

User Fees & Charges Schedule

Amended 2/16/2016

Service/Application

Fee/Deposit Amount

Notes

FINANCE AND ADMINISTRATION FEES

1	Process Returned Checks	\$27 1st / \$38 subsequent	
2	Duplication of Public Records		
3	DVD	\$ 7.00	per DVD
4	General Business License	100.00 Annual/ 25.00 Qtrly	
5	SB 1186 (State Mandate Fee - Business License and Equivalent)	\$ 1.00	
6	Fire Arms Dealer Business License	\$ 100.00	Annual
7	Massage Establishment Business License	\$ 270.00	Annual
8	Massage Establishment Business License (State Certified)	\$ 5.00	Annual
9	Massage Technician Business License	\$ 230.00	Annual
10	Massage Technician Business License (State Certified)	\$ 5.00	Annual
11	Taxicab Operator License	\$ 100.00	Annual
12	Tobacco Retailing License	\$ 543.00	
13	Tobacco Retailing License Renewal	\$ 534.00	Annual
14	Tobacco Retailing License Address Change	\$ 2.00	
15	Short-Term Vacation Rental	\$ 75.00	
16	Additional Business License-Same Owner & Location	\$ 5.00	Annual
17	Business License Renewal	\$ 16.00	Annual/Qtrly
18	Business License Setup	\$ 25.00	
19	Business License Late Fee	50% of License Fee	
20	Marijuana Delivery Service License	\$ 125.00	Annual
21	Renewal of Marijuana Delivery Service License	\$ 125.00	Annual
22	Marijuana Delivery Driver License	\$ 125.00	Annual
23	Renewal of Marijuana Delivery Driver License	\$ 125.00	Annual
24	Duplicate Copy of Business License Certificate	\$ 1.00	
25	Business Property Address Change	\$ 2.00	
26	Charitable Event - Business License Fee	\$ 5.00	
27	Transfer to Add New Partners on Business License	\$ 2.00	
28	Taxicab Sticker	\$ 5.00	Annual
29	Photocopy - Black and White	\$ 0.21	Per page
30	Photocopy - Color	\$ 0.26	Per page
31	Public Records Request	Actual Costs/no Employee Cost	

LEGAL FEES

33	City Attorney - Hourly Billable Rate	\$ 191.00	
34	Assistant City Attorney - Hourly Billable Rate	\$ 121.00	

PLANNING FEES

BUILDING AND SAFETY

37	Appeal Hearing	\$ 323.00	
38	Annexation Request	Actual Cost Deposit	
39	DMV License Sign Off (Wholesale, Retail)	Actual Cost Deposit	
40	Recurring Compliance Inspections (as per conditions of approval)	Actual Cost Per Hr.	
41	Recurring Maintenance Inspections (required by law; tanks, compressors)	Actual Cost Per Hr.	
42	Specific Plan Amendment	Actual Cost Deposit	

LAND USE PERMIT - RESIDENTIAL

44	New Residence	\$ 1,604.00	
45	Accessory Structures	\$ 600.00	
46	Addition to Buildings	\$ 1,604.00	
47	Guest Houses/ Pool Houses/ Artist studios	\$ 1,203.00	
48	Home Occupation Permit	\$ 167.00	
49	Minor Alteration - e.g. fireplace, deck, balcony	\$ 334.00	
50	Fences and Walls (Over Permitted Height)	\$ 401.00	
51	Pools and Spas	\$ 533.00	
52	Patio Cover	\$ 467.00	

