project files (electronic and paper copy) and archive

Products

- 65% Plans and Specifications
- Public Outreach
- 95% Plans, Specifications and Engineer's Estimates
- Award Project for Construction

Date

Spring 2018
Ongoing
Spring/Summer 2019
Summer 2019

Staffing Requirements

- Director of Public Works
- Deputy Director of Public Works
- Sr. Project Manager
- Engineering Technician
- Project Consultant –
 - Civil Design
 - Surveying
 - CMIT
- Sr. Management Analyst
- Sr. Office Specialist

Budget: This item is included in the FY 2018-2019 City of Goleta Budget

Funding Sources:

- Recommend Measure A Grant

Priority: This Item is a high priority

DEPARTMENT OF PUBLIC WORKS – Annual Work Plan

Program: Capital Improvement Program

Project: Calle Real Crosswalk at Fairview Center

Project Number: 9099

Project Description

This project will install a mid-block crosswalk on Calle Real approximately 550 feet to the west of the Calle Real/Fairview intersection. The Project is located near the terminus of the existing pedestrian/bicycle access path/ramp leading from Fairview Ave directly down to Calle Real and out letting across the street from the Fairview Center. The current path of travel taken by pedestrians and bicyclists to/from the existing bicycle/pedestrian ramp, and for pedestrians from the Fairview Center and adjacent residential neighborhoods does not consist of use of the existing controlled crossings at the Fairview Avenue/Calle Real intersection. Instead users, including many school aged children, currently cross Calle Real midblock in a potentially dangerous manner. The purpose of the project is to provide a safe pedestrian crossing and route that accommodates current pedestrian/bicycle path of travel. In conjunction with this project, CIP project 9070 (US 101/Fairview Avenue Sidewalk Project) will install sidewalk along Fairview Avenue, leading to the US 101 On-Ramp, increasing pedestrian connectivity across the US 101.

The Project improvements include constructing a new Pedestrian Hybrid Beacon (PHB) signal controlled crosswalk with mast arms, developing a power supply, installing pedestrian push buttons, install “activated” Blank Out signs to control vehicular traffic turning out of adjacent driveways, construct ADA accessible ramps, new crosswalk striping, pavement markings, and applicable PHB warning and control signage.

Objective and Policy Consistency

The following General Plan/ Coastal Land Use Plan Policies apply:

- TE 1.1 Alternative Modes
- TE 1.3 Improved Connectivity in Street, Pedestrian, and Bikeway Systems
- TE 2.1 Reduction/Shifting of Peak-Hour Vehicle Trips
- TE 2.3 Diversion of Automobile Trips to Alternative Modes
- TE 3.3 Major Arterials
- TE 10 Pedestrian Circulation
- TE 12.2 Efficient Utilization of Transportation Facilities
- TE 15.2 Linkages

The following 2017-19 Strategic Plan Citywide Strategies apply:

- Strengthen Infrastructure
- Return Old Town to a Vital Center of the City
- Maintain a Safe Community

Previous and Ongoing Work

- Establish budget and preliminary engineering (Complete)
- Conduct traffic, pedestrian and bicycle counts (Complete)
- Produce project improvements concept design (Complete)

Project: Calle Real Crosswalk at Fairview Center

Project Number: 9099

Page 2

- Conduct topographic surveys (Complete)
- Prepare and submit application for Measure A Cycle 4 Safe Routes to School Program grant. Awarded \$297,500 in grant funding for conceptual design, environmental, design and construction.

Tasks

1. Prepare CAR for Council to approve SBCAG Measure A grant agreement
2. Select consultant for Project design
3. Prepare CAR for Council to award consultant design contract
4. Conceptual Design phase
5. Continue public outreach efforts
6. Respond to public comments
7. Prepare CAR for Council update as necessary
8. CEQA environmental document (CE)
9. ROW/Encroachment as necessary
10. Coordinate Utilities (SCE)
11. Complete Final Design
12. Complete utility coordination and relocation plans as necessary
13. Plans, Specifications, and Estimates (PS&E)
14. Review the final plans, specifications and engineer's estimate
15. Prepare the CAR for Authorization to Bid and Acceptance of project plans and specifications
16. Bidding
17. Prepare the CAR for award of construction contract and CMIT team.
18. Construction
19. Oversee construction activities
20. Prepare project closeout documentation
21. Prepare, review, and file Record Drawings
22. Prepare the CAR for Notice of Completion
23. Organize project files (electronic and paper copy) and archive
24. Measure A Grant Reporting

Products

Date

- Public Outreach
- 65% Plans and Specifications
- 90% Plans, Specifications and Engineer's Estimates
- Approve PS&E and Authorize bidding
- Award Project for Construction
- Notice of Completion

Staffing Requirements

- Director of Public Works
- Deputy Director of Public Works
- Sr. Project Manager

Project: Calle Real Crosswalk at Fairview Center

Project Number: 9099

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- Engineering Technician
- Project Consultant –
 - Civil Design
 - Right-of-way
 - Public Outreach
 - Surveying
- Sr. Management Analyst
- Sr. Office Specialist

Budget: This item needs to be added to the FY 2018-2019 City of Goleta Budget

Funding Sources:

- Measure A (205)
- Measure A Other (206)

Priority: This item is a high priority

DEPARTMENT OF PUBLIC WORKS – Annual Work Plan

Program: Capital Improvement Program

Project: LED Streetlight Project

Project Number: 9056

Project Description

This project will acquire the SCE-owned LS-1 streetlights available for sale and convert existing high pressure sodium vapor (HPSV) streetlights to light-emitting diode lights. Estimate acquiring 1,296 LS-1 poles and replacing 1,547 fixtures, and 15 LS-3 streetlights.

Objective and Policy Consistency

To provide improved and better quality lighting for our streets, sidewalks and crosswalks that also use less energy and decrease utility bills.

The following General Plan/ Coastal Land Use Plan Policies apply:

- SE 1: Safety in General
- TE 10.5: Pedestrian Safety

The following 2017-19 Strategic Plan Citywide Strategies apply:

- Maintain a Safe Community

Previous and Ongoing Work

- Contract with SCE has been approved by CPUC.
- SCE has performed and shared asset inventory
- City staff has awarded contract to Tanko Streetlighting

Tasks

1. Complete asset assessment and acquire lightpoles from SCE
2. Perform pilot program of LED retrofits with public input
3. Convert City lights to LED
4. Ongoing maintenance

Products

- Consultant Award
- Development and Design
- Installation
- Project Completion
- Ongoing Maintenance

Date

Winter 2019
Summer 2019
Fall 2019
Winter 2019/20
Spring 2020 & beyond

Staffing Requirements

- Director of Public Works
- Deputy Director of Public Works
- Project Manager
- Assistant Engineer
- Project Consultant

Project: LED Street Light Project

Project Number: 9056

Page 2

- Surveying
- Installation
- Maintenance
- Sr. Management Analyst
- Sr. Office Specialist

Budget: This item is included in the FY 2019-2020 City of Goleta Budget

Funding Sources:

- General Fund
- OBF SCE

Priority: This Item is a high priority

DEPARTMENT OF PUBLIC WORKS – Annual Work Plan

Program: Capital Improvement Program

Project: Fairview Avenue at Calle Real/US 101 Sidewalk Infill Project

Project Number: 9070

Project Description

The sidewalk infill project proposes to design and construct 160 linear feet of new sidewalk and reconstruct approximately 75 linear feet of existing sidewalk along the north side of S. Fairview Avenue west of the intersection with N. Fairview Avenue and the SB 101 ramps. The existing sidewalk along S. Fairview Avenue ends at the bicycle/pedestrian ramp connecting S. Fairview to Calle Real. Infill of the sidewalk will provide a continuous path for pedestrians along the north side of the roadway to the signalized intersection at Calle Real and Fairview Avenue, giving pedestrians an alternate route to access Calle Real.

Objective and Policy Consistency

The following General Plan/ Coastal Land Use Plan Policies apply:

- Figure 7-5: Pedestrian System Plan
- TE 10.5: Pedestrian Safety

The following 2017-19 Strategic Plan Citywide Strategies apply:

- Strengthen Infrastructure
- Maintain a Safe Community

Previous and Ongoing Work

- Conceptual Design phase (Ongoing)
- Topographic Surveys (Complete)
- CEQA environmental document (CE) (Ongoing)
- Final design phase) (Ongoing)
- Plans, Specifications, and Estimates (PS&E)
- Bidding
- Construction
- Project Closeout

Tasks

1. Project Design
2. Public Outreach efforts
3. Respond to public comments
4. Review the final design and engineer's estimate
5. Prepare the CAR for Authorization to Bid and Acceptance of project plans and specifications
6. Bidding
7. Prepare the CAR for award of construction contract and CMIT team.
8. Oversee construction activities
9. Prepare project closeout documentation

Project: Fairview Avenue at Calle Real/US 101 Sidewalk Infill Project

Project Number: 9070

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10. Prepare, review, and file Record Drawings
11. Prepare the CAR for Notice of Completion
12. Organize project files (electronic and paper copy) and archive

Products

- Public Outreach
- Final Design
- Award Project for Construction

Date

Winter 2018
Spring/Summer 2019
Summer 2019

Staffing Requirements

- Director of Public Works
- Deputy Director of Public Works
- Sr. Project Manager
- Engineering Technician
- Project Consultant –
 - Civil Design
 - Surveying
- Sr. Management Analyst
- Sr. Office Specialist

Budget: This item is included in the FY 2018-2019 City of Goleta Budget

Funding Sources:

- Measure A (205)
- Measure A Other (206)
- GTIP (220)

Priority: This Item is a high priority

Program: Capital Improvement Program

Project: Storm Drain Master Plan

Project Number: 9085

Project Description

The project will study patterns of drainage and flooding that exist in Old Town Goleta, evaluating the capacity of existing storm drain pipes and channels, and provide recommendations for improvements to area drainage, storm drain, and channel capacity. The Old Town area lacks adequate storm drain infrastructure and street hydraulic capacity, resulting in intersection flooding in minor storm events. Lack of capacity in existing storm drains and overflow from adjacent flood control channels in larger storm events contributes to inundation patterns reflected on current FEMA flood maps.

Objective and Policy Consistency

The purpose of this project is to comprehensively study and evaluate drainage issues and sources of flooding in Old Town Goleta and provide recommendations for required improvements. The project addresses the need to improve safety and reduce flood risk to traffic, pedestrians and property in Old Town Goleta.

The following General Plan/ Coastal Land Use Plan Policies apply:

- TE 5.15: Other Improvements
- TE 6.2 Component Features Included in Street Standards

The following 2017-19 Strategic Plan Citywide Strategies apply:

- Strengthen Infrastructure
- Maintain a Safe Community

Previous and Ongoing Work

- Drainage Study Map by URS from 2012

Tasks

1. Prepare request for proposals
2. Review the submitted proposals
3. Lead the evaluation team
4. Negotiate with the top ranked team
5. Oversee preparation and routing of contracts and supporting documents (e.g. insurance)
6. Prepare CAR for Council award of contract
7. Initiate drainage study work
8. Coordinate with utilities
9. Lead bi-weekly design team meetings
10. Initiate public outreach
11. Oversee drainage study analysis
12. Prepare draft drainage study
13. Prepare final drainage study

Project: Storm Drain Master Plan

Project Number: 9085

Page 2

14. Prepare the CAR and resolution for Council adoption of Drainage Study Master Plan document

15. Present discussion item to Council

16. Organize project files (electronic and paper copy) and archive

Products

- Old Town Drainage Study

Date

2020/21

Staffing Requirements

- Director of Public Works
- Deputy Director of Public Works
- Sr. Project Manager
- Assistant Engineer
- Project Consultant
- Project Consultant –
 - Civil Design
 - Surveying
 - CMIT
- Sr. Management Analyst
- Sr. Office Specialist

Budget: This item is included in the FY 2018-2019 City of Goleta Budget

Funding Sources:

- General Fund (101)
- TBD (995)

Priority: This Item is a high priority

DEPARTMENT OF PUBLIC WORKS – Annual Work Plan

Program: Capital Improvement Program

Project: Goleta Community Center Parking Lot Reconstruction

Project Number: 9101

Project Description

This project will reconstruct the asphalt and parking lot at the Goleta Community Center. Parking lot striping and drainage improvements are included in the reconstruction.

Objective and Policy Consistency

The following General Plan/ Coastal Land Use Plan Policies apply:

- PF 2.2: Goleta Valley Community Center

The following 2017-19 Strategic Plan Citywide Strategies apply:

- Return Old Town to a Vital Center of the City

Previous and Ongoing Work

Establish Budget and preliminary engineering

Tasks

1. Continue to complete final plans, specifications and engineer's estimate
2. Initiate and continue public outreach
3. Complete utility coordination and relocation plans

Products

- Public Outreach
- 30% Plans and Specifications
- 65% Plans and Specifications
- 95% Plans, Specifications and Engineer's Estimates
- Award Project for Construction

Date

Ongoing
Winter 2020
Spring 2020
Summer 2020
Fall 2020

Staffing Requirements

- Sr. Project Manager
- Engineering Technician
- Project Consultant –
 - Civil Design
 - Surveying
- Sr. Management Analyst
- Management Analyst
- Administrative Assistant
- Intern

Budget: Recommend to add to FY 2018-2019 City of Goleta Budget

Project: Goleta Community Center Parking Lot Reconstruction

Project Number: 9101

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Funding Sources:

- Unfunded

Priority: This item is a high priority

Program: Capital Improvement Program

Project: Storke Road Widening Phelps Road to City Limits

Project Number: 9042

Project Description

Project limits are from Phelps Road to Sierra Madre Court (City Limits). The existing configuration of Storke Road along the proposed Project alignment includes one northbound vehicle lane, bike lane, and a landscaped parkway and sidewalk along its eastern side. Along its western side there is a landscaped center median and two vehicle southbound lanes, including a vehicle transition lane merge between Phelps Road and Whittier Drive, a bike lane and sidewalk. The remainder of the alignment along its west side includes one southbound vehicle lane, a bike lane, and a sidewalk.

The proposed conceptual design includes two vehicle travel lanes in each direction, as well as sidewalks and bike lanes in both directions. The road's north- and southbound lanes would be 11 feet wide. On the east (northbound) side, the existing planted median would be removed, and the additional vehicle lane would be constructed. On the west (southbound) side a sidewalk and bike lane would be constructed as well as a sloped shoulder. The bike lane and sidewalk would each be eight feet wide. On the east (northbound) side, the sidewalk and bike lane would be five feet wide each. The medians and parkways will be preserved as much as possible. The environmental process (EIR) will require coordination with the community and regulatory agencies. The design would attempt to allow the City to construct a Class I Bike Path on the western side as future funding and extension opportunities become available. Concepts for replacement of the two existing culverts passing beneath the roadway with a natural bottom culvert are also being considered.

Objective and Policy Consistency

Improve existing and anticipated traffic circulation along Storke Road from the UCSB campus to US Highway 101 and the City. Storke Road north and south of this segment to be widened have two travel lanes in each direction, leaving this segment acting as a bottleneck.

The following General Plan/ Coastal Land Use Plan Policies apply:

- Figure 7-3: Map identification #13
- Table 7-4: Identification #13
- TE 5.13: Storke Road Capacity Improvements-Whittier to Southern City Limit

The following 2017-19 Strategic Plan Citywide Strategies apply:

- Strengthen Infrastructure
- Maintain a Safe Community

Previous and Ongoing Work

- Conceptual Design (Ongoing)
- CEQA environmental document (future phase)

Project: Storke Road Widening Phelps Road to City Limits

Project Number: 9042

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- Final Design (future phase)
- Plans, Specifications, and Estimates (PS&E) (future phase)
- Bidding (future phase)
- Construction (future phase)
- Project Closeout (future phase)

Tasks

1. Continue with Preliminary Design
2. Continue leading public outreach efforts
3. Oversee the selection process for an environmental team
4. Oversee the preparation of the CEQA environmental documents
5. Hold public hearings on the CEQA draft document
6. Oversee finalizing and recording the CEQA final document
7. Develop Final Design
8. Continue coordinating with utilities
9. Continue leading bi-weekly design team meetings
10. Respond to public comments
11. Communicate regularly with PW Director (and City Manager)
12. Prepare CAR for Council update as necessary
13. Present update to Council as necessary
14. Continue completing the final plans, specifications and engineer's estimate
15. Review geotechnical data and recommend drainage improvements
16. Review environmental data and recommend soil handling
17. Complete utility coordination and relocation plans
18. Review the final plans, specifications and engineer's estimate
19. Prepare the CAR for Authorization to Bid and Acceptance of project plans and specifications
20. Prepare the CAR for award of construction contract and CMIT team
21. Oversee construction activities
22. Prepare project closeout documentation
23. Prepare, review, and file Record Drawings
24. Prepare the CAR for Notice of Completion
25. Organize project files (electronic and paper copy) and archive

Products

- Conceptual Design
- 60% Plans and Specifications
- CEQA Environmental Document
- 90% Plans and Specifications
- Public Outreach
- Authorize bidding and approve PS&E
- Award Project for Construction
- Notice of Completion

Date

Ongoing
Summer 2020
Summer 2020
Fall/Winter 2020
Ongoing
Spring/Summer 2021
Summer 2021
Spring 2022

Project: Storke Road Widening Phelps Road to City Limits

Project Number: 9042

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Staffing Requirements

- Director of Public Works
- Deputy Director of Public Works
- Sr. Project Manager
- Project Consultant
 - Civil Design
 - Right-of-way
 - Public Outreach
- Sr. Management Analyst
- Sr. Office Specialist

Budget: This item is included in the FY 2018-2019 City of Goleta Budget

Funding Sources:

- GTIP
- LRDP
- Developer Agreement

Priority: This Item is a high priority.

ATTACHMENT 2
Department of Public Works
Capital Improvement Program Project List

Capital Improvement Projects (Revised for 12/10/2018)

Project Number/ GTIP No.	Project Name	Environmental Document	Status of Project	General Plan Policies
FY 2018-19				
9001/ R-02	Hollister Avenue Complete Streets Corridor Plan	TBD	Preliminary Engineering/Environmental / Complete Streets Study	Figure 7-3: Map identification #3; Table 7-4: Identification #3; TE 5.4: Hollister Ave Redesign Improvements
9002/ R-01A1, R-01A2, R-01B, R-01C	Ekwill Street & Fowler Road Extensions Project - Hollister Ave @ Route 217 Southbound Ramps(Roundabouts) - Hollister Ave @ Route 217 Northbound Ramps(Roundabouts)	EIR/EA	Design and Right-of-Way	Figure 7-3: Map identification #2 & #37; Table 7-4: Identification #2, #37, & #38; TE 5.3: Ekwill-S Kellogg Improvements TE 5.4: Hollister Ave Redesign Improvements TE 5.10: Major Intersection Improvements
9006	San Jose Creek Bike Path – Southern Extent	MND	Preliminary Engineering	Figure 7-6: Bikeways Plan Map Planned Bikeway
9007	San Jose Creek Bike Path – Middle Extent	MND	Construction – Segment 1 Preliminary Eng.– Segment 2	Figure 7-6: Bikeways Plan Map Planned Bikeway
9009A	San Jose Creek Flood Damage – Interim Repair	TBD	Preliminary Engineering	TE 5.15: Other Improvements
9009B	San Jose Creek Flood Damage – Permanent Repair	TBD	Preliminary Engineering	TE 5.15: Other Improvements
9012	Armitos Avenue Bridge	TBD	Preliminary Engineering	Figure 7-6: Bikeways Plan Map Planned Bikeway
9025	Fire Station No. 10	MND	Design	PF 3.2: New Fire Station in Western Goleta
9027/ R-05	Goleta US 101 Overcrossing	EIR/EA	Preliminary Engineering	Figure 7-3: Map identification #4; Table 7-4: Identification #4; TE 5.5: New US-101 Freeway Crossings
9029	Cathedral Oaks Landscaping Enhancements	CE	Construction Closeout	VH 2.1: Designated Scenic Corridor VH 2.6: Gateways to the City VH 3: Community Character VH 4.10: Streetscape & Frontage Design
9031	Old Town Sidewalk Improvement Project	MND	Design and Right-of-Way	Figure 7-5: Pedestrian System Plan; TE 10.5: Pedestrian Safety
9033	Hollister Avenue Bridge Replacement	IS/MND	Design and Right-of-Way	TE 5.3: Ekwill-Fowler-S Kellogg Improvements
9035	Hollister/Kellogg Park (Jonny D. Wallis Neighborhood Park)	MND	Construction	OS 6: Public Park System Plan
9039	Hollister Class I Bike Path	CE	Construction Closeout	TE 11.5: Bicyclist Safety Figure 7-6: Bikeways Plan Map Planned Bikeway
9042/ R-12	Storke Road Widening, Phelps to City Limits	TBD	Environmental/Design	Figure 7-3: Map identification #13; Table 7-4: Identification #13; TE 5.13: Storke Road Capacity Improvements- Whittier to Southern City Limit

Capital Improvement Projects (Revised for 12/10/2018)

Project Number/ GTIP No.	Project Name	Environmental Document	Status of Project	General Plan Policies
9044/ I-07	Hollister Widening, West of Storke Road	TBD	Design	TE 5.15: Other Improvements
9045/ I-20	Los Carneros Road/ US 101 SB On-Ramp Dual Right Turn Lanes	EIR	TBD	TE 5.10 Major Intersection Improvements TE 5.15: Other Improvements
9053	Cathedral Oaks Crib Wall Interim Repair Project	TBD	Preliminary Engineering	SE 5: Soil and Slope Stability Hazards
9056	LED Street Lighting Project	TBD	Preliminary Engineering	SE 1: Safety in General SE 1.7: Abatement of Public Safety Hazards TE 10: Pedestrian Circulation TE 11.5: Bicyclist Safety PF 8: General Standards for Public Facilities CE 13: Energy Conservation
9058	Rectangular Rapid Flashing Beacons (RRFB) at Chapel / Pedestrian Hybrid Beacon (PHB) at Kingston	CE	Design	TE 10: Pedestrian Circulation Figure 7-5: Pedestrian System Plan
9059	Bicycle and Pedestrian Master Plan	TBD	Preliminary Engineering/Study/ Master Plan	TE 1: Integrated Multi-Modal Transportation System TE 6.2: Component Features Included in Street Standards TE 10: Pedestrian Circulation TE 11: Bikeways Plan TE 14: Financing Transportation Improvements TE 15: Regional Transportation Figure 7-5: Pedestrian System Plan Figure 7-6: Bikeways Plan Map
9060	Fairview Avenue Sidewalk Infill at Stow Canyon Road	CE	Design	TE 10: Pedestrian Circulation
9061	Cathedral Oaks Class I Multi-Use Path	TBD	Preliminary Engineering	TE 1: Integrated Multi-Modal Transportation System TE 3: Streets and Highways Plan and Standards
9062/ I-18	Storke Road/Hollister Avenue Transit, Bike/Ped, and Median Improvements	CE	Preliminary Engineering	TE 5.15: Other Improvements TE 5.16 Traffic Monitoring
9063	Evergreen Park – Public Restroom	TBD	Preliminary Engineering	OS 6: Public Park System Plan PF 2: Other Facilities of the City of Goleta PF 8: General Standards for Public Facilities
9064	Reclaimed Water Service to Evergreen Park	TBD	Design	CE 10: Watershed Management and Water Quality CE 15: Water Conservation and Materials Recycling

Capital Improvement Projects (Revised for 12/10/2018)

Project Number/ GTIP No.	Project Name	Environmental Document	Status of Project	General Plan Policies
9065	Reclaimed Water Service to Bella Vista Park	TBD	Design	CE 10: Watershed Management and Water Quality CE 15: Water Conservation and Materials Recycling
9066	Miscellaneous Park Improvements	CE	Design	OS 6: Public Park System Plan SE 1: Safety in General PF 8: General Standards for Public Facilities
9067	Goleta Community Center Upgrade	TBD	Preliminary Engineering	PF 8: General Standards for Public Facilities
9068	Parks Master Plan	TBD	Planning	OS 6: Public Park System Plan OS 7.5: Open Space for Outdoor Recreation
9069	Miscellaneous Facilities Improvements	TBD	Ongoing	PF 2: Other Facilities of the City of Goleta PF 8: General Standards for Public Facilities
9070	Fairview Avenue/US 101 Intersection Sidewalk Infill	CE	Preliminary Engineering	TE 10: Pedestrian Circulation TE 10.5: Pedestrian Safety
9071	Improvements to Athletic Field at GCC	TBD	Conceptual Design/ Pending State Housing Related Parks Program grant funding	OS 6: Public Park System Plan OS 6.9 Park Master Plan
9072 R-04.2	La Patera Road/US 101 Crossing	EIR	Preliminary Engineering – seeking grant funding	TE 5.5 New US-101 Freeway Crossings TE 5.15 Other Improvements TE 10: Pedestrian Circulation TE 10.5: Pedestrian Safety TE 11.5: Bicyclist Safety Figure 7-3: Map identification #5; Table 7-4: Identification #5;
9074	Stow Grove Multi-Purpose Field	CE	Conceptual Design	OS 6: Public Park System Plan OS 6.8 Special Use Parks OS 6.9 Park Master Plan
9075	Evergreen Park Multi-Purpose Field	CE	Preliminary Engineering	OS 6: Public Park System Plan OS 6.8 Special Use Parks OS 6.9 Park Master Plan
9076	Public Swimming Pool	TBD	TBD	OS 6: Public Park System Plan OS 6.8 Special Use Parks OS 6.9 Park Master Plan
9077	Recreation Center/Gymnasium	TBD	TBD	OS 6: Public Park System Plan OS 6.8 Special Use Parks OS 6.9 Park Master Plan

Capital Improvement Projects (Revised for 12/10/2018)

Project Number/ GTIP No.	Project Name	Environmental Document	Status of Project	General Plan Policies
9078	Rancho La Patera Improvements	TBD	Environmental/Design	PF 2: Other Facilities of the City of Goleta PF 8: General Standards for Public Facilities
9079/ T1	Goleta Train Depot and S. La Patera Improvements	TBD	Planning	TE 7.3 Intermodal Transportation Center/Bus Transfer Areas TE 10: Pedestrian Circulation TE 10.5: Pedestrian Safety TE 11 Bikeways Plan Figure 7-4: Public Transportation System
9080	Electrical Utility Undergrounding	TBD	Preliminary Investigation	VH 1: Scenic Views PF 6.2 Undergrounding of Overhead Utilities.
9081	Covington Drainage System Improvements	TBD	Preliminary Engineering	OS 6: Public Park System Plan SE 6: Flood Hazards TE 5.15: Other Improvements
9083	Traffic Signal Upgrades	CE	Preliminary Engineering	TE 5.15: Other Improvements
9084	Community Garden	TBD	Planning	OS 6: Public Park System Plan
9085	Goleta Storm Drain Master Plan	TBD	Preliminary Engineering/Study	TE 5.15: Other Improvements TE 6.2 Component Features Included in Street Standards
9086	Vision Zero Plan	TBD	Preliminary Engineering/Study	TE 1.1 Integrated Multi-Modal Transportation System TE 10: Pedestrian Circulation TE 10.5: Pedestrian Safety TE 11 Bikeways Plan TE 11.5 Bicyclist Safety
9087	Crosswalk Pedestrian Hybrid Beacon (PHB) on Calle Real near Encina Road	CE	Pending Council Approval	TE 10: Pedestrian Circulation TE 10.5: Pedestrian Safety
9088	Rectangular Rapid Flashing Beacon (RRFB) Improvements at School Crosswalks	CE	Design	TE 10: Pedestrian Circulation TE 10.5: Pedestrian Safety TE 12.2: Efficient Utilization of Transportation Facilities PF 5: School Facilities

Capital Improvement Projects (Revised for 12/10/2018)

9089	Goleta Traffic Safety Study (GTSS)	TBD	Preliminary Engineering/Study	TE 1.1 Integrated Multi-Modal Transportation System TE 1.3 Improved Connectivity in Street, Pedestrian, and Bikeway Systems TE 1.4 Multi-Use Street System TE 3.3 Major Arterials TE 10.5: Pedestrian Safety TE 11.5 Bicyclist Safety TE 12.1 General
9090	La Patera Drainage System Improvements	CE	Preliminary Engineering	OS 6: Public Park System Plan TE 5.15: Other Improvements
9091	Calle Real Sidewalk Infill – La Patera to Los Carneros	CE	Preliminary Engineering	TE 10: Pedestrian Circulation TE 10.5: Pedestrian Safety
9092	Fowler Road Extension (Technology Drive to Fairview Avenue)*	EIR/EA	Design - on hold	Figure 7-3: Map identification #2; Table 7-4: Identification #2; TE 5.3: Fowler-S Kellogg Improvements TE 5.10: Major Intersection Improvements
9093	San Miguel Park Improvements	TBD	Preliminary Engineering	OS 6: Public Park System Plan OS 7.5: Open Space for Outdoor Recreation SE 1: Safety in General PF 8: General Standards for Public Facilities
9094	Santa Barbara Shores Park Improvements	TBD	Preliminary Engineering	OS 6: Public Park System Plan OS 7.5: Open Space for Outdoor Recreation SE 1: Safety in General PF 8: General Standards for Public Facilities
9095	Storke/Glen Annie at US 101 Interchange Analysis	TBD	Preliminary Engineering	TE 5.13: Storke Road Capacity TE 5.10: Major Intersection Improvements
9096	Orange Avenue Parking Lot	TBD	Preliminary Engineering	TE 3.6 Local Streets and Roads TE 9 Parking TE 9.4 Parking within Commercial and Industrial Areas TE 9.5 Parking Lot Design TE 9.6 Old Town Parking TE 9.7 Shared (Joint Use) Parking TE 12.3 Neighborhood Traffic Management
9097	Fairview Corridor Study (Fowler Road to Calle Real)	TBD	Planning	Figure 7-5: Pedestrian System Plan Figure 7-6: Bikeways Plan Map TE 10: Pedestrian Circulation

Capital Improvement Projects (Revised for 12/10/2018)

					TE 10.5: Pedestrian Safety TE 11: Bikeways Plan TE 11.5: Bicyclist Safety TE 14: Financing Transportation Improvements TE 15: Regional Transportation
9098	Crosswalk at S. Kellogg Avenue	CE	Design		TE 10: Pedestrian Circulation Figure 7-5: Pedestrian System Plan
9099	Crosswalk at Calle Real/Fairview Center – Pedestrian Hybrid Beacon (PHB)	TBD	Conceptual Design		TE 10: Pedestrian Circulation TE 10.5: Pedestrian Safety Figure 7-5: Pedestrian System Plan
9100/ I-22	Hollister Avenue/Fairview Avenue Roundabout (Intersection Improvements)	TBD	TBD		Figure 7-3 Map Identification #30 Table 7-4: Identification #6 and #10 Figure 7-5: Pedestrian System Plan Figure 7-6: Bikeways Plan Map TE 5.4: Hollister Ave Redesign Improvements TE 5.9: Street Frontage Improvement TE 5.10: Major Intersection Improvements TE 10: Pedestrian Circulation TE 10.5: Pedestrian Safety TE 11: Bikeways Plan TE 11.5: Bicyclist Safety TE 14: Financing Transportation Improvements TE 15: Regional Transportation
9101	Goleta Community Center Parking Lot Reconstruction	TBD	Preliminary Engineering		TE 9.6 Old Town Parking TE 9.7 Shared (Joint Use) Parking
TBD	Storke Road Corridor Study	TBD	TBD		TE 1.1 Integrated Multi-Modal Transportation System TE 10: Pedestrian Circulation TE 10.5: Pedestrian Safety TE 11 Bikeways Plan TE 11.5: Bicyclist Safety TE 15: Regional Transportation
TBD	Citywide School Zones Signage & Striping Evaluation	TBD	TBD		TE 5.15: Other Improvements TE 10.5: Pedestrian Safety TE 11.5: Bicyclist Safety
TBD	Citywide Evaluation of Existing Traffic Signals	TBD	TBD		TE 5.15: Other Improvements
TBD	Covington Multi-Use Path Bridge Replacement	TBD	TBD		TE 1.1 Integrated Multi-Modal Transportation System TE 10: Pedestrian Circulation TE 10.5: Pedestrian Safety

Capital Improvement Projects (Revised for 12/10/2018)

					TE 11 Bikeways Plan TE 11.5: Bicyclist Safety TE 15: Regional Transportation
TBD	Ward Drive Sidewalk Infill	TBD	TBD	TBD	TE 10: Pedestrian Circulation TE 10.5: Pedestrian Safety
TBD	Ellwood Beach Drive Drainage Infrastructure Replacement	TBD	TBD	TBD	CE 10: Watershed Management and Water Quality TE 6.2: Component Features Included in Street Standards TE 6.3: Drainage
TBD	Phelps Ditch Flood Control Channel Trash Control Structure	TBD	TBD	TBD	CE 10: Watershed Management and Water Quality TE 6.2: Component Features Included in Street Standards TE 6.3: Drainage
TBD	Old Town South Fairview Avenue, High Flow Full Trash Capture Devices	TBD	TBD	TBD	CE 10: Watershed Management and Water Quality TE 6.2: Component Features Included in Street Standards TE 6.3: Drainage
BPMP Proposed List of Projects					
TBD	Class I Multi-Use Path Fairview Avenue	TBD	TBD	TBD	TE 1: Integrated Multi-Modal Transportation System TE 10: Pedestrian Circulation TE 11: Bikeways Plan Figure 7-5: Pedestrian System Plan Figure 7-6: Bikeways Plan Map
TBD	Class I Multi-Use Path along Hollister Avenue -- Western End	TBD	TBD	TBD	TE 1: Integrated Multi-Modal Transportation System TE 10: Pedestrian Circulation TE 11: Bikeways Plan Figure 7-5: Pedestrian System Plan Figure 7-6: Bikeways Plan Map
TBD	Bike Lane Improvements Encina Road	TBD	TBD	TBD	TE 1: Integrated Multi-Modal Transportation System TE 10: Pedestrian Circulation TE 11: Bikeways Plan Figure 7-5: Pedestrian System Plan Figure 7-6: Bikeways Plan Map
TBD	Class I Multi-Use Path along Hollister Avenue -- Old Town	TBD	TBD	TBD	TE 5.4: Hollister Ave Redesign Improvements TE 1: Integrated Multi-Modal Transportation System TE 11: Bikeways Plan Figure 7-3: Map Identification #3 Table 7-4: Identification #3 Figure 7-6: Bikeways Plan Map

Capital Improvement Projects (Revised for 12/10/2018)

TBD	Bike Lane Improvements Glen Annie Road	TBD	TBD	TE 1: Integrated Multi-Modal Transportation System TE 10: Pedestrian Circulation TE 11: Bikeways Plan Figure 7-5: Pedestrian System Plan Figure 7-6: Bikeways Plan Map
TBD	Bike Lane Improvements Kellogg Avenue	TBD	TBD	TE 1: Integrated Multi-Modal Transportation System TE 11: Bikeways Plan Figure 7-6: Bikeways Plan Map
TBD	Intersection Crossing Improvements – Storke and Hollister	TBD	TBD	TE 1: Integrated Multi-Modal Transportation System TE 10: Pedestrian Circulation TE 11: Bikeways Plan
TBD	Class I Multi-Use Path along Fairview Avenue South	TBD	TBD	TE 1: Integrated Multi-Modal Transportation System TE 11: Bikeways Plan Figure 7-6: Bikeways Plan Map
TBD	Crossing Improvements – Cathedral Oaks Road & Dos Pueblos High	TBD	TBD	TE 1: Integrated Multi-Modal Transportation System TE 10: Pedestrian Circulation
TBD	Class I Multi-Use Path Cathedral Oaks Road – San Pedro Creek to Eastern City Limit	TBD	TBD	TE 1: Integrated Multi-Modal Transportation System TE 11: Bikeways Plan Figure 7-6: Bikeways Plan Map
TBD	Crossing Improvements – Berkeley Road at Kellogg Avenue	TBD	TBD	TE 1: Integrated Multi-Modal Transportation System TE 10: Pedestrian Circulation
TBD	Crossing Improvements – Calle Real/ Fairview Avenue to Kellogg Avenue	TBD	TBD	TE 1: Integrated Multi-Modal Transportation System TE 10: Pedestrian Circulation
TBD	Class I Multi-Use Path along Fairview Avenue North	TBD	TBD	TE 1: Integrated Multi-Modal Transportation System TE 11: Bikeways Plan Figure 7-6: Bikeways Plan Map
TBD	Crossing Improvements – Hollister Avenue at Palo Alto Drive	TBD	TBD	TE 1: Integrated Multi-Modal Transportation System TE 10: Pedestrian Circulation TE 11: Bikeways Plan
TBD	Bike Lane Improvements Los Carneros Road and Hollister Avenue	TBD	TBD	TE 1: Integrated Multi-Modal Transportation System TE 10: Pedestrian Circulation TE 11: Bikeways Plan Figure 7-5: Pedestrian System Plan Figure 7-6: Bikeways Plan Map

Capital Improvement Projects (Revised for 12/10/2018)

TBD	Bike Lane Improvements Patterson Avenue South	TBD	TBD	TE 1: Integrated Multi-Modal Transportation System TE 11: Bikeways Plan Figure 7-6: Bikeways Plan Map
TBD	Crossing Improvements – Fairview Avenue at Cathedral Oaks	TBD	TBD	TE 1: Integrated Multi-Modal Transportation System TE 10: Pedestrian Circulation
TBD	Bike Lane Improvements Cathedral Oaks Road – West Connection	TBD	TBD	TE 1: Integrated Multi-Modal Transportation System TE 11: Bikeways Plan Figure 7-6: Bikeways Plan Map
TBD	Class I Multi-Use Path Overcrossing US 101/Mendocino Drive	TBD	TBD	TE 1: Integrated Multi-Modal Transportation System TE 10: Pedestrian Circulation TE 11: Bikeways Plan
TBD	Bike Lane Improvements Carlo Drive	TBD	TBD	TE 1: Integrated Multi-Modal Transportation System TE 11: Bikeways Plan Figure 7-6: Bikeways Plan Map
TBD	Intersection Crossing Improvements – Cathedral Oaks at Alameda Avenue	TBD	TBD	TE 1: Integrated Multi-Modal Transportation System TE 10: Pedestrian Circulation TE 11: Bikeways Plan
TBD	Class I Multi-Use Path along Phelps Ditch	TBD	TBD	TE 1: Integrated Multi-Modal Transportation System TE 11: Bikeways Plan Figure 7-6: Bikeways Plan Map
TBD	Class I Multi-Use Path in Evergreen Park	TBD	TBD	TE 1: Integrated Multi-Modal Transportation System TE 10: Pedestrian Circulation TE 11: Bikeways Plan Figure 7-5: Pedestrian System Plan Figure 7-6: Bikeways Plan Map
TBD	Bike Lane Improvements Ellwood Station Road	TBD	TBD	TE 1: Integrated Multi-Modal Transportation System TE 11: Bikeways Plan Figure 7-6: Bikeways Plan Map
TBD	Bike Lane Improvements San Milano Drive	TBD	TBD	TE 1: Integrated Multi-Modal Transportation System TE 11: Bikeways Plan Figure 7-6: Bikeways Plan Map
TBD	Class I Multipurpose Path Spering Preserve	TBD	TBD	TE 1: Integrated Multi-Modal Transportation System TE 10: Pedestrian Circulation TE 11: Bikeways Plan Figure 7-5: Pedestrian System Plan

Capital Improvement Projects (Revised for 12/10/2018)

TBD	Class I Multi-Use Path Calle Real/Los Carneros East	TBD	TBD	Figure 7-6: Bikeways Plan Map TE 1: Integrated Multi-Modal Transportation System TE 11: Bikeways Plan Figure 7-6: Bikeways Plan Map
TBD	Bike Lane Improvements at Santa Barbara Shores Drive/Hollister Avenue	TBD	TBD	TE 1: Integrated Multi-Modal Transportation System TE 11: Bikeways Plan Figure 7-6: Bikeways Plan Map
TBD	Bike Lane Improvements at Cortona Road/Hollister Avenue	TBD	TBD	TE 1: Integrated Multi-Modal Transportation System TE 11: Bikeways Plan Figure 7-6: Bikeways Plan Map
TBD	Intersection Crossing Improvements – Marketplace Drive/Storke Road	TBD	TBD	TE 1: Integrated Multi-Modal Transportation System TE 10: Pedestrian Circulation
TBD	Bike Lane Improvements Barling Terrace/Stow Canyon	TBD	TBD	TE 1: Integrated Multi-Modal Transportation System TE 11: Bikeways Plan Figure 7-6: Bikeways Plan Map
TBD	Bike Lane Improvements Mendocino Drive/Dos Pueblos High	TBD	TBD	TE 1: Integrated Multi-Modal Transportation System TE 11: Bikeways Plan Figure 7-6: Bikeways Plan Map
TBD	Bike Lane Improvements Lindmar Road/Robin Hill Road	TBD	TBD	TE 1: Integrated Multi-Modal Transportation System TE 11: Bikeways Plan Figure 7-6: Bikeways Plan Map
TBD	Roundabout Signage and Striping Improvements – Los Carneros	TBD	TBD	TE 1: Integrated Multi-Modal Transportation System TE 10: Pedestrian Circulation TE 11: Bikeways Plan
TBD	Signage and Wayfinding Improvements – Covington Way/Berkeley Road	TBD	TBD	TE 1: Integrated Multi-Modal Transportation System TE 11: Bikeways Plan Figure 7-6: Bikeways Plan Map
TBD	Bike Lane Improvements Hollister Avenue/Storke Road	TBD	TBD	TE 1: Integrated Multi-Modal Transportation System TE 10: Pedestrian Circulation TE 11: Bikeways Plan
GTIP Proposed List of Projects				
I-01	Fairview Avenue/Calle Real Intersection Improvements	TBD	Planning	Figure 7-3: Map identification #28; Table 7-1: Identification #28;

Capital Improvement Projects (Revised for 12/10/2018)

				Table 7-4: Identification #10 TE 5.10: Major Intersection Improvements
I-02	Fairview Avenue at US 101 Southbound On-Ramp Improvements	TBD	Planning	Figure 7-3: Map identification #51; Table 7-1: Identification #51; Table 7-4: Identification #10 TE 5.10: Major Intersection Improvements
I-03	Fairview Avenue at US 101 Northbound On-Ramp Improvements	TBD	Planning	Figure 7-3: Map identification #51; Table 7-4: Identification #10 TE 5.10: Major Intersection Improvements
I-08	Patterson Avenue at US 101 Southbound Ramp Improvements	TBD	Planning	Figure 7-3: Map identification #43; Table 7-1: Identification #43; Table 7-4: Identification #10 TE 5.10: Major Intersection Improvements
I-09	Patterson Avenue at US 101 Northbound Ramps Improvements	TBD	Planning	Figure 7-3: Map identification #42; Table 7-1: Identification #42; Table 7-4: Identification #10 TE 5.10: Major Intersection Improvements
I-10	Hollister Avenue at Patterson Avenue	TBD	Planning	Figure 7-3: Map identification #45; Table 7-1: Identification #45; Table 7-4: Identification #10 TE 5.10: Major Intersection Improvements
I-12	New Traffic Signal Installation (Citywide) – <ul style="list-style-type: none"> - Calle Real/Valdez Avenue - Calle Real and Carlo Drive - Calle Real/N La Patera Lane - Cathedral Oaks Road/US 101 Interchange - Cathedral Oaks Road/Los Carneros Road - Cathedral Oaks Road/N La Patera Lane - Fairview Avenue/Stow Canyon Road - Fairview Avenue/Berkeley Road - Fairview Avenue/Shirrell Way - Hollister Avenue/Cannon Green Drive - Hollister Avenue/Pebble Beach Drive - Hollister Avenue/St. Joseph's Street 	TBD	Planning	TE 5.15: Other Improvements

Capital Improvement Projects (Revised for 12/10/2018)

I-13	Hollister Avenue at Kellogg Avenue	TBD	Planning	TE 5.15: Other Improvements
I-14	Hollister Avenue/Pacific Oaks Road Intersection Improvements	TBD	Planning	TE 5.15: Other Improvements
I-16	Glen Annie Road at US 101 Northbound Ramps	TBD	Planning	TE 5.15: Other Improvements
I-18	Storke Road at US 101 Southbound Ramps	TBD	Planning	TE 5.15: Other Improvements
I-21	Los Carneros Road at Hollister Avenue	TBD	Planning	Figure 7-3: Map identification #20; Table 7-1: Identification #20; Table 7-4: Identification #10 TE 5.10: Major Intersection Improvements
R-09	Phelps Road Extension	TBD	Planning	Figure 7-3: Map identification #7; Table 7-4: Identification #7 TE 5.7: Connection of Phelps Road
R-10	US 101 NB Auxiliary Lane between Los Carneros Road and Storke Road	TBD	Planning	Figure 7-3: Map identification #11; Table 7-4: Identification #11; TE 5.11: Additional Lanes on US-101
R-11	US 101 Northbound and Southbound Auxiliary Lanes between Fairview Avenue and Los Carneros Road	TBD	Planning	Figure 7-3: Map identification #11; Table 7-4: Identification #11; TE 5.11: Additional Lanes on US-101
R-13	Los Carneros Way Realignment	TBD	Planning	TE 5.15: Other Improvements
R-14	South Fairview Avenue Widening	TBD	Planning	TE 5.15: Other Improvements
R-18	Los Carneros Road/Calle Koral Widening	TBD	Planning	TE 5.15: Other Improvements
Planning and Environmental Review Project List				
9800	Butterfly Mitigation	TBD	Docent Program – Ongoing 2011-12 Inventory Complete Mgmt. Plan In-Progress	Figure 4-1: Special Status Species & ESHA CE 4: Protection of Monarch Butterfly Habitat CE 4.4: Protection of Monarch Butterfly ESHA
9801	Wetland Restoration – Ellwood Lot 69	TBD	Preliminary Design Funding	OS 5.5: Use & Mgmt. of the Open Space Area OS 5.3: Public Access & Recreation
9802	Ellwood Mesa Trail Connector	N/A	Maintenance - Ongoing	Figure 3.4: Ellwood Enhancements OS 5.3: Public Access & Recreation OS 5.5: Use & Mgmt. of Open Space Area
9803	Well Abandonment and Restoration	MND	Abandonment Complete - Restoration Monitoring Underway	OS 5.5: Use & Mgmt. of the Open Space Area OS 5.3: Public Access & Recreation

Capital Improvement Projects (Revised for 12/10/2018)

9806	Beach Hazards Removal	MND	Haskell's Beach – Complete Ellwood Beach – TBD	SE 8: Oil and Gas Industry Hazards
9808	Ellwood Signage	N/A	Replacement Sign Installation – Ongoing	Figure 3.4: Ellwood Enhancements OS 5.3: Public Access & Recreation OS 5.5: Use & Mgmt. of Open Space Area
9811	Ellwood Trails and Restoration Design	MND	Permitting with Coastal Commission	OS 5.5: Use & Mgmt. of the Open Space Area OS 5.3: Public Access & Recreation
TBD	Ellwood Wildfire Protection Plan and Butterfly Habitat Management Plan	MND	Environmental Review	SE 7.3: Identification of Fire Hazard Areas CE 4.4: Protection of Monarch Butterfly ESHA
Future CIP (Provided for Information Purposes)				
TBD	Glen Annie/Cathedral Oaks: Operational Improvements	CE	TBD	TE 5.15: Other Improvements
TBD	Misc. Intersection Improvements	TBD	TBD	TE 5.10: Major Intersection Improvements TE 3: Streets and Highways Plan and Standards
TBD	Civic Center Phase I	TBD	Preliminary Engineering	PF 1: Development of a Civic Center
TBD	Goleta Gateway Signage	TBD	TBD	VH 2.6: Gateways to the City
TBD	Calle Real Corridor Improvements	TBD	TBD	Figure 7-5: Pedestrian System Plan Figure 7-6: Bikeways Plan Map TE 10: Pedestrian Circulation TE 10.5: Pedestrian Safety TE 11: Bikeways Plan TE 11.5: Bicyclist Safety TE 14: Financing Transportation Improvement TE 15: Regional Transportation VH 2.1: Designated Scenic Corridor VH 2.4: Public Improvements
TBD	LOSSAN Train Siding Project	TBD	Pending	TE 15: Regional Transportation
TBD	Misc. Crosswalk Improvement Program	TBD	TBD	TE 10: Pedestrian Circulation TE 12.2: Efficient Utilization of Transportation Facilities Figure 7-5: Pedestrian System Plan
TBD	Lake Los Carneros Master Plan	TBD	TBD	OS 6: Public Park System Plan OS 7.5: Open Space for Outdoor Recreation
TBD	Lake Los Carneros Aeration Project	TBD	TBD	OS 7.5: Open Space for Outdoor Recreation

Capital Improvement Projects (Revised for 12/10/2018)

TBD	Hollister/Storke Operational Improvements	TBD	A portion is in design.	Figure 7-3: Map identification #6; Table 7-4: Identification #6 TE 5.10: Major Intersection Improvements
TBD	Camino Vista Roadway Improvements	TBD	Construction (part of private development)	TE 5.15: Other Improvements
TBD	Hollister Ave Super Sharrow	TBD	Conceptual Design	TE 11: Bikeways Plan TE 11.5: Bicyclist Safety TE 15: Regional Transportation Figure 7-6: Bikeways Plan Map

Abbreviations

CE =	Categorical Exemption	HWY	=	Highway
CEQA =	California Environmental Quality Act	MND	=	Mitigated Negative Declaration
EA =	Environmental Assessment	N/A	=	Not Applicable
EIR =	Environmental Impact Report	NEPA	=	National Environmental Policy Act
EIS =	Environmental Impact Statement	TBD	=	To Be Determined

Definition

PA / ED A Project Approval / Environmental Document (PA / ED) is part of the State planning process to review funded transportation improvement projects. The timing of a PAVED is following the issuance of a PSR. A PAVED is subject to the approval of Caltrans.

