



## CITY OF GOLETA FILMING PERMIT FILING INSTRUCTIONS

1. Fax a **completed** Goleta Filming Permit Application as follows: (805) 685-2635
  - Page 1** "Type of Production" & "Location Information" Fill in all lines.
  - Page 2** "Location 2 & 3" (*if applicable*)
  - Page 3** "General Information/Notes"
  - Page 4** "Fee Summary" fees done by City of Goleta
  - Page 5** "General Conditions of Filming Permits" signed as "Permitee"
  - Page 6** "Permission to use Property" signed by property owner/representative
  - Page 7** "Hold Harmless form" Fill in top line and bottom details of the page. Sign at the bottom.
  - Page 8** "General Business License Application" Send application and payment to City of Goleta.

Fax all documents to 805-685-2635. (Please call 961-7500 to confirm receipt.)
2. Please provide a "Permission to Use Property for Filming / Parking" form. This form (**page 6**) may be submitted separate from the Application but must be received prior to permit approval. This form must also be used for Properties used for "Parking Only."
3. Insurance in the amount of one million dollars (\$1,000,000) naming the *City of Goleta*; 130 Cremona Drive, Suite B, Goleta, CA 93117, as the additional insured. (See "General Conditions of Filming Permits" (**page 5 #2**).
4. If filming is scheduled to occur before 7:00 am and/or after 9:00 pm, signatures supporting 100% of Contiguous Properties and 80% thereof neighborhood approval is required within a 500' radius. Signatures are required for all special effects, excessive noise, music playback, and excessive lighting. The signature forms and the 500' Radius of Addresses will be completed by the Goleta Film Office and circulated by the Production Company.
5. Application fees are to be made payable to the "City of Goleta." All fees are due in advance of all filming activities and are to be submitted to the Goleta Film Office. The Film Office will submit to you an invoice in which to pay from once the application is received.
6. If a film monitor is required, the fees for the monitor are to be made payable to "City of Goleta" and are to be delivered to Goleta prior to the issuance of the film permit. The Film Office will provide you an invoice with the hours the monitor is required and fees due.
7. A City of Goleta General Business License must be obtained prior to filming. Please contact the Finance Dept. at 961-7526 for payment information.
8. PLEASE NOTE: Film applications must be submitted a minimum of 10 days before filming is to occur. Submitting an incomplete application or missing information may result in delays, or the film office not processing your permit.

**Questions???** Please call the City Film Office at (805) 961-7578



# City of Goleta

## Film Application/Permit

130 Cremona Drive, Suite B, Goleta, CA 93117  
 (805) 961-7500 FAX (805) 685-2635

CITY OF GOLETA TAX IDENTIFICATION NUMBER: 77-0590291

**PERMIT TO BE ON LOCATION & POSTED ON SITE AT ALL TIMES**

RIDER NUMBER: \_\_\_\_\_ PERMIT NUMBER: \_\_\_\_\_

**TYPE OF PRODUCTION:**

DATE SUBMITTED: \_\_\_\_\_

MOTION  STILL (CHOOSE ONE)