LAND USE PERMIT - COMMERCIAL

54	Minor Alterations	\$ 1,178.00	
55	New or Addition to Existing Structure	\$ 1,619.00	

LAND USE PERMIT - OTHER

56			
----	--	--	--

User Fees & Charges Schedule

Amended 2/16/2016

	Service/Application	Fee/Deposit Amount	Notes
57	Change of Use	\$ 442.00	
58	Community Care Facility	\$ 2,208.00	
59	Demolition	\$ 533.00	
60	Grading	\$ 1,279.00	
61	Stockpile Permit	\$ 1,279.00	
62	Temporary Use Permit	\$ 600.00	
63	Trailers	\$ 935.00	
64	Tree Bush Removal / ESHA / Coastal Zone	\$ 1,022.00	
65	Land Use Permit Extension	\$ 426.00	
66	Land Use Permit Revision	\$ 426.00	
67	COASTAL DEVELOPMENT PERMIT (Local)	Same set fee as the Land Use Permit	
68	SUBSTANTIAL CONFORMITY DETERMINATION		
69	Residential	\$ 668.00	
70	Commercial/ Industrial	\$ 2,046.00	
71	SIGNAGE		
72	Sign Certificate of Conformance (sign permit)	\$ 600.00	
73	Monument Sign Structure	\$ 467.00	
74	Sign Plan - overall for shopping center or large developments	\$ 1,636.00	
75	DESIGN REVIEW BOARD		
76	New Projects	\$ 807.00	
77	Revised Final Review	\$ 596.00	
78	APPEALS		
79	Appeals - Minor	\$ 470.00	
80	Appeals - Major	\$ 783.00	
81	PLANNER CONSULTATION		
82	Planner Consult - Minor (2 hrs.)	\$ 269.00	
83	Planner Consult - Major (see Deposit Fees)		
84	OTHER		
85	Emergency Permit - Major	\$ 1,291.00	
86	Emergency Permit - Minor	\$ 269.00	
87			
88	Road Naming - New Road	\$ 1,875.00	
89	Road Naming - Naming or Renaming Existing Road	\$ 2,558.00	
90			
91	Zoning Conformity Determination	\$ 467.00	
92			
93	Exemption Fee (if research required)	\$ 127.00	
94	Alcoholic Beverage Control Affidavit	\$ 110.00	
95			
96	TIME EXTENSION (Ministerial Permits)	50% of original set fee	
97	WORK WITHOUT PERMIT	2 times the regular fee due to investigation and research	
98			
99	DEPOSIT-BASED APPLICATIONS	City Hourly Rate: \$147	
100	DISCRETIONARY ENTITLEMENTS		
101	Coastal Development Permit (Local) with Hearing	\$ 646.00	Actual Cost Deposit
102			
103	Conditional Use Permit		
104	Major	\$ 3,251.00	Actual Cost Deposit
105	Minor	\$ 1,636.00	Actual Cost Deposit
106	Amendment - Director Review	\$ 2,712.00	Actual Cost Deposit
107	Compliance Review	\$ 2,712.00	Actual Cost Deposit

User Fees & Charges Schedule

		Amended 2/16/2016	
	Service/Application	Fee/Deposit Amount	Notes
108		\$ -	
109	Development Plan	\$ -	
110	New	\$ 5,404.00	Actual Cost Deposit
111	Revised	\$ 4,327.00	Actual Cost Deposit
112	Amendment	\$ 2,712.00	Actual Cost Deposit
113	As Built	\$ 2,712.00	Actual Cost Deposit
114	Director	\$ 2,712.00	Actual Cost Deposit
115		\$ -	
116	Modification	\$ 2,175.00	Actual Cost Deposit
117			
118	Fish and Game Filing Fees	Current fees, if any, as required by State and County.	
119			
120	SUBDIVISIONS AND MAPS		
121	Tentative Parcel Map	\$ 2,712.00	Actual Cost Deposit
122	Tentative Tract Map	\$ 4,327.00	Actual Cost Deposit
123			
124	Lot Line Adjustment	\$ 2,712.00	Actual Cost Deposit
125	Lot Line Adjustment Clearance	\$ 1,636.00	Actual Cost Deposit
126			
127	Map Clearance w/conditions (TPM)	\$ 1,636.00	Actual Cost Deposit
128	Map Clearance w/conditions - (TM)	\$ 2,712.00	Actual Cost Deposit
129	Map Clearance w/no conditions	\$ 275.00	Actual Cost Deposit
130			
131	Certificate of Compliance	\$ 1,076.00	Actual Cost Deposit
132	Conditional Certificate of Compliance	\$ 3,789.00	Actual Cost Deposit
133			
134	Tentative Map Modification (prior to recordation)	\$ 1,636.00	Actual Cost Deposit
135	Lot Line Adjustment Modification (Prior to recordation)	\$ 1,098.00	Actual Cost Deposit
136	Recorded Map Modification	\$ 2,712.00	Actual Cost Deposit
137			
138	Parcel Map Waiver	\$ 2,712.00	Actual Cost Deposit
139	LEGISLATIVE ACTIONS		
140	General Plan Amendment	\$ 10,764.00	Actual Cost Deposit
141	Ordinance Text Amendment / Rezone	\$ 10,764.00	Actual Cost Deposit
142	Zoning Ordinance Amendment	Actual Cost Deposit	Actual Cost Deposit
143	Specific Plan	\$ 5,404.00	Actual Cost Deposit
144	Variance	\$ 2,712.00	Actual Cost Deposit