PSR Project Study Reports (PSRs) are engineering reports whose purpose is to document agreement on the scope, schedule, and estimated cost of a project so that the project can be considered for inclusion in a future programming document such as the State Transportation Improvement Program (STIP). The format of a PSR and its content are outlined in Caltrans Project Development Procedures Manual.

* Fowler Road Extension placed on hold by California Transportation Commission (CTC) action due to insufficient California gas tax revenues.

ATTACHMENT 3
Department of Public Works
Capital Improvement Program Project Staffing and Cost Analysis



**City of Goleta
Department of Public Works
Preliminary Cost Estimating
CIP FTE Analysis**

Capital Improvement Program (CIP) - Project Cost Accounting Analysis

Project Category (by Priority Rank)	Project Expenditures							
	FY 19 (\$)	FY 20 (\$)	FY 21 (\$)	FY 22 (\$)	FY 23 (\$)	Years 1-5 Subtotal (\$)	Years 5-10 (\$)	Project Subtotals (\$)
A-High Total	\$17,527,310	\$24,798,272	\$44,022,055	\$17,194,925	\$10,615,225	\$114,157,787	\$66,848,975	\$181,006,762
B-Medium Total	\$709,575	\$1,008,910	\$2,651,983	\$3,213,100	\$0	\$7,583,568	\$84,256,075	\$91,839,643
C-Low Total	\$0	\$0	\$0	\$0	\$0	\$0	\$155,051,995	\$155,051,995
Subtotal - CIP Projects	\$18,236,885	\$25,807,182	\$46,674,038	\$20,408,025	\$10,615,225	\$121,741,355	\$306,157,045	\$427,898,400
Non-CIP Workload						\$1,256,736	\$408,500	\$1,665,236
Total CIP + Non-CIP						\$122,998,091	\$306,565,545	\$429,563,636
						\$243,482,709	151%	

Project Category (by Priority Rank)	Projected In-house Labor Hours		
	FY's 1-5 (Hrs.)	FY's 5-10 (Hrs.) ^{1,3}	Total (Hrs.)
A-High Total	39,585	5,265	44,850
B-Medium Total	2,573	12,485	15,058
C-Low Total	0	63,136	63,136
Subtotal - CIP Projects	42,158	80,886	123,044
Non-CIP Workload	13,229	4,300	17,529
Total CIP + Non-CIP	55,386	85,186	140,572
	84,315	92%	

Project Category (by Priority Rank)	Project Counts	
	Years 1-5	Years 5-10
A-High Total	37	2
B-Medium Total	8	4
C-Low Total	0	60
Subtotal - CIP Projects	45	66
Non-CIP Workload	43	13
Total CIP + Non-CIP	88	79

Public Works/CIP Team Full Time Equivalent (FTE) Analysis ⁷	Projected In-house FTE Labor Needs			
	FY's 1-5 ²	FY's 5-10 ¹	Total ⁴	Units
Grand Total	55,386	85,186	140,572	Hours
Total Hours Per year	11,077	17,037	14,057	Hours/year
FTE per Standard Productive Rate	7.0	10.0	8.0	FTE
FTE - Actual at 60% Billable ⁵	11.0	17.0	14.0	FTE
FTE - Goal of 80% Billable ⁶	8.0	13.0	10.0	FTE

ID	Labor Analysis Scenario		
	CIP	Non-CIP	Admin
1)*	60%	20%	20%
2)	80%	0%	20%

* Estimated current CIP staff Labor Time.

¹ Assume "Years 5-10" is equal a second 5-year period, but includes projects that will continue beyond the second 5 year period.

² Assumes low likelihood all of the projects identified in years 1-5 will be completed and will carry over into the 5-10 year period increasing the work load to deliver the projects.

³ Assume some C-Priority projects will become a higher priority.

⁴ Assume "Total Labor" is limited to a 10 year period (5+5).

⁵ Assume CIP is 60% billable due to non-CIP workload items divided between 2 Sr. Project Managers

⁶ Assume CIP is 80% billable and not addressing non-CIP workload items until additional resources available.

⁷ Assume CIP does not include Parks, Neighborhood Services & Public Safety, or Planning and Environmental Review projects.

Staffing Levels	FTE Range	Current	Proposed	Future Need
Deputy Public Works Director	.2-.4	0.0	0.25	0.25
Sr. Project Manager	1.0	1.0	1.0	1.0
Sr. Project Manager	1.0	1.0	1.0	1.0
Project Engineer	1.0	0.0	1.0	1.0
Project Engineer	1.0	0.0	1.0	1.0
Project Engineer	1.0	0.0	1.0	1.0
Project Engineer	1.0	0.0	0.0	1.0
Traffic Engineer	1.0	0.0	0.0	1.0
GIS Analyst/Asset Manager	1.0	0.0	0.0	1.0
Capital Program Manager	1.0	0.0	0.0	1.0
FTE Subtotal	9.25	2.00	5.25	9.25
FTE Levels can meet current 5-year 60% projections?		No	No	Partially
FTE Levels can meet current+future 5-year 60% projecti		No	No	Partially

Narratives:
Years 1-5 = The fiscal years from 2019 through 2023, ending in June 2024.
Years 5-10 = The fiscal years from 2024 through 2028, ending in June 2029. Does included some projects where the PDP phases extend beyond June 2029.
A-High = Projects with 1) clear Council direction and priority, 2) Construction is ongoing or pending, 3) Grant/Funding deadlines, 4) High Public Expectations, or 5) Public safety improvements needed. Projects are typically fully funded.
B-Medium = Projects without the "high-priority" justifications but have been identified and are currently listed in the CIP and budget. These projects may or may not be fully funded (e.g. have some funding for conceptual design phase only).
C-Low = Projects that have recently been incorporated into the comprehensive CIP list, are a result of the recently adopted Bicycle and Pedestrian Master Plan, or a part of the recently developed GTIP. Projects typically do not have any funding associated in the current budget.
Non-CIP Workload = Work efforts in the Public Works CIP that are necessary to accomplish the Mission of Public Works, or have been requested by Council, the City Manager, or the Public, or are work efforts where Public Works CIP is assisting other departments on their projects (e.g. Goleta Train Depot, Ellwood Mesa).



City of Goleta
Department of Public Works
Preliminary Cost Estimating
Non-CIP Work Items

ID	Non-CIP Task Name	Project Manager	# of Team	Monthly Hours Estimate	Weekly Hours Estimate	Annual Hours Estimate	Est. # Years	Estimated Labor Years 1-5 (Hours)	Estimated Labor Years 5+ (Hours)	Estimated Labor Subtotal (Hours)	Estimate Cost Years 1-5 (\$)	Estimate Cost Years 5+ (\$)	Estimate Cost Subtotal (\$)	Category
1	Cathedral Oaks Methane Gas Monitoring	M. Gaasch	1	4	1.0	48.0	3.0	144	0	144	\$ 13,680	\$ -	\$ 13,680	Non-CIP Project
2	CIP Development	Team	2	20	5.0	240.0	1.0	240	0	240	\$ 22,800	\$ -	\$ 22,800	Non-CIP Project
3	APWA Green Book Front End Specs ("Boilerplate"); 3 Formats A) APWA Greenbook B) Federal - FHWA C) Federal - CDBG	J. Winslow	2	40	10.0	480.0	0.5	240	0	240	\$ 22,800	\$ -	\$ 22,800	Non-CIP Project
4	Old Town Parking Restrictions	M. Milan	2	10	2.5	120.0	0.8	90	0	90	\$ 8,550	\$ -	\$ 8,550	Non-CIP Project
5	SBCAG/TTAC Meetings & Agendas	J. Winslow	1	15	3.8	180.0	10.0	900	900	1,800	\$ 85,500	\$ -	\$ 171,000	Non-CIP Project
6	2025 DIF Update / Nexus Study	G. Comati	1	N/A	N/A	80.0	5.0	0	400	400	\$ -	\$ 38,000	\$ 38,000	Non-CIP Project
7	Scooters	I. Martin	1	10	2.5	120.0	1.0	120	0	120	\$ 11,400	\$ -	\$ 11,400	Non-CIP Project
8	Old Line 96 "Pipeline"	M. Angeles	1	6	1.5	72.0	3.0	216	0	216	\$ 20,520	\$ -	\$ 20,520	Non-CIP Project
9	Elwood Mesa Butterfly Habitat Management Plan	M. Angeles	2	8	2.0	96.0	2.0	192	0	192	\$ 18,240	\$ -	\$ 18,240	Non-CIP Project
10	Small Cell Site Ordinance	M. Milan	1	10	2.5	120.0	2.5	300	0	300	\$ 28,500	\$ -	\$ 28,500	Non-CIP Project
11	Permit Tracking	M. Milan	2	20	5.0	240.0	3.0	720	0	720	\$ 68,400	\$ -	\$ 68,400	Non-CIP Project
12	Trash Amendment Implementation Plan	K. Nilson	2	10	2.5	120.0	2.0	240	0	240	\$ 22,800	\$ -	\$ 22,800	Non-CIP Project
13	Beautify Goleta	K. Nilson	2	10	2.5	120.0	10.0	600	600	1,200	\$ 57,000	\$ 57,000	\$ 114,000	Non-CIP Project
14	Citywide Restricted Parking Resolution	M. Milan	2	15	3.8	180.0	2.0	360	0	360	\$ 34,200	\$ -	\$ 34,200	Non-CIP Project
15	San Jose Creek Prop 84 Post Performance Report	M. Gaasch	1	4	1.0	48.0	10.0	240	240	480	\$ 22,800	\$ 22,800	\$ 45,600	Non-CIP Project
16	Fire Station 10 (NPS) lead; PW assist	?	1	10	2.5	120.0	5.0	600	0	600	\$ 57,000	\$ -	\$ 57,000	Non-CIP Project
17	Goleta Train Depot (NPS) lead; PW assist	?	1	20	5.0	240.0	5.0	1,200	0	1,200	\$ 114,000	\$ -	\$ 114,000	Non-CIP Project
18	NHS Reporting Annual	M. Milan	1	4	0.0	4.0	10.0	20	20	40	\$ 1,900	\$ 1,900	\$ 3,800	Non-CIP Project
19	Calltrans Right-of-Way Relinquishment at Cathedral Oaks	M. Milan	1	4	1.0	48.0	1.5	72	0	72	\$ 6,840	\$ -	\$ 6,840	Non-CIP Project
20	Fire Department Preemption Equipment for 13 Intersections	M. Milan	1	8	2.0	96.0	1.5	144	0	144	\$ 13,680	\$ -	\$ 13,680	Non-CIP Project
21	PER/PW Review Process and Checklists	M. Milan	2	8	2.0	96.0	2.0	192	0	192	\$ 18,240	\$ -	\$ 18,240	Non-CIP Project
22	Lake Los Carneros Master Plan	?	2	10	2.5	120.0	3.0	360	0	360	\$ 34,200	\$ -	\$ 34,200	Non-CIP Project
23	Lake Los Carneros Aeration Project	?	2	5	1.3	60.0	3.0	180	0	180	\$ 17,100	\$ -	\$ 17,100	Non-CIP Project
24	ADA Transition Plan & Continual Update	M. Milan	2	4	1.0	48.0	10.0	240	240	480	\$ 22,800	\$ 22,800	\$ 45,600	Non-CIP Project
25	Sign Retroreflectivity	M. Milan	1	4	1.0	48.0	10.0	240	240	480	\$ 22,800	\$ 22,800	\$ 45,600	Non-CIP Project
26	Implementation of Traffic Requests	M. Milan	1	8	2.0	96.0	10.0	480	480	960	\$ 45,600	\$ 45,600	\$ 91,200	Non-CIP Project
27	Traffic Safety Advisory Committee	J. Winslow	2	4	1.0	48.0	10.0	240	240	480	\$ 22,800	\$ 22,800	\$ 45,600	Non-CIP Project
28	ADA on Street Parking Policy	M. Milan	1	5	1.3	60.0	1.5	90	0	90	\$ 8,550	\$ -	\$ 8,550	Non-CIP Project
29	Dam Management and Reporting	?	1	1	0.3	12.0	10.0	60	60	120	\$ 5,700	\$ 5,700	\$ 11,400	Non-CIP Project
30	Los Carneros Relinquishment s/o RR Bridge	M. Milan	1	2	0.5	24.0	2.0	48	0	48	\$ 4,560	\$ -	\$ 4,560	Non-CIP Project
31	Consultant Contract Boilerplate Update	G. Comati	2	10	2.5	120.0	0.8	90	0	90	\$ 8,550	\$ -	\$ 8,550	Non-CIP Project
32	Inventories - Asset Management	J. Winslow	2	15	3.8	180.0	2.0	360	0	360	\$ 34,200	\$ -	\$ 34,200	Non-CIP Project
33	Timetracking System Development	M. Gaasch	1	10	2.5	120.0	0.5	60	0	60	\$ 5,700	\$ -	\$ 5,700	Non-CIP Project
34	Citywide Traffic Model - VMT and Circulation Element Update	G. Comati	1	10	2.5	120.0	2.0	0	240	240	\$ -	\$ 22,800	\$ 22,800	Non-CIP Project
35	Income Update and Review	M. Gaasch	1	5	1.3	60.0	0.3	20	0	20	\$ 1,881	\$ -	\$ 1,881	Non-CIP Project
36	Zoning Ordinance - Review and Comment	M. Milan	6	120	30.0	1,440.0	0.2	288	0	288	\$ 27,360	\$ -	\$ 27,360	Non-CIP Project
37	Coastal Commission Exemptions	M. Angeles	1	15	3.8	180.0	0.3	45	0	45	\$ 4,275	\$ -	\$ 4,275	Non-CIP Project
38	Goleta Valley Historical Society Surveys	M. Angeles	1	25	6.3	300.0	0.5	150	0	150	\$ 14,250	\$ -	\$ 14,250	Non-CIP Project
39	Public Works Organization Program	G. Comati	4	80	20.0	960.0	0.8	720	0	720	\$ 68,400	\$ -	\$ 68,400	Non-CIP Project



City of Goleta
 Department of Public Works
 Preliminary Cost Estimating
 Non-CIP Work Items

ID	Non-CIP Task Name	Project Manager	# of Team	Monthly Hours Estimate	Weekly Hours Estimate	Annual Hours Estimate	Est. # Years	Estimated Labor Years 1-5 (Hours)	Estimated Labor Years 5+ (Hours)	Estimated Labor Subtotal (Hours)	Estimate Cost Years 1-5 (\$)	Estimate Cost Years 5+ (\$)	Estimate Cost Subtotal (\$)	Category			
40	Illicit Discharge Procedures Policy - Update	M. Winnewisser	2	80	20.0	960.0	0.8	720	0	720	\$ 68,400	\$ -	\$ 68,400	Non-CIP Project			
41	Construction & Demolition Plan - Update	M. Winnewisser	2	64	16.0	768.0	0.8	576	0	576	\$ 54,720	\$ -	\$ 54,720	Non-CIP Project			
42	QAP - Update	M. Milan	2	80	20.0	960.0	0.8	720	0	720	\$ 68,400	\$ -	\$ 68,400	Non-CIP Project			
43	HBP - Survey/Update	T. Lopes	1	20	5.0	240.0	0.3	72	0	72	\$ 6,840	\$ -	\$ 6,840	Non-CIP Project			
44	HAZWOPER Re-Certification	J. Winslow	1	N/A	N/A	8.0	10.0	40	40	80	\$ 3,800	\$ 3,800	\$ 7,600	Non-CIP Project			
45	Training	Team	5	10	2.5	120.0	10.0	600	600	1,200	\$ 57,000	\$ 57,000	\$ 114,000	Non-CIP Project			
Non-CIP Workload											13,229	4,300	17,529	\$ 1,256,736	\$ 408,500	\$ 1,665,236	

ATTACHMENT 4
Department of Public Works
Consultant, Construction Contractor and Vendor Contract List

#	Agmt #	Status	Dept#	PM	Contractor's Name	Type	Purpose	Dollar Amount	Date Approved	End Date
1	105-0325		PW	JG	California Department of Transportation (Caltrans)	Cooperative Work Agreement	Project Initiation Document phase of the 101 Overpass Project (CIP 9027)			180 after PID signed
2	2011-023.2		PW	EK	Marberg Industries Franchise Agreement	Franchise Agreement	Solid Waste Handling Services	See Agreement	7/17/2018	6/30/2021
3	2012-090.6		PW	CE	Drake Haglan Associates Inc.	Professional Services Agreement	Elwell Street and Fowler Road Extension Project	4,045,745	10/16/2018	6/30/2023
4	2012-108		PW	CE	Santa Barbara County Water Agency	Memorandum of Understanding	Memorandum of Understanding for Participation in the Proposition 84 Integrated Regional Water Management Plan Round II	See Agreement	8/29/2012	See Agreement
5	2013-005		PW	CE	California Department of Transportation (Caltrans)	Program Supplement Agreement	Hollister Avenue Bridge Replacement	1,294,309	9/18/2012	See Agreement
6	2013-080		PW	CE	California Department of Transportation (Caltrans)	Funded Projects	Various Bridges - BPMP Program	See Agreement	9/13/2013	See Agreement
7	2014-062.4		PW	EK	Santa Barbara Channelkeeper	Professional Services Agreement	Water Quality Monitoring and Testing Program	82,500	6/19/2018	6/30/2019
8	2014-069.5		PW	EK	Zworld Geospatial Information Systems	Professional Services Agreement	Stormwater GIS Mapping Services	42,000	10/18/2018	6/30/2019
9	2014-101.4		PW	CE	Explore Ecology	Professional Services Agreement	K-6 Stormwater Educational Outreach	57,114	6/19/2018	6/30/2019
10	2014-129.5		PW	BM	Agri Turf Supplies Inc	Professional Services Agreement	Contract for Consulting Arborist	165,000	6/5/2018	6/30/2019
11	2014-135		PW	CE	Caltrans	Program Supplement	Hollister Avenue between 340 East of Rutherford Street - Install High Intensity Activated Crosswalk and Remove Flashing Beacons - Program Supplement No N011	25,000	2/12/2014	NA
12	2015-002.3		PW	TL	Wallace Group	Professional Design Services	Cathedral Oaks Landscape Project	96,443	6/20/2017	6/30/2018
13	2015-058.3		PW	RG	Drake Haglan and Associates	Professional Design Services	San Jose Bike Path Southern Extent	106,860	6/19/2018	6/30/2020
14	2015-063.1		PW	BM	Venco Sweeping	Agreement	Street Sweeping	\$223,617	6/20/2017	6/30/2019
15	2015-068.3		PW	MM	Flowers and Associates	Professional Design Services	On-Call Inspection Services	75,000	6/19/2018	6/30/2019
16	2015-119		PW	CC	City of Santa Barbara	Memorandum of Understanding	MOU Runway Protection Zone Analysis	100,000	10/20/2015	See Agreement
17	2016-020		PW	MM	Phoenix Civil Engineering	Professional Design Services	Stokes/Phelps Road Widening	65,933	3/15/2016	3/1/2019
18	2016-021		PW	MM	Aspen Environmental Group	Professional Environmental Services	Stokes/Phelps Road Widening	185,469	3/15/2016	3/1/2019
19	2016-028.2		PW	TL	Aecom Technical Services, Inc.	Professional Services Agreement	Hollister Class I Bike Path	5,185	12/19/2016	12/31/2017
20	2016-040.3		PW	TL	Drake Haglan and Associates	Professional Design Services	Hollister Ave Class I Bike Lane	356,622	6/19/2018	6/19/2019
21	2016-042		PW	TL	United State of America USD Department of Transportation	Grant Agreement	Hollister Avenue Complete Streets Corridor Plan FHWA FY 2014 TIGER Planning Grant No. P-13	236,000	1/26/2016	9/30/2021
22	2016-045.2		PW	JW	KTU-A	Professional Services Agreement	Bicycle and Pedestrian Master Plan	295,000	12/18/2018	12/31/2020
23	2016-066		PW	RG	California Department of Transportation (Caltrans)	Program Supplement	Hollister Avenue Class I Bike Path Project No ATP-5481 (016)	3,749,000	6/3/2016	NA
24	2016-067		PW	RG	California Department of Transportation (Caltrans)	Program Supplement	Hollister Avenue between 340 East of Rutherford Street Project Number HSP-5481 (015)	See Agreement	6/3/2016	NA
25	2016-088.1		PW	RG	California Department of Transportation (Caltrans)	Program Supplement	Old Towne Goleta: Hollister Ave Complete Streets from Fairview Avenue - Program Supplement	See Agreement	6/3/2016	NA
26	2016-075.3		PW	CE	COM3 Consulting, Inc.	Professional Services	Engineering Project Management Services	600,000	6/19/2018	6/30/2019
27	2016-077.2		PW	CE	Laura Bradley, ACP	Professional Services	Development Review, Planning & Permitting Services	179,565	6/19/2018	6/30/2019
28	2016-081		PW	MM	Wildan Engineering	Professional Design Services	Engineering Services	90,000	6/21/2016	6/30/2019
29	2016-084		PW	MM	Phoenix Civil Engineering	Professional Design Services	General Engineering Services	24,800	7/29/2016	8/1/2019
30	2016-089		PW	RG	Goleta Valley Historical Society	Agreement for Grant Funds	Redwood Logs	NA	7/19/2016	NA
31	2016-102.2		PW	BM	John Storer dba Storner Environmental Services	Professional Services Agreement	Environmental Monitoring of Public Works Activities	60,000	6/5/2018	6/30/2019
32	2016-113.1		PW	JW	Shantec Consulting Services	Professional Design Services	Bicycle and Pedestrian Master Plan	6,000	1/7/2019	12/31/2020
33	2016-114.2		PW	TL	TKM	Professional Design Services	Hollister Avenue Complete Streets Corridor Plan	288,250	5/15/2018	6/30/2019
34	2016-117.2		PW	CE	Stantec Consulting Services Inc.	Professional Design Services	On Call Traffic Engineering Services	75,000	6/19/2018	6/30/2019
35	2016-118.3		PW	MG	Berry General Engineering, Inc.	Professional Design Services	San Jose Creek Capacity Improvement and Fish Passage Project	134,000	12/4/2018	12/31/2023
36	2016-128		PW	JW	California Department of Transportation (Caltrans)	Program Supplement	Install RRFBs at the Intersection of Hollister and Chapel Street and at the Intersection of Calle Real and Kingston Ave	47,000	10/5/2016	NA
37	2016-135.2		PW	JW	Santa Barbara County Association of Governments	Cooperation Agreement	Measure A Project	See Agreement	6/19/2018	6/30/2021
38	2016-136.1		PW	BM	Mark Crane's Tree & Arborist Services	Tree Maintenance Services Agreement	Tree Trimming & Maintenance Services	365,000	10/17/2017	6/30/2019
39	2016-143.2		PW	TL	MNS Engineers Inc.	Professional Design Services	Hollister Class I Bike Path Project	527,536	6/5/2018	6/30/2019
40	2016-147		PW	EK	Santa Barbara County, Public Works Department, Water Resources Division	Cooperation Agreement	Cost Sharing for Preparing a 303 (d) Monitoring Plan and Pollutant Load Model	See Agreement	7/19/2016	See Agreement
41	2016-148		PW	TL	Pub Construction	Construction Contract	Cathedral Oaks Landscaping Project	168,138	12/6/2016	35 days after NTP
42	2016-152		PW	EK	County of Santa Barbara	Agreement	Resource Recovery Project Material Delivery Commitment and Processing Services Agreement	See Agreement	11/1/2016	12/31/2028
43	2016-153		PW	TL	California Department of Transportation (Caltrans)	Program Supplement	Cathedral Oaks Landscaping Project	325,000	12/7/2016	NA
44	2016-154.2		PW	TL	Filipin Engineering	Professional Design Services Agreement	Cathedral Oaks Landscaping Project	63,136	12/19/2017	6/30/2018
45	2017-003		PW	RG	California Department of Transportation (Caltrans)	Program Supplement	Sidewalk Infill	131,000	2/6/2017	NA
46	2017-006.3		PW	MG	Berry Engineering, Inc.	Professional Design Services	Cathedral Oaks Cribwall Emergency Repair	108,500	12/18/2018	12/31/2026
47	2017-017		PW	TL	Granite Construction	Construction Contract	Hollister Class I Bike Path Project	4,624,820	3/21/2017	130 days after NTP
48	2017-020		PW	RG	Granite Construction Company	Agreement	FY 2016/2017 Pavement Rehab Project Overlay (and CO's 1 through 20)	3,674,457	5/2/2017	See Agreement
49	2017-022.1		PW	MM	Flowers & Associates	Professional Design Services	CMIT for FY16/17 Overlay Project	209,126	6/19/2018	6/30/2019
50	2017-023.1		PW	MM	Pavement Engineering, Inc.	Professional Design Services	Design of FY17/18 Pavement Projects	195,225	6/19/2018	6/30/2020
51	2017-024.1		PW	JW	MNS Engineers, Inc.	Professional Design Services	Old Town Sidewalk Improvement	782,814	5/15/2018	12/31/2020
52	2017-037.1		PW	RG	Beacon/Hammer Jewel & Associates	Agreement	On call services: Acquisition and real estate services	65,000	6/19/2018	6/30/2019
53	2017-038		PW	RG	Chrisp	Agreement	Annual Replacement of Traffic Striping	225,000	6/20/2017	6/30/2020
54	2017-040		PW	BM	Brightview	Agreement	Green Landscape Maintenance Services for Parks FY 2016-17	360,000	6/20/2017	6/30/2020
55	2017-051		PW	BM	Oakridge Landscape, Inc.	General Services	Annual Citywide Median Island Maintenance Services 2017-2020	270,908	7/18/2017	6/30/2020
56	2017-055.1		PW	RG	Drake Haglan Associates Inc.	Professional Design Services	Project Approval and Environmental Documentation Phase Services for the Goleta Overpass Improvement Project	1,241,140	4/10/2018	6/30/2019
57	2017-084.1		PW	BM	Granite Construction Company	Professional Services Agreement	Emergency and Storm Response Services Backhoe and Excavation FY 2017-19	90,000	1/16/2018	6/30/2019
58	2017-085		PW	BM	Total Baricade Services Inc	General Services Agreement	Emergency and Storm Response Services Traffic Control FY 2017-19	30,000	9/20/2017	6/30/2019
59	2017-086		PW	BM	Statewide Traffic Safety & Signs	General Services Agreement	Emergency and Storm Response Services Traffic Control FY 2017-19	30,000	9/20/2017	6/30/2019
60	2017-087		PW	BM	Stewarts De-Rooping & Plumbing	General Services Agreement	Emergency and Storm Response Services Trucking and Transportation FY 2017-19	30,000	9/20/2017	6/30/2019
61	2017-088		PW	BM	Bots Backhoe & Trucking	General Services Agreement	Emergency and Storm Response Services Backhoe and Excavation FY 2017-19	30,000	9/20/2017	6/30/2019
62	2017-089		PW	BM	Berry General Engineering Contractors Inc	General Services Agreement	Emergency and Storm Response Services Backhoe and Excavation FY 2017-19	30,000	9/20/2017	7/1/2019
63	2017-090		PW	BM	Steve Nuttall Trucking, Inc.	General Services Agreement	Emergency and Storm Response Services Trucking and Transportation FY 2017-19	30,000	10/16/2017	6/30/2019

#	Agmt #	Status	Dept#	PM	Contractor's Name	Type	Purpose	Dollar Amount	Date Approved	End Date
64	2017-091		PW	BM	Bobs Backhoe & Trucking	General Services Agreement	Emergency and Storm Response Services Backhoe and Excavation FY 2017-19	30,000	9/30/2017	6/30/2019
65	2017-092		PW	BM	Summer Construction, Inc.	General Services Agreement	Emergency and Storm Response Services Backhoe and Excavation FY 2017-19	30,000	8/30/2017	6/30/2019
66	2017-097		PW	RG	Granite Construction	General Services Agreement	Cathedral Oaks Road and Crib Wall Project	20,000	9/18/2017	6/30/2019
67	2017-098		PW	TL	Goleta Water District	User Agreement	Cathedral Oaks at Hollister Recycled Water Agreement	See Agreement	8/17/2017	See Agreement
68	2017-121.1		PW	CE	Cannon Corporation	Professional Design Services	Rancho La Patera Improvements Project	139,677	12/18/2018	12/31/2020
69	2017-124		PW	MM	MNS Engineers	Professional Design Services	On-Call Services	29,900	2/14/2018	6/30/2019
70	2017-125		PW	MM	Waters Candinas Land Surveying, LLC.	Professional Design Services	On-Call Services	29,900	2/14/2018	6/30/2019
71	2017-127.2		PW	TL	Drake Haglan Associates Inc.	Professional Design Services	San Jose Creek Bikeway Middle Extent Project	113,254	12/18/2018	12/31/2020
72	2017-128		PW	MGA	Rincon Consultants Inc.	Professional Services	Ekwill and Fowler Street Extension Project	9,900	1/22/2018	6/30/2019
73	2017-130.1		PW	JW	Kimley - Horn And Associates, Inc.	Professional Design Services	Rectangular Rapid Flashing Beacons (RRFB) at Chapel and Pedestrian Hybrid Beacons (PHB) at Kingston and RRFB at Chapel Project	55,000	12/18/2018	12/31/2020
74	2017-131		PW	JW	Kimley - Horn And Associates, Inc.	Professional Design Services	Rectangular Rapid Flashing Beacons (RRFB) Improvements at School Crossing Project	60,500	12/19/2017	12/31/2019
75	2017-136		PW	TL	Goleta Water District	Recycled Water User Agreement	Hollister Class 1 Bike Path Recycled Water	35,022	9/25/2017	NA
76	2018-003		PW	BM	Tierra Contracting Inc.	General Services Agreement	Emergency and Storm Response Services Backhoe and Excavation FY 2017-19	30,000	2/12/2018	6/30/2019
77	2018-004		PW	BM	Toro Enterprises, Inc.	General Services Agreement	Emergency and Storm Response Services Traffic Control FY 2017-19	30,000	2/18/2018	6/30/2019
78	2018-005		PW	BM	Toro Enterprises, Inc.	General Services Agreement	Emergency and Storm Response Services Backhoe and Excavation FY 2017-19	30,000	2/18/2018	6/30/2019
79	2018-006		PW	BM	Tierra Contracting Inc.	General Services Agreement	Emergency and Storm Response Services Backhoe and Excavation FY 2017-19	30,000	2/12/2018	6/30/2019
80	2018-013.1		PW	MM	MNS Engineers	Professional Design Services	Plan Checking Services	25,000	8/9/2018	6/30/2019
81	2018-020		PW	MM/B	GHD Inc.	Professional Design Services	On-Call Traffic Demand Modeling Services	60,000	3/20/2018	6/30/2019
82	2018-021		PW	MM/B	GHD Inc.	Professional Design Services	Development Impact Fee Study	60,000	3/20/2018	6/30/2019
83	2018-022		PW	MM	Rincon Consultants, Inc.	Professional Services	Methane soil assessment	18,998	3/26/2018	6/30/2019
84	2018-028		PW	JG	Cannon Corporation	Professional Design Services	Fairview/Stow Canyon Road Sidewalk Infill Project	51,050	4/17/2018	12/31/2019
85	2018-039	Per SB County, MOU will go to SB County board mid February 1/15/2019	PW	JG	Integrated Regional Water Management	Memorandum of Understanding	Integrated Regional Water Management	3,987	5/15/2018	
86	2018-046		PW	MM	Solid Waste Solutions	Professional Services	Engineering Support Services	90,000	6/19/2018	6/30/2019
87	2018-047		PW	TL	COM3 Consulting, Inc.	Professional Design Services	Hollister Avenue Bridge Replacement Project	176,000	6/19/2018	6/30/2023
88	2018-051		PW	CE	Granite Construction	General Services	Annual Street maintenance Services FY 2018-19	450,000	7/17/2018	6/30/2021
89	2018-052		PW	MM	Easy Lift Transportation Inc.	Grant Agreement	Paratransit Services	25,000	6/27/2018	6/30/2019
90	2018-060		PW	MM	Stantec Consulting Services	Professional Design Services	Surveying Services	29,900	7/31/2018	6/30/2019
91	2018-064		PW	BM	California Conservation Corps	Contract	Tule Removal	29,966	7/1/2018	6/30/2019
92	2018-067		PW	BM	Rich & Famous, Inc dba Big Green Cleaning Company	General Services	Homeless Camp Clean up Services	29,900	8/7/2018	6/30/2020
93	2018-075		PW	TL	National Data and Surveying Services	Professional Services	ATP Grant SIC South and Middle Segments	15,000	8/31/2018	6/30/2019
94	2018-078		PW	TL	Drake Haglan Associates Inc.	Professional design services	ATP grant	29,900	8/31/2018	6/30/2020
95	2018-079		PW	CE	MNS Engineers	Professional design services	Engineering Division Land Development Review Services	300,000	8/21/2018	6/30/2020
96	2018-080		PW	TL	Atlantic & Pacific Data Corporation	General Services	San Jose Creek Bike Path	25,000	8/31/2018	6/30/2019
97	2018-085		PW	MM	MNS Engineers	Professional Design Services	Preliminary Design Services for Los Cameros Road Interchange	47,653	9/4/2018	6/30/2019
98	2018-086		PW	JG	MNS Engineers	Professional Design Services	2017-18 Pavement Rehabilitation Overlay Program	8,288	9/10/2018	6/30/2023
99	2018-089		PW	BM	Rich & Famous, Inc dba Big Green Cleaning Company	General Services	Janitorial Services for Amtrak and Stow Grove Park Restrooms	22,704	9/27/2018	6/30/2019
100	2018-096		PW	BM	Cal Coast Machinery	Purchase Agreement	Heavy Duty Fall Motor	51,896	8/21/2018	11/21/2018
101	2018-097		PW	MM	WESCOOP	Agreement for general services	Annual Signal Maintenance Services FY2018-2022	736,780	10/22/2018	6/30/2022
102	2018-100		PW	JW	Philipp Engineering, Inc.	Professional Design Services	Crosswalk at South Kellogg Park	28,875	10/26/2018	6/30/2019
103	2018-104		PW	BM	Bomar Security	General Services Contract	Evening Park Closure for Stow Grove Park	7,500	10/26/2018	10/30/2019
104	2018-114		PW	CE	Toro Enterprises, Inc.	Public Works Agreement	Crosswalk at South Kellogg	129,965	10/16/2018	11/30/2018
105	2018-115		PW	TL	Drake Haglan Associates Inc.	Professional Design Services	San Jose Creek Bike Path Middle Extent Project	1,100,000	12/4/2018	6/30/2023
106	2018-117		PW	CE	COM3 Consulting Inc.	Professional Design Services	Interim Deputy Director of Public Works	29,990	12/10/2018	12/31/2019
107	2018-117.1		PW	CE	COM3 Consulting Inc.	Professional Design Services	Interim Deputy Director of Public Works	195,148	1/15/2019	12/31/2019
108	2018-118		PW	MM	Philipp Engineering Inc	Professional Design Services	FY17/18 Pavement Rehabilitation Project - Cathedral Oaks Road	199,615	12/4/2018	12/31/2019
109	2018-119		PW	MM	CalPortland Construction	Construction Contract	FY17/18 Pavement Rehabilitation Project - Cathedral Oaks Road	1,986,621	12/4/2018	w/in 71 w/days
110	2018-126	Pending MG sig 2/14/2019	PW	JW	Kimley-Horn and Associates	Professional Design Services	Goleta Traffic Safety Study Project	218,401	12/4/2018	Pending
111	2019-001		PW	MA	Lash Construction, Inc.	Public Works Agreement	Construction Contract for the Fairview Avenue Sidewalk Infill at Stow Canyon Road Project (CIP 9060)	395,989	1/15/2019	60 days after NTP
112	2019-006		PW	MA	Philipp Engineering	Professional Services	CMIT for the Fairview Avenue Sidewalk Infill at Stow Canyon Road Project (CIP 9060)	86,800	1/15/2019	6/30/2020
113	2019-010		PW	CE	Robert Spencer DBA Urban Economics	Professional services	On-Call Services	29,800	1/29/2019	6/30/2020
114	2019-013		PW	CE	Dudek, Inc.	Professional services	MSH Permit Compliance Program Support	29,900	1/31/2019	12/31/2019
115	2019-014	Mailed 2/4/2019	PW	MM	Goleta Water District	Recycled Water User Agreement	Goleta ROW along Hollister Avenue where it meets Viajero Drive			
116	2019-015	Pending MG sig 2/14/2019	PW	MM	Tanko Streetlighting, Inc.	Professional services	LED Street lighting Project	115,814	2/5/2019	12/31/2023
117	2019-016	Pending completion by PW	PW	JW	Earth Systems Pacific	Professional Design Services	Cathedral Oaks Crib Wall Interim Repair	167,300	2/5/2019	6/30/2021
118	2019-017	Pending MG sig 2/14/2019	PW	CE	Solid Waste Solutions	Professional services	Solid Waste Project Management Services	29,900	Pending	Pending
TOTAL								34,029,015		

**FY 2019-20 ANNUAL WORK PROGRAM
NEIGHBORHOOD SERVICES AND PUBLIC SAFETY
DEPARTMENT**



FY 2019-20 ANNUAL WORK PROGRAM
NEIGHBORHOOD SERVICES AND PUBLIC SAFETY DEPARTMENT

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**FY 2019-20 ANNUAL WORK PROGRAM
NEIGHBORHOOD SERVICES AND PUBLIC SAFETY DEPARTMENT**

EXECUTIVE SUMMARY

Introduction and Purpose

This FY 2019-20 Annual Work Program (AWP) summarizes projects and programs proposed for the Neighborhood Services and Public Safety Department (NSPS) for the upcoming fiscal year, considering both ongoing, existing commitments and potential new projects. The AWP is intended to provide the City Council with an overview of the current work and an opportunity to consider and possibly give direction concerning the Department’s future work. The AWP creates a regular mechanism for Council to share ideas for new work efforts and discuss work priorities.