TV  FEATURE  COMM  VIDEO: TYPE \_\_\_\_\_  MUSIC  OTHER \_\_\_\_\_

COMPANY NAME: \_\_\_\_\_ TELEPHONE NUMBER: \_\_\_\_\_

STREET ADDRESS: \_\_\_\_\_ FAX NUMBER: \_\_\_\_\_

CITY, STATE, ZIP CODE: \_\_\_\_\_

PRODUCTION NAME AND/OR NUMBER : \_\_\_\_\_

ORDERED BY: \_\_\_\_\_ PHONE #: \_\_\_\_\_ CELL #: \_\_\_\_\_

PRODUCTION MANAGER: \_\_\_\_\_ PHONE #: \_\_\_\_\_ CELL #: \_\_\_\_\_

LOCATION MANAGER: \_\_\_\_\_ PHONE #: \_\_\_\_\_ CELL #: \_\_\_\_\_

ON-SITE PRODUCTION COMPANY REPRESENTATIVE: NAME: \_\_\_\_\_ CELL #: \_\_\_\_\_

**LOCATION INFORMATION:** NOTE: 3 LOCATIONS MAXIMUM. PREP AND STRIKE DAYS ARE RESTRICTED TO 7 AM TO 9 PM

LOCATION 1 \_\_\_\_\_

PRIVATE PROPERTY  CITY ROAD USE  CITY PARK  ITC  POSTING ROADS

PARKING - (BE SPECIFIC): \_\_\_\_\_

SCENES: \_\_\_\_\_

ADDITIONAL INFORMATION: \_\_\_\_\_

**FILMING TIMES: NOTE PREP AND STRIKE ARE 7AM – 9PM**

CONSTRUCTION DATE (S) \_\_\_\_\_ STRIKE DATE(S) \_\_\_\_\_ HOLD DATES(S) \_\_\_\_\_

LOC #	DATE FROM	DATE TO	HOURS FROM	HOURS TO (TAILLIGHTS)	SPECIAL EFFECTS	CAST & CREW SIZE	MISC. INFO.
1							
1							
1							

**Permit is issued in accordance with Goleta Municipal Code Chapter 12.05  
 Questions and Concerns: Contact Goleta Film Office (805) 961-7578**

**LOCATION 2** \_\_\_\_\_

PRIVATE PROPERTY     CITY ROAD USE     CITY PARK     ITC     POSTING ROADS

**PARKING - (BE SPECIFIC):** \_\_\_\_\_

**SCENES:** \_\_\_\_\_

**ADDITIONAL INFORMATION:** \_\_\_\_\_

**FILMING TIMES: NOTE PREP AND STRIKE ARE 7AM – 9PM.**

CONSTRUCTION DATE (S) \_\_\_\_\_ STRIKE DATE(S) \_\_\_\_\_ HOLD DATES(S) \_\_\_\_\_

LOC #	DATE FROM	DATE TO	HOURS FROM	HOURS TO (TAILLIGHTS)	SPECIAL EFFECTS	CAST & CREW SIZE	MISC. INFO.
2							
2							
2							

**LOCATION 3** \_\_\_\_\_

PRIVATE PROPERTY     CITY ROAD USE     CITY PARK     ITC     POSTING ROADS

**PARKING - (BE SPECIFIC):** \_\_\_\_\_

**SCENES:** \_\_\_\_\_

**ADDITIONAL INFORMATION:** \_\_\_\_\_

**FILMING TIMES: NOTE PREP AND STRIKE ARE 7AM – 9PM.**

CONSTRUCTION DATE (S) \_\_\_\_\_ STRIKE DATE(S) \_\_\_\_\_ HOLD DATES(S) \_\_\_\_\_

LOC #	DATE FROM	DATE TO	HOURS FROM	HOURS TO (TAILLIGHTS)	SPECIAL EFFECTS	CAST & CREW SIZE	MISC. INFO.
3							
3							
3							

**GENERAL INFORMATION/NOTES:**

# PEOPLE \_\_\_\_\_ GENERATORS \_\_\_\_\_ TRUCKS \_\_\_\_\_ VANS \_\_\_\_\_ DRESSING ROOMS/HW \_\_\_\_\_ MOTOR HOMES \_\_\_\_\_

CAMERA CARS/PICTURE CARS \_\_\_\_\_ CREW CARS \_\_\_\_\_ OTHERS \_\_\_\_\_

INTERIOR DIALOGUE    EXTERIOR DIALOGUE    INT./ EXT. STILL SHOTS    NUDITY    DRIVING SCENES

RUNNING SHOTS    TOW SHOTS    DRIVE BY    DRIVE UP & AWAY    CAMERA MOUNTS    CAMERA: ROAD SHOULDER

CAMERA: TRAFFIC LANE    LEGALLY PARKED EQUIPMENT ON SHOULDER OF ROAD.