User Fees & Charges Schedule

Amended 2/16/2016

	Service/Application	Fee/Deposit Amount	Notes
145	Govt. Code Consistency Determination (65402)	\$ 2,712.00	Actual Cost Deposit
146	Annexation Request	Actual Cost	
147	OTHER		
148	Planner Consultation - Major	\$ 1,076.00	Actual Cost Deposit
149	Permit Compliance	\$ 2,153.00	Actual Cost Deposit
150	Land Use Permit Clearance (following major discretionary permit)	\$ 1,636.00	Actual Cost Deposit
151			
152	Determination of Similar Use	\$ 2,175.00	Actual Cost Deposit
153	DMV License Sign Off (Wholesale, Retail)	Actual Cost	Deposit
154			
155	Oil and Gas Production/ Exploration Plans	\$ 2,691.00	Actual Cost Deposit
156	Time Extension (discretionary permit)	50% of original permit Actual Cost	Deposit
157	Time Extension (ministerial permits)	50% of original permit set fee	
158			
159	Projects for which there is no appropriate category	Actual Costs Deposit TBD by Planning and Environmental Services	
160			
161			
162	OTHER CHARGES		
163	HEARING-RELATED/DECISION-MAKER CHARGES		
164	Director Decision	\$ 215.00	
165	Zoning Administrator	\$ 323.00	per hearing
166	Permit Compliance / Revocation Hearing - Zoning Administrator	\$ 323.00	per hearing
167			
168	Planning Commission - Consent	\$ 242.00	per hearing
169	Planning Commission - Hearing	\$ 1,076.00	per hearing
170	Permit Compliance/Revocation Hearing - Planning Commission	\$ 1,076.00	per hearing
171	Special Planning Commission Hearing	\$ 1,076.00	per hearing
172			
173	City Council - Consent	\$ 242.00	per hearing
174	City Council - Hearing	\$ 1,076.00	per hearing
175	Special City Council Hearing	\$ 1,076.00	per hearing
176			
177	Continuance (Applicant Requested)	\$ 162.00	per hearing
178			
179	Environmental Hearing	\$ 484.00	per hearing
180			
181	Hearing Secretary	Actual Cost	
182			
183	NOTICING		
184	Environmental Notice w/o Hearing (e.g., Draft MND; Addendum)	\$ 215.00	
185	Display Ad in Newspaper	Actual Cost	
186	Legal Notices	Actual Cost	
187	Mailed Notice-Postage	Actual Cost	
188	Mailed Notice - Paper	Actual Cost	
189	CONTRACTOR SURCHARGE	15% on all Contractor Invoices	
190	MISCELLANEOUS		
191	Photocopies - Black and White	\$ 0.21	per page

User Fees & Charges Schedule

Amended 2/16/2016

	Service/Application	Fee/Deposit Amount	Notes
192	Photocopies - Color	\$ 0.26	per page
193	Public Records Request	Actual Cost	
194	APN Page	\$ 8.00	
195	Microfiche Copies	Actual Cost	
196	Hearing Tapes	Actual Cost	
197	Maps	Actual Cost	
198			
199	PUBLIC WORKS DEPARTMENT FEES		
200	BUILDING PERMIT OR LAND USE PERMIT		
201	Building Plan Review		
202	No Public Works permit issued	\$ 45.00	
203	Minor Projects (1-4 lots or units)	\$ 125.00	
204	Major Projects (4 or more lots or units)	\$ 231.00	
205	DRC Review	\$ 337.00	
206	DEPOSIT CASES - Hourly Rate	\$ 128.00	
207	MINIMUM PERMIT FEES*		
208	Residential Driveway	\$ 168.00	
209	Commercial Driveway	\$ 189.00	
210	Sidewalk (+ \$.50/ft. over 50 ft.)	\$ 189.00	
211	Landscape Work	\$ 282.00	
212	On Street Trash Bins/Rolloffs - 1st month	\$ 118.00	1st Month
213	On Street Trash Bins/Rolloffs - subsequent months	\$ 60.00	Subsequent months
214	Tree Removals/Plantings	\$ 441.00	
215	Miscellaneous Minor Construction and or use of City Road right of way	\$ 168.00	
216	*Permits requiring engineering review, materials testing, or extensive coordinating with other agencies will require an additional fee to equal the costs to the City for the service rendered (\$75 minimum for engineering review)		
217	WORK WITHOUT A PERMIT	2 times original permit fees due to additional investigation work and research	
218	MINIMUM TRENCH FEE*		
219	1. Within Paved Roadway - Cubic Yards of Excavation		
220	0-10	\$ 190.00	
221	10-50	\$ 212.00	
222	50-250	\$ 247.00	
223	250-500	\$ 290.00	
224	500-750	\$ 326.00	
225	Over 750	\$ 448.00	
226	2. Outside the Paved Roadway - Cubic Yards of Excavation		
227	0-15	\$ 168.00	
228	15-50	\$ 189.00	
229	50-250	\$ 233.00	
230	250-500	\$ 233.00	
231	500-750	\$ 311.00	
232	Over 750	\$ 389.00	
233	*Permits requiring engineering review, (e.g., drainage facilities, special soil considerations, structural analysis), material testing or extensive coordination with other agencies, will require an additional fee to equal the costs to the City for service		
234	FEES FOR PUBLIC/PRIVATE ROAD IMPROVEMENT PLAN REVIEW AND CONSTRUCTION INSPECTION*		
235	Based on a Percentage of the cost of construction		
236	Minimum Fee	\$ 377.00	
237	First \$20,000	8.00%	
238	Next \$30,000	7.00%	