NSPS Department Staffing

Table 1: NSPS Current Staffing Levels

FULL TIME POSITIONS	FULL-TIME EQUIVALENT (FTE)	NOTES
Department Director	1.0	
Senior Project Manager	1.0	
Management Analyst	1.0	
Parks and Recreation Manager	1.0	
Emergency Services Coordinator	1.0	
<i>FULL TIME FTEs</i>	<i>5.0</i>	
PART-TIME AND CONTRACT POSITIONS		
<i>Senior Project Manager</i>	<i>0.50</i>	<i>Part-time position</i>
<i>Monarch Docent Coordinator</i>	<i>0.25</i>	<i>Part-time position</i>
<i>Community Emergency Response Team (CERT) Coordinator</i>	<i>0.50</i>	<i>Part-time position</i>
<i>Parking Enforcement Officer</i>	<i>1.0</i>	<i>Contract position with the Santa Barbara County (SB County) Sheriff’s Office (SBSO)</i>
<i>PART-TIME/CONTRACT FTEs</i>	<i>2.25</i>	
<i>TOTAL EFFECTIVE FTEs</i>	<i>7.25</i>	

As is the case with other departments at City Hall, taking on new projects is possible only to the extent that staff has capacity or additional staffing resources are dedicated.

Role of NSPS

The purpose of the NSPS Department is to staff the Successor Agency of the former Redevelopment Agency for the City of Goleta, provide Neighborhood Services such as General Business and Specialty Business Licensing, Fair Housing Services, Parking Enforcement, Emergency Preparedness, the Monarch Butterfly Docent Program and Volunteer Network as well as ensure a high level of public safety service to our residents.

NSPS is the 24/7 public safety liaison with oversight of law enforcement services with the SBSO and coordination with Santa Barbara County Fire and Office of Emergency Management (OEM). NSPS manages the City's law enforcement services contract with the SBSO—the largest of the contract cities in SB County. NSPS directly coordinates with the City's Chief of Police Services, patrol division, motor traffic safety unit as well as the City's Community Resources Deputy (CRD) and School Resources Deputy (SRD). NSPS is also the liaison for the City's Animal Control Services contract with SB County.

NSPS is primarily responsible for the City's emergency services functions. Via the Emergency Preparedness Program, NSPS seeks to prepare the City and its residents for natural disasters and emergencies through ongoing training and the timely dissemination of information to the residents of Goleta. Pursuant to the City's adopted federally mandated National Incident Management System (NIMS), staff continues to improve and enhance the City's ability to prepare for and respond to potential incidents and hazard scenarios. NSPS has frequently been called in to assist in many emergency incidents. The City works collaboratively with other public agencies and local service providers on a local and regional basis to fulfill NIMS requirements.

NSPS is composed of and/or oversees the following divisions: Neighborhood Services, Community Development Block Grant (CDBG), Economic Development, Parks and Recreation, and Police Services. NSPS provides staff support to the City's Public Safety & Emergency Preparedness Standing Committee, Ad Hoc Fire Station 10 Development Committee, Grant Funding Review Standing Committee and City Hall Facilities Standing Committee.

The major focus of the City's Economic Development Division (EDD) is the implementation of the City's Economic Development Strategic Plan focusing on strategies and programs related to business attraction, expansion and retention. This includes working with property owners and businesses in concert with other City departments to facilitate permit processing of economic development projects. The City also assists new start-up companies in the area through the Goleta Entrepreneurial Magnet (GEM).

This function serves as a City liaison and discusses issues concerning economic development, business financing and employment generation with representatives of professional and employer groups, the financial community, community organizations, and individuals. EDD continues to play an integral role in assisting with the City's efforts aimed at revitalizing Old Town through serving as the principal staff to the City's Economic Development & Revitalization Standing Committee.

The City's EDD function was largely under the purview of the former Redevelopment Agency. However, in August of 2012 the City formalized this function under the NSPS stemming from the dissolution of the former Redevelopment Agency. EDD staff coordinates the resulting dissolution actions. It continues to monitor the City's covenants for Affordable Housing ownership units (currently at 23 units, 37 units including those from the Winslowe project) through a contract with the County Housing Authority. EDD also assists with projects containing Affordable Housing components.

NSPS is responsible for the City's Parks and Recreation Division, the Parks and Recreation Commission, the implementation of the Recreation Needs Assessment and completion of the Parks Master Plan in tandem with the Public Works Department. The primary focus of the Parks and Recreation Commission is to serve in an advisory role to the City Council regarding the acquisition, development, maintenance, and improvement of the City's public parks, recreational services, and open spaces. Notably, the completion of the long-awaited Jonny D. Wallis Neighborhood Park in March of this year. The Parks and Recreation Commission also provides residents a platform to discuss the needs, opportunities and current offerings of parks and recreation activities in the City.

NSPS administers the Federally funded CDBG program and the funds received each year from the U.S. Department of Housing and Urban Development (HUD). NSPS is tasked with ensuring completion of all CDBG Program requirements. The major emphases of Goleta's CDBG program is capital improvements, public services, facilities, and neighborhood revitalization efforts. Fifteen percent of the City's annual CDBG award is allocated to sub-recipients, typically non-profit social service providers which assist low-to moderate-income residents of Goleta.

CDBG funds have been used to provide ongoing support to services for seniors, youth, the homeless and low- to moderate-income persons with special needs. NSPS is also responsible for the continuation of the City's Fair Housing efforts through management of contract services with the City of Santa Barbara for Rental Housing Mediation. Dovetailing with these work efforts, NSPS also provides staff support for Homelessness service coordination with partnering agencies and non-profits.

NSPS is also responsible for the City Grants Program. In coordination with the Grant Funding Review Standing Committee, NSPS staff reviews applications for program funding and provides recommendation for funding amounts. In coordination with City Manager's office and Grant Funding Review Standing Committee, NSPS is working to take on Support to Other Agencies funding oversight in concert with the City Grant Program.

In terms of Capital Improvement Program (CIP) projects, NSPS is directly responsible for the development and construction of Fire Station 10 and the Goleta Train Depot. NSPS also serves as the lead on improvements to the Goleta Valley Community Center Park Parcel, Playground Renovations at Winchester I & II, Andamar and Berkeley Parks, the Parks Master Plan, and Community Garden in Old Town.

Major CIP Projects in collaboration with Public Works Department include, but are not limited to, reclaimed water at Evergreen and Bella Vista Parks, restrooms at Evergreen Park and Rancho La Patera, multi-purpose field improvements at Evergreen and Stow Grove Park. NSPS recently completed the Jonny D. Wallis Neighborhood Park in March of 2019.

The following tables, as described, here are included towards the end of this report:

- **Table 2**, “Current Responsibilities, Projects and Programs,” provides a summary of NSPS’s activities and responsibilities.
- **Table 3**, “NSPS General Fund (GF) Impacts” demonstrates how NSPS is responsible for over one-third of the City’s General Fund expenditures.
- **Table 4**, “NSPS Capital Improvement Program” demonstrates the over \$60M in CIP projects under the purview of NSPS.

The Director serves as the NSPS administrator and 24/7 City’s public safety liaison with SBSO and SB County Fire, providing the City Manager, City Council, Department Directors and Managers with timely information on emergencies impacting the City. Other activities include coordinating active shooter and other emergency training for City Council, Boards and Commissions, Community Emergency Response Team (CERT) coordination as well as assisting with legislative advocacy efforts, research and preparation of materials and special projects for the City Manager and City Attorney.

Workload Considerations

NSPS is comprised of 5.0 FTEs, one FTE contract equivalent (Parking Enforcement Officer) and three part-time positions (Senior Project Manager, Monarch Docent Coordinator, and CERT Coordinator). Moreover, NSPS also oversees numerous contracts for service with other public agencies such as SBSO, SB County Animal Control Services, SB County Tobacco Prevention Program, and Housing Authority of the County of Santa Barbara. As the projects and initiatives of other departments increases, there is often a commensurate effect on the NSPS workload.

The workload also varies as unplanned situations which require emergency support such as fires, debris flows and oil spills occur. NSPS routinely provides assistance to the County at the Emergency Operations Center (EOC) for County-level emergencies that pose a significant threat to the City. NSPS was at workload capacity in FY 2017-18 and again in FY 2018-19. However, when additional responsibilities such as litigation support with regard to the California Department of Finance appeal, negotiations and settlement discussions as well as property acquisitions were needed, no additional staff were available to assist in these efforts which resulted in NSPS workload levels above capacity.

Projects & Programs/Ongoing Work Efforts

The ensuing table lists projects and programs within the current scope of NSPS. This table does not include unplanned work such as new emergency events, requests from Council or inquiries from community members. City staff contribute to a number of emergency operations support functions within the City of Goleta and at the Emergency Operations Center.

Additional FTE Requested

In recognition of recent additions in workload, as well as the future city-wide administration of the citizen service request system commonly known as CityAssist, NSPS has reached the point where it needs to add another FTE. NSPS is one of only a few departments that does not have dedicated administrative support. NSPS has already requested, through the two-year budget process, a Management Assistant to provide analytical and administrative support.

Table 2: Current Responsibilities, Projects and Programs

GENERAL ADMINISTRATIVE AND REQUIRED SERVICES
Interdepartmental Coordination and Support
Licensing Review and Approval <ul style="list-style-type: none"> • General Business Licenses—Approval of all licenses issued in the City. • Specialty Businesses such as: <ul style="list-style-type: none"> ○ Firearms, Massage Technicians and Establishments, Taxicabs, Tobacco Retailing, and Cannabis business license review and approvals.
Assisting with Germane Ordinances
Respond to Public Inquiries and Requests for Assistance via Phone and CityAssist
Issuance of Oversized Vehicle Permits
Assist with Responses to Media Inquiries
PUBLIC SAFETY
Law Enforcement Services Contract Administration <ul style="list-style-type: none"> • A new Law Enforcement Services agreement with SB County was recently approved and executed that fundamentally changes how the City “purchases” services (Deputy Sheriff Service Unit model)
Animal Control Services Contract Administration <ul style="list-style-type: none"> • NSPS worked with County Public Health and adopted by reference Chapter 7, entitled “Animals and Fowl,” of the Sant Barbara County Code, as amended and in effect on February 5, 2019 with some exceptions to applicability of violations and enforcement sections. Of particular note, the Vicious and Restricted Dog components of the new code replace the outdated Dangerous Dog portion of the previous regulations.
Parking Enforcement—#1 Call for Service at the City
Sheriff’s Office and Other Personnel Coordination for Special Events (sanctioned and unsanctioned)
Annual and Monthly Public Safety Reports
Hydrogen Sulfide (H ₂ S) Liaison for the City

<p>Tobacco Retail Licensing (TRL) Program</p> <ul style="list-style-type: none"> • NSPS in concert with SB County Tobacco Prevention Program, reviews, processes, and approves TRL applications to ensure compliance with Chapter 5.07 of the GMC
<p>Fire Station 10 Project Management</p> <ul style="list-style-type: none"> • EIR Release to the public in May 2018 • Planning Commission recommendations in October of 2018 • City Council approvals and submission to Coastal Commission in December of 2018
<p>Emergency Operations Support - Planned and unplanned support to OEM and use of CERT Volunteers</p>
<p>EMERGENCY PREPAREDNESS EFFORTS</p>
<p>CERT, LISTOS, Community Disaster Education (CDE) Classes to build community resilience</p>
<p>Safety Training for City Council, Boards, and Commissions</p>
<p>FEMA NIMS Training for City Staff, including drills and exercises to prepare staff for emergency roles</p>
<p>Ongoing efforts to keep emergency plans and procedures compliant with state and federal guidelines</p>
<p>Maintain City-owned emergency equipment</p>
<p>NSPS Staff serves on the following:</p> <ul style="list-style-type: none"> • Aware & Prepare Partnership <ul style="list-style-type: none"> ○ Public Education Committee ○ Public Information Committee ○ Whole Community Committee • Emergency Managers/Coordinators • CERT Committee • VOAD—Volunteer Organizations Active in Disaster
<p>GRANTS</p>
<p>Community Development Block Grant Administration</p> <ul style="list-style-type: none"> • Services/ Programs <ul style="list-style-type: none"> ○ Sub-recipient Agreements, Tracking Expenses, Onsite Monitoring • Capital Projects <ul style="list-style-type: none"> ○ Funding and Assistance with two Capital Projects in Old Town (NSPS and Public Works coordinated effort) <ul style="list-style-type: none"> ▪ South Kellogg Avenue Mid-Block Crosswalk ▪ Disabled Access Improvements at Goleta Valley Community Center • Administration <ul style="list-style-type: none"> ○ Notice of Availability and Application Processing ○ Reimbursement/Drawdowns ○ Quarterly and Semi-Annual Reports <ul style="list-style-type: none"> ▪ Labor Compliance, Sub-Recipient Data, and Financial Forms ○ Preparation and Submittal of Annual Action Plan and 5-Year Consolidated Plan
<p>City Grants Administration</p> <ul style="list-style-type: none"> • Notice of Availability and Application Processing • Coordination of Standing Grant Funding Review Standing Committee Meetings

<ul style="list-style-type: none"> • Review of Submitted Applications for Funding • Determination of Funding Amounts and Award of Funding to Selected Applicants (in conjunction with CDBG)
Wind down of State Prop 84 Grant for the Jonny D. Wallis Neighborhood Park
Pursuit of State Prop 68 Grant for Parks and Recreation for Local Park Rehabilitation, Creation, and Improvement Grants to Local Governments, on both Competitive and Per Capita Basis bases
ECONOMIC DEVELOPMENT
<p>Economic Development</p> <ul style="list-style-type: none"> • Contract Administration and Finance Liaison for Department • Successor Agency Administration of former Redevelopment Agency • Ombudsman role with existing and new businesses/site selectors/realtors • Coordinating with Goleta Valley Chamber of Commerce on Biennial TechTopia Event • Goleta Entrepreneurial Magnet (GEM)—Support and Coordination with UCSB Reps • Old Town improvements related to parking • An online survey regarding attitudes and perceptions on parking in Old Town was completed in March of 2018. Survey results were reviewed with the Public Safety and Emergency Preparedness Standing Committee and provided to City Council in February of 2019 with recommended parking restrictions. • Banner Program • Acquisition and Leasing of Real Property Assistance <ul style="list-style-type: none"> ○ Securing of additional parking lots in Old Town ○ Scouting and analysis of potential City Hall locations
<p>Affordable Housing</p> <ul style="list-style-type: none"> • Covenant Monitoring and Lottery Administration • Staff to the Cities and County Joint Affordable Housing Task Group
<p>CIP Projects</p> <ul style="list-style-type: none"> • Fire Station 10 Project Assistance • Goleta Train Depot • City Hall Acquisition and Improvements
COMMITTEES, COMMISSIONS, AND INTERAGENCY WORKING GROUPS
Emergency Preparedness and Public Safety Standing Committee
Economic Development and Revitalization Standing Committee
Grant Funding Review Standing Committee
Ad Hoc Fire Station 10 Development Committee
Successor Agency (for the former Redevelopment Agency) and Oversight Board
Parks & Recreation Commission
South Coast Task Force on Youth Safety
Cities and County Joint Affordable Housing Task Group
Highway 101/UPRR Corridor Task Force
Continuum of Care (Homelessness Task Force and efforts with SB County)
Isla Vista SAFE Task Force with District Attorney's Office
PARKS & RECREATION EFFORTS
Staff Liaison to Park and Recreation Commission

Implementation of the Recreation Needs Assessment—Parks Master Plan when Complete
<p>Major CIP Projects for Park and Recreation:</p> <ul style="list-style-type: none"> • Hollister/Kellogg Park, now “Jonny D. Wallis Neighborhood Park” (JDW Park) • Goleta Valley Community Center Park Parcel • Playground Renovations at Winchester I & II, Andamar and Berkeley Parks • Parks Master Plan (including opportunities for joint use agreements) • Community Garden at Armitos Park • Restrooms at Evergreen Park
<p>Major CIP Projects in collaboration with Public Works Department:</p> <ul style="list-style-type: none"> • Reclaimed Water at Evergreen and Bella Vista Parks • Restrooms at Rancho La Patera • Goleta Valley Community Center Athletic Field Improvements • Multi-Purpose Field Improvements at Evergreen and Stow Grove Park • Evaluation/Improvements for accessibility and playgrounds at Santa Barbara Shores and San Miguel Parks • Rancho La Patera Improvements • South Kellogg Avenue Mid-Block Crosswalk <ul style="list-style-type: none"> ○ Improve access to and from JDW Park site
<p>Programs and/or Other Activities</p> <ul style="list-style-type: none"> • Goleta Youth and Family Services Round Table (meets quarterly) • Monarch MOVES program • Development of Park Related Policies • Development of Community Garden Policies and Procedures • Special Event and Pyrotechnic Permit Processing • Grants: Research, Applications and Reporting
OTHER DUTIES
Seeking and Applying for Relevant Grants
Research on Miscellaneous Topics
Representation at Meetings with Regional and Local Boards and Committees
Special Projects and Support to the City Manager and City Attorney
General Support to other City Departments
Spanish Translations and Interviews as Needed

Table 3: NSPS General Fund (GF) Impacts, FY 2018-2019, Adopted 6/5/2018

DIVISION	GF ADOPTED FY 18/19	% of City GF Expenditures
6100-Neighborhood Services	\$ 987,880	3.8%
6300-Community Development Block Grant	\$ -	0.0%
6400-Economic Development	\$ 294,750	1.1%
6500-Parks & Recreation	\$ 198,400	0.8%
7100-Police Services	\$ 7,872,650	30.4%
TOTAL NSPS GF Expenditures	\$ 9,353,680	36.1%
Total GF Expenditures	\$ 25,900,364	100.0%

Table 4: NSPS Capital Improvement Program (Adopted by City Council on 6/5/18 and updated with recommended changes by City Staff as of 4/12/19)

CITY OF GOLETA--NSPS ASSIGNED CIP PROJECTS LISTING		
PROG NO.	PROGRAM TITLE	DOLLAR AMOUNT (Rounded Up to nearest \$1,000)
9025	Fire Station No. 10	\$11,600,000
9035	Hollister/Kellogg Park (now "Jonny D. Wallis Neighborhood Park" (JDW))	\$9,359,000
9063	Evergreen Park Restroom	\$220,000
9066	Miscellaneous Park Improvements	\$825,000
9068	Parks Master Plan	\$100,000
9071	Improvements to Athletic Field & Parking Lot @ GVCC	\$471,000
9074	Stow Grove Multi-Purpose Field	\$490,000
9075	Evergreen Park Multi-Purpose Field	\$635,000
9076	Public Swimming Pool	\$1,614,000
9077	Recreation Center/Gymnasium	\$3,080,000
9079	Amtrak Depot (Goleta Train Depot)	\$18,830,000
9084	Community Garden	\$400,000
9093	San Miguel Park Improvements	\$175,000
9094	Santa Barbara Shores Park Improvements	\$165,000
9101	City Hall Acquisition & Improvements	\$11,979,000
9103	Splash Pad at JDW Park	\$400,000
9110	Winchester II Park Improvements	\$321,000
TOTAL		\$60,664,000

Totaling 17 CIP projects

Upcoming and Potential New Work Efforts, Projects and Programs

Upcoming Projects

NSPS will continue to support the existing projects and initiatives throughout the remainder of FY 2018-19 and beyond. Several new projects related to CIP and other efforts include, but are not limited to:

- Parks Master Plan
- Athletic Field Improvements at Goleta Valley Community Center
- Community Garden
- Goleta Train Depot at 27 S. La Patera
- City Hall Acquisition and Improvements at 130 Cremona Drive
- Continued acquisition of Mathilda Parcels
- Role in Cannabis Ordinance implementation with permit review and issuance
- Review and approval of all Cannabis business licenses
- Establish annual emergency operations drill and open City Emergency Operations Center (EOC)
- Assume responsibility for city-wide administration of CityAssist
- Administration and monitoring of Support to Other Agencies funding, which totaled \$562,910 in FY 2018/19, with the exception of Coalition for Sustainable Transportation (COAST) which will be administered through Public Works:
 - Homelessness Initiatives, (\$37.41K)
 - Home for Good, Santa Barbara County, \$13.3K
 - Salvation Army, \$19.11K
 - Freedom Warming Centers, \$5K
 - Economic Development/Marketing and Promotion (\$166.5K)
 - Goleta Chamber of Commerce, \$125K
 - Goleta Old Town Community Association (GOTCA), \$41.5K
 - Governmental/Interagency Agreements (\$33K)
 - Goleta Union School District (GUSD), \$20K
 - Santa Barbara Unified School District (SBUSD), \$13K
 - City Facilities/Recreation Facilities/Other, (\$320K)
 - Goleta Valley Historical Society (GVHS), \$91K
 - South Coast Railroad Museum (SCRR), \$34K

- Goleta Valley Community Center (GVCC), \$25K
- Foundation for Girsh Park, \$125K
- Fairview Gardens, \$45K

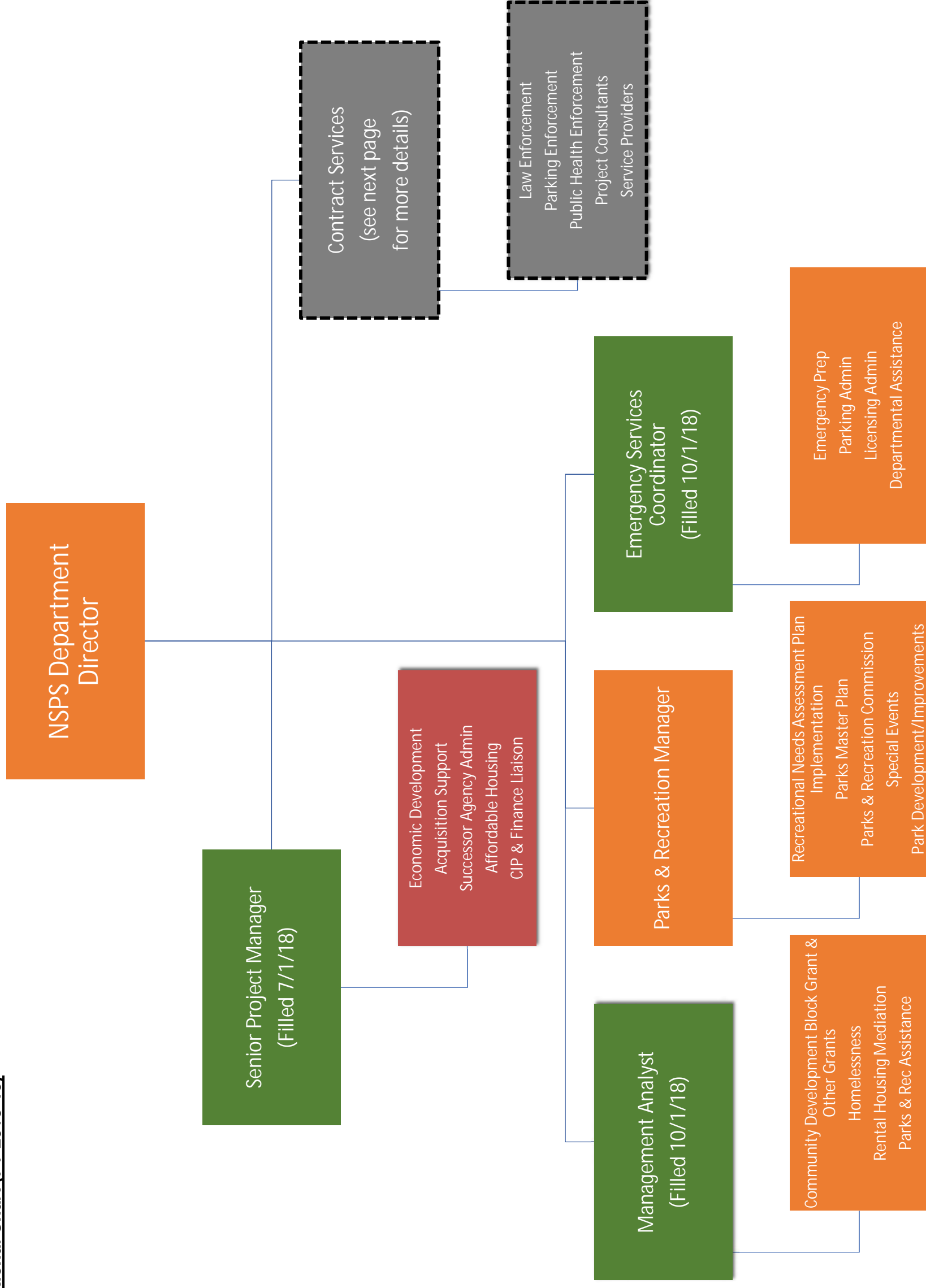
Potential New Projects

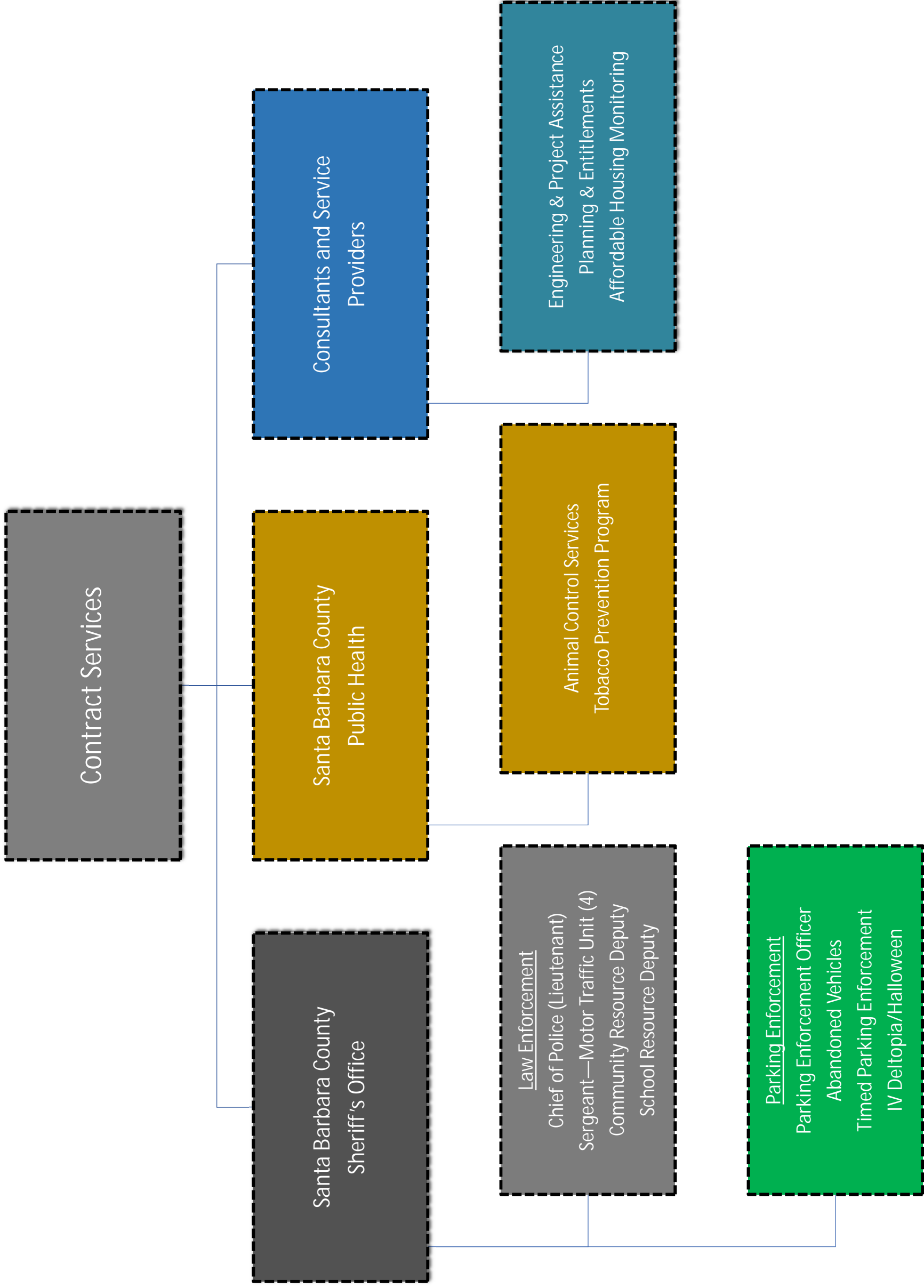
Council may wish to consider adding the following new projects to the NSPS work program, however, due to the fact that the department is already above capacity, has just recently filled two vacancies and is undergoing a departmental assessment, Council may want to consider deferring assignment of these items.

If Council would like to move forward with any of them at this time, consideration should be given to which existing work efforts and/or projects are a higher priority and would need to possibly be deferred and programmed into future years.

- Parks acquisition strategy which would provide criteria, establish priorities, and proposed funding mechanisms for when properties become available
- Exploration of potential sites for off-leash dog park
- Old Town storefront improvement incentives for property owners with possible *voluntary* rent control
- Development of a public art policy or program
- Continued development and implementation of an electronic system for application submission and rating (in conjunction with CDBG)
- In concert with Finance Department, complete refunding of 2011 Tax Allocation Bonds (former RDA and now Successor Agency)
- Exploration of Rent Control Ordinance for rental housing
- Exploration of Tenant's Rights Ordinance for rental housing
- Revisit Business Improvement Districts for Old Town
 - Property-based Business Improvement District (PBID)
 - Business-based Business Improvement Districts (BBIDs)
- Update of the 2009 Economic Development Strategic Plan
- Research into Project Labor Agreements for CIP projects (multi-departmental)
- Possible oversight and management of the Goleta Valley Community Center
- Council interest in recreation programming efforts
- Exploration of securing an alternative bus depot location for Goleta Union School District for a potential acquisition of the bus depot adjacent to the GVCC
- Old Town Visioning Process (multi-departmental effort)

NSPS Organizational Chart (FY 2018-19)





Attachment 2

NSPS Department Draft FY 2019-20 Annual Work Program PowerPoint Presentation



FY 2019-20 ANNUAL WORK PROGRAM NEIGHBORHOOD SERVICES AND PUBLIC SAFETY DEPARTMENT

City Council Workshop

May 13, 2019

Presentation by:

Vyto Adomaitis, Director

Neighborhood Services and Public Safety Department

Purpose of Workshop

- ❑ Provide an overview of the Neighborhood Services and Public Safety (NSPS) Department
- ❑ Update the City Council on existing and future work commitments and progress
- ❑ Consider existing and potential work projects
- ❑ Discuss and set NSPS Department work priorities for FY 2019-20

Workshop Agenda

- ❑ Presentation
- ❑ Questions from Council
- ❑ Public comment on draft FY 2019-20 Annual Work Program
- ❑ Council discussion, feedback and direction



Big Picture Takeaways

- NSPS covers a progressively broad range of activities and services, and also includes frequent interdepartmental efforts with the Public Works and Planning & Environmental Review departments
- Limited capacity to take on new projects due to significant work efforts underway
- Prioritize “time-sensitive” and Council directed priority projects (i.e. Fire Station 10, Goleta Train Depot, and City Hall Acquisition)
- Volume of City Assist calls for services

Effective FY 18-19

NSPS Department Director

Senior Project Manager
(Filled 7/1/18)

Economic Development
Acquisition Support
Successor Agency Admin
Affordable Housing
CIP & Finance Liaison

Contract Services
(see next page for more details)

Law Enforcement
Parking Enforcement
Public Health Enforcement
Project Consultants
Service Providers

Management Analyst
(Filled 10/1/18)

Community Development Block Grant & Other Grants
Homelessness
Rental Housing Mediation
Parks & Rec Assistance

Parks & Recreation Manager

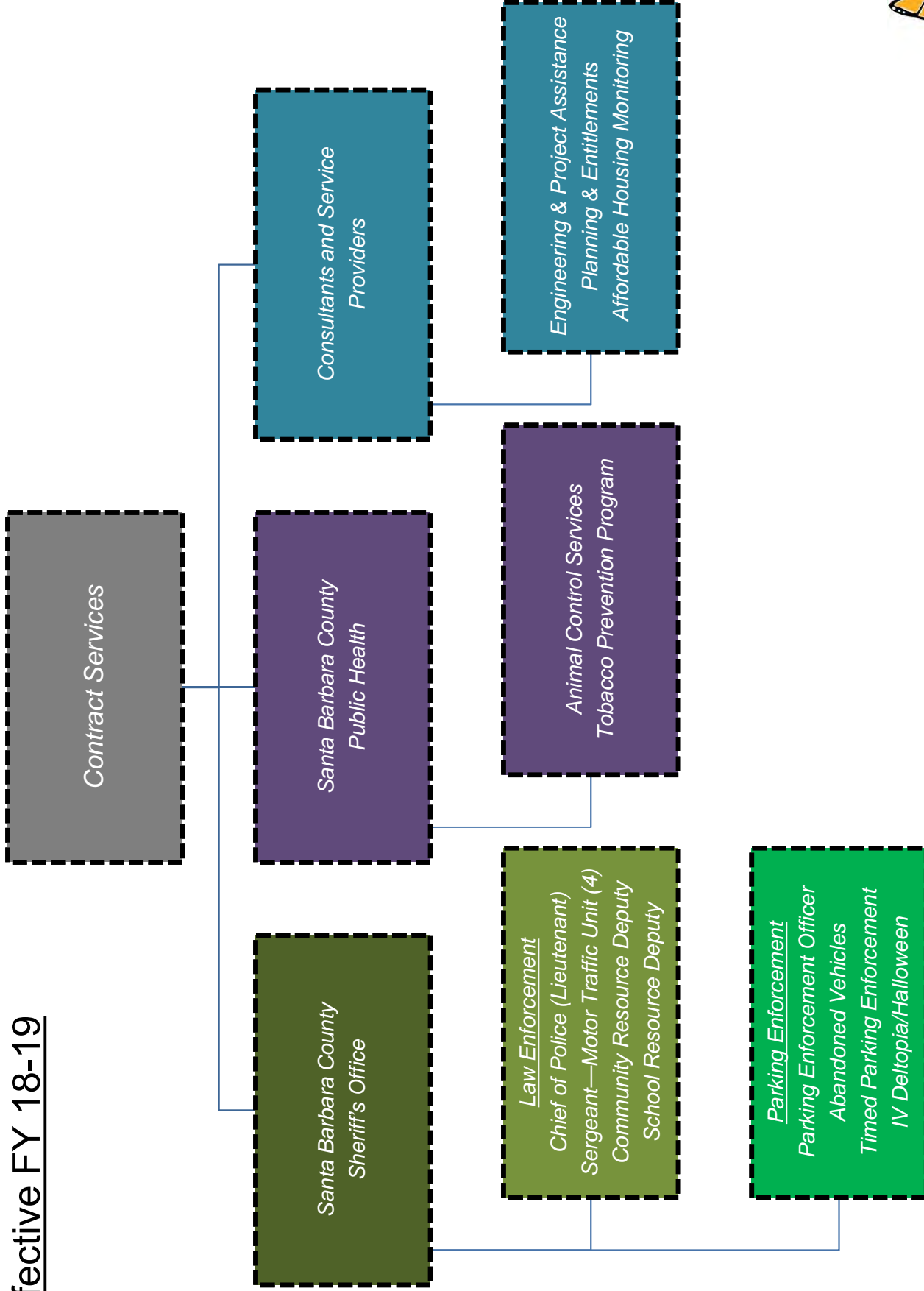
Recreational Needs Assessment
Plan Implementation
Parks Master Plan
Parks & Recreation Commission
Special Events
Park Development/Improvements

Emergency Services Coordinator
(Filled 10/1/18)

Emergency Prep
Parking Admin
Licensing Admin
Departmental Assistance



Effective FY 18-19



Neighborhood Services

General Fund (GF) Allocations

FY 2018-19

DIVISION	GF ADOPTED FY 18/19*	% OF CITY GF EXPENDITURES
6100-Neighborhood Services	\$ 987,880	3.8%
6300-Community Development Block Grant	\$ -	0.0%
6400-Economic Development	\$ 294,750	1.1%
6500-Parks & Recreation	\$ 198,400	0.8%
7100-Police Services	\$ 7,872,650	30.4%
TOTAL NSPS GF Expenditures	\$ 9,353,680	36.1%
Total GF Expenditures	\$ 25,900,364	100.0%

*FY 2018-19 Adopted Budget on 6/5/2018

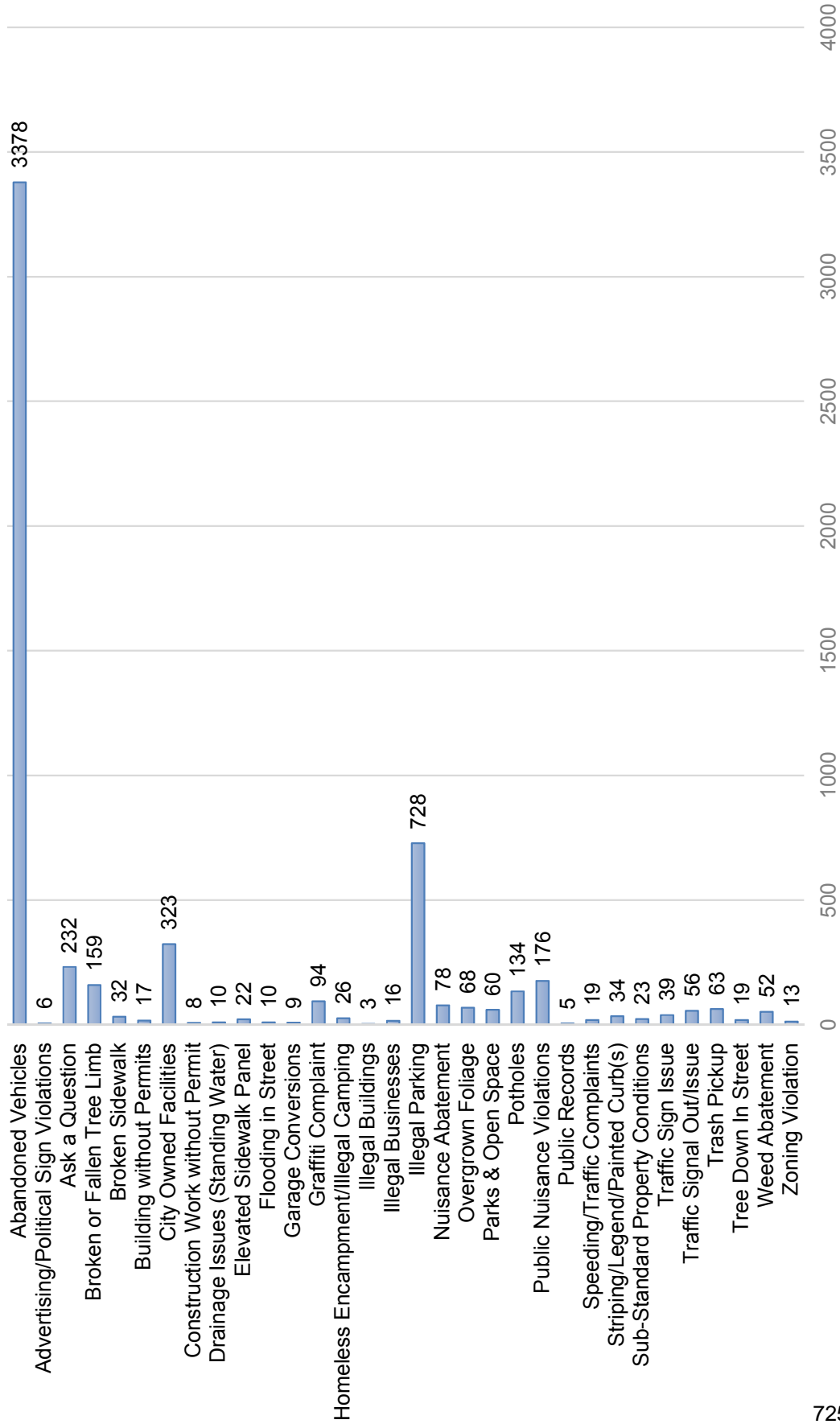


Neighborhood Services

- ❑ 5.0 FTEs full-time staff + 1 FTE contract equivalent (Parking Enforcement Officer) and 3 part-time positions (Senior Project Manager, Monarch Docent Coordinator, and CERT Coordinator)
- ❑ Responsibilities:
 1. 24/7 Public Safety liaison to Santa Barbara County Sheriff's Office (SBSO) and Fire Department and Office of Emergency Management (OEM)
 2. General Administrative and Required Services
 3. Community Development Block Grant and City Grants Administration
 4. Contract Administration (Law Enforcement, Public Health, Consultants and Service Providers, etc.)
 5. Licensing (General, Specialty Businesses, and Cannabis)
 6. Public Safety and Emergency Preparedness Efforts
 7. Parking Enforcement
 8. Parks & Recreation Efforts
 9. Economic Development
 10. Affordable Housing
 11. CIP Projects
 12. Ordinances
 13. Standing Committees and Interagency Working Groups
 14. Special Projects
- ❑ Emergency Operations Support planned and unplanned throughout the year

Neighborhood Services

Occurrences in 2 years (Apr 2017-Apr 2019)



From 4/12/17 to 4/12/19 (2 years), 5,912 requests were submitted to the city of Goleta. Of those, 3,378 (57%) were Abandoned Vehicles requests and 728 (12%) were Illegal Parking Requests.



Neighborhood Services

- ❑ Responsible for/participates with the following public bodies/groups:
 - ❑ Ad Hoc Fire Station 10 Development Committee
 - ❑ Emergency Preparedness and Public Safety Standing Committee
 - ❑ Economic Development and Revitalization Standing Committee
 - ❑ Grant Funding Review Standing Committee
 - ❑ Ordinance Review Standing Committee
 - ❑ Parks & Recreation Commission
 - ❑ South Coast Task Force on Youth Safety
 - ❑ Successor Agency (for the former Redevelopment Agency) and Oversight Board
 - ❑ Cities and County Joint Affordable Housing Task Group
 - ❑ UCSB and GEM
 - ❑ Emergency Manager's Group—Office of Emergency Management
 - ❑ Isla Vista SAFE Task Force with the District Attorney's Office
 - ❑ Continuum of Care (Homelessness)

Public Safety

- ❑ Annual and Monthly Public Safety Reports
- ❑ Working with Sheriff's Office and other personnel for special events (sanctioned and unsanctioned)
- ❑ Santa Barbara County Sheriff's Office Law Enforcement Services:
 - ❑ Regularly interfacing with Chief of Police Services, Motor Traffic Unit, Community Resources Deputy, School Resources Deputy for day-to-day operations
 - ❑ Meeting requirements in existing contract including reviewing budget, staffing and invoicing
 - ❑ For FY 18-19, a new Law Enforcement Services agreement established a more transparent and efficient contract model that fundamentally changes how the City "purchases" services via the Deputy Sheriff Service Unit model (DSSU)
 - ❑ School Resource Deputy and Community Resource Deputy provide coordination assistance with the Homeless Task Force, Neighborhood Watch, community trainings, and Ellwood Mesa safety efforts
 - ❑ Motor Traffic Unit focuses on traffic safety, including: California Office of Traffic Safety Grants for DUI checkpoints, School Safety (school zone traffic enforcement).