DRIVING DETAILS: \_\_\_\_\_

SPECIAL EFFECTS - DETAIL: \_\_\_\_\_

PYROTECHNICS - DETAIL: \_\_\_\_\_

OTHER: \_\_\_\_\_

**DO NOT WRITE BELOW THIS LINE: FOR CITY FILM OFFICE USE ONLY!**

**NOTES & SPECIAL CONDITIONS:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**FAXED TO:**

**RECEIVED APPROVALS:**

FIRE:    TIME: \_\_\_\_\_    DATE: \_\_\_\_\_    TIME: \_\_\_\_\_    DATE: \_\_\_\_\_

FIRE # \_\_\_\_\_    FSA (\_\_\_\_)    FSO (\_\_\_\_)

SHERIFF:    TIME: \_\_\_\_\_    DATE: \_\_\_\_\_    SIGNATURE: \_\_\_\_\_    DATE: \_\_\_\_\_

PARKS:    TIME: \_\_\_\_\_    DATE: \_\_\_\_\_    SIGNATURE: \_\_\_\_\_    DATE: \_\_\_\_\_

**FEE SUMMARY:**

**- PAYMENT MUST BE SUBMITTED PRIOR TO ISSUANCE OF PERMIT -**

MOTION APPLICATION: \$ 404    MOTION RIDER: \$ 25 EACH    CANCELLATION: \$ 200  
 STILL APPLICATION: \$ 133    STILL RIDER: \$ 10    CANCELLATION: \$ 50    PERMIT VIOLATION: DOUBLES FEES  
 STREET USE FEE FOR FILMING AND ASSOCIATED PARKING: \$220    MONITORING: ACTUAL COST

FEE TYPE	AMOUNT	TOTAL	DATE PAID	AMOUNT PAID	CHECK #
MOTION:					
STILL:					
RIDERS:					
CITY USE:					
CANCELLATION:					
MONITOR FEES:					
SHERIFF FEES:					
FIRE FEES:					
<b>TOTAL DUE:</b>					

**CITY OF GOLETA**

**ATTACHMENTS:**

PERMIT APPROVAL REQUIRED HERE

- ( ) AGREEMENT TO WAIVE PERMIT FEES
- ( ) INSURANCE CERTIFICATE EXP. DATE: \_\_\_\_\_
- ( ) SIGNATURE SHEETS
- ( ) HOLD HARMLESS
- ( ) PERMISSION TO USE PROPERTY: FILMING / PARKING
- ( ) GENERAL BUSINESS LICENSE APPLICATION

## GENERAL CONDITIONS OF FILMING PERMITS

1. INDEMNIFICATION: Permittee agrees to indemnify, defend and hold harmless the City of Goleta as permittor, their agents, officers employees and contractors from and against any and all liability, expense, including defense costs and legal fees, and claims for damages of any nature, including those arising from the conditions of City facilities; such claims may include, but not be limited to, those alleging bodily injury, death, personal injury, or property damage hereunder. Permittee further agrees to indemnify, defend and hold harmless the City of Goleta from any and all workers compensation suits, liability or expenses arising from or connected with any services for or on the behalf of Permittee or any person pursuant to this permit.

2. INSURANCE: Without limiting Permittee's indemnification of Goleta, Permittee shall provide and maintain at its own expense during the term of this permit the following policy or policies of insurance covering its operations here-under. Such insurance shall be secured through a carrier satisfactory to the City and evidence of said insurance shall be delivered to the City of Goleta on or before the effective date of this permit.

a. GENERAL LIABILITY: Such insurance shall include, but not be limited to, comprehensive general liability and comprehensive auto liability with a combined single limit of \$1,000,000 per occurrence. Such insurance shall be primary to other insurance maintained by the City and shall name the City of Goleta as additionally insured.

b. AERIAL FILMING (Aircraft & Helicopters): If aircraft of any type is used the combined limit of General Liability from (a) above shall be increased to \$5,000,000 per occurrence. **Helicopters are limited to three (3) landings per permit. Pilot's Plan of Operations to be on file with the City Film Office in advance of filming.**

Failure of the permittee to procure or maintain the required insurance shall constitute a breach of contract, whereas the permit is terminated.