User Fees & Charges Schedule

Amended 2/16/2016

	Service/Application	Fee/Deposit Amount	Notes
239	Next \$50,000	5.00%	
240	Balance Over \$100,000	3.75%	
241	*Permits requiring extensive engineering revisions during the plan review and construction process will require an additional fee to equal the costs to the City for services rendered. Additional fees (according to the adopted Material Testing Fee Schedule		
242	PAVEMENT CUT RESTORATION FEE		
243	This fee shall be charged in addition to the fees required above. This fee shall be deposited into a separate fund for restoring pavement cuts.		
244	Pavement Cut Restoration Fee - Per Linear Foot, with a \$75 Minimum	\$ 0.80	
245	Utility Companies and Special Districts are required to continually maintain in good condition the utility trenches constructed for their utilities, and therefore, shall be exempt from the Pavement Cut Restoration Fee.		
246	STRIPING FEE SCHEDULE*		
247	This fee shall be charged when striping by City forces is necessary as a result of work performed under a Road Excavation Permit. The Fee Schedule is based on actual City costs. This fee shall be deposited into a separate fund for Striping (\$50 minimum)		
248	Dashed Stripe - Per Linear Foot	\$0.16	
249	Solid Stripe - Per Linear Foot	\$0.16	
250	Legend - Per Square Foot	\$5.92	
251	*Replacement of these and other traffic control devices by the permitted may be required before City acceptance of the work performed under the permit.		
252	TRAFFIC CONTROL PLAN REVIEW		
253	Haul Routes	\$ 247.00	
254	Major (Requires Traffic Engineer's review)	\$ 436.00	
255	Minor (over the counter permit)	\$ 89.00	
256	ROAD CLOSURE PERMIT FEE*		
257	Road Closure are permitted only after all alternatives have been carefully reviewed		
258	Road Closure Permit Fee	\$ 502.00	
259	*Permits for closures that are particularly lengthy or complicated will require an additional fee to equal the costs to the City for services rendered.		
260	MONITORING WELLS		
261	Annual Monitoring	\$ 410.00	
262	Installation/Abandonment	\$ 212.00	
263	ANNUAL UTILITY PERMITS	\$ 251.00	
264	ILLEGAL DISCHARGE MITIGATION	\$ 288.00	
265	PRIVATE IMPROVEMENT ENCROACHMENTS		
266	Existing improvements post 2/2/2008	\$ 5,382.00	Actual Cost Deposit
267	Existing improvements pre 2/2/2008	\$ 1,076.00	Actual Cost Deposit
268	Minor Encroachments	\$ 730.00	
269	FILMING		
270	Filming/Photography on City owned lands	\$215 - \$430	
271	Monitoring	Actual Cost	
272	Street use fee for filming and associated parking	\$ 220.00	
273	TV Filming / Photography - Application & Processing - Motion	\$ 404.00	
274	TV Filming / Photography - Application & Processing - Still	\$ 133.00	
275	SPECIAL EVENT PERMITS*		
276	Each Permit - General use	\$ 341.00	
277	Each Permit - Non Profit & School use	\$ 108.00	Non Profit & School Use
278	*Check to be submitted with permit, except when special arrangement have been made.		

User Fees & Charges Schedule

Amended 2/16/2016

	Service/Application	Fee/Deposit Amount	Notes
279	OTHER PUBLIC WORKS ASSISTANCE	Actual Cost Per Hr.	
280	PARK RESERVATION		
281	Areas 1,2,& 3 - High Demand	\$ 146.00	plus cleaning deposit of \$150
282	Areas 1,2,&3 - Low Demand	\$ 86.00	plus cleaning deposit of \$150
283	Bouncer (area 2 and 3 only)	\$ 22.00	utilities and maintenance