Emergency Services & Preparedness

- ❑ City staff have a high level of work efforts in the Aware & Prepare Partnership with County OEM as well as other efforts which include monthly meetings for the following:
 - ❑ Aware & Prepare
 - ❑ Public Education Committee
 - ❑ Public Information Committee
 - ❑ Whole Community Committee
 - ❑ Emergency Managers/Coordinators
 - ❑ CERT Committee
 - ❑ VOAD—Volunteer Organizations Active in Disaster

Emergency Services & Preparedness

- During the Thomas Fire and subsequent Mudflow event, CERT/LISTOS volunteers and City staff provided over 1,000 hours of service
- In 2018, there were seven CERT/LISTOS classes in Goleta (debris flow cancelled/postponed courses)
- For FY 18-19, there are eight anticipated CERT/LISTOS classes and six Advanced CERT courses (same numbers are planned for FY 19-20)
- Since the City's CERT Program inception, 363 CERT volunteers have been trained.
- CERT hosts potluck team meetings every other month for volunteer engagement and retention as well as releases a quarterly newsletter
- NSPS coordinates Federal Emergency Management Agency (FEMA) National Incident Management System (NIMS) training for City employees
- NSPS coordinates active shooter and other types of training for City Council, Boards and Commissions
- City received a prestigious Helen Putnam Award for the "Goleta Prepare Now" Program
- City hosted first CERT Spanish "Train the Trainer" event in the nation

Community Development Block Grant (CDBG) Program

- ❑ Annual funding for the City's CDBG Program is received from the Federal Department of Housing and Urban Development (HUD)
- ❑ Program elements include:
 - ❑ A. Services/ Programs
 - ❑ Execution of annual agreements with grant subrecipients (five in FY 2018-19); training/ assistance to new subrecipients as necessary
 - ❑ Onsite monitoring visits
 - ❑ Tracking of subrecipients' progress (quarterly and annual program reports)
 - ❑ Processing of subrecipients' quarterly payment requests with Finance
 - ❑ B. Capital Projects
 - ❑ Management of capital projects in Old Town (NSPS and Public Works coordinated effort)

Community Development Block Grant (CDBG) Program

- ❑ C. Administration
 - ❑ Oversight and reporting of all revenues and expenditures
 - ❑ Processing of all program and project HUD audits
 - ❑ Monthly reimbursement process (NSPS and Finance coordinated effort with HUD online system for drawdown requests)
 - ❑ Quarterly and semi-annual reports to HUD (labor compliance, subrecipient data, financial forms)
 - ❑ Preparation of annual Action Plan
 - ❑ Consolidated Annual Performance and Evaluation Report (CAPER)
 - ❑ Preparation of 5-year Consolidated Plan (efforts will begin in 2019-20 for the next Consolidated Plan period covering 2020-25)
 - ❑ Analysis of Impediments to Fair Housing Choice (to be a coordinated effort with the County in 2019-20)
 - ❑ Coordination of Standing Grant Funding Review Committee meetings (application evaluation & funding determinations)

Goleta City Grant Program

- Coordination of Standing Grant Funding Review Committee meetings
- Review of 57 applications received in FY 2018-19 for the FY 19-20 Program Year for the \$69,750 in General Fund dollars available for the City Grants Program.
- Recommendation of funding amounts and award of funding to selected applicants (in conjunction with CDBG)
- New in 2018-19 and beyond: Assessment of program successes through the collection of annual/year-end reports from funded agencies
- New in 2018-19 and beyond: Continued development and implementation of an electronic system for application submission and rating (in conjunction with CDBG)

Select CIP and Other Special Projects

- ❑ Goleta Train Depot (Approx. \$19M)
- ❑ Fire Station 10 (Approx. \$11.6M)
- ❑ Hollister/Kellogg Park now “Jonny D. Wallis Neighborhood Park” (JDW Park) (Approx. \$9.36M)
- ❑ Athletic Field Improvements at Goleta Valley Community Center (Approx. \$500K)
- ❑ Community Garden (Approx. \$400K)
- ❑ Civic Center Feasibility Studies and Potential City Hall Site Options
- ❑ Acquisition of Mathilda Parcels
- ❑ California Department of Finance litigation and settlement support

NSPS Capital Improvement Program

PROG NO.	PROGRAM TITLE	DOLLAR AMOUNT (Rounded Up to nearest \$1,000)
9025	Fire Station No. 10	\$11,600,000
9035	Hollister/Kellogg Park (now "Jonny D. Wallis Neighborhood Park" (JDW))	\$9,359,000
9063	Evergreen Park Restroom	\$220,000
9066	Miscellaneous Park Improvements	\$825,000
9068	Parks Master Plan	\$100,000
9071	Improvements to Athletic Field & Parking Lot @ GVCC	\$471,000
9074	Stow Grove Multi-Purpose Field	\$490,000
9075	Evergreen Park Multi-Purpose Field	\$635,000
9076	Public Swimming Pool	\$1,614,000
9077	Recreation Center/Gymnasium	\$3,080,000
9079	Amtrak Depot (Goleta Train Depot)	\$18,830,000
9084	Community Garden	\$400,000
9093	San Miguel Park Improvements	\$175,000
9094	Santa Barbara Shores Park Improvements	\$165,000
9101	City Hall Acquisition & Improvements	\$11,979,000
9103	Splash Pad at JDW Park	\$400,000
9110	Winchester II Park Improvements	\$321,000
	TOTAL	\$60,664,000

Totals 17 CIP Projects



Economic Development

- Major Projects/Responsibilities (partial list):
 - Successor Agency Administration of former Redevelopment Agency
 - Ombudsman role with existing and new businesses/site selectors/realtors
 - Coordinating with Goleta Valley Chamber of Commerce on Biennial TechTopia Event
 - Goleta Entrepreneurial Magnet (GEM)
 - Old Town improvements related to parking
 - Old Town Business Committee liaison
 - Contract Administration and Finance Liaison for Department
 - Banner Program (Old Town, Calle Real, and Storke/Hollister)
 - Affordable Housing
 - Covenant Monitoring and Lottery Administration
 - Staff to the Cities and County Joint Affordable Housing Task Group
 - Acquisition of Real Property Assistance

Parks & Recreation

- ❑ Implementation of the Recreation Needs Assessment
- ❑ Indicates approximately \$20M in potential projects over the course of the next two decades
- ❑ Major CIP Projects for NSPS:
 - ❑ Closeout of JDW Park related documents and Splashpad
 - ❑ Goleta Valley Community Center Park Parcel—Multi-Use field
 - ❑ Playground Renovations at Winchester I & II, Andamar and Berkeley Parks
 - ❑ Parks Master Plan—Currently underway
 - ❑ Community Garden
 - ❑ Evergreen Park Restrooms

Parks & Recreation

- ❑ Major CIP Projects in collaboration with Public Works Department
 - ❑ Reclaimed Water at Evergreen and Bella Vista Parks
 - ❑ Restrooms at Rancho La Patera and other improvements
 - ❑ Multi-Purpose Field Improvements at Evergreen and Stow Grove Park
 - ❑ Evaluation/Improvements for accessibility and playgrounds at Santa Barbara Shores and San Miguel Parks

Parks & Recreation

- ❑ Programs and/or Other Activities
 - ❑ Parks and Recreation Commission
 - ❑ Monarch MOVES program
 - ❑ Development of Park Related Policies
 - ❑ Development of Community Garden Policies and Procedures
 - ❑ Special Event and Pyrotechnic Permit Processing
 - ❑ Grants: Research, Applications and Reporting

Existing Requests for FY 2018-19

- ❑ Ordinance prohibiting the sale of unaltered rabbits in pet stores is covered by State law under AB 485—Completed
- ❑ Two emergency trailers have been secured and deployed by the American Red Cross of Central California (Pacific Coast Chapter)—Completed
- ❑ Joint Use Agreements with school districts for recreation will be addressed as part of the Parks Master Plan effort
- ❑ Development of a public art policy or program
- ❑ Establishment of off-leash dog area(s) in the City
- ❑ Implementation of new parking restrictions in Old Town
- ❑ H₂S—Ongoing efforts with community and other Agencies. Possible grant opportunity.
- ❑ Homelessness Strategic Plan
- ❑ Administration of Cannabis Business Licensing

Additional Requests for FY 2019-20

- ❑ Future administration and monitoring of Support to Other Agencies which totaled \$562,910 in FY 2018-19, with the exception of \$6,000 for Coalition for Sustainable Transportation (COAST) which will be administered through Public Works
 - ❑ Homelessness Initiatives, (\$37.41K)
 - ❑ Home for Good, Santa Barbara County, \$13.3K
 - ❑ Salvation Army, \$19.11K
 - ❑ Freedom Warming Centers, \$5K
 - ❑ Economic Development/Marketing and Promotion (\$166.5K)
 - ❑ Goleta Chamber of Commerce, \$125K
 - ❑ Goleta Old Town Community Association (GOTCA), \$41.5K
 - ❑ Governmental/Interagency Agreements (\$33K)
 - ❑ Goleta Union School District (GUSD), \$20K
 - ❑ Santa Barbara Unified School District (SBUSD), \$13K

Additional Requests for FY 2019-20

- ❑ City Facilities/Recreation Facilities/Other, (\$320K)
- ❑ Goleta Valley Historical Society (GVHS), \$91K
- ❑ South Coast Railroad Museum (SCRR), \$34K
- ❑ Goleta Valley Community Center (GVCC), \$25K
- ❑ Foundation for Girsh Park, \$125K
- ❑ Fairview Gardens, \$45K
- ❑ In concert with Finance Department, complete refunding of 2011 Tax Allocation Bonds (former RDA and now Successor Agency)
- ❑ Exploration of Rent Control Ordinance for rental housing
- ❑ Exploration of Tenant's Rights Ordinance for rental housing
- ❑ Old Town storefront improvement incentives for property owners with possible voluntary rent control

Additional Requests for FY 2019-20

- ❑ Revisit Business Improvement Districts for Old Town
- ❑ Property-based Business Improvement District (PBID)
- ❑ Business-based Business Improvement Districts (BBIDs)
- ❑ Update of the 2009 Economic Development Strategic Plan
- ❑ Research into Project Labor Agreements for CIP projects (multi-departmental effort)
- ❑ Possible oversight and management of the Goleta Valley Community Center
- ❑ Council interest in recreation programming efforts
- ❑ Exploration of securing an alternative bus depot location for Goleta Union School District for a potential acquisition of the bus depot adjacent to the GVCC
- ❑ Assume responsibility for city-wide administration of CityAssist
- ❑ Old Town Visioning Process (multi-departmental effort)

Staff Recommendations for FY 2019-20

- ❑ **Maintain existing operational requirements/duties**
- ❑ Fire Station 10
- ❑ Goleta Train Depot
- ❑ Multi-Use Field at GVCC
- ❑ Community Garden
- ❑ Parks Master Plan adoption and implementation
- ❑ Closeout of JDW Park related documents and Splashpad
- ❑ Pursuit of State Prop 68 Grant for Parks and Recreation for Local Park Rehabilitation, Creation, and Improvement Grants to Local Governments, both on Competitive and Per Capita Bases
- ❑ In concert with Finance Department, complete refunding of 2011 Tax Allocation Bonds (former RDA and now Successor Agency)
- ❑ Revisit Business Improvement Districts for Old Town (PBID and BBID)
- ❑ Update of the 2009 Economic Development Strategic Plan
- ❑ Addition of an FTE to provide NSPS analytical and administrative support and for city-wide oversight of City Assist

Recommendation

Discuss work priorities and adopt an Annual Work Program for FY 2019-20 for the NSPS Department.

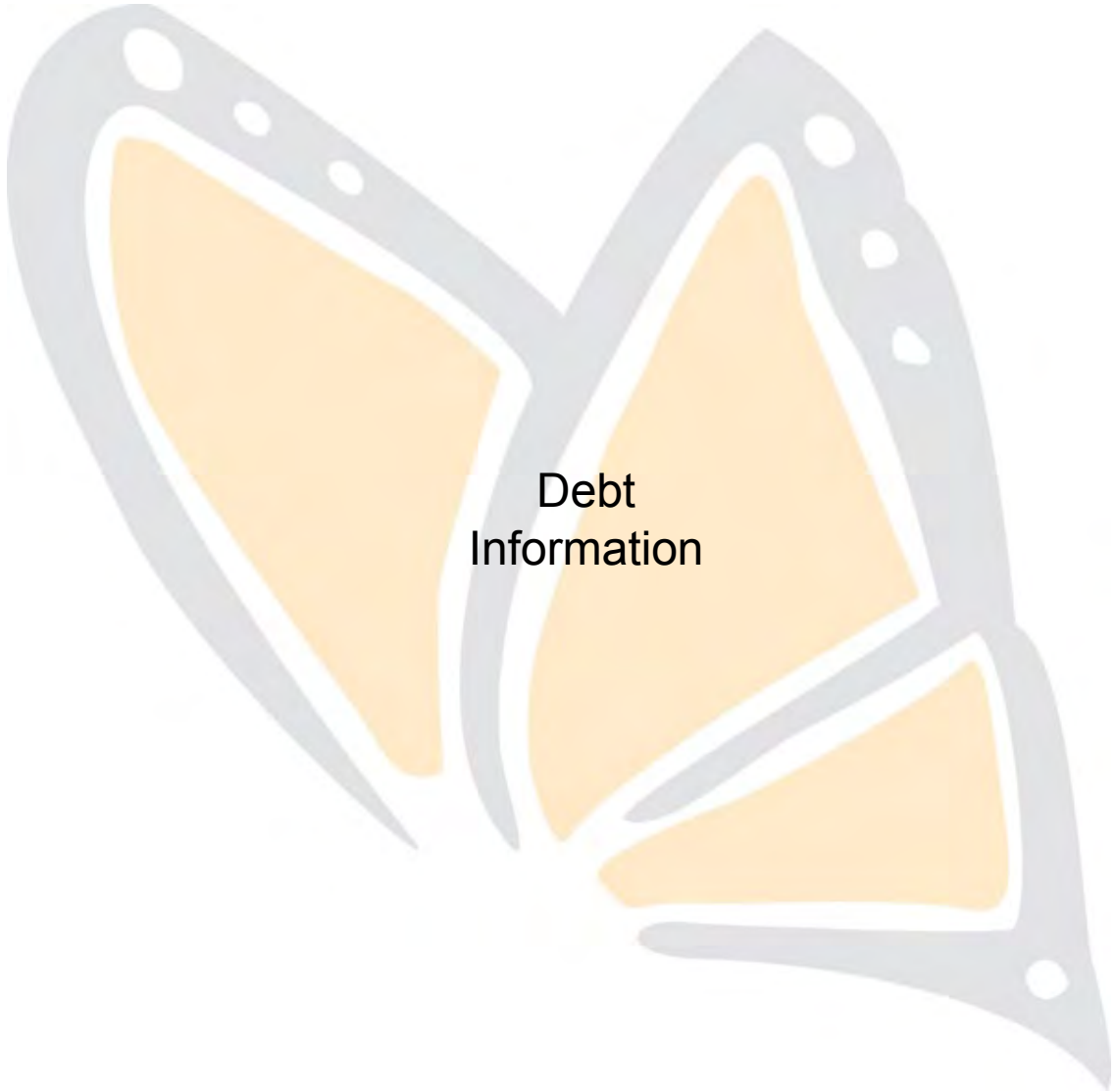
DEPARTMENT OF NEIGHBORHOOD SERVICES & PUBLIC SAFETY (NSPS)

Item	Project Name	Origin	Estimated Completion	NSPS Prioritization Ranking	Council Priority
	UPCOMING AND POTENTIAL NEW WORK EFFORTS, PROJECTS AND PROGRAMS FY 2019-20				
1	Maintain existing operational requirements/duties	Ongoing	Ongoing	High	
2	Fire Station 10	Existing for FY 18-19	TBD	High	
3	Goleta Train Depot	Existing for FY 18-19	2024	High	
4	Multi-Use Field at GVCC	Existing for FY 18-19	Fall 2019	High	
5	Community Garden	Existing for FY 18-19	Fall 2020	Medium	
6	Parks Master Plan adoption and implementation	Existing for FY 18-19	Summer 2019/Ongoing	Medium	
7	Closeout of JDW Park related documents and Splashpad	Existing for FY 18-19	Summer 2019/Fall 2020	High	
8	Pursuit of State Prop 68 Grant for Parks and Recreation for Local Park Rehabilitation, Creation, and Improvement Grants to Local Governments, both on Competitive and Per Capita Bases	Additional for FY 19-20	Summer 2019/Summer 2020	High	
9	In concert with Finance Department, complete refunding of 2011 Tax Allocation Bonds (former RDA Successor Agency)	Additional for FY 19-20	TBD	Medium	
10	Develop a revised Economic Development Strategic Plan	Additional for FY 19-20	Spring 2020	Low	KR, SK, JK
11	Administration and monitoring of Support to Other Agencies funding	Additional for FY 19-20 and beyond	Ongoing	High	SK
12	Exploration of Tenant's Rights Ordinance for rental housing	Additional for FY 19-20 and beyond	Fall 2019	Medium	JK, SK
13	Exploration of securing an alternative bus depot location for GUSD in order to secure bus depot next to GVCC	Additional for FY 19-20 and beyond	Ongoing	Low	SK
14	Assume responsibility for city-wide administration of CityAssist	Additional for FY 19-20 and beyond	Fall 2019/Ongoing	High	SK
15	Old Town Visioning Process (multi-departmental effort)	Additional for FY 19-20 and beyond	TBD	Medium	KR, SK
16	Additional Skate Park location	Additional for FY 19-20 and beyond	TBD	Low	KR
17	Implementation of new parking restrictions in Old Town	Existing for FY 18-19	TBD	Medium	
18	H2S—Ongoing efforts with community and other Agencies	Existing for FY 18-19	Ongoing	Medium	
19	Homelessness Strategic Plan	Existing for FY 18-19	Summer 2020	High	
20	Administration of Cannabis Business Licensing	Existing for FY 18-19	Ongoing	High	
21	Joint Use Agreements with school districts for recreation will be addressed as part of the Parks Master Plan effort	Additional for FY 19-20 and beyond	TBD	Low	
	CIP PROJECTS INCLUDED IN THE WORK PROGRAM FOR FY 19-20				
22	Evergreen Park Restroom (FY 18-19 and beyond)	Existing for FY 18-19	Summer 2020	High	
23	Miscellaneous Park Improvements (FY 18-19 and beyond)	Existing for FY 18-19	Fall 2019	High	
24	Stow Grove Multi-Purpose Field (FY 19-20)	Additional for FY 19-20	Spring 2021	Medium	
25	City Hall Acquisition & Improvements (FY 18-19 and beyond)	Existing for FY 18-19	Summer 2019/TBD	High	
26	Winchester II Park Improvements (FY 19-20)	Additional for FY 19-20	TBD	High	
27	Preparation of the 5-Year CDBG Consolidated Plan	Additional for FY 19-20	Spring 2020	High	
28	Revisions and adoption of Emergency Operations Plan	Existing for FY 18-19	Fall 2019	High	
	ITEMS FOR POSSIBLE INCLUSION IN FUTURE YEAR WORK PROGRAMS				
29	Development of a public art policy or program	Existing for FY 18-19		Low	
30	Establishment of off-leash dog area(s) in the City	Existing for FY 18-19		Low	
31	Exploration of Rent Control Ordinance for rental housing	Additional for FY 19-20 and beyond		Low	
32	Old Town storefront improvement incentives for property owners with possible <i>voluntary</i> rent control	Additional for FY 19-20 and beyond		Low	
33	Recreation programming efforts	Additional for FY 19-20 and beyond		Low	
34	Revisit Business Improvement Districts for Old Town (PBID and BBID) after the Old Town Visioning process is completed	Existing for FY 18-19		Low	KR & SK Lower for Both; JK Higher for BBID



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Debt
Information



Debt Information

California Government Code Section 43605 states: “A city shall not incur an indebtedness for public improvements which exceeds in the aggregate 15 percent of the assessed value of all real and personal property of the city. Within the meaning of this section indebtedness means bonded indebtedness of the city payable from the proceeds of taxes levied upon taxable property in the city.”

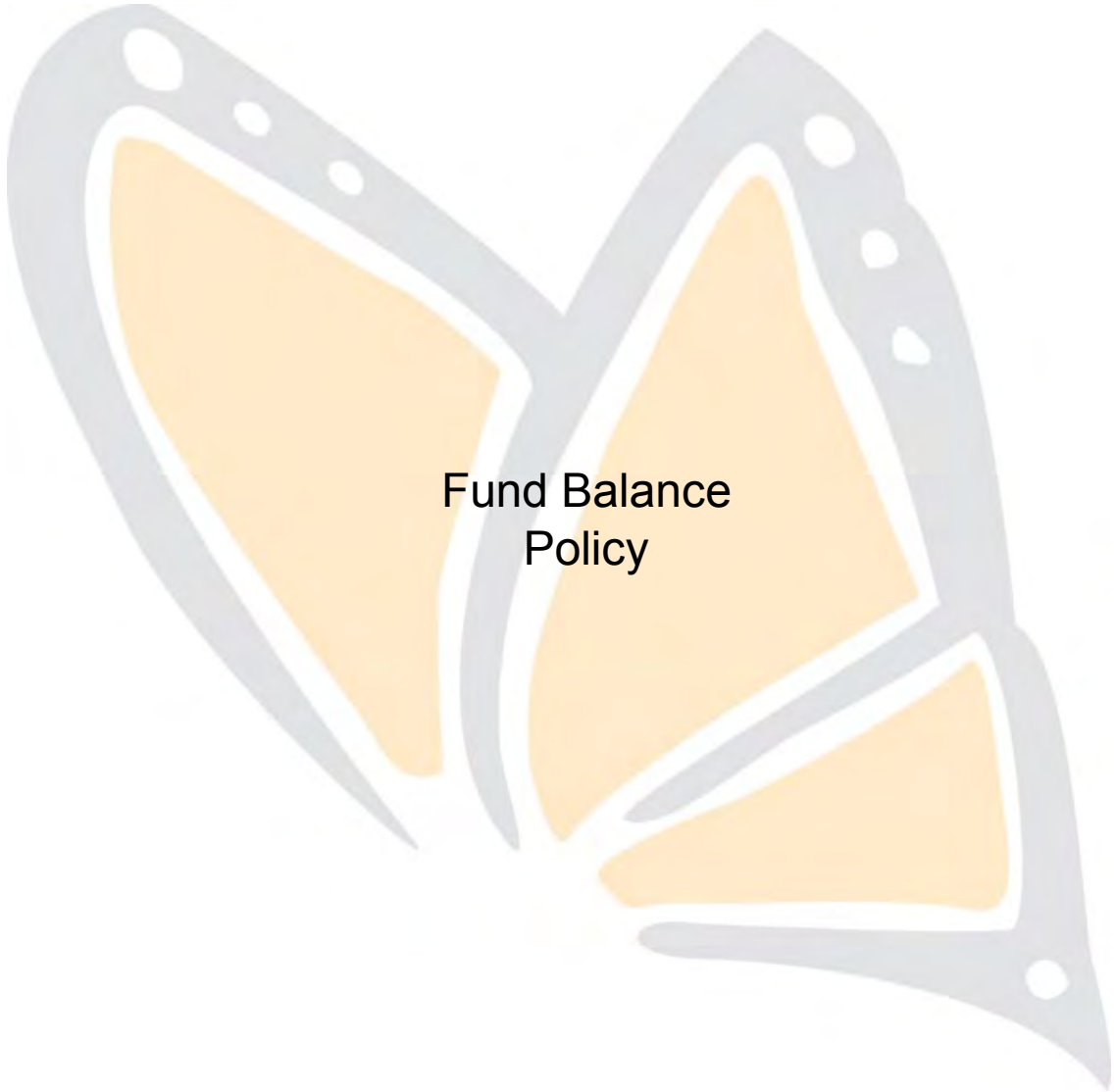
The City of Goleta does not have any debt at the time. If the City were to issue debt, the debt limit would be at \$266,258,001. The City has a Debt Management Policy that can be found starting on page 777.

LEGAL DEBT MARGIN COMPUTATION^[1]	
FY 2018/19	
Assessed valuation	\$ 7,100,213,372
Conversion percentage	<u>25%</u>
Adjusted assessed valuation	1,775,053,343
Debt limit percentage	<u>15%</u>
Debt limit	266,258,001
Total net debt applicable to limitation	<u>-</u>
Legal debt margin	<u><u>\$ 266,258,001</u></u>
Total debt applicable to the limit as a percentage of debt limit	0.0%

Notes and Data Sources:

[1] City of Goleta, Finance Department

The Government Code of the State of California provides for a legal debt limit of 15% of gross assessed valuation. However, this provision was enacted when assessed valuation was based upon 25% of market value. Effective with the 1981-82 fiscal year, each parcel is now assessed at 100% of market value (as of the most recent change in ownership for that parcel). The computations shown above reflect a conversion of assessed valuation data for each fiscal year from the current full valuation perspective to the 25% level that was in effect at the time that the legal debt margin was enacted by the State of California for local governments located with the State.



Fund Balance
Policy





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FUND BALANCE POLICY – GASB 54

PURPOSE

The policy is in place to provide a measure of protection for the City against unforeseen circumstances and to comply with GASB Statement No. 54. No other policy or procedure supersedes the authority and provisions of this policy.

The Fund Balance Policy establishes the procedures for reporting unrestricted fund balance in the City's financial statements. The policy also authorizes and directs the Finance Director to prepare financial reports which accurately categorize fund balance as per Governmental Accounting Standards Board (GASB) Statement No. 54, Fund Balance Reporting and Governmental Fund Type Definitions.

PROCEDURES

Fund balance is essentially the difference between the assets and liabilities reported in a governmental fund. There are five separate components of fund balance, each of which identifies the extent to which the City is bound to honor constraints on the specific purpose for which amounts can be spent:

- Nonspendable fund balance (*inherently nonspendable*)
- Restricted fund balance (*externally enforceable limitations on use*)
- Committed fund balance (*self-imposed limitations on use*)
- Assigned fund balance (*limitation resulting from intended use*)
- Unassigned fund balance (*residual net resources*)

The first two components listed above are addressed in this policy due to the nature of their restrictions. Examples of nonspendable fund balance are inventory and land assets. Restricted fund balance is either imposed by law or constrained by grantors, contributors, or laws or regulators of other governments. Examples of these are all special funds, endowments, trust, etc.

This policy is focused on financial reporting of unrestricted fund balance, or the last three components listed above. These three components are further defined below.

Committed Fund Balance

The City Council, as the City's highest level of decision-making authority, may commit fund balance for specific purpose pursuant to constraints imposed by formal actions taken, such as an ordinance or resolution. These committed amounts cannot be used for any other purpose unless the City Council removes or changes the specified use through the same type of formal action taken to establish the commitment. City Council action to commit fund balance needs to occur within the fiscal reporting period; however the amount can be determined subsequently.

The City of Goleta has identified the following examples of reserves that fall within the classification of Committed Fund Balance:

- General Fund Contingency

Fiscal Policies

- Compensated Leave
- Capital Equipment
- Building Maintenance
- Risk Management Reserve
- City Hall Acquisition
- Litigation

Encumbrances which are the obligation of funds via contract, agreement, purchase order or other legally binding means are another example of Committed Fund Balance.

Assigned Fund Balance

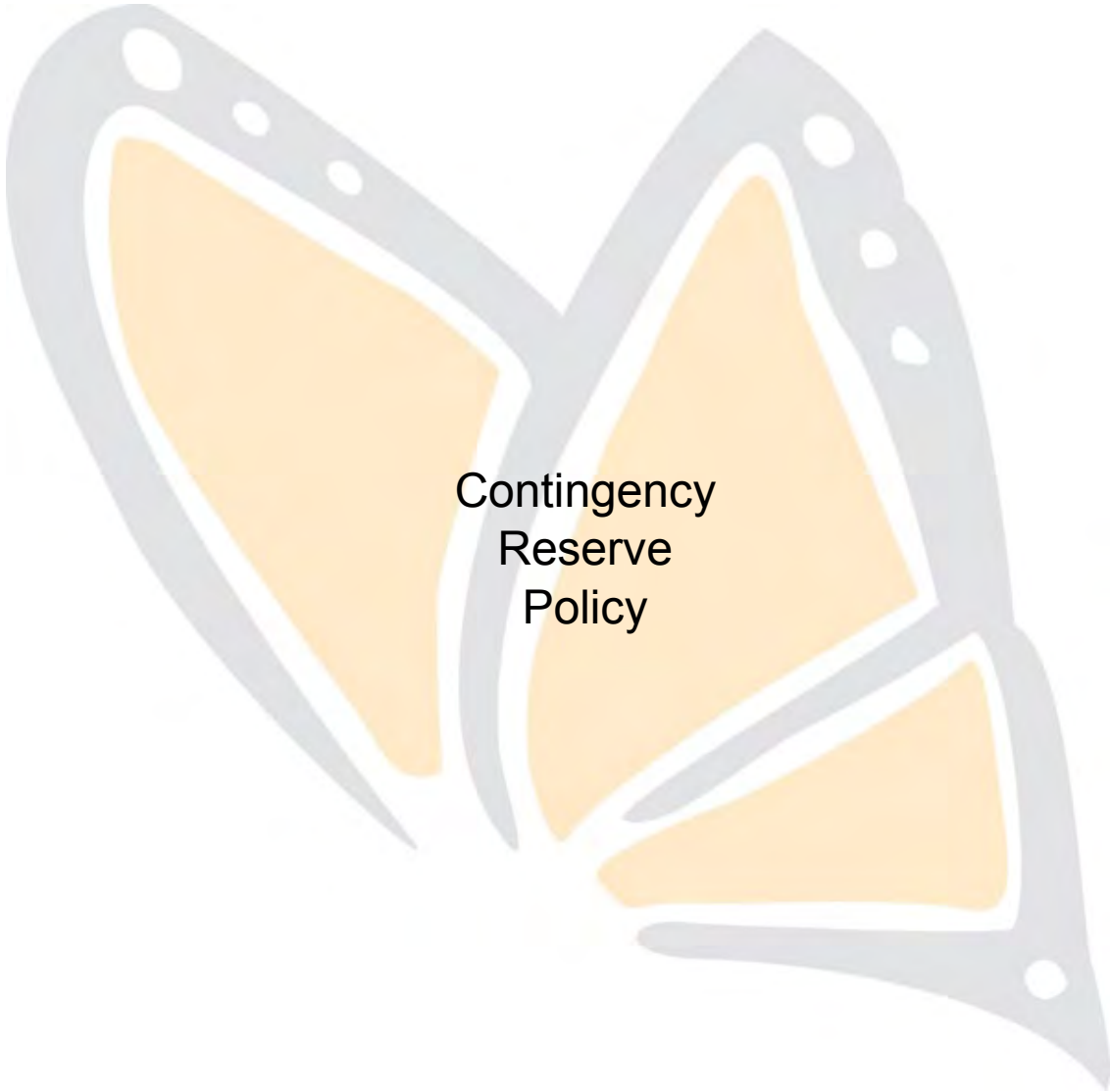
Amounts that are constrained by the City's *intent* to be used for specific purposes, but are neither restricted nor committed, should be reported as assigned fund balance. This policy hereby delegates the authority to assign amounts to be used for specific purposes to the Finance Director for the purpose of reporting these amounts in the annual financial statements. A couple of examples of Assigned Fund Balance would be Continuing Appropriations/Carry-Overs and Debt Service.

Unassigned Fund Balance

These are residual positive net resources of the general fund in excess of what can properly be classified in one of the other four categories. An example would be the City's Unassigned Reserve, which was setup to account for the General Fund balances beyond the funding levels of the other reserves.

Overall Fund Balance Classification

It is the City's accounting policy to charge expenses to restricted funds first, when both restricted and unrestricted fund balances are available for use. Similarly, when an expenditure is incurred in which amounts of the unrestricted classification of fund balance could be used, the City considers committed amounts to be reduced first, followed by assigned amounts and then unassigned amounts.





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CONTINGENCY RESERVE POLICY

PURPOSE

The purpose of this policy is to establish general guidelines for the establishment, maintenance and use of a contingency reserve. This reserve will generate investment income, provide a margin of safety and stability to protect the City from exposure to catastrophic events and economic impacts and provide flexibility to pursue emergent opportunities.

POLICY

The Contingency Reserve Policy requires that a minimum balance of 33% of allocated General Fund ongoing expenditures be maintained in any given year. The contingency reserve balance should be reported annually with fund transfers to be made annually prior to the closing of the fiscal year.

INTENDED USES FOR RESERVE

- Interruptions in cash inflows

Examples include the State holding back on or altering tax disbursements, loss of sales tax receipts of a one time nature, or a significant economic slowdown. If the cash inflow interruption is of an ongoing nature, reserve use is limited to a consecutive two-year period, not to exceed 40% of the beginning reserve balance.

- Emergencies

In the event of an emergency or disaster such as earthquakes, fires, floods or other such emergencies, the entire balance may be used to temporarily fund recovery costs. It is understood that all aid assistance options will be sought to fund recovery efforts or reimbursement of the Contingency Reserve for fronting of recovery costs.

- Capital Acquisitions

Up to one-third of the Contingency Reserve balance may be used to finance capital acquisitions, as long as a repayment plan is approved. The repayment plan must be financially feasible based on the City's adopted Long-Term Financial Forecast. Alternative financing options shall be presented for consideration along with the use of the Contingency Reserve

- Emergent Opportunities

Up to one-third of the Contingency Reserve balance may be used to finance opportunities that directly benefit the City in a variety of ways. These include, yet are not limited to, creating, enhancing, or preserving revenue streams, or otherwise strengthening the City's financial performance.

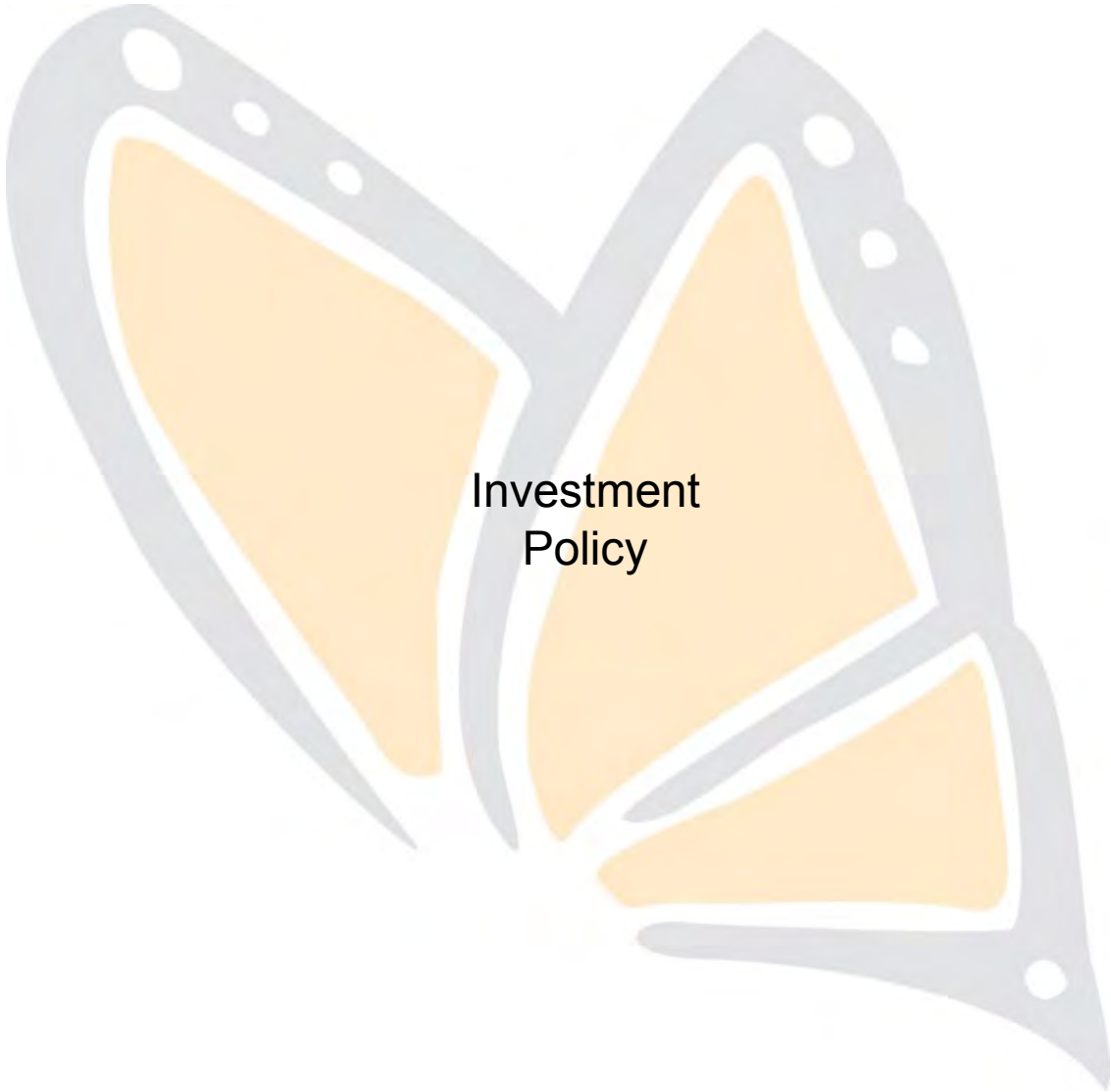
OTHER CRITERIA FOR USE

A majority vote from the City Council is required to determine that it is necessary to use the Contingency Reserve for any of the uses listed above. With the exception of the emergency

scenario, the reserve contingency balance allocated for other intended uses shall not exceed 50% of the required balance in any given year.

REPLENISHMENT PLAN

Unless a repayment plan is pre-established at the time reserves are allocated, Staff shall bring for Council consideration a replenishment plan, within 60-days of allocation from the reserve. It would be Council's expectation that every effort would be made to replenish the reserve as soon as it is financially feasible and practical to do so. If the reserve cannot be replenished by the next annual budget, a repayment plan not to exceed five years should be approved by council by a majority vote.





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INVESTMENT POLICY

1. PURPOSE

It is the purpose of the City's investment policy to establish strategies, practices and procedures to be used in investing public funds in a prudent manner, which will provide the maximum security while meeting daily cash flow needs and conforming to all statutes governing the investment of public funds.

Secondly, this document will identify policies that enhance opportunities for a prudent and systematic investment of public funds. This policy is intended to guide the investment of City funds toward the goals of safety, liquidity and yield.

2. POLICY

It is the policy of the City of Goleta, hereafter referred to as the "City", to invest public funds not required for immediate day-to-day operations, also referred to as idle funds, in safe and liquid investments having acceptable rates of return while conforming to all state statutes and this City's Investment Policy.

Any conflict between this City Investment Policy and Government Code Section 53600 et. seq., shall be interpreted in favor of the Government Code.

3. SCOPE

It is intended that this policy cover all funds and investment activities of the City. These funds are reflected in the annual audit report and include:

- General Fund
- Special Revenue Funds
- Debt Service Funds
- Capital Projects Funds
- Fiduciary Funds

Any additional funds that may be created from time to time shall also be administered within the provisions of this policy and comply with the California State Government Code. This policy covers the investment activities of idle funds under the direct authority of the City.

A. Pooled Investments

Investments for the City and its component units will be made on a pooled basis, except as provided for below.

B. Investments Held Separately

In some instances, investments cannot be included in the City's investment pool. These may include investments of bond proceeds. In such cases the funds will be held separately when required by law, contract or other authority.

4. **OBJECTIVES**

Section 53600.5 of the California Government Code outlines the primary objectives of a trustee investing public money. The primary objectives, in order of priority, of the City's investment activities shall be:

A. **Safety**

Safety of principal is the foremost objective of the investment program. Investments by the City shall be undertaken in a manner that seeks to ensure preservation of capital in the overall portfolio and reduce both credit and market risk. The type of investment instruments and diversification of investments are critical components to ensuring investment portfolio safety.

B. **Liquidity**

The City's investment portfolio will remain sufficiently liquid to enable the City to meet all operating requirements which might be reasonably anticipated. Liquidity also refers to the ability to convert an investment to cash without loss of principal and minimal loss of interest.

C. **Yield**

Investment return becomes a consideration only after the basic requirements of safety and liquidity have been met. The City shall attempt to obtain an acceptable return for additional income for City operations relative to the risk being taken.

The City Treasurer shall strive to maintain the level of investment of all idle funds as close to 100% as possible. While the objectives of safety and liquidity must first be met, it is recognized that investment assets represent a potential source of significant revenues. It is to the benefit of the City that these assets be managed to produce optimum revenues consistent with State statutes and local policies.

5. **AUTHORIZED INVESTMENTS**

A. **Pooled Monies for Investment Purpose.** The City Treasurer may invest City funds in the following instruments as specified in California Government Code Section 53601, and as further limited in this policy.

- (1) Local Agency Investment Fund (LAIF) of the State of California. Investments in accordance with the laws and regulations governing those funds.

- (2) Obligations of the U.S. Government, its agencies and instrumentalities, including mortgage-backed securities with a fixed coupon issued by an agency of the U.S. Government.
- (3) Certificates of Deposit (CDs). CDs shall not exceed five-year maturity. CDs shall be collateralized as specified in Section 6 of this investment policy. CDs shall be issued by nationally or state chartered banks and cannot exceed thirty percent (30%) of the total portfolio. The City may waive collateral requirements for the portion of any deposit insured up to the amount allowed per account by the FDIC.
- (4) Prime Commercial Paper of the highest numerical rating of Moody's Investment Service, Inc. or Standard & Poor's Corporation (S&P) from issuing corporations that are organized and operating within the United States and having total assets in excess of \$500 million and having the equivalent to an "AA-" or higher rating from either Moody's or S&P for other debt of the issuer. Commercial Paper shall not exceed 270 days maturity or 25% of the portfolio.
- (5) Money market funds with portfolios consisting of one or more of the indicated legal investments and none of the prohibited investments.
- (6) Sweep account for the investment of overnight funds when the funds are swept into investments authorized by this policy.
- (7) Passbook accounts maintained solely to provide for ongoing operational needs shall be subject to the requirements of this policy.
- (8) Investment Trust of California, a Joint Powers Authority, doing business as CalTRUST. The City may invest in CalTRUST, a pool created by local public agencies to provide a method for local public agencies to pool their assets for investment purposes

B. Investments Held Separately. Investments of bond funds shall be made in conformance with the trust indenture for each issue. Such investments shall be held separately when required.

6. COLLATERALIZATION

Investments in certificates of deposit, sweep accounts and passport accounts shall be fully insured up to the limit set by the Federal Deposit Insurance Corporation or the Federal Savings & Loan Insurance Corporation (FDIC). Investments in certificates of deposit, sweep accounts and passport accounts in excess of the FDIC limit shall be properly collateralized as required by law.

7. UNAUTHORIZED INVESTMENTS/INVESTMENT ACTIVITIES

Investments not specifically authorized herein are disallowed. Additionally, Section 53601.6 of the California Government Code disallows the following: inverse floaters, range notes, or interest-only strips that are derived from a pool of mortgages. Futures, options, all leveraged purchases, reverse repurchases, and speculations on interest rates are specifically not allowed by this policy.