3. CONSIDERATION: Permittee shall pay, prior to issuance of the permit or subsequent rider, all fees and deposits required by the permit. In addition, Permittee agrees to pay, within ten (10) days, all subsequent charges for the use of a reservation, or City or County department(s) as a result of the permit.

4. ASSIGNMENT: It is understood and agreed that this permit is a license agreement and/or temporary use or encroachment permit and is not a lease and the permit is a personal, revocable and unassignable permission to perform the acts herein set out without reserving or granting to Permittee any interest in real property.

5. ANTI-DISCRIMINATION/COMPLIANCE WITH LAWS: Permittee agrees not to discriminate, distinguish or restrict on account of color, race, religion, ancestry, or nation origin contrary to the provisions of Section 51 of the California Civil Code nor violate the provisions of Section 12900 et seq. of the California Government Code, and Permittee agrees to comply with anti-discrimination provisions of the City of Goleta Code, Section 4.32.010. Permittee agrees to comply with all applicable Federal, State, and Local rules, regulations and ordinances, and all provisions required thereby to be included herein are hereby incorporated by reference, and Permittee in the course thereof agrees to obtain and keep in effect all permits and licenses required to conduct the permitted activities.

6. AUTHORITY TO STOP/CANCEL: If policies are violated the permit will be revoked. In the event that an authorized representative of the City of Goleta finds that the activities being conducted by the Permittee unnecessarily endanger the health and safety of any person or that said activities are or will cause damage to real property, said representative, at their discretion, may suspend or cancel this Permit. The City reserves the right to cancel this permit at any time without incurring any liability to the Permittee whatsoever. Santa Barbara County Sheriff's Department is the law enforcement agency for the City of Goleta and shall enforce all conditions of the permit and protect the health and safety of the citizens of the City of Goleta. Note: This includes adhering to stated start and end times identified on this permit.

7. NOTICES & SIGNATURES: Notices to affected areas or communities may be required and shall be approved by the City of Goleta Film Office. Production Company shall be responsible for distribution of notices and all associated costs. Signatures shall be done by the production company. All signatures shall be on file with the film office prior to permit issuance.

8. POLICIES AND PROCEDURES/CODE OF CONDUCT: Permittee acknowledges that they have received and read the Policies and Procedures & the Code of Conduct and agree to comply with all applicable provisions thereof. Permittee further acknowledges that said policies and procedures and Code of Conduct are incorporated by reference herein. **Reminder: Use of bullhorns is prohibited.**

9. EXECUTION: Pursuant to various sections of the City Code, this permit has been executed on behalf of the City of Goleta by the Public Works Department on the date listed below.

10. PERMIT ISSUANCE: This permit is granted on the condition that permission to use the property has been obtained.

11. PERMIT REVISIONS: All revisions to this permit must be done by a rider and shall be approved in advance

PERMITTEE:

PERMITTOR: City of Goleta

By: \_\_\_\_\_

By: \_\_\_\_\_

Title: \_\_\_\_\_

Title: Film Permit Coordinator

Date: \_\_\_\_\_

Date: \_\_\_\_\_



**PERMISSION TO USE PROPERTY  
FOR FILMING / PARKING**

I hereby give permission for \_\_\_\_\_  
(Production Company)

to use my property located at \_\_\_\_\_  
(Address)

for the purposes of filming on the following date(s) \_\_\_\_\_

during the hours of \_\_\_\_\_ to \_\_\_\_\_.

I understand that filming at a business or residence within the Goleta city limits requires the issuance of a City of Goleta film permit. I have obtained all necessary permissions to film at this location from all entities that have legal jurisdiction to use the property.