8. INVESTMENT STRATEGY

- A. **Buy and Hold.** A buy and hold strategy shall generally be followed. A buy and hold strategy requires that the portfolio be kept sufficiently liquid to preclude the undesirable sale of investments prior to maturity. Occasionally, the City Treasurer may find it advantageous to sell an investment prior to maturity, such as when the return for an alternative investment would significantly exceed the loss on the current investment. The sale of investments prior to maturity should be only on an exception basis and only when it is clearly favorable to do so. To further provide for liquidity, investments will be made only in readily marketable securities actively traded in the secondary market.
- B. **Benchmark.** The City's overall investment strategy is passive. The City intends to hold its investments to maturity. The City shall use the LAIF apportionment rate, the 1-year U.S. Treasury Note and the 2-year U.S. Treasury Note as useful benchmarks to measure whether or not the City's portfolio net yields are matching or surpassing the market yields. The benchmarks and investment performance will be reviewed by the Finance and Audit Standing Committee as market conditions warrant or when the benchmarks are not met for a consecutive one-year period.
- C. **Per Indenture Provisions.** Investments held separately for bond proceeds will follow the trust indenture for each issue.

9. MAXIMUM MATURITIES

- A. **Pooled Monies for Investment Purpose.** A policy of laddered portfolio shall be followed for pooled investments. At least thirty-five percent (35%) of the portfolio value shall be invested in instruments maturing within one year from the investment date. No more than twenty-five percent (25%) of the entire portfolio value shall have a maturity date between three (3) and five (5) years from the investment date, unless the City Treasurer can demonstrate via a comprehensive cash-flow analysis that higher percentages allows the City to meet its cash-flow requirements. Investments having a maturity greater than five (5) years shall not be made.

- B. **Investments Held Separately.** Maturities for investments held separately shall conform to the trust indenture for each issue.

10. **DIVERSIFICATION**

The portfolio instrument composition shall be diversified to the extent feasible to avoid incurring unreasonable and avoidable risks regarding specific security types indicated in Section 5 of this investment policy. No more than ten percent (10%) of the value of the City's portfolio will be placed with any single issuer, with the exception of the U.S. Treasury/Federal agency securities, authorized pools, and collateralized investments.

11. **SELECTION OF FINANCIAL INSTITUTIONS AND BROKERS/DEALERS**

- A. **General.** Investments shall be purchased only through well-established, financially sound institutions. All financial institutions and broker/dealers who desire to become qualified vendors for investment transactions will be given a copy of the City's investment policy and certification form. The completion and submission of the certification form by a broker-dealer or financial institution shall constitute proof that it has received the City's Statement of Investment Policy, read it, and intends to comply with it. Qualified financial institutions must provide current audited financial statements and provide either verification of a federal or a state charter or of being an eligible institution per the California Government Code. Broker/dealers must provide current audited financial statements and verification that the firm is in good standing with one of national securities exchange that is registered with the Securities Exchange Commission.
- B. **Authorized Financial Institutions.** The City Treasurer shall maintain an Approved List of all commercial banks and all savings and loan associations which may serve as public depositories of City monies. That list will be reviewed by the Finance and Audit Standing Committee within three months of modifying the list.

The City shall only deposit public monies in financial institutions that have: (1) at least \$500 million in total assets; (2) a core capital-to-total assets ratio of at least five percent; (3) favorable ratings from a recognized financial institution rating service, as determined by the City Treasurer; (4) a federal or a state charter; or are eligible institutions per the California Government Code and (5) a branch office within Santa Barbara County.

Under no circumstances shall the City's deposits in a financial institution exceed the total shareholders' equity of that institution.

- C. **Authorized Broker-dealers.** The City will maintain a list of financial institutions authorized to provide investment services. In addition, a list will also be maintained of approved security broker-dealers selected by credit worthiness who are authorized to provide investment services in the State of California. These may include primary dealers or regional dealers that qualify under Securities and Exchange Commission Rule 15c3-1 (uniform net capital rule). All financial institutions and broker-dealers for investment transactions must supply the City with the following: audited financial statements, proof of Financial Industry Regulatory Authority (FINRA) certification, proof of State of California registrations, completed broker-dealer questionnaire, and certificate of having read the City's investment policy.

12. **PAYMENT, DELIVERY, SAFEKEEPING AND CUSTODY**

All security transactions entered into by the City shall be conducted on a delivery-vs.-payment basis. Transactions, including wiring instructions, must be approved in writing by the City Treasurer or his/her designee, identified in advance in writing, or the City Manager. All investment transactions in excess of \$100,000 (except for deposits or withdrawals from the LAIF) shall also require the signature of the City Manager or his/her designee.

All securities owned by the City, (except the collateral for certificates of deposit in banks and/or savings and loans) shall be held by a third-party custodian designated by the City Treasurer. The third-party custodian shall annually provide a copy of their most recent report of internal controls. The custodian shall also provide periodic statements of the securities owned by the City listing the specific instrument, rate, maturity and other pertinent information. All securities shall be held in the nominee name of the custodian.

13. **PRUDENCE**

Section 53600.3 of the California Government Code identifies as trustees, those persons authorized to make investment decisions on behalf of a local agency. As a trustee, the standard of prudence to be used shall be the "prudent investor standard" and shall be applied in the context of managing the overall portfolio. Investments shall be made with judgment and care, under circumstances then prevailing which persons of prudence, discretion, and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived.

Trustees or City investment officials, acting in accordance with written procedures and the investment policy and exercising due diligence, shall be relieved of personal responsibility for an individual security's credit risk changes or market

price changes, provided deviations from expectations are reported in a timely manner and appropriate action is taken to control adverse developments.

14. **DELEGATION OF AUTHORITY**

Authority to manage the City's investment program is derived from the California Government Code Sections 53600 through 53609. The management of idle cash and the investment of funds identified in paragraph 3(A) is the responsibility of the Finance Department. The Finance Department is under the control of the Finance Director, and appointed by the City Manager as the City Treasurer. Management responsibility for the investment program is hereby delegated to the Finance Director/City Treasurer as directed by the City Council. Under the authority granted by the City Council, no person may engage in an investment transaction covered by the terms of this policy unless directed by the City Treasurer.

In the execution of this delegated authority, the City Treasurer may establish accounts with qualified financial institutions and brokers/dealers for the purpose of effecting investment transactions in accordance with this policy. The criteria used to select qualified financial institutions and brokers/dealers are identified in Part 11 of this policy.

This delegation of authority shall be in effect for one fiscal year. The City Council may renew the authority annually and may revoke the authority at any time.

15. **INTERNAL CONTROL**

The City Treasurer shall establish and maintain a system of appropriate internal controls to ensure compliance with policies and procedures. The controls are designated to prevent losses of public funds arising from fraud, error, or imprudent actions by employees and officers of the City.

16. **ETHICS AND CONFLICTS OF INTEREST**

All participants in the City's investment process shall act responsibly as custodians of the public trust. Officers and employees involved in the investment process shall refrain from personal business activity that could conflict with proper execution of the investment program or which could impair their ability to make impartial investment recommendations and decisions. Investment officials and employees shall make all disclosures appropriate under the Fair Political Practices Act, and shall seek and follow the advice of the City Attorney and the Fair Political Practices Commission whenever there is a question of personal, financial or investment positions that could represent potential conflicts of interest.

17. REPORTING

A. **Pooled Investments.** The investment report shall be submitted to the City Council on a quarterly basis by the City Treasurer. The quarterly report shall include the following elements:

- Itemized listing of portfolio investments by type, date of maturity, yield to maturity, and issuer.
- Par value, dollar amount invested, book value and current market value if applicable. The source of the market values will be cited.
- Statement that the investment portfolio has the ability to meet the City's cash flow demands for the next six months.
- Statement of compliance of the portfolio with the City's investment policy.
- Cash investment balances

B. **Investments Held Separately.** A report of the investments held separately shall be made on a quarterly basis and submitted as an attachment to the City Treasurer's quarterly report.

18. EXCEPTIONS

Occasionally, exceptions to some of the requirements specified in this investment policy may occur for pooled investments because of events subsequent to the purchase of investment instruments. State law is silent as to how exceptions should be corrected. Exceptions may be temporary or more lasting; they may be self-correcting or require specific action. If specific action is required, the City Treasurer should determine the course of action that would correct exceptions to move the portfolio into compliance with State law and City policy. Disclosure of exceptions lasting more than 183 days shall be done in the quarterly investment report immediately following the 183 days. Decisions to correct exceptions should not expose the assets of the portfolio to undue risk, and should not impair the meeting of financial obligations as they fall due. Any subsequent investments should not extend existing exceptions.

19. INVESTMENT POLICY ADOPTION

The City's investment policy and any modifications thereto shall be considered at a public meeting. Any modifications to the Investment Policy must be approved by the City Council.

The City's investment policy shall be reviewed and adopted annually by the City Council.

INVESTMENT POLICY GLOSSARY

Benchmark: A comparative base for measuring the performance or risk tolerance of the investment portfolio. A benchmark should represent a close correlation to the level of risk and the average duration of the portfolio's investments.

Bond Indenture (or Trust Indenture): Written agreement specifying the terms and conditions for issuing bonds, stating the form of the bond being offered for sale, interest to be paid, the maturity date, call provisions and protective covenants, if any, collateral pledged, the repayment schedule, and other terms. It describes the legal obligations of a bond issuer and the powers of the bond trustee, who has the responsibility for ensuring that interest payments are made to registered bondholders.

Buy and Hold Strategy: Investments in which management has the positive intent and ability to hold each issue until maturity.

Certificates of Deposit: Large denomination (\$100,000 or more) interest bearing time deposits, paying the holder a fixed amount of interest at maturity. Funds cannot be withdrawn before maturity without giving advance notice and without a penalty.

City Treasurer: The Finance Director serves as the City Treasurer, as appointed by the City Manager.

Collateralization: To secure a debt in part or in full by pledge of collateral, asset pledged as security to ensure payment or performance of an obligation. Also refers to securities pledged by a bank to secure deposits of public monies.

Current Yield: The interest paid on an investment expressed as a percentage of the current price of the security.

Delivery versus Payment: Securities industry term indicating payment is due when the buyer has securities in hand or a book entry receipt.

Disallowed Investments: Prohibited investments include any investments not specifically authorized within this policy, inverse floaters, range notes, interest-only strips that are derived from a pool of mortgages; futures, option, all leveraged purchases, reverse repurchases, and speculations on interest rates.

Diversification: Dividing investment funds among a variety of securities offering independent returns.

Federal Deposit Insurance Corporation (FDIC): The federal agency that insures bank deposits up to \$250,000 per deposit at participating banking institutions. In an effort to increase consumer confidence in the banking system, the previous \$100,000 insurance limit was temporarily increased to \$250,000 in 2008, extended to 2013, and then

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permanently increased on July 21, 2010 with the passage of the Wall Street Reform and Consumer Protection Act.

Federal Reserve System: The central bank of the United States which consists of a seven member Board of Governors, 12 regional banks, and 5,700 commercial banks that are members.

Fiduciary Funds: Funds held in a trustee or agency capacity for outside parties.

Interest Rate: The annual yield earned on an investment, expressed as a percentage.

Liquidity: Refers to the ability to rapidly convert an investment into cash.

Laddered Portfolio: Bond investment portfolio with securities in each maturity range (e.g. monthly) over a specified period of time (e.g. five years).

Leverage: Investing with borrowed money with the exception that the interest earned on the investment will exceed the interest paid on the borrowed money.

Local Agency Investment Fund (LAIF): A voluntary investment program offering participating agencies the opportunity to participate in a major portfolio which daily invests hundreds of millions of dollars, using the investment expertise of the State Treasurer's Office investment staff at no additional cost to the taxpayer. Investment in LAIF, considered a short-term investment, is readily available for cash withdrawal on a daily basis.

Market Risk: Defined as market value fluctuations due to overall changes in the general level of interest rates. Adverse fluctuation possibilities shall be mitigated by limiting the maximum maturity of any one security to five years, structuring the portfolio based on historic and current cash flow analysis, and eliminating the need to sell securities prior to maturity. Also, avoiding the purchase of long term securities for the sole purpose of short-term speculation mitigates market risk.

Market Value: The price at which a security is trading and could presumably be purchased or sold.

Maturity: The date the principal or stated value of an investment becomes due and payable.

Nominee: Registered owner of a stock or bond if difference from the beneficial owner, who acts as holder of record for securities and other assets. Typically, this arrangement is done to facilitate the transfer of securities when it is inconvenient to obtain the signature of the real owner, or the actual owner may not wish to be identified. Nominee ownership simplifies the registration and transfer of securities.

Pooled Investments: Grouping of resources for the advantage of the participants.

Portfolio: Collection of securities held by an investor.

Primary Dealer: A group of government securities dealers who submit daily reports of market activity and positions and monthly financial statements to the Federal Reserve Bank of New York and subject to its informal oversight. Primary dealers include Securities and Exchange Commission (SEC) registered securities broker-dealers, banks and a few unregulated firms.

Prime Commercial Paper: Short-term IOU, or unsecured money market obligation, issued by prime rated commercial firms and financial companies, with maturities from 2 days up to 270 days. A promissory note of the issuer used to finance current obligations, and is a negotiable instrument.

Principal: (1) The face amount of par value of a debt instrument. (2) One who acts as a dealer buying or selling for his own account.

Secondary Market: A market is made for the purchase and sale of outstanding issues following the initial distribution.

Sweep Account: Short-term income fund into which all un-invested cash balances from the non-interest bearing checking account are automatically transferred on a daily basis.

Third-Party Custodian: Corporate agent, usually a commercial bank, who, acting as trustee, holds securities under a written agreement for a corporate client and buys and sells securities when instructed. Custody service includes securities safekeeping, and collection of dividends and interest. The bank acts only as a transfer agent and makes no buy-sell recommendations.

Trustee: (1) All governing bodies of local agencies or persons authorized (city investment officials) to make investment decisions on behalf of those local agencies investing public funds pursuant to this chapter are trustees and therefore fiduciaries subject to the prudent investor standard. (2) A financial institution with trust powers that acts in a fiduciary capacity for the benefit of the bondholders in enforcing the terms of the bond contract.

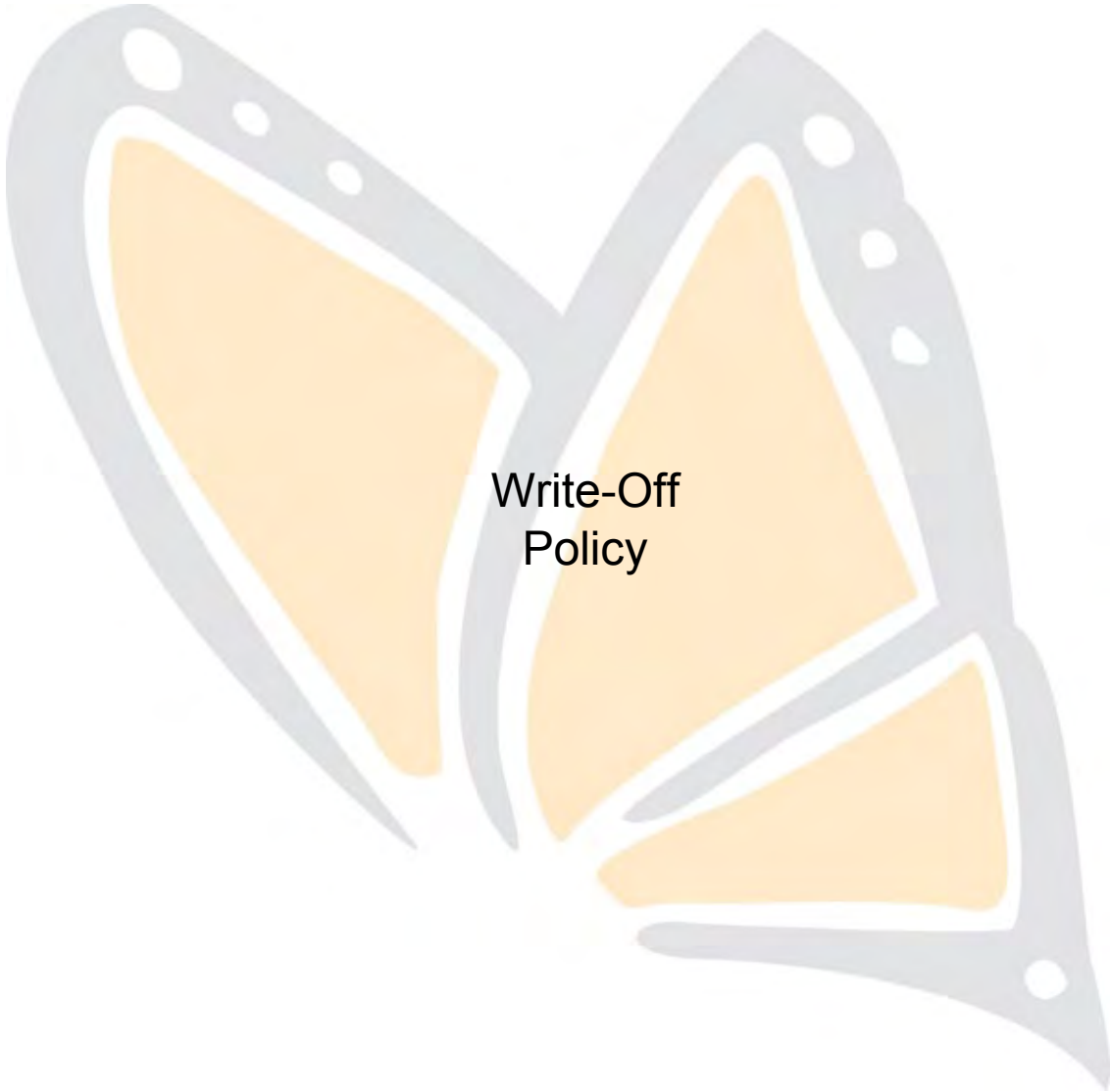
U.S. Government Securities: Securities issued by the U.S. Government and its agencies which are either directly or indirectly backed by the full faith and credit of the United States. U.S. Government securities include Treasury Bills, Notes and Bonds. Agency securities include those issued by the Federal National Mortgage Association, Federal Home Loan Bank, and similar agencies.

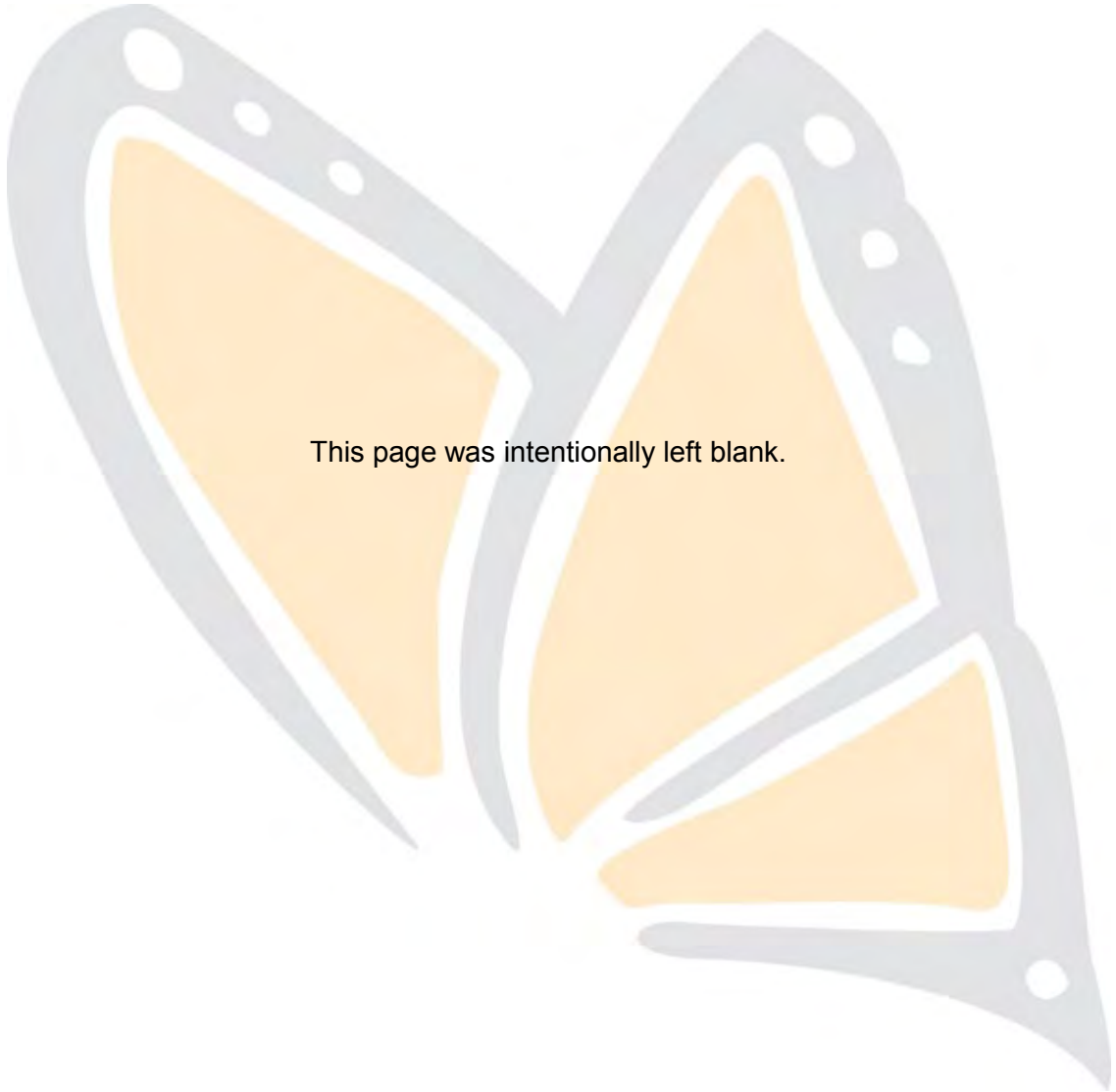
Yield to Maturity: The rate of annual income return on an investment expressed as a percentage, adjusted for any discounts, and spread over the period from the date of purchase to the date of maturity.



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WRITE-OFF POLICY

POLICY STATEMENT

It is the City's policy to prevent the creation of accounts receivables by requiring payment at or before services are rendered. In some cases, however, an accounts receivable account may be established and may become delinquent. It is the City's policy to actively pursue collection of past-due accounts receivable, regularly review the status of past-due accounts, and write-off amounts determined to be uncollectible. Types of receivables covered by this policy include, but are not limited to:

- Business license fees;
- Permit fees;
- Private development project fees;
- Transient occupancy tax;
- Fees for services;
- Regulatory and development impact fees;
- Fines and penalties;
- Recovery for damage to City property;
- Legal judgments; and
- Various unpaid fees.

A write-off of uncollectible accounts receivable from the City's accounting records does not constitute forgiveness of the debt or a gift of public funds. Accounts receivable should generally be written-off during the fiscal year in which an account is determined to be uncollectible. Subsequent collection of an account previously written-off will be treated as new revenue in the appropriate fund.

POLICY OBJECTIVE

The purpose of this policy is to set authorization levels and standard guidelines to prevent accounts receivable, administer accounts receivable and write-off uncollectible accounts receivables.

POLICY PROCEDURES

A. Prevention Procedures:

1. City staff shall secure the following items on all private development projects prior to commencing work:
 - a. An executed Agreement to Pay;
 - b. An adequate deposit for the payment of costs of all processing fees and consultant costs.
 2. City staff shall frequently monitor all developer deposit cases to ensure adequate deposit levels are on hand.
 3. City staff shall require an advance payment of all fees and costs in accordance with the City's User Charges and Fee Schedule.
-

B. Collection Procedures:

Collection procedures are established by the Finance Department, and will vary depending on the nature of the receivable. Whenever possible, the City will avoid advancing City resources. Once a receivable exists, the City will take the following steps in collection efforts:

1. Generate multiple invoice notices.
2. Attempt phone collection.
3. Refer to City Attorney for collection assistance if warranted.

C. Write-Off Procedures:

1. Designation of an Account as Uncollectible:

After the appropriate collection procedures have been followed, an account will be considered uncollectible if it meets one or more of the following criteria:

- The debt is disputed and the City has insufficient documentation to pursue collection efforts;
- The cost of further collection efforts will exceed the estimated recovery amount;
- The amount is up to \$50 and remains unpaid after one year;
- The account remains unpaid after the lesser of four years or the applicable period for commencement of a recovery action (statute of limitations);
- The debtor cannot be located, nor any of the debtor's assets;
- The debtor has no assets and there is no expectation they will have any in the future;
- The debtor has died and there is no known estate or guarantor;
- The debtor is a company that is no longer in business;
- The debt is discharged through legal action (bankruptcy or court judgment); and
- The debt has been forgiven by action of the City Council.

2. Preparation of Write-off of Accounts Receivable List:

Annually or as warranted, the Finance Director will work with the appropriate departments to identify any accounts receivable that meet the criteria for designation as an uncollectible account.

An itemized list of uncollectible accounts to be written-off will be compiled specifying the following:

- Debtor name;
 - Account balance;
 - Due date;
 - Brief description of receivable type;
 - Criteria under which the account was deemed uncollectible; and
 - Account number of the receivable in the City's financial system if applicable.
-

For each uncollectible account, documentation should be attached supporting the uncollectible account designation and substantiating that collection procedures have been followed and the due diligence has been exercised in collection efforts. Due diligence documentation should, at a minimum, include:

- Invoices, reminder letters, returned checks and/or collection letters (and any documentation that is returned as undeliverable, no known forwarding address, etc.);
- Bankruptcy claims and any documents supporting a claims court or other judgment rendered by proper authority;
- Judgment awarded by a court or settlement agreement; and
- Notice of discontinuation of services.

3. Approval Authority for Write-off Requests:

The Finance Director will review the list of uncollectible accounts to ensure that it is complete and that all necessary due diligence documentation has been attached. Once the review is complete, the qualified accounts will be written-off after approval from the corresponding authority is received. Subsequent to the write-off step, the write-off list will be presented to the appropriate reporting party according to the following Council approved authority levels:

Transaction Amount:	Write-Off Authority:	Reported to:
Up to \$100	Finance Director	City Manager
\$101 up to \$5,000	City Manager	Finance Committee
Excess of \$5,000	City Council	City Council

If new developments arise suggesting that a possibility exists for collection of an account previously written-off, the collections process will be resumed.

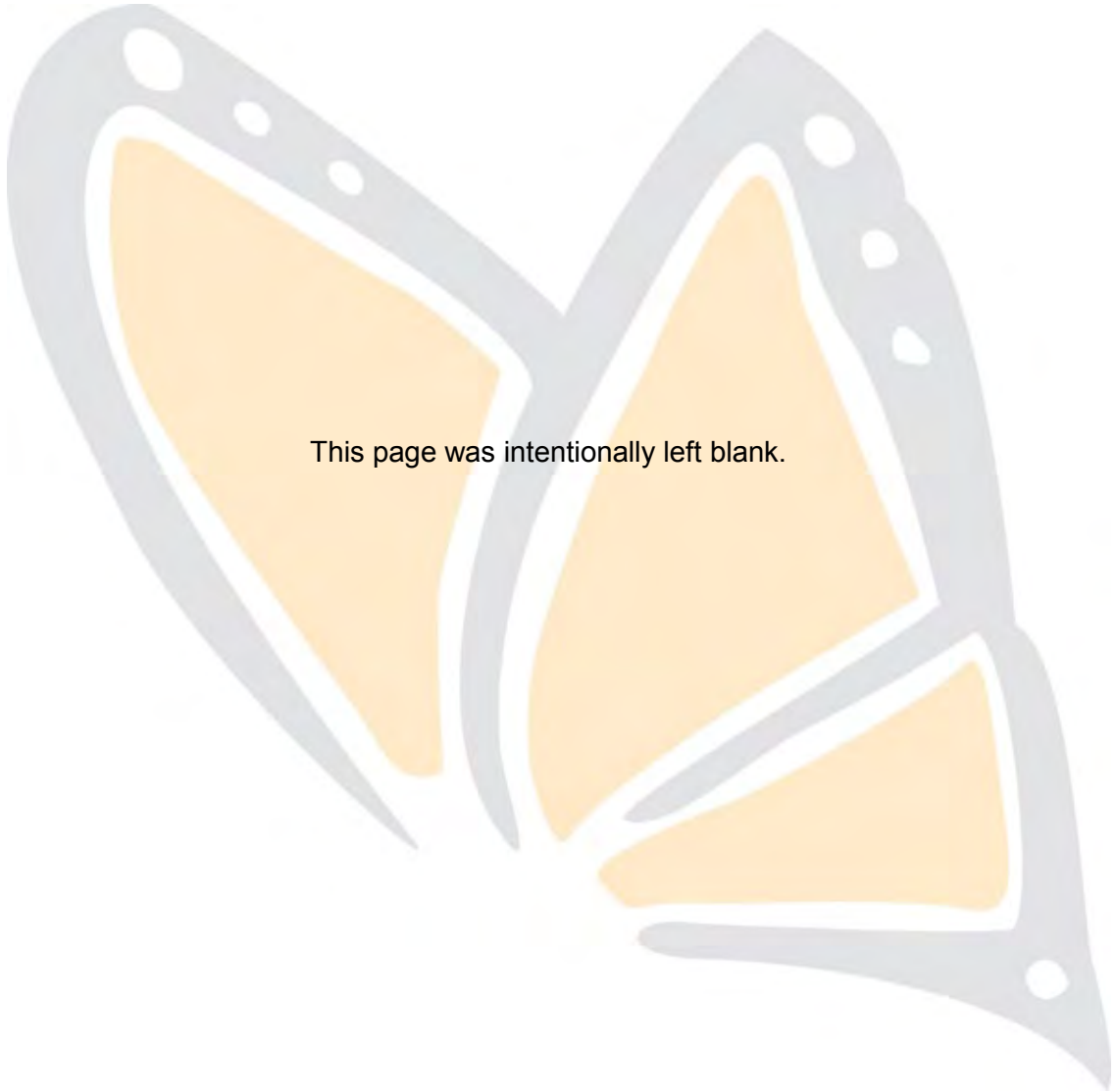
D. Criteria for Maintaining Accounts Receivable:

Accounts receivable write-off will not be performed based on the criteria listed below:

- a. Insufficient collection efforts have been made or demonstrated;
- b. Existence of a lien and future collection is possible;
- c. Knowledge that the debt will be collected in the future; and
- d. Lack of proper approval.

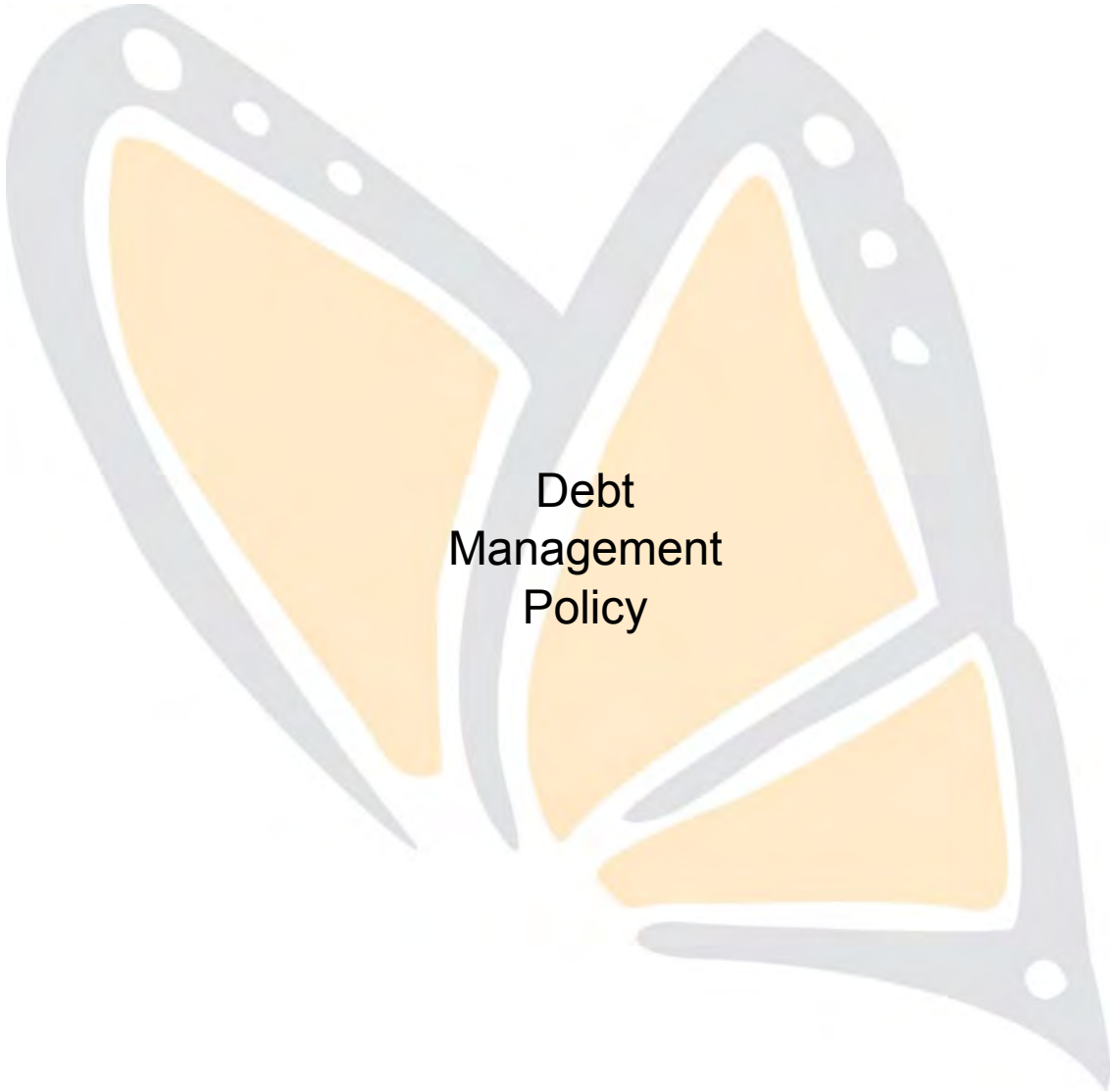
Summary:

The above guidelines cannot cover every issue, exception, or contingency that may arise in operating the City. Staff's best judgment will prevail in situations where these guidelines lack specific direction.



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DEBT MANAGEMENT POLICY

Executive Summary of Debt Management Policy

I. Goals and Objectives. In implementing a formal debt management policy, the City’s goal is to maintain long-term financial flexibility while ensuring that the City’s capital needs are aligned with goals and supported by sound financial management.

II. Approach to Debt Management. The City’s approach to its financings is to ensure continued market access at the lowest cost of borrowing. As such, the Debt Policy designates affordability or capacity targets which are established by the rating agencies (Moody’s Investor Service, Standard & Poor’s, and Fitch). Debt capacity is defined as annual debt service payments as a percentage of operating expenditures and debt service payments. The debt capacity ratio will be calculated each year. Below are the debt capacity ranges:

- Low debt capacity <5%
- Moderate debt capacity 5% - 15%
- High debt capacity >15%

A separate Debt Affordability Study will be presented when new debt is being considered.

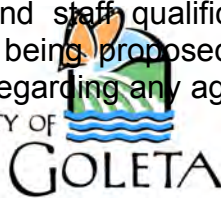
III. Debt Administration. The Finance Department is responsible for the City's debt administration activities. Internal control procedures are designed to ensure that the proceeds of any debt issuance are directed to the intended use. When issuing debt, the City will comply with all applicable policies regarding initial bond disclosure, continuing disclosure, post-issuance compliance, and investment of bond proceeds. The City will maintain compliance with all federal and state laws and reporting requirements.

IV. Standards for Use of Debt Financing. Debt financing will be utilized when public policy, equity and economic efficiency favor debt over pay-as-you-go financing.

- Debt will be used to finance long-term capital projects, and the respective maturities will not exceed the respective projects’ useful lives.
- The City will seek to use the most economical financing alternative.
- The City will ensure good record-keeping and compliance with all debt covenants and State and Federal laws.

V. Financing Criteria. Whether issuing long- or short-term debt, the City will determine the most appropriate structure, the mode (fixed or variable), and the possible use of synthetic fixed or floating rate debt. These decisions will be made within the context of already existing obligations.

- VI. Terms and Conditions of Bonds.** In the issuance of its bonds, the City shall carefully consider and evaluate the term of the financing, use of capitalized interest, call provisions, original issue discount and the use of deep discount bonds.
- VII. Credit Enhancement.** The use of credit enhancement is to be considered on a case-by-case basis and will be purchased only when debt service savings can clearly be demonstrated.
- VIII. Refinancing Outstanding Debt.** A minimum savings threshold of 3% or \$200,000 in present value savings is utilized except when there are legal reasons for defeasance.
- IX. Methods of Issuance.** The preferred sale method (negotiated or competitive) will be determined for each issuance of bonds. General Obligation Bonds and Tax and Revenue Anticipation Notes will be issued on a competitive basis.
- X. Underwriter Selection.** Both senior managers and co-managers will be selected on the basis of firm and staff qualifications, and experience with structures similar to the proposed issuance. Selling groups may be considered for certain transactions. All parties are subject to post-evaluation of performance.
- XI. Market Relationships.** The City will actively manage its relationships with the various rating agencies and analysts through frequent and open communication. The City will maintain compliance with Rule 15c2-12 by the timely filing of its annual financial statements and other financial and operating data for the benefit of its bondholders. The City will also ensure compliance with regulations set forth in Government Code Section 8855 and comply with all annual reporting requirements to the California Debt and Investment Advisory Commission.
- XII. Consultants.** An RFP or an RFQ will be used to determine the selection and appointment of Consultants, such as financial advisors. The selection of the firm(s) shall be based upon firm and staff qualifications, and experience with debt structures similar to what is being proposed. Consultants will be required to provide complete disclosure regarding any agreements with other financing team members and outside parties.



Debt Management Policy

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CITY OF GOLETA Debt Management Policy

I. Introduction

So as to maintain the highest quality debt management program possible, the City of Goleta (“City”) has adopted the guidelines and policies set forth in this document, referred to hereafter as the “Debt Management Policy.” The Debt Management Policy is intended to guide decisions related to debt supported by the City’s general fund and any other related entities. Debt issuance for related entities should be evaluated on an individual basis as well as within the context of the City’s general debt management program. The Debt Management Policy is not applicable to intra-City borrowing.

Goals and Objectives

The Debt Management Policy formally establishes parameters for issuing debt and managing a debt portfolio which encompass the City’s specific capital improvement needs, its ability to repay financial obligations, and the existing legal, economic, financial and debt market conditions. The policies outlined in the Debt Management Policy ensure that adequate financial resources are available to support the City’s long-term capital needs and align with the City’s goals. Specifically, the policies outlined in this document are intended to assist the City in the following:

- A.** Evaluating critical debt issuance options
- B.** Promoting sound financial management and that the issuance of debt is consistent with policy goals and objectives and the capital plan or budget of the City
- C.** Provide accurate and timely information on financial conditions
- D.** Maintaining appropriate capital assets for present and future needs
- E.** Protecting and enhancing the City's credit rating
- F.** Ensuring the legal use of City bonding authority through an effective system of financial security and internal controls to ensure that debt proceeds will be directed to the intended use in accordance with all applicable statutory and policy requirements
- G.** Promoting cooperation and coordination with other public entities and the private sector in the financing and delivery of services
- H.** Ensuring compliance with all applicable federal and state laws

II. Approach to Debt Management

The City is committed to long-term financial planning, maintaining appropriate reserves levels and employing prudent practices in governance, management and budget administration in a manner that protects the public interest. The City intends to issue debt for the purposes stated in this Policy and to implement policy decisions incorporated in the City's annual operations budget.

In managing its debt, the City's greatest priorities are to:

- Achieve the lowest cost of capital
- Ensure high credit quality
- Assure access to credit markets, and
- Preserve financial flexibility

A. Relationship of Debt to Capital Plan and Budget. The City is committed to long-term capital planning. The City intends to issue debt for the purposes stated in this Policy and to implement policy decisions incorporated in the City's capital budget and capital plan (the "Capital Plan"). The City will integrate its debt issuances with the goals of its Capital Plan by timing the issuance of debt to ensure that projects are available when needed in furtherance of the City's public purposes. The City shall seek to issue debt in a timely manner to avoid having to make unplanned expenditures for capital improvements or equipment from its general fund.

B. Capital Plan Integration. A sound debt management program begins with a well-devised capital plan. Therefore, a multi-year capital plan, which integrates pay-as-you-go projects and the projects to be financed, is critical. The multi-year Capital Plan shall be for a minimum of a 5-year period and shall be updated to coincide with the budgeting cycle. In addition to capital project costs, the Capital Plan shall include the following elements:

1. Qualified capital projects
2. Description of all sources of funds
3. Availability of current revenues (non-debt sources) which are reflected in the City's multi-year forecast
4. Timing of capital projects
5. A financing plan or methodology and debt service requirements

C. Review of Capital Plan. It is anticipated that the Capital Plan will be modified from time to time. Modifications to the Capital Plan shall be accompanied by a report from the City's Director of Finance that discusses the impact of the proposed

borrowing on the Capital Plan. The Capital Plan is reviewed and presented to the City Council to coincide with the budget cycle.

D. Qualified Capital Projects. Generally, the City will not issue bonds for capital improvements with a cost less than \$250,000. The City shall not construct or acquire a public facility if it is unable to adequately provide for the subsequent annual operation and maintenance costs of the facility throughout its life.

E. Cash Financing of Capital Outlays. To demonstrate the City's commitment to a continued capital program, ensure careful consideration of capital expenditure levels, and enhance the City's overall credit worthiness, the City shall seek to fund at least between two and five percent of the overall capital program from current resources, depending upon the specific projects and annual budgetary constraints.

F. Authorization for Issuance. Debt issuance for capital projects shall not be considered unless such issuance has been incorporated into the Capital Plan adopted by City Council.

G. Affordability Targets. The ratios, standards, and limits identified below are primarily intended to restrict the use of debt financing in order to facilitate long-term access to capital while ensuring that financial leveraging decisions do not negatively impact the City's annual operations.

1. Debt Capacity - The City's approach to its financings is to ensure continued market access at the lowest cost of borrowing. As such, the Debt Policy suggests affordability or capacity targets which are established by the rating agencies (Moody's Investor Service, Standard & Poor's, and Fitch). Debt capacity is defined as debt service payments as a percentage of operating expenditures and debt service payments. The debt capacity ratio will be calculated each year. Below are the debt capacity ranges:

- Low debt capacity <5%
- Moderate debt capacity 5% - 15%
- High debt capacity >15%

A separate Debt Affordability Study will be presented when new debt is being considered.

A presentation of the City's debt capacity shall be made to the City Council with the proposed approval of any debt, lease financing or other instruments of installment repayments with maturities longer than three years.

2. Self-supporting Debt - In some cases, the City will issue debt for which there is an identified repayment source. For debt to be characterized as self-supporting, the repayment source must support the issue through its maturity. Bond issues where interest has been capitalized are not considered to be self-supporting.

3. Overlapping Debt - (including debt from all other jurisdictions, which tax City taxpayers) will be taken into consideration in planning debt issuance.

H. Credit Quality. All City debt management activities will be conducted to receive the highest credit ratings possible for each issue, consistent with the City's financing objectives, and to maintain the current credit ratings assigned to the City's debt by the major credit rating agencies.

III. Debt Administration

This Policy will govern the issuance and management of debt issued by the City. This Policy will be reviewed by the Finance Department on an annual basis and reviewed by the Finance and Audit Standing Committee every two years.. Any changes to the Policy will be approved by the City Council. The City Council is responsible for overall policy direction of this Policy, as well as the authorization of each debt financing. The City Manager and Director of Finance will be responsible for implementation of the Policy.

A. Debt Administration Activities. The Finance Department is responsible for the City's debt administration activities including investment of bond proceeds, monitoring compliance with bond covenants, implementing internal control procedures to ensure the use of proceeds of bonds or other debt will be directed to the intended use, monitoring use of facilities financed with tax-exempt debt, continuing disclosure, monitoring arbitrage compliance for tax-exempt debt, and ongoing interactions with credit rating agencies. Departments implementing debt-financed capital programs will work in partnership with the Finance Department to provide information and otherwise facilitate the issuance and administration of debt.

B. Internal Controls. The Finance Director will regularly review internal control procedures to ensure that the proceeds of any debt issuance are directed to the intended use. Such procedures will assist the City in maintaining the effectiveness and efficiency of debt administration activities, properly expending funds, reliably reporting debt incurred by the City and the use of the proceeds, complying with all laws and regulations, preventing fraud, and avoiding conflict of interest. The Finance Director or designee will:

- Monitor the use of debt proceeds and the use of debt-financed assets (e.g., facilities, furnishings or equipment) throughout the term of the debt to ensure compliance
- Maintain all relevant documents and records in connection with each debt issuance to document compliance
- Employ appropriate internal controls and redundancy of review to ensure all approved contracts and expenditures are consistent with the terms of the bond sale

- Ensure that all bond proceeds and investments are tracked in a manner which facilitates timely and accurate calculations
 - Monitor funds and accounts of trustee and review statements and records for bond expenditures
 - Confirm compliance with tax certificate covenants for debt
 - Consult with bond counsel and other professional expert advisers to assist the City in its debt issuance and debt administrative processes as needed
- C. **Compliance.** When issuing debt, the City will comply with all applicable policies regarding initial bond disclosure, continuing disclosure, post-issuance compliance, and investment of bond proceeds. The City will periodically review the requirements of and will remain in compliance with the following:
- Federal securities law, including any continuing disclosure undertakings entered into by the City in accordance with Securities and Exchange Commission Rule 15c2-12
 - Any federal tax compliance requirements, including, without limitation, arbitrage and rebate compliance
 - Regulations set forth in Government Code Section 8855; the City will comply with all annual reporting requirements to the California Debt and Investment Advisory Commission (CDIAC) and related regulations
 - The City's investment policies as they relate to the use and investment of bond proceeds

IV. Standards for Use of Debt Financing

The City's debt management program will promote the use of debt only in those cases where public policy, equity, and economic efficiency favor debt over cash (pay-as-you-go) financing. Whenever possible, the debt shall be self-supporting.

- A. **Long-Term Capital Projects.** Debt will be used primarily to finance long-term capital projects — paying for the facilities or equipment over some or all of their useful life and concurrent with the stream of benefits from these facilities. The City will consider the debt capacity in determining the use of debt financing.
- B. **Special Circumstances for Non-Capital-Project Debt Issuance.** Debt may be used in special circumstances for projects other than long-term capital projects such as pension obligations, only after careful policy evaluation by the City.
- C. **Debt Financing Mechanisms.** The City will evaluate the use of all financial alternatives available, including, but not limited to: long-term debt, pay-as-you-go, joint financing, reserve fund releases, lease-purchase, authority sponsored debt, special districts, community facility districts, special assessments, Mello Roos bonds, state and federal aid, certificates of participation, tax increment, private placement, master lease programs, and interfund borrowing. The City will utilize
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the most cost advantageous financing alternative available while limiting the General Fund's risk exposure.

- D. Record-Keeping.** All debt related records shall be maintained with the Finance Department and City Clerk. At a minimum, this repository will include all official statements, bid documents, ordinances, indentures, trustee reports, leases, etc., for all City debt. To the extent that official transcripts incorporate these documents, possession of a transcript will suffice (transcripts may be in hard copy or stored on CD-ROM). The Treasury Division will maintain all available documentation for outstanding debt and will develop a standard procedure for archiving transcripts for any new debt.
- E. Rebate Policy and System.** The City will accurately account for all interest earnings in debt-related funds. These records will be designed to ensure that the City is in compliance with all debt covenants, and with State and Federal laws. The City will maximize the interest earnings on all funds within the investment parameters set forth in each respective indenture. The City will calculate and report interest earnings that relate to Internal Revenue Code rebate, yield limits, and arbitrage.

V. Financing Criteria

The Finance Director and/or designated staff will investigate all possible project financing alternatives including, but not limited to, bonds, loans, state bond pools, and grants. The City has also implemented an impact fee program whereby new development pays its fair share for the increased capital and operating costs that result from new construction. Although impact fee payments may be restricted to specific projects or types of projects, the use of these payments can be an important source of financing for certain capital projects.

- A. Types of Debt.** When the City determines that the use of debt is appropriate, the following criteria will be utilized to evaluate the type of debt to be issued.
- 1. Cash Funding.** The City funds a significant portion of capital improvements on a "pay-as-you-go" basis. As part of a "pay as you go" strategy, the City will first look for grant funding for capital projects.
 - 2. Interfund Borrowing.** The City may borrow internally from other funds with surplus cash in lieu of incurring third-party debt. Purposes that could warrant the use of this type of borrowing include short-term cash flow imbalances, interim financing pending the issuance of debt, or long-term financing in lieu of debt. The City funds from which the money is borrowed shall be repaid with interest based upon the earning rate of the City's investment pool – Local Agency Investment Fund (LAIF). The Finance Director shall also exercise due diligence to ensure that it is financially prudent for the fund making the loan. The purpose of interfund borrowing is to finance high priority needs and to

reduce costs of interest, debt issuance, and/or administration. Interfund loans will be evaluated on a case by case basis. Any borrowing between two City funds will require a repayment schedule approved by City Council.

3. **Long-Term Debt.** The City may issue long-term debt (e.g., general obligation bonds, revenue bonds, tax increment bonds, lease obligations, or variable rate bonds) when required capital improvements cannot be financed from current revenues. The proceeds derived from long-term borrowing will not be used to finance current operations or normal maintenance. Long-term debt will be structured such that the obligations do not exceed the expected useful life of the respective projects.

The City shall not use any debt, lease financing or other instruments of installment repayments with terms longer than two years to finance the operating costs. Exceptions to the policy may be made on a case-by-case basis by City Council approval.

4. **Short-Term Debt.** Short-term borrowing may be utilized for the temporary funding of operational cash flow deficits or anticipated revenues (defined as an assured source with the anticipated amount based on conservative estimates). The City will determine and utilize the least costly method for short-term borrowing. The City may issue short-term debt when there is a defined repayment source or amortization of principal, subject to the following policies:
 - a) **Bond Anticipation Notes (BANs)** may be issued instead of capitalizing interest to reduce the debt service during the construction period of a project or facility. The BANs shall mature not more than 3 years from the date of issuance. BANs shall mature within 6 months after substantial completion of the financed facility.
 - b) **Tax and Revenue Anticipation Notes (TRANS)** shall be issued only to meet projected cash flow needs consistent with a finding by bond counsel that the sizing of the issue fully conforms to Federal IRS requirements and limitations.
 - c) **Bank Loans/Lines of Credit** shall be considered as an alternative to other short-term borrowing options. The lines of credit shall be structured to limit concerns as to the Internal Revenue Code.
 - d) **Other Short-Term Debt**, including commercial paper notes, may be used.
 5. **Lease-Purchase Debt.** Lease-purchase debt, including certificates of participation, shall be considered as an alternative to long-term vendor leases. Such debt shall be subject to annual appropriation. In order to reduce the cost of lease borrowing and to improve control over leases, the City may adopt a master lease program.
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6. **Variable Rate Debt.** To maintain a predictable debt service burden, the City may give preference to debt that carries a fixed interest rate. Variable rate debt, which is synthetically fixed, shall be considered fixed rate debt through the maturity of the swap. The City, however, may consider variable rate debt in certain instances, such as:
- a) **High Interest Rate Environment.** Current interest rates are above historic average trends.
 - b) **Variable Revenue Stream.** The revenue stream for repayment is variable, and is anticipated to move in the same direction as market-generated variable interest rates, or the dedication of revenues allows capacity for variability.
 - c) **Adequate Safeguards Against Risk.** Financing structure and budgetary safeguards are in place to prevent adverse impacts from interest rate shifts; such structures could include, but are not limited to, interest rate swaps, interest rate caps and the matching of assets and liabilities.
 - d) **Finance Analysis.** The Finance Director will provide to the Finance Committee an analysis evaluating and quantifying the risks and returns involved in the variable rate financing and recommending variable rate as the lowest cost option.
 - e) **As a Component to Synthetic Fixed Rate Debt.** Variable rate bonds may be used in conjunction with a financial strategy, which results in synthetic fixed rate debt. Prior to using synthetic fixed rate debt, the City shall certify that the interest rate cost is lower than traditional fixed rate debt.
 - f) **Variable Rate Debt Capacity.** Consistent with rating agency guidelines, the percentage of variable rate debt outstanding (not including debt which has been converted to synthetic fixed rate debt) shall not exceed 20% of the City's total outstanding debt.

VI. Terms and Conditions of Bonds

The City shall establish all terms and conditions relating to the issuance of bonds, and will control, manage, and invest all bond proceeds. Unless otherwise authorized by the City, the following shall serve as bond requirements:

- A. **Term.** All capital improvements financed through the issuance of debt will be financed for a period not to exceed the useful life of the improvements, but in no event greater than thirty-five years.

- B. Capitalized Interest.** Certain types of financings such as certificates of participation and lease-secured financings will require the use of capitalized interest from the issuance date until the City has beneficial use and occupancy of the financed project. Interest shall not be funded (capitalized) beyond a period of three years, or a shorter period if further restricted by statute. The City may require that capitalized interest on the initial series of bonds be funded from the proceeds of the bonds. Interest earnings may, at the City's discretion, be applied to extend the term of capitalized interest but in no event beyond the term statutorily authorized.
- C. Debt Service Structure.** Debt issuance shall be planned to achieve relatively rapid repayment of debt while still matching debt service to the useful life of facilities. The City shall avoid the use of bullet or balloon maturities except in those instances where these maturities serve to levelize existing debt service.
- D. Call Provisions.** In general, the City's securities will include a call feature, which is no later than 10 years from the date of delivery of the bonds. The City will avoid the sale of non-callable bonds absent careful evaluation by the City of the value of the call option.
- E. Original Issue Discount.** An original issue discount will be permitted only if the City determines that such discount results in a lower true interest cost on the bonds and that the use of an original issue discount will not adversely affect the project identified by the bond documents.
- F. Deep Discount Bonds.** Deep discount bonds may provide a lower cost of borrowing in certain markets. The City will carefully consider their value and effect on any future refinancings as a result of the lower-than-market coupon.
- G. Derivative Structures.** The City will consider the use of derivative structures as a hedge against future interest rate risk when appropriate. The City will avoid the use of derivative structures for speculative purposes. The City will consider the use of derivative structures when it is able to gain a comparative borrowing advantage of 10 or more basis points, and is able to reasonably quantify and understand potential risks.
- The City shall not use derivative structures for the sole purpose of generating operating or capital proceeds, without a determination that such structure will accrue interest rate and borrowing costs benefits for the City.
- H. Multiple Series.** In instances where multiple series of bonds are to be issued, the City shall make a final determination as to which facilities are of the highest priority and those facilities which will be financed first, pursuant to funding availability and the proposed timing of facilities development, and which will generally be subject to the earliest or most senior lien.

VII. Credit Enhancements

The City will consider the use of credit enhancement on a case-by-case basis, evaluating the economic benefit versus cost for each case. Only when a clearly demonstrable savings can be shown shall enhancement be considered. The City will consider each of the following enhancements as alternatives by evaluating the cost and benefit of such enhancement.

A. Bond Insurance. The City shall have the authority to purchase bond insurance when such purchase is deemed prudent and advantageous. The predominant determination shall be based on such insurance being less costly than the present value of the difference in the interest on insured bonds versus uninsured bonds.

1. Provider Selection. The Director of the Finance or his/her designee will solicit quotes for bond insurance from interested providers, or in the case of a competitive sale submit an application for pre-qualification on insurance. In a negotiated sale, the Director or his/her designee shall have the authority to select a provider whose bid is most cost effective and whose terms and conditions governing the guarantee are satisfactory to the City. The winning bidder in a competitive sale will determine whether it chooses to purchase bond insurance for the issue.

B. Debt Service Reserves. When required, a reserve fund shall be funded from the proceeds of each series of bonds, subject to federal tax regulations and in accordance with the requirements of credit enhancement providers and/or rating agencies.

The City may purchase reserve equivalents (i.e., the use of a reserve fund surety) when such purchase is deemed prudent and advantageous. Such equivalents shall be evaluated in comparison to cash funding of reserves on a net present value basis.

C. Letters of Credit. The City may enter into a letter-of-credit (“LOC”) agreement when such an agreement is deemed prudent and advantageous. The Director of the Finance or his/her designee shall prepare (or cause to be prepared) and distribute to qualified financial institutions as described in paragraph 2 below, a request for qualifications which includes terms and conditions that are acceptable to the City.

1. Provider Selection. Only those financial institutions with long-term ratings greater than or equal to that of the City, and short-term ratings of VMIG 1/A-1

- F1, by Moody's Investors Service, Standard & Poor's and Fitch Inc., respectively, may be solicited.
- 2. Selection Criteria.** The selection of LOC providers will be based on responses to a City-issued request for qualifications; criteria will include, but not be limited to, the following:
- a) Ratings at least equal to or better than the City's
 - b) Evidence of ratings (including "Outlook")
 - c) Trading value relative to other financial institutions
 - d) Terms and conditions acceptable to the City; the City may provide a term sheet along with the request for qualifications to which the financial institution may make modifications
 - e) Representative list of clients for whom the bank has provided liquidity facilities
 - f) Fees, specifically, cost of LOC, draws, financial institution counsel and other administrative charges

VIII. Refinancing Outstanding Debt

The Finance Director shall have the responsibility to analyze outstanding bond issues for refunding opportunities that may be presented by underwriting and/or financial advisory firms. The Finance Director will consider the following issues when analyzing possible refunding opportunities:

- A. Debt Service Savings.** The City establishes a minimum savings threshold goal of three percent of the refunded bond principal amount or at least \$200,000 in present value savings (including foregone interest earnings) unless there are legal reasons for defeasance. The present value savings will be net of all costs related to the refinancing. The decision to take savings on an upfront or deferred basis must be explicitly approved by the City Manager or the Director of the Finance.
- B. Restructuring.** The City will refund debt when in its best interest to do so. Refundings will include restructuring to meet unanticipated revenue expectations, terminate swaps, achieve cost savings, mitigate irregular debt service payments, release reserve funds, or remove unduly restrictive bond covenants.
- C. Term of Refunding Issues.** The City may refund bonds within the term of the originally issued debt. However, the City may consider maturity extension, when necessary to achieve a desired outcome, provided that such extension is legally permissible. The City may also consider shortening the term of the originally

issued debt to realize greater savings. The remaining useful life of the financed facility and the concept of inter-generational equity should guide this decision.

D. Escrow Structuring. The City shall utilize the least costly securities available in structuring refunding escrows. The City will examine the viability of an economic versus legal defeasance on a net present value basis. A certificate will be required from a third party agent who is not a broker-dealer, stating that the securities were procured through an arms-length, competitive bid process (in the case of open market securities), that such securities were more cost effective than State and Local Government Obligations (SLGS), and that the price paid for the securities was reasonable within Federal guidelines. Under no circumstances shall an underwriter, agent or financial advisor sell escrow securities to the City from its own account.

E. Arbitrage. The City shall take all necessary steps to optimize escrows and to avoid negative arbitrage in its refundings. Any resulting positive arbitrage will be rebated as necessary according to Federal guidelines.

IX. Methods of Issuance

The City will determine, on a case-by-case basis, whether to sell its bonds competitively or through negotiation. General Obligation Bonds and Tax and Revenue Anticipation Notes will be issued on a competitive basis.

A. Competitive Sale. In a competitive sale, the City's bonds shall be awarded to the bidder providing the lowest true interest cost as long as the bid adheres to the requirements set forth in the official notice of sale.

B. Negotiated Sale. The City recognizes that some securities are best sold through negotiation. In its consideration of a negotiated sale, the City shall assess the following circumstances:

1. Bonds issued as variable rate demand obligations
2. A complex structure which may require a strong pre-marketing effort
3. Size of the issue which may limit the number of potential bidders
4. Market volatility is such that the City would be better served by flexibility in timing its sale in changing interest rate environments

C. Private Placement. From time to time the City may elect to privately place its debt. Such placement shall only be considered if this method is demonstrated to result in a cost savings to the City relative to other methods of debt issuance.

D. Issuance Method Analysis. The City shall evaluate each method of issuance on a net present value basis.

E. Feasibility Analysis. Issuance of self-supporting revenue bonds will be accompanied by a finding that demonstrates the projected revenue stream's ability to meet future debt service payments.

X. Underwriter Selection

Senior Manager Selection: The Director of the Finance and/or his/her designee shall recommend to the City Manager the selection of a senior manager for a proposed negotiated sale. Request for Proposals (RFP) or Request of Qualifications (RFQ) will be used to determine the selection and appointment of the senior managers and co-managers on the debt issuances.

A. General. The criteria for selection as reflected in the RFP or RFQ shall include but not be limited to the following:

1. The firm's ability and experience in managing complex transactions
2. Prior knowledge and experience with the City
3. The firm's willingness to risk capital and demonstration of such risk
4. The firm's ability to sell bonds
5. Quality and experience of personnel assigned to the City's engagement
6. Financing plan presented

B. Co-Manager Selection. Co-managers will be selected on the same basis as the senior manager. In addition to their qualifications, co-managers appointed to specific transactions will be a function of transaction size and the necessity to ensure maximum distribution of the City's bonds.

C. Selling Groups. The City may establish selling groups in certain transactions. To the extent that selling groups are used, the Director of Finance at his or her discretion, may make appointments to selling groups from within the pool of underwriters or from outside the pool, as the transaction dictates.

D. Underwriter's Counsel. In any negotiated sale of City debt in which legal counsel is required to represent the underwriter, the appointment will be made by the lead underwriter.

E. Underwriter's Discount.

- a) The Director of the Finance and/or his/her designee will evaluate the proposed underwriter's discount against comparable issues in the market. If there are multiple underwriters in the transaction, the Director will determine the allocation of fees with respect to the management fee. The determination will be based upon participation in the structuring phase of the transaction.
- b) All fees and allocation of the management fee will be determined prior to the sale date; a cap on management fee, expenses and underwriter's counsel will be established and communicated to all parties. The senior manager shall submit an itemized list of expenses charged to members of the underwriting group. Any additional expenses must be substantiated.

F. Evaluation of Financing Team Performance. The City will evaluate each bond sale after its completion to assess the following: costs of issuance including underwriters' compensation, pricing of the bonds in terms of the overall interest cost and on a maturity-by-maturity basis, and the distribution of bonds and sales credits.

G. Syndicate Policies. For each negotiated transaction, syndicate policies will be prepared that will describe the designation policies governing the upcoming sale.

H. Designation Policies. To encourage the pre-marketing efforts of each member of the underwriting team, orders for the City's bonds will be net designated, unless otherwise expressly stated. The City shall require the senior manager to:

1. Equitably allocate bonds to other managers and the selling group
2. Comply with MSRB regulations governing the priority of orders and allocations
3. Within 10 working days after the sale date, submit to the Director of Finance a detail of orders, allocations and other relevant information pertaining to the City's sale

XI. Market Relationships

- A. Rating Agencies and Investors.** The City Manager and Director of the Finance shall be responsible for maintaining the City's relationships with Moody's Investors Service, Standard & Poor's and Fitch Inc. The City may, from time to time, choose to deal with only one or two of these agencies as circumstances dictate. In addition to general communication, the City Manager and the Director of Finance shall meet with or offer conference calls with agency analysts in connection with the planned sale.
- B. City Council Communication.** The City Manager shall report to the City Council feedback from rating agencies and/or investors regarding the City's financial strengths and weaknesses and recommendations for addressing any weaknesses.
- C. Continuing Disclosure.** The City shall remain in compliance with Rule 15c2-12 by filing its annual financial statements and other financial and operating data for the benefit of its bondholders within 270 days of the close of the fiscal year. The inability to make timely filings must be disclosed and would be a negative reflection on the City. While also relying on timely audit and preparation of the City's annual report, the Director of Finance will ensure the City's timely filing with each Nationally Recognized Municipal Securities Information Repository.

The City shall ensure compliance with Government Code Section 8855 including notification to the CDIAC of proposed debt. At least 30 days prior to the sale of any debt issue, the City shall submit a report of the proposed issuance to the CDIAC by any method approved by CDIAC. Such report shall include a self-certification that the City has adopted a policy concerning the use of debt that complies with law and that the contemplated debt issuance is consistent with that policy. The City shall submit a report of final sale to CDIAC by any method approved by CDIAC no later than 21 days after the sale of the debt. The report shall include the information required by CDIAC.

The City shall submit an annual report to CDIAC for any issuance of debt for which it has submitted a report of final sale on or after January 21, 2017. On or before January 31 of each year, the City shall submit a report to the CDIAC regarding the debt authorized, the debt outstanding, and the use of proceeds of the issued debt for the period from July 1 to June 30. The annual report shall comply with the requirements of Government Code Section 8855 and related regulations.

D. Rebate Reporting. The use of bond proceeds and their investments must be monitored to ensure compliance with arbitrage restrictions. Existing regulations require that issuers calculate annual rebates, if any, related to each bond issue, with rebate, if due, paid every five years. Therefore, the Director of Finance shall ensure that proceeds and investments are tracked in a manner which facilitates accurate calculation, that calculations are completed, and rebates, if any, are made in a timely manner.

E. Other Jurisdictions. From time to time, the City will issue bonds on behalf of other public or private entities (“conduit” issues). While the City will make every effort to facilitate the desires of these entities, the Director of the Finance will ensure that the highest quality financings are done and that the City is insulated from all risks. The City shall require that all conduit financings achieve a rating at least equal to the City’s ratings or that credit enhancement is obtained.

XII. Fees. The City will charge an administrative fee equal to direct costs plus indirect costs as calculated by the City’s OMB A87 model to reimburse its administrative costs incurred in debt issuance on behalf of other governmental entities.

XIII. Consultants

The City shall select its primary consultant(s) by competitive process through a Request for Proposals (RFP).

A. Selection of Financing Team Members. The City Manager and/or the Director of Finance will make recommendations for financial advisors, underwriters, and bond counsel. Final approval will be provided by the City Council.

B. Financial Advisor. A pool of financial advisors will be created to assist the City in its debt issuance and debt administration processes. Selection of the City’s financial advisor(s) shall be based on, but not limited to, the following criteria:

1. Experience in providing consulting services to complex issuers
2. Knowledge and experience in structuring and analyzing complex issues
3. Experience and reputation of assigned personnel
4. Fees and expenses

C. Financial Advisory Services. Financial advisory services provided to the City shall include, but shall not be limited to the following:

1. Evaluation of risks and opportunities associated with debt issuance
2. Monitoring marketing opportunities
3. Evaluation of proposals submitted to the City by investment banking firms
4. Structuring and pricing

5. Preparation of request for proposals for other financial services (trustee and paying agent services, printing, credit facilities, remarketing agent services, etc.)
6. 6. Advice, assistance and preparation for presentations with rating agencies and investors

D. Conflicts of Interest. The City also expects that its financial advisor will provide the City with objective advice and analysis, maintain the confidentiality of City financial plans, and be free from any conflicts of interest.

E. Bond Counsel. City debt will include a written opinion by legal counsel affirming that the City is authorized to issue the proposed debt, that the City has met all constitution and statutory requirements necessary for issuance, and a determination of the proposed debt's federal income tax status. The approving opinion and other documents relating to the issuance of debt will be prepared by counsel with extensive experience in public finance and tax issues. Compensation will be based on a fixed fee schedule and will vary based on the complexity of the transaction.

F. Disclosure by Financing Team Members. All financing team members will be required to provide full and complete disclosure, relative to agreements with other financing team members and outside parties. The extent of disclosure may vary depending on the nature of the transaction. However, in general terms, no agreements shall be permitted which could compromise the firm's ability to provide independent advice which is solely in the City's best interests or which could reasonably be perceived as a conflict of interest.

G. Financing Team Selection Process. The City shall conduct a request for qualifications from all red-book firms and other potential candidates of qualified underwriters, financial advisors, bond counsel and other consultants for each of the following areas:

- General Obligation Bonds, assessment bonds and other bond issuances based on voter-approval revenues;
 - Redevelopment tax-increment bonds (including low and moderate income housing);
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- Revenue bonds, lease financing and other obligations on existing City revenues.

Selected candidates may at the City's discretion provide financial services for a period not to exceed three years.

Glossary

Arbitrage. The difference between the interest paid on the tax-exempt securities and the interest earned by investing the security proceeds in higher-yielding taxable securities. IRS regulations govern arbitrage on the proceeds from issuance of municipal securities.

Balloon Maturity. A later maturity within an issue of bonds which contains a disproportionately large percentage of the principal amount of the original issue.

Bond Anticipation Notes (BANs). Notes issued by the government unit, usually for capital projects, which are paid from the proceeds of the issuance of long term bonds.

Bullet Maturity. A maturity for which there are no sinking fund payments prior to the stated maturity date.

Call Provisions. The terms of the bond contract giving the issuer the right to redeem all or a portion of an outstanding issue of bonds prior to their stated dates of maturity at a specific price, usually at or above par.

Capitalized Interest. A portion of the proceeds of an issue which is set aside to pay interest on the securities for a specific period of time. Interest is commonly capitalized for the construction period of the project.

Certificates of Participation (COP). A bond from an issue, which is secured by lease payments made by the party leasing the facilities, financed by the issue. Typically certificates of participation ("COPs") are used to finance construction of facilities (i.e., schools or office buildings) used by a state or municipality, which leases the facilities from a financing authority. Often the leasing municipality is legally obligated to appropriate moneys from its general tax revenues to make lease payments.

Commercial Paper. Very short-term, unsecured promissory notes issued in either registered or bearer form, and usually backed by a line of credit with a bank.

Competitive Sale. A sale of securities by an issuer in which underwriters or syndicates of underwriters submit sealed bids to purchase the securities in contrast to a negotiated sale.

Continuing Disclosure. The principle that accurate and complete information material to the transaction which potential investors would be likely to consider material in making investment decisions with respect to the securities be made available on an ongoing basis.

Credit Enhancement. Credit support purchased by the issuer to raise the credit rating of the issue. The most common credit enhancements consist of bond insurance, direct or standby letters of credit, and lines of credit.

Debt Service Reserve Fund. The fund in which moneys are placed which may be used to pay debt service if pledged revenues are insufficient to satisfy the debt service requirements.

Deep Discount Bonds. Bonds which are priced for sale at a substantial discount from their face or par value.

Derivatives. A financial product whose value is derived from some underlying asset value.

Designation Policies. Outline of how an investor's order is filled when a maturity is oversubscribed when there is an underwriting syndicate. The senior managing underwriter and issuer decide how the bonds will be allocated among the syndicate. There are three primary classifications of orders, which form the designation policy.

The highest priority is given to Group Net orders; the next priority is given to Net Designated orders and Member orders are given the lowest priority.

Escrow. A fund established to hold moneys pledged and to be used to pay debt service on an outstanding issue.

Expenses. Compensates senior managers for out-of-pocket expenses including: underwriters' counsel, DTC charges, travel, syndicate expenses, dealer fees, overtime expenses, communication expenses, computer time and postage.

Lease-Purchase. A financing lease which may be sold publicly to finance capital equipment, real property acquisition or construction. The lease may be resold as certificates of participation or lease revenue bonds.

Letters of Credit. A bank credit facility wherein the bank agrees to lend a specified amount of funds for a limited term.

Management Fee. The fixed percentage of the gross spread which is paid to the managing underwriter for the structuring phase of a transaction.

Members. Underwriters in a syndicate other than the senior underwriter.

Moody's Median. Key financial, debt, economic and tax base statistics with median values for each statistic presented. Moody's uses audits for both rated and unrated cities to ensure that the medians presented are representative of all cities.

Negotiated Sale. A method of sale in which the issuer chooses one underwriter to negotiate terms pursuant to which such underwriter will purchase and market the bonds.

Original Issue Discount. The amount by which the original par amount of an issue exceeds its public offering price at the time it is originally offered to an investor.

Overlapping Debt. That portion of the debt of other governmental units for which residents of a particular municipality are responsible.

Pay-As-You-Go. An issuer elects to finance a project with existing cash flow as opposed to issuing debt obligations.

Present Value. The current value of a future cash flow.

Private Placement. The original placement of an issue with one or more investors as opposed to being publicly offered or sold.

Rebate. A requirement imposed by Tax Reform Act of 1986 whereby the issuer of the bonds must pay the IRS an amount equal to its profit earned from investment of bond proceeds at a yield above the bond yield calculated pursuant to the IRS code together with all income earned on the accumulated profit pending payment.

Selling Groups. The group of securities dealers who participate in an offering not as underwriters but rather who receive securities less the selling concession from the managing underwriter for distribution at the public offering price.

Special Assessments. Fees imposed against properties, which have received a special benefit by the construction of public improvements such as water, sewer and irrigation.

Syndicate Policies. The contractual obligations placed on the underwriting group relating to distribution, price limitations and market transactions.

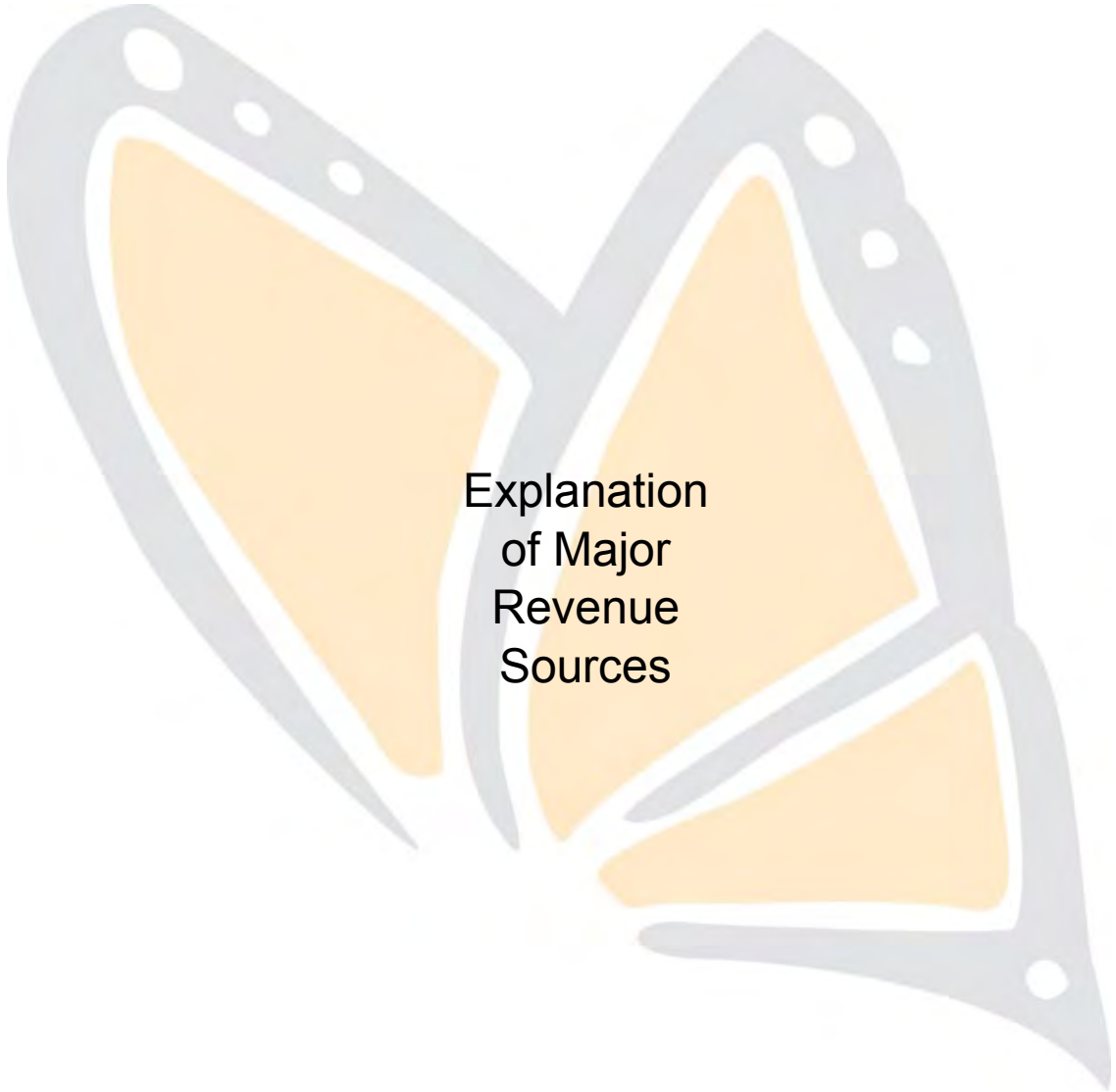
Tax Increment. A portion of property tax revenue received by a redevelopment agency, which is attributable to the increase in assessed valuation since adoption of the project area plan.

Underwriter. A dealer that purchases new issues of municipal securities from the Issuer and resells them to investors.

Fiscal Policies

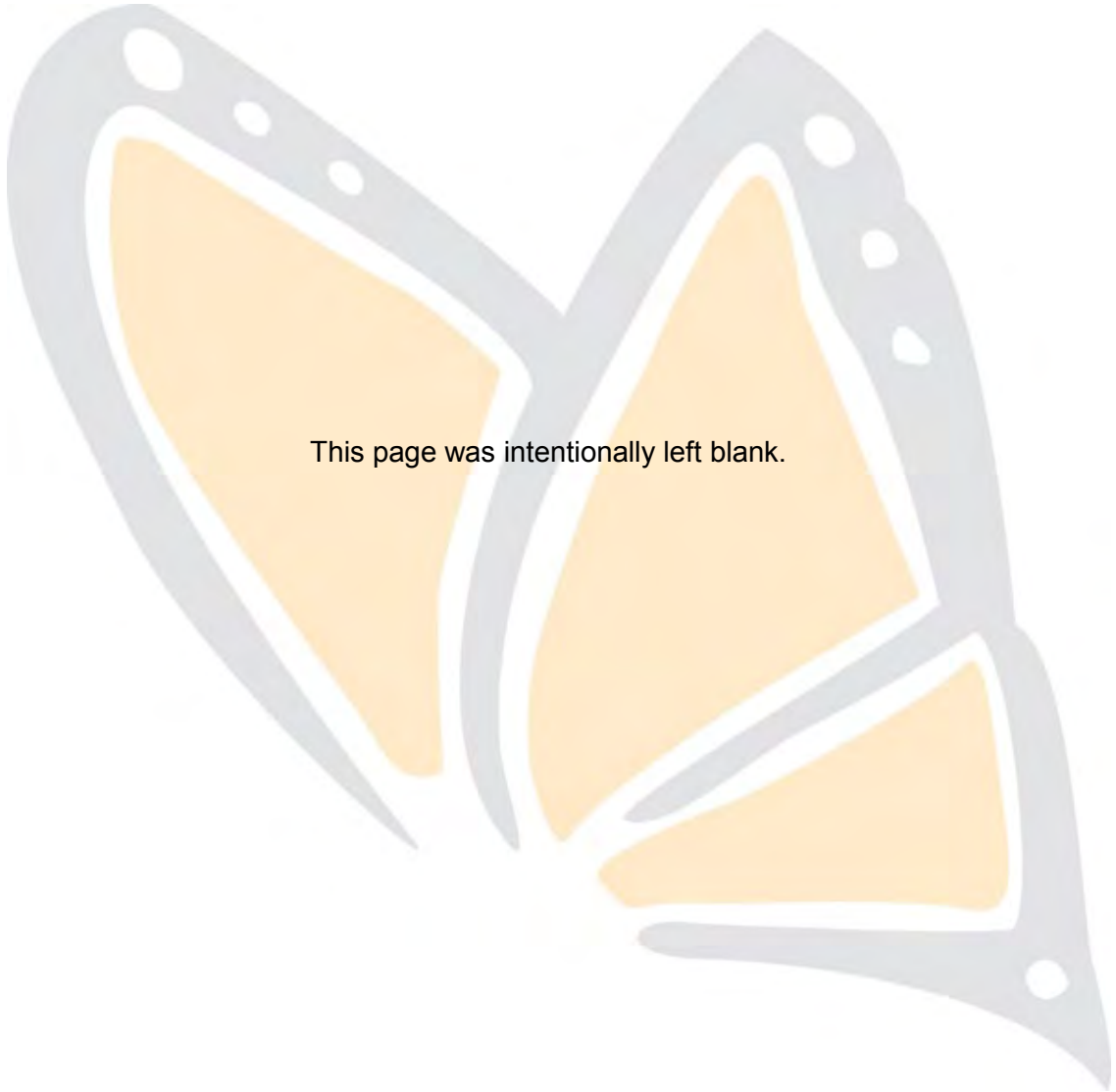
Underwriter's Discount. The difference between the price at which bonds are bought by the Underwriter from the Issuer and the price at which they are reoffered to investors.

Variable Rate Debt. An interest rate on a security, which changes at intervals according to an index or a formula or other standard of measurement, as stated in the bond contract.



Explanation
of Major
Revenue
Sources





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Explanation of Major Revenue Sources

Sales and Use Tax:

Sales and Use Tax is imposed by the State of California based on taxable sales within the City. Sales Tax revenue is made up of two components, traditional sales tax and sales tax In-lieu. The statewide sales tax is 7.5% of which Goleta receives .7%. The remaining amount goes to the State and County. Projections are based on activity levels and outside consultants' revenue targets.

Transient Occupancy Tax:

Transient Occupancy Tax (TOT) within the City of Goleta is 12% and is collected by lodging (hotels/motels) establishments located within the City limits. Per provisions of the Revenue Neutrality Agreement, for FY 2011-2012, the City received 60% of TOT revenues while the County received 40%. This provision applied only to existing facilities at the time of the City's incorporation. New facilities remitted TOT revenues directly to the City. As of July 1, 2012, all TOT revenues collected are remitted to the City.

Property Tax:

Property Tax is determined by the Santa Barbara County Tax Assessor based on the full value of a property. While Property Tax revenues are made up of various components, the Secured and In-lieu of MVL (Motor Vehicle License Fees) components make up the majority of the City's revenue for this category. The County levies a base tax of one percent of assessed valuation plus assessments. The base tax value can be increased by two percent each year until ownership of the property changes, at which the base tax value is reset. The City receives approximately 5-cents of every property tax dollar collected within the City, while the County receives the other 5-cents due to the City as a result of the Revenue Neutrality Agreement.

Franchises:

Franchise fees are imposed on gas, electric, cable, and solid waste companies operating in the City.

Licenses and Service Charges:

The City assesses certain license and service charges as a means of recovering the cost of regulating various activities. Fees are paid by individuals and developers receiving permits for construction, plan checks, inspections, and business licenses. Service charges or fees are imposed on the user for specific services rendered based on the rationale that the benefiting party should bear the cost of the service rather than the general public.

Intergovernmental:

Intergovernmental revenues are collected by the State of California and then allocated to the City in accordance with established formulas.

Fines and Forfeitures:

Fines and penalties are imposed for towing vehicles, traffic and parking violations occurring within the City limits.

Interest Income:

Interest income is revenue received through investment of the City's available cash.