Please circle one:

Property Owner -or- Authorized Representative of Property -or- Business Owner

\_\_\_\_\_  
Signature & Title

\_\_\_\_\_  
Name (Please print)

\_\_\_\_\_  
Mailing address

\_\_\_\_\_  
Telephone Number

Questions?? Please Contact the Goleta Permit Coordinator 805-961-7578



## HOLD HARMLESS AGREEMENT

(Note: Insert Production Company name in blank space and fill in & sign at bottom of page)

\_\_\_\_\_ hereafter referred to as the “**Production Company**” agrees to and does hereby indemnify and hold harmless the City of Goleta, its officers, agents and employees from every claim or demand made, and every liability, loss, damage, or expense of any nature whatsoever, which may be incurred by reason of:

- (1) Liability for damages for (1) death or bodily injury to a person, (2) injury to, loss or theft of property, or (3) any other loss, damage, or expense arising under either (1) or (2) above sustained by the production company or any person, firm or corporation employed by the **“Production Company”** upon or in connection with the activity called for in this Agreement, except for liability resulting from the sole negligence or willful misconduct of the City, its officers, employees, agents or independent contractors who are directly employed by the City; and
- (2) Any injury to or death of persons or damage to property caused by any act, neglect, default or omission of the production company, or any person, firm, or corporation employed by the **“Production Company”**, either directly or by independent contract, including all damages due to loss or theft, sustained by any person, firm or corporation, including the City, arising out of, or in any way connected with the activity covered by this agreement, whether said injury or damage occurs either on or off City property, if the liability arose from the negligence or willful misconduct of anyone employed by the **“Production Company”**, either directly or by independent contract.
- (3) **“Production Company”** at their own expense, cost, and risk, shall defend any and all actions, suits, or other proceedings that may be brought or instituted against the City, its officers, agents, or employees, on any judgments that may be rendered against the City, its officers, agents or employees in any action, suit or other proceedings as a result thereof.

Describe Filming Activity: \_\_\_\_\_

Signature of Production Company and/or its legal representative:

X \_\_\_\_\_ Organization: \_\_\_\_\_ Date: \_\_\_\_\_



Please check box below for appropriate business category

<b>Business Category List</b>		<b>Business Category List</b>	
<input type="checkbox"/>	01 Accountants – Bookkeeping Services	<input type="checkbox"/>	72 Janitorial/Cleaning Services
<input type="checkbox"/>	122 Acupressure	<input type="checkbox"/>	73 Jewelers
<input type="checkbox"/>	123 Acupuncture	<input type="checkbox"/>	74 Landscape Architects
<input type="checkbox"/>	02 Advertising/Marketing Services	<input type="checkbox"/>	75 Landscape/Gardening Service
<input type="checkbox"/>	04 Aerospace & Defense	<input type="checkbox"/>	76 Landscape/Gardening Supplies
<input type="checkbox"/>	05 Air Conditioning & Heating	<input type="checkbox"/>	77 Legal Services
<input type="checkbox"/>	06 Aviation Services	<input type="checkbox"/>	78 Machine Shop
<input type="checkbox"/>	07 Alarms – Security Systems	<input type="checkbox"/>	79 Manufacturers/Fabrication
<input type="checkbox"/>	08 Amusement/Entertainment	<input type="checkbox"/>	80 Medical Services
<input type="checkbox"/>	09 Apartments – Rental Agencies	<input type="checkbox"/>	81 Mortgage Brokers
<input type="checkbox"/>	10 Architects & Planners	<input type="checkbox"/>	82 Nursery/Agriculture
<input type="checkbox"/>	11 Assisted Living	<input type="checkbox"/>	83 Office Equipment
<input type="checkbox"/>	12 Associations & Organizations	<input type="checkbox"/>	84 Optometrists
<input type="checkbox"/>	13 Attorneys	<input type="checkbox"/>	85 Paint Dealers
<input type="checkbox"/>	14 Audio/Video Equipment Sales	<input type="checkbox"/>	86 Personal Fitness Trainer
<input type="checkbox"/>	15 Audiovisual Production – Film, Video Tape	<input type="checkbox"/>	87 Pest Control
<input type="checkbox"/>	16 Automobile - Accessories	<input type="checkbox"/>	88 Petroleum/Oil - Companies
<input type="checkbox"/>	17 Automobile – Body Shops & Painting	<input type="checkbox"/>	89 Pharmaceutical – Sales & Marketing
<input type="checkbox"/>	18 Automobile – Dealers	<input type="checkbox"/>	90 Pharmacies/Drug Stores
<input type="checkbox"/>	19 Automobile – Detailing	<input type="checkbox"/>	91 Photography
<input type="checkbox"/>	20 Automobile – Parts & Supplies Retail	<input type="checkbox"/>	92 Physical Therapy
<input type="checkbox"/>	21 Automobile – Renting & Leasing	<input type="checkbox"/>	93 Physicians & Surgeons
<input type="checkbox"/>	22 Automobile – Repair & Service	<input type="checkbox"/>	94 Plumbing - Fixtures
<input type="checkbox"/>	23 Automobile – Salvage & Wrecking	<input type="checkbox"/>	03 Printing/Publishing Services
<input type="checkbox"/>	24 Bakeries	<input type="checkbox"/>	95 Psychological – Counseling
<input type="checkbox"/>	25 Banks/Financial Institutions	<input type="checkbox"/>	96 Real Estate – Agents/Brokers
<input type="checkbox"/>	26 Beauty Shops	<input type="checkbox"/>	97 Real Estate – Property Management
<input type="checkbox"/>	27 Bookstores	<input type="checkbox"/>	98 Rehabilitation Services
<input type="checkbox"/>	28 Builders/Contractors	<input type="checkbox"/>	99 Research & Development
<input type="checkbox"/>	29 Building Materials	<input type="checkbox"/>	100 Restaurants
<input type="checkbox"/>	30 Business Services	<input type="checkbox"/>	101 Retail/Wholesale
<input type="checkbox"/>	31 Carpet & Floor Coverings	<input type="checkbox"/>	125 Roofing
<input type="checkbox"/>	32 Chiropractors	<input type="checkbox"/>	102 Security & Guard Services
<input type="checkbox"/>	33 Clothing/Apparel	<input type="checkbox"/>	103 Signs & Banners
<input type="checkbox"/>	34 Communications – Cable/Wireless/T.V.	<input type="checkbox"/>	104 Storage Units
<input type="checkbox"/>	35 Computers – Data Processing Systems	<input type="checkbox"/>	105 Technology Services
<input type="checkbox"/>	36 Computers - Graphics	<input type="checkbox"/>	106 Tires
<input type="checkbox"/>	37 Computers – Information Systems	<input type="checkbox"/>	107 Translation
<input type="checkbox"/>	38 Computers – Networking/Installation/Equip.	<input type="checkbox"/>	108 Transportation–Buses Charter & Rental
<input type="checkbox"/>	39 Computers – Software & Hardware	<input type="checkbox"/>	109 Travel Agencies & Services
<input type="checkbox"/>	40 Concrete – Ready Mixed	<input type="checkbox"/>	110 Tree Service
<input type="checkbox"/>	41 Construction	<input type="checkbox"/>	111 Trophies & Awards
<input type="checkbox"/>	42 Consulting	<input type="checkbox"/>	112 Trucking
<input type="checkbox"/>	43 Day Care	<input type="checkbox"/>	113 Trucks – Sales, Repair, Service
<input type="checkbox"/>	44 Day Spas	<input type="checkbox"/>	114 Utilities
<input type="checkbox"/>	45 Defense Contractors	<input type="checkbox"/>	115 Vending Services
<input type="checkbox"/>	46 Dentists	<input type="checkbox"/>	116 Veterinary - Hospitals
<input type="checkbox"/>	47 Distributors	<input type="checkbox"/>	117 Video Productions
<input type="checkbox"/>	48 Document Management	<input type="checkbox"/>	118 Wedding Services
<input type="checkbox"/>	49 Dry Cleaners	<input type="checkbox"/>	119 Welding
<input type="checkbox"/>	50 Education	<input type="checkbox"/>	120 Window Cleaning
<input type="checkbox"/>	51 Electronic	<input type="checkbox"/>	121 Other – Please Describe Below
<input type="checkbox"/>	52 Employment – Agency/Consultant/Placement		_____
<input type="checkbox"/>	53 Engineering Services		_____
<input type="checkbox"/>	54 Environmental Services		_____
<input type="checkbox"/>	55 Equipment – Heavy - Sales/Service/Rental		
<input type="checkbox"/>	56 Events & Party Services		
<input type="checkbox"/>	57 Financial Planners/Services		
<input type="checkbox"/>	58 Fitness Centers		
<input type="checkbox"/>	59 Florists		
<input type="checkbox"/>	60 Freight		
<input type="checkbox"/>	61 Funeral Homes		
<input type="checkbox"/>	62 Furniture – Sales/Manufacturing		
<input type="checkbox"/>	63 Gas Station		
<input type="checkbox"/>	64 Golf Courses		
<input type="checkbox"/>	65 Grocers - Retail		
<input type="checkbox"/>	66 Health Care Services		
<input type="checkbox"/>	67 Heating & Cooling		
<input type="checkbox"/>	68 Hotels & Motels		
<input type="checkbox"/>	69 Industrial Equipment & Supplies		
<input type="checkbox"/>	70 Insurance		
<input type="checkbox"/>	71 Interior Design		
<input type="checkbox"/>	124 Internet Sales		