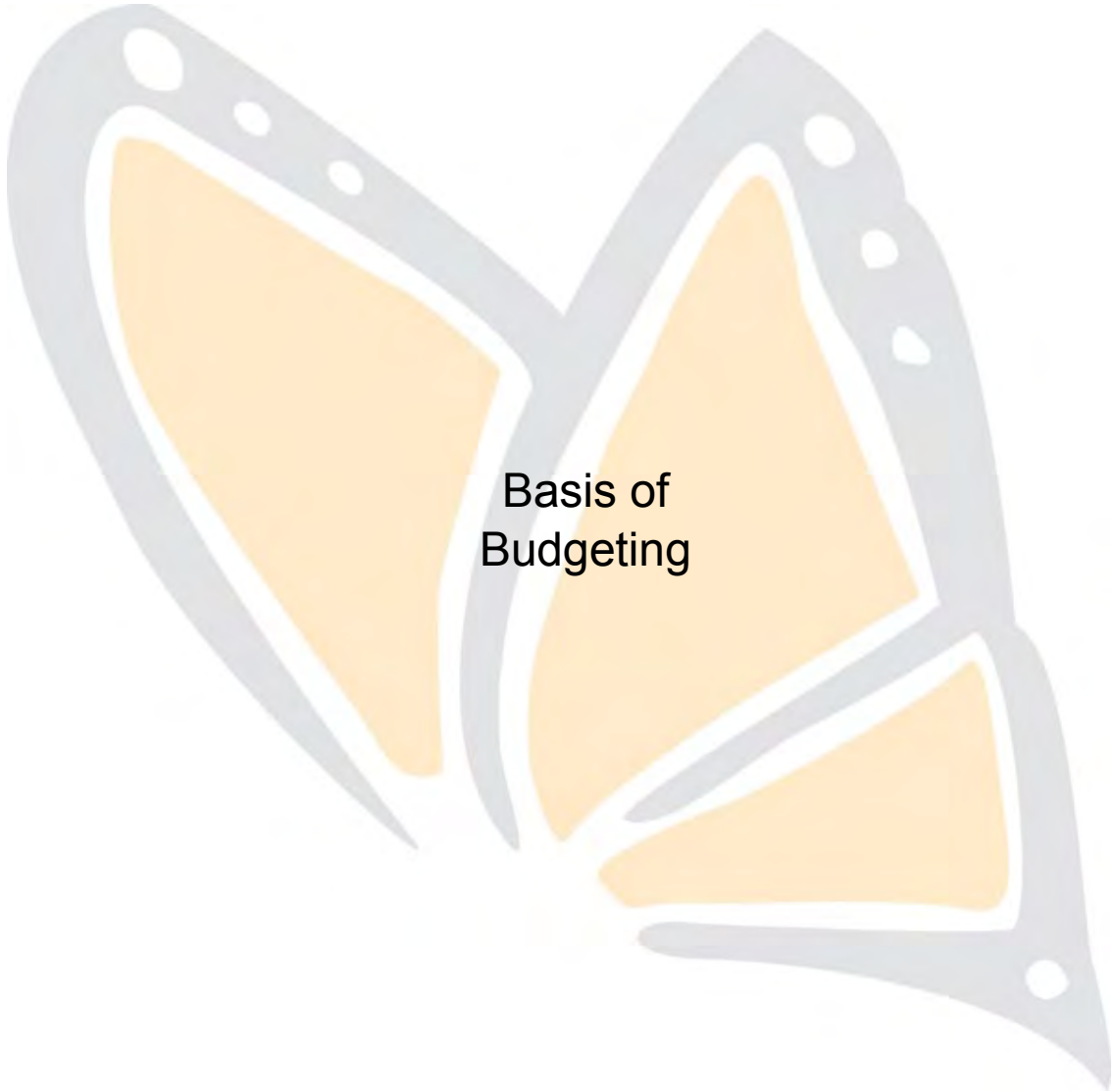
Use of Property:

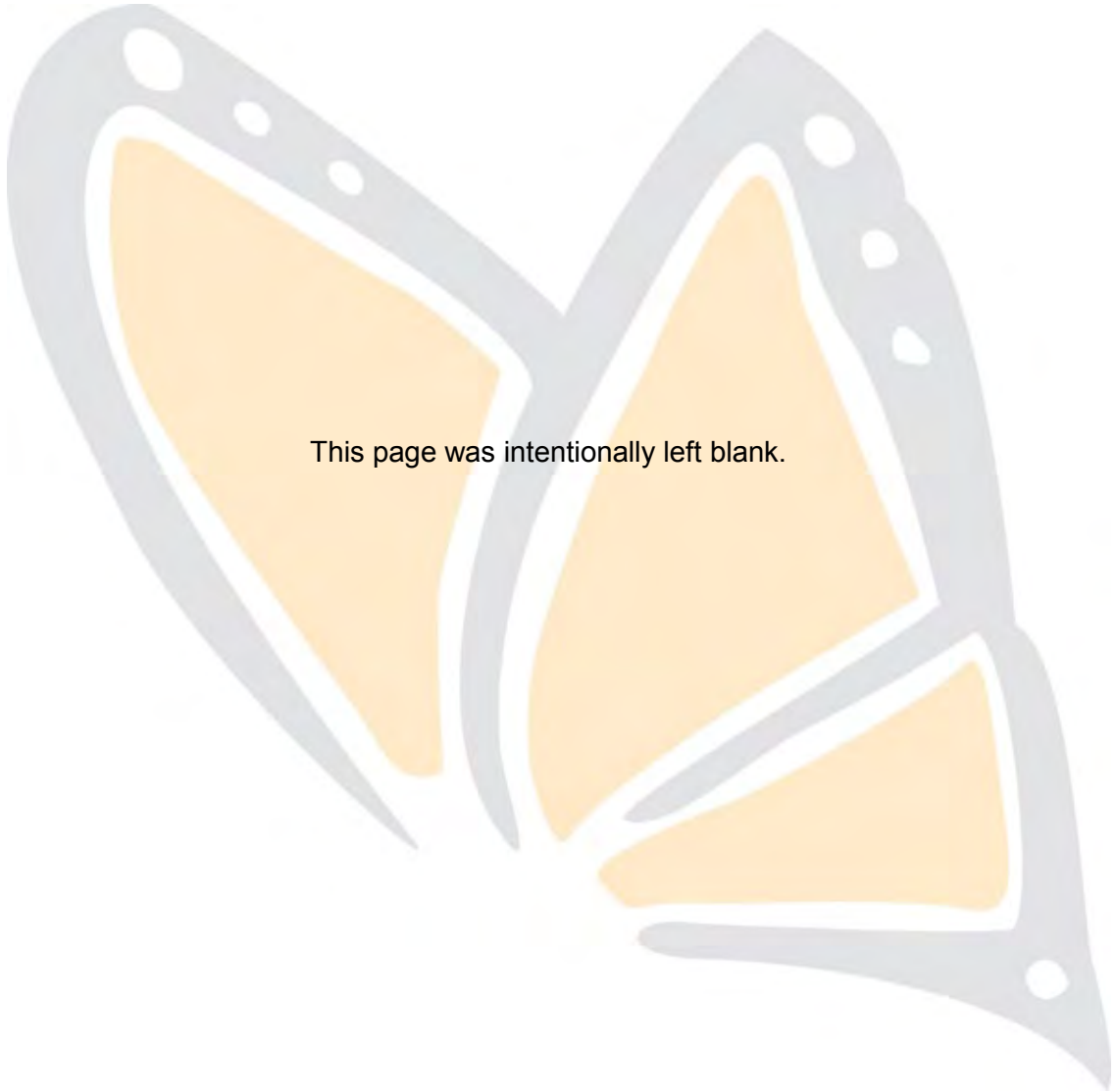
Revenues generated as a result of the rental of City property.



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Basis of Budgeting

The basis of budgeting refers to the conversions for recognition of costs and revenue in budget development and in establishing and reporting appropriations, that are the legal authority to spend or collect revenues.

In the fund financial statements, governmental funds are presented using the *modified-accrual basis of accounting*. The revenues are recognized when they become *measurable* and *available* as net current assets. *Measurable* means that the amounts can be estimated or otherwise determined. *Available* means that the amounts were collected during the reporting period or soon enough thereafter to be available to finance the expenditures accrued for the reporting period. The City uses an availability period of 60 days except for grants, for which the City uses an availability period of 120 days, which is a reflection of the requirements of GASB Statement No. 33.

Basis of budgeting for the City's budget is consistent with the Comprehensive Annual Financial Report (CAFR). The CAFR show the status of the City's finances on the basis of "generally accepted accounting principles" (GAAP). In most cases this conforms to the manner the City prepares its budget.

Revenue

Sales taxes, property taxes, franchise taxes, gas taxes, motor vehicle in lieu, transient occupancy taxes, grants, and interest associated with the current fiscal period are all considered to be susceptible to accrual and are budgeted as revenues of the corresponding fiscal period to the extent normally collected within the availability period. Other revenue items are considered to be measurable and available when cash is received by the government. Revenue recognition is subject to the *measurable* and *availability* criteria for the governmental funds in the fund financial statements, as stated above. *Exchange transactions* are recognized as revenues in the period in which they are earned (i.e., the related goods or services are provided). *Locally imposed derived tax revenues* are recognized as revenues in the period in which the underlying exchange transaction upon which they are based takes place. *Imposed nonexchange* transactions are recognized as revenues in the period for which they were imposed. If the period of use is not specified, they are recognized as revenues when an enforceable legal claim to the revenues arises or when they are received, whichever occurs first. *Government-mandated* and *voluntary nonexchange transactions* are recognized as revenues when all applicable eligibility requirements have been met.

Projections for revenue are based on actual prior year activity levels and observations, while future years may also be estimated using the help of outside consultants. All projections are made with conservatism in mind.

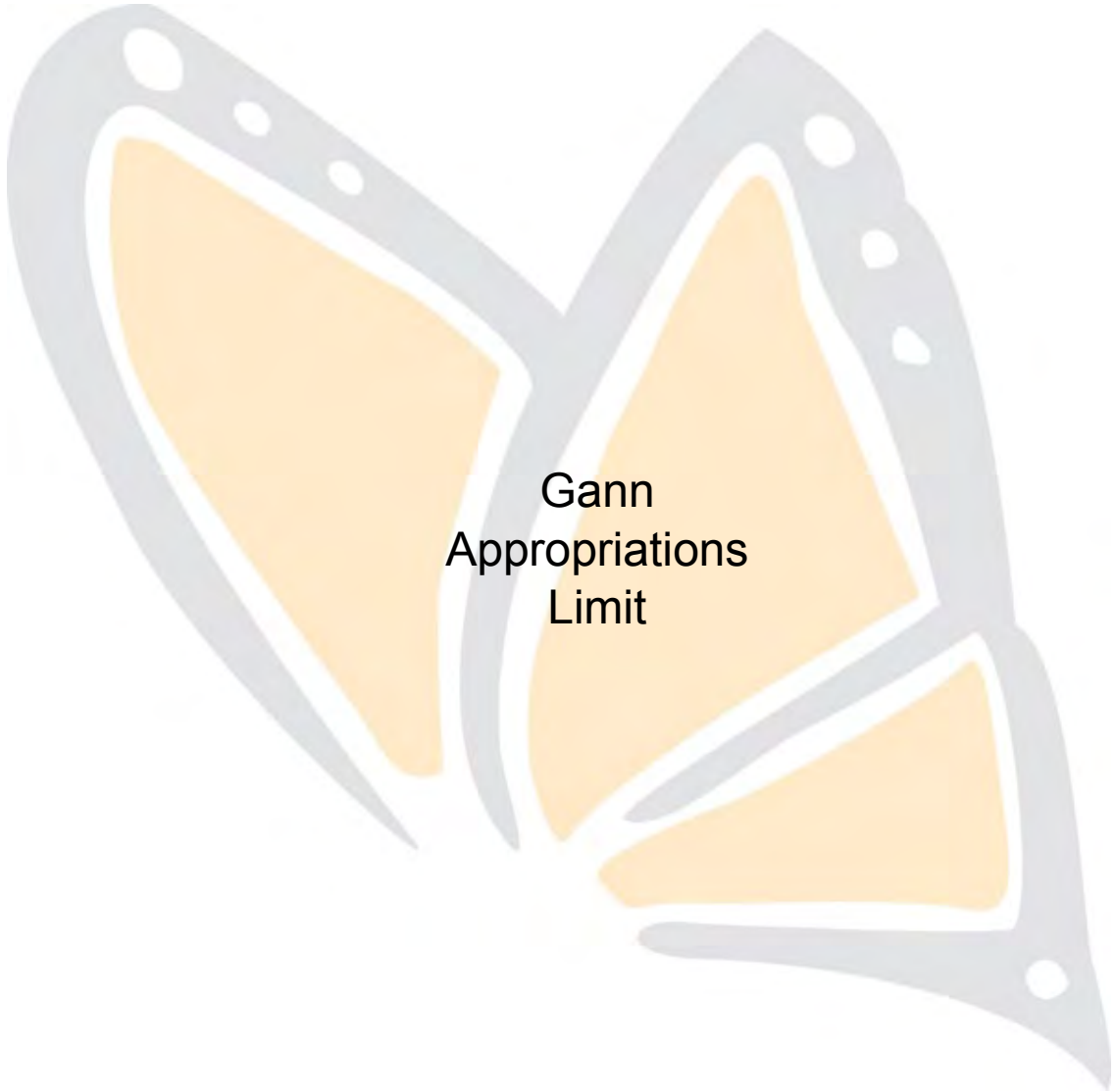
Expenditures

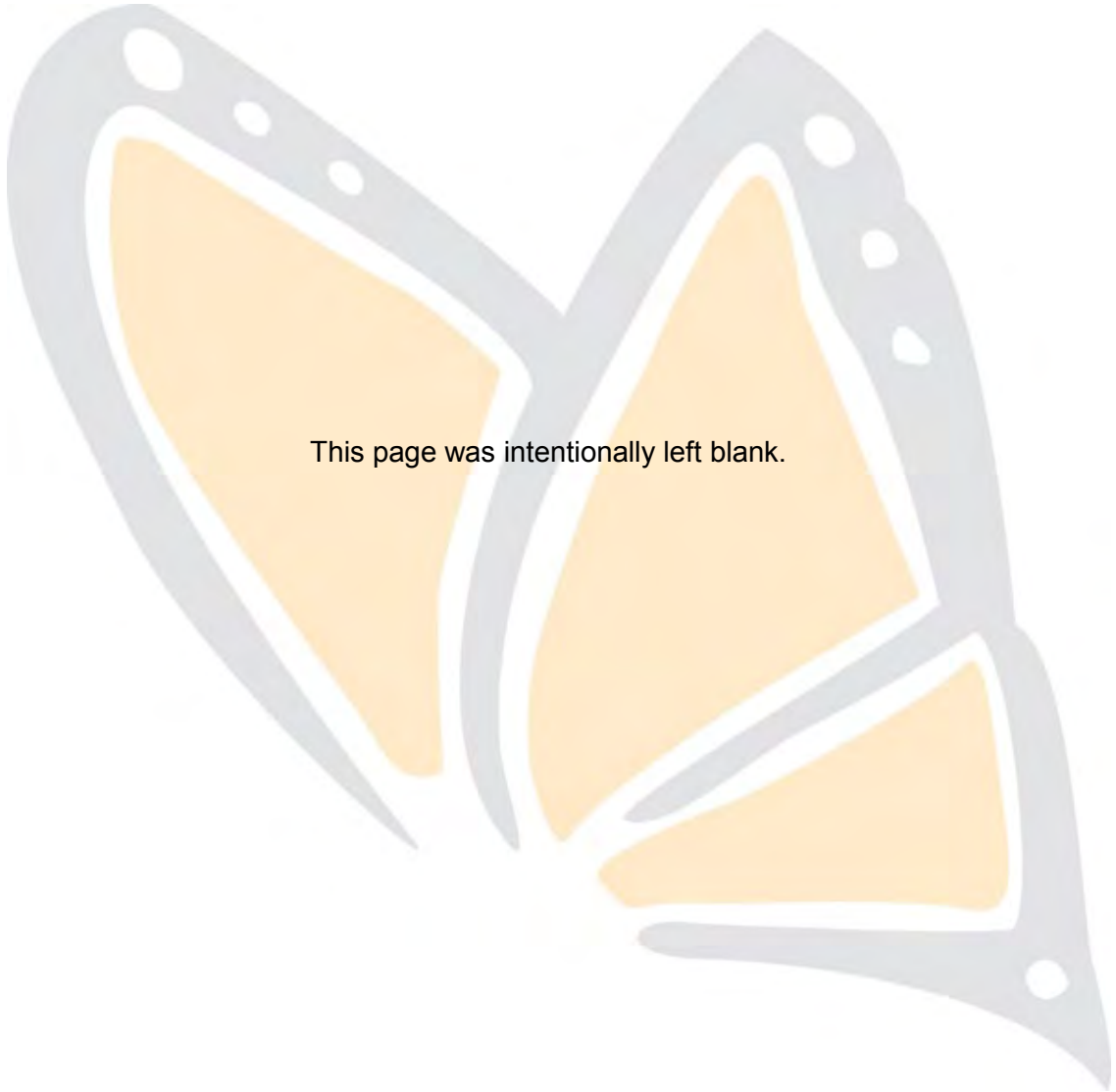
Budgetary control is established at the departmental level, i.e., expenditures for a department within a fund may not exceed the total appropriation amount. Any unexpended appropriation balances for annually budgeted funds lapse at the end of the year. Appropriations, including operating and CIP, can be adopted on a "project-length" basis. Therefore, these appropriations are carried forward from year to year without re-appropriation until authorized amounts are fully expended or the designated purpose of the fund has been accomplished.

Basis of Budgeting

The major highlights of expenditure budgeting are as follows:

- Encumbrances (commitments to purchase goods and services) that are open on June 30th are recorded as a reservation of fund balance, and the subsequent year's Revised Budget is increased to reflect payment in a future period. Unspent and unencumbered appropriations lapse at fiscal year-end.
- Amounts expended to acquire capital assets are budgeted as *expenditures* in the year that resources are expended rather than on a full cost-basis. Although some capital assets such as equipment more than \$5,000, are budgeted at the full expense Depreciation expense is not budgeted.
- The agency fund in particular does not have a budget basis as funds are maintained as liabilities, thus having the inability to be budgeted.





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Gann Appropriations Limit

The Gann Limit was approved on November 6, 1979, by California voters. Under the Gann Limit, a maximum amount is established for tax-funded government services. That amount is to be adjusted each year depending on changes in state population, inflation and the transfer of financial responsibility for various government activities from one level of government to another. Any significant amount of state tax revenue received above that Gann Limit is to lead to future tax rebates or tax cuts.

RESOLUTION NO. 19-37

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GOLETA, CALIFORNIA, ADOPTING THE CITY'S GANN LIMIT FOR FISCAL YEAR 2019-20

WHEREAS, Article XIII B of the California State Constitution requires that the total annual appropriations subject to the limitation of each local jurisdiction shall not exceed the appropriations limit of that local jurisdiction; and

WHEREAS, Section 7900 of the California Government Code requires that the governing body of the local jurisdiction shall, by resolution, establish its annual appropriations limit; and

WHEREAS, the permanent appropriations limit was established by the voters in the November 2, 2004, election as \$22,545,410.

WHEREAS, said limit is required to be examined and adjusted each fiscal year based upon inflation and population growth factors provided by the State of California Department of Finance.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GOLETA AS FOLLOWS:

SECTION 1: APPROPRIATIONS LIMIT

- A. The City Council may choose the method of calculating adjustments to the City's Appropriations Limit on an annual basis. For inflation, pursuant to Article XIII B, § 8(e)(2), adjustments to the Appropriations Limit may be calculated using the percentage change in per capita personal income from the preceding year or the percentage change in the local assessment roll from the preceding year for the jurisdiction due to the addition of local nonresidential new construction. For population growth, pursuant to Government Code § 7901(b), the City may use the percentage growth in its jurisdiction or from the surrounding county.

Gann Appropriations Limit



- B. Pursuant to Article XIII B of the California Constitution, and those Government Code sections adopted pursuant to Article XIII B, § 8(f), the City Council chooses to adjust the City's Appropriations Limit by calculating inflation using the percentage change in the local assessment roll from the preceding year for the City due to the addition of local nonresidential new construction and calculating population growth by using the percentage change in population in City of Goleta.
- C. As a result of the adjustments made to the City's Appropriations Limit, the City Council sets the Appropriations Limit for fiscal year 2019-20 at \$60,187,739, calculated as follows:

2018-19 Appropriations Limit	\$52,932,069
2018-19 Appropriations Subject to the Limit	\$23,222,565
2018-19 Limit in Excess of Appropriations	\$29,709,504

2019/20 Appropriations Limit Adjustment Factors:

Price Factor: Percent change in Assessed Valuation in new non-residential construction:	+1.1169
Population Factor: City Growth	+1.0180
Calculation Factor	1.1371

2019-20 Appropriations Limit	\$60,187,739
2019-20 Appropriations Subject to the Limit	\$24,920,895
2019-20 Limit in Excess of Appropriations	\$35,266,845

SECTION 2: CERTIFICATION

The City Clerk shall certify to the passage and adoption of this Resolution and enter it into the book of original resolutions.

PASSED, APPROVED AND ADOPTED this 18th day of June, 2019.



PAULA PEROTTE
MAYOR

ATTEST



DEBORAH S. LOPEZ
CITY CLERK

APPROVED AS TO FORM:



MICHAEL JENKINS
INTERIM CITY ATTORNEY



Gann Appropriations Limit

STATE OF CALIFORNIA)
COUNTY OF SANTA BARBARA) ss.
CITY OF GOLETA)


I, DEBORAH S. LOPEZ, City Clerk of the City of Goleta, California, DO HEREBY CERTIFY that the foregoing Resolution No. 19-37 was duly adopted by the City Council of the City of Goleta at a regular meeting held on the 18th day of June, 2019, by the following vote of the Council:

AYES: MAYOR PEROTTE, MAYOR PRO TEMPORE RICHARDS,
 COUNCILMEMBERS ACEVES, KASDIN AND KYRIACO

NOES: NONE

ABSENT: NONE

(SEAL)


DEBORAH S. LOPEZ
CITY CLERK

Gann Appropriations Limit



**CITY OF GOLETA
PROCEEDS OF TAXES CALCULATION
FY 2019/2020**

	Proceeds of Taxes	Other Revenues		
Taxes				
Property Tax	\$ 7,354,700			
Sales Tax	6,815,200			
Transient Occupancy Tax	10,367,600			
Fees				
General Government				
Legal Deposits		1,000		
Business License Fee		307,000		
Public Works (Transportation)				
PW/Engineering Fees		62,300		
PW Deposits		55,000		
Planning and Development				
Planning Fees		135,000		
Planning Deposits		120,000		
Building, Construction				
Building Permits		500,000		
Plan Checks		200,000		
Parks and Recreations				
Park Reservations		18,700		
Solid Waste				
Roll Off Fees		34,000		
Other Fees		4,300		
Franchises		1,276,800		
Fines, Forfeitures and Penalties		182,900		
Rents				
Property Rental		28,400		
Gifts				
Donations		53,000		
From State				
MVLF	14,000			
Mandate Reimbursements				
Other Governments				
Federal CDBG		31,000		
Miscellaneous		-		
Reimbursements		401,600		
Subtotal	\$ 24,551,500	\$ 3,411,000	\$ 27,962,500	
	88%	12%		
Allocation of Investment Income	158,043	21,957.26	180,000	
Total	\$ 24,709,543	\$ 3,432,957	\$ 28,142,500	\$ 47,118,957
	Appropriations			Limit in Excess of
	Subject to the Limit			Appropriations

Under Proposition 111, there are two options available for each of the major adjustment factors, in which the City utilizes the greater of the two factors. The values for these factors for the purpose of calculating the Fiscal Year 2018/19 adjustment are as follows:

Price Factors:

Percent growth in State per Capita Personal Income: 3.85 % (Source: Department of Finance)

Price Factor A 1.0385

Percent change in Assessed Valuation in new non-residential construction: 33.30 % (Source: HDL - County of Santa Barbara)

Price Factor B 1.3330

Population Factors:

Percent growth in County Population 0.43 % (Source: Department of Finance)

Population Factor C 1.0043

Percent growth in City Population 1.80 % (Source: Department of Finance)

Population Factor D 1.0180

Percent change in Assessed Valuation in new non-residential construction: 1.3330 Price Factor B (Greater of the two Price Factors)

Percent growth in City Population 1.0180 Population Factor D (Greater of the two Population Factors)

GANN Limit Calculation Factor 1.3570 (A or B) x (C or D)

(FY18/19) Prior Year Gann Limit \$ 52,932,069

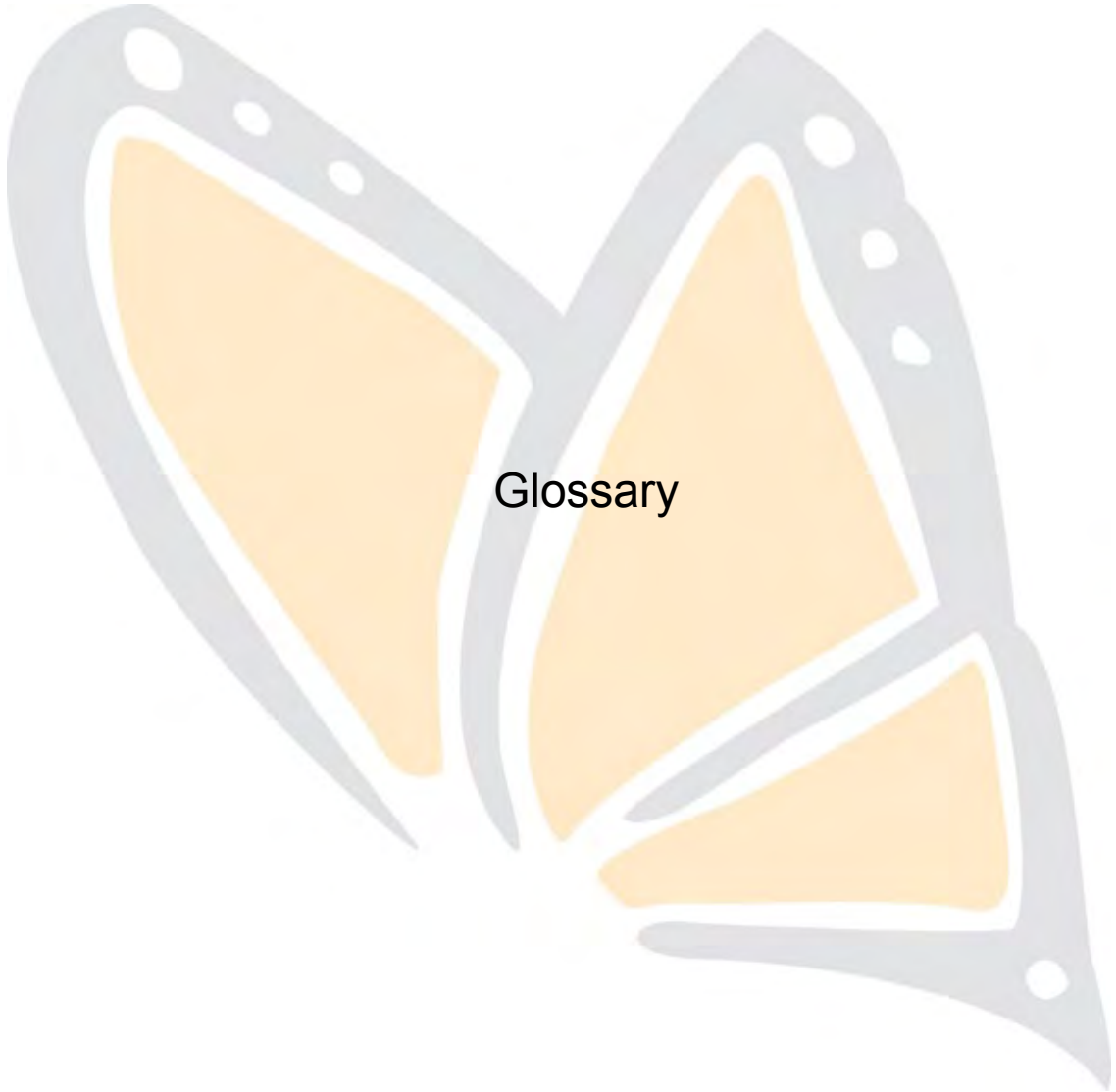
New Gann Limit FY 18/19 \$ 71,828,500 (Gann Limit Calculation Factor x Prior Year Gann Limit)

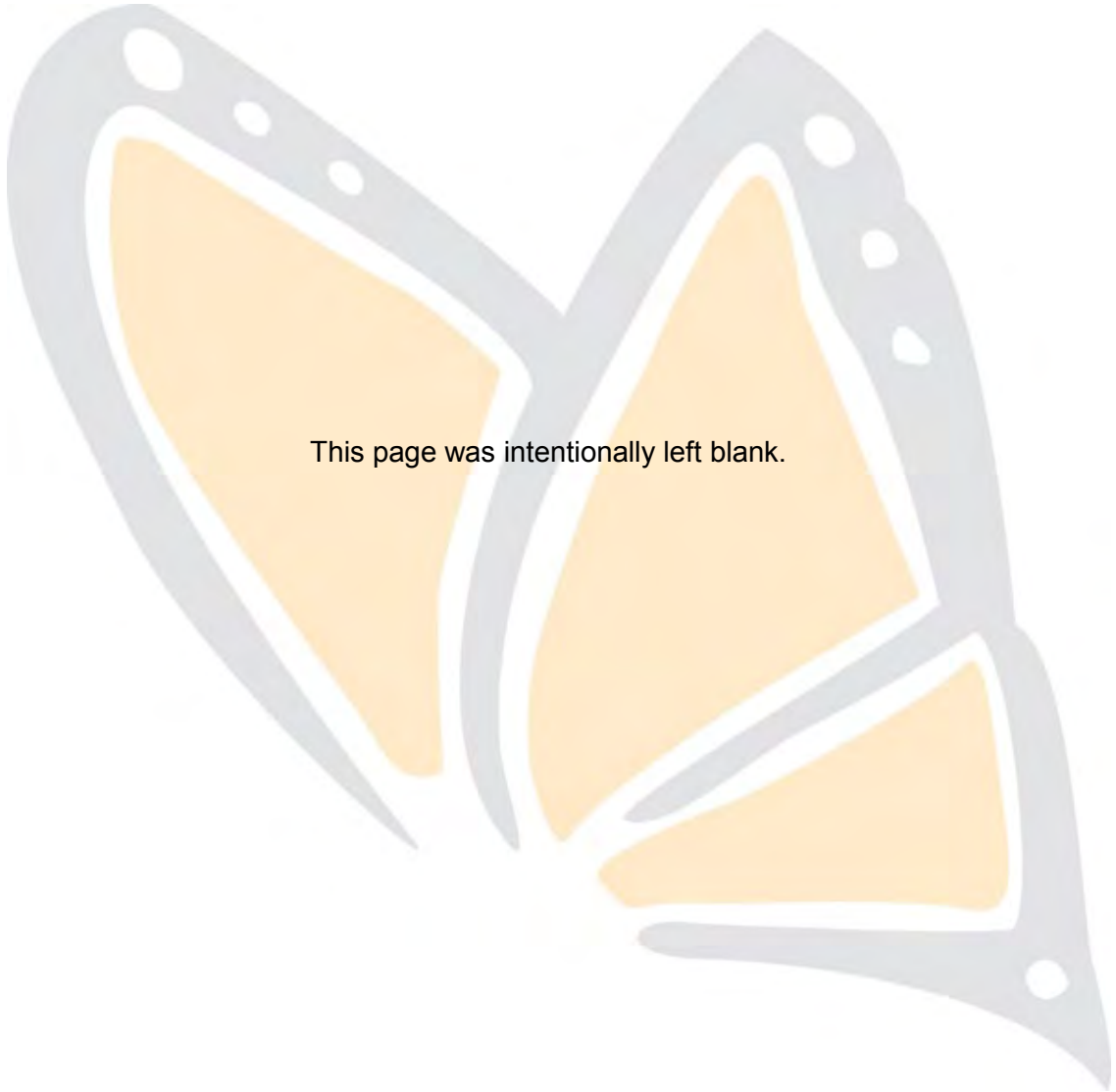
35.70% increase



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Accrual Basis:

A basis of accounting in which transactions are recognized at the time they are incurred, as opposed to when cash is received or spent.

Annualize:

Taking changes that occurred mid-year and calculating their cost for a full year; for preparing an annual budget.

Appropriation:

A legal authorization made by the City Council that permits the City to incur obligations and to make expenditures of resources for specific purposes.

Assessed Valuation:

A value established for real property for use as a basis in levying property taxes. For all agencies in the State of California, assessed value is established by the County for the secured and unsecured property tax rolls; the utility property tax roll is valued by the State Board of Equalization. Under Article XIII of the State Constitution (Proposition 13 adopted by the voters on June 6, 1978), properties are assessed at 1% of full value. Proposition 13 also modified the value of real taxable property for fiscal 1979 by rolling back values to fiscal 1976 levels. From this base assessment, subsequent annual increases in valuation are limited to a maximum of 2%. However, increases to full value are allowed for property improvements or upon change in ownership. Personal property is excluded from these limitations, and is subject to annual reappraisal. Property taxes for general purposes cannot exceed 1% of assessed value.

Audit:

Performed by an independent Certified Public Accountant (CPA). The primary objective of an audit is to determine if the City's financial statements fairly present the City's financial position and results of operations in conformity with Generally Accepted Accounting Principles (GAAP).

Asset:

Resources owned or held by Government, which have monetary value.

Available Fund Balance:

This refers to the funds remaining from the prior-year, which are available for appropriation and expenditures in the current year

Balanced Budget:

A budget adopted by the legislative body and authorized by resolution in which revenues equal expenditures or expenditures are less than proposed revenues. The

City adheres to a structurally balanced budget in that base ongoing revenues are matched to base ongoing expenses and one-time or cyclical revenues cover one-time expenses to manage to a net zero or positive bottom line.

Budget:

A process of putting together an operating plan for a specified period that accounts for projected revenues and planned expenditures for municipal services, goals and objectives for the budget period.

Budget Amendments:

The City Council has the sole responsibility for adopting the City's proposed budget, and may amend or supplement the budget at any time after adoption by majority vote. The City Manager is authorized to transfer budgeted amounts within departments. Actual expenditures may not exceed budgeted appropriations at the fund level.

Budget and Fiscal Policies:

General and specific guidelines adopted by the City Council that governs the budget preparation and administration.

Budget Message:

Included in the opening section of the budget, the budget message provides the City Council and the public with a general summary of the most important aspects of the budget, changes from previous fiscal years, and the views and recommendations of the City Manager.

Capital Improvement Projects (CIP):

A capital improvement project is a physical improvement for maintenance, rehabilitation, construction or development on City property with a life expectancy of three or more years. These include streets, public facilities and community enhancements. These capital projects can span fiscal years and have multiple funding sources.

Capital Outlay:

Fixes assets that have a value of \$5,000.00 or more and have useful economic lifetime of more than one year.

Capital Project Funds:

This fund type is used to account for financial resources used in acquiring or building major capital facilities other than those financed by Proprietary Funds and Trust Funds.

Carryover:

This refers to remaining fund balances that are transferred into the current year from the previous year.

Cash Basis:

A basis of accounting in which transactions are recognized only when cash is increased or decreased.

Debt Service:

The cost of paying principal and interest on borrowed money per a predetermined payment schedule.

Debt Service Funds:

This fund type is used to account for the payment and accumulation of resources related to general long-term debt principal and interest; debt service payments related to enterprise operations are directly accounted for in those funds.

Deficit:

The excess of an entity's liabilities over its assets or the excess of expenditures or expenses over revenues during a single accounting period.

Depreciation:

Expiration in the service life of capital assets attributable to wear and tear, deterioration, action of the physical elements, inadequacy or obsolescence.

Designated Reserves:

Reserves that have been designated to be used for a specified purpose. Designated Reserves remain spendable resources.

Encumbrance:

The legal commitment of appropriated funds to purchase an item or service. To encumber funds means to set aside or commit funds for a specified future expenditure.

Expenditure:

The outflow of funds paid or to be paid for an asset obtained or goods and services obtained regardless of when the expense is paid. This term applies to all funds. Note: An encumbrance is not an expenditure; an encumbrance reserves funds to be expended.

Fiscal Policies:

Government's policies with respect to revenues, spending, and debt management as these relate to government services, programs and capital investment. Fiscal policy provides an agreed-upon set of principles for the planning and programming of government budgets and their funding.

Fiscal Year:

The beginning and ending period for recording financial transactions. The City has specified July 1 to June 30 as its fiscal year.

Fixed Assets:

Assets of long-term nature such as land, building, machinery, furniture, and other equipment. The City has defined such assets as those with an expected life more than one year and an acquisition cost more than \$5,000.00

Fund:

An accounting entity that records all financial transactions for specific activities or government functions. The generic types used by the City are: General Fund, and Special Revenue Funds.

Fund Balance:

Also, known as financial position, fund balance for the governmental fund types is the excess of fund assets over liabilities, and represents the cumulative effect of revenues and other financing sources over expenditures and other financing uses.

(GAAP) Generally Accepted Accounting Principles:

Generally Accepted Accounting Principles. Uniform minimum standards for financial accounting and recording, encompassing the conventions, rules, and procedures that define accepted accounting principles.

Gann Appropriation Limit:

Article XIII B of the State constitution was amended by Proposition 4 (Gann initiative) in 1979. Article XIII B limits growth in the spending of tax proceeds to tax proceeds appropriated in the "base year" of 1978-79 times the product of the allowable annual percentage change in a cost-of-living factor and the allowable annual percentage change in a population change factor. The cost-of-living factor is the larger of the annual percentage change in the State per capita personal income or the annual percentage change in the local non-residential assessed valuation due to new construction. The population change factor is the larger of the annual percentage change of the jurisdiction's population or the annual percentage population change of the county in which the jurisdiction is located.

(GASB) Governmental Accounting Standards Board:

This is the organization that establishes generally accepted accounting principles for state and local governments.

General Fund:

The primary operating fund of the City, all revenues that are not allocated by law or contractual agreement to a specific fund are accounted for in the General Fund. Except for subvention or grant revenues restricted for specific uses, General Fund resources can be utilized for any legitimate governmental purpose.

(GFOA) Government Finance Officers Association:

The Government Finance Officers Association of the United States and Canada, an organization of government finance officials in the United States and Canada. GFOA annually sponsors Distinguished Budget Presentation Awards program and presents awards to those government budgets that meet program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device. GFOA also establishes best practices for state and local governments and provides training and updates in government finance.

Grants:

A contribution by a government or other organization to support a function. Grants may be classified as either operations or capital, depending upon the grantee.

Infrastructure:

The physical assets of a government (e.g. streets, public buildings and parks).

Intergovernmental Revenue:

Funds received from Federal, State, and other local governments sources in the form of shared revenues and payments in lieu of taxes.

Investment Revenue:

Interest income from the investment of funds not immediately required to meet cash disbursement obligations.

Limited-Duration, also known as “One-Time”:

Refers to revenues or expenditures which have a short-term and/or a predetermined future.

Long-Term Debt:

Debt with a maturity of more than one year after the date of issuance.

On-Going:

Refers to revenues or expenditures which for the foreseeable future are expected to continue, absent a change in policy or authoritative action.

Operating Budget:

The portion of the budget that pertains to daily operations and delivery of basic governmental services.

Operating Revenue:

Funds that the government receives as income to pay for ongoing operations. It includes such items as taxes, fees from specific services, interest earnings, and grant revenues. Operating revenues are used to pay for day-to-day services.

Operating Expenses:

The cost for salaries, benefits, supplies and services and equipment required for a department to function.

Pay-As-You-Go Basis:

A term used to describe a financial policy by which capital outlays are financed from current revenues rather than through borrowing.

Prior-Year Encumbrances:

Obligations from previous fiscal years in the form of purchase orders, contracts or salary commitments which are chargeable to an appropriation, and for which a part of the appropriation is reserved. They cease to be encumbrances when the obligations are paid or otherwise terminated.

Reserve:

An account used to indicate that a portion of a fund's balance is legally restricted for a specific purpose and is, therefore, not available for general appropriation.

Resolution:

A special or temporary order of a legislative body; an order of a legislative body requiring less legal formality than an ordinance or statute.

Resources:

Total amounts available for appropriation including estimated revenues, funds transfers, and beginning balances.

Revenue:

Sources of income financing operations of government.

Revenue Neutrality Agreement:

When an unincorporated area wants to become a City, it must work with the County on a financial agreement to transition from being unincorporated into being a City. A Revenue Neutrality Agreement ensures that the new City and the County have the resources to make a financially successful transition.

Special Revenue Funds:

This fund type is used to account for the proceeds from specific revenue sources that are legally restricted to expenditures for specific purposes (See Fund).

Structural Balance:

A condition in which ongoing revenues meet or exceed ongoing expenditures.

Subvention:

Revenues collected by the State (or other level of government), which are allocated to the City on a formula basis. The major subventions received by the City from the State of California include motor vehicle in lieu and gasoline taxes.

Supplemental Appropriation:

An additional appropriation made by the governing body after the budget year has started.

Supplies and Services:

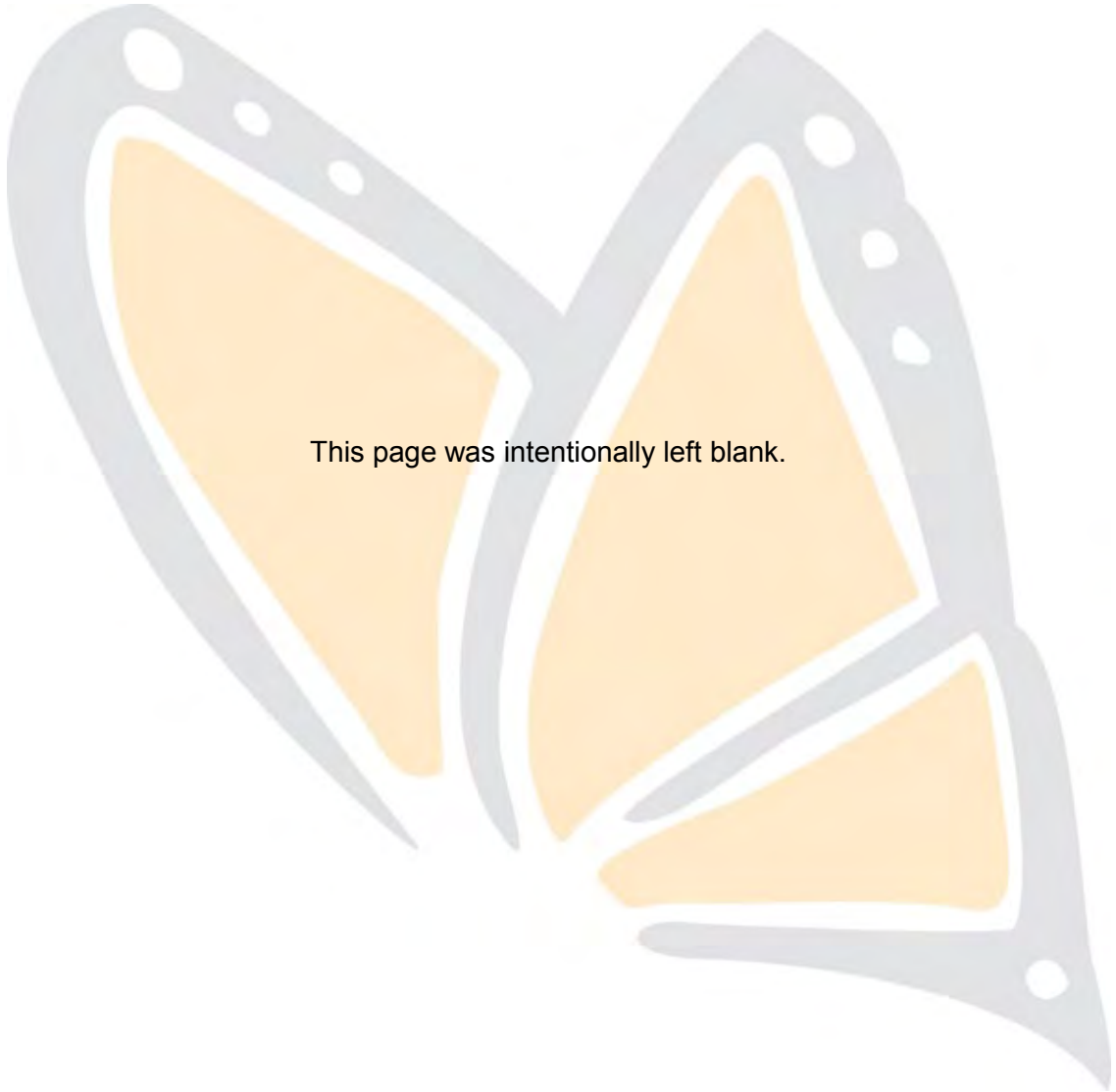
Expendable material and operating supplies and services necessary to conduct departmental operations.

Transfers In/Out:

Amounts transferred from one fund to another to assist in financing the services for the recipient fund.

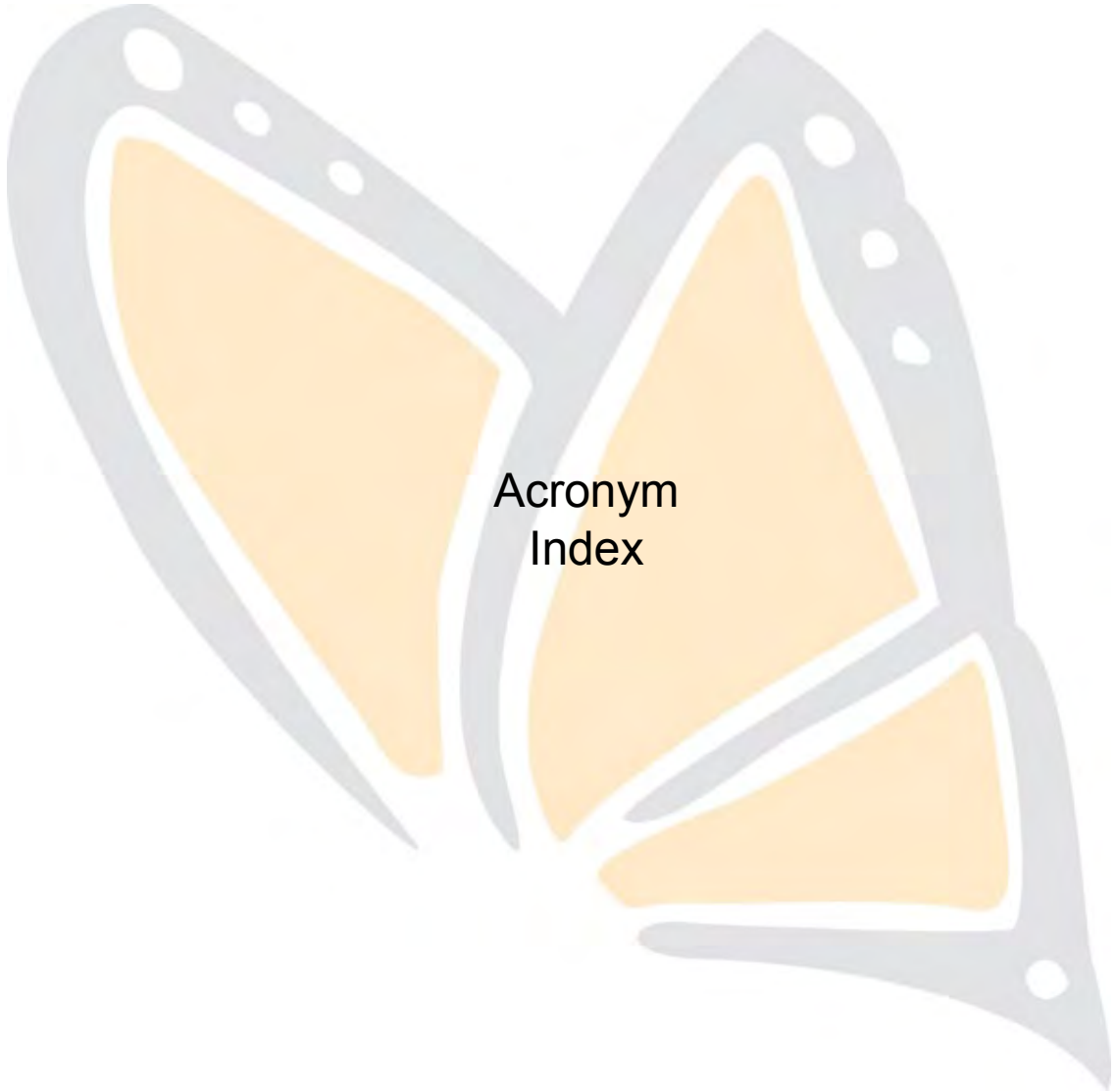
Unencumbered Balance:

The amount of an appropriation that is neither expended nor encumbered. It is essentially the amount of money still available for future purposes.



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Acronym
Index





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Acronym Index



Acronym	Short for:
ATP	Active Transportation Program
CAFR	Comprehensive Annual Financial Report
CDBG	Community Development Block Grant
CIP	Capital Improvement Projects
COPS	Citizens' Option for Public Safety
CRD	Community Resource Deputy
DIF	Development Impact Fees
DRB	Design & Review Board
ED	Environmental Document
EECBG	Energy Efficiency & Conservation Block Grant
ERAF	Educational Revenue Augmentation Fund
FEMA	Federal Emergency Management Agency
FRGP	Fishery Restoration Grant Program
FY	Fiscal Year (July through June)
GAAP	Generally Accepted Accounting Principles
GASB	Government Accounting Standards Board
GFOA	Government Finance Officers Association
GTIP	Goleta Transportation Improvement Program
HBP	Highway Bridge Program
HSIP	Highway Safety Improvement Program
IRWMP	Integrated Regional Water Management Plan
JPIA	Joint Powers Insurance Association
LAIF	Local Agency Investment Fund
LMI	Low to Moderate Income
LRDP	Long Range Development Program
LTF	Local Transportation Fund
MND	Mitigated Negative Declaration
MOU	Memorandum of Understanding
MVLF	Motor Vehicle License Fee
NEPA	National Environmental Policy Act
NIMS	National Incident Management System
OPEB	Other Post Employment Benefit
PA	Preliminary Engineering
PAF	Public Administration Facilities
PEG	Public Educational and Government Fee
PEPRA	Public Employees' Pension Reform Act
PR	Project Report
PSR	Project Study Report
PTAC	Public Tree Advisory Commission
RDA	Redevelopment Agency
RFP	Request for Proposal
RSTP	Regional Surface Transportation Program

Acronym Index



Acronym	Short for:
SBCAG	Santa Barbara County Association of Government
SCG	Sustainable Community Grant
SLPP	State–Local Partnership Program
SRD	School Resource Deputy
STIP	State Transportation Improvement Program
STVR	Short–Term Vacation Rental
TBID	Tourism Business Improvement District
TCSP	Transportation, Community & System Preservation
TDA	Transportation Development Act
TE	Transportation Enhancement
TIGER	Transportation Investment Generating Economic Recovery
TOT	Transient Occupancy Tax
UA	Unassigned Reserve
UAL	Unfunded Accrued Liability
UCSB	University of California Santa Barbara
UPRR	Union Pacific Railroad

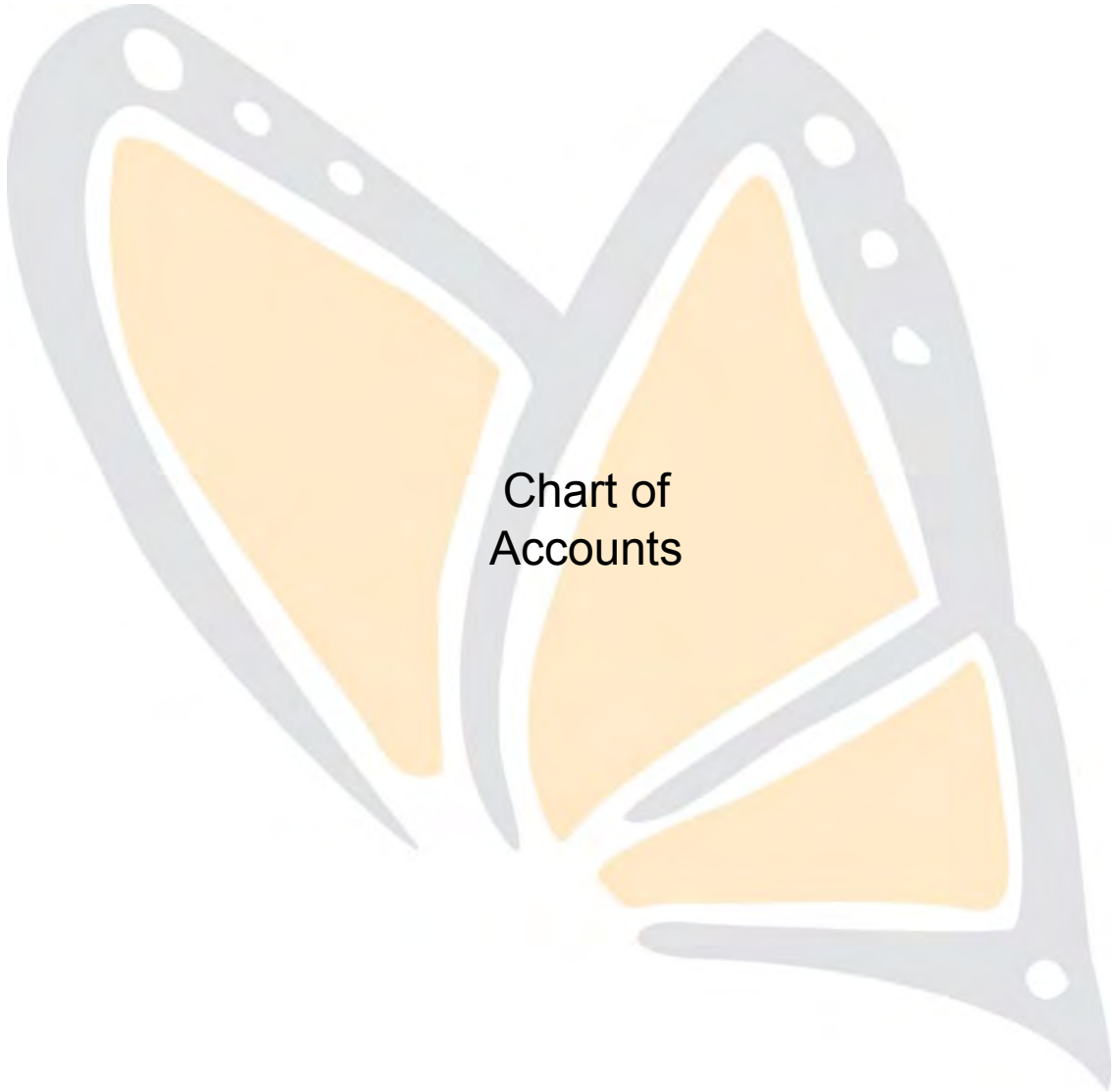


Chart of
Accounts





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Chart of Accounts



Active Funds		
No. Name	Type	Description
101 General	General	Taxes, Intergovernmental, Permit Fees
201 Gas Tax	Street Funds	Gas Tax Revenue. This fund is used to account for the City's share of the motor vehicle gas tax imposed under the provisions of the Street and Highway Code of the State of California under Sections 2105, 2106, 2107, and 2107.5, which are legally restricted for the acquisition, construction, improvement, and maintenance of public streets.
202 Transportation	Street Funds	Local Transportation revenue (LTF Ped/Bikeways). This fund is used to account for public transportation funding derived from a portion of the retail sales tax collected.
203 RMRA	Street Funds	Road Maintenance and Rehabilitation Account (State Transportation Fund)
205 Measure A	Street Funds	1/2 Cent Sales Tax Revenue. This fund is used to account for funds received from a one-half cent sales tax levied by the Santa Barbara County Association of Governments. The proceeds are restricted to transportation uses. Measure A was approved by the voters of Santa Barbara County by an election held on November 4, 2008.
206 Measure A- Other (GRANT)	Street Funds	Measure A Alternative Grants Program. Measure A Grants are funds used to account for grant funds awarded to the City by the Santa Barbara County Association of Governments. These funds are derived from Measure A funding and awarded for specific transportation related projects.
207 Measure A – SBCAG Light Rail	Street Funds	For use on Goleta (Amtrak) Train Depot.
208 County Per Capita - Goleta Library	Other Funds	Funds given from the County based on a rate x population to support Library operations. The estimated service area population for the Goleta Library is 92,666.
209 County Per Capita - Buellton Library	Other Funds	Funds given from the County based on a rate x population to support Library operations.
210 County Per Capita - Solvang Library	Other Funds	Funds given from the County based on a rate x population to support Library operations.
211 Solid Waste	Other Funds	Solid Waste Program Revenue. This fund is used to account for receipts and expenditures relating to the City's solid waste program.
212 Public Safety Donations	Other Funds	Camino Real LLC Agreement. This fund is used to account for revenue received for public safety at the Market Place Shopping Center.
213 Buellton Library	Other Funds	Funding directly from City of Buellton for Buellton Library
214 Solvang Library	Other Funds	Funding directly from City of Solvang for Solvang Library
220 Transportation Facilities	Street Funds	Public improvements and facilities for transportation purposes
221 Parks & Recreation Facilities	Other Funds	Public Park Facilities for Recreation, open space, riding and hiking trails, ancillary facilities, related planning, engineering, construction and administrative activity and any other capital Park and Recreation Facility projects identified in the five-year Capital Improvement Plan
222 Public Administration Development Fees	Other Funds	Public Fac. Development Impact Fee Revenue. This fund is used to account for public administration facilities development impact fees, related to new development.
223 Library Facilities Development Fees	Other Funds	Library Fac. Development Impact Fee Revenue. This fund is used to account for library facilities development impact feesout for public administration facilities development impact fees, related to new development.
224 Sheriff Facilities Development Fees	Other Funds	Sheriff Fac. Development Impact Fee Revenue. This fund is used to account for public safety facilities development impact feesout for public administration facilities development impact fees, related to new development.

Chart of Accounts



Active Funds		
No. Name	Type	Description
225 Housing-in-Lieu	Other Funds	Housing-in-Lieu Revenue. This fund is used to account for receipts and expenditures of the City's affordable housing payments.
226 Environmental Programs	Other Funds	Environmental Mitigation. This fund is used to account receipts and expenditures relating to the City's environmental mitigation programs.
229 Fire Development Fees	Other Funds	Fire Fac. Development Impact Fee Revenue. This fund is used to account for fire facilities development impact feesout for public administration facilities development impact fees, related to new development.
230 Long Range Development Plan	Other Funds	Long Range Development Plan. This fund is used to account for traffic infrastructure funding from University of California, Santa Barbara.
231 Developer Agreement	Other Funds	Developer Agreement. This fund is used to account for developer agreement funds for use in agreed upon projects with the City and developer.
232 County Fire DIF (GRANT)	Other Funds	County Fire Development Impact Fee Revenue. This funds helps construct Fire Station 10
233 OBF - SCE (GRANT)	Grant Funds	On-Bill Finance from SCE. This fund lets the City finance energy efficient projects interest free.
234 Storm Drain DIF	Other Funds	Storm Drain Development Impact Fee Revenue. This fund is used to account for public safety facilities development impact feesout for public administration facilities development impact fees, related to new development.
235 Bicycle & Pedestrian DIF	Other Funds	Bicycle & Pedestrian Development Impact Fee Revenue. This fund is used to account for public safety facilities development impact feesout for public administration facilities development impact fees, related to new development.
301 State Park (GRANT)	Grant Funds	Various Park Grants
302 COPS - Public Safety (GRANT)	Grant Funds	COPS Grant. This fund is used to account for state funds under the Citizens Options for Public Safety (COPS) grant program.
304 Solid Waste - Recycling (GRANT)	Grant Funds	EPA Recycling Grant. This fund is used to account for receipts and expenditures relating to the City's solid waste recycling program.
305 RSTP - State (GRANT)	Street Funds	Regional Surface Transportation Program. This fund is used to account for state and federal grant funds to local governments for use in transit and highway projects, including street and road projects.
306 LSTP – State (GRANT)	Grant Funds	Local Surface Transportation Program: For use in transit and highway projects, including street and road projects.
308 STIP/STIP-TE – State (GRANT)	Street Funds	State Transportation Improvement Program – Transportation Enhancement. Local STIP fund is used to account for state grant funds to local governments for use in transit and highway projects, including street and road projects.
311 Misc. (GRANT)	Grant Funds	Misc. Grants to Local Govt's. This fund is used to account for state grant funds to local governments for use in various City projects.
312 SLPP (GRANT)	Street Funds	State and Local Partnership Program
313 IRWMP (GRANT)	Grant Funds	Prop84-Integrated Regional Water Mgmt. Plan. This fund is used to account for San Jose Creek Capacity CIP improvements.
314 SCG (GRANT)	Grant Funds	Sustainable Communities Grant (formerly Strategic Growth Council)
315 State Water (GRANT)	Grant Funds	State Water Grant

Chart of Accounts



Active Funds			
No.	Name	Type	Description
317	SSARP (GRANT)	Grant Funds	Systemic Safety Analysis Report Program is to assist cities in performing a collision analysis and identifying safety roadway issues.
318	ATP – State (GRANT)	Grant Funds	Active Transportation Program - State. Fund is to increase the use of active modes of transportation.
319	Housing & Community Development State Fund (GRANT)	Grant Funds	Housing & Community Development State Fund. This is grant funding from the Housing-Related Parks Program to assist with new residential housing to lower-income households.
320	Cal OES		California Office of Emergency Services. Cal OES is responsible for overseeing and coordinating emergency preparedness, response, recovery and homeland security activities within the state of California.
321	TIRCP (GRANT)	Grant Funds	The Transit and Intercity Rail Capital Program (TIRCP) was created by Senate Bill (SB) 862 and modified by Senate Bill 9 to provide grants from the Greenhouse Gas Reduction Fund to fund transformative capital improvements that will modernize California's intercity, commuter, and urban rail systems, and bus and ferry transit systems to reduce emissions of greenhouse gases by reducing congestion and vehicle miles traveled throughout California.
322	MBHMP (GRANT)	Grant Funds	Monarch Butterfly Habitat Management Plan - Coastal Conservancy Grant for Enhancement
401	HBP Federal (GRANT)	Street Funds	Highway Bridge Replacement Program
402	Community Development Block (GRANT)	Grant Funds	(CDBG) City's Federal Block Grant. This fund is used to account for revenues and expenditures related to the Community Development Block Grant program. These funds are received from the Federal Department of Housing and Urban Development and must be expended exclusively on programs for low and moderate income individuals/families.
416	Bridge Prev. Maintenance (GRANT)	Grant Funds	Highway Bridge Preventative Maintenance Prog.
417	Highway Safety Improvement Program (GRANT)	Grant Funds	Highway Safety Improvement Program. This fund is used to account for improvements for Hollister and Goleta Valley Center Community Center Crosswalk.
418	ATP - Federal (GRANT)	Grant Funds	Active Transportation Program - Federal
419	TIGER (GRANT)	Grant Funds	Transportation Investment Generating Economic Recovery
420	FHWA - FEMA Reimb (GRANT)	Grant Funds	Federal Highway Administration Emergency Relief Funds. This fund is for the repair or construction of Federal-aid highways on Federal lands which have suffered serious damage as a result of natural disasters.
421	Haz. Mit Grant Prog.		Hazard Mitigation Grant Program (HMGP) - funds for seismic retrofit to meet ADA standards
501	Library Services	Other Funds	Library Assessment Revenue. This fund is used to account for proceeds to Measure L, which authorized a special tax to fund services at the Goleta Library.
502	Street Lighting	Other Funds	Street Lighting Assessment Revenue. This fund is used to account for proceeds from a special benefit assessment to fund street lighting.
503	PEG	Other Funds	Public, Educational, and Government Fee - Funds received as local franchising fees for capital costs for public, education or governmental access facilities.
504			
605	RDA Successor – Non Housing	Other Funds	RDA Successor - Non Housing
701	Plover Endowment	Other Funds	Habitat Management. The Comstock Plover Endowment fund is used to account for development related funds for use in environmental mitigation programs.
801	Developer Deposits		Developer Deposits. This fund is used to account for developer agreement funds for use in agreed upon projects with the City and developer.

Chart of Accounts



Programs		
No.	Name	Department
1100	City Council	General Government
1200	City Manager	General Government
1300	City Clerk	General Government
1400	City Attorney	General Government
1500	Community Outreach	General Government
1600	Support Services	General Government
1700	Library Services	General Government
1710	Buellton Library	General Government
1720	Solvang Library	General Government
3100	Finance Department - Administration	Finance
4100	Current Planning	Planning & Environmental Review
4200	Building & Safety	Planning & Environmental Review
4300	Advance Planning	Planning & Environmental Review
4400	Planning Commission & Design Rev Board	Planning & Environmental Review
4500	Sustainability Program	Planning & Environmental Review
5100	Public Works Administration	Public Works
5200	Engineering Services	Public Works
5300	Facilities Maintenance	Public Works
5400	Parks & Open Space Maintenance	Public Works
5500	Capital Improvement Projects	Public Works
5600	Street Lighting	Public Works
5800	Street Maintenance Program	Public Works
5900	Solid Waste & Environmental	Public Works
6100	Neighborhood Services	Neighborhood Services & Public Safety
6300	CDBG Community Grants	Neighborhood Services & Public Safety
6400	Economic Development	Neighborhood Services & Public Safety
6500	Parks & Recreation Commission	Neighborhood Services & Public Safety
7100	Police Services	Police Services
8100	Debt Service	Non-Departmental
8500	Non-Departmental	Non-Departmental
9001	Hollister Avenue Redesign	Public Works
9002	Ekwill Street Extension	Public Works
9006	San Jose Creek Bike Path - South Segment	Public Works
9007	San Jose Creek Bike Path - Middle Segment	Public Works
9009	San Jose Creek Channel Repair	Public Works
9012	Armitos Avenue Bridge	Public Works
9025	Fire Station No. 10	Neighborhood Services & Public Safety
9027	101 Overpass	Public Works
9029	Cathedral Oaks Interchange Landscaping	Public Works
9031	Old Town Sidewalk Improvement	Public Works
9033	Hollister Avenue Bridge Replacement (SJC Phase II)	Public Works
9035	Kellogg Park Acquisition	Neighborhood Services & Public Safety
9039	Hollister Class I Bikeway	Public Works
9042	Storke Road Widening Phelps Road to City Limits	Public Works
9044	Hollister Widening Storke to 280 Feet West of South Glen Annie	Public Works
9045	Los Carneros Rd Interchange SB 101 Onramp	Public Works
9046	Ward Drive Class II Bike lanes	Public Works
9053	Cathedral Oaks Cribwall Interim Repair	Public Works
9056	LED Street Lighting Project	Public Works
9058	Hollister Avenue Crosswalk Enhancement - Chapel Street	Public Works
9059	Bicycle/Pedestrian Master Plan	Public Works
9060	Fairview Avenue Sidewalk Infill at Stow Canyon Road	Public Works

Chart of Accounts



Programs		
No.	Name	Department
9061	Cathedral Oaks Class I Bike Path	Public Works
9062	Storke Road Medians	Public Works
9063	Evergreen Park Restroom	Public Works
9064	Reclaimed Water Service to Evergreen Park	Public Works
9065	Reclaimed Water Service to Bella Vista Park	Public Works
9066	Miscellaneous Park Improvements	Neighborhood Services & Public Safety
9067	Goleta Valley Community Center	Public Works
9068	Parks Master Plan	Neighborhood Services & Public Safety
9069	Miscellaneous Facilities Improvements	Public Works
9070	Fairview Ave at Calle Real/101 Sidewalk Infill	Public Works
9071	Athletic Field & Parking Lot @ GVCC	Neighborhood Services & Public Safety
9072	La Patera Road Overcrossing/Undercrossing	Public Works
9073	La Patera Road Sidewalk Infill and Class II Bike Lanes	Public Works
9074	Stow Grove Multi-Purpose Field	Neighborhood Services & Public Safety
9075	Evergreen Park Multi-Purpose Field	Neighborhood Services & Public Safety
9076	Public Swimming Pool	Neighborhood Services & Public Safety
9077	Recreation Center/Gymnasium	Neighborhood Services & Public Safety
9078	Rancho La Patera Improvements	Public Works
9079	Amtrak Depot	Neighborhood Services & Public Safety
9080	Electrical Utility Undergrounding	Public Works
9081	Covington Drainage Pipe	Public Works
9082	Magnolia Sidewalk Infill - South	Public Works
9083	Signal Upgrades	Public Works
9084	Community Garden	Neighborhood Services & Public Safety
9085	Old Town Goleta Drainage Study	Public Works
9086	Vision Zero Plan	Public Works
9087	Mid-Block Crossing on Calle Real/Encina (HAWK)	Public Works
9088	Rectangular Rapid Flashing Beacons (RRFB) Improvements at School Crosswalks	Public Works
9089	Goleta Traffic Safety Study (GTSS)	Public Works
9090	La Patera Drainage Pipe	Public Works
9091	Calle Real Sidewalk Infill - La Patera to Los Carneros	Public Works
9092	Fowler Road Extension	Public Works
9093	San Miguel Park Improvements	Neighborhood Services & Public Safety
9094	Santa Barbara Shores Park Improvements	Neighborhood Services & Public Safety
9095	Storke/Glen Annie Interchange Analysis	Public Works
9096	Orange Avenue Parking Lot	Neighborhood Services & Public Safety
9097	Fairview Corridor Study (Fowler to Calle Real)	Public Works
9098	Crosswalk at S. Kellogg Avenue	Public Works
9099	Crosswalk at Calle Real @ Fairview	Public Works
9100	Fairview Ave and Hollister Ave Roundabout	Public Works
9101	City Hall Purchase & Improvements	Neighborhood Services & Public Safety
9102	Storke Road Corridor Study	Public Works
9103	Citywide School Zones Signage & Striping Evaluation	Public Works
9104	Citywide Evaluation of Existing Traffic Signals	Public Works
9105	Ellwood Beach Drive Drainage Infrastructure Replacement	Public Works
9106	Phelps Ditch Flood Control Channel Trash Control Structure	Public Works
9107	Old Town South Fairview Ave, High Flow Trash Capture Device	Public Works
9108	Winchester II Park	Public Works
9109	Ward Drive Sidewalk Infill	Public Works
9110	Hollister Ave Class 1 Bike Path Lighting	Public Works
9111	Jonny D. Wallis Park Phase 2 - Splash Pad	Neighborhood Services & Public Safety
9112	Ellwood Mesa/Sperling Preserve Open Space Plan	Public Works

Chart of Accounts



Programs		
No.	Name	Department
9800	Comstock Mitigation Butterfly	Planning Project
9801	Comstock Mitigation Lot 69	Planning Project
9802	Comstock Mitigation Trails	Planning Project
9803	Comstock Mitigation Wells	Planning Project
9804	Old Town Inn & Village Housing Mit.	Planning Project
9805	Comstock Housing Mit.	Planning Project
9806	Beach Hazard Removal	Planning Project
9807	Goleta Prepare Now Grant	General Government Project
9808	Signage Mitigation	Planning Project
9809	Energy Efficient Retros	Planning Project
9810	Southern California Edison	Planning Project
9811	Ellwood Mesa Trails & Restoration	Planning Project
9812	CA Coastal Commission	Planning Project
9813	Electrical Vehicle Charging Station	Planning Project
9901	MIS/ERP System Implementation	Finance

Chart of Accounts



Expenditures

Account Number	Description
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Salaries & Benefits

001	Regular Salaries
002	Provisional Salaries
003	Overtime
050	Retirement
051	Social Security & Medicare
052	Deferred Compensation
056	Life Insurance
057	Long Term Disability
058	Health Plan / Allowance
059	Relocation
060	Auto Allowance
061	Phone Allowance
062	Unemployment Insurance
063	Commute Alternative Allowance
064	Bilingual Allowance

Supplies & Services

100	Stipends for Meetings
101	Memberships & Dues
102	Conferences, Meetings & Travel
103	Training
104	Mileage Reimbursement
109	Technology / Computer Equipment
110	Office Supplies
111	Special Department Supplies
112	Uniforms & Safety Equipment
113	Employee Recognition & Awards

Expenditures

Account Number	Description
Supplies & Services (continued)	
114	Books & Subscriptions
115	Printing & Copying
116	Postage & Mailing
117	Advertising
118	Minor Equipment
119	Permits & Fees
120	Election Costs
121	Public Workshop Costs
122	Special Event Response
132	Workers Compensation
140	Utilities - Telephone
141	Utilities - Water
142	Utilities - Electric
143	Utilities – Natural Gas
144	Vehicles – Fuel
145	Lease - City Hall
146	Leasing/Rental - Facilities
147	Leasing/Rental - Equipment
148	Leasing/Rental - Vehicles
150	Property, Liability & Crime Insurance
153	Damage Claims
154	Risk Management Claims

Chart of Accounts



Expenditures

Account Number	Description
Supplies & Services (continued)	
200	Bank fees
201	City Administrative Charges
202	County Administrative Charges
203	Other Charges
204	Fines & Penalties
220	Grant Program (formerly Community Projects)
221	CDBG – Sub Recipient Allocations
222	Grants
223	Support to Other Agencies
224	Incentives
261	Unamortized Charge – Bond
262	Bond Discount
263	Issuance Costs
270	Write Offs / Uncollectible
271	Prior Year Adjustments
272	Loss On Sale of Assets
400	Maintenance – Streets
401	Maintenance – Cleanup
402	Maintenance – Facilities
403	Maintenance – Parks
405	Maintenance - Median Islands
406	Maintenance – Trees
407	Maintenance – Computer
408	Maintenance - Office Equipment
409	Maintenance - Other Equipment
410	Maintenance – Vehicles

Chart of Accounts



Expenditures

Account Number	Description
Supplies & Services (continued)	
411	Maintenance – Concrete
412	Maintenance – Parking Lots
413	Maintenance – Pavement Rehab
414	Maintenance – Street Striping
415	Maintenance – Street Sweeping
416	Maintenance – Traffic Signals
417	Maintenance – Open Space
418	Maintenance - Abandoned/Tipping Fees
500	Professional Services
501	Professional Services - Temp Staff
502	Professional Services – Legal
503	Professional Services - Special Legal
504	Professional Services - General Plan
505	Professional Services – Ellwood
506	Professional Services – Zoning Code
507	Professional Services – Historic Preservation
550	Contract Services
551	Contract Services - Construction
552	Contract Services – Planning
553	Contract Services – Planning County
554	Contract Services – Building Inspection
555	Contract Services - Plan Check
556	Contract Services – Engineering
557	Contract Services – Clean Water Comp.
558	Contract Services - Transit
559	Contract Services – Misc.

Chart of Accounts



Expenditures

Account Number	Description
Supplies & Services (continued)	
560	Contract Services - Street Sweeping
561	Contract Services - Emergency Response
562	Contract Services – Recycling
Capital Outlay	
700	CIP - Building Improvements
701	CIP - Vehicles
702	CIP - Machinery & Equipment
703	CIP - Furnishings
704	CIP - Land Acquisition
705	CIP - Capital Outlay
706	CIP – Services
707	CIP – Computer Technology
Debt Service	
800	Principal on Debt
801	Interest on Debt
820	Principal - Goleta Community Center
821	Interest – Goleta Community Center
Transfers Out	
902	Transfer To General
903	Transfer To Debt Service
905	Transfer To Reserves

Chart of Accounts



Revenues	
Account Number	Description
Taxes, Fees, Reimbursements, Transfers	
001	Property Tax Secured
002	Property Tax Unsecured
003	Property Tax-Unitary
011	Property Tax In-Lieu of VLF
012	Property Tax-ERAF Adj to VLF
040	Property Tax Supplemental
041	Property Tax HOX
045	Real Property Transfer Tax
095	RDA TI Pass-thru
096	Isla Vista RDA Pass-thru
110	Sales Tax
111	Sales Tax In-Lieu
112	Sales Tax-County Measure A
130	Transient Occupancy Tax
140	Easement/Encroachment Fees
141	Franchise - Cable
142	Franchise - Electric
143	Franchise - Gas
144	Franchise - Solid Waste
145	Franchise - Cable Capital-PEG
146	Franchise Fee-Venoco Line 96
190	Library Special Tax
195	Street Light Assessments

Revenues	
Account Number	Description
Taxes, Fees, Reimbursements, Transfers (continued)	
201	Motor Vehicle License Fees
202	Off Highway License Fees
203	Trailer Coach VLF
204	MLF Late Fees <i>(Fund 101)</i>
204	Traffic Congestion Relief <i>(Fund 201)</i>
205	STIP
206	State Park per Capita
207	Other Park Grants
208	RSTP Grant
209	LSTP
210	State Mandate Reimbursements <i>(Fund 101)</i>
210	Gas Tax Section 2103 <i>(Fund 201)</i>
211	Gas Tax Section 2105
212	Gas Tax Section 2106
213	Gas Tax Section 2107
214	Gas Tax Section 2107.5
215	Pedestrian/Bikeways <i>(Fund 202)</i>
215	Prop. 1B Funds <i>(Fund 101)</i>
216	Partnership Program
217	Federal Grant
220	Grant Proceeds
221	Recycling Grant
222	CDBG
280	Environmental Justice Grant
281	Environ Enhance Mitigation

Chart of Accounts



Revenues

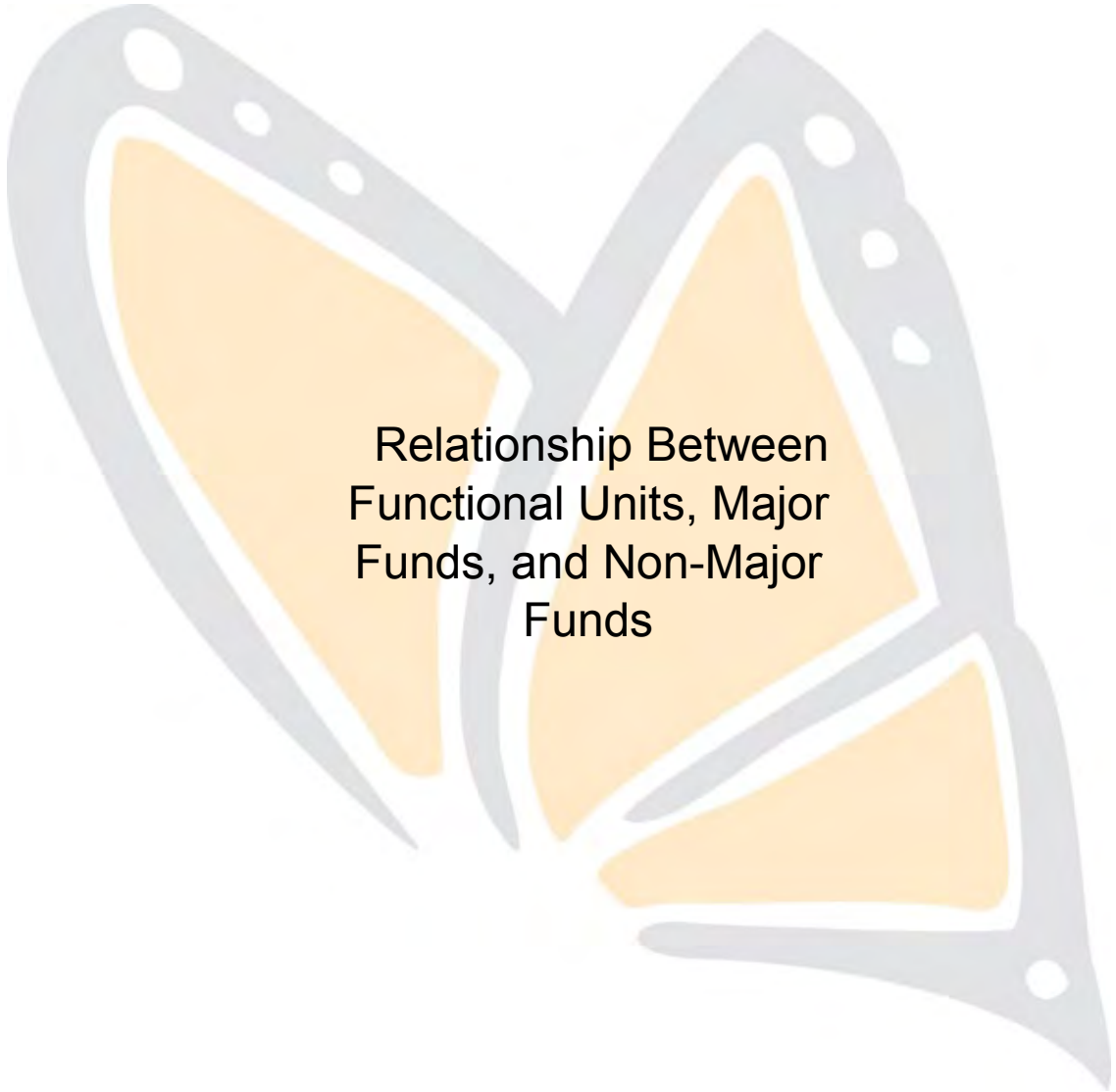
Account Number	Description
Taxes, Fees, Reimbursements, Transfers (continued)	
310	Fines and Forfeitures
320	Towing Fines
330	AB 1886 School Zone Violations
340	Traffic Fines
350	Parking Fines
360	Penalties
401	Interest Income
430	Property Rental
450	Park Reservations
500	Business License
501	Building Permits <i>(Program 4200)</i>
501	Marijuana Delivery License <i>(Program 8500)</i>
510	Legal Deposits Earned <i>(Program 1400)</i>
510	Tobacco Retailing License Fees <i>(Program 8500)</i>
511	Misc. Devel. Deposits Earned
515	Planning Fees
516	Planning Deposits Earned
517	EIR Deposits Earned
518	Public Works Deposits Earned
520	Plan Check Fees
530	PW/Engineering Fees <i>(Program 5000)</i>
530	Vacation Rental Fee <i>(Program 8500)</i>
531	Solid Waste Roll Off Fees
532	Solid Waste Program Fees

Revenues

Account Number	Description
Taxes, Fees, Reimbursements, Transfers (continued)	
570	Copies
575	Other Charges
605	Miscellaneous Revenue
606	Rebates
610	Cash Over (Short)
615	Other Reimbursements
620	Sale of City Property
625	Donations
635	Claims Reimbursement
640	Disaster Claims
690	Housing Programs (<i>Fund 225, 228</i>)
690	Loan Proceeds (<i>Fund 101</i>)
700	Environmental Programs (<i>Fund 226</i>)
700	GTIP Fees (<i>Fund 220/ Program 8500</i>)
700	Habitat Management (<i>Fund 227</i>)
700	Impact Fees - Calle Koral (<i>Fund 220/ Program 9041</i>)
701	Public Admin DIF (<i>Fund 221</i>)
702	Residential Active Land
703	Residential Active Improv
704	Residential Passive Land
705	Residential Passive Improv
706	C&I Active Land
707	C&I Active Improv
708	C&I Passive Land
709	C&I Passive Improv

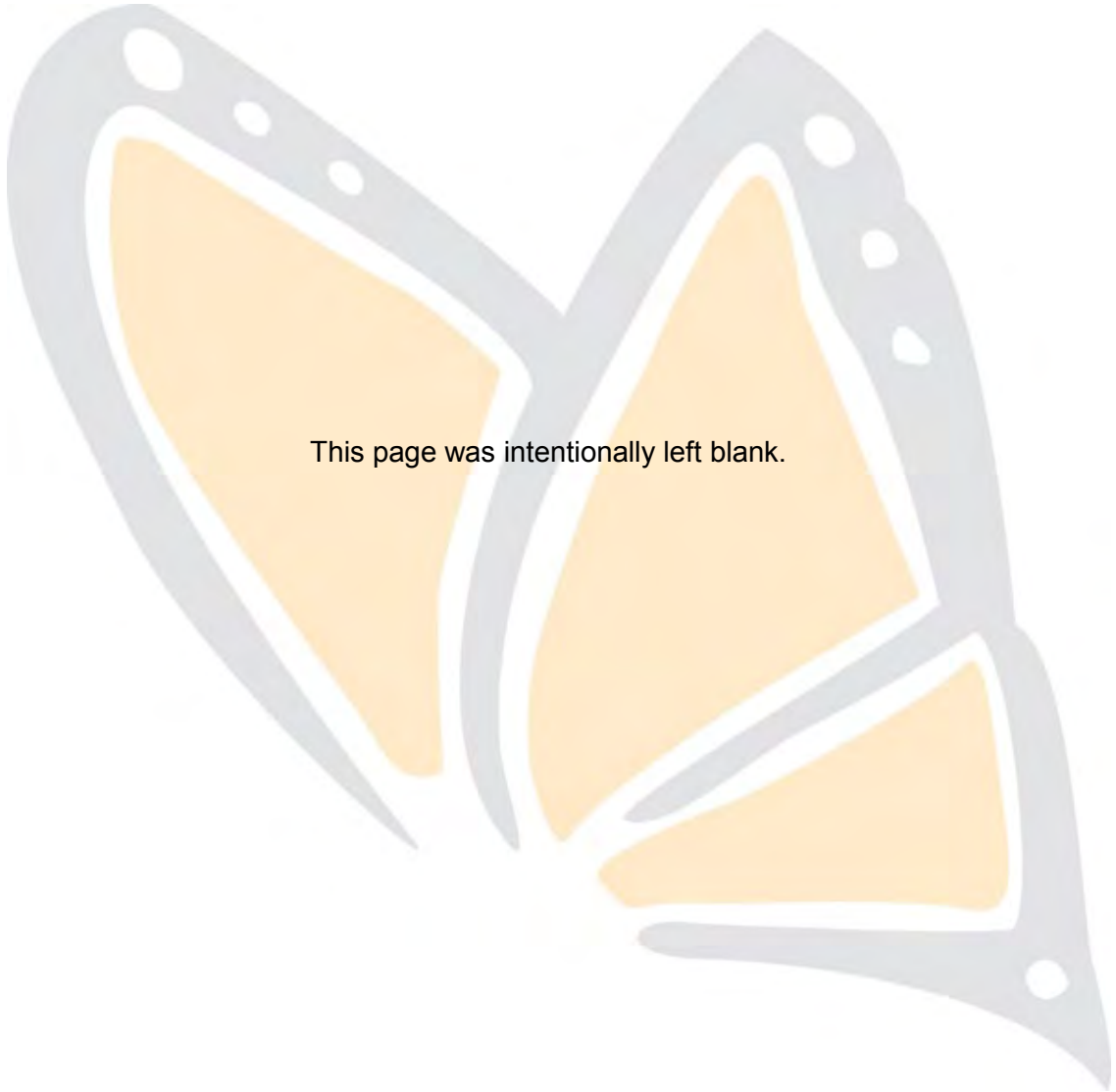
Revenues

Account Number	Description
Taxes, Fees, Reimbursements, Transfers (continued)	
710	Mitigation Fees
711	Library Facilities DIF
712	Sherrif Facilities DIF
713	Fire DIF
714	LRDP Agreement Payments
715	Developer Agreement Revenue
716	County Fire DIF
900	Gain on RDA Dissolution (<i>Fund 605</i>)
900	Transfer In From RDA Debt Serv (<i>Fund 101</i>)
901	Operating Transfers In
902	Transfer In from Gas Tax
903	Transfer In From CDBG
904	Transfer from RDA General
905	Transfer In from Reserves
906	Transfer In from Pub.Admin DIF



Relationship Between
Functional Units, Major
Funds, and Non-Major
Funds





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Relationship Between Functional Units, Major Funds, and Non-Major Funds



Fund No.	Fund Name	General Government	Library	Finance	Planning and Environmental Review	Public Works	Neighborhood Services and Public Safety	Capital Improvement Projects
GENERAL FUND								
101	General	x	x	x	x	x	x	x
SPECIAL FUNDS								
201	Gas Tax					x		
202	Transportation					x		
203	RMRA					x		
205	Measure A					x		x
206	Measure A- Other (GRANT)					x		x
208	County Per Capita - Goleta Library		x					
209	County Per Capita - Buellton Library		x					
210	County Per Capita - Solvang Library		x					
211	Solid Waste					x		
212	Public Safety Donations						x	
213	Buellton Library		x					
214	Solvang Library		x					
220	Transportation Facilities DIF					x		x
221	Parks & Recreation Facilities DIF					x		x
222	Public Administration Development Fees					x		x
223	Library Facilities Development Fees		x			x		x
224	Sheriff Facilities Development Fees					x	x	x
225	Housing-in-Lieu						x	
226	Environmental Programs				x			
229	Fire Development Fees						x	x
230	Long Range Development Plan					x		x
231	Developer Agreement					x	x	x
232	County Fire DIF (GRANT)						x	x
233	OBF - SCE (GRANT)					x		x
234	Storm Drain DIF					x		x
235	Bicycle & Pedestrian DIF					x		x
301	State Park (GRANT)						x	x
302	COPS - Public Safety (GRANT)						x	
304	Solid Waste - Recycling (GRANT)					x		
305	RSTP - State (GRANT)					x		x
306	LSTP - State (GRANT)					x		x
308	STIP/STIP-TE - State (GRANT)					x		x
311	Misc. (GRANT)		x		x	x		
313	IRWMP (GRANT)					x		x
314	SCG (GRANT)					x		x
317	SSARP (GRANT)					x		
318	ATP - State (GRANT)					x		x
319	Housing & Community Development State Fund (GRANT)						x	
320	Cal OES					x		x
321	TIRCP (GRANT)					x	x	x
401	HBP Federal (GRANT)					x		x
402	Community Development Block (GRANT)						x	x
417	Highway Safety Improvement Program (GRANT)					x		x
419	TIGER (GRANT)					x		x
420	FHWA - FEMA Reimb (GRANT)					x		x
421	Hazard Mitigation Grant Program (HMGP)					x	x	x
501	Library Services		x					
502	Street Lighting					x		
503	PEG	x						
504	CASp Cert and Training	x						
605	RDA Successor - Non Housing						x	
608	IBank	x					x	x
701	Plover Endowment				x			



130 Cremona Drive, Suite B, Goleta, CA 93117 • (805) 961-7500 • www.cityofgoleta.org