# City of Goleta

## Filming Code of Conduct

130 Cremona Drive, Suite B, Goleta, CA 93117  
(805) 961-7500 FAX (805) 685-2635

**It is the goal of the City of Goleta to enhance the filming experience for the production company and the surrounding community. Our Code of Conduct is a way to assist us toward this goal.**

-1-

When filming in a neighborhood or business district, proper notification is to be provided to each merchant or resident who is directly affected by the company. The Goleta Film Office will distribute all notifications for filming shoots and still shoots larger than 10 people.

-2-

Production vehicles should not enter a neighborhood prior to the approved time listed on the permit. Please turn off engines as soon as possible. Park only in areas designated by the permit. Violation results in revocation of permit.

-3-

If production passes are issued, please distribute to all cast and crew.

-4-

Vehicles can not be towed or moved without the express permission of the City or property owner.

-5-

Driveways can not be blocked under any circumstances.

-6-

Please attempt to keep the cast and crew in the areas approved by the permit. All trash and signs must be picked up and disposed of properly.

-7-

Removal and trimming of vegetation or trees is prohibited unless approved by the permit.

-8-

Please dispose of all trash relating to the food services provided to the cast and crew.

-9-

All signs erected or removed as part of the filming activities must be put back in their original condition upon completion of the project. Also, remove all signs posted to direct the company to the location.

-10-

Please keep all noise levels to a minimum. No bullhorns!

-11-

Articles of clothing that do not display common sense and good taste should not be worn by the crew members.

-12-

Do not trespass onto neighbors' property or merchants' property. Please remain within the boundaries of the approved film permit.

-13-

Unless expressly approved by the permit, do not bring guests and animals to the location.

-14-

Please make sure all catering, craft service, construction, strike and personal trash is removed from the filming location and adjacent neighborhoods.

-15-

Observe designated smoking areas and extinguish cigarettes in receptacles.

-16-

Please refrain from lewd or improper language within earshot of the general public.

-17-

Company will comply with the provisions of permit